



A meeting of the Council will be held in the Civic Hall, Leeds on Wednesday, 26th February, 2014 at 1.30 pm

Members of the Council are invited to attend and transact the following business:

- 1 **Minutes** 1 - 16

To approve the minutes of the Council Meeting held on 15th January 2014.

- 2 **Declarations of Interest**

To receive any declarations of interest from Members

- 3 **Communications**

To receive such communications as the Lord Mayor, the Leader, Members of the Executive Board or the Chief Executive consider appropriate

- 4 **Report on Attendance at Meetings** 17 - 20

To consider the report of the City Solicitor on attendance at meetings.

- 5 **Budget** 21 - 558
 - i) **Revenue Budget**
 - a) To agree that the Revenue Budget for 2014/15 totalling £565.777m, as detailed and explained in the submitted report and accompanying papers be approved, with a 1.99% increase in the Leeds' element of the Council Tax for 2014/15.
 - b) To agree that Grants totalling £109k be allocated to Parishes as detailed in paragraph 6.15.4 of the report.
 - c) To agree an amendment to the Council Tax scheme as detailed in paragraph 3.14 of the report which is to be adopted as the empty property scheme.
 - d) To agree that with respect to the Housing Revenue Account the following be approved:-
 - i) approve the budget at the average rent increase figure of 5.9%;

- ii) increase the charges for garage rents to £7.18 per week (based on 52 rent weeks);
 - iii) increase service charges in line with rents (5.9%).
- e) To agree that the delegated limits for revenue virements are amended to allow Executive Board to approve virements up to a maximum of £5m.

ii) Council Tax

1. That it be noted that at the meeting on 15th January 2014, Council agreed the following amounts for the year 2014/15, in accordance with regulations made under Sections 31B(3) and 34(4) of the Local Government Finance Act 1992:-
 - a) 211,767 being the amount calculated by the Council, in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended) as its council tax base for the year.

b)

| PARISH OF | Taxbase Numbers 2014/15 |
|------------------------------|-------------------------------|
| Aberford and District | 754 |
| Allerton Bywater | 1,282 |
| Alwoodley | 3,601 |
| Arthington | 286 |
| Austhorpe | 26 |
| Bardsey cum Rigton | 1,073 |
| Barwick in Elmet and Scholes | 1,949 |
| Boston Spa | 1,846 |
| Bramham cum Oglethorpe | 716 |
| Bramhope and Carlton | 1,786 |
| Clifford | 737 |
| Collingham with Linton | 1,679 |
| Drighlington | 1,776 |
| Gildersome | 1,769 |
| Great and Little Preston | 458 |
| Harewood | 1,815 |
| Horsforth | 6,614 |
| East Keswick | 586 |
| Kippax | 2,820 |
| Ledsham | 94 |
| Ledston | 157 |
| Micklefield | 490 |
| Morley | 9,814 |
| Otley | 4,570 |
| Pool in Wharfedale | 942 |
| Rawdon | 2,660 |
| Scarcroft | 787 |
| Shadwell | 958 |
| Swillington | 933 |
| Thornor | 749 |
| Thorp Arch | 362 |
| Walton | 119 |
| Wetherby | 4,413 |
| Wothersome | 8 |

being the amounts calculated by the Council in accordance with Regulation 6 of the Regulations, as the amounts of its Council Tax base for the year for dwellings in those parts of its area to which one or more special items relate.

2 That the following amounts be now calculated by the Council for the year 2014/15 in accordance with Sections 31A to 36 of the Local Government Finance Act 1992:-

a) £2,039,817,225.85 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2)(a) to (f) of the Act.

b) £1,795,665,761.00 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3)(a) to (d) of the Act.

- c) **£244,151,464.85** being the amount by which the aggregate at 2(a) above exceeds the aggregate at 2(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its **council tax requirement** for the year.
- d) **£1,152.924983** being the amount at 2(c) above, divided by the amount at 1(a) above, calculated by the Council, in accordance with Section 31B(1) of the Act, **as the basic amount of its council tax for the year.**
- e) **£1,489,801.85** being the aggregate amount of all special items referred to in Section 34(1) of the Act.
- f) **£1,145.89** being the amount at 2(d) above, less the result given by dividing the amount at 2(e) above by the amount at 1(a) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the **basic amount of its council tax for the year for dwellings in those parts of its area to which no special item relates.**

g)

| Parish | Band D £ p |
|------------------------------|-----------------------|
| Aberford and District | 1,162.47 |
| Allerton Bywater | 1,167.42 |
| Alwoodley | 1,156.09 |
| Arthington | 1,152.88 |
| Bardsey cum Rigton | 1,174.69 |
| Barwick in Elmet and Scholes | 1,164.95 |
| Boston Spa | 1,165.12 |
| Bramham cum Oglethorpe | 1,173.82 |
| Bramhope and Carlton | 1,176.69 |
| Clifford | 1,174.38 |
| Collingham with Linton | 1,176.56 |
| Drighlington | 1,160.53 |
| Gildersome | 1,157.76 |
| Great and Little Preston | 1,164.60 |
| Harewood | 1,146.44 |
| Horsforth | 1,161.61 |
| East Keswick | 1,174.90 |
| Kippax | 1,160.53 |
| Ledsham | 1,173.75 |
| Ledston | 1,166.27 |
| Micklefield | 1,235.19 |
| Morley | 1,165.51 |
| Otley | 1,203.87 |
| Pool in Wharfedale | 1,186.68 |
| Rawdon | 1,160.93 |
| Scarcroft | 1,172.83 |
| Shadwell | 1,176.64 |
| Swillington | 1,175.05 |
| Thorner | 1,181.94 |
| Thorp Arch | 1,179.04 |
| Walton | 1,193.79 |
| Wetherby | 1,198.68 |

being the amounts given by adding to the amount at 2(f) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 1(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

h)

| | Band A £ p | Band B £ p | Band C £ p | Band D £ p | Band E £ p | Band F £ p | Band G £ p | Band H £ p |
|------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| LEEDS EXCEPT PARTS BELOW: | 763.93 | 891.25 | 1,018.57 | 1,145.89 | 1,400.53 | 1,655.17 | 1,909.82 | 2,291.78 |
| Parish of: | | | | | | | | |
| Aberford and District | 774.98 | 904.14 | 1,033.31 | 1,162.47 | 1,420.80 | 1,679.12 | 1,937.45 | 2,324.94 |
| Allerton Bywater | 778.28 | 907.99 | 1,037.71 | 1,167.42 | 1,426.85 | 1,686.27 | 1,945.70 | 2,334.84 |
| Alwoodley | 770.73 | 899.18 | 1,027.64 | 1,156.09 | 1,413.00 | 1,669.91 | 1,926.82 | 2,312.18 |
| Arthington | 768.59 | 896.68 | 1,024.78 | 1,152.88 | 1,409.08 | 1,665.27 | 1,921.47 | 2,305.76 |
| Bardsey cum Rigton | 783.13 | 913.65 | 1,044.17 | 1,174.69 | 1,435.73 | 1,696.77 | 1,957.82 | 2,349.38 |
| Barwick in Elmet and Scholes | 776.63 | 906.07 | 1,035.51 | 1,164.95 | 1,423.83 | 1,682.71 | 1,941.58 | 2,329.90 |
| Boston Spa | 776.75 | 906.20 | 1,035.66 | 1,165.12 | 1,424.04 | 1,682.95 | 1,941.87 | 2,330.24 |
| Bramham cum Oglethorpe | 782.55 | 912.97 | 1,043.40 | 1,173.82 | 1,434.67 | 1,695.52 | 1,956.37 | 2,347.64 |
| Bramhope and Carlton | 784.46 | 915.20 | 1,045.95 | 1,176.69 | 1,438.18 | 1,699.66 | 1,961.15 | 2,353.38 |
| Clifford | 782.92 | 913.41 | 1,043.89 | 1,174.38 | 1,435.35 | 1,696.33 | 1,957.30 | 2,348.76 |
| Collingham with Linton | 784.37 | 915.10 | 1,045.83 | 1,176.56 | 1,438.02 | 1,699.48 | 1,960.93 | 2,353.12 |
| Drighlington | 773.69 | 902.63 | 1,031.58 | 1,160.53 | 1,418.43 | 1,676.32 | 1,934.22 | 2,321.06 |
| Gildersome | 771.84 | 900.48 | 1,029.12 | 1,157.76 | 1,415.04 | 1,672.32 | 1,929.60 | 2,315.52 |
| Great and Little Preston | 776.40 | 905.80 | 1,035.20 | 1,164.60 | 1,423.40 | 1,682.20 | 1,941.00 | 2,329.20 |
| Harewood | 764.29 | 891.68 | 1,019.06 | 1,146.44 | 1,401.20 | 1,655.97 | 1,910.73 | 2,292.88 |
| Horsforth | 774.41 | 903.47 | 1,032.54 | 1,161.61 | 1,419.75 | 1,677.88 | 1,936.02 | 2,323.22 |
| East Keswick | 783.27 | 913.81 | 1,044.36 | 1,174.90 | 1,435.99 | 1,697.08 | 1,958.17 | 2,349.80 |
| Kippax | 773.69 | 902.63 | 1,031.58 | 1,160.53 | 1,418.43 | 1,676.32 | 1,934.22 | 2,321.06 |
| Ledsham | 782.50 | 912.92 | 1,043.33 | 1,173.75 | 1,434.58 | 1,695.42 | 1,956.25 | 2,347.50 |
| Ledston | 777.51 | 907.10 | 1,036.68 | 1,166.27 | 1,425.44 | 1,684.61 | 1,943.78 | 2,332.54 |
| Micklefield | 823.46 | 960.70 | 1,097.95 | 1,235.19 | 1,509.68 | 1,784.16 | 2,058.65 | 2,470.38 |
| Morley | 777.01 | 906.51 | 1,036.01 | 1,165.51 | 1,424.51 | 1,683.51 | 1,942.52 | 2,331.02 |
| Otley | 802.58 | 936.34 | 1,070.11 | 1,203.87 | 1,471.40 | 1,738.92 | 2,006.45 | 2,407.74 |
| Pool in Wharfedale | 791.12 | 922.97 | 1,054.83 | 1,186.68 | 1,450.39 | 1,714.09 | 1,977.80 | 2,373.36 |
| Rawdon | 773.95 | 902.95 | 1,031.94 | 1,160.93 | 1,418.91 | 1,676.90 | 1,934.88 | 2,321.86 |
| Scarcroft | 781.89 | 912.20 | 1,042.52 | 1,172.83 | 1,433.46 | 1,694.09 | 1,954.72 | 2,345.66 |
| Shadwell | 784.43 | 915.16 | 1,045.90 | 1,176.64 | 1,438.12 | 1,699.59 | 1,961.07 | 2,353.28 |
| Swillington | 783.37 | 913.93 | 1,044.49 | 1,175.05 | 1,436.17 | 1,697.29 | 1,958.42 | 2,350.10 |
| Thorner | 787.96 | 919.29 | 1,050.61 | 1,181.94 | 1,444.59 | 1,707.25 | 1,969.90 | 2,363.88 |
| Thorp Arch | 786.03 | 917.03 | 1,048.04 | 1,179.04 | 1,441.05 | 1,703.06 | 1,965.07 | 2,358.08 |
| Walton | 795.86 | 928.50 | 1,061.15 | 1,193.79 | 1,459.08 | 1,724.36 | 1,989.65 | 2,387.58 |
| Wetherby | 799.12 | 932.31 | 1,065.49 | 1,198.68 | 1,465.05 | 1,731.43 | 1,997.80 | 2,397.36 |

being the amounts given by multiplying the amounts at 2(f) and 2(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in Valuation Band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

- 3 That it be noted for the year 2014/15 that the Police and Crime Commissioner and the West Yorkshire Fire & Rescue Authority are expected to issue the following precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:

| Precepting Authority | Band A £ p | Band B £ p | Band C £ p | Band D £ p | Band E £ p | Band F £ p | Band G £ p | Band H £ p |
|---|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Police & Crime Commissioner West Yorkshire | 92.1327 | 107.4882 | 122.8436 | 138.1991 | 168.9100 | 199.6209 | 230.3318 | 276.3982 |
| West Yorkshire Fire and Rescue Authority | 38.266700 | 44.644483 | 51.022266 | 57.400050 | 70.155616 | 82.911183 | 95.666749 | 114.800099 |

- 4 That, having calculated the aggregate in each case of the amounts at 2(h) and 3 above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of council tax for the year 2014/15 for each of the categories of dwellings shown below:

| | Band A | Band B | Band C | Band D | Band E | Band F | Band G | Band H |
|------------------------------|--------|----------|----------|----------|----------|----------|----------|----------|
| | £ p | £ p | £ p | £ p | £ p | £ p | £ p | £ p |
| LEEDS EXCEPT PARTS BELOW: | 894.33 | 1,043.38 | 1,192.43 | 1,341.49 | 1,639.60 | 1,937.70 | 2,235.82 | 2,682.98 |
| Parish of: | | | | | | | | |
| Aberford and District | 905.38 | 1,056.27 | 1,207.17 | 1,358.07 | 1,659.87 | 1,961.65 | 2,263.45 | 2,716.14 |
| Allerton Bywater | 908.68 | 1,060.12 | 1,211.57 | 1,363.02 | 1,665.92 | 1,968.80 | 2,271.70 | 2,726.04 |
| Alwoodley | 901.13 | 1,051.31 | 1,201.50 | 1,351.69 | 1,652.07 | 1,952.44 | 2,252.82 | 2,703.38 |
| Arthington | 898.99 | 1,048.81 | 1,198.64 | 1,348.48 | 1,648.15 | 1,947.80 | 2,247.47 | 2,696.96 |
| Bardsey cum Rigton | 913.53 | 1,065.78 | 1,218.03 | 1,370.29 | 1,674.80 | 1,979.30 | 2,283.82 | 2,740.58 |
| Barwick in Elmet and Scholes | 907.03 | 1,058.20 | 1,209.37 | 1,360.55 | 1,662.90 | 1,965.24 | 2,267.58 | 2,721.10 |
| Boston Spa | 907.15 | 1,058.33 | 1,209.52 | 1,360.72 | 1,663.11 | 1,965.48 | 2,267.87 | 2,721.44 |
| Bramham cum Oglethorpe | 912.95 | 1,065.10 | 1,217.26 | 1,369.42 | 1,673.74 | 1,978.05 | 2,282.37 | 2,738.84 |
| Bramhope and Carlton | 914.86 | 1,067.33 | 1,219.81 | 1,372.29 | 1,677.25 | 1,982.19 | 2,287.15 | 2,744.58 |
| Clifford | 913.32 | 1,065.54 | 1,217.75 | 1,369.98 | 1,674.42 | 1,978.86 | 2,283.30 | 2,739.96 |
| Collingham with Linton | 914.77 | 1,067.23 | 1,219.69 | 1,372.16 | 1,677.09 | 1,982.01 | 2,286.93 | 2,744.32 |
| Drighlington | 904.09 | 1,054.76 | 1,205.44 | 1,356.13 | 1,657.50 | 1,958.85 | 2,260.22 | 2,712.26 |
| Gildersome | 902.24 | 1,052.61 | 1,202.98 | 1,353.36 | 1,654.11 | 1,954.85 | 2,255.60 | 2,706.72 |
| Great and Little Preston | 906.80 | 1,057.93 | 1,209.06 | 1,360.20 | 1,662.47 | 1,964.73 | 2,267.00 | 2,720.40 |
| Harewood | 894.69 | 1,043.81 | 1,192.92 | 1,342.04 | 1,640.27 | 1,938.50 | 2,236.73 | 2,684.08 |
| Horsforth | 904.81 | 1,055.60 | 1,206.40 | 1,357.21 | 1,658.82 | 1,960.41 | 2,262.02 | 2,714.42 |
| East Keswick | 913.67 | 1,065.94 | 1,218.22 | 1,370.50 | 1,675.06 | 1,979.61 | 2,284.17 | 2,741.00 |
| Kippax | 904.09 | 1,054.76 | 1,205.44 | 1,356.13 | 1,657.50 | 1,958.85 | 2,260.22 | 2,712.26 |
| Ledsham | 912.90 | 1,065.05 | 1,217.19 | 1,369.35 | 1,673.65 | 1,977.95 | 2,282.25 | 2,738.70 |
| Ledston | 907.91 | 1,059.23 | 1,210.54 | 1,361.87 | 1,664.51 | 1,967.14 | 2,269.78 | 2,723.74 |
| Micklefield | 953.86 | 1,112.83 | 1,271.81 | 1,430.79 | 1,748.75 | 2,066.69 | 2,384.65 | 2,861.58 |
| Morley | 907.41 | 1,058.64 | 1,209.87 | 1,361.11 | 1,663.58 | 1,966.04 | 2,268.52 | 2,722.22 |
| Otley | 932.98 | 1,088.47 | 1,243.97 | 1,399.47 | 1,710.47 | 2,021.45 | 2,332.45 | 2,798.94 |
| Pool in Wharfedale | 921.52 | 1,075.10 | 1,228.69 | 1,382.28 | 1,689.46 | 1,996.62 | 2,303.80 | 2,764.56 |
| Rawdon | 904.35 | 1,055.08 | 1,205.80 | 1,356.53 | 1,657.98 | 1,959.43 | 2,260.88 | 2,713.06 |
| Scarcroft | 912.29 | 1,064.33 | 1,216.38 | 1,368.43 | 1,672.53 | 1,976.62 | 2,280.72 | 2,736.86 |
| Shadwell | 914.83 | 1,067.29 | 1,219.76 | 1,372.24 | 1,677.19 | 1,982.12 | 2,287.07 | 2,744.48 |
| Swillington | 913.77 | 1,066.06 | 1,218.35 | 1,370.65 | 1,675.24 | 1,979.82 | 2,284.42 | 2,741.30 |
| Thornor | 918.36 | 1,071.42 | 1,224.47 | 1,377.54 | 1,683.66 | 1,989.78 | 2,295.90 | 2,755.08 |
| Thorp Arch | 916.43 | 1,069.16 | 1,221.90 | 1,374.64 | 1,680.12 | 1,985.59 | 2,291.07 | 2,749.28 |
| Walton | 926.26 | 1,080.63 | 1,235.01 | 1,389.39 | 1,698.15 | 2,006.89 | 2,315.65 | 2,778.78 |
| Wetherby | 929.52 | 1,084.44 | 1,239.35 | 1,394.28 | 1,704.12 | 2,013.96 | 2,323.80 | 2,788.56 |

- 5 That, in accordance with section 52ZB of the Local Government Finance Act 1992, following the principles set out by the Secretary of State and in the Referendums Relating to Council Tax Increases (Principles) (England) Report 2014/2015, it be determined that Leeds City Council's relevant basic amount of council tax for the year 2014/15 is not excessive.
- 6 That the schedule of instalments for 2014/15 for transfers to Leeds City Council and payments to the Police and Crime Commissioner and the Fire and Rescue Authority out of the Collection Fund be determined as set out in Appendix II of this report.

iii) Capital Programme Update 2014-2017

- a) That the capital programme, as attached to the submitted report, be approved;
- b) That the proposed Minimum Revenue Provision (MRP) policies for 2014/15 as set out in Appendix F be approved.

iv) Treasury Management Strategy 2014/2015

- a) That borrowing limits be set for 2013/14, 2014/15, 2015/16 and 2016/17 as set out in Section 3.4 of the submitted report.
- b) That treasury management indicators be set for 2013/14, 2014/15, 2015/16 and 2016/17 as set out in Section 3.5 of the report.

- c) That investment limits be set for 2013/14, 2014/15, 2015/16 and 2016/17 as set out in Section 3.6 of the submitted report.

6 **Minutes**

To receive the following minutes in accordance with Council Procedure Rule 2.2(i):-

| | |
|--|-----------|
| Executive Board | 559 - 570 |
| Scrutiny Boards | 571 - 606 |
| Plans Panels | 607 - 636 |
| Licensing Committee and Sub Committees | 637 - 658 |
| Advisory and Procedural Committees | 659 - 668 |
| Health and Wellbeing Board | |
| Housing Advisory Board | 669 - 678 |
| Area Committees | 679 - 716 |
| Joint Committees | 717 - 722 |

Tom Riordan
Chief Executive

Civic Hall
Leeds
LS1 1UR

Please note: this meeting may be filmed for live or subsequent broadcast via the City Council's website on the internet - at the start of the meeting the Lord Mayor will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training purposes by the Council. Generally the public gallery is not filmed. However, by entering the Council Chamber and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the City Solicitor.

Proceedings of the Meeting of the Leeds City Council held
Civic Hall, Leeds on Wednesday, 15th January, 2014

PRESENT: The Lord Mayor Councillor Thomas Murray in the Chair

WARD

ADEL & WHARFEDALE

Barry John Anderson

Clive Fox

ALWOODLEY

Neil Alan Buckley

Dan Cohen

Peter Mervyn Harrand

ARDSLEY & ROBIN HOOD

Karen Renshaw

Jack Dunn

Lisa Mulherin

ARMLEY

Alison Natalie Kay Lowe

James McKenna

Janet Harper

BEESTON & HOLBECK

Angela Gabriel

Adam Ogilvie

David Congreve

BRAMLEY & STANNINGLEY

Caroline Gruen

Ted Hanley

Neil Taggart

BURMANTOFTS & RICHMOND HILL

Maureen Ingham

Asghar Khan

Ron Grahame

WARD

CALVERLEY & FARSLEY

Andrew Carter

Joseph William Marjoram

Rod Wood

CHAPEL ALLERTON

Eileen Taylor

Mohammed Rafique

Jane Dowson

CITY & HUNSLET

Elizabeth Nash

Patrick Davey

Mohammed Iqbal

CROSS GATES & WHINMOOR

Debra Coupar

Pauleen Grahame

Peter John Gruen

FARNLEY & WORTLEY

David Blackburn

Ann Blackburn

John Hamilton Hardy

GARFORTH & SWILLINGTON

Andrea McKenna

Mark Dobson

Thomas Murray

GIPTON & HAREHILLS

Roger Harington

Arif Hussain

Kamila Maqsood

GUISELEY & RAWSON

Graham Latty
Paul John Spencer Wadsworth
Pat Latty

HAREWOOD

Ann Castle
Rachael Procter
Matthew James Robinson

HEADINGLEY

Janette Walker
Neil Walshaw
Martin Hamilton

HORSFORTH

Christopher Townsley
Dawn Collins
Brian Cleasby

HYDE PARK & WOODHOUSE

Christine Denise Towler
Gerry Harper
Javaid Akhtar

KILLINGBECK & SEACROFT

Graham Hyde
Veronica Morgan
Brian Michael Selby

KIPPAX & METHLEY

Mary Elizabeth Harland
James Lewis
Keith Ivor Wakefield

KIRKSTALL

Lucinda Joy Yeadon
John Anthony Illingworth
Bernard Peter Atha

MIDDLETON PARK

Paul Anthony Truswell
Judith Blake
Kim Groves

MOORTOWN

Alex Sobel
Rebecca Charlwood
Sharon Hamilton

MORLEY NORTH

Robert Finnigan
Thomas Leadley

MORLEY SOUTH

Judith Elliott
Neil Dawson
Shirley Varley

OTLEY & YEADON

Sandy Edward Charles Lay
Colin Campbell
Ryk Downes

PUDSEY

Josephine Patricia Jarosz
Richard Alwyn Lewis
Mick Coulson

ROTHWELL

David Nagle
Karen Bruce
Barry Stewart Golton

ROUNDHAY

Bill Urry
Christine Macniven
Ghulam Hussain

TEMPLE NEWSAM

Judith Cummins
Michael Lyons

WEETWOOD

Jonathan Bentley
Susan Bentley
Judith Mara Chapman

WETHERBY

Gerald Wilkinson
Alan James Lamb
John Michael Procter

83 Announcements

a) The Lord Mayor informed Council that Councillor Mitchell had recently given birth to Asher Anthony Mitchell Gaunt.

b) The Lord Mayor congratulated the following, who had recently been honoured in the New Year Honours list:-

Professor Nicola Cullum - Dames Commander OBE
Linda Pollard – CBE
Geoffrey Lister – CBE
Tina Brown – MBE
Peter Latham – MBE
Mrs Quirk – MBE
Rosalind Adrianna – MBE
Sarah Williams – MBE
Pauline Gavin - OBE

c) The Lord Mayor reminded all those present that the Council meeting was been webcast.

d) The Lord Mayor reported the recent death of Nelson Mandela and Mrs Carole Carter, and Council stood in silent tribute.

84 Minutes

It was moved by Councillor G Harper, seconded by Councillor G Latty and

RESOLVED – That the minutes of the meeting held on 13th November 2013 be approved.

85 Declarations of Interest

There were no declarations of interest.

86 Communications

The Chief Executive informed Council that responses To Council resolutions had been received from;

Lord Freud MP, Minister for Welfare Reform with regard to a White Paper on Housing Benefit Reform considered at Council in September 2013.

Jo Swinson MP, Minister for Employment Relations and Consumer Affairs with regard to a White Paper on the payday lending market considered at Council in September 2013.

The Rt Hon Michael Fallon MP, Minister of State for Business and Energy regarding the White Paper on the sale of Royal Mail Shares considered at Council in November 2013.

The responses had previously been circulated to all Members of Council.

87 Deputations

Three deputations were admitted to the meeting and addressed Council, as follows:-

1) Leeds Children’s Mayor regarding the winning manifesto – Life Cycle of Leeds.

- 2) New Farnley Vision Group regarding the Village Design statement.
- 3) Leeds International Piano Competition Committee regarding the Competition.

RESOLVED - That the subject matter in respect of the deputations be referred to the Executive Board for consideration.

88 Recommendations of the General Purposes Committee - Housing Advisory Board

It was moved by Councillor Wakefield, seconded by Councillor G Harper and

RESOLVED -

- (a) To appoint a Housing Advisory Board to discharge the functions as set out in the terms of reference attached at appendix 1 of the report ;
- (b) To appoint six Elected Members to the Housing Advisory Board;
- (c) To agree that the Housing Advisory Board may select up to three non-voting co-optees, with some specialist skill or knowledge which would be of assistance to the Housing Advisory Board, to be appointed for a term of office which relates to a particular issue; and
- (d) That the quorum for the Board be 4, including two Councillors and 1 tenant/leaseholder voting co-opted member.
- (e) That the following Members be appointed to the Housing Advisory Board:

| | Liberal Dem | Cons |
|----------------------|-----------------------|---------------------|
| Labour | | |
| Cllr P Gruen (Chair) | Cllr Jonathan Bentley | Cllr Barry Anderson |
| Cllr Alison Lowe | | |
| Cllr Kamila Maqsood | | |
| Cllr Paul Truswell | | |

- (f) That further to the recommendation of General Purposes Committee that full Council co-opt ;
 - Three tenants/leaseholders
 - Three people who are independent of the Council as voting members of the Housing Advisory Board for the terms of office indicated in the report submitted to that committee,
 - to co-opt those named in the table below as voting members of the Housing Advisory Board, with a term of office up to the annual meeting in 2014, (with the intention that the terms of office will be reviewed at that meeting):

| Tenant/Leaseholder | Independent representative |
|---------------------------|-----------------------------------|
| David Atkinson | Timothy Woods |
| Ted Wilson | Matthew Walker |
| Jo Hourigan | Andrew Feldhaus |

89 Recommendations of the Licensing Committee - Licensing Act Statement of Licensing Policy 2014-2018

It was moved by Councillor Charlwood, seconded by Councillor G Harper and

RESOLVED - That the Licensing Act 2003 Statement of Licensing Policy 2014-18 be approved as the new policy.

90 Recommendations of the Executive Board - Localised Council Tax Support Scheme

It was moved by Councillor Wakefield, seconded by Councillor G Harper and

RESOLVED -

To adopt a local Council Tax Support scheme that:

Continues to:

- Protect lone parents with children under 5, carers and customers in receipt of severe or enhanced disability premium from reductions in support;
- Protects people in receipt of Armed Forces Compensation Payments from reductions in support and includes continuing the longstanding policy whereby the Council has exercised its discretion to disregard war pensions in full;
- Support people moving into work by continuing to apply the current run-on scheme which sees qualifying people who move into work continuing to receive the same level of support for the first 4 weeks of work;
- Reduces Council Tax Support entitlement for all other working age customers as calculated under the rules of the Current Council Tax Support scheme by 26% rather than the 19% reduction that the current scheme provides.

91 Report on Calculation of the Council Tax and Business Rates Tax Bases for 2014/15

It was moved by Councillor Wakefield, seconded by Councillor G Harper and

RESOLVED –

- (a) To agree that, in accordance with the Local Authorities (Calculation of Tax Base) (England) Regulations 2012, the amount calculated by the Council as its council tax base for the year 2014/15 shall be 211,767 for Leeds and for each parish as listed in Section 3.5, of the report, and detailed in Appendix 1 of the report;
- (b) To note the indicative business rates shares set out in Section 3.9, of the report, and delegate authority to the Deputy Chief Executive to make the detailed calculations and to submit the final figures to the Department for Communities and Local Government on or before 31st January 2014.

92 Report on Appointments

It was moved by Councillor G Harper, seconded by Councillor Nash and

RESOLVED –

That the appointment referred to in paragraph 4 of this report be approved, namely that Councillor Hardy be appointed to replace Councillor Walker on Plans Panel (South & West).

93 Report on Attendance at Meetings

It was moved by Councillor G Harper, seconded by Councillor Nash and

RESOLVED – That the absence of Councillor Mitchell from meetings of the authority for a period of six months from this meeting be approved.

94 Questions

Q1 Councillor A Carter to the Chair of the West Yorkshire Police and Crime Panel

Will the Chair of the West Yorkshire Police and Crime Panel assure me that she will raise the issue of the closure of the Pudsey Custody Suite at the next session of the Police and Crime Panel?

The Chair of the West Yorkshire Police and Crime Panel replied.

Q2 Councillor Lay to the Executive Member (Health & Well-being):-

Could the Executive portfolio holder for Health & Well-being update council on the future of sexual health services in the City?

The Executive Member (Health & Well-being) replied.

Q3 Councillor J Harper to the Executive Member (Children's Services):-

Could the Executive Lead Member for Children's Services please update Council on the implications for the city of changes to legislation regarding school organisation and the provision of school places?

The Executive Member (Children's Services) replied.

Q4 Councillor Finnigan to the Executive Member (Neighbourhoods, Planning and Support Services):-

Can the Executive Board Member for Housing confirm the political make-up of the new Housing Committee which replaced the ALMO boards when they were abolished?

The Executive Member (Neighbourhoods, Planning and Support Services) replied.

Q5 Councillor Groves to the Executive Member (Adult Social Care):-

Please can the Executive Member for Adult Social Care comment on how reforms to welfare are affecting people with disabilities?

The Executive Member (Adult Social Care) replied.

Q6 Councillor Wood to the Executive Member (Development and the Economy):-

What measures has the Executive Board Member put in place to ensure that the 'Cycle City Ambition Grant - Highway to Health' project does not have unintended impacts?

The Executive Member (Development and the Economy) replied.

Q7 Councillor S Bentley to the Executive Member (Children's Services):-

Can the Executive Member for Children's Services tell me what consideration was given to utilising low carbon vehicles in the recent decision to procure 36 new vehicles for the transport of children with special needs and adults?

The Executive Member (Neighbourhoods, Planning and Support Services) replied in accordance with Council Procedure Rule 11.3(b).

Q8 Councillor Selby to the Executive Member (Leisure and Skills):-

Does Cllr Yeadon believe the work of the Council and its partners to tackle youth unemployment will be affected by the recent decision by the Department for Education to reduce funding for full time 18 year old students?

The Executive Member (Leisure and Skills) replied.

Q9 Councillor Finnigan to the Executive Member (Development and the Economy):-

Can the Executive Board Member for Development confirm the total amount of New Homes Bonus that will be generated with the housing units granted Planning Permission in outline or at reserved matters stages in Morley since the beginning of 2012 should all such development go ahead?

The Executive Member (Neighbourhoods, Planning and Support Services) replied in accordance with Council Procedure Rule 11.3(b).

Q10 Councillor Congreve to the Executive Member (Neighbourhoods, Planning and Support Services):-

Could the Executive Member with responsibility for housing inform me of how many tenancies are now in arrears, that were not in arrears when compared to the same time 12 months ago?

The Executive Member (Neighbourhoods, Planning and Support Services) replied.

Q11 Councillor Lamb to the Executive Member (Development and the Economy):-

Does the Executive Board Member for Development and the Economy have full confidence in his part night street-lighting programme?

The Executive Member (Development and the Economy) replied.

Q12 Councillor Lay to the Executive Member (Adult Social Care):-

Could the Executive portfolio holder for Adult Social Care update council on the percentage of Homecare delivered by the council's own Adult Service Care team?

The Executive Member (Adult Social Care) replied.

Q13 Councillor Congreve to the Executive Member (Health & Wellbeing):-

Could the Executive Member for Health & Wellbeing update members on recent developments in health funding for the city?

The Executive Member (Health & Wellbeing) replied.

At the conclusion of question time, the following questions remained unanswered and it was noted that, under the provisions of Council Procedure Rule 11.6, written answers would be sent to each Member of Council:-

- Q14 Councillor A Blackburn to the Executive Member (Neighbourhoods, Planning and Support Services).
- Q15 Councillor S Hamilton to the Executive Member (Neighbourhoods, Planning and Support Services).
- Q16 Councillor Wadsworth to the Executive Member (Environment).
- Q17 Councillor M Hamilton to the Executive Member (Leisure and Skills).
- Q18 Councillor J Marjoram to the Leader of Council.
- Q19 Councillor G Latty to the Executive Member (Adult Social Care).
- Q20 Councillor J Marjoram to the Executive Member (Development and the Economy).
- Q21 Councillor Anderson to the Executive Member (Neighbourhoods, Planning and Support Services).
- Q22 Councillor Wilkinson to the Executive Member (Neighbourhoods, Planning and Support Services).

95 Minutes

It was moved by Councillor Wakefield, seconded by Councillor G Harper that the minutes be received in accordance with Council Procedure Rule 2.2(i).

RESOLVED – That the minutes be received in accordance with Council Procedure Rule 2.2(i)

Council Procedure Rule 4, providing for the winding up of business, was applied prior to all notified comments on the minutes having been debated.

96 Motion to Suspend Council Procedure Rules

During the debate under minute 95 above, it was moved by Councillor G Harper, seconded by Councillor Nash that under the provisions of Council Procedure Rule 22.1 that Council Procedure Rule 3.3 be suspended to allow consideration of the Executive Board minutes for an additional 10 minutes until 4.20pm, comments on the other minutes will then follow until 4.40pm with the Leader of Council commencing his summing up at 4.40pm for a period up to 10 minutes.

Upon being put to the vote, the motion was carried.

97 Back Bench Community Concerns

Council heard the following Community Concerns;

1)Councillor Charlwood - The upkeep of the Woodlea estate, including the surrounding green land owned by the NHS and also the upkeep of the mansion building site.

2)Councillor Akhtar - Health and Well-Being in Hyde Park and Woodhouse.

3)Councillor Finnigan – New Homes Bonus and its impact in Morley.

4)Councillor Campbell –To raise issues relating to aids and adaptations for the elderly and disabled.

5)Councillor Buckley – Problems with community access to local schools as a result of PFI contracts.

During the consideration of Community Concerns, the meeting was suspended at 5.00 pm and resumed at 5.30 pm.

98 Announcements

Immediately after the adjournment for tea the Lord Mayor congratulated Councillor David Congreve on his selection as Lord Mayor elect for 2014/15 and Councillor Janet Harper who would be Lady Mayoress for 2014/15.

99 White Paper Motion (in the name of Councillor A Carter) - PCSOs

It was moved by Councillor A Carter, seconded by Councillor G Latty that this Council re-affirms its commitment to fund 5 PCSOs in every ward in Leeds in 2014/15 under the deployment arrangements that are currently in place.

An amendment was moved by Councillor P Gruen, seconded by Councillor G Harper

Delete all after “This Council” and replace with:

faces unprecedented financial challenges due to the imposition of Government cuts in grant, particularly in Northern metropolitan cities like Leeds.

Within this context the Administration will place before Council a budget in February which will include recommendations regarding the funding and deployment of PCSOs.

The amendment in the name of Councillor P Gruen was carried, and upon being put as the substantive motion, it was

RESOLVED – That this Council faces unprecedented financial challenges due to the imposition of Government cuts in grant, particularly in Northern metropolitan cities like Leeds.

Within this context the Administration will place before Council a budget in February which will include recommendations regarding the funding and deployment of PCSOs.

On the requisition of Councillors G Latty and J Procter, the voting on the amendment was recorded as follows:-

YES - 56

Akhtar, Atha, Blake, Charlwood, Congreve, Coulson, Coupar, Davey, Dawson, Dobson, Dowson, Gabriel, , P Grahame, R Grahame, Groves, C Gruen, P Gruen, S Hamilton, Hanley, Hardy, Harington, Harland, G Harper J Harper, A Hussain, G

Hussain, G Hyde, Illingworth, Ingham, Iqbal, Jarosz, Khan, J Lewis, R Lewis, Lyons, Macniven, Maqsood, A McKenna, J McKenna, Morgan, Mulherin, Nagle, Nash, Ogilvie, Rafique, Renshaw, Selby, Sobel, E Taylor, Towler, Truswell, Urry, Wakefield, Walker, Walshaw and Yeadon.

NO - 29

Anderson, J Bentley, S Bentley, A Blackburn, D Blackburn, Buckley, A Carter, Campbell, Castle, Chapman, Cleasby, Cohen, Collins, Downes, Elliott, Finnigan, Golton, Lamb, G Latty, P Latty, Lay, Leadley, J Procter, Robinson, Townsley, Varley, Wadsworth, Wilkinson, Wood.

ABSTAIN- 0

100 White Paper Motion (in the name of Councillor P Gruen) - Planning

It was moved by Councillor P Gruen, seconded by Councillor Congreve that Council believes there is a genuine need for new houses throughout the city to provide affordable homes for first time buyers and opportunities for independent living for our growing elderly population.

Council also recognises the impact of good housing design and planning on improving health and wellbeing for all residents.

To achieve this, Council believes that:

1. the coalition government's National Planning Policy Framework should include the same level of prioritisation for brownfield sites as the previous planning guidance, which was shaped under the last government. This is as currently an unnecessary emphasis is being placed on greenfield land.
2. prompt, strong and democratic local decision making is needed so that local communities can collaborate with Town Halls through the development and adoption of their Neighbourhood Plans as an effective mechanism for determining planning applications.

To facilitate this, Council recommends the Secretary of State for Communities and Local Government to:

1. restore the sequential brownfield/ greenfield presumption; and,
2. reaffirm the primary importance of democratic, local planning in decision making by amending the Town and Country Planning Act 1990 so that all decisions, which accord with an up to date and adopted Local Plan, are decided locally and have no automatic right of appeal to a Planning Inspector.

Council requests that the Chief Executive writes to the Secretary of State for Communities and Local Government and the Leeds MPs in order to outline Council's recommendations.

An amendment was moved by Councillor Leadley, seconded by Councillor Elliott;

Delete all after "Council believes there is a genuine need for new houses throughout the city to provide affordable homes for first-time buyers", and insert; "and social renting tenants, and to adjust the city's housing stock to match its growing elderly population.

Council believes that good Planning and design will improve health and well-being.

To achieve this Council believes that;

1 Any National Planning Policy Framework must have a presumption to use brownfield land first, to avoid loss of green enclaves in built-up areas and erosion of Green Belt.

2 Once a Local Development Framework is adopted, Neighbourhood Plans should follow soon after to give a sound background against which Planning applications should be determined.

3 Council acknowledges that the LDF target of providing land for 74,000 new dwellings gross in sixteen years in Leeds is unnecessary and would mean large loss of Green Belt. A target of 50,000 new dwellings gross would be ample and ambitious, and avoid loss of Green Belt and urban green space.

Council urges the Secretary of State for Communities and Local Government to;

1 Restore sequential testing and presumption in favour of using brownfield land first;

2 Amend the Town and Country Planning Act 1990 to allow third-party appeals against grants of Planning permission where preliminary screening by the Planning Inspectorate has shown that there is a reasonably arguable case;

3 Set a Leeds LDF Core Strategy target of building around 50,000 new dwellings gross from 2012 until 2028.

Council asks the Chief Executive to write to the Secretary of State for Communities and Local Government and all Leeds Members of Parliament to outline Council's recommendations."

A second amendment was moved by Councillor Campbell, seconded by Councillor Downes;

Insert the following at the end of the second paragraph :

"and will review its current planning controls to use the Local Development Framework and supplementary design guides to improve the quality of new buildings in Leeds"

and to replace 'To achieve this, Council believes that:' with

"Council further believes that :"

The revised motion would read :

"Council believes there is a genuine need for new houses throughout the city to provide affordable homes for first time buyers and opportunities for independent living for our growing elderly population.

Council also recognises the impact of good housing design and planning on improving health and wellbeing for all residents and will review its current planning controls to use the Local Development Framework and supplementary design guides to improve the quality of new buildings in Leeds.

Council further believes that :

1. the coalition government's National Planning Policy Framework should include the same level of prioritisation for brownfield sites as the previous planning guidance, which was shaped under the last government. This is as currently an unnecessary emphasis is being placed on greenfield land.

2. prompt, strong and democratic local decision making is needed so that local communities can collaborate with Town Halls through the development and adoption of their Neighbourhood Plans as an effective mechanism for determining planning applications.

To facilitate this, Council recommends the Secretary of State for Communities and Local Government to:

1. restore the sequential brownfield/ greenfield presumption; and,
2. reaffirm the primary importance of democratic, local planning in decision making by amending the Town and Country Planning Act 1990 so that all decisions, which accord with an up to date and adopted Local Plan, are decided locally and have no automatic right of appeal to a Planning Inspector.

Council requests that the Chief Executive writes to the Secretary of State for Communities and Local Government and the Leeds MPs in order to outline Council's recommendations."

A third amendment was moved by Councillor J Procter, seconded by Councillor Cohen;

Replace: 'the coalition government's National Planning Policy Framework should include the same level of prioritisation for brownfield sites as the previous planning guidance, which was shaped under the last government. This is as currently an unnecessary emphasis is being placed on greenfield land.'

With: 'the coalition government's National Planning Policy Framework should be amended to restore the formal sequential approach to land release and prioritisation of brownfield sites over greenfield sites.'

And insert as point 3: 'make a strong commitment to working proactively with housing developers to deliver bespoke designs and ensure high standards of housing quality on completed schemes.'

Revised motion would read:

'Council believes there is a genuine need for new houses throughout the city to provide affordable homes for first time buyers and opportunities for independent living for our growing elderly population.

Council also recognises the impact of good housing design and planning on improving health and wellbeing for all residents.

To achieve this, Council believes that:

1. the coalition government's National Planning Policy Framework should be amended to restore the formal sequential approach to land release and prioritisation of brownfield sites over greenfield sites.
2. prompt, strong and democratic local decision making is needed so that local communities can collaborate with Town Halls through the development and adoption of their Neighbourhood Plans as an effective mechanism for determining planning applications.
3. make a strong commitment to working proactively with housing developers to deliver bespoke designs and ensure high standards of housing quality on completed schemes.

To facilitate this, Council recommends the Secretary of State for Communities and Local Government to:

1. restore the sequential brownfield/ greenfield presumption; and,
2. reaffirm the primary importance of democratic, local planning in decision making by amending the Town and Country Planning Act 1990 so that all decisions, which accord with an up to date and adopted Local Plan, are decided locally and have no automatic right of appeal to a Planning Inspector.

Council requests that the Chief Executive writes to the Secretary of State for Communities and Local Government and the Leeds MPs in order to outline Council's recommendations.'

The first amendment in the name of Councillor Leadley was declared lost

The second amendment in the name of Councillor Campbell and third amendment in the name of Councillor J Procter were carried and, upon being put to the vote, it was

RESOLVED – That Council believes there is a genuine need for new houses throughout the city to provide affordable homes for first time buyers and opportunities for independent living for our growing elderly population.

Council also recognises the impact of good housing design and planning on improving health and wellbeing for all residents and will review its current planning controls to use the Local Development Framework and supplementary design guides to improve the quality of new buildings in Leeds

To achieve this Council believes that:

1. the coalition government's National Planning Policy Framework should include the same level of prioritisation for brownfield sites as the previous planning guidance that was shaped under the last government and be amended to restore the formal sequential approach to land release and prioritisation of brownfield sites over greenfield sites as currently there is an unnecessary emphasis being placed on greenfield land.
2. prompt, strong and democratic local decision making is needed so that local communities can collaborate with Town Halls through the development and adoption of their Neighbourhood Plans as an effective mechanism for determining planning applications.
3. make a strong commitment to working proactively with housing developers to deliver bespoke designs and ensure high standards of housing quality on completed schemes.

To facilitate this, Council recommends the Secretary of State for Communities and Local Government to:

1. restore the sequential brownfield/ greenfield presumption; and,
2. reaffirm the primary importance of democratic, local planning in decision making by amending the Town and Country Planning Act 1990 so that all decisions, which accord with an up to date and adopted Local Plan, are decided locally and have no automatic right of appeal to a Planning Inspector.

Council requests that the Chief Executive writes to the Secretary of State for Communities and Local Government and the Leeds MPs in order to outline Council's recommendations.

On the requisition of Councillors R Finnigan and T Leadley, the voting on the amendment in the name of Councillor Leadley was recorded as follows:-

YES - 15

J Bentley, S Bentley, A Blackburn, D Blackburn, Campbell, Chapman, Cleasby, Downes, Elliott, Finnigan, Golton, Lay, Leadley, Townsley, Varley,

NO-57

Akhtar, Atha, Blake, Bruce, Charlwood, Congreve, Coulson, Coupar, Davey, Dawson, Dobson, Dowson, Dunn, Gabriel, , P Grahame, R Grahame, Groves, C Gruen, P Gruen, S Hamilton, Hardy, Harington, Harland, G Harper J Harper, A Hussain, G Hussain, G Hyde, Illingworth, Ingham, Iqbal, Jarosz, Khan, J Lewis, R Lewis, Lyons, Macniven, Maqsood, A McKenna, J McKenna, Morgan, Mulherin, Nagle, Nash, Ogilvie, , Rafique, Renshaw, Selby, Sobel, E Taylor, Towler, Truswell, Urry, Wakefield, Walker, Walshaw and Yeadon.

ABSTAIN-12

Buckley, A Carter, Castle, Cohen, Lamb, G Latty, P Latty, J Procter, Robinson, Wadsworth, Wilkinson, Wood.

101 White Paper Motion (in the name of Councillor D Blackburn) - Energy Efficiency

It was moved by Councillor D Blackburn , seconded by Councillor A Blackburn that Council believes that much has been done in recent years through schemes such as Wrap Up Leeds to deal with domestic energy efficiency. It also notes with regret that the Leeds City Council programme of domestic energy activities has been adversely affected by major changes to the way the Energy Company Obligation (ECO) operates, that were announced in the Chancellor's Autumn Statement.

Council believes that Leeds still has a long way to go to effectively deal with fuel poverty caused by homes with low-energy efficiency and calls on the Chief Executive to request that the Secretary of State for Energy and Climate Change meets with an all-party delegation, so the case can be put for resources being made available to resolve some of these issues.

Council also requests that the Chief Executive writes to all Leeds MPs asking them for their support in this matter.

An amendment was moved by Councillor Dobson, seconded by Councillor G Harper;

Council believes that much has been done in recent years through schemes such as Wrap Up Leeds to deal with domestic energy efficiency. It also notes with regret that the Leeds City Council programme of domestic energy activities has been adversely affected by major changes to the way the Energy Company Obligation (ECO) operates that were announced in the Chancellor's Autumn Statement.

Delete all after first paragraph and replace with:

Council acknowledges the disproportionate impact of these recent changes on communities in Leeds due to the unique nature of the city's housing stock. Council therefore welcomes action agreed to date that aims to raise awareness of this situation with Government ministers.

Council reiterates calls for a cross-party meeting with the Secretary of State for Energy with a view to enabling work to commence immediately on projects in Leeds.

Council reaffirms its commitment to a significant and wide-ranging programme of energy efficiency improvements across the city and requests that the Chief Executive writes to all Leeds MPs to secure their assistance in facilitating the changes required to enable the Council to deliver this much needed work.

A second amendment was moved by Councillor Wadsworth, seconded by Councillor Cohen;

Insert after 'domestic energy efficiency' in paragraph 1: 'While a more balanced approach to its implementation would have been preferable, addressing those in most need first, as opposed to an apparent focus on numbers of households, the scheme has delivered significant positives.'

Replace 'It' with 'Council' in paragraph 1.

Insert after 'Chancellor's Autumn Statement' in paragraph 1: 'This Council welcomes the Government's attempts to reduce household energy bills that have, in recent years, begun to spiral out of control. However, Council is concerned that the changes to ECO will not necessarily directly impact on customer bills as was intended.'

Motion will read:

Council believes that much has been done in recent years through schemes such as Wrap Up Leeds to deal with domestic energy efficiency. While a more balanced approach to its implementation would have been preferable, addressing those in most need first, as opposed to an apparent focus on numbers of households, the scheme has delivered significant positives.

Council also notes with regret that the Leeds City Council programme of domestic energy activities has been adversely affected by major changes to the way the Energy Company Obligation (ECO) operates that were announced in the Chancellor's Autumn Statement. This Council welcomes the Government's attempts to reduce household energy bills that have, in recent years, begun to spiral out of control. However, Council is concerned that the changes to ECO will not necessarily directly impact on customer bills as was intended.

Council believes that Leeds still has a long way to go to effectively deal with fuel poverty caused by homes with low-energy efficiency and calls on the Chief Executive to request that the Secretary of State for Energy and Climate Change meets with an all-party delegation, so the case can be put for resources being made available to resolve some of these issues.

Council also requests that the Chief Executive writes to all Leeds MPs asking them for their support in this matter.

The second amendment in the name of Councillor Wadsworth was declared lost.

The amendment in the name of Councillor Dobson was carried, and it was

RESOLVED – That Council believes that much has been done in recent years through schemes such as Wrap Up Leeds to deal with domestic energy efficiency. It also notes with regret that the Leeds City Council programme of domestic energy activities has been adversely affected by major changes to the way the Energy Company Obligation (ECO) operates that were announced in the Chancellor's Autumn Statement.

Council acknowledges the disproportionate impact of these recent changes on communities in Leeds due to the unique nature of the city's housing stock. Council

therefore welcomes action agreed to date that aims to raise awareness of this situation with Government ministers.

Council reiterates calls for a cross-party meeting with the Secretary of State for Energy with a view to enabling work to commence immediately on projects in Leeds. Council reaffirms its commitment to a significant and wide-ranging programme of energy efficiency improvements across the city and requests that the Chief Executive writes to all Leeds MPs to secure their assistance in facilitating the changes required to enable the Council to deliver this much needed work.

Council rose at 7.40pm



Report author: Kevin Tomkinson
Tel: 74357

Report of City Solicitor
Report to Council
Date: 26 February 2014
Subject: Attendance at Meetings

| | | |
|--|------------------------------|--|
| Are specific electoral Wards affected? If relevant, name(s) of Ward(s): | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Are there implications for equality and diversity and cohesion and integration? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Is the decision eligible for Call-In? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

Summary of main issues

- 1 To seek authorisation of the Council to the absence of Councillor Charlwood from meetings of the authority for up to six consecutive months.

Recommendations

- 1 That approval be given to the absence of Councillor Charlwood from meetings of the authority for a period of six months from this meeting.

2 Purpose of this report

To seek authorisation of the Council to the absence of Councillor Charlwood from meetings of the authority for up to six consecutive months.

3 Background information

Section 85 (1) of the Local Government Act 1972 makes provision in relation to member attendance at meetings. It provides that if a member fails to attend qualifying meetings for a period of 6 consecutive months from the date of their last attendance, they shall cease to be a member of the authority unless, before the expiry of that period, the authority has approved such non-attendance.

Councillor Charlwood is due to give birth in March 2014. At the time of writing this report her last attendance at a meeting of the authority was Licensing Committee on 11th February 2014.

4 Main issues

The group whip for Councillor Charlwood has requested that Council approve her absence from meetings of the authority for a period of 6 months for maternity reasons.

Councillor Charlwood's committee memberships are Licensing Committee and the North East (Inner) Area Committee.

5 Consultation and Engagement

The relevant group whip has been consulted on this report.

6 Equality and Diversity / Cohesion and Integration

There are no specific implications regarding equality, diversity, cohesion and integration arising from this report.

7 Council policies and City Priorities

There are no specific implications.

8 Resources and value for money

There are no specific implications regarding resources and value for money arising from this report.

9 Legal Implications, Access to Information and Call In

This report is not subject to Call In, as it is a Council Function.

10 Risk Management

No specific implications

11 Recommendations

Council is asked to approve the absence of Councillor Charlwood from meetings of the authority for a period of six months from this meeting.

12 Background documents¹

None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report author: Kevin Tomkinson

Tel: 0113 2474357

Report of the City Solicitor

Report to Council

Date: 26th February 2014

Subject: Council Budget Motion

| | | |
|--|------------------------------|--|
| Are specific electoral Wards affected? If relevant, name(s) of Ward(s): | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Are there implications for equality and diversity and cohesion and integration? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Is the decision eligible for Call-In? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

Summary of main issues

The Budget motion before Council arises from recommendations contained in a number of reports. This report assembles those reports and identifies their relationship to the recommendations before Council to assist Members in consideration of the decision.

Recommendations

The recommendation for full Council arising from these reports is that which is included on the Council Summons as the budget motion.

1 Purpose of this report

- 1.1 To present various reports which are relevant to the consideration of the budget motion by full Council on 26th February 2014.

2 Main issues

- 2.1 Reports are attached to this covering report as follows:-

Item 5(i) Revenue Budget

This report sets out the Council's budget for 2014/15 as recommended by the Executive Board on 14th February 2014. Recommendations (i), (ii), (iii), (iv) and (iv) at paragraph 12.1 form part of the budget motion.

Item 5(ii) Council Tax

This is the detailed report in relation to the setting of the Council Tax the recommendation from which forms the bulk of the motion before Council.

Item 5(iii) Capital Programme Update 2014-2017

This report sets out the updated capital programme for 2014/2017 as recommended by the Executive Board on 14th February 2014. Recommendations at paragraph 6.1(a) to (b) are part of the budget motion.

Item 5(iv) Treasury Management Strategy 2014/2015

This report sets out the Treasury Management Strategy for 2014/15 and provides an update on the implementation of the 2013/2014 strategy. The Executive Board considered the report on 14th February 2014 and the recommendations at 6.1 to 6.4 of the report are the final part of the budget motion.

3 Corporate Considerations

3.1 Consultation and Engagement

- 3.1.1 As per the reports to the Executive Board.

3.2 Equality and Diversity / Cohesion and Integration

- 3.2.2 As per the reports to the Executive Board.

3.3 Council policies and City Priorities

- 3.3.3 As per the reports to the Executive Board.

3.4 Resources and value for money

- 3.4.1 As per the reports to the Executive Board.

3.5 Legal Implications, Access to Information and Call In

3.5.1 As per the reports to the Executive Board.

3.6 Risk Management

3.6.1 As per the reports to the Executive Board.

4 Conclusions

4.1 As per the reports to the Executive Board.

5 Recommendations

5.1 The recommendation(s) for full Council arising from these reports are included on the Council Summons as the budget motion.

6 Background documents¹

6.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report of the Deputy Chief Executive

Report to Executive Board

Date: 14th February 2014

Subject: Revenue Budget and Council Tax 2014/15

| | | |
|--|---|--|
| Are specific electoral Wards affected? If relevant, name(s) of Ward(s): | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Are there implications for equality and diversity and cohesion and integration? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Is the decision eligible for Call-In? (Except the recommendations at 12.2, which are eligible for Call In). | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

Summary of main issues

1. This report seeks the approval of the Executive Board in recommending to Council a revenue budget and Council Tax for 2014/15. The report sets out the framework for compiling the 2014/15 budget taking into account the Local Government Finance settlement, the initial budget proposals that were agreed by the Executive Board in December 2013, the results of budget consultation and other factors that have influenced the budget now being proposed. The report also provides an update to the Equality Impact Assessment that was developed as part of the initial budget proposals and as reported to the board in December 2013.
2. The financial year 2014/15 is the first year covered by the 2013 Spending Review and again presents a significant financial challenge to the Council. The Council to date has managed to achieve considerable savings over the past 3 years. The proposed budget for 2014/15 will require the Council to deliver further significant savings and it is also clear that an even greater level of savings will be required in 2015/16 and beyond as part of the Government's deficit reduction plans.

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3. The 2014/15 budget now being proposed is not just a response to these financial pressures, but also demonstrates how the Council is responding to a new policy agenda which recognises a new role for the authority, based around the developing concept of civic enterprise, but one which, in conjunction with partners and other stakeholders, is still firmly focused on countering disadvantage and inequality within the city.
4. The final Local Government Finance Settlement was received on 5th February 2014 and confirmed that any increase in Council Tax of 2%, or higher than 2%, would require a referendum.
5. The report asks the Executive Board to recommend to Council a budget totalling £565.777m. This means that the Leeds element of the Council Tax for 2014/15 will increase by 1.99% and the Council will not be accepting the Council Tax freeze grant. This will be the first increase in the Leeds element since 2010/11. This excludes the Police and Fire precepts which will be incorporated into the report to be submitted to Council on the 26th February 2014.
6. In addition, this report also asks the Executive Board to recommend to Council an increase in Council House rents, garage rents and service charges of 5.9%.
7. The delegated limits for Revenue virements have been reviewed and Executive Board are requested to recommend to Council that the Constitution is amended to allow Executive Board to approve virements up to a maximum of £5m.

1 INTRODUCTION

- 1.1. This report sets out the Council's budget for 2014/15. It has been prepared in the context of the Council's initial budget proposals agreed by the Executive Board in December 2013 and the Local Government Finance settlement. In accordance with the Council's Budget and Policy Framework, initial budget proposals (IBP) for 2014/15 were approved by the Executive Board on the 18th December 2013. It was agreed that they should be submitted to Scrutiny for review and consideration, and also that they would be used as the basis for wider consultation.
- 1.2. This report seeks approval from the Executive Board to recommend to Council that the City Council's revenue budget for 2014/15 be approved at £565.777m. This results in a Band D Council Tax of £1,145.89 for the Leeds element which is an increase of 1.99% compared to 2013/14.
- 1.3. Detailed budget proposals for each service are set out in the directorate budget reports attached. This information will be consolidated into the Annual Financial Plan and the Budget Book;
 - The Annual Financial Plan - this document brings together the revenue budget, capital programme and performance indicators for 2014/15 providing a clear link between spending plans and performance, at directorate level.
 - The Budget Book – this contains detailed budgets for each directorate at both service level and by type of expenditure/income. Further copies of this document are available to members on request and via the intranet.
- 1.4. In accordance with the Council's Budget and Policy Framework, decisions as to the Council's budget and Council Tax are reserved to Council.
- 1.5. The budget proposals contained within this report have, where appropriate, been the subject of the Council's Equality Impact Assessment process and mitigating measures have been put in place or are planned where possible.

2 NATIONAL CONTEXT

- 2.1 The Council's annual budget is set within the context of the 2013 Spending Review which outlined how the Government will continue to reduce the deficit in public finances over the two year period 2014/15 and 2015/16.
- 2.2 The 2013 Spending Review continues the Government's plans to eliminate the structural deficit which were initially set out in the Government's emergency Budget of June 2010 and in their October 2010 Comprehensive Spending Review. This set out to reduce public spending by £81bn between 2011/12 and 2014/15, with local government funding falling by 28% in real terms over the four year period.
- 2.3 For Leeds, between the 2010/11 and 2013/14 budgets, funding from government has reduced by £94m, but in addition the Council has also faced significant cost

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pressures particularly within adult and children's social care as well as reductions in income due to the economic climate. To date the Council has been able to respond successfully to the reduction in government grants.

- 2.4 The provisional 2014/15 start-up funding allocation, now referred to as Settlement Funding Assessment (SFA), was announced in the Local Government Finance Settlement in January 2013. Subsequently, an additional 1% reduction for 2014/15 was announced in the Government's Budget 2013 and later confirmed in the Spending Review. Nationally this showed an average reduction in SFA of 10.4% for 2014/15 and a further reduction of 13.1% for 2015/16 however these reductions do not evenly impact upon authorities. Over the period 2011/12 and 2015/16 nationally, local government core funding will have fallen by 43%.
- 2.5 The Spending Review in 2013 confirmed that the Government's initial 4 year deficit reduction plan would continue for a further 3 years to 2017/18 and that the scale of reductions in overall Government spending would be similar to those seen from 2010. However, as yet Departmental Expenditure Limits have not been set beyond 2015/16 which makes financial planning beyond 2015/16 problematic although the direction of travel is clear.

3 LOCAL GOVERNMENT FINANCE SETTLEMENT 2014/15

- 3.1 The final Local Government Finance Settlement was received on 5th February 2014 and confirmed that any increase in Council Tax of 2%, or higher than 2%, would require a referendum. The proposed budget is based on a 1.99% Council Tax increase and means that the Council will not be accepting the Council Tax freeze grant.
- 3.2 Each local authority has been allocated a Settlement Funding Assessment (SFA) for 2014/15 which is the equivalent of formula grant under the previous funding regime, together with illustrative figures for 2015/16. Table 1 shows how the SFA for Leeds has been calculated.

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Table 1

| | 2013/14 £m | Adjusted Figure 2013/14 £m | 2014/15 £m | 2015/16 £m |
|--|----------------|-------------------------------------|----------------|----------------|
| Formula Grant | 263.067 | 305.193 | 270.715 | 226.923 |
| Council Tax Benefit/Support Grant | 42.125 | | | |
| Council Tax Freeze Grant 2011/12 | 6.692 | 6.692 | 6.662 | 6.660 |
| Council Tax Freeze Grant 2013/14 | | 2.766 | 2.766 | 2.766 |
| Early Intervention Grant | 23.022 | 23.022 | 21.237 | 19.424 |
| Preventing Homelessness | 0.875 | 0.875 | 0.862 | 0.862 |
| Lead Local Flood Authority Grant | 0.146 | 0.146 | 0.143 | 0.143 |
| Learning Disability & Health Reform Grant | 10.522 | 10.522 | 10.623 | 10.619 |
| Returned Holdback | | | 0.413 | |
| Settlement Funding Assessment | 346.449 | 349.215 | 313.421 | 267.396 |
| Year on Year Reduction - to unadjusted figure (£m) | | | -33.028 | -46.025 |
| Year on Year Reduction - to unadjusted figure (%) | | | -9.53% | -14.68% |
| Year on Year Reduction - to adjusted figure (£m) | | | -35.795 | n/a |
| Year on Year Reduction - to adjusted figure (%) | | | -10.25% | |

- 3.3 Settlement Funding Assessment (SFA) is essentially the aggregate of government grant and business rate income for an authority. For Leeds the SFA figure for 2014/15 is £313.421m.
- 3.4 The adjusted 2013/14 figures in Table 1 include £2.8m for 2013/14 Council Tax Freeze Grant (previously paid as a specific grant) and against this adjusted figure the reduction in the Leeds SFA is £35.8m, or 10.3%. The forecast reduction for 2015/16 in the Council's SFA is £46m, or 14.7%.
- 3.5 The SFA takes account of the following:
- The new national totals for Local Government funding for 2014/15 and 2015/16.
 - Government funding for Council Tax support is part of the total formula grant and is no longer separately identified.
 - As for 2013/14, grants in respect of Early Intervention, Homelessness Prevention, Lead Local Flood Authorities and Learning Disability & Public Health Reform Funding are now included within the SFA but continue to be separately identified within the assessment.
 - The national New Homes Bonus top-slice has been reduced by £100m for 2014/15. The impact of this is that RSG has increased and the New Homes Bonus adjustment grant will fall.

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- 3.6 The business rates element of SFA is determined by taking the 2013/14 baseline business rates amount of £170m and uplifting it for inflation. The uplift for inflation should have been 3.2% but the government announced in the Provisional Local Government Settlement that this would be capped at 2% and has provided a separate grant to compensate local authorities for the difference. The business rates element of SFA for 2014/15 for Leeds is therefore £173.4m, with the compensation grant being £1.5m.
- 3.7 Under the new funding arrangements introduced in 2013/14, SFA was split between Revenue Support Grant (RSG) and locally retained business rates in the proportions 60% and 40% respectively. Then, where an authority's RSG and baseline business rates added together exceeds their SFA, a "Tariff" is payable back to the government. Conversely, if this figure is less than an authority's SFA then that authority receives a "Top-up". Leeds City Council has been determined to be a "Tariff" authority and for 2014/15 this tariff element increases by 2% for inflation.
- 3.8 Taking account of the above, the funding position for Leeds City Council for 2014/15 is as detailed in Table 2 below:

Table 2

| | 2013/14 £m | 2014/15 £m |
|---|-----------------------|-----------------------|
| Revenue Support Grant | 208.043 | 172.319 |
| Business Rates Baseline | 170.050 | 173.362 |
| Total | 378.093 | 345.681 |
| Less Tariff | -31.644 | -32.260 |
| Leeds' Settlement Funding Assessment | 346.449 | 313.421 |

- 3.9 As a tariff authority any growth in our local share above £173.362m in 2014/15, is subject to an additional levy equivalent of 18.61%. Normally the levy would be paid back to Government, but because Leeds is part of a Business Rates Pool with the other West Yorkshire Districts plus Harrogate and York, the proceeds of the levy for the pool are locally retained to be used to support economic growth in the city region.
- 3.10 It is estimated that the total amount of business rates to be retained by Leeds in 2014/15 will be £182.3m. After taking account of the levy of £2.23m which will be paid to the City Region, this will result in growth income of £6.7m over the baseline - an increase of £2.45m from that originally estimated for 13/14, as illustrated in Table 3 below:

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Table 3

| | 2013/14 £m | 2014/15 £m | Variation £m |
|-------------------------------|---------------|---------------|-----------------|
| Business Rates local share | 175.296 | 182.320 | 7.024 |
| less: Business Rates Baseline | 170.050 | 173.362 | 3.312 |
| Growth above baseline | 5.246 | 8.958 | 3.712 |
| less: Levy | -0.976 | -2.233 | -1.257 |
| Net growth | 4.270 | 6.725 | 2.455 |

- 3.11 It should be noted that as a result of the 2% cap on business rates increases and the additional reliefs announced in the Autumn Statement, the Government has changed the way the levy on business rates growth is calculated. This has the effect of increasing the estimated 2014/15 levy for Leeds by £0.566m from the amount assumed at the time of the Spending Review to £2.233m. As Leeds is a member of the Leeds City Region Business Rates Pool the levy will be used to support the region rather than returned to the Treasury.
- 3.12 The Government has continued the Small Business Rates relief scheme and has compensated the Council in 2014/15 by £3.8m, an increase of £0.5m from 13/14. In addition, the Government announced in the Autumn Statement that it will provide a relief of up to £1,000 to all occupied retail properties with a rateable value of £50,000 or less in each of the years 2014-15 and 2015-16, as detailed in Appendix 1. The Government has set out eligibility criteria and will reimburse local authorities that use their discretionary relief powers. Each individual local billing authority must adopt a local scheme and decide in each individual case when to grant relief and central government will fully reimburse local authorities for the local share of the discretionary relief. The Government has indicated that they expect local government to grant relief to qualifying ratepayers and Executive Board are recommended to approve the scheme. The total value of the relief to businesses in Leeds is estimated to be approximately £3m in 2014/15.
- 3.13 As in 2013/14, the local council tax support scheme operates as a discount on the same basis as other discounts currently in place with protected groups receiving a 100% discount. For 2014/15, as agreed by Council the local scheme requires non-protected recipients of council tax benefit to pay 26% of their council tax bills.
- 3.14 Full Council at their meeting on the 16th January 2013 approved a proposal that no discounts should be put in place for unoccupied or unfurnished properties. It is now proposed to recommend to Council an amendment to the Council Tax scheme to allow a council tax discount of 100% where an unoccupied and unfurnished property has been empty for a period of 7 days or less with effect from 1 April 2014. There will be no discount for an unoccupied and unfurnished property which has been unoccupied and unfurnished for more than 7 days and a charge will be raised for the full amount of Council Tax from the date it became unoccupied and unfurnished. For the purposes of determining the last occupation day, any period of

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less than 6 weeks within which a property was occupied shall be disregarded. It is estimated that the revised scheme will result in a loss of Council Tax income of £70k but much of this will be offset by administrative savings.

- 3.15 The localisation of council tax support has the effect of reducing the overall tax base for Leeds¹. In addition, the taxbase for 2014/15 takes account of an estimated 3,200 additional properties (1.5%) compared to that assumed in setting the 2013/14 Council Tax, For 2013/14, the assumed ultimate collection rate (as opposed to the in year collection rate) for Council Tax was reduced from 99.2% to 99.0%. It is still too early to assess the reality of this assumption and for 2014/15 the ultimate collection rate remains at 99.0%.
- 3.16 As in previous years, the Government has offered a freeze grant which for 2014/15 is equivalent to a 1.0% increase in council tax which for Leeds would result in a grant of £2.8m. Clearly regard has to be given to the impact of any council tax increase on local tax payers, but also the financial position of the Council given the significant scale of reductions it is facing. Authorities that choose not to take the freeze grant will be subject to the 2% referendum limit (i.e. if they choose to put their council tax up by 2% or more they will have to hold a binding referendum on the issue). The budget proposals assume an increase in Council Tax of 1.99%, which will generate additional income for the Council of £4.8m, and maintain a higher income base going forward given that the freeze grant is only certain for the next two years. This will be the first increase in the Leeds element of the Council Tax since 2010/11.
- 3.17 Following a review of the ultimate collection yields, the collection rate in respect of pre 2013/14 Council Tax has been increased from 99.2% to 99.3%. This has resulted in a collection fund surplus of £2.4m. In addition, the NNDR yield for 2013/14 will be greater than anticipated and the additional retained share is currently estimated at £0.5m.
- 3.18 Taking into account all of the above, the Council's Net Revenue budget for 2014/15 will be as shown in Table 4 below:

Table 4

| | £m |
|---------------------------|---------|
| Revenue Support Grant | 172.319 |
| NNDR | 147.826 |
| Council Tax | 242.662 |
| Collection Fund surpluses | 2.970 |
| Net revenue budget | 565.777 |

¹ The 2014/15 Council Tax Support Scheme was approved by Council on 15th January 2014

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3.19 In determining the Council's 2014/15 budget, and in addition to those now included in the SFA, there are also a number of changes to specific grants to be taken account of. These include:

- Education Services Grant (ESG), which is paid to education authorities to support services provided centrally to schools, will be reduced by £750k in 2014/15. In addition, the government has already announced a £200m national reduction in funding from April 2015 which for Leeds equates to around £2.5m.
- Adoption Reform Grant – the grant is to be continued, albeit at a much reduced level. The allocation for Leeds for 2014/15 is £0.65m, a reduction of almost £2m from 2013/14.
- The Department for Education has recently announced a new Special Educational Needs (SEN) grant of £70m nationally which will be allocated to local authorities to implement the SEN reforms and the new, joined-up approach across education, health and care services from birth to 25. The government has recently announced that Leeds will receive £0.9m in 2014/15.
- Funding from the Department of Health has increased by £3.3m for 2014/15. The majority is the Leeds share of an additional £200m national funding to support the integration of services. The remainder is an increase in the £11.85m provided in 2013/14 for adult social care services that benefit the health service.
- The budget for the New Homes Bonus for 2014/15 includes an additional £3.8m, which is based on an assumption of an additional 2,800 properties for 2014/15. This is lower than the taxbase assumptions referred to in paragraph 3.11 because to qualify for New Homes Bonus the properties must either be new or brought back into use, whereas the tax base for council tax takes account of appeals and discounts.
- In addition, nationally, funding of £34m for the New Homes Bonus in the current year is not required, and the Government have said that this sum will be returned to local authorities in 2014/15. It is forecast that £0.5m will be received by the Council, but this figure has yet to be confirmed.
- From 1st April 2013 the Council took responsibility for Public Health which has transferred from the PCT. Grant funding is ring fenced to the service and amounts to £40.54m in 2014/15, an increase of £3.7m.
- The Welfare and Benefits service will see a £435k reduction in its administration grant in 2014/15.

4. CONSULTATION

- 4.1 In 2012 a 'You Choose' campaign was launched to engage people in the budget challenges and set residents the challenge of balancing a significantly reduced council budget. A total of 2,747 formal responses were received by the council and a number of discussions took place on independent social media sites. This was the highest level of participation in a budget consultation in Leeds.
- 4.2 The results from the survey provided a useful barometer of public opinion as to Council spending priorities and are important not only in informing the 2013/14 budget, but also in helping the Council shape its future budgets.
- 4.3 To help inform the initial budget proposals for 2014/15, a lighter touch approach was adopted. This involved:
- giving feedback to communities on YouChoose results from 2012
 - giving feedback to communities on actions/progress to date
 - asking communities if key 2012 priorities were still important
 - asking for ideas/solutions to key challenges

Participants were asked to consider whether the ten service areas most 'protected' from spending cuts in the YouChoose consultation were still top priorities for the 2014/15 budget and asked for alternatives if this was not the case.

- 4.4 A full report on the findings is attached at Appendix 2.
- 4.5 The initial budget proposals were submitted to Scrutiny following their approval by Board on the 18th December 2013. Comments were received from Resources and Council Services and from the other portfolio boards covering a wide range of issues which will be used to inform other discussions and actions during the year. A summary of their views are attached at Appendix 3.
- 4.6 The initial budget proposals were discussed with Third Sector Leeds at a meeting on the 9th December 2013. A summary of their views are attached at Appendix 4.

5. DEVELOPING THE BUDGET PROPOSALS

- 5.1 Local government is operating in a very different environment to that which it has operated previously, and it is clear that Councils will need to change, to become much more enterprising, entrepreneurial and responsive to their local communities, whilst retaining their role as major employers, service providers and democratically-mandated leaders. It will also require businesses to play a more active role as corporate citizens and the third sector to act as a catalyst for connecting with local people. The Commission for the Future of Local Government, which Leeds led and published in 2012, is still central to the Council's thinking and approach and we are using the five propositions from that to set our direction.

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5.2 The Council recognises this very different environment, together with a reducing funding envelope, and within its Best Council ambition has identified six Best Council Objectives to be prioritised over the medium term. These are:

- **Ensuring high quality public services.** The Council has adopted a refreshed procurement policy to deliver additional savings from better procurement to ensure that services are high quality and deliver value for money.
- **Dealing effectively with the city's waste.** Savings will be generated in 2014/15 from the further roll out of alternate weekly collections and increasing recycling to help reduce the level of landfill tax.
- **Building a child friendly city.** Through the expansion of Family Group Conferencing and continued investment into other preventative services, it is envisaged that more children will be supported to safely remain within their family and community leading to a reduction in looked after children.
- **Delivery of the Better Lives programme.** The Better Lives service transformation programme aims to enhance the range, amount and quality of adult social care services available through delivering efficiencies within existing services. These efficiencies have included a reduction in the level of directly provided services where independent sector provision is more cost effective.
- **Promoting sustainable and inclusive economic growth.** Stimulating sustainable economic growth in partnership with the city's business community can not only improve the economic wellbeing of local people and businesses but also generate income for the council through new homes bonus, council tax, business rates and the community infrastructure levy.
- **Becoming an efficient and enterprising council.** By ensuring the council has an agile and resilient workforce with the right skills and the ability to work flexibly significant savings will be generated through:
 - A programme of business improvement and organisational design
 - A reduction in city centre office space and a significant reduction in the running costs of the total asset base.
 - Additional income will be generated through a combination of increases in fees and charges with the council becoming more entrepreneurial by developing services in new markets.

5.3 The delivery of the Best Council Plan savings is central to delivering the savings required for 2014/15 and meeting the financial challenge beyond. They are undoubtedly challenging and in many instances will carry risks. The plan will require significant work and prioritisation of resources in order for them to be delivered and will need to be updated in view of resources available, national and local changes and progress made to date.

6. PROPOSED BUDGET FOR 2014/15

- 6.1 The following table analyses the change in the Council's proposed budget for 2014/15. Together with the reduction in SFA, provision for business rates and council tax growth including a 1.99% increase in Council Tax, the overall cash decrease in the net revenue budget is £20.9m which represents a 3.6% decrease.

Table 5

| | £m | £m | £m |
|---|--------------|-------|--------------|
| Budget 2013/14 | 583.9 | | |
| Adjustments for specific grants transferring to SFA | 2.8 | | |
| Adjusted Budget 2013/14 | 586.7 | | |
| Change in Prices | | | |
| Pay | | 5.9 | |
| Price | | 5.5 | |
| Income | | -1.5 | |
| Full year Effects | | -0.5 | |
| Demand/Demography | | 5.7 | |
| Other Budget Pressures | | 22.9 | |
| Total Budget Increases | | 38.1 | |
| Best Council Objectives | | | |
| Delivery of the Better Lives Programmme | | -2.2 | |
| Building a Child Friendly City | | -5.8 | |
| Dealing Effectively with the City's Waste | | -1.2 | |
| Ensuring High Quality services - Procurement | | -5.4 | |
| Becoming an efficient and enterprising Council | | | |
| Business improvement | | -3.2 | |
| Support Services | | -2.3 | |
| Income, charging and trading | | -6.6 | |
| Other efficiencies and savings proposals | | -20.6 | |
| Total Budget Savings | | -47.2 | |
| Other Key Variations: | | | |
| New Homes Bonus | | -3.2 | |
| NNDR grants | | -7.0 | |
| Levies | | 0.4 | |
| Contingency fund | | -2.0 | |
| Earmarked reserves | | 0.3 | |
| General reserves | | -1.0 | |
| Capital financing costs | | 0.7 | |
| Total Reduction | | -20.9 | |
| Base Budget 2014/15 | | | 565.8 |
| Percentage decrease from adjusted budget | | | -3.6% |

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- 6.2 Attached to this report are detailed budget reports for each directorate. It is recognised that some actions contained in the proposed budget may impact on particular communities and where relevant, appropriate consultation and the consideration of mitigating actions will continue. Where directorate reports make reference to further decision making processes, then this will be in accordance with the Council's constitution. Appendix 5 summarises the key budget decisions which underpin the assumptions contained within the 2014/15 budget. Except where explicitly stated, members are not being asked to take these decisions at this time, but will be brought forward at the indicated time following appropriate consultation and in accordance with the Council's constitution.
- 6.3 The 2014/15 budget reflects a significant change to recharges for internally provided services. The objective is to reduce the time and bureaucracy spent on recharges within the Council, with charging kept to a minimum and only used where it is significant and there is a clear benefit over cost. Directorate budgets have therefore been adjusted to reflect this principle.
- 6.4 The following paragraphs discuss the main features of the proposed 2014/15 budget.
- 6.5 Directorates have prepared their budgets in accordance with guidelines laid down by the Deputy Chief Executive, taking account of the following:-
- Provision has been made for a 1% pay award reflecting an assumption that there will be a need to provide for an increase in staff pay in line with the government's funding assumptions but these are subject to national pay negotiations.
 - The triennial actuarial valuation of the West Yorkshire Pension Fund based on the position as at 31st March 2013 is nearing completion. The review will determine employer contributions for the period 1st April 2014 to 31st March 2017. The final report of the review is not yet available, but the indications are that only stepped changes to the contribution rates will be required for the next three years. A change which is being proposed from 1st April 2014 is that the deficit in respect of past service will be collected as an annual cash sum, rather than as a percentage of payroll costs. Taking account of the above, provision for an increase in the employer's contribution rate equivalent to 0.5% has been included in the 2014/15 budget.
 - Despite cost inflation currently running at 2%, no provision has been made for inflation on running cost budgets, other than where there are specific contractual commitments and in the cost of utilities.
 - An inflationary allowance has been applied to the level of fees and charges and this is estimated to generate an additional £1.5m. There are a number of specific proposals where it is felt that the market will bear an above

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inflationary increase. These are detailed in the directorate reports and summarised in paragraph 6.9.1.

6.6 Full Year Effects of previous decisions amounts to a net saving of £0.5m. These include:

- the full year effect of the charging review within Adult Social Care
- changes to the city learning centre provision within Children's Services
- closure of the waste site at Stanley Road.

These are offset by

- the loss of income due to the sale of Sovereign Street and Quarry Hill car parks
- the reinstatement of the budget for local elections
- the full year costs associated with the child abuse and neglect multi systemic therapy team.

6.7 Demand/Demography

6.7.1 The national context for Adult Social Care continues to be one of demographic increases, increased life expectancy, increasing complexity of need and service user expectations, greater support for people to remain living independently in their own homes for as long as possible, a national drive to improve the quality of social care services and an increasing focus on the integration of health and social care services. A net increase of £4.3m has been included for demand and demographic pressures in the 2014/15 budget for Adult Social Care.

6.7.2 Children's Services continues to face significant pressures with a 32% increase in the birth rate over the last decade and a changing demographic mix. This has increased demand across all their services. Specifically, the number of requests for service and referrals to Safeguarding, Targeted and Specialist Services could potentially increase the cost of high level services such as children in need, special educational needs and children in the care of the authority. The overall strategy to continue to invest in the expansion of preventative services will help to mitigate the impact of this demand with the 2014/15 budget strategy recognising demand-related financial pressures in the home to school transport budgets (£1.07m) and the Direct Payments budgets (£0.15m).

6.7.3 Services within Citizens and Communities, particularly the contact centre and welfare and benefits are experiencing an increase in demand for services which is creating a budget pressure in 2013/14 which is expected to continue into 2014/15. For example, in recent months calls to the Council Tax and Benefits lines in the contact centre have seen a 30% increase in volume and the budget provides for an additional £210k to help meet this demand.

6.8 Other Budget Pressures

6.8.1 Additional provision of £1m has been made in 2014/15 to support the delivery and implementation of major service changes across Adult Social Care, particularly

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frontline assessment and care management services. In addition, two new services became operational during 2013/14: Holt Park Active is providing a range of activities for older people and people with physical or learning disabilities. The South Leeds Intermediate Care Centre in Beeston is providing a range of integrated services to promote faster recovery from illness and prevent unnecessary hospital admission and premature admission to long term residential care. The 2014/15 budget provides an additional £151k for this.

- 6.8.2 Within Children's Services reductions in grant funding of £3.6m reflect reductions in Education Services Grant and Adoption Reform Grant, partly offset by a new Special Education Needs Grant. In addition, the budget recognises the one-off use of school balances to support the 2013/14 budget of £4m. The directorate has provided for £4.5m investment into services for children in care and prevention and intervention. Other pressures for which a total of £2.5m has been provided include additional investment into the restorative practice programme, PFI related borrowing costs, investment into the modernisation of the Leeds Learning Network, investment to support the new social care information system as well as additional funding to support social worker recruitment and retention and investment into the social care transition team.
- 6.8.3 Budget pressures of £1.4m within City Development reflect downward trends in income, mainly within Sport and advertising income. The income budget of £0.4m for residents parking charges has been deleted. A net additional £0.9m has been provided to cover the remainder of the funding required to deliver the Leeds element of the Tour de France event. This is funded from an earmarked reserve.
- 6.8.4 Continuing pay pressures within the refuse service and loss of car parking income due to the development of the Harewood Quarter are estimated at £1.4m within the Environment and Housing budget.
- 6.8.5 Capital Charges – the budget provides for an increase in capital financing costs of £2.4m, partly offset by a £0.7m reduction in budgets of services where spend to save business cases have been proposed by directorates and an additional £1.0m use of capital receipts to fund the capital element of PFI scheme payments.
- 6.8.6 The West Yorkshire Integrated Transport Authority has agreed an increase in its levy of 1.5% to enable a further contribution to the West Yorkshire Transport Fund in 2014/15. However, as the population of Leeds has increased relative to the other West Yorkshire districts, Leeds' contribution has increased by 1.8% or £0.6m to £34.036m.

6.9 Savings

- 6.9.1 In order to address the budget increases, a number of savings areas have been identified in accordance with the best council objectives:

- **Best Council Objective: delivery of the Better Lives programme.** During 2013/14 Adult Social Care has continued its Better Lives service transformation programme, which aims to enhance the range, amount and quality of adult social

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care services available through delivering efficiencies within existing services. These efficiencies have included a reduction in the level of directly provided services where independent sector provision is more cost effective. This will need to continue given the very significant financial challenges facing the Council over the next few years. The budget includes savings of £2.2m for 2014/15.

- **Best Council Objective: building a child friendly city.** Through the expansion of Family Group Conferencing and continued investment into other preventative services, it is envisaged that more children will be supported to safely remain within their family and community. It is anticipated that savings of £5.8m will be generated in 2014/15, reflecting a reduction in the number of externally provided fostering and residential placements.
- **Best Council Objective: dealing effectively with the city's waste.** Savings will be generated in 2014/15 from the further roll out of alternate weekly collections and increasing recycling to help reduce the level of landfill tax, and savings of £1.2m have been identified.
- **Best Council Objective: ensuring high quality public services.** The Council has adopted a refreshed procurement policy to deliver additional savings from better procurement to ensure that services are high quality and deliver value for money. In addition to limiting inflation on running cost budgets to essential items only, the budget includes proposals to save a further £5.4m from procurement activity in 2014/15.
- **Best Council Objective: becoming an efficient and enterprising council.** By ensuring the council has an agile and resilient workforce with the right skills and the ability to work flexibly significant savings are forecast to be generated as identified below.
 - A programme of business improvement and organisational design is underway to achieve this, and for 2014/15 savings of £5.5m have been identified.
 - In addition, work is ongoing to reduce city centre office space and a significant reduction in the running costs of the total asset base, although there is inevitably a longer lead in time for this initiative.
 - Additional income of £6.6m will be generated through a combination of increases in fees and charges with the council becoming more entrepreneurial by developing services in new markets. The main items are:
 - Services provided to council tenants are to be charged to the Housing Revenue Account £2m
 - Extension of bus lane enforcement £0.2m
 - Extension of CCTV business base £0.1m
 - Nursery fees above inflationary increase £0.22m
 - Learning Improvement traded income £0.85m
 - Investment portfolio income in City Development £0.5m including the First Direct Arena

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6.9.2 Other efficiencies and savings proposals amount to £20.6m and are detailed in the directorate reports. Of particular note are:

- £1.4m additional health funding within Adult Social Care, which includes £2.8m likely share of the £200m national funding for integration with health and £0.6m Department of Health funding for adult social care services which benefit the health service. This is offset by £1.5m of non-recurring health funding which has been deleted and reablement funding which is £0.4m lower.
- A number of service reductions in Children's Services including: a £1.6m reduction in funding for children's centres; £1.8m savings from the provision of transport of children; £0.8m from the review of the Youth Offer; £0.9m review of in-house residential provision; £0.5m review of Education Welfare Services/Attendance; £0.5m Child and Adolescent Mental Health Services; £0.67m Youth offending Service.
- Public Health – the Public Health service is now commissioning a range of existing activities from the Council to the value of £2m.
- £0.45m reduction in contribution to PCSO costs
- A reduction in the general well-being budget of £0.2m
- Other general savings in staffing across the board

6.9.3 The budget also takes account of the following items:

- Deletion of the £2m central contingency – transferred to general fund reserves. Any items not foreseen and for items where there is a risk of variation during the year will now have to be managed in year.
- The 2013/14 budget was supported by the use of £1.2m from the schools' PFI reserve which is no longer available.
- Grant income of £7m which includes £3.8m reimbursement for the cost of the continuing small business rates relief scheme, £1.5m in respect of the retail relief for small businesses, and NNDR compensation grant of £1.5m as referred to in paragraph 3.6 above.
- The budget is supported by the use of £3.5m general reserves, further explained in section 7.

6.10 Staffing

6.10.1 The Council has operated a voluntary retirement and severance scheme since 2010/11 which has contributed to a reduction in the workforce of 1,886 ftes at the 31st March 2014 after adjusting for the impact of Public Health and the former ALMOS joining the Council.

Many of the costs and savings identified in this budget have a staffing implication. Excluding the inflationary impact, net staffing reductions of around £5.6m are included in the 2014/15 budget.

The budget proposals provide for an overall reduction in anticipated staff numbers of 177 ftes by 31st March 2015 excluding an increase of 48 posts directly funded

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from external sources and 120 additional posts within Civic Enterprise Leeds, reflecting increased trading opportunities.

As in previous years, this will mean that staff will leave the authority from across the whole range of services and it will be necessary therefore to continue to manage this very carefully and make arrangements to retrain and redeploy staff where appropriate. The Council is also reducing its reliance on agency staffing and where possible converting this cost into permanent posts.

6.11 Annex 1 appended to this report provides a detailed analysis at directorate level; Annex 2 shows a subjective summary of the City Budget.

6.12 The Schools Budget 2014/15

6.12.1 Dedicated Schools Grant

The Dedicated Schools Grant is expected to increase by £13.9m from £524.9m in 2013/14 to £538.8m in 2014/15 including funding to be transferred to Academies. There is an increase of 2,090 pupils in Primary schools and a reduction of 184 pupils in Secondary Schools.

The number of pupils taking up the 15 hours of free early education for 3 and 4 yr olds will also lead to a year on year increase in the funding for Early Years providers of £1.6m, and the funding rate will be increased to £3.80 per hour;

The continued roll out of free early education to 2 year olds and the target number of places for early education of two year olds will increase to 4,544 from September 2014. Providers will be funded at £4.85 per hour in line with the grant funding level.

The Local Authority now has responsibility for funding SEN for ages 0 to 25 and it is estimated that expenditure will increase by £1.27m due to the full year effect of this change that took place from September 2013 and the overall increase in pupil numbers.

6.12.2 Education Funding Agency Post 16 Grant

Funding rates for 2014/15 have not been finalised, although funding per sixth form pupil will reduce as the EFA seeks to equalise funding rates between Sixth Forms and FE Colleges and Sixth Form Colleges. The EFA has also announced that funding rates for pupils in the third year post 16 (year 14) will be reduced by 17.5% across all providers.

6.12.3 Pupil Premium

The Pupil Premium to be received by Leeds Schools (including Academies) in 2014/15 is estimated to be £37.69m, a year on year increase of £7.33m.

6.12.4 Free School Meals for under 7s

The Government has announced that free school meals will be provided to all pupils in Reception, Year 1 and Year 2 from September 2014. A National grant of £450m has been made available for 2014/15 and it is estimated that this will produce funding in the order of £5.4m for Leeds Primary Schools.

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6.12.5 Specific Grants

The Primary PE Grant introduced in September 2013 will be paid in both the 2013/14 and 2014/15 academic years to all Primary Schools, at a rate of £8,000 plus £5 per pupil.

A Yr 7 catch up premium will be paid to Secondary schools in the 2013/14 and 2014/15 financial years at a rate of £500 for each pupil in year 7 who did not achieve at least level 4 in reading and/or mathematics (maximum £500 per pupil) at Key Stage 2.

6.12.6 Summary of Year on Year Change

The funding to be received by all Schools and Academies in the City through the Dedicated Schools Grant, Pupil Premium and Post 16 Grant is estimated to be £604.26m for 2014/15. This is an increase of £27.37m over the funding received in 2013/14.

However, as funding must be allocated to schools by a formula largely based on pupil numbers schools with falling rolls will receive reduced funding year on year.

6.13 Housing Revenue Account

The Housing Revenue Account includes all the expenditure and income relating to the management of the Council's housing stock and in accordance with Government legislation operates as a ring fenced account.

Details of the Housing Revenue Account budget proposals are contained in the attached Environment and Housing budget report. In summary:

The Government announcement in 2013 of a new rent setting formula from 1st April 2015 of Consumer Price Index (CPI) +1% effectively ends the policy of rent convergence which was aimed at ensuring that local authority and housing association tenants would eventually pay similar rents for similar properties in similar areas.

For Leeds it is estimated that 54% of properties will not have converged by the end of 2014/15 and therefore the change in the rent setting policy will mean a reduction in the income to the Council's Housing Revenue Account estimated to be £3.5m in 2015/16 rising to an average of £6.5m per annum from 2016/17.

The Council's rent strategy assumed a rent increase of 5.2% in 2014/15 but there is the opportunity to offset the impact of the Government's rent policy upon rental income streams by increasing the rent to the "limit rent" which is the rent at which the Government will pay the full subsidy for housing benefit. (If the average rent for the Authority is higher than the limit rent then housing benefit receivable is reduced proportionately). Whilst the limit rent for 2014/15 hasn't yet been announced a similar increase to that seen in 2013/14 would allow for a 7% increase in rent.

In accordance with the adopted rent strategy it is proposed that rather than increase the rents by this amount, that instead the increases are smoothed with the proposal to increase rents by 5.9% in 2014/15.

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It is also proposed to increase service charges and garage rents by the same percentage.

In June 2013 Executive Board agreed to the transfer of Housing Management function from the ALMOs back to the Council and identified savings that could be realised through this transfer. In 2014/15 a saving of £1.5m will be realised through senior management and support cost reductions and the removal of costs associated with maintaining a separate company arrangement.

The submitted budget for 2014/15 provides for a 5% or £2.0m increase in maintenance with the contribution to capital expenditure increasing by £2.6m or 4.2% when compared to 2013/14. Additional resources (£1m) have also been provided to support Area Panels and the tenant mobility scheme (£0.2m).

6.14 Council Tax

The proposed budget of £565.777m for 2014/15 is consistent with the Leeds element of the Council Tax for 2014/15 being increased by 1.99% which will give council tax figures for the Leeds City Council element only for each band as follows:

| | 2013/14 £ | 2014/15 £ |
|--------|--------------|--------------|
| Band A | 748.99 | 763.92 |
| Band B | 873.82 | 891.24 |
| Band C | 998.66 | 1,018.56 |
| Band D | 1,123.49 | 1,145.89 |
| Band E | 1,373.15 | 1,400.53 |
| Band F | 1,622.82 | 1,655.17 |
| Band G | 1,872.48 | 1,909.81 |
| Band F | 2,246.98 | 2,291.78 |

To these sums will be added precept amounts for Police, Fire and, where appropriate, town and parish councils. These additional amounts will be reported to Council on 26th February 2014 following the formal decisions by their respective bodies.

6.15 Council Tax Support and Parishes

6.15.1 For 2013/14, Council Tax Benefit was replaced by a system of Council Tax Support (CTS) under which benefit payments were replaced by discounts on council tax bills. This had the effect of decreasing the council tax bases both for billing authorities and their parishes. The Government provided funding to compensate for around 90% of the cost of the scheme and, at a very late stage, asked billing authorities to work with parishes to pass down a share of the funding. After a brief period of consultation, members agreed that payments totalling £123k would be passed down to parish and town councils within the Leeds area to compensate them for the reduction in their tax base.

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- 6.15.2 The delays last year caused a degree of confusion for parishes not just in Leeds but throughout the country so, for 2014/15, early certainty about the level of payments was identified as a priority. However, the Government had indicated that funding for CTS would not be separately identified in 2014/15 and whilst ministers were maintaining that amounts for parishes were unchanged, it is clear that in total funding for local government has been cut by around 11%.
- 6.15.3 In order to give Leeds parishes early certainty and to allow them to plan their 2014/15 budgets, in early November officers consulted on reducing the payments from £123k to £109k in-line with the national reduction in funding. No comments or objections were received from Leeds parishes directly. In early January contact was made by the Yorkshire Local Councils Associations and a Leeds elected member. Both queries were responded to and no further comments have been received on this matter.
- 6.15.4 It is therefore proposed that a total of £109k should be paid to parishes as detailed in Appendix 7. It is proposed that these payments are made alongside the parish precept payments at the beginning of April.

7. **RESERVES POLICY**

- 7.1 Under the 2003 Local Government Act, the Council's Statutory Financial Officer is required to make a statement to Council on the adequacy of reserves. In addition, it is good practice for the authority to have a policy on the level and nature of its reserves and ensure these are monitored and maintained within the range determined by its agreed policy. The purpose of a reserves policy is:
- to maintain reserves at a level appropriate to help ensure longer term financial stability, and
 - to identify any future events or developments which may cause financial difficulty, allowing time to mitigate for these.
- 7.2 The established policy encompasses an assessment of financial risks included in the budget based on directorate budget risk registers. The risk registers identify areas of the budget which may be uncertain and the at risk element of each budget area has been quantified. This represents the scale of any likely overspend/shortfall in income and does not necessarily represent the whole of a particular budget heading. Each risk area has been scored in terms of the probability and impact on the budget.
- 7.3 The Council's reserves at the end of March 2014 are estimated to be £27.2m. This budget assumes the use of £3.5m to support invest to save activities and other one-off expenditure. In addition, £2m has been transferred to the Early Leavers Initiative reserve. The budget therefore assumes that reserves at the end of March 2015 will stand at £21.7m which represents 3.8% of net expenditure. This is above the minimum level required by the reserves policy and represents an increase of 0.7% from the 2013/14 budgeted position. A comparison to other authorities and average reserves is attached at annex 3.

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7.4 The policy also requires directorates to prepare budget action plans to deal with spending variations on budgets controlled by directorates during the year.

7.5 The table below provides a summary of general reserves.

Table 8

| General Fund Reserves | 2013/14 £m | 2014/15 £m |
|-----------------------------|---------------|---------------|
| Opening Balance 1 April | 23.1 | 27.2 |
| Budgeted Usage | -2.5 | -3.5 |
| Small Business Rate Relief | 3.3 | |
| In year underspend 13/14 | 3.3 | |
| Transfer to ELI reserve | | -2.0 |
| Estimated Reserves 31 March | 27.2 | 21.7 |

| Housing Revenue Account | 2013/14 £m | 2014/15 £m |
|-----------------------------|---------------|---------------|
| Opening Balance 1 April | 9.1 | 11.8 |
| ALMO reserves | 23.9 | |
| Usage in year | -21.2 | -4.4 |
| Estimated Reserves 31 March | 11.8 | 7.4 |

8 ROBUSTNESS OF THE BUDGET AND THE ADEQUACY OF RESERVES

8.1 The Local Government Act (Part II) 2003 placed a requirement upon the Council's statutory finance officer (The Deputy Chief Executive) to report to members on the robustness of the budget estimates and the adequacy of the proposed financial reserves.

8.2 In considering the robustness of any estimates, the following criteria need to be considered:-

- the reasonableness of the underlying budget assumptions such as:
 - the reasonableness of provisions for inflationary pressures;
 - the extent to which known trends and pressures have been provided for;
 - the achievability of changes built into the budget;
 - the realism of income targets;
 - the alignment of resources with the Council service and organisational priorities.
- a review of the major risks associated with the budget.
- the availability of un-earmarked reserves to meet unforeseen cost pressures.

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- the strength of the financial management and reporting arrangements.

8.3 In coming to a view as to the robustness of the 2014/15 budget, the Deputy Chief Executive has taken account of the following issues:-

- Detailed estimates are prepared by directorates in accordance with principles laid down by the Deputy Chief Executive based upon the current agreed level of service. Service changes are separately identified and plans are in place for them to be managed.
- Estimate submissions have been subject to rigorous review throughout the budget process both in terms of reasonableness and adequacy. This process takes account of previous and current spending patterns in terms of base spending plans and the reasonableness and achievability of additional spending to meet increasing or new service pressures. This is a thorough process involving both financial and non-financial senior managers throughout the Council.
- Significant financial pressures experienced in 2013/14 have, where appropriate, been recognised in preparing the 2014/15 budget, or are subject to further actions to enable them to be delivered.
- Since the Initial Budget Proposals were approved in December 2013, work has been undertaken to reduce some of the risks in the budget and to place less reliance on the use of general reserves, thereby making the Council's financial position more resilient.
- As part of the budget process, directorates have undertaken a risk assessment of their key budgets, documented this assessment in the form of a formal Risk Register, and provided a summary of major risks within the directorate budget documents, many of which are significant. All directorate budgets contain efficiencies, service reviews and savings which will require actions to deliver, and any delay in taking decisions may have significant financial implications. The overall level of risk within the 2014/15 budgets of directorates is considered to remain relatively high. Whilst this level of risk can be considered manageable, it must be on the understanding that key decisions are taken and that where identified savings are not delivered alternative savings options will be needed. This is all the more important given that the Council will face further financial challenges over the years beyond 2014/15.
- In addition to specific directorate risks, two risks which were introduced in 2013/14 again need to be closely monitored.
 - The introduction from April 2013 of a scheme of council tax discounts does raise additional risks as to collection. Overall, the assumed collection rate for Council Tax has been reduced from 99.2% to 99% to reflect this additional risk, but there is still the potential for further losses. However, it should be noted that should there be a higher level of loss than assumed, that this

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would materialise within the collection fund, and as such would not impact upon the current year's budget.

- Under the new business rates retention scheme, the Council's local share of business rates is exposed to risks from both collection and reductions in rateable values. Although in setting the 2014/15 budget, an assumption has been included as to potential scale of losses due to backdated appeals, this is still considered to be a significant risk. However, as in the case of Council Tax, any losses greater than those assumed in setting the budget will materialise through a collection fund and will not impact in the current year.
- 8.4 The Council's financial controls are set out in the Council's Financial Procedure Rules. These provide a significant degree of assurance as to the strength of financial management and control arrangements throughout the Council. The Council has a well-established framework for financial reporting at directorate and corporate levels. Every month Executive Board receives a report from each directorate setting out spending to date and projected to the year-end. Action plans are utilised to manage and minimise any significant variations to approved budgets. There are no proposed changes to the level of financial reporting to either the Executive Board or to Scrutiny.
- 8.5 The Council's Reserves policy, as set out in Section 7, requires directorates to prepare budget action plans to deal with spending variations on budgets controlled by directorates during the year.
- 8.6 In the context of the above, the Deputy Chief Executive considers the proposed budget for 2014/15 as robust and that the level of reserves are adequate given a clear understanding of the following:-
- the level of reserves is in line with the risk based reserves strategy.
 - budget monitoring and scrutiny arrangements are in place which include arrangements for the identification of remedial action, and reporting arrangements to members will be enhanced.
 - the budget contains a number of challenging targets and other actions, these are clearly identified, and will be subject to specific monitoring by the Council's Corporate Leadership Team, and as such, are at this time considered reasonable and achievable.
 - enhanced budget reporting to members will continue.
 - risks are identified, recorded in the budget risk register and will be subject to control and management.
 - as part of the Council's reserves policy directorates are required to have in place a budget action plan which sets out how they will deal with variations during the year.

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- risks associated with council tax and business rates, although potentially significant, will not impact on the current year's budget.
- there is a clear understanding of the duties of the Council's statutory Financial Officer and that the service implications of them being exercised are fully understood by members and senior management alike.

9 EQUALITY IMPACT ASSESSMENT OF THE BUDGET

- 9.1 The Equality Act 2010 requires the Council to have 'due regard' to the need to eliminate unlawful discrimination and promote equality of opportunity. The law requires that the duty to pay 'due regard' be demonstrated in the decision-making process. Assessing the potential equality impact of proposed changes to policies, procedures and practices is one of the key ways in which public authorities can show 'due regard'. Equality impact assessments also ensure that we make well informed decisions based on robust evidence.
- 9.2 The Council is fully committed to assessing and understanding the impact of its decisions on equality and diversity issues. In order to achieve this, the Council has an agreed process in place and has particularly promoted the importance of the process when taking forward key policy or budgetary changes.
- 9.3 A specific equality impact assessment of the budget at a strategic level has been carried out and this is attached as Appendix 6 along with a note outlining the Council's overall approach to equality impact assessments.
- 9.4 A view from colleagues in Legal Services has been sought on the process adopted for equality impact assessing the budget and associated decisions. Their considered view is that from the work undertaken to date, the process developed is robust and evidences that 'due regard' is being given to equality related issues.

10 CORPORATE CONSIDERATIONS

10.1 Consultation and Engagement

- 10.1.1 As explained at section 4 above the initial budget proposals were subject to extensive consultation with key stakeholders prior to finalisation of the 2014/15 budget.

10.2. Equality and Diversity / Cohesion and Integration

- 10.2.1 This issue is fully explained in section 9 above.

10.3 Council Policies and City Priorities

- 10.3.1 This budget seeks to ensure that the policies and priorities of the Council are supported by directing financial resources towards the Council's policies and priorities.

10.4 Resources and Value for Money

10.4.1 This is a revenue budget financial report and as such all financial implications are detailed in the main body of the report.

10.5 Legal Implications, Access to Information and Call In

10.5.1 In accordance with the Council's Budget and Policy Framework, decisions as to the Council's budget and Council Tax are reserved to Council. As such, the recommendation at 12.1 which recommends the budget to Council is not eligible for call in. However the recommendations at 12.2 are subject to call in.

10.5.2 The budget will have significant implications for Council policy and governance and these are explained within the report. The budget is a key element of the Council's Budget and Policy framework, but many of the proposals will also be subject to separate consultation and decision making processes, which will operate within their own defined timetables and managed by individual directorates.

10.6 Risks

10.6.1 A full assessment of budget risks both at directorate level and corporately has been made and is explained at paragraph 8.3.

10.6.2 A full risk register of all budget risks in accordance with current practice will be maintained and will be subject to quarterly review. Any significant and new risks are contained in the budget monitoring reports submitted to each meeting of the Executive Board, together with any slippage on savings.

11 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE

11.1 In accordance with the Budget and Policy Framework Rules, the Executive Board are required to make proposals to Council regarding virement limits and the degree of in-year changes which may be undertaken by the Executive. These are set out in Financial Procedure Rules.

11.2 During the year Financial Procedure Rules have been reviewed and it is proposed to change the limits to give Executive Board power to approve virements up to the value of £5m, increased from the current £1m, in accordance with the delegation limits set out in Appendix 8.

12. RECOMMENDATIONS

12.1 The Executive Board is asked to recommend to the Council the adoption of the resolutions below:

- (i) that the Revenue Budget for 2014/15 totalling £565.777m, as detailed and explained in this report and accompanying papers be approved, with a 1.99% increase in the Leeds' element of the Council Tax for 2014/15.

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- (ii) Grants totalling £109k be allocated to Parishes as detailed in paragraph 6.15.4
- (iii) an amendment to the Council Tax scheme as detailed in paragraph 3.14 which is to be adopted as the empty property scheme.
- (iv) In respect of the Housing Revenue Account: -
 - (a) that the budget be approved with an average rent increase figure of 5.9%
 - (b) that the charge for garage rents be increased to £7.18 per week (based on 52 rent weeks)
 - (c) that service charges are increased in line with rents (5.9%).
- (iv) that the delegated limits for Revenue virements are amended to allow Executive Board to approve virements up to a maximum of £5m.

12.2 That the Executive Board agree:

- (i) that the line of eligibility for adult community care services remains unchanged for 2014/15.
- (ii) the awarding of Retail Relief to all businesses that meet the criteria set out in Appendix 1 above subject to the provisions of State Aid.

13. **Background Documents**²

13.1 None

² The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Statement of 2013/14 and 2014/15 budgets

Annex 1

| Service | 2013/14 | | | 2014/15 | | |
|--|-----------------------------|---|---------------------|-----------------------------|---|---------------------|
| | Net managed budget £000s | Net budget managed outside service £000s | Net budget £000s | Net managed budget £000s | Net budget managed outside service £000s | Net budget £000s |
| Adult Social Care | | | | | | |
| Health Partnerships | 220 | (202) | 18 | 52 | 23 | 75 |
| Access and Care | 147,871 | 15,179 | 163,050 | 150,210 | 8,490 | 158,700 |
| Care Reform | 1,678 | (1,678) | 0 | 1,911 | (1,911) | 0 |
| Strategic Commissioning | 168 | 1,159 | 1,327 | (806) | (1,935) | (2,741) |
| Resources & Strategy | 6,085 | (4,977) | 1,108 | 7,261 | (6,029) | 1,232 |
| Care Delivery | 41,806 | 13,902 | 55,708 | 36,442 | 8,022 | 44,464 |
| Pensions adjustment | 0 | (2,060) | (2,060) | 0 | (3,298) | (3,298) |
| | 197,828 | 21,323 | 219,151 | 195,070 | 3,362 | 198,432 |
| Children's Services | | | | | | |
| Partnership Development and Business Support | (3,691) | 10,883 | 7,192 | 6,984 | 6,615 | 13,599 |
| Learning, Skills and Universal Services | 29,066 | (2,070) | 26,996 | 17,553 | (2,581) | 14,972 |
| Safeguarding, Targeted and Specialist Services | 96,663 | 3,512 | 100,175 | 94,191 | 4,470 | 98,661 |
| Strategy, Performance and Commissioning | 12,855 | 30,053 | 42,908 | 9,341 | 25,425 | 34,766 |
| Pensions adjustment | 0 | 3,809 | 3,809 | 0 | (7,600) | (7,600) |
| | 134,893 | 46,187 | 181,080 | 128,069 | 26,329 | 154,398 |
| City Development | | | | | | |
| Planning and Sustainable Development | 3,732 | 1,455 | 5,187 | 3,932 | 259 | 4,191 |
| Economic Development | 1,632 | 942 | 2,574 | 1,468 | 332 | 1,800 |
| Asset Management | 3,502 | 4,125 | 7,627 | 3,228 | 1,023 | 4,251 |
| Employment and Skills | 2,920 | 335 | 3,255 | 2,889 | (82) | 2,807 |
| Highways and Transportation | 21,922 | 29,612 | 51,534 | 20,651 | 28,931 | 49,582 |
| Libraries, Arts and Heritage | 19,852 | 7,364 | 27,216 | 19,589 | 4,506 | 24,095 |
| Sport and Active Recreation | 6,202 | 11,071 | 17,273 | 6,766 | 16,253 | 23,019 |
| Resources and Strategy | 2,218 | (14,575) | (12,357) | 1,860 | (1,784) | 76 |
| Regeneration Programmes | 0 | 183 | 183 | 0 | 182 | 182 |
| Pensions adjustment | 0 | (805) | (805) | 0 | (2,231) | (2,231) |
| | 61,980 | 39,707 | 101,687 | 60,383 | 47,389 | 107,772 |
| Environment and Neighbourhoods | | | | | | |
| Car Parking Services | (6,998) | 1,630 | (5,368) | (6,639) | 982 | (5,657) |
| Community Safety | 3,400 | 1,176 | 4,576 | 3,210 | 562 | 3,772 |
| Statutory Housing | 14,381 | 7,449 | 21,830 | 13,063 | 12,445 | 25,508 |
| General Fund Support Services | (1,081) | 1,085 | 4 | 475 | (385) | 90 |
| Waste Management | 40,968 | 3,975 | 44,943 | 40,812 | 535 | 41,347 |
| Parks & Countryside | 9,781 | 4,469 | 14,250 | 9,176 | 2,684 | 11,860 |
| Environmental Action - West | 2,808 | 440 | 3,248 | 2,773 | 117 | 2,890 |
| Environmental Action - East | 2,204 | 381 | 2,585 | 2,101 | 85 | 2,186 |
| Environmental Action - South | 2,409 | 556 | 2,965 | 2,362 | 110 | 2,472 |
| Environmental Action - City Wide | 2,083 | 243 | 2,326 | 2,041 | 194 | 2,235 |
| Environmental Action - City Centre | 1,260 | 244 | 1,504 | 1,297 | 93 | 1,390 |
| Non Delegated Street Cleansing | 452 | 2,060 | 2,512 | 378 | 2,037 | 2,415 |
| Environmental Health | 3,648 | (1,345) | 2,303 | 2,742 | 55 | 2,797 |
| Pensions adjustment | 0 | (1,951) | (1,951) | 0 | (3,117) | (3,117) |
| | 75,315 | 20,412 | 95,727 | 73,791 | 16,397 | 90,188 |
| Resources | | | | | | |
| Strategy and Improvement | 6,278 | (5,693) | 585 | 4,878 | (4,127) | 751 |
| Finance | 9,835 | (6,928) | 2,907 | 9,993 | (513) | 9,480 |
| Human Resources | 6,710 | (6,710) | 0 | 6,519 | 401 | 6,920 |
| Technology | 15,412 | (12,179) | 3,233 | 15,030 | 7,214 | 22,244 |
| Public Private Partnership Unit | 588 | (1,178) | (590) | 302 | 620 | 922 |
| Regional Policy | 76 | 43 | 119 | 116 | 84 | 200 |
| Pensions adjustment | 0 | (2,298) | (2,298) | 0 | (2,454) | (2,454) |
| | 38,899 | (34,943) | 3,956 | 36,838 | 1,225 | 38,063 |
| Legal and Democratic Services | | | | | | |
| Legal Services | (1,479) | 1,052 | (427) | (1,408) | 360 | (1,048) |
| Democratic Services | 5,649 | (5,649) | 0 | 5,303 | (6,597) | (1,294) |
| Pensions adjustment | 0 | (252) | (252) | 0 | (624) | (624) |
| | 4,170 | (4,849) | (679) | 3,895 | (6,861) | (2,966) |
| Citizens and Communities | | | | | | |
| Locality Leadership | 5,110 | 1,221 | 6,331 | 5,433 | 1,291 | 6,724 |
| Customer Access | 6,531 | (5,175) | 1,356 | 11,361 | 661 | 12,022 |
| Licensing and Registration | 172 | 1,225 | 1,397 | 640 | 277 | 917 |
| Benefits, Welfare and Poverty | 2,602 | 2,453 | 5,055 | 1,547 | 544 | 2,091 |
| Pensions adjustment | 0 | (757) | (757) | 0 | (1,491) | (1,491) |
| | 14,415 | (1,033) | 13,382 | 18,981 | 1,282 | 20,263 |
| Civic Enterprise Leeds | | | | | | |
| Business Support Centre | 3,766 | (3,766) | 0 | 3,902 | 290 | 4,192 |
| Commercial Services | (9,151) | 4,200 | (4,951) | (4,660) | 781 | (3,879) |
| Facilities Management | 7,654 | (7,630) | 24 | 7,465 | 2,380 | 9,845 |
| Corporate Property Management | 6,541 | 355 | 6,896 | 6,289 | 445 | 6,734 |
| Pensions adjustment | 0 | 0 | 0 | 0 | (675) | (675) |
| | 8,810 | (6,841) | 1,969 | 12,996 | 3,221 | 16,217 |
| Public Health | | | | | | |
| Public Health | 0 | 219 | 219 | 0 | 109 | 109 |
| Supporting People | 813 | 135 | 948 | 562 | 76 | 638 |
| Drugs Commissioning Service | (68) | 65 | (3) | (68) | (1) | (69) |
| Pensions adjustment | 0 | (219) | (219) | 0 | (184) | (184) |
| | 745 | 200 | 945 | 494 | 0 | 494 |
| Strategic and Central accounts | 49,370 | (72,223) | (22,853) | 38,760 | (45,108) | (6,348) |
| Pensions adjustment | 0 | (7,940) | (7,940) | 0 | (47,236) | (47,236) |
| Strategic and Central Accounts | 49,370 | (80,163) | (30,793) | 38,760 | (92,344) | (53,584) |
| NET COST OF CITY COUNCIL SERVICES | 586,425 | 0 | 586,425 | 569,277 | 0 | 569,277 |
| Contribution to/(from) General Fund Reserves | (2,500) | 0 | (2,500) | (3,500) | 0 | (3,500) |
| NET REVENUE CHARGE | 583,925 | | 583,925 | 565,777 | 0 | 565,777 |

Item 5(i)

Summary of 2014/15 budget by type of spending and income

Annex 2

| | General Fund excluding Schools £000 | Per Band D Property £ | Schools £000 | HRA £000 | Total Budget £000 | % of total |
|---|--|--------------------------------|------------------|------------------|-------------------------|------------------|
| Expenditure | | | | | | |
| Employees | 504,108 | 2,380 | 348,575 | 40,633 | 893,316 | 45 |
| Premises | 51,716 | 244 | 34,133 | 51,381 | 137,230 | 7 |
| Supplies and services | 23,445 | 111 | 72,967 | 97,539 | 193,951 | 10 |
| Transport | 42,797 | 202 | 1,649 | 2,391 | 46,837 | 2 |
| Capital costs | 59,789 | 282 | 1,111 | 53,195 | 114,095 | 6 |
| Transfer payments | 295,746 | 1,397 | 0 | 0 | 295,746 | 15 |
| Payments to external service providers | 321,474 | 1,518 | 0 | 1,186 | 322,660 | 16 |
| | 1,299,075 | 6,134 | 458,434 | 246,325 | 2,003,834 | 100 |
| Income | | | | | | |
| Grants | (478,787) | (2,261) | (439,089) | (21,419) | (939,295) | 69 |
| Rents | (8,798) | (42) | 0 | (214,569) | (223,367) | 16 |
| Fees & charges | (168,129) | (794) | (19,345) | (7,745) | (195,219) | 14 |
| | (655,714) | (3,096) | (458,434) | (243,733) | (1,357,881) | 100 |
| Net budget | 643,361 | 3,038 | 0 | 2,592 | 645,953 | 100 |
| Contribution to/(from) IAS19 Pensions reserve | (69,911) | (330) | | (2,320) | (72,231) | |
| Contribution to/(from) other earmarked reserves | (4,173) | (20) | | (272) | (4,445) | |
| Contribution to/(from) General reserves | (3,500) | (17) | | 0 | (3,500) | |
| | (77,584) | (366) | 0 | (2,592) | (80,176) | |
| Net revenue charge | 565,777 | 2,672 | 0 | 0 | 565,777 | |

Notes: The number of Band D equivalent properties is 211,767

The total Individual Schools Budget (ISB) has been analysed at a subjective level in the above table. This provisional spend is based on previous expenditure and income patterns but will be subject to final determination by individual schools.

Summary of Reserves Held at 31 March 2013

| | General Fund Reserves £000s | % of net budget % | Earmarked Reserves £000s | School Reserves £000s | Total £000s |
|----------------------------------|-----------------------------------|----------------------|--------------------------------|-----------------------------|----------------|
| Leeds City Council | 23,086 | 3.95% | 21,665 | 33,917 | 78,668 |
| <u>West Yorkshire Neighbours</u> | | | | | |
| Bradford | 10,803 | 2.44% | 109,886 | 43,136 | 163,825 |
| Calderdale | 8,592 | 5.27% | 45,380 | 6,872 | 60,844 |
| Kirklees | 39,701 | 12.58% | 60,449 | 16,790 | 116,940 |
| Wakefield | 10,000 | 3.88% | 74,523 | 13,821 | 98,344 |
| <u>Other Core Cities</u> | | | | | |
| Birmingham | 24,767 | 2.39% | 179,685 | 77,936 | 282,388 |
| Bristol | 7,900 | 2.10% | 95,444 | 9,784 | 113,128 |
| Liverpool | 24,791 | 4.89% | 111,784 | 32,663 | 169,238 |
| Manchester | 26,010 | 5.28% | 134,020 | 29,873 | 189,903 |
| Newcastle | 10,135 | 3.67% | 45,671 | 11,473 | 67,279 |
| Nottingham | 13,802 | 4.81% | 99,582 | 19,402 | 132,786 |
| Sheffield | 11,181 | 2.34% | 23,402 | 13,144 | 47,727 |
| <u>Averages</u> | | | | | |
| West Yorkshire Average | 18,436 | 5.23% | 65,743 | 19,545 | 103,724 |
| Core City Average | 17,709 | 3.51% | 91,008 | 26,423 | 135,140 |
| England Average | 10,797 | 8.05% | 38,072 | 6,701 | 55,570 |
| Metropolitan District Average | 15,905 | 5.65% | 57,819 | 16,134 | 89,858 |

Source: Revenue Outturn forms 2012/13

Retail Relief for Business Rates

- 1 The Government announced in the Autumn Statement on 5 December 2013 that it will provide a relief of up to £1,000 to all occupied retail properties with a rateable value of £50,000 or less in each of the years 2014-15 and 2015-16.
- 2 The Government has set out eligibility criteria and will reimburse local authorities that use their discretionary relief powers, introduced by the Localism Act (under section 47 of the Local Government Finance Act 1988, as amended) to grant relief. Each individual local billing authority must adopt a local scheme and decide in each individual case when to grant relief under section 47. Central government will fully reimburse local authorities for the local share of the discretionary relief (using a grant under section 31 of the Local Government Act 2003). The Government have indicated that they expect local government to grant relief to qualifying ratepayers.
- 3 The definition of qualifying retail properties set out by the Government is occupied properties with a rateable value of £50,000 or less, that are wholly or mainly being used as shops, restaurants, cafes and drinking establishments.
- 4 Shops, restaurants, cafes and drinking establishments are further defined as:
 - i) **Properties that are being used for the sale of goods to visiting members of the public:**
 - Shops (such as: florist, bakers, butchers, grocers, greengrocers, jewellers, stationers, off licence, chemists, newsagents, hardware stores, supermarkets, etc)
 - Charity shops
 - Opticians
 - Post offices
 - Furnishing shops/ display rooms (such as: carpet shops, double glazing, garage doors)
 - Car/ caravan show rooms
 - Second hand car lots
 - Markets
 - Petrol stations
 - Garden centres
 - Art galleries (where art is for sale/hire)
 - ii) **Properties that are being used for the provision of the following services to visiting members of the public:**
 - Hair and beauty services (such as: hair dressers, nail bars, beauty salons, tanning shops, etc)
 - Shoe repairs/ key cutting
 - Travel agents
 - Ticket offices e.g. for theatre

- Dry cleaners
- Launderettes
- PC/ TV/ domestic appliance repair
- Funeral directors
- Photo processing
- DVD/ video rentals
- Tool hire
- Car hire

iii) Properties that are being used for the sale of food and/ or drink to visiting members of the public:

- Restaurants
- Takeaways
- Sandwich shops
- Coffee shops
- Pubs
- Bars

The list above is not intended to be exhaustive and is intended to be a guide for authorities as to the types of uses that government considers for this purpose to be retail. Authorities must determine for themselves whether particular properties not listed are broadly similar in nature to those above and, if so, to consider them eligible for the relief. Conversely, properties that are not broadly similar in nature to those listed above should not be eligible for the relief.

5 The relief is subject to the De Minimis limit of State Aid, currently €200,000 over any three year period, and therefore large retailers will be limited on the number of properties on which they can receive the relief.

6 The Government has defined what it does not consider to be retail use for the purpose of this relief. Again, it is for local authorities to determine for themselves whether particular properties are broadly similar in nature to those below and, if so, to consider them not eligible for the relief under their local scheme.

i. Properties that are being used for the provision of the following services to visiting members of the public:

- Financial services (e.g. banks, building societies, cash points, bureau de change, payday lenders, betting shops, pawn brokers)
- Other services (e.g. estate agents, letting agents, employment agencies)
- Medical services (e.g. vets, dentists, doctors, osteopaths, chiropractors)
- Professional services (e.g. solicitors, accountants, insurance agents/ financial advisers, tutors)
- Post office sorting office

ii. Properties that are not reasonably accessible to visiting members of the public

- 7 **Financial Implications** – Provided that the relief is restricted to the categories defined by the Government, or any not listed which are broadly similar, there is no direct cost to the Authority as it will be met fully by Central Government. It is estimated that the total value of the relief to business in Leeds would be approximately £3 million.

Report on the consultation to inform the 2014/15 Leeds City Council Budget

1 Background

The public consultation on spending priorities for the council's 2014/15 Budget ran from 20 August to 30 September 2013. In that period 946 formal responses were received by the council and a number of parallel discussions took place through community groups.

A review of the 2012 budget consultation had resulted in preference for a 'lighter touch' exercise in 2013, holding back the (successful) YouChoose budget simulator exercise for 2014. This follows a historic pattern of alternate 'big' and 'small' budget consultations in Leeds, allowing time for the findings from YouChoose to be fully understood and used while meeting our requirements to involve local people every year.

The approach we have taken in 2013 informs the budget setting process significantly earlier in the financial year than previous consultations:

| Element | Purpose | Methods | Timescale |
|--|---|--|---|
| Formal budget consultation | <ul style="list-style-type: none"> • Feedback to communities on YouChoose 2012 results • Feedback to communities on our actions/progress to date • Ask communities if key 2012 priorities still important • Ask for ideas/solutions to key challenges | <ul style="list-style-type: none"> • Online and paper forms, supported by information • Promotion through wide range of traditional and social media, in public space and through partners including third sector bodies | Consultation 'live' August-September 2013. Reporting of results completed in October 2013. |
| Consultation on Initial Budget Proposal (IBP) document | <ul style="list-style-type: none"> • Present IBP to communities • Ask for feedback on IBP content by theme/directorate (to reflect broad structure of the IBP document) | <ul style="list-style-type: none"> • Online and paper forms • Promotion through wide range of traditional and social media, in public space and through partners including third sector bodies | From IBP publication to mid-January 2014. Reporting before submission of final budget to Council. |

The formal budget consultation was again promoted by statutory partners, local media and the third sector, and used a mix of online and traditional methods to allow different communities to get involved.

Information was provided on the key findings from last year's YouChoose consultation, as well as key actions we are taking in response. Participants were asked to consider whether the ten service areas most 'protected' from spending cuts in the YouChoose consultation were still top priorities for the 2014/15 budget, and asked to offer alternatives if this was not so. All respondents were invited to complete equality monitoring questions.

In response to relatively low levels of response from some Black and Minority Ethnic (BME) communities, we worked with a number of community groups to consult in different ways, and these findings have informed the report alongside the survey results.

Profile of survey respondents

In total 946 survey responses were received. The following table sets out the profile of the respondents by age, gender, ethnicity, disability status and location. Note that not all respondents completed all parts of the equality monitoring.

| Age group | % of respondents |
|--|-------------------------|
| 18-24 | 3 |
| 25-34 | 14 |
| 35-44 | 22 |
| 45-54 | 23 |
| 55-64 | 25 |
| Over 65 | 14 |
| Gender | % of respondents |
| Female | 50 |
| Male | 50 |
| Ethnicity | % of respondents |
| White British | 93 |
| BME / White Irish / Other | 7 |
| Disabled/long term limiting illness (self-declared) | % of respondents |
| Yes | 12 |
| No | 84 |
| Location | % of respondents |
| Inner East | 3 |
| Inner North East | 3 |
| Inner North West | 4 |
| Inner South | 9 |
| Inner West | 10 |
| Outer East | 16 |
| Outer North East | 13 |
| Outer North West | 17 |
| Outer South | 11 |
| Outer West | 13 |

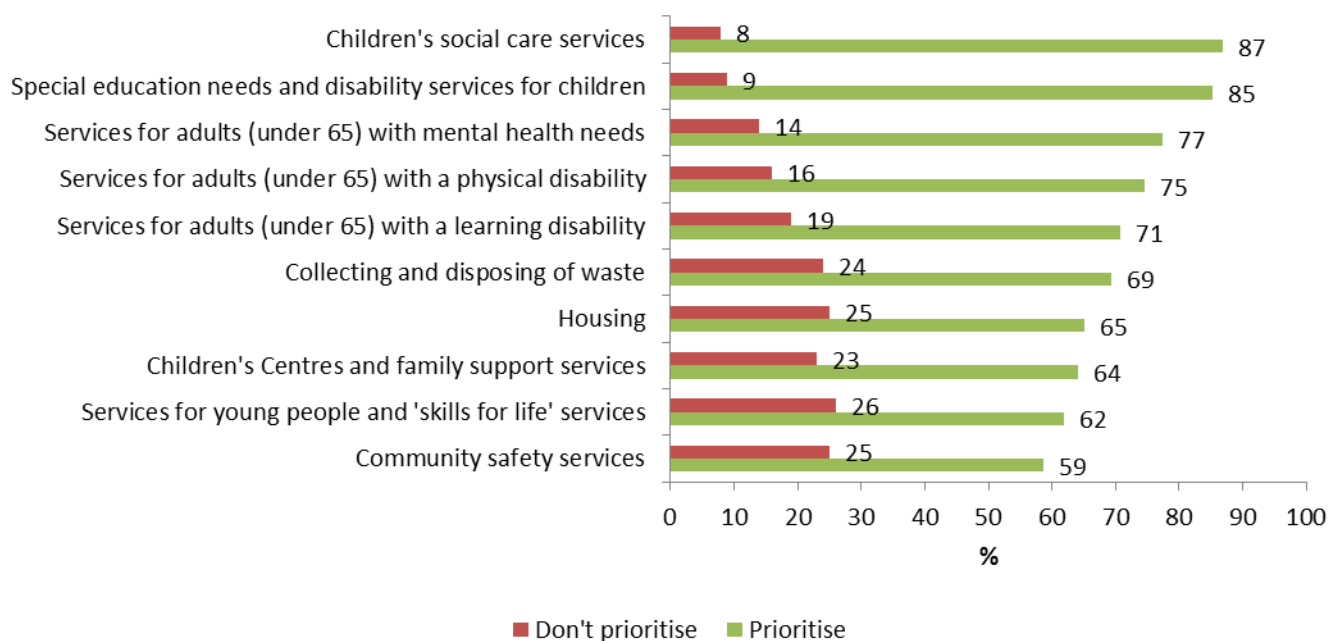
A further 20 responses from Black and Minority Ethnic (BME) communities were gathered by community sector organisations working on behalf of the council.

One further response was formally identified as being from a Parish Council.

3 Key findings

3.1 Service prioritisation results

This chart shows the percentage of respondents indicating that the council should keep prioritising the ten 'service areas' most commonly 'protected' from spending cuts in the 2012 YouChoose consultation.



In terms of rank order, there are some differences to the 2012 YouChoose consultation. The most significant changes in rank order are for services for adults with a learning difficulty (higher in 2013) and community safety services (lower in 2013):

| Service Area | Rank 2013 | Rank 2012 |
|--|-----------|-----------|
| Children's social care services | 1 | 1 |
| Special education needs and disability services for children | 2 | 2 |
| Services for adults (under 65) with mental health needs | 3 | 3 |
| Services for adults (under 65) with a physical disability | 4 | 6 |
| Services for adults (under 65) with a learning disability | 5 | 10 |
| Collecting and disposing of waste | 6 | 9 |
| Housing | 7 | 8 |
| Children's Centres and family support services | 8 | 5 |
| Services for young people and 'skills for life' services | 9 | 7 |
| Community safety services | 10 | 4 |

Key differences between respondent groups

Age

Respondents aged under 45 were more likely than others to want the council to continue to prioritise Children's Centres and family support services.

Gender

Women were more likely than men to want the council to continue to prioritise all listed service areas except for:

- Collecting and disposing of waste
- Services for young people and 'skills for life' services
- Services for adults (under 65) with a physical disability

3.2 Alternative top priorities

Residents who felt that any existing budget priorities should be de-prioritised were asked to suggest an alternative area to focus on. The most commonly mentioned service areas or issues (receiving 10 comments or more) were:

| What else should the council prioritise protection of? | % of all comments |
|--|-------------------|
| General care and support for elderly | 14 |
| General services for children and young people | 11 |
| Roads | 10 |
| Sports and leisure incl. parks | 7 |
| Public transport / sustainable transport | 7 |
| Arts and events | 6 |
| Creating jobs / Economic growth | 6 |
| Bins / cleanliness | 6 |
| Housing | 4 |
| Environmental issues | 3 |
| Encouraging community to do more themselves | 3 |

Total number of comments: 297

3.3 Ideas and suggestions

Respondents were asked to suggest ways the council can work better and save money when we deliver services. The most common themes of suggestions (receiving 10 comments more) were:

| Ideas for council efficiency | % of all comments |
|--|--------------------------|
| Collect bins less often / Improve recycling | 17 |
| Lower staff numbers, salaries, perks / fewer senior officers and Members | 12 |
| Generally improve 'way council works' ³ | 11 |
| Charge (more) for things like bulky waste, parking fees / better enforcement | 5 |
| Promote volunteering / community action | 4 |
| E-services - self-service, email-only communications | 4 |
| Share services with partners / other councils / outsource | 4 |
| Improved procurement practices | 3 |
| Repair roads for the long term / coordinate with utilities | 3 |
| Turn off street lights / council building lights | 3 |
| Council doing well as it can already | 3 |

Total number of comments: 467

These are almost identical to the most common suggestions from the 2012 budget consultation.

3.4 Feedback from outreach work

The consultation process included outreach work with Black and Minority Ethnic (BME) communities through third sector community organisations. This approach recognised that some communities may feel less comfortable engaging with the council in a formal consultation survey, and resulted in a number of group discussions and interviews based on the budget consultation form.

This set of respondents placed greater emphasis on community safety services than others, as well as services for young people and skills for life services.

Otherwise, the responses from this group are similar to the survey findings, with protection of services for the most vulnerable a priority.

The single identifiable response from a Parish Council focussed on community safety and housing priorities that were in line with their day to day work and about which they regularly correspond with local people. The response suggested 8 alternative areas to protect in the budget:

- Services for Older People 65 or over
- Services that support Schools
- Highways and Transportation
- Environmental Action Services
- Sport and Leisure Facilities

³ Get things right first time, back office efficiencies, customer service, asset management

- Planning and Sustainable Development
- Parks and Countryside Services
- Libraries, Arts and Heritage Services

4 Conclusions

- 4.1 Services that could be seen to support ‘vulnerable’ people remain the highest priorities for budget protection – for example, children’s social care, SEN, adult mental health.
- 4.2 People generally see the list of budget priorities as remaining relevant, with little difference in rank order from 2012
- 4.3 Protection for those services supporting people with learning difficulties is a higher priority than in past years.
- 4.4 Community safety services are less likely to be seen as in need of budget protection than in 2012. However, this may in part be due to confusion as to what role the council has in this area, with a number of comments suggesting this is solely a role for the Police.
- 4.5 Alternative priorities for budget protection were many and varied. The most common choices reinforced the finding that people wish to see services for vulnerable groups protected most. However, taken together, a fifth of suggestions were about infrastructure investment (roads, public transport, housing).
- 4.6 People perceive the same areas for efficiency within the council as they did a year ago. The perception remains that better waste management and bin round changes will save significant money, and that staff and Members are overly well paid and rewarded.
- 4.7 The council needs to make sure it is confident its actions to save money are understood and seen to happen. A number of proposed or on-going changes (e.g. alternate week bin collection, street light partial turn-off) were proposed by residents who clearly felt them to be new ideas.

INITIAL 2014/15 BUDGET PROPOSALS – COMMENTS FROM SCRUTINY

All Scrutiny Boards considered the Initial 2014/15 budget proposals. This report presents the agreed comments of Scrutiny Boards (Resources and Council Services), (Sustainable Economy and Culture), (Housing and Regeneration) and (Safer and Stronger Communities)

Observations and Recommendations

Scrutiny Board (Resources and Council Services)

Income generation

The Board welcomes the creation of 'Enterprise Leeds' and fully supports the Council progressing opportunities to develop services with a range of markets. The Board would also encourage support for services who want to commercialise what they do.

Staffing

The Board remains of the view that the level of external recruitment is too high. Continued efforts should be made to reskill existing staff wherever possible.

The Board strongly supports the concept of a flexible workforce and would wish to see in the future staff appointed to pay bands/job families rather than specific posts so that skills can be moved between Directorates

The Board is pleased to see that a Challenge Panel has now been established comprising the Deputy Chief Executive and the Chief Officer (HR). It notes that the Panel will consider all requests to extend new Agency contracts beyond 2 or 8 weeks dependent on the category of staff. It is considered that this is proportionate in the context of the Enabling Corporate Centre and will introduce some controls whilst allowing Managers to cover front-line service needs at short notice. However the Board still considers expenditure of £15 million a year on agency staff is too high.

Assets

The Board concurs with the Leader that the issue of asset management remains a challenge. Consideration ought to be given for all assets to be "owned" by the corporate centre with departments being a "client". This may address both local Ward Members and officers holding on to 'sacred cows' for fear of difficult decisions and negative feedback.

Scrutiny Board (Sustainable Economy and Culture) will be asked to look at this issue in greater detail.

Welfare Reform

The Board acknowledges the pressures faced by families due to welfare reforms. It welcomes the assumptions made in the budget over collection rates.

Grants

Scrutiny Board will continue its work on grants particularly around value for money and the need to move away from grant giving towards commissioning.

Comments from other Scrutiny Boards

Scrutiny Board (Resources and Council Services) has been asked to consider the following areas of work in 2014/15;

The living wage (referral from Sustainable Economy and Culture)

The management of vacant posts (referral from Housing and Regeneration)

Savings in procurement (referral from Safer and Stronger Communities)

These will be considered by Members and if agreed programmed into the Board's work schedule.

Scrutiny Board (Sustainable Economy and Culture)

The Scrutiny Board noted the main features of the executive's initial budget proposals in relation to areas within its remit, and made the following comments on specific elements of the proposals:

- The Board acknowledged the role of City Development in supporting and stimulating future growth in the city, and endorsed the approach being adopted of taking measured risks to invest in the city, for an expected future return.
- In particular the Board welcomed proposals for the development of quality manufacturing premises suitable for small and medium sized businesses (SMEs) on Council owned land at Thornes Farm in the Aire Valley Enterprise Zone, as key to unlocking development potential and attracting and retaining manufacturing businesses.
- Members noted the potential impact of regional funding through the Strategic Economic Plan and the Local Enterprise Partnership (LEP). The Board will be considering the Leeds input to the Plan in February.
- The Board discussed the challenges faced in the area of income, particularly in relation to leisure centres, including competition from the private sector and the nature of the council's role as a provider, ensuring access to sport for all residents. It was felt that there was a need for further investment in the condition of the council's leisure centres

for their future sustainability. The Board recommends that further consideration be given to ways in which this could be achieved, through some limited capital investment in improvements in the short term and/or through revisiting other options such as the creation of an arms length trust in the longer term. The Scrutiny Board would be keen to contribute to any work to explore longer term options.

- The Scrutiny Board would be keen to contribute to the proposed work on sustainability of events at the appropriate time.

Scrutiny Board (Housing and Regeneration)

The Scrutiny Board noted the main features of the executive's initial budget proposals in relation to areas within its remit, and made the following comments on specific elements of the proposals:

- The Board welcomed the on-going work to identify costs that should be chargeable to the Housing Revenue Account (HRA). Members were keen to see further savings to the General Fund achieved through this mechanism where appropriate.
- The Board expressed concern about the pace of delivering the anticipated savings from the ALMO review and the return of housing management to the Council. The Board has resolved to carry out some further work to assess progress in achieving the projected savings and the timescales for delivery.
- The Board were concerned that the proposed savings from staffing reductions in the Regeneration section of City Development must not impair the council's ability to deliver on important strategic city projects.

Scrutiny Board (Safer and Stronger Communities)

The Safer and Stronger Communities Scrutiny Board considered the Executive's initial budget proposals in relation to areas within its remit and raised the following points:

- The Board requested that further analysis is undertaken by the Resources and Council Services Scrutiny Board of the corporate work undertaken by Procurement in determining savings targets for directorates in 2014/15 to demonstrate that all possible saving opportunities have been explored.
- In line with the proposal to reduce the general well-being budget by £200k in 2014/15, the Board noted that the allocation process linked to this reduction is still to be determined. Whilst acknowledging that further consultation will be undertaken with Elected Members to determine whether or not to change the existing approach towards allocating the well-being funding to Area Committees, the Scrutiny Board emphasised the importance of undertaking immediate consultation with Area Chairs as such

reductions may influence the commitment of an Area Committee towards any long term funded projects.

Role of Scrutiny

Scrutiny Boards have been successful this year in helping the Executive make better decisions, for example the work on the Late Night levy. This has been acknowledged by the Leader. It is our view that the involvement of Scrutiny in pre decision scrutiny in order to make for better decisions is important. We therefore recommend open dialogue between Scrutiny Boards and Executive Members/Directors which encourages the early involvement of Scrutiny where appropriate.

Background

This is the fourth year in a row when Third Sector Leeds has had a dialogue with the Council about the difficult decisions the Council has had to make to achieve significant reductions in its expenditure. TSL notes that the Council has had to achieve £94 M cuts in the last 3 years; and faces cuts of a further £81 M in the next two. It notes too that investment in the sector has been maintained, and the proportion of total Council resources invested in the sector increased. This is consistent with the Council's commitment to a civic enterprise approach but nonetheless very welcome – translating the language of Commissions into tough decision making about budgets is not easy.

Last year TSL and Council issued a joint statement. It is attached as an appendix. It is proposed to up-date and reissue it this year.

Rising to the challenge

This year TSL feels that after many years of investment in the sector by the Council and NHS, and joint endeavour expressed through the Compact to develop and retain a thriving third sector, there is a pressing need to raise our game to the next level to meet the challenge we face. Last year TSL agreed priorities with the Council. This resulted in renewing our shared commitment to work together to narrow the inequalities gap. This year TSL and the Council are going to work together to drive forward specific solutions and approaches that can result in as good or better outcomes despite diminishing resources.

Analysis of the payments made by the Council to the sector shows that the 25 largest Third Sector recipients of payments from the Council in 2012/13 received total payments of £52.7m in the year. These same 25 organisations received payments of £52.3m in 2011/12, £53.3m in 2010/11 and £53.5m in 2009/10. Unlocking the sector's potential means finding ways of enabling a wider range of organisations to make a bigger contribution – perhaps through consortia and sub-contracting arrangements with larger organisations as well as equipping them to compete better for contracts.

TSL believes there is scope to give the sector more of leadership role in delivery programmes of service change and development. In these programmes it would be the accountable body, and hold the ring in partnership arrangements. BIG has imposed this as a condition for Fulfilling Lives – shouldn't we do this locally too? Such a move opens up funding opportunities that would not be available if the public sector took the lead.

TSL believes we need to create new social enterprise vehicles or development trust for service delivery with ownership of assets transferred. One example could be the management of community centres currently owned by the Council.

More detailed discussions could begin at co-production of workshops to bring together commissioners, service providers and service users to develop a way. Independent facilitation is necessary, with the cost shared.

In all these a discussions there is a need to had at the optimal level for operation. City wide approaches are clearly needed for some specialist services. Sometimes it may be more productive to develop joint approaches at a lower geographical level, within area committee boundaries or school clusters.

What gets in the way?

Whilst not wishing to dwell on the negatives, it's helpful to open up dialogue about what can go wrong, to encourage a problem solving approach when difficulties arise. Three main concerns have been identified. The sector experiences what could be construed as "protectionism" from Council officers and Councillors who feel their jobs, decision making role and / or status may be threatened by new ways of working. A recurring problem relates to the slowness of decision making and decision implementing systems. There is a real risk that by the time the necessary action is taken, the problems initially identified may be much worse or even beyond repair. Community asset transfers to date are a case in point. Although more of these are happening, there is little evidence of processes becoming slicker or more efficient. This is a very real deterrent to creating the necessary momentum. The management of risk is a key issue – ways need to be found to move away from the idea that whoever delivers services it is ultimately the Council that is held responsible for any failure. Last but by no means least the sector isn't perfect by any means. Its capacity is much greater in some communities and geographic areas than others. It is just as capable as any sector of sticking to comfort zones that don't address new challenges. The Transform Leeds programme has been about ensuring that support and development services enable the sector to be dynamic, flexible and business like. Leadership of that kind doesn't come about by accident, it needs to be nurtured.

The three priorities

Prevent children & young people going into care

Issues

- Better partnership working across adult and children's agendas, working to shared vision, improved outcomes for children helps everyone
- Family oriented drugs and alcohol treatment - Case histories that show savings
- Risk of cuts to programmes that avoid costs further down the line
- Incentivise work that avoids young people going into care

Ideas

- Bigger role for the sector in service development – a more radical way of working
- Creation of a youth development trust to run youth services, including youth hubs
- Social impact bonds
- Child and Adolescent Mental Health (CAMHS) needs attention, services struggling to meet demand

Note: Social Impact Bonds are an innovative way of attracting new investment around such outcomes-based contracts that benefit individuals and communities. Through a Social Impact Bond, private investment is used to pay for interventions, which are delivered by service providers with a proven track record. Financial returns to investors are made by the public sector on the basis of improved social outcomes. If outcomes do not improve, then investors do not recover their investment.

Integrated care

Issues

- Current initiatives, Fulfilling Lives BIG Lottery led by LOPF; Better Lives Investment Fund led by LCF
- BIG Lottery promoting sector led model of programme delivery, we don't seem to work naturally that way ourselves
- Potential limited by sector's capacity to provide the right sort of enterprising leadership, and the public sector's capacity / willingness to change
- Not just about specialist organisations e.g. neighbourhood networks but potential of sector as a whole to contribute
- Need for a more joined up approach to what happens when external funding ends and threatens a key service – support for refugees and asylum seekers as case in point

Ideas

- Volition recently co-produced event for commissioners and providers to develop innovative thinking
- Co-production (including users) rather than Council led

Community assets

Issues

- There is a tendency on the part of both the Council and sector to focus on buildings when the real issue is services. Ask not "Can a building be maintained" but "What services / facilities does a community need and /or can sustain?"

- Time intensive review / mapping exercises being repeated, and moving too slowly, not reaching conclusions and actions quickly enough
- Information not being released at city-wide level, area leaders seem much more forthcoming
- Not learning from other parts of the country, tend to want it home grown and takes time we don't have to do that
- Commissioning opportunities not presented in a sufficiently open way because of internal needs to justify current patterns of service delivery

Ideas

- Create a suitable vehicle (development trust or social enterprise) for sector to lead,
- Sector led community hubs / one stop shops
- Transfer of parks and open spaces
- Wades Charitable Trust a historic legacy, build on that
- More systematic approach in stages (see below)
- Build on current initiatives in South East and East North East
- Combined package of support (some pro-bono, some from support and development organisations) around community asset transfer

The East and North East Locality team recently organised a workshop about reducing costs of assets by working with Third sector organisations. The meeting was interesting and potentially might lead to some ways of working together, e.g. organisations utilising buildings which are surplus, shared use of buildings. However, it was apparent that 1) those present who are already using a council building said the processes had not been easy. 2) though the will was there from LCC, they need to be smarter in making routes accessible and of benefit if they are serious about Third sector using buildings. E.g. they need a short list of which actual buildings are worth considering. They also need to make sure one person can be a contact person.

Community Asset Transfer – 5 Stages to better approach

Provide the Third sector with all the information in relation to a particular asset of interest at the earliest possible stage (including any stock condition surveys, any other options/plans for buildings, terms and cost of any lease, political sensitivities etc.) so that time is not wasted for both parties pursuing options that are not likely to succeed.

Bring interested parties together if they are aware that there is more than one interested agency...signpost to Locality and/or advice regarding best practice structures to share management where one individual organisation is too small to manage a building alone.

Implement a consistent approach across the city; be open and transparent regarding rational for higher or lower charges or lease options.

Sort out the council's legal department...it currently takes forever to get a lease in place.

Consider less than best sale to third sector partners/community organisations (bring £1 houses/buildings to Leeds!)

Other suggestions and ideas:

Reduce time spent producing lengthy reports that are not fully read.

Review payments to 3rd sector particularly around discretionary grants and other schemes.

Greater involvement of private sector in terms of Corporate Responsibility, particularly where council and third sector are working together, could reduce cost and be effective
Ask staff/service users about reducing costs as ever they usually the ones with the best ideas.

David Smith on behalf of Third Sector Leeds.

Third Sector Leeds / Leeds City Council Joint Statement on the Financial Outlook

Agreed January 2013

Senior officers of the Council and representatives of Third Sector Leeds have agreed the following statement.

“Over the past three years Leeds City Council has had the challenge of responding to large reductions in its funding from central government, and rising demand for services as a result of demographic pressures. Throughout that time there has been a dialogue with the third sector about how to make sure that a thriving and diverse sector was maintained and developed in these difficult circumstances.

The Council has demonstrated its commitment to the sector in many ways. It has

- Kept the reductions in its mainstream funding to the sector as low as it felt it could, given all the pressures
- Established the Transition Fund to support organisation to change, which has now provided support to 54 organisations
- Led thinking nationally about the civic enterprise approach which puts the emphasis not on what sector you are from, but what you can deliver.

The sector has demonstrated its commitment to working constructively with the Council in the best interests of the city. It has

- Created Third Sector Leeds as an alliance that can provide coherent strategic leadership to the sector
- Committed itself to a programme of modernisation through the Transform Leeds Programme
- Participated actively in partnership working to help deliver the city’s shared vision and priorities

The next four years look equally challenging. Many organisations will be looking to what is happening nationally and in other areas of the country, and will be concerned about the future of their organisations and the communities they serve.

The Council and the sector are committed to working together to ensure the best possible outcomes for communities in Leeds. We recognise the particular challenges relating to children's and adult safeguarding and social care, the management of community assets and welfare reform. We will encourage an open and honest dialogue about the best ways to address them through the partnership structures we have developed together. We will invest in evidence based approaches that have demonstrated their effectiveness; and we will also support innovation and risk taking where "more of the same" seems unlikely to yield results.

We share a deep commitment to narrowing the inequalities gap in Leeds. That means improving the quality of life for the poorest, the fastest. All of our joint efforts will have that as the overarching goal. Working together, we can make it happen."

Appendix 5

| Proposal | Options Considered And Justification for proposal | Risks | Consultation undertaken | Summary of Equality Impact Assessment | Expected Decision Date | 2014/15 Budget Amount £m | Decision Maker |
|---|---|--|--|---------------------------------------|---|---|---|
| Adult Social Care – eligibility for services | No change proposed, which is consistent with the basis on which the 2014/15 budget has been prepared | None identified | None, as no change proposed | Not undertaken as no change proposed | February 2014 | Overall community care packages budget prepared on this basis | Full Council (as part of 2014/15 Budget approval) |
| Adult Social Care - reduction in voluntary sector spend | Seeking more cost effective delivery of services | Staffing reductions required in some voluntary organisations | Discussions have taken place with the organisations affected | No issues identified | Most of savings will be delivered through deferring planned investment and the full-year effect of delegated decisions already taken. Some further decisions will be taken during 2014/15 regarding small contracts. | £0.2m | Director, in consultation with Executive Member |
| Adult Social Care – reduced cost and provision of transport | Continuation of work to reduce costs through reduced use and price of private hire. Provision of transport for new and existing customers reviewed to ensure account is taken of people's ability to meet their transport needs without council support. Major review underway, including considering a new business model for transport and any consequent changes | Negative customer views on changes to their transport arrangements | Not yet | Not yet undertaken | At this stage it appears that most of these savings can be achieved within the existing transport policy. However, the policy will be reviewed for future years and depending on the outcome of this review a decision | £0.5m | Executive Board for any changes to current transport policy |

| Proposal | Options Considered And Justification for proposal | Risks | Consultation undertaken | Summary of Equality Impact Assessment | Expected Decision Date | 2014/15 Budget Amount £m | Decision Maker |
|--|--|--|---|--|--|---------------------------------|---|
| | required to the current transport policy | | | | on changes to the policy may need to be taken. | | |
| Adult Social Care –assessment and care management | Review of skills mix - work not yet completed | None identified at this stage | Not yet | Not yet undertaken | Depending on the outcomes of the review a delegated decision on changes to the staffing structure may be required. | £0.3m | Director, in consultation with Executive Member |
| Adult Social Care – review of business management | New corporate model to be implemented and local opportunities to make savings identified | None identified at this stage | Not yet | Not yet undertaken | Depending on the outcomes of the review a delegated decision on changes to staffing structures may be required. | £0.5m | Director, in consultation with Executive Member |
| Adult Social Care - reduced costs of outreach, physical impairment and extra care services | Potential identified to deliver these services more cost effectively | None identified at this stage | Not yet | Not yet undertaken | Depending on the outcomes of the reviews a delegated decision may be required. | £0.46m | Director, in consultation with Executive Member |
| Adult Social Care – learning disability provider services spinning out | Extensive review undertaken with external support | A number of risks have been identified, the main ones relating to taxation, pensions and TUPE. | Some consultation undertaken with staff & trades unions | No issues identified | Approval for formal consultation February 2014 | Nil | Executive Board |

| Proposal | Options Considered And Justification for proposal | Risks | Consultation undertaken | Summary of Equality Impact Assessment | Expected Decision Date | 2014/15 Budget Amount £m | Decision Maker |
|---|--|---|--|---------------------------------------|--|--------------------------|--|
| | | Mitigation plans are in place to manage these risks. | | | | | |
| Adult Social Care – further review of remaining directly provided services for budget proposals 2015/16 onwards | Proposals to be developed & approval sought for consultation on remaining older people’s residential care and day care and accommodation services across all client groups | None identified at this stage | Not yet | Not yet undertaken | Dependent on the options identified, there may be delegated decisions for staffing changes or Executive Board decisions for any different models of service proposed | Nil | Executive Board |
| Adult Social Care – Better Care Fund | Pooled budget with health is a government requirement but the size can be locally determined. A plan needs to be agreed with health partners by March 2014, although the pooled fund does not come into operation until 2015/16. | There is an opportunity for more funding for Adult Social Care services, but some flexibility will be lost where funding is pooled. | Extensive discussions with health partners | No issues identified | March 2014 Health and Wellbeing Board approval for the final plan March 2014 Executive Board consideration of the implications for the Council | Nil | Health and Wellbeing Board & Executive Board |

| Proposal | Options Considered And Justification for proposal | Risks | Consultation undertaken | Summary of Equality Impact Assessment | Expected Decision Date | 2014/15 Budget Amount £m | Decision Maker |
|---|--|--|--|---|---|--------------------------|--|
| Children's Services – Review and re-provision of the LAZER Centre | Review and prioritisation of universal services for young people. | Opportunities for young people to re-engage with learning outside of school will be reduced. | Workshop with ward members, community stakeholders and users arranged. | Done | Dependent on assessment from options/ideas currently being looked at but targeting June 2014 Executive Board if an asset transfer of closure option is recommended. | Saving of £0.1m | Executive Board |
| Children's Services – Review of intensive family support services | Review and prioritisation of preventative and early intervention services. | Increase in requests for service, referrals and children in care. | On-going | In progress | July 2014 | Saving of £0.25 | Director of Children's Services Lead: Steve Walker |
| Children's Services – review of the level of funding of the child and Adolescent Mental Health Services (CAMHs). | Review and prioritisation of funding resource across Safeguarding, Targeted & Specialist Services. | Dependent on the discussions and recommended options. | On-going discussions with health partners. | Dependent on the discussions and recommended options. | April 2014 | Saving of £0.5m | Director of Children's Services Lead: Steve Walker |
| Children's Services – Org Development & Business Management Review | Review of Leadership & Management Structures and 'back-office functions'. | Ownership and engagement. Clear understanding and | Preliminary discussions with Joint Steering Group. | To be undertaken | By June 2014 | Saving of £1.76m | Director of Children's Services Lead: Sue Rumbold |

| Proposal | Options Considered And Justification for proposal | Risks | Consultation undertaken | Summary of Equality Impact Assessment | Expected Decision Date | 2014/15 Budget Amount £m | Decision Maker |
|--|--|--|---|---------------------------------------|---|----------------------------|---|
| | | <p>communication of the programme across the Directorate.</p> <p>Key deliverables and timescales require changes in staffing that may not be realised in the requisite timescales.</p> <p>Implementation of ICT solutions.</p> | Chief Officer briefings arranged for all staff in the scope of the programme. | | | | |
| <p>Children's Services – continued investment in preventative and early intervention services linked to the strategic vision to reduce the need for children to be in care.</p> | <p>Leeds has high numbers of looked after children. Research has demonstrated that developments of alternatives to care (special guardianships, kinship care, etc.), expansion of Family Group Conferencing, Multi-systemic Therapy, etc.) can prevent children becoming looked after and maintain children within their families.</p> | <p>Timescale of implementation and impact on referrals and the number of children in care.</p> | On-going | On-going | <p>Various – dependent on individual proposals.</p> | <p>Investment of £1.96</p> | <p>Director of Children's Services</p> <p>Lead: Steve Walker</p> |
| <p>Children's Services – review of the Gypsy, Roma, and Traveller Achievement Service.</p> | <p>Review and prioritisation of services</p> | <p>Disproportionate impact on minority group.</p> <p>Impact on school attendance.</p> | On-going | To be undertaken | March 2014 | <p>Saving of £0.1m</p> | <p>Director of Children's Services</p> |

| Proposal | Options Considered And Justification for proposal | Risks | Consultation undertaken | Summary of Equality Impact Assessment | Expected Decision Date | 2014/15 Budget Amount £m | Decision Maker |
|---|--|---|---|---------------------------------------|------------------------|--------------------------|--|
| | | Reputational risk. | | | | | Lead: Paul Brennan |
| Children's Services – review of the education welfare/attendance management services | | Reduction in attendance at schools. Relationships with schools/academies | Commenced: Discussed with Directorate Joint Steering Group. Staff meeting scheduled for January 2014. | Commenced | June 2014 | Saving of £0.5m | Director of Children's Services Lead: Jim Hopkinson |
| Children's Services – Safeguarding Targeted & Specialist Services | Review of in-house residential provision including the provision for children disabilities. As part of the residential homes review/strategy we have closed two 8 bedded homes and had agreed to open three 5 bedded homes. In response to the financial challenges the option to only open two 5 bedded homes thereby realising cost savings. Additional savings will be realised by reducing overtime and reducing the use of agency staff across the children's residential estate. | Looked after children numbers are high in Leeds. Changes to residential homes regulations that may impact on staffing levels. Capital receipts from the closure of the two 8 bedded homes are not released thereby preventing the opening of the two new homes with a consequential impact on the | On-going as part of the strategic residential review. | To be undertaken | March 2014 | Saving of £0.9m | Director of Children's Services Leads: Rob Murray & Barbara Newton |

| Proposal | Options Considered And Justification for proposal | Risks | Consultation undertaken | Summary of Equality Impact Assessment | Expected Decision Date | 2014/15 Budget Amount £m | Decision Maker |
|--|--|---|---|---------------------------------------|---|--|---|
| | | budget savings plan to reduce reliance on externally provided residential placements. | | | | | |
| Children's Services – Commissioning – review of service provision across the Directorate and currently commissioned Services. | Ensure value for money and effective services | Reduction in resources for providers affects capacity and outcomes in the strategic area in which they are delivering. Smaller voluntary sector providers may be de-stabilised and unsustainable. Numbers of contracts of small value may provide limited impact and are proportionately more costly to procure and contract manage | Initial – Feb/March | Initial – Feb/March | Options - March 2014 | Saving of £0.73m | Director of Children's Services Lead: Paul Bollom |
| Children' Services – Re-design | The Government will reduce central education support by reducing the Education Services grant by around £200m in | The number of schools categorised by OFSTED as | Extensive consultation regarding the Learning | Done. | February 2014, regarding restructuring the Learning | Linked to other savings proposals in 2014/15 and | Director of Children's Services |

| Proposal | Options Considered And Justification for proposal | Risks | Consultation undertaken | Summary of Equality Impact Assessment | Expected Decision Date | 2014/15 Budget Amount £m | Decision Maker |
|--|--|---|---|---------------------------------------|--|---|--|
| Education Services by September 2014 to a financial base determined by the level of the Education Services Grant. This will include significantly reduced spend on Learning Improvement, Attendance and statutory/regulatory duties. | 2015/16 (20-25%) The Secretary of State is consulting in Autumn 2013 on the detail of how reductions will be implemented through realising efficiencies and enabling local authorities to focus on their core school improvement role. Cross-reference to other actions; Attendance [£0.5m], Culture [£0.2m], Trading [£0.85m] and Business Management (part) [£0.2m] around reducing the costs charged to the Education Services Grant. | requiring improvement or inadequate will increase. School attendance may fall. Customised information based on locally collected data will be less routinely available. | Improvement Strategy. Further consultation planned through Head teacher, Schools Forum and clusters. | | Improvement Service by September 2014. Other items to the Education Services Grant in 2015/16 – planning assumptions to be agreed in February 2014. | £2.5m to £3m reduction in unit funding in 2015/16 | Lead: Paul Brennan |
| The above includes: Reducing the contribution to the costs of the arts and music services – music centres | Not all services provided by music centres are for children. Investment in music centres does not sufficiently target support where needed. | 8 music centres may not be viable from May 2014. | Some consultation was undertaken last year when a social enterprise model was being considered but this would need to be refreshed. | Done. | April 2014. The centres close from May to September so a decision by April 2014 regarding viability of opening the centres again in September 2014. | Saving of £150k | Director of Children's Services Lead: Ken Morton |
| Children's Services - Reducing the base budget subsidy for the | Less priority than other education service expenditure given the scale of income from schools and Arts Council grant. | Reduction in creative opportunities, events, projects for children and | Staff/union consultation underway. | Done. | New structure proposals agreed by March 2014. | Saving of £50k | Director of Children's Services |

| Proposal | Options Considered And Justification for proposal | Risks | Consultation undertaken | Summary of Equality Impact Assessment | Expected Decision Date | 2014/15 Budget Amount £m | Decision Maker |
|---|--|---|---|---------------------------------------|------------------------|--------------------------|---|
| music support service | | young people outside of the remit of school trading and the Arts Council Grant. | | | | | Lead: Ken Morton |
| Children's Services – Early Help (Children's Centres) | The proposals below contribute to budget savings without closing centres allowing consultation and engagement with regard to strategic direction from 2015/16. | | | | | | |
| Children's Services - reduce LCC subsidy by an increase Nursery Fees of £3/day per day (equivalent to a rise of 8.33%) | Would still provide a subsidised childcare service – fees would still be below market rate. | Increase leads to reduction in demand. | We haven't consulted on a price increase in the last two years. We would like to implement a new fee structure in 2014-15 and could begin the consultation on that this year. | To be undertaken | March 2014. | Saving of £0.3m | Director of Children's Services Lead: Andrea Richardson |
| Children's Services – explore the potential to share management across more than one Children's Centre | Review of financial sustainability across the Children Centre programme | Potential impact on Ofsted inspections due to leadership changes. | Cluster | To be undertaken | March 2014 | Saving of £0.1m | Director of Children's Services Lead: Andrea Richardson |

| Proposal | Options Considered And Justification for proposal | Risks | Consultation undertaken | Summary of Equality Impact Assessment | Expected Decision Date | 2014/15 Budget Amount £m | Decision Maker |
|---|---|---|---|---------------------------------------|------------------------|--------------------------|--|
| Children's Services – continue to review overheads and the potential to incorporate the qualified teaching staff within the childcare ratios. | Review of financial sustainability across the Children Centre programme | Potential impact on the teaching and learning strategy in the most deprived ward in the where attainment at 2 years is already significantly below the rest of the city | Not yet needed | To be undertaken | March 2014 | Saving of £0.5m | Director of Children's Services Lead: Andrea Richardson |
| Children's Services – review demand levels and review the occupancy figures. Where occupancy is not at 100% according to staffing consider a move from full day care provision to sessional day care | Retains opening of centres at times when needed. Reduces supply in line with local demand. | Reduction of child care provision for working/training families in most deprived wards | Not yet needed | To be undertaken | March 2014 | Saving of £0.5m | Director of Children's Services Lead: Andrea Richardson |
| Children's Services - Reduce the base budget contribution by 7% to all local authority, school-based and voluntary run Children's | Judged to be manageable without forcing closure or overly compromising on quality. Reducing spending limitations on budget | Providers determine to opt out of running the provision damaging services available to families. Reduction of family support | Consultation around risks, feasibility undertaken with managers December 2013 | To be undertaken | March 2014 | Saving of £0.5m | Director of Children's Services Lead: Andrea Richardson |

| Proposal | Options Considered And Justification for proposal | Risks | Consultation undertaken | Summary of Equality Impact Assessment | Expected Decision Date | 2014/15 Budget Amount £m | Decision Maker |
|--|--|--|---|---------------------------------------|---|--------------------------|--|
| Centres and consult on new funding allocation in 14-15 based on pupil number and need. | | post | | | | | |
| Children's Services – Young People & Skills | | | | | | | |
| Children's Services - Lineham Farm - Work with the Board of Trustees of the charity to enable them to become financially independent by March 2017. | It does not seem feasible to sustain current budget arrangements – a key part of the service offered is to children from primary schools. Primary schools have had significantly increased income via pupil premium which could be used to pay the full cost of the experience offered at Lineham. | Primary schools might not use the centre at a significantly increased price. | On-going. Trustees and staff are aware of the position. Work underway to assess feasibility of significantly increasing charges to primary schools and options around the 'educational experience' offer. | Done. | March 2014 following assessment of progress regarding primary school uptake. | Saving of £0.1m | Director of Children's Services Lead: Ken Morton |
| Children's Services - Re-design the Duke of Edinburgh award offer so that it is more targeted. | Rather than not offering D of E award, move to a more targeted basis and support groups to be managed in partnership with schools or through increased fees. | Potential loss of a valuable accreditation programme which is valued by young people and their families and by | Underway with users and schools/ | Done. | March 2014 after assessment of the options which achieve part of the reductions, eg? discussions with secondary schools regarding joint | Saving of £0.16m | Director of Children's Services Lead: Ken Morton |

| Proposal | Options Considered And Justification for proposal | Risks | Consultation undertaken | Summary of Equality Impact Assessment | Expected Decision Date | 2014/15 Budget Amount £m | Decision Maker |
|----------|--|---|----------------------------|---|---------------------------|-----------------------------------|-------------------|
| | | other organisations, e.g. Universities. | | | financing. | | |

| Proposal | Options Considered And Justification for proposal | Risks | Consultation undertaken | Summary of Equality Impact Assessment | Expected Decision Date | 2014/15 Budget Amount £m | Decision Maker |
|--|---|--|--------------------------------|--|-------------------------------|-------------------------------------|---|
| City Development – review of library operating hours | Review operating hours – work not yet completed | Soon after the New Chapter review | Not yet | Not yet undertaken | June 2014 | target staff savings £0.25m - £0.3m | Executive Board |
| City Development – review of sustainability of events programme | Review of current charging arrangements and potential to reduce costs to enable events to break-even. | Negative impact on audience levels | Not yet | Not yet undertaken | April 2014 | Saving of £0.1m | Chief Officer Culture and Sport (may be Executive Board depending on final proposals) |
| City Development – review of Arts Grant | 2014/15 is the third year of the current 3 year agreement although a reduction in 2014/15 could be considered | Needs to take account of the impact of changes to other external funding sources e.g. Arts Council | Not yet | Not yet undertaken | April 2014 | Savings of £0.1m | Chief Officer Culture and Sport (may be Executive Board depending on final proposals) |
| City Development –agree annual increase for Sport and other charges and review of income generation/charging within the Leisure services | Review opportunities for further income generation and charges across the Leisure Services to reduce subsidies e.g. Sport/Millennium Square and agree the annual increase for Sport charges | Increasing charges may deter users of our facilities | Not yet | Not yet undertaken | April 2014 | Income of £0.1m | Chief Officer Culture and Sport (may be Executive Board depending on final proposals) |

| Proposal | Options Considered And Justification for proposal | Risks | Consultation undertaken | Summary of Equality Impact Assessment | Expected Decision Date | 2014/15 Budget Amount £m | Decision Maker |
|---|--|---|------------------------------------|--|-----------------------------------|---|--|
| City Development - Review of Leeds Visitor Centre | Review the current facility and the current service and explore alternative arrangements | Lease on current premises expires November 2014 | Consultation has started | Not yet undertaken | June 2014 | Saving of £0.05m | Director (may be Executive Board depending on final proposals) |
| City Development - Further roll out of street lighting switch off/dimming | Expand the current pilot scheme | TBC | Not yet | Not yet undertaken | June 2014 | Saving of £0.1m | Executive Board |

| Proposal | Options Considered And Justification for proposal | Risks | Consultation undertaken | Summary of Equality Impact Assessment | Expected Decision Date | 2014/15 Budget Amount £m | Decision Maker |
|--|--|--|--|--|--|------------------------------------|---|
| Environment and Housing – reduction in the payment to West Yorkshire Police for PCSOs. | Currently LCC pay £1.65m annually to West Yorkshire Police. This covers 30% of the cost of 165 PCSOs allocated on a 5 per ward basis. Future deployment of these resources would be informed by where they are most required e.g. relative crime rates | Possible increase in crime | None yet | Not yet undertaken. | Summer 2014 | 30.15 | Executive Board |
| Environment and Housing - Increased charges at allotments | Charges to be increased to reflect the costs associated with the sites and eliminate the Council subsidy | Leads to a reduction in demand | Allotment owners and subject of a report to Executive Board. | Not yet undertaken | tbc | £0.1M | Chief Officer – Parks and Countryside |
| Environment and Housing - Implementation of Phase 2 and 3 of Bus Lane enforcement. | Contributes towards improved traffic flows across the city – especially on the arterial routes | That the level of offences is less than anticipated. | Ward members consulted | Not yet undertaken | Phase 2 – November 2013 Phase 3 – Spring 2014 | Phase 2 - £0.2m Phase 3 - £0.2m | Chief Officer – Highways and Transportation |
| Environment and Housing – reduction in the number of Enforcement staff | Widen the role of PCSOs to pick up some of the Enforcement duties | Increase in the number of offences | None yet | Not yet undertaken | tbc | £0.2m | Chief Officer – Environmental Action |
| Environment and Housing – introduce seasonal working patterns in Parks and Countryside | The amount of work in winter is restricted by the number of daylight hours and seasonal working will reduce the number of agency staff used in the summer. | None specific | With staff and unions | As per the delegated decision report | October 2013 | £0.15M | Chief Officer – Parks and Countryside |

| Proposal | Options Considered And Justification for proposal | Risks | Consultation undertaken | Summary of Equality Impact Assessment | Expected Decision Date | 2014/15 Budget Amount £m | Decision Maker |
|--|--|---------------|---|--|-----------------------------------|---|---------------------------------------|
| Environment and Housing – restructure of the Forestry Service | To eliminate pay inequalities in the service | None specific | With staff and unions | Not yet undertaken | tbc | £0.1m | Chief Officer – Parks and Countryside |
| Environment and Housing – Restructure of car parking attendants | Reflects current service delivery model | None specific | None yet | Not yet undertaken | tbc | £0.05m | Chief officer – Environmental Action |
| Environment and Housing – re-provision of the TEAS and Resettlement contract | Contract to be reduced to reflect reduced activity levels | None specific | Negotiations with current contract provider | As per delegated decision report | November 2013? | tbc | Director of Environment and Housing |

| Proposal | Options Considered And Justification for proposal | Risks | Consultation undertaken | Summary of Equality Impact Assessment | Expected Decision Date | 2014/15 Budget Amount £m | Decision Maker |
|--|--|--|------------------------------------|--|-----------------------------------|---|--|
| Citizens and Communities – reduction in wellbeing budget | With more budgets/services being devolved to Area Committees it is proposed to reduce the general well-being budget by £200k | None identified, although will obviously impact on funding of local projects and initiatives | None yet | Not yet undertaken | February 2014 | £0.2m | Assistant Chief Executive (Citizens and Communities) |

| Proposal | Options Considered And Justification for proposal | Risks | Consultation undertaken | Summary of Equality Impact Assessment | Expected Decision Date | 2014/15 Budget Amount £m | Decision Maker |
|---|--|--|----------------------------|---|---------------------------|-----------------------------------|------------------------|
| Strategy and Resources – changes to the Council's insurance cover | <p>From 1.4.14 the handling of insurance claims will be brought in-house. Net saving estimated £310k</p> <p>Other proposed changes to the Council's insurance cover amount to a saving of £0.5m.</p> | May not be insured for every eventuality | None | N/a | February 2014 | £0.8m | Deputy Chief Executive |

Equality Impact Assessment Budget 2014-2015

Introduction

This paper outlines the equality analysis and strategic equality assessment of the Budget and Council Tax 2014-2015 (as detailed in Executive Board Report dated 14th February 2014). The lead person for this equality impact assessment was Alan Gay, Deputy Chief Executive. Members of the Assessment Team were:

| | |
|--------------------|---|
| Maureen Taylor | Chief Officer, Corporate Financial Management |
| Helen Mylan | Head of Finance – Resources |
| Michael Everitt | Principal Financial Manager |
| Lelir Yeung | Head of Equality |
| Pauline Ellis | Senior Policy and Performance Officer |
| Catherine Marchant | Head of HR - Resources |

Overview

The Budget Proposals for 2014-2015 have been developed within the context of the Medium Term Financial Strategy for the period 2014-2015 and 2015-2016 which was designed to deliver the council's best council ambition, but recognising that there will be further significant reductions in the level of funding available to the authority.

To date the council has been successful in responding to the challenging reductions to its funding from government since 2010 which has been in the region of £94m over the past 3 years. Based on the national spending totals announced in the 2013 Spending Review, and a subsequent technical consultation, the council now anticipates that there will be a further reduction in funding from Government of around £81m for core services over the two years 2014-2015 and 2015-2016. This reduction in funding is in addition to the need to meet the cost of inflation and continuing spending demands across a range of services.

Overall the council has achieved savings of £200m over the past 3 years and it is very likely that the next few years will bring further challenges, it is therefore important that there is a very clear direction to inform decision making. By the end of 2015-2016 the council will be a smaller organisation employing a lot less staff. There will be a need to review many of the services that are currently provided and consider how they will be provided in future.

The budget proposals for next year include significant reductions across a broad range of services totalling around £48m and include an overall reduction in anticipated staff numbers of 177 ftes by 31st March 2015 excluding an increase of 48 posts directly funded from external sources and 120 additional posts within Civic Enterprise Leeds, reflecting increased trading opportunities.

Local government is operating in a very different environment to that which it has operated previously, and it is clear that councils will need to change, to become much more enterprising, entrepreneurial and responsive to their local communities, whilst retaining their role as major employers, service providers and democratically-mandated

leaders. It will also require businesses to play a more active role as corporate citizens and the third sector to act as a catalyst for connecting with local people.

The Financial Strategy was developed in the context of the Best Council Plan which set out the council's ambition to become the best council in the best city in the UK with the following objectives to help achieve this:

- ensuring high quality public services;
- dealing effectively with the city's waste;
- building a child friendly city;
- delivery of the Better Lives programme;
- promote sustainable and inclusive economic growth; and
- becoming an efficient and enterprising council.

Scope

The Equality Act 2010 requires public bodies to give 'due regard' to equality. The council is committed to ending unlawful discrimination, harassment and victimisation and to advancing equal opportunities and fostering good relations.

In order to achieve this we need to ensure that equality and diversity are given proper consideration when we develop policies and make decisions. The council has an agreed process in place to do this through the use of equality impact assessments.

The Best Council Plan 2013-2017 has an objective and performance measure as part of our ambition of becoming an efficient and enterprising council that 100% of important decisions can demonstrate 'due regard' to equality.

The council has so far responded successfully to the funding challenges since 2010 by reducing a number of areas of expenditure, most significantly on employees and through better procurement and demand management, and by increasing income outlined in the Medium Term Financial Strategy.

In order to address the budget gap, a number of savings areas have been identified in accordance with the Best Council Objectives highlighted in the medium Term Financial Plan. These are:

- **Best Council Objective: delivery of the Better Lives programme.** During 2013/14 Adult Social Care has continued its Better Lives service transformation programme, which aims to enhance the range, amount and quality of adult social care services available through delivering efficiencies within existing services. These efficiencies have included a reduction in the level of directly provided services where independent sector provision is more cost effective. This will need to continue given the very significant financial challenges facing the Council over the next few years. The budget includes savings of £2.2m for 2014/15.
- **Best Council Objective: building a child friendly city.** Through the expansion of Family Group Conferencing and continued investment into other preventative services, it is envisaged that more children will be supported to safely remain within their family and community. It is anticipated that savings of £5.8m will be generated in 2014/15, reflecting a reduction in the number of externally provided fostering and residential placements.

- **Best Council Objective: dealing effectively with the city's waste.** Savings will be generated in 2014/15 from the further roll out of alternate weekly collections and increasing recycling to help reduce the level of landfill tax, and savings of £1.2m have been identified.
- **Best Council Objective: ensuring high quality public services.** The Council has adopted a refreshed procurement policy to deliver additional savings from better procurement to ensure that services are high quality and deliver value for money. In addition to limiting inflation on running cost budgets to essential items only, the budget includes proposals to save a further £5.4m from procurement activity in 2014/15.
- **Best Council Objective: becoming an efficient and enterprising council.** By ensuring the council has an agile and resilient workforce with the right skills and the ability to work flexibly significant savings are forecast to be generated as identified below.
 - A programme of business improvement and organisational design is underway to achieve this, and for 2014/15 savings of £5.5m have been identified.
 - In addition, work is ongoing to reduce city centre office space and a significant reduction in the running costs of the total asset base, although there is inevitably a longer leading time for this initiative.
 - Additional income of £6.6m will be generated through a combination of increases in fees and charges with the council becoming more entrepreneurial by developing services in new markets.

This equality impact assessment demonstrates that 'due regard' is given to equality and seeks to analyse the strategic understanding and impact of the 2014-2015 budget against all protected characteristics/equality groups.

The 2014-2015 budget has identified a number of strategic demands and demographic pressures which the council needs to prioritise which will help with budget pressures. These include:

- The national context for Adult Social Care continues to be one of demographic increases, increased life expectancy, increasing complexity of need and service user expectations, greater support for people to remain living independently in their own homes for as long as possible, a national drive to improve the quality of social care services and an increasing focus on the integration of health and social care services.
- Children's Services has demand pressures in respect of home to school transport and direct payments. The service continues to face significant pressures with a 32% increase in the birth rate over the last decade and a changing demographic mix. This has increased demand across all the services provided and will present significant challenges in respect of the supply of school places and demand across the system for services for children and families. In particular, the wider financial and economic climate, together with the renewed national focus on child protection, could have a

significant impact. Over the last 12 months there has been an increase of 8.2% in the requests for service/contacts and a rise of 14% in the referrals for children's social care services.

- Budget pressures in City Development reflect the downward trend on income, mainly within Sport and Advertising income.
- Continuing pay pressures within the refuse collection service and loss of car parking income due to the development of the Harewood Quarter
- Reduction in grant funding for the welfare and benefits service.

The scope of this equality impact assessment is set within the context of savings in the above areas and seeks to understand the strategic analysis and assessment of the equality implications of the revenue budget 2014-2015 budget impact on all protected characteristics/equality groups.

Where relevance to equality has been determined, further work on each individual proposal will be undertaken within the normal decision - making process, which gives 'due regard' to equality through use of screening and equality impact assessments.

Fact finding – what do we already know

Demographics

A Changing Population

- The population of Leeds grew by just over 36,000 between 2001 and 2011, an increase of 5.0% (less than the 7.1% increase for England and Wales, and the 6.4% increase for Yorkshire and the Humber);
- The age structure for Leeds is broadly similar to that for England and Wales with the notable exception of the 20-29 age band which in Leeds accounts for 17.5% of the population compared to 13.6% in England & Wales;
- Children (aged 0-15) account for 18.3% of the city's population, while people aged 65+ account for 14.6%;
- Leeds is becoming increasingly diverse with the Black and Minority Ethnic (BME) population now accounting for 18.9% of the resident population (10.8% in 2001);
- The number of Leeds residents that were born outside of the UK has increased from 47,636 (6.7% of the population) in 2001 to 86,144 (11.5%) in 2011, with just over 20,300 people being born in the EU (12,026 born in EU accession countries) and just over 61,000 born elsewhere;
- Of the 86,144 people born outside the UK, more than half arrived in the last 10 years, 67% were between the ages of 16 and 44 when they arrived in the UK, and 29.5% were aged 15 or younger;
- The proportion of people who say they are Christian is lower in Leeds (55.9%) than across the whole of England and Wales (59.3%), while the proportion of people who say they have no religion is higher (28.2% and 25.1% respectively); and
- Compared to England and Wales, Leeds has higher than average proportions of people stating their religion as Jewish (0.9% compared to 0.5%), as Muslim (5.4% compared to 4.8%) and as Sikh (1.2% compared to 0.8%).

As a growing city Leeds is seeing significant changes to the make up of the population which has an impact in particular:

- We have an ageing population, as the baby-boomer generation grows older there will be implications not only in terms of public services, ensuring that older people get excellent care and support when they need it and are enabled to live independently, but also in terms of the labour market as we make the most of the skills and talents that everyone has to offer.
- In the last decade the BME population in the city has increased from 11% to 19%, and the number of residents born outside of the UK has almost doubled. There have been very localised impacts across the city - with complex, related issues such as 'national identity', language proficiency, transient populations and variations in birth rates that in turn influence service provision and the wider interface between communities.
- In part linked to demographic change, in part linked to wider social change, patterns of faith have also changed across the city - different ethnic and religious groups have very different age profiles and understanding these differences is key to helping plan and deliver the appropriate services.
- Economic and social deprivation remains concentrated in specific localities, with long-term challenges such as access to employment, poor housing, language and literacy, skills, health and care responsibilities, being compounded by the recent welfare changes. According to the Index of Multiple Deprivation over 150,000 people in Leeds live in areas that are ranked amongst the most deprived 10% nationally, 20% of the city's population. Child poverty in some localities is over 40%.

Poverty and Inequality

The Best Council Plan 2013-2017 identifies three outcomes that need to be achieved if we are to achieve the best council ambition. These cover the need to improve the quality of life for residents, particularly those who are vulnerable or in poverty.

There are clear links between poverty and inequality of outcome in relation to education, employment, health and life expectancy. Significant welfare changes were introduced in April 2013 and work has been taking place to prepare people for the changes and steps to mitigate the negative impact of the changes. The impact of welfare reforms on protected characteristics/equality groups as national research indicates that:

- Compared to men, women are more likely to be adversely affected and are expected to lose the most from a number of reforms while in the case of Universal Credit they will gain the least.
- Universal Credit will be paid to one member of a household. For couples, this is likely to be the male, which could potentially disadvantage the female.
- Non-working lone parents, of which around 90% are female, are one of the groups that will see the largest income losses.
- Couples will be worse off if there is a second earner in work.
- There will be significant impacts on disabled people, as a result of Universal Credit, changes to benefit and tax credit indexation, Disability Living Allowance, Incapacity Benefit, Employment and Support Allowance and Housing Benefit.
- Carers of disabled people may lose their entitlement to Carer's Allowance as a result of the move from Disability Living Allowance to the Personal Independence Payment. In addition, under Universal Credit a carer will only be entitled to either a carer or a disability element, not both. This will mean that some carers with health problems will be worse off.

- Some disabled children; disabled people without an adult to assist them, and disabled people in work could lose some of the disability support they receive under the current benefit system.
- Disabled people and older people are less likely to use the internet and so may have difficulty making online claims under the new system.
- Pensioners are largely unaffected by the welfare reforms as most of these apply to working-age people. On average, older working-age people will see an income loss under Universal Credit, while younger people will see an income gain.
- Some of the welfare reforms, such as the household benefit cap, are likely to have a disproportionate impact on some Black and ethnic minority claimants because of the characteristics of some of these households, such as the tendency for family size to be larger.

Consultation

It is also crucial that the Council's spending plans need to respond to the priorities of the people of Leeds.

In 2012 a 'You Choose' campaign was launched to engage people in the budget Challenges and set residents the challenge of balancing a significantly reduced council budget. A total of 2747 formal responses were received by the council and a number of discussions took place on independent social media sites. This was the highest level of participation in a budget consultation in Leeds.

The results from the survey provided a useful barometer of public opinion as to Council spending priorities and are important not only in informing the 2013-2014 budget, but also in helping the Council shape its future budgets.

To help inform the initial budget proposals for 2014-2015, a lighter touch approach was adopted. This involved:

- giving feedback to communities on YouChoose results from 2012
- giving feedback to communities on actions/progress to date
- asking communities if key 2012 priorities were still important
- asking for ideas/solutions to key challenges

The public consultation on spending priorities for the council's 2014-2015 Budget ran from 20 August to 30 September 2013. In that period 946 formal responses were received by the council and a number of parallel discussions took place through community groups.

Information was provided on the key findings from last year's YouChoose consultation, as well as key actions we are taking in response. Participants were asked to consider whether the ten service areas most 'protected' from spending cuts in the YouChoose consultation were still top priorities for the 2014-2015 budget, and asked to offer alternatives if this was not so. All respondents were also invited to complete equality monitoring questions.

This also meant that some analysis of key differences between respondent groups could take place:

Age

Respondents aged under 45 were more likely than others to want the council to continue to prioritise Children's Centres and family support services.

Gender

Women were more likely than men to want the council to continue to prioritise all listed service areas except for:

- Collecting and disposing of waste
- Services for young people and 'skills for life' services
- Services for adults (under 65) with a physical disability

In response to relatively low levels of response from some Black and Minority Ethnic (BME) communities, we worked with a number of community groups to consult in different ways, and these findings have informed the report alongside the survey results.

The outreach work with BME communities took place through third sector community organisations. This approach recognised that some communities may feel less comfortable engaging with the council in a formal consultation survey, and resulted in a number of group discussions and interviews based on the budget consultation form.

This set of respondents placed greater emphasis on community safety services than others, as well as services for young people and skills for life services. Otherwise, the responses from this group are similar to the survey findings, with protection of services for the most vulnerable a priority.

Participants were asked to consider whether the ten service areas most 'protected' from spending cuts in the YouChoose consultation were still top priorities for the 2014-2015 budget and asked for alternatives if this was not the case.

Services that could be seen to support 'vulnerable' people remain the highest priorities for budget protection, including children's social care, special educational needs and disability services for children and adult mental health.

People generally see the list of budget priorities as remaining relevant, with little difference in rank order from 2012.

The above consultation was in addition to the standard consultation which took place through:

- All party budget meetings;
- Regular meetings with trade unions; and
- In accordance with the Council's constitution, Scrutiny Boards have been given the opportunity to consider the initial budget proposals.

Third Sector

The Third Sector is critically important in engaging successfully with local communities. We will, therefore, continue to build on the work of the Third Sector Partnership and the Transform Leeds Commission to support this work.

The Council and the sector are committed to working together to ensure the best possible outcomes for communities in Leeds. The sector recognise the particular challenges relating to children's and adult safeguarding and social care, the management of community assets and welfare reform.

A response from the sector in January 2014 recognises that this is the fourth year in a row that Third Sector Leeds has had a dialogue with the council about the difficult decisions

that have been made to achieve significant reductions in its expenditure. It also highlighted that investment in the sector has been maintained, and the proportion of total council resources invested in the sector increased. This is consistent with the council's commitment to a civic enterprise.

Last year Third Sector Leeds agreed priorities with them. This resulted in renewing the shared commitment to work together to narrow the inequalities gap. This approach to joint working together will continue in 2014 to drive forward specific solutions and approaches that can result in as good or better outcomes despite diminishing resources.

Workforce Profile

At December 2012 there were 15,096 (12,582 full time equivalent (fte) employed in the Council (excluding schools and casual staff). In December 2013 this figure was 16169 (13706 full time equivalents). There is a net increase in staffing numbers with the TUPE transfer of 1160 Housing Leeds staff. The equality profile of the workforce is:

| Gender | Number | % |
|--------|--------|---------|
| Male | 6107 | 37.77% |
| Female | 10062 | 62.23% |
| Total | 16169 | 100.00% |

| Disability | Number | % |
|---------------|--------|--------|
| Not disabled | 13802 | 85.36% |
| Disabled | 954 | 5.90% |
| Not specified | 1413 | 8.74% |

| Ethnic Origin | Number | % |
|---------------|--------|---------|
| White British | 13022 | 81.04% |
| BME | 2050 | 12.76% |
| Not specified | 997 | 6.20% |
| Total | 16169 | 100.00% |

| Sexual Orientation | Number | % |
|--------------------------|--------|---------|
| Heterosexual | 7168 | 44.33% |
| Lesbian, gay or bisexual | 220 | 1.36% |
| Not specified | 8781 | 54.31% |
| Total | 16169 | 100.00% |

| Religion or belief | Number | % |
|--------------------|--------|---------|
| Christian | 5332 | 32.98% |
| Other religion | 925 | 5.72% |
| No religion | 2847 | 17.61% |
| Not specified | 7065 | 43.69% |
| Total | 16169 | 100.00% |

| Age | Number | % |
|---------|--------|---------|
| 16 -25 | 820 | 5.07% |
| 26 - 59 | 14141 | 87.46% |
| 60 + | 1208 | 7.47% |
| Total | 16169 | 100.00% |

In response to the financial challenges, the council recognised that it would be necessary to significantly reduce its workforce with the council becoming smaller in size but bigger in influence. In 2010-2011 the council launched a voluntary retirement and severance scheme. This scheme has continued throughout 2011-2012 and 2012-2013 with 220 people leaving the organisation under the scheme in 2013-14 at December 2013. 212 people have requested to leave in 2014 and 423 in 2015.

The scheme currently in place takes the council up to March 2016 and employees have been asked to express an interest up to that date, this enables closer integration of workforce planning and financial planning.

To date this number of leavers is not adversely affecting the workforce equality profile but it is remaining stable and not improving to reflect the City Population. There is a slight increase in the number of young people employed in the organisation.

An Equality impact Assessment was carried out on the Early Leavers Initiative and 'due regard' given at all stages of the process. Whilst there has been no significant impact on the workforce profile for most protected characteristics, due to the nature of the Early Leaver initiative Scheme there has been most impact on the age profile. 'Due regard' continues to be given to all key and major decisions which may impact on the workforce profile as the council's workforce reduces.

It is expected that many of the cost savings and reductions in budget expenditure will have staffing implications and services will continue to look to reduce staffing levels. The council continues to promote flexibility and offer employment opportunities and retraining and redeploying staff into job opportunities which exist across the council, where there is a clear business need and which need to be filled. External recruitment requires the approval of the Director and in general is only to more specialist positions and must evidence a business need.

The council promotes equality and diversity and wants a workforce which reflects the people of Leeds. Just as the census helps us to understand the Leeds community it serves, the council needs to understand the diversity of the workforce. This information helps the council to spot trends; remove barriers to employment and ensure our policies better reflect all employees. The Manager Challenge 2014 will include mandatory equality and inclusion modules.

The Workforce profile has been compared to the 2011 census information for the City. The equality information we hold forms the basis of the Equality score-card and helps to set priorities. Three key Priorities were set for 2013-2014, specifically, increasing the number of young people employed in the organisation, development of colleagues in minority groups and cultural change. Work is on-going to reduce the gaps on unknown information held on the workforce on some equality data.

Overview of Fact Finding

This is a high level overarching equality impact assessment and, whilst recognising the need to improve staffing data collection and analysis, it has not identified any specific gaps in the equality and diversity information used to carry it out. When undertaking Equality Impact Assessments on specific budget proposals the evidence used and any gaps in information highlighted will be included in the assessment.

Equality Considerations

The tables below highlights the range of protected characteristics/equality groups, stakeholders and other potential barriers that could be impacted on by the budget proposals:-

| | | |
|--|---|---|
| Protected characteristics | | |
| <input checked="" type="checkbox"/> Age | <input checked="" type="checkbox"/> Carers | <input checked="" type="checkbox"/> Disability |
| <input checked="" type="checkbox"/> Gender reassignment | <input checked="" type="checkbox"/> Race | <input checked="" type="checkbox"/> Religion Or Belief |
| <input checked="" type="checkbox"/> Sex (male or female) | <input checked="" type="checkbox"/> Sexual orientation | |
| <input checked="" type="checkbox"/> Other | his includes marriage and civil partnership, pregnancy and maternity, and those areas that impact on or relate to equality: tackling poverty and improving health and well-being) | |
| Stakeholders | | |
| <input checked="" type="checkbox"/> Services users | <input checked="" type="checkbox"/> Employees | <input checked="" type="checkbox"/> Trade Unions |
| <input checked="" type="checkbox"/> Partners | <input checked="" type="checkbox"/> Members | <input checked="" type="checkbox"/> Suppliers |
| Potential barriers | | |
| <input checked="" type="checkbox"/> Information premises and | <input checked="" type="checkbox"/> Location and | <input checked="" type="checkbox"/> Business environment of |
| | <input checked="" type="checkbox"/> Services communication | |
| <input checked="" type="checkbox"/> Customer Care | <input checked="" type="checkbox"/> Stereotypes Timing | <input checked="" type="checkbox"/> and |
| assumptions | | |
| <input checked="" type="checkbox"/> Cost | <input checked="" type="checkbox"/> Consultation and Involvement | <input checked="" type="checkbox"/> Financial exclusion |
| <input checked="" type="checkbox"/> Employment and training | | |

Equality Impacts Identified

This longer term approach to financial planning that the council has agreed continues to be underpinned by the need to ensure that budget cuts are managed sensitively and the potential negative impact on groups and protected characteristics is understood and action identified to mitigate against these. The revenue budget will impact on all communities but those who have been identified at being at the greatest potential risk of negative impact include:

- Disabled people;

- BME communities;
- Women;
- Older and younger people; and
- Low socio-economic groups (there is over representation within this group by disabled people and BME communities).

Work carried out on the State of the City 2013 has highlighted further detail emerging key issues and challenges which will impact on communities and people from equality groups. It also highlights the challenges the City will have to address to tackle inequality and help people out of poverty over the next 12 months.

Best City for Business - Creating a prosperous and sustainable economy is critical to the future success of our city.

- Leeds has fared better than many of its neighbours in the economic downturn, however, it is estimated that the local economy lost 30,000 jobs in the recession, and has regained only 5,000 jobs since.
- Those people with higher level skills (NVQ4+) in the city is above the national average, however it is a less positive picture in relation to lower level skills although the gap is closing.
- The lowest qualified people are centred in those localities in the city that have long-standing challenges of disadvantage and deprivation. Many of them face a complex and inter-related set of barriers to labour market entry – such as poor housing, language and literacy skills, ill-health and care responsibilities.
- Unemployment currently stands at 9.5% which is above the national rates (7.7%), but below the core city average (11.4%). Youth unemployment, again like elsewhere remains high with just over a fifth (20.5%) of 16-24 year olds unemployed. The last year has seen a decline in the percentage of 16 to 18 year olds that are Not in Employment Education or Training (NEET), which was 6.2% (1,490 young people) for December to January 2012-13, higher than the national average, but below the core city average.

Best City to Live- More decent, affordable and appropriate housing is needed to meet the current and longer term needs of people in Leeds. Perhaps the biggest housing challenge of all for Leeds is to provide enough quality and accessible homes to meet the city's growing population, whilst protecting the quality of the environment and respecting community identity. Some of the key challenges include:

- Meeting the needs of an increasing older population by providing enough quality and accessible housing to ensure people can live independently in their own homes.
- Meeting the needs of an increasing BME population with the need of larger properties (such as houses with 4+ bedrooms).
- A significant proportion of households in Leeds earn less than £20,000 per year. This, alongside tight mortgage lending and unemployment, has made many parts of the city unaffordable to a large number of its residents. It has also increased the demand for non-market housing, either in the form of public or social-rented accommodation, or subsidised owner-occupied homes. Meeting this need within the current economic environment will require partners across the city to build on work so far, using new and innovative ways of increasing the supply and diversity of affordable homes.

Best City for Communities – The best city for people to live. We want all communities in the city to be safe, clean and welcoming to all.

- In 2012-2013, domestic burglaries in Leeds reduced by 31% compared with the previous year (2,357 fewer victims), the best Leeds has ever achieved. Locality based approaches have proved effective, including crime prevention work, predictive mapping of offences, and targeting of offenders living above legitimate means. However, there is a growing incidence of shoplifting for essentials such as food and clothing – potentially linked to poverty.
- The impact of the “night-time economy” on alcohol related violence is a specific concern in some localities, especially where there are concentrations of licenced premises. Drugs also remain an issue, with new and emerging drugs entering the supply chain. There appears to be a lack of awareness and concern around the risks posed by such drugs, especially among younger users, and an acceptance of drug use in the general “party culture”.
- Domestic violence continues to be a key issue. There is a high repeat victimisation rate compared to other crime types, indicating long-term abuse occurring in a number of situations (in 2012-2013, 13,348 domestic abuse incidents were reported in Leeds, with a repeat victim rate of 36.1%). There are significant numbers of children affected by domestic violence. In the 12 months to July 2013 there were over three and a half thousand referrals to the Children’s Social Work Service relating to domestic violence affecting children.
- Although numbers of recorded hate crime offences are low, there are known issues around under-reporting. Emerging or changing communities can be especially vulnerable. Parts of Leeds have diverse communities that, although geographically close, live in separate social conditions.

Best City for Children and Young People - Our vision is for Leeds to be a child friendly city, with the ambition that by 2030 Leeds is the best city in the UK for children, building a child friendly city where young people enjoy growing up and achieve their potential.

- The population of children and young people in Leeds is growing and changing. The birth rate in Leeds has increased by over a third since 2001. The make-up of the pupil population has also changed, with an increase in the percentage of pupils eligible for free school meals, an increase in those with English as an additional language and an increase in pupils of black and minority ethnic heritage.
- The increase in the 0-5 population means that there is an increase in the demand for primary school places as these children reach school age.
- The number of children looked after steadily and safely reduced throughout 2012-2013 and has continued into 2013-2014. The percentage of children looked after in Leeds that are under the age of five is significantly higher than the national average. The majority of children coming into care are under five years of age, with a high proportion of these being under one. Local research has highlighted a number of issues for the parents of these children; in particular, alcohol and substance misuse, domestic violence, parental mental health and learning difficulties.
- Despite consistent and encouraging improvements for the majority of pupils, gaps continue to exist in the outcomes achieved between different groups. For the large part, these gaps are in line with those seen nationally, but the significant exception to this is the group of children for whom English is an additional language. Children from Asian backgrounds, especially those groups for whom English is often not the first language

spoken at home, achieve at a significantly lower level than both the Leeds average and their peers nationally. The growing numbers of children from White Eastern European backgrounds have very low outcomes and outcomes for Gypsy, Roma and Traveller groups are amongst the lowest for any group.

- There are significant numbers of children affected by domestic violence. In the 12 months to July 2013 there were over three and a half thousand referrals to the Children's Social Work Service relating to domestic violence affecting children.

Best City for Health and Wellbeing - The vision for health and wellbeing in Leeds is to be a healthy and caring city for all ages, where people who are the poorest will improve their health the fastest.

- Long-term health inequalities continue to impact on the vulnerable groups in the city. Leeds has the third worst gap in life expectancy for men and fifth worst for women among English cities. It is strongly associated with levels of deprivation in the most deprived neighbourhoods. Although life expectancy is increasing for Leeds residents, a man living in a deprived Leeds neighbourhood on average will live 12 years less than a man living in an affluent part of Leeds.
- In 2012-2013, admission rates for older people to residential and nursing care placements has improved since the previous year and rates are much lower in Leeds than its comparator average. In 2011-2012 Leeds commissioned fewer bed weeks in care homes for older people than the previous year which follows a long term trend which has seen a fall of around 20% over the last 10 years. Overall, this suggests that people in Leeds with complex needs are increasingly successfully being supported to live at home and that care home placements are being provided to people at a later stage in their lives.

Next Steps

During 2014-2015 more detailed and specific work will continue to take place to ensure that where any negative or disproportionate impacts on protected characteristics have been identified appropriate and relevant action to mitigate these will be considered and implemented.

Improving the quality of life for our residents, particularly for those who are vulnerable or in poverty is a key priority. The council recognises that it cannot solve the challenges facing our communities alone. The council, working with its partners, is giving renewed focus to helping people experiencing poverty and deprivation. Whilst this agenda has been an important priority for many years it has escalated in importance in recent times due to the current economic climate; recent changes to welfare and benefits policies; and, the growth of indebtedness, compounded by the rise of payday lenders.

The council has identified a number of challenges that need to be addressed in order to make a step change in tackling poverty and deprivation, including the growing problem of high cost lenders in the city. The key challenges identified were around the need to:

- create truly integrated and accessible services;
- develop wrap around packages of support for people in poverty and those facing deprivation;
- provide a focus on supporting people into work; and,
- develop an effective campaign in response to the problems created by high cost lenders in the city.

A new approach under the identity of Citizens@Leeds has been developed to ensure a focus on inclusive, locally provided citizen-based services delivered through a community hub approach, which address an individual's and their families wider needs in a more integrated and focussed way.

Underpinning the new approach is the recognition of different outcomes for different people. The focus is on eradicating poverty and there is well documented evidence that people with the protected characteristics/equality groups are over represented in this group.

More generally, there are many initiatives currently taking place that are aimed at tackling poverty in the city which include:

- Children's Services are leading initiatives such as the poverty outcomes group and the family's first agenda. The Child Poverty Outcomes Group oversees the delivery of the Child Poverty Strategy which is based around 6 priority outcomes. These include, amongst other things, providing clear routes into sustainable work, meeting families' housing needs quickly and effectively and maximising income for families in poverty and on low incomes.
- The Health and Well-being Board are also taking forward a 'health without wealth' initiative and hosted an event on health poverty issues in December 2013 . This event built on the new Joint Health and Wellbeing Strategy which has a very clear vision with a particular focus on the issue of health and poverty.
- The Poverty Challenge is a partnership led initiative aimed at fully understanding the issue of poverty on the city's residents and identifying positive action to respond to such issues. The Poverty Challenge is at a critical point as it moves into its second phase and brings together citizens from across the city who are currently experiencing the real life impacts of poverty, along with key decision makers in the city. The aim being to better understand the issues of poverty and using this experience to develop actions that can make a difference.

In addition the fourth proposition of Citizens@Leeds is work around being responsive to the needs of local communities. This will build on our existing locality working arrangements, underpinned by the locality working design principles previously agreed. This will provide an even greater emphasis on getting more people involved in their local neighbourhoods and in helping decision-makers to design and deliver services that better meet people's needs. A number of actions will be taken to deliver an even more locally focussed agenda to act as a focus for elected members, communities and partners to provide local leadership, influence and action. The aim is that this will:

- Provide strong and effective leadership;
- Involve local people in local decision making;
- Understand our communities, and;
- Build resilience in our communities;

Equality Impact Assessment Action Plan

| Action | Responsibility |
|---|-----------------------|
| Completion of all equality impact assessments in the Budget where relevance to equality has been identified | Directors |
| Continue quality assurance and review of equality impact assessment and actions from budget decisions | Equality |

**PROPOSED CTS PAYMENTS FOR PARISH/TOWN COUNCILS
2014/15**

| Parish | LCTS Payment 2014/15 £ |
|------------------------------|---|
| Aberford and District | 568 |
| Allerton Bywater | 3,403 |
| Alwoodley | 1,317 |
| Arthington | 60 |
| Bardsey cum Rigton | 1,068 |
| Barwick in Elmet and Scholes | 2,126 |
| Boston Spa | 2,443 |
| Bramham cum Oglethorpe | 1,026 |
| Bramhope and Carlton | 1,332 |
| Clifford | 930 |
| Collingham with Linton | 1,259 |
| Drighlington | 1,883 |
| East Keswick | 477 |
| Gildersome | 2,288 |
| Great and Little Preston | 953 |
| Harewood | 32 |
| Horsforth | 7,748 |
| Kippax | 4,394 |
| Ledsham | 156 |
| Ledston | 210 |
| Micklefield | 5,896 |
| Morley | 21,068 |
| Otley | 25,667 |
| Pool in Wharfedale | 1,321 |
| Rawdon | 2,512 |
| Scarcroft | 236 |
| Shadwell | 537 |
| Swillington | 3,407 |
| Thorner | 1,329 |
| Thorp Arch | 383 |
| Walton | 128 |
| Wetherby | 13,301 |
| TOTAL | 109,460 |

FINANCIAL PROCEDURE RULE 3.6**SUPPLEMENTARY VOTES**

Supplementary Votes will only be considered in exceptional circumstances. The following approvals are required:

| | |
|-------------------|------------------------|
| Up to £100,000 | Deputy Chief Executive |
| Up to £5m | Executive Board |
| No specific limit | Council |

DELEGATED VIREMENTS

- 1 Virement between budget book service heads, within the appropriate budget document approved annually by council, will only be permitted in accordance with the following rules and value limits, summarised in Table 1. The virement limits and rules are set annually by Council as part of the budget approval process.

The value limits apply to individual virements and are not cumulative.

- 2 Proposals to vary budgets arising as a result of the need to address a potential overspend (including shortfalls in income), recycling of efficiency gains and changed spending plans will all be required to satisfy the following criteria prior to approval by the decision taker as outlined within the attached table.

In considering proposals to vary budgets, the decision taker will take account of:

- The reason for the request for virement
- The impact on the council as a whole, including employment, legal and financial implications
- The impact on the efficiency of the service as a whole
- The sustainability of the proposals i.e. long term effects
- Whether the proposals are consistent with the council's priorities outlined within the Corporate Plan
- Whether the proposals are consistent with the Budget & Policy Framework
- The cumulative impact of previous virements

In addition, where a virement request exceeds £125k in value the decision taker must seek the advice of the Deputy Chief Executive as to the council's overall financial position prior to approval of the request.

- 3 Where *fortuitous savings* have arisen in any budget head, these should be notified to the Deputy Chief Executive immediately they are known. Fortuitous savings are defined as those savings where their achievement has not been actively managed

and may include, for example, savings in NNDR or lower than anticipated pay awards. Any fortuitous saving in excess of £100k will not be available for use as a source of virement without the prior approval of the Deputy Chief Executive.

- 4 Any decision to vire must comply with the constitutional requirements for decision making.

The delegated limits outlined in the attached table do not operate independently from the requirements within the council's Constitution in respect of Key Decisions (as from time to time updated). All Key Decisions which result in the need to operate these delegated limits must first comply with the constitutional requirements, in respect of such decisions, prior to being put forward for virement.

- 5 Where wholly self-financing virements are sought to inject both income and expenditure in respect of approved external funding bids, there is no specific limit to the amount which can be approved by Directors where it is clear that this would not represent a change to existing council Policy, or form a new policy where one does not already exist. In all other cases, approval must be sought from council in accordance with the requirements of the council's Constitution
- 6 All virements requiring approval shall be submitted in a standard format. Sufficient details shall be given to allow the decision to be made and recorded within the Council's Financial records.
- 7 All virement and other budget adjustment schedules should be submitted to the Deputy Chief Executive for information.
- 8 The Deputy Chief Executive reserves the right to defer any virement to members where there may be policy issues.

OTHER BUDGET ADJUSTMENTS

- 1 There is a de minimus level for virements of £10k, below which any variations to net managed budgets will be deemed other budget adjustments. Budget movements that are not between budget headings within the net managed budget will also be other budget adjustments.
- 2 The Deputy Chief Executive may also approve budget adjustments of unlimited value where these are purely technical in nature. Technical adjustments to budgets are defined as those which have no impact upon the service provided or on income generated.

Table 1

MAXIMUM DELEGATED LIMITS FOR REVENUE VIREMENT

| Approval Type | Full Council | Executive Board | Deputy Chief Executive* | Directors** |
|--|--------------------------|--------------------------|--------------------------------|--------------------------|
| | £ | £ | £ | £ |
| A) Supplementary Votes (i.e. Release of General Fund Reserves) | No specific limit | 5,000,000 | 100,000 | None |
| B) Virements of the net managed budget into or out of budget book service headings: | | | | |
| 1. Within a Directorate | No specific limit | 5,000,000 | 750,000 | 125,000 |
| 2. Between Directorates | No specific limit | 5,000,000 | 750,000 | None |
| C) Self - Financing virements of the net managed budget (from External Funding) | | | | |
| - policy change | No specific limit | 5,000,000 | None | None |
| - within current policy | No specific limit | No specific limit | No specific limit | No specific limit |

* With the support of Directors

** Any reference to a Director within the constitution shall be deemed to include reference to all officers listed, except where the context requires otherwise: the assistant chief executives and the chief officers for early years & youth service, children & families, environmental services, housing services, regeneration, highways, libraries arts and heritage, recreation, planning and customer services.

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Executive Board papers 14th February 2014 – Service Budgets

The following pages provide supporting information to the full budget report

- Service budget reports expand on the full report at a more detailed level
- Annual Financial Plan (AFP) pages will be published later to give an overview of the services provided and a less technical summary of their budgets
- Budget Book extracts give the full detailed figures at level at which budgets will be controlled
 - Adult Social Care
 - Children's Services:
 - General Fund
 - Schools
 - City Development
 - Environment and Housing:
 - General Fund
 - Housing Revenue Account
 - Strategy and Resources
 - Legal and Democratic Services
 - Citizens and Communities
 - Civic Enterprise Leeds
 - Public Health
 - Central Accounts

All budgets are prepared, balanced and approved to the nearest £10. They are shown to the nearest £1,000 to make them easier to read. Any apparent arithmetical errors are due to this automatic rounding, and budget lines of less than £500 will appear as nil.

LEEDS CITY COUNCIL

2014/15 BUDGET REPORT

Directorate: Adult Social Care

1 Introduction

- 1.1 This report has been produced in order to inform members of the main variations and factors influencing the directorate's budget for the 2014/15 financial year.

2 Service Context

- 2.1 The national context for Adult Social Care continues to be one of demographic increases, increased life expectancy, increasing complexity of need and service user expectations, greater support for people to remain living independently in their own homes for as long as possible, a national drive to improve the quality of social care services and an increasing focus on the integration of health and social care services. These national trends, which are leading to increased cost pressures, have been evident for many years, but the economic climate is putting increasing pressure on public finances and the reductions in public spending have added to the financial challenges faced by Adult Social Care.
- 2.2 There has been a continued national focus on providing more personalised and community based social care support and on health and adult social care services working in close partnership to deliver better outcomes for people. The Care Bill that is currently going through the later stages of the parliamentary process will provide a new statutory framework for adult social care services, with one Act replacing the legislation that has been put in place incrementally since the 1948 National Assistance Act. It also includes some significant changes and new responsibilities that will have major implications for Adult Social Care services, with some of these taking effect in April 2015 and the remainder in April 2016. In particular, the proposed cap on individuals' care costs will involve some form of care assessment for people currently funding their own care who have not previously come to the Council for support and there are enhanced requirements to provide assessments and support for carers. A considerable amount of work will need to take place during 2014/15 in preparation for these changes.
- 2.3 In February 2013 the Chancellor announced a £3.8bn transfer from the NHS to Adult Social Care to support the further integration of health and social care services. This transfer is now governed by establishing a Better Care Fund (BCF) between the Council and the local Clinical Commissioning Groups (CCGs) which will become operational in 2015/16. The government guidance for the BCF has clarified that the funding will be made up of existing resources allocated to both councils and CCGs. Whilst there is no new money for this fund in 2015/16, there are significant national conditions and performance targets attached to it, which may lead to a loss of resources to Leeds in the future if they are not met. The 2014/15 settlement does, however, contain an additional £200m nationally to make preparations for setting up the BCF and meeting the conditions and performance targets.
- 2.4 Significant improvements in service delivery to Adult Social Care customers have been made over the last year, building on the progress made in previous years. The number of people exercising choice and control by receiving their services through a personal budget continues to increase. Reablement services are fully operational, geared to preventing unnecessary admission to hospital or residential care, and to helping people regain their independent living skills following a spell in hospital or an illness. Work to integrate front-

line Adult Social Care and Health teams continues, with social workers, occupational therapists, GPs, district nurses and community matrons working together at a number of sites across the city.

- 2.5 Our aim is for Leeds to be the best city in the UK for people with social care needs, offering its residents the best support available in maintaining their health and wellbeing. To do this we are taking a new approach that will help local people with care and support needs to enjoy better lives than before. The Council has been working with a broad range of organisations to ensure that there are wider care and support choices available and better ways for people to gain access to them. Our focus will remain on ensuring that people with social care needs can access services earlier; and that care and support help reconnect people at risk of isolation back with their communities and delay the need for institutional care. The Better Lives strategy contains three strands to make sure that resources, both people and money, are focused on the things that will make a difference. Ultimately, the changes we are making in these three overlapping areas will mean that people who need care, support or information about how to live a healthier lifestyle in the future will have a better experience. We are re-shaping our approach so we can meet the challenges of the future head on, confident in the knowledge that what we are doing will make a positive and lasting difference to the lives of people who use social care support in Leeds.
- 2.6 During 2013/14 Adult Social Care has continued its Better Lives service transformation programme, which aims to enhance the range, amount and quality of adult social care services available through delivering efficiencies within existing services. These efficiencies have included a reduction in the level of directly provided services where independent sector provision is more cost effective. This will need to continue given the very significant financial challenges facing the Council over the next few years. Over time, public funding will move towards enabling individuals to pay for the care they want, and away from directly provided services. This means the Council will become a catalyst for 'providing more for less', for the people of Leeds. Three priorities are key to helping achieve our Better Lives ambitions over the next few years and these are set out below:
- 2.7 Better Lives through integration
This will be done by providing easier access to joined-up health and social care services, which will recognise the whole person, not a medical condition or a care and support need. People with social care needs will receive co-ordinated, effective, personalised support from a range of agencies in the health, social care, independent and third sectors, all working together. Over the next few years GPs and other health and social care professionals will increasingly be working in close-knit teams, identifying levels of risk, sharing information and taking a joint approach to help people stay as healthy and independent as possible.
- 2.8 Better Lives through housing, care and support
This will be done by extending the use of personal budgets, which are being used successfully by a growing number of people who are improving their own lives through taking control of their housing, care and support needs. We will improve the range of opportunities for people with eligible needs, providing them with the day-to-day support they need to stay living at home, or close to home, for longer. People whose circumstances make them vulnerable in living safely and independently will be given the support they need to stay in control of their lives.
- 2.9 Better Lives through enterprise
This focuses on how the council can actively help charities, other public sector bodies, social enterprises and businesses to improve existing services, and develop new ones. This will be done by ensuring resources are efficiently matched and directed towards those with the greatest need. Existing and new kinds of enterprise will be developed in the Leeds care

market which will provide a variety of services that are geared to respond to people with all levels of support and care need.

- 2.10 The 2014/15 Adult Social Care budget in Leeds includes recognition of the additional spending pressures being faced. It also includes savings from service reconfiguration so that services better meet people's needs in the future and the level of need for social care support can be met. Whilst this will mean change for some people in receipt of social care, it will not impact on the overall level of service provision to customers. In summary, the main changes within the 2014/15 Adult Social Care budget are additional provision for demand led budgets funded through service reconfiguration and efficiency savings.

3 Explanation of variations between adjusted 2013/14 and 2014/15 - £1,069k Cr (-0.54%)

- 3.1 The variation can be summarised as follows:

| | £000s |
|---|----------------|
| Net Managed Budget 2013/14 | 197,828 |
| Adjustments | |
| • Transfers of functions | 207 |
| • Other adjustments | - 1,896 |
| Adjusted Net Managed Budget 2013/14 | 196,139 |
| Changes in prices | |
| • Pay | 1,044 |
| • Price | 1,184 |
| • Income | - 123 |
| | <u>2,105</u> |
| Full Year Effects | - 989 |
| Demand/Demography | 4,276 |
| Other Budget pressures | 1,276 |
| Total Budget Increases | 6,668 |
| Savings | |
| Delivery of the Better Lives programme | - 2,171 |
| Ensuring High Quality Public Services - Procurement | - 1,002 |
| Becoming an efficient and enterprising Council | |
| • Business Improvement | - 500 |
| Income, charging and trading | - 1,000 |
| Other efficiencies and savings proposals | - 3,064 |
| Total savings | - 7,737 |
| Net Managed Budget 2014/15 | 195,070 |

3.2 Adjustments

3.2.1 The transfer of functions mainly reflects the transfer of ICT Business Relationship Management staff from Strategy and Resources to Adult Social Care. Other adjustments are mainly due to the impact of recharges ceasing within the council to streamline processes and deliver efficiencies.

3.3 Changes in prices

3.3.1 Provision has been made for a 1% growth in staffing budgets in 2014/15. No provision has been made for inflation on running cost budgets other than where there are specific contractual commitments and on utilities. These include £740k for care packages, £90k for the PFI contract for the Independent Living Project and £120k for utilities.

3.3.2 Inflationary increases in the level of fees, charges and income from other organisations are estimated to generate additional income of £123k. Many Adult Social Care fees and charges are related to Department for Works and Pensions benefits rates and will be uplifted accordingly from April 2014. Those not linked to benefits rates have been budgeted to increase by 3%. An increase in the charges for services does not generate a proportionate increase in income as the amount people pay for most services is determined by their financial circumstances. In accordance with the April 2013 Executive Board decision, no inflationary increase is included for those services for which new charges were introduced in January 2014 (Care Ring and telecare, mental health day services and Shared Lives day support).

3.4 Full Year Effects

3.4.1 The quality framework for residential and nursing care fees approved during 2013/14 has been implemented in the current financial year and £560k is included in the 2014/15 budget to reflect more providers achieving the enhanced quality standard. The full-year effect of the new and increased customer charges approved by Executive Board in April 2013 amounts to £1,012k. Savings of £537k reflect the decisions of Executive Board in September 2013 regarding the Council's residential and day care services for older people. The majority of these savings relate to staffing, with staff being redeployed across Adult Social Care services and facilitating a significant reduction in the usage of agency staff.

3.5 Demand/Demography

3.5.1 A net increase of £4,296k has been included for demand and demographic pressures projected to be ongoing in 2014/15. Whilst this additional provision has been allocated across placements, domiciliary care, personal budgets taken as cash payments and the learning disability pooled budget, the type of service will reflect client needs and choices so each element of the community care packages budget cannot be predicted with accuracy.

3.5.2 In line with national trends, Leeds has experienced increased cost pressures on the learning disability pooled budget in recent years. Additional provision has been made in 2014/15 for the Council's contribution to the pooled budget. This reflects an increase in the number of customers being supported and greater costs due to their increasingly complex social care needs. The net increase of £2,200k includes a £500k demand management saving.

3.5.3 The focus on providing support to more people in their own homes has led to a small reduction in the 2014/15 budget for residential and nursing care placements. Provision for people taking their personal budget as a cash payment has increased by £1,450k reflecting

the upward trend experienced in 2013/14. This has been offset by a reduction in the domiciliary care budget as customers are opting for cash payments as an alternative.

- 3.5.4 The domiciliary care budget has been under pressure in 2013/14 through increased demand. Taking account of this and the anticipated impact of increased cash personal budgets, the 2014/15 domiciliary care budget has increased by £3,274k.
- 3.5.5 The increases amounting to £4,576k for placements, domiciliary care and cash personal budgets has been offset by £2,500k for savings through demand management within services for older people and services for people with physical impairments and mental health problems. The net increase in these budgets for 2014/15 is, therefore, £2,076k.

3.6 Other Budget Pressures

- 3.6.1 Additional provision of £1,005k has been made in 2014/15 to support the delivery and implementation of major service changes across Adult Social Care, particularly frontline assessment and care management services. This includes some costs for delivering health integration funded through additional Department of Health funding as set out in section 3.7.6 below. There will be increased costs within assessment and care management arising from some changes to the grading of social workers agreed in 2013/14 to reflect the Professional Capabilities Framework. These will be funded within the service through reconfiguring the staffing complement.
- 3.6.2 Two new services became operational during 2013/14. Holt Park Active is providing a range of activities for older people and people with physical or learning disabilities. The South Leeds Intermediate Care Centre in Beeston is providing a range of integrated services to promote faster recovery from illness and prevent unnecessary hospital admission and premature admission to long term residential care. The 2014/15 budget provides an additional £151k for the full-year costs.

3.7 Savings

3.7.1 Delivery of the Better Lives Programme

The budget proposals include savings of £1,011k for home care services. This includes the full-year effect of the ongoing staffing reductions within the directly provided services and a part-year effect in 2014/15 of accelerating the opportunities for staff within this service to be redeployed to alternative posts within the council. In addition, improved productivity within the reablement service and its impact on reducing long term care needs are included.

Savings of £500k are included for the provision of transport, which will be delivered alongside savings of £500k budgeted in 2013/14 that have not yet been achieved. Work will continue to reduce the costs and usage of private hire and make better use of council-owned vehicles. Provision of transport for new and existing customers will be reviewed to ensure full account is taken of people's ability to meet their transport needs without the need for council provision. Further review work will be undertaken, including considering a new business model for transport and any consequent changes required to the current transport policy.

Proposals are included to save £460k by reducing costs within the outreach, physical impairment and extra care services. A further £200k is included within the learning disability community support service through increased Housing Benefit funding.

Although there is no financial impact in 2014/15, elsewhere on this agenda is a proposal to undertake formal staff consultation on developing a Social Enterprise in the form of a staff-led mutual to deliver the Learning Disability Community Support Service. This will facilitate delivering a long term sustainable future for the current service, create a significant socially responsible employer in the city that can deliver 'good growth', and the Living Wage and raise employment standards in the sector; and help mitigate cost pressures that the council is facing as a result of demographic pressures in learning disability services.

3.7.2 Ensuring High Quality Public Services – Procurement

Savings of £1,002k are included regarding procurement, of which £700k relates to a review of the costs of physical impairment and mental health care packages. The remainder reflects further efforts undertaken within the directorate to reduce supplies and services spend.

3.7.3 Becoming an Efficient and Enterprising Council – Business Improvement

The new corporate business management model will be implemented and local opportunities to make savings have been identified. Savings of £500k are included for the projected impact of these new arrangements.

3.7.4 Income, Charging & Trading

It has been identified that some Adult Social Care services funded through Supporting People are provided to council tenants and so a charge of £1,000k to the Housing Revenue Account for these services is included.

3.7.5 Other Efficiencies and Savings Proposals

Reduced staffing spend of £600k is included through improved attendance management leading to lower agency and overtime spend and improved productivity. Through seeking more cost effective delivery of services a reduction of £200k in voluntary sector grant spend is included. This will be delivered in consultation with these organisations.

A range of existing public health activities are now being commissioned from the Council by the Public Health service. These amount to £840k, mainly sexual health services, advice and information services and luncheon clubs.

Funding from the Department of Health has increased by £3,324k for 2014/15. The majority is the Leeds share of an additional £200m national funding to support the integration of services. The remainder is an increase in the £11.85m provided in 2013/14 for adult social care services that benefit the health service. The increased funding from the Department of Health is partly offset by reduced local health funding through the fall-out of £1,500k non-recurrent health funding for service transformation and reablement funding being £400k lower than the amount budgeted in 2013/14.

4 Net Revenue Charge

4.1 The following table provides a summary of the net revenue charge for the service which brings together the net managed budget and those budgets managed outside the service.

| | £000s |
|--------------------------------------|---------|
| Net Managed Budget | 195,070 |
| Managed Outside Service | 6,660 |
| Net Cost of Service | 201,730 |
| Transfers to/from earmarked reserves | - 3,298 |
| Net Revenue Charge | 198,432 |

5 Preparations for the Better Care Fund

- 5.1 The Council continue to work very closely with our local health partners to develop a high quality and sustainable integrated health and social care system for the city. There is a strong track record of working in partnership within the city and, in particular, a history of substantial support from the Clinical Commissioning Groups (CCG's) and the former Primary Care Trust (PCT) in providing resources to support Social Care Services that benefit health outcomes. The achievements from this approach to date have resulted in Leeds being awarded pioneer status by the government.
- 5.2 In 2013/14 additional spending pressures have been experienced in both Adult Social Care and Children's Social Care services in relation to the transformation of health and social care services, and also in increased activity, particularly additional homecare packages amounting to £3.9m in Adult Social Care. Reflecting the history of strong support outlined above, additional funding is being made available to the Council this year acknowledging the additional health benefits of this increased expenditure, including improvements in delayed discharges performance attributable to Adult Social Care and sustaining levels of provision over the winter period. This additional support, together with the savings that Adults and Children's Services have already made to mitigate these pressures in year are now likely to result in a surplus being generated against Social Care budgets in 2013/14.
- 5.3 As outlined earlier in this report, the Better Care Fund will require significant investment to continue to transform the health & social care system in the future, particularly as there are no new resources available within the BCF for 2015/16. Without such investment, the potentially enormous financial challenge being faced by Health and Social Care in the City will be much more difficult to meet. The 2014/15 budget therefore provides for the additional funding received as part of the £200m made available nationally to be earmarked for the "pump priming" of the Better Care Fund in 2014/15. The likely surplus in Social Care budgets in 2013/14, as outlined above, represents a further opportunity to provide a substantial sum to ensure that the city can move 'further and faster' with our ambitious integration plans in line with our pioneer status. It is therefore proposed that these savings are earmarked for carry forward and used to further "pump prime" the Better Care Fund in 2014/15. This will undoubtedly assist in unlocking resources to the Council in 2015/16 from the £54.9m to be administered via the Better Care Fund. On this basis, it is anticipated that the benefits achieved for the Council from the early start of the fund will amount to £2m in 2014/15. The intention is that this proposal will be finalised and dealt with through the 2013/14 financial outturn reporting to Executive Board.

6 Eligibility for Services

- 6.1 The Council is required to review its line of eligibility for adult community care services annually in accordance with the government's guidance "Prioritising need in the context of Putting People First". The Care Bill includes provision for eligibility to be set nationally rather than locally in future.

6.2 Currently in Leeds the line of eligibility is set between moderate and substantial, so those with a substantial or critical risk to their independence have a statutory right to receive a service. It is proposed that the line of eligibility remains unchanged for 2014/15 and that this decision is taken as part of the 2014/15 budget. The budget proposals set out above will ensure that the resources required are in place to support this decision.

7 Risk Assessment

7.1 In determining the 2014/15 budget, consideration has been given to all the risks which are managed within the directorate's overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared. The key risks in the 2014/15 budget for this directorate are as follows.

7.2 The most significant risk relates to the demand led nature of the services provided, together with our statutory responsibility to ensure that all assessed eligible needs are met, which means that the expenditure requirements to be met from the Adult Social Care budget cannot be predicted with absolute certainty. The budget is based on realistic demographic information using trends experienced in Leeds and national and local indicators that are available to the Council. However, the nature of demand for these services can be somewhat volatile and subject to demand factors that Adult Social Care cannot directly control. The numbers of service users and the complexity of their needs may exceed the provision made within the budget. With approximately 3,500 placements in total a relatively modest percentage variance in numbers can give rise to a substantial cash variance. These variations could affect community care packages for adults, including those commissioned within the pooled budget for people with learning disabilities. In this context, delivering the demand management saving included within the 2014/15 budget as set out in section 3.5.5 carries some risk.

7.3 Adult Social Care has delivered very substantial efficiency and service reconfiguration savings in recent years and the delivery of further savings is, therefore, more challenging. There are some risks associated with the significant ongoing service transformation included within the 2014/15 budget. The increased level of service to be provided by the independent sector will necessitate staff within the directly provided services affected being redeployed or leaving the council's employment in a timely manner. There is also some risk that the need to incur costs on alternative care providers for customers precedes savings being delivered through decommissioning services to a greater extent than assumed within the budget. There are some risks in delivering other savings within the staffing budget relating to attendance management improvements and reconfiguring the assessment & care management service. In addition, there is a risk arising out of expectations from our health partners of Adult Social Care providing greater help to deliver whole system improvement.

Briefing note prepared by: Ann Hill
Telephone: 0113 2478555

Adult Social Care

Main responsibilities:

To ensure the provision of social care support and services for vulnerable groups of adults in the city, including older people and adults with mental health problems, learning disabilities or physical and sensory impairment

To take a lead role in the promotion of health and wellbeing within the city

To take a lead role in partnership arrangements for safeguarding vulnerable adults in Leeds

Adult Social Care fulfils these responsibilities through:

PREVENTATIVE SERVICES

- Ensuring that appropriate services are available within the city for those with less intensive needs

RE-ABLEMENT SERVICES

- Early intervention time-limited services designed to meet the immediate requirements of users with short-term needs and prevent the necessity for longer term services later on.

INFORMATION AND CONTACT SERVICES

- Providing information to vulnerable adults and their carers about the range of social care support available within the city
- Receiving referrals for social care support

ASSESSMENT AND CARE MANAGEMENT

- Undertaking assessments of those who may have social care needs
- Supporting people to access self-directed support or co-ordinating a care package to meet their needs
- Managing and reviewing care packages

SELF DIRECTED CARE

- Support for people to access direct payments
- Developing individual budgets and self-directed support

SUPPORT TO LIVE AT HOME

- Providing or enabling people to access supported and other accommodation, including extra-care housing and housing support
- Providing equipment and adaptations
- Providing or commissioning home care and community meals services
- Providing or commissioning day support and care services

Adult Social Care

RESIDENTIAL AND NURSING CARE

- Providing or commissioning residential placements, including specialist provision for people with mental health needs and dementia
- Commissioning nursing placements, including specialist provision for people with dementia.

SAFEGUARDING

- Leading on multiagency arrangements to ensure that resources are coordinated and deployed in safeguarding vulnerable adults.
- Providing safeguarding training to relevant staff across services including social care, health, the police, service providers and other relevant workers, to ensure that staff are equipped to recognise and address adult abuse.

Activity and Performance

- Each year the authority is required to submit data which is used to calculate a set of statutory performance measures contained in the Adult Social Care Outcomes Framework (ASCOF), these provide a benchmark for adult social care performance in England. The current set focus upon outcomes for service users and increasingly reflect social policy relating to prevention and self-directed support.

PREVENTATIVE SERVICES

- In 2012 Leeds funded 215 schemes to assist them in providing preventative services to around 15,120 people, of whom 8,570 were elderly and 2,260 were carers.

RE-ABLEMENT SERVICES

- In the first three quarters of 2013/14 there have been 810 occasions where people have undergone a period of reablement.

INFORMATION AND CONTACT SERVICES

- From the start of 2013/14 to the end of quarter 3, 17,200 new referrals were received. Of these approximately 63% have gone on to some further activity and 37% have been dealt with at the first point of contact.
- In the first 3 quarters of 2013/14 approximately 6,250 people had a care assessment. Of the total assessments completed to date, around 71% have resulted in some form of service being offered.

ASSESSMENT AND CARE MANAGEMENT

- Leeds currently carries out 79.8% of its assessments of adults and older people within the targeted deadline of 28 days, which is 1% higher than in 2012/13.
- In the first 3 quarters of 2013/14, 91.0% of care packages were delivered within the target 28 days, a decrease of 0.1% from our position this time last year.

Adult Social Care

SELF DIRECTED CARE

- By the end of quarter 3, 2013/14 the number of people receiving self directed care had increased from 49.8% of carers and service users helped to live at home in June to 64.2%. Further increases are expected by the year end.

SUPPORTING PEOPLE TO LIVE AT HOME

- Approximately 60% of people supported to live at home are older people. At the end of the 3rd quarter of 2012/13 Leeds supported 3,900 older people to live at home through a variety of directly provided and commissioned services, following a formal assessment. This is around 700 fewer than the same time last year. The reduction reflects increased emphasis on the use of reablement and other preventative services.

RESIDENTIAL AND NURSING CARE

- Leeds currently provides permanent residential and nursing care for approximately 3,090 people, of whom 2,420 are elderly.
- In 2012/13 Leeds provided new nursing and residential placements to 776 older people and 47 people aged 18-64. Data for quarters 1 to 3 of 2013/14 projects that for the year as a whole there will be 745 new admissions of older people and 84 of adults aged 18-64 to permanent residential or nursing placements. It is also worth noting that the total number of weeks people are supported in residential or nursing care is projected to be 130,400 weeks, compared to 135,400 in 2012/13.

SERVICE USER EXPERIENCE

- Of those people responding to the 2012/13 year-end survey, 67.6% were very, or extremely satisfied, with the support they had received from Adult Social Care.
- For the same group of people 75.7% of service users felt that they had control over their daily lives.
- Of those people who had received a reablement service, for the first 3 quarters of 2013/14 68% of people felt that they now had control over their daily lives.

Adult Social Care

Summary of budget by service (£000)

| Budget Manager | Service | Total 2013/14 | Managed by the Service | | | Managed Outside the Service | Total 2014/15 |
|--------------------------------------|--|------------------|------------------------|----------|---------|-----------------------------------|------------------|
| | | | Spending | Income | Net | | |
| Chief Officer Health Partnerships | Health Partnerships | 18 | 244 | (192) | 52 | 23 | 75 |
| Chief Officer Access and Care | Access & Care | 164,049 | 177,088 | (26,878) | 150,210 | 8,490 | 158,700 |
| Chief Officer Care Reform | Care Reform | 0 | 1,912 | (1) | 1,911 | (1,911) | 0 |
| Deputy Director Adult Social Care | Strategic Commissioning | 1,327 | 24,963 | (25,769) | (807) | (1,934) | (2,741) |
| Chief Officer Resources and Strategy | Resources & Strategy | 1,108 | 8,125 | (864) | 7,261 | (6,029) | 1,232 |
| Chief Officer Care Delivery | Care Delivery | 54,709 | 50,053 | (13,611) | 36,442 | 8,022 | 44,464 |
| Net Cost of Service | | 221,211 | 262,386 | (67,316) | 195,070 | 6,661 | 201,731 |
| | Transfers to and from earmarked reserves | (2,060) | 0 | 0 | 0 | (3,298) | (3,298) |
| Net Revenue Charge | | 219,151 | 262,386 | (67,316) | 195,070 | 3,362 | 198,432 |

Adult Social Care

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|--|-------------------|-------------------|
| Employees | | |
| Direct Pay Costs | 62,993 | 58,361 |
| Agency And Temporary Staff | 0 | 2,167 |
| National Insurance Contributions | 4,410 | 4,121 |
| Superannuation Costs | 8,217 | 7,947 |
| Other Pension Costs | 1,985 | 2,014 |
| Other Employee Related Costs | 250 | 157 |
| Training And Development | 644 | 568 |
| | 78,500 | 75,336 |
| Premises | | |
| Buildings Maintenance | 71 | 72 |
| Grounds Maintenance | 58 | 48 |
| Building Security | 68 | 123 |
| Cleaning And Workplace Refuse | 771 | 263 |
| Gas | 512 | 495 |
| Electricity | 458 | 444 |
| Other Utilities | 372 | 347 |
| Rents | 72 | 144 |
| NDR | 321 | 324 |
| Accommodation Charges | 94 | 183 |
| Premises Related Insurance | 38 | 40 |
| | 2,834 | 2,485 |
| Supplies & Services | | |
| Materials and Equipment | 2,512 | 2,291 |
| Stationery and Postage | 240 | 173 |
| Advertising | 10 | 10 |
| IT and telecommunications | 796 | 591 |
| Insurance | 176 | 205 |
| Professional Services and Subscriptions | 175 | 114 |
| Grants and Contributions | 812 | 783 |
| Catering Service | 67 | 49 |
| Waste Disposal and Landfill Tax | 0 | 0 |
| Allowances | 32 | 26 |
| Consultancy Services | 281 | 359 |
| Other Hired and Contracted Services | 1,695 | 1,055 |
| Licences | 86 | 82 |
| Publication and Promotion | 20 | 2 |
| PFI Unitary Charges | 5,089 | 5,179 |
| Miscellaneous | 470 | 315 |
| | 12,461 | 11,236 |
| Transport | | |
| Vehicles And Plant Related Expenditure | 202 | 135 |
| Travel Allowances | 1,742 | 1,740 |
| Fuel | 34 | 42 |
| Private Hire | 15 | 15 |
| Transport Related Insurance | 17 | 5 |
| | 2,009 | 1,936 |
| Internal Charges | | |
| Managed Recharges Frm Other Directorates | 7,946 | 6,457 |
| | 7,946 | 6,457 |
| Agency Payments | | |

Adult Social Care

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|--|-------------------|-------------------|
| Agency Payments | | |
| Services provided by other organisations | 74 | 0 |
| Services provided by Voluntary Sector | 14,245 | 14,038 |
| Services provided by Health Authorities | 125 | 101 |
| Contributions to Partnerships | 94,178 | 63,291 |
| Fees to Carers | 466 | 471 |
| Day Care | 115 | 160 |
| Home Care | 15,517 | 17,737 |
| Sheltered Accommodation | 1,032 | 1,125 |
| Nursing Placements | 35,834 | 36,384 |
| Residential Placements | 23,188 | 22,424 |
| | 184,776 | 155,731 |
| Transfer Payments | | |
| Social Care Direct Payments | 2,930 | 2,095 |
| Social Care Personalised Budgets | 5,864 | 7,910 |
| | 8,794 | 10,005 |
| Appropriations | | |
| Transfers to/from Earmarked Reserves | 0 | (800) |
| | 0 | (800) |
| Managed Expenditure | 297,320 | 262,386 |
| Internal Income | | |
| Income from other Directorates | (3,477) | (2,877) |
| Recharge Income from Capital | (174) | (534) |
| Charges to / from HRA | (592) | (1,427) |
| | (4,243) | (4,838) |
| Income - Grants | | |
| Government Grants | (742) | (662) |
| DCLG Grants | (4,671) | (4,671) |
| Other Grants | (51) | (43) |
| | (5,463) | (5,375) |
| Income - Sales | | |
| Sale of Goods and Services | (1,568) | (1,264) |
| | (1,568) | (1,264) |
| Income - Charges | | |
| Fees and charges | (179) | (170) |
| Contributions | (87,323) | (54,903) |
| Other income | (626) | (630) |
| Rents | (90) | (136) |
| | (88,218) | (55,838) |
| Managed Income | (99,492) | (67,316) |
| Net Managed Budget | 197,828 | 195,070 |
| Accounting Adjustments | | |
| IAS 19 Pensions Costs | 2,054 | 3,298 |
| Vehicles And Plant (Internal Leasing) | (66) | 0 |
| Vehicle leasing recharges | 66 | 0 |
| Transfers to/from Statutory Reserves | (2,060) | (3,298) |
| Capital Charges | 8,486 | 3,615 |
| | 8,480 | 3,615 |

Adult Social Care

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|------------------------------------|-------------------|-------------------|
| Central Recharges | | |
| Central Recharges Expenditure | 13,111 | 0 |
| Corporate & Democratic Core Income | (253) | (253) |
| | 12,858 | (253) |
| Other Internal Adjustments | | |
| Internal Reallocations Charges | 63,969 | 41,881 |
| Internal Reallocations Income | (63,984) | (41,881) |
| | (15) | 0 |
| Managed Outside the Service | 21,323 | 3,362 |
| Net Cost of Service | 219,151 | 198,432 |

Adult Social Care

Budget Manager : Chief Officer Health Partnerships

| Health Partnerships | £000 | Budget 2013/14 | Budget 2014/15 |
|---|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 345 | 173 |
| National Insurance Contributions | | 29 | 13 |
| Superannuation Costs | | 50 | 26 |
| Other Pension Costs | | 9 | 9 |
| Training And Development | | 1 | 0 |
| | | 434 | 220 |
| Supplies & Services | | | |
| Materials and Equipment | | 1 | 1 |
| Stationery and Postage | | 1 | 1 |
| IT and telecommunications | | 2 | 0 |
| Professional Services and Subscriptions | | 2 | 2 |
| Grants and Contributions | | 20 | 0 |
| Allowances | | 0 | 0 |
| Other Hired and Contracted Services | | 23 | 18 |
| Publication and Promotion | | 1 | 1 |
| | | 49 | 22 |
| Transport | | | |
| Travel Allowances | | 4 | 2 |
| | | 4 | 2 |
| Agency Payments | | | |
| Services provided by Voluntary Sector | | 78 | 0 |
| | | 78 | 0 |
| Managed Expenditure | | 565 | 244 |
| Internal Income | | | |
| Income from other Directorates | | (324) | (192) |
| | | (324) | (192) |
| Income - Charges | | | |
| Contributions | | (20) | 0 |
| | | (20) | 0 |
| Managed Income | | (344) | (192) |
| Net Managed Budget | | 220 | 52 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 16 | 9 |
| | | 16 | 9 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 63 | 14 |
| Internal Reallocations Income | | (282) | 0 |
| | | (219) | 14 |
| Managed Outside the Service | | (203) | 23 |
| Net Cost of Service | | 18 | 75 |

Adult Social Care

Budget Manager : Chief Officer Access and Care

| Access & Care | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 20,000 | 19,505 |
| Agency And Temporary Staff | | 0 | 607 |
| National Insurance Contributions | | 1,488 | 1,463 |
| Superannuation Costs | | 2,686 | 2,765 |
| Other Pension Costs | | 242 | 267 |
| Other Employee Related Costs | | 8 | 7 |
| Training And Development | | 52 | 52 |
| | | 24,477 | 24,665 |
| Premises | | | |
| Buildings Maintenance | | 0 | 2 |
| Grounds Maintenance | | 3 | 3 |
| Building Security | | 16 | 25 |
| Cleaning And Workplace Refuse | | 86 | 27 |
| Gas | | 9 | 10 |
| Electricity | | 18 | 19 |
| Other Utilities | | 7 | 7 |
| Rents | | 2 | 56 |
| NNDR | | 83 | 88 |
| Accommodation Charges | | 2 | 1 |
| | | 226 | 238 |
| Supplies & Services | | | |
| Materials and Equipment | | 933 | 855 |
| Stationery and Postage | | 35 | 37 |
| Advertising | | 0 | 0 |
| IT and telecommunications | | 394 | 175 |
| Professional Services and Subscriptions | | 3 | 3 |
| Grants and Contributions | | 412 | 412 |
| Waste Disposal and Landfill Tax | | 0 | 0 |
| Allowances | | 1 | 1 |
| Other Hired and Contracted Services | | 191 | 167 |
| Licences | | 5 | 5 |
| Publication and Promotion | | 1 | 1 |
| | | 1,976 | 1,655 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 49 | 40 |
| Travel Allowances | | 1,058 | 1,144 |
| Fuel | | 4 | 10 |
| Private Hire | | 2 | 2 |
| | | 1,114 | 1,196 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 5,540 | 4,298 |
| | | 5,540 | 4,298 |
| Agency Payments | | | |
| Services provided by other organisations | | 74 | 0 |
| Services provided by Voluntary Sector | | 540 | 540 |
| Services provided by Health Authorities | | 125 | 101 |
| Contributions to Partnerships | | 94,178 | 58,420 |
| Day Care | | 115 | 160 |
| Home Care | | 14,387 | 16,607 |

Adult Social Care

Budget Manager : Chief Officer Access and Care

| Access & Care | £000 | Budget 2013/14 | Budget 2014/15 |
|----------------------------------|------|-------------------|-------------------|
| Agency Payments | | | |
| Sheltered Accommodation | | 1,032 | 1,125 |
| Nursing Placements | | 35,504 | 36,054 |
| Residential Placements | | 22,787 | 22,023 |
| | | 168,744 | 135,030 |
| Transfer Payments | | | |
| Social Care Direct Payments | | 2,930 | 2,095 |
| Social Care Personalised Budgets | | 5,864 | 7,910 |
| | | 8,794 | 10,005 |
| Managed Expenditure | | 210,870 | 177,088 |
| Internal Income | | | |
| Income from other Directorates | | (481) | (504) |
| Recharge Income from Capital | | 0 | (200) |
| Charges to / from HRA | | (200) | (1,000) |
| | | (681) | (1,704) |
| Income - Grants | | | |
| Government Grants | | (56) | (67) |
| | | (56) | (67) |
| Income - Sales | | | |
| Sale of Goods and Services | | (10) | (10) |
| | | (10) | (10) |
| Income - Charges | | | |
| Fees and charges | | (62) | (65) |
| Contributions | | (61,198) | (24,999) |
| Other income | | (43) | (33) |
| | | (61,302) | (25,097) |
| Managed Income | | (62,049) | (26,878) |
| Net Managed Budget | | 148,821 | 150,210 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 1,073 | 1,576 |
| Capital Charges | | 941 | 1,076 |
| | | 2,014 | 2,652 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 40,719 | 28,870 |
| Internal Reallocations Income | | (27,505) | (23,031) |
| | | 13,215 | 5,839 |
| Managed Outside the Service | | 15,228 | 8,490 |
| Net Cost of Service | | 164,049 | 158,700 |

Adult Social Care

Budget Manager : Chief Officer Care Reform

| Care Reform | £000 | Budget 2013/14 | Budget 2014/15 |
|---|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 1,353 | 1,545 |
| National Insurance Contributions | | 111 | 130 |
| Superannuation Costs | | 196 | 222 |
| Other Pension Costs | | 9 | 8 |
| | | 1,669 | 1,905 |
| Supplies & Services | | | |
| Stationery and Postage | | 0 | 1 |
| IT and telecommunications | | 3 | 0 |
| Professional Services and Subscriptions | | 0 | 0 |
| | | 3 | 1 |
| Transport | | | |
| Travel Allowances | | 7 | 6 |
| | | 7 | 6 |
| Managed Expenditure | | 1,679 | 1,912 |
| Income - Charges | | | |
| Fees and charges | | (1) | (1) |
| | | (1) | (1) |
| Managed Income | | (1) | (1) |
| Net Managed Budget | | 1,678 | 1,911 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 87 | 140 |
| | | 87 | 140 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 193 | 0 |
| Internal Reallocations Income | | (1,959) | (2,050) |
| | | (1,766) | (2,050) |
| Managed Outside the Service | | (1,678) | (1,911) |
| Net Cost of Service | | 0 | 0 |

Adult Social Care

Budget Manager : Deputy Director Adult Social Care

| Strategic Commissioning | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 2,317 | 2,503 |
| National Insurance Contributions | | 189 | 205 |
| Superannuation Costs | | 336 | 364 |
| Other Pension Costs | | 35 | 28 |
| Other Employee Related Costs | | 0 | 0 |
| Training And Development | | 32 | 32 |
| | | 2,908 | 3,133 |
| Premises | | | |
| Rents | | 20 | 22 |
| NNDR | | 19 | 16 |
| | | 39 | 38 |
| Supplies & Services | | | |
| Materials and Equipment | | 7 | 7 |
| Stationery and Postage | | 2 | 2 |
| Advertising | | 2 | 2 |
| IT and telecommunications | | 16 | 15 |
| Professional Services and Subscriptions | | 34 | 35 |
| Grants and Contributions | | 380 | 371 |
| Allowances | | 0 | 0 |
| Consultancy Services | | 281 | 359 |
| Other Hired and Contracted Services | | 479 | 687 |
| Publication and Promotion | | 10 | 0 |
| Miscellaneous | | 0 | 25 |
| | | 1,210 | 1,502 |
| Transport | | | |
| Travel Allowances | | 32 | 33 |
| Private Hire | | 0 | 0 |
| | | 32 | 34 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 866 | 833 |
| | | 866 | 833 |
| Agency Payments | | | |
| Services provided by Voluntary Sector | | 13,604 | 13,491 |
| Contributions to Partnerships | | 0 | 4,871 |
| Home Care | | 1,129 | 1,129 |
| Nursing Placements | | 330 | 330 |
| Residential Placements | | 401 | 401 |
| | | 15,465 | 20,223 |
| Appropriations | | | |
| Transfers to/from Earmarked Reserves | | 0 | (800) |
| | | 0 | (800) |
| Managed Expenditure | | 20,521 | 24,963 |
| Internal Income | | | |
| Income from other Directorates | | (1,147) | (1,710) |
| | | (1,147) | (1,710) |
| Income - Grants | | | |
| Government Grants | | (571) | (571) |
| Other Grants | | (51) | (43) |

Adult Social Care

Budget Manager : Deputy Director Adult Social Care

| Strategic Commissioning | £000 | Budget 2013/14 | Budget 2014/15 |
|--------------------------------|------|-------------------|-------------------|
| Income - Grants | | (622) | (614) |
| Income - Sales | | | |
| Sale of Goods and Services | | (957) | (697) |
| | | (957) | (697) |
| Income - Charges | | | |
| Fees and charges | | (9) | (1) |
| Contributions | | (17,537) | (22,612) |
| Rents | | (83) | (135) |
| | | (17,628) | (22,748) |
| Managed Income | | (20,354) | (25,769) |
| Net Managed Budget | | 168 | (807) |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 130 | 215 |
| Capital Charges | | 707 | 447 |
| | | 837 | 662 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 5,212 | 3,171 |
| Internal Reallocations Income | | (4,890) | (5,767) |
| | | 322 | (2,596) |
| Managed Outside the Service | | 1,160 | (1,934) |
| Net Cost of Service | | 1,327 | (2,741) |

Adult Social Care

Budget Manager : Chief Officer Resources and Strategy

| Resources & Strategy | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 3,374 | 3,549 |
| Agency And Temporary Staff | | 0 | 120 |
| National Insurance Contributions | | 280 | 385 |
| Superannuation Costs | | 474 | 521 |
| Other Pension Costs | | 829 | 809 |
| Other Employee Related Costs | | 224 | 132 |
| Training And Development | | 518 | 443 |
| | | 5,699 | 5,959 |
| Premises | | | |
| Cleaning And Workplace Refuse | | 32 | 2 |
| Gas | | 52 | 58 |
| Electricity | | 30 | 33 |
| Other Utilities | | 30 | 33 |
| NDR | | 0 | 31 |
| Premises Related Insurance | | 38 | 40 |
| | | 183 | 198 |
| Supplies & Services | | | |
| Materials and Equipment | | 65 | 57 |
| Stationery and Postage | | 144 | 79 |
| Advertising | | 2 | 2 |
| IT and telecommunications | | 200 | 381 |
| Insurance | | 176 | 205 |
| Professional Services and Subscriptions | | 134 | 74 |
| Allowances | | 0 | 0 |
| Other Hired and Contracted Services | | 973 | 155 |
| Licences | | 0 | 0 |
| Miscellaneous | | 25 | 0 |
| | | 1,721 | 954 |
| Transport | | | |
| Travel Allowances | | 45 | 36 |
| Private Hire | | 10 | 10 |
| Transport Related Insurance | | 17 | 5 |
| | | 72 | 51 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 914 | 964 |
| | | 914 | 964 |
| Managed Expenditure | | 8,589 | 8,125 |
| Internal Income | | | |
| Income from other Directorates | | (992) | (114) |
| Recharge Income from Capital | | (174) | (334) |
| | | (1,166) | (448) |
| Income - Charges | | | |
| Fees and charges | | (90) | (87) |
| Contributions | | (1,035) | (215) |
| Other income | | (213) | (113) |
| | | (1,338) | (415) |
| Managed Income | | (2,504) | (864) |

Adult Social Care

Budget Manager : Chief Officer Resources and Strategy

| Resources & Strategy | | | |
|------------------------------------|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Net Managed Budget | | 6,085 | 7,261 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | (597) | (462) |
| Capital Charges | | 2,857 | 303 |
| | | 2,260 | (160) |
| Central Recharges | | | |
| Central Recharges Expenditure | | 13,111 | 0 |
| Corporate & Democratic Core Income | | (253) | (253) |
| | | 12,858 | (253) |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 985 | 49 |
| Internal Reallocations Income | | (21,080) | (5,666) |
| | | (20,095) | (5,617) |
| Managed Outside the Service | | (4,977) | (6,029) |
| Net Cost of Service | | 1,108 | 1,232 |

Adult Social Care

Budget Manager : Chief Officer Care Delivery

| Care Delivery | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 35,603 | 31,087 |
| Agency And Temporary Staff | | 0 | 1,441 |
| National Insurance Contributions | | 2,314 | 1,925 |
| Superannuation Costs | | 4,475 | 4,049 |
| Other Pension Costs | | 862 | 893 |
| Other Employee Related Costs | | 18 | 18 |
| Training And Development | | 42 | 42 |
| | | 43,313 | 39,454 |
| Premises | | | |
| Buildings Maintenance | | 71 | 71 |
| Grounds Maintenance | | 54 | 45 |
| Building Security | | 52 | 98 |
| Cleaning And Workplace Refuse | | 653 | 234 |
| Gas | | 450 | 427 |
| Electricity | | 410 | 391 |
| Other Utilities | | 335 | 307 |
| Rents | | 49 | 66 |
| NNDR | | 219 | 189 |
| Accommodation Charges | | 92 | 182 |
| | | 2,386 | 2,010 |
| Supplies & Services | | | |
| Materials and Equipment | | 1,506 | 1,371 |
| Stationery and Postage | | 58 | 54 |
| Advertising | | 7 | 7 |
| IT and telecommunications | | 180 | 20 |
| Professional Services and Subscriptions | | 1 | 1 |
| Catering Service | | 67 | 49 |
| Allowances | | 30 | 24 |
| Other Hired and Contracted Services | | 28 | 29 |
| Licences | | 82 | 77 |
| Publication and Promotion | | 9 | 1 |
| PFI Unitary Charges | | 5,089 | 5,179 |
| Miscellaneous | | 445 | 290 |
| | | 7,501 | 7,101 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 153 | 95 |
| Travel Allowances | | 596 | 519 |
| Fuel | | 29 | 32 |
| Private Hire | | 2 | 2 |
| | | 780 | 648 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 625 | 362 |
| | | 625 | 362 |
| Agency Payments | | | |
| Services provided by Voluntary Sector | | 24 | 6 |
| Fees to Carers | | 466 | 471 |
| | | 490 | 477 |
| Managed Expenditure | | 55,095 | 50,053 |

Adult Social Care

Budget Manager : Chief Officer Care Delivery

| Care Delivery | £000 | Budget 2013/14 | Budget 2014/15 |
|---------------------------------------|------|-------------------|-------------------|
| Internal Income | | | |
| Income from other Directorates | | (533) | (357) |
| Charges to / from HRA | | (392) | (427) |
| | | (925) | (784) |
| Income - Grants | | | |
| Government Grants | | (115) | (24) |
| DCLG Grants | | (4,671) | (4,671) |
| | | (4,786) | (4,694) |
| Income - Sales | | | |
| Sale of Goods and Services | | (601) | (557) |
| | | (601) | (557) |
| Income - Charges | | | |
| Fees and charges | | (17) | (15) |
| Contributions | | (7,533) | (7,077) |
| Other income | | (370) | (484) |
| Rents | | (7) | (1) |
| | | (7,928) | (7,577) |
| Managed Income | | (14,240) | (13,611) |
| Net Managed Budget | | 40,856 | 36,442 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 1,344 | 1,821 |
| Vehicles And Plant (Internal Leasing) | | (66) | 0 |
| Vehicle leasing recharges | | 66 | 0 |
| Capital Charges | | 3,982 | 1,790 |
| | | 5,326 | 3,611 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 16,797 | 9,777 |
| Internal Reallocations Income | | (8,269) | (5,366) |
| | | 8,528 | 4,411 |
| Managed Outside the Service | | 13,854 | 8,022 |
| Net Cost of Service | | 54,709 | 44,464 |

LEEDS CITY COUNCIL

2014/15 BUDGET REPORT

Directorate: Children's Services

1 Introduction

- 1.1 This report has been produced in order to inform members of the main variations and factors influencing the Directorate's budget strategy for the 2014/15 financial year.

2 Service Context

- 2.1 The Council has a statutory duty and responsibility to safeguard and promote the welfare of the 180,000 children and young people across Leeds. Working in partnership with families, communities, schools, businesses and Children's Trust Board partners, there is a clear and agreed vision to improve outcomes for children and families and for Leeds to be a child friendly city. Our ambition is for Leeds to be the best city in the country for children to be born, grow-up, learn and have fun.
- 2.2 Children's Services has faced considerable cuts in national grants over the last few years, which has been in the region of £18m. This is in the context of significant service demand pressures with a 32% increase in the birth rate over the last decade and a changing demographic mix. This has increased demand across all the services that we provide and fund and will present significant challenges in respect of the supply of school places, the number of referrals and potentially increase the cost of high level services such as children in need, special educational needs and children in the care of the authority.
- 2.3 Despite this increase in demand improvements have been seen across all of the 12 priority areas set out in the Children and Young Peoples Plan, with marked improvements in the 3 obsessions. In contrast to the national picture, Leeds has successfully, and safely, reduced the number of looked after children by around 5.3% over the last year. Our budget strategy for 2014/15 is guided by our requirements to help ensure that children and young people are kept safe, receive good quality education and any additional support needs are identified and addressed. We are also guided by our priority to create better life chances for children and young people across the City. The increasing demand, in conjunction with the renewed national focus on child protection resulting from serious case reviews in other local authorities, together with the increasing challenges within the new unannounced inspection framework, will all combine to create significant tensions across the system as the resources we have at our disposal continues to reduce. The significance of our duty to safeguard and promote the welfare of children continues to be recognised in the results of the corporate budget consultation with children's social care services and services for children with SEN/children with disabilities identified as the top two spending priorities across all council services. The forthcoming Children and Families Bill will bring with it additional risks and pressures for SEN and complex care services due to increased and different levels of provision that will be required for children and families.
- 2.4 The budget challenges facing the Council over the coming years necessitate a transformational re-design of services for children, young people and families. Over recent financial years, the prioritisation of resources to support vulnerable children and families has seen improvement in all of our CYPP priorities and our 3 strategic obsessions. The

medium-term budget strategy must be based on sustaining these improvements and continuing to support the strategy around protecting the service around child protection and safeguarding whilst at the same time continuing to invest in preventative and early intervention services. The budget proposals for 2014/15 are a stepping stone to a longer-term vision for children and family services which will be underpinned by the new Citizens@Leeds integrated approach across the whole Council. It will include;

- Exploring a geographically targeted service for young people at a level which is affordable from the perspective of the 2015/16 budget. The scope of the new service design could include: the targeted youth work service, attendance service and the Youth Offending Service. Consideration will also be given to including the personal advisers for children in care, Signpost and ASB. The service could also be responsible for the commissioning of information advice and guidance, youth work and other more targeted services.
- Children's Services will work with schools, colleges and other learning providers to review and challenge the learning offer to young people. Complementing these teams with capacity from Employment and Skills, DWP, VCFS will enable us to plan and respond together at an individual and family level. The 3 community hub pilots offer an immediate opportunity to test out the approach.
- Exploring possible models for improving child and family services building on the current locality and cluster arrangements and Best Start model, focusing on improvement through the empowerment of families. The service re-design could include looking at the valuable contribution our children's centres provide and further building on strengths in this area. The re-design work would also include the review of locality assets in line with the wider corporate asset review with a focus on securing the sustainability of services for children and families.

2.5 This vision and associated partnership refresh would support a rise in children deemed 'ready for school (better speech, nutrition and social skills), reductions in harmful adult behaviours that have negative impacts on the child's development (eg, substance abuse and domestic violence), significant rises in take up of childcare, early years development and learning, improved parenting skills, significant support for child poverty and family debt issues, stronger social and community capital and also develop a new Learning Improvement Service which will secure our statutory responsibilities. This will continued to be underpinned by changes to the way we deliver services, building on the successes of Kinship Care, Restorative practice and Family Group Conferencing.

3 Explanation of variations between adjusted 2013/14 and 2014/15 -£4,198k (-3.17%)

3.1 The variation can be summarised as follows:

| | £000s | £000s |
|--|----------|----------------|
| Net Managed Budget 2013/14 | | 134,893 |
| Adjustments | | |
| • Transfers of functions | - | 405 |
| • Other adjustments | - | 2,222 |
| Adjusted Net Managed Budget 2013/14 | | 132,266 |
| Changes in prices | | |
| • Pay | 1,348 | |
| • Price | 1,094 | |
| • Income | - 367 | 2,075 |
| Full Year Effects | - | 332 |
| Demand/Demography | | 1,220 |
| Other Budget pressures | | |
| • Net changes in funding | | 7,619 |
| • Investment into services for children in care and prevention and | | 4,459 |
| • Other pressures | | 2,449 |
| Total Budget Increases | | 17,490 |
| Savings | | |
| Procurement | - | 680 |
| Strengthening Families - Building a Child Friendly City | - | 5,765 |
| Becoming an efficient and enterprising Council | | |
| • Business Improvement | - | 783 |
| • Vacancy Management, ELI, Leadership & Management, etc | - | 975 |
| Income, charging and trading | | |
| • Nursery Fees - £3/day increase (8.33%) | - | 222 |
| • Additional trading/cost reductions | - | 850 |
| Other efficiencies and savings proposals | - | 12,413 |
| Total savings | - | 21,688 |
| Net Managed Budget 2014/15 | | 128,068 |

3.2 Adjustments

- 3.2.1 The net £0.4m of transfers of functions relates to the delegation of the £0.5m of youth activity funding to Area Committees, the transfer of funding and responsibility to Facilities Management for the children's centres and the transfer of the ICT Business Relationship Management function into Children's Services from Strategy and Resources.
- 3.2.2 The £2.2m of 'other adjustments' relates to the decision to reduce bureaucracy across the Council by reducing the number of recharges for internally provided services.

3.3 Changes in prices – pressure of £2.075m

- 3.3.1 Provision has been made for a 1% growth in staffing budgets in 2014/15. No provision will be made for inflation on running cost budgets other than where there are specific contractual commitments and on utilities.
- 3.3.2 Nursery Fees (saving of £0.39m) - childcare is provided in 33 sites and the Council is the 7th largest childcare provider in the country providing early education and child care in areas of disadvantage to promote good educational outcomes for children and child care to support parents and carers into work. The Council currently subsidises the cost of the childcare provision by around £1m with a further £600k of funded free places provided for children who are deemed 'in need'.
- 3.3.3 The current nursery fee in a local authority run children's centre is £36 per day. As mentioned above, this charge is subsidised and continues to compare favourably with other childcare providers across the city. The proposal in the 2014/15 budget strategy is therefore to increase nursery fees by £3 per day, from £36 to £39 per day, which represents an increase of 8.33% increase. This increase will generate an additional £0.39m of income which is £0.22m above inflation.

3.4 Full year Effects - net saving of £0.33m.

- 3.4.1 The 2014/15 budget strategy recognises the full-year savings (£0.45m) of the changes to the City Learning Centre provision that were agreed in 2013/14. These savings are partially mitigated by £0.12m of full-year costs associated with the implementation of the Child Abuse and Neglect Multi-systemic Therapy Team that works with families to keep children at home with increased safety.

3.5 Demand/Demography – pressure of £1.2m

- 3.5.1 As mentioned at paragraph 2.2, Children's Services continues to face significant pressures. The general increase in the birth rate has increased demand across all the services. Specifically, the number of requests for service and referrals to Safeguarding, Targeted and Specialist Services could potentially increase the cost of high level services such as children in need, special educational needs and children in the care of the authority. The overall strategy to continue to invest in the expansion of preventative services will help to mitigate the impact of this demand with the 2014/15 budget strategy recognising demand-related financial pressures in the home to school transport budgets (£1.07m) and the Direct Payments budgets (£0.15m)

3.6 Other Budget pressures - pressure of £14.5m

3.6.1 Net Changes in funding – pressure of £7.619m

- 3.6.1.1 Education Support Services - the budget proposals recognise an estimated £0.75m reduction in the Education Services grant in 2014/15. In addition, Government has already announced a £200m national reduction in funding from April 2015 (a further cut of £2.5m for Leeds) on top of the impact of academy conversions. This will necessitate a fundamental restructure of our education support services in 2014/15 to take effect from April 2015.
- 3.6.1.2 Adoption Reform Grant (£2m reduction in funding) – Government had previously confirmed that the Adoption Reform Grant would cease at the end of March 2014 resulting in the loss of £2.6m of grant funding for Leeds. More recently, an announcement has been made that the grant would be extended, albeit at a much reduced level (£50m nationally) with the allocation for Leeds for 2014/15 being £0.65m
- 3.6.1.3 The Department for Education have recently announced a new Special Educational Needs (SEN) grant of £70m nationally which will be allocated to local authorities to implement the SEN reforms and the new, joined-up approach across education, health and care services from birth to 25. Government has recently announced the individual local authority allocations, with the Leeds set to receive £0.9m in 2014/15.
- 3.6.1.4 The 2014/15 budget proposals also recognise the non-recurrent borrowing from accumulated reserves which was factored into the 2013/14 budget Strategy in order to support the medium-term strategy to maintain and expand investment in prevention and early intervention.
- 3.6.15 The budget strategy reflects anticipated reductions in funding from the Youth Justice Board in respect of the Youth Offending Service partnership and reductions in the budgeted income from health partners.

3.6.2 Investment into services for children in care and prevention and intervention – pressure of £4.459m

- 3.6.2.1 The budget proposals include £4.5m of investment to expand key preventative services and includes additional funding to support the in-house fostering service, additional investment in order to continue to expand Family Group Conferencing, additional funding for alternative care placements such as special guardianship orders and adoption support as well as increased funding to support young people leaving care via supported and semi-independent living.

3.6.3 Other Pressures – pressure of £2.449m

- 3.6.3.1 The 'other pressures' covers a number of areas including additional investment into the restorative practice programme, PFI related borrowing costs, investment into the modernisation of the Leeds Learning network, investment to support the new social care information system as well as additional funding to support social worker recruitment and retention and investment into the social care transition team.

3.7 Funded Service Growth

- 3.7.1 The budget proposals for 2014/15 include an additional £3.5m for the provision of an additional 1,750 early education and childcare places for vulnerable 2-year olds across the City. These places are funded by the Dedicated Schools Grant, are part of the

national programme, and will be delivered through the Council's children's centres and commissioned provision from private, voluntary and independent providers.

3.7.2 In addition, the budget proposals also include an additional £1.19m for the provision of an additional 550 early education and childcare places. These places are again funded by the Dedicated Schools grant and will be delivered through the Council's children's centres and also commissioned from private, voluntary and independent providers.

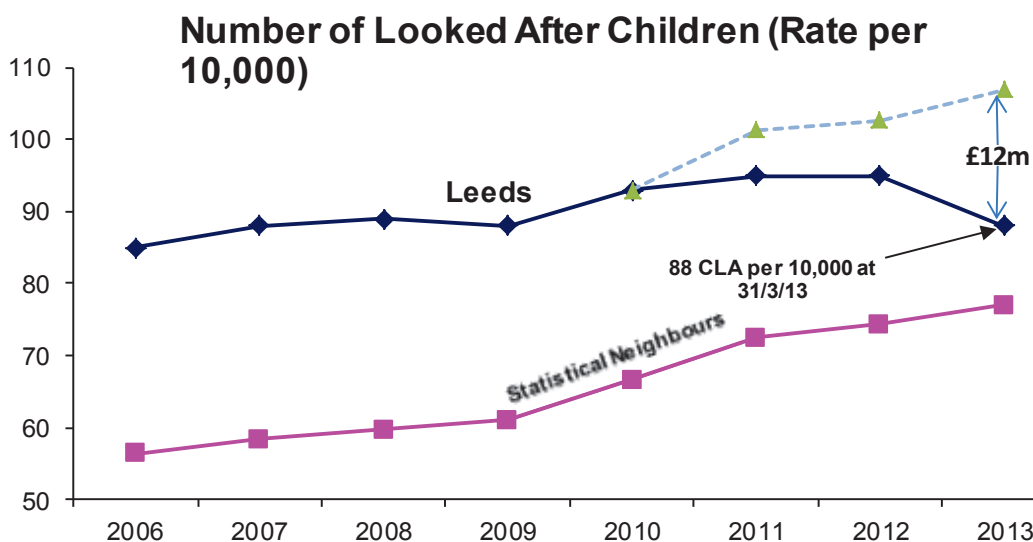
3.8 Efficiencies and savings - £21.7m

3.8.1 **Building a Child Friendly City (saving of £5.77m)** – Children's Services currently look after 1,357 (as at January 2014) children and young people from Leeds. The majority of these children and young people (around 1,000) require good quality, stable foster care in a family based environment. We currently provide this through a mix of in-house foster carers, independent fostering agencies and people from the child's extended family. A further 200 children who are in the care of the Authority are cared for in family based environments with prospective adoptive families or in some cases with their own parent(s) as part of their permanency plan.

Where children and young people are suited to family-based care, for example due to the extent of their emotional and behavioural needs and/or disabilities, they may be placed in residential care. There are currently around 100 children and young people who are cared for in our in-house residential homes and in externally provided residential settings. Externally provided residential and foster care is generally more expensive than the in-house provision and a key part of our strategy is to ensure that we have sufficient in-house placements of the right type and quality to meet the needs of those children and young people who do need our care.

The programme of activity around safely reducing the total number of children in care whilst also changing the mix of placement provision has already delivered significant savings across recent financial years with savings of over £6m forecast to be achieved in 2013/14 across the externally provided placement budgets. This is contrary to the national position and comparisons with our statistical neighbour authorities where there have been increases the children in care population since March 2009 (an increase of 12% nationally).

It should be noted that if Leeds had followed a similar trend then we be spending an additional £12m in 2013/14 on our looked after children. The 2014/15 budget continues to reflect this strategic obsession and 'Budget Plus Strategy' with proposed savings of £5.8m included from reducing the number of externally provided fostering and residential placements.



3.8.2 Becoming an efficient and enterprising Council - savings of £1.76m are anticipated in 2014/15 through the implementation of the Business Management Review, additional vacancy management savings as well as the exploiting opportunities for people to leave the organisation through the early leaver initiative.

3.8.4 **Income, Charging & Trading** – an additional £0.85m of traded income is anticipated in 2014/15. The Directorate is reviewing all potential opportunities to trade services. The principal location for the identified savings target is learning improvement which recognises the financial pressures in that area due to the continuing reduction in the Education Services Grant.

3.8.5 **Contribution from Public Health (saving of £0.8m)** – Children’s Services are commissioned by public health to deliver a healthy schools programme, parent information and support around public health issues 0-5 and support for teenage pregnancy. The service also commissions a number of specialist service including counselling for adults, speech and language therapy in the earliest years and infant mental health services. The 2014/15 budget strategy includes an additional £0.77m public health funding in respect of these commissioned services.

3.8.6 **Procurement (saving of £0.68m)** – all budgets have been reviewed as part of the budget process. Savings of £0.68m are proposed across the Directorate by cash-limiting all non-essential running cost budgets. In addition, procurement savings are also built into the anticipated savings on externally provided residential and fostering placements in line with the regionally negotiated White Rose framework.

3.8.7 **Other Efficiencies and Savings Proposals - £11.6m**

3.8.7.1 **Children’s Centres (saving of £1.6m)** – there are 57 Children’s Centres across the city employing around 900 staff across schools, the Council and two voluntary sector organisations. Our children’s centre Ofsted inspection outcomes are above the national average and the service is key in the Child Friendly City plan to close the attainment and health inequality gap. Leeds is committed to keeping children’s centres open as part of ensuring that every child in Leeds has the best start in life and to do this we need to ensure that our centres are financially sustainable. The proposals to enable this include reviewing the childcare ratios and overheads, the funding formulae across all children’s centres, management capacity and options around full-time/sessional provision.

3.8.7.2 Transport (savings of £1.8m) - through a process of review and public consultation during 2013, Executive Board agreed to changes to the home to school transport policies and other provision changes. These agreed changes will see the phased removal of the major areas of discretionary spend on the following:

- Free non-statutory transport to faith schools
- Free travel to a school of parental preference (in circumstances where the Council is unable to provide a school place within 3 miles of home) and
- Free travel at age 16+ to school sixth forms or colleges of further education.

Further work will be completed during 2014 on the offer for children and young people with a statement of special need (due to be renamed Education Health and Care Plan following enactment of the new Children and Families Bill). The Transport Policy continues to meet all of the Council' statutory duties for home to school transport, as well as assistance needed to meet our obligations towards looked after children and other social care requirements.

The work proposed is based on the mandate received from Executive Board and will describe the available options to deliver services and assistance to those learners with special educational needs. As part of this a review of the current discretionary provisions for those aged 16-25 is being undertaken. The options will be designed to fully meet the changing statutory obligations encompassed in the Children & Families Bill, but will have the effect of delivering further transport savings, whilst providing assistance to meet individual need in the most appropriate and cost effective way. Consideration will also be given to how best we can offer personal budgets.

Total savings of £4.6m are anticipated in 2014/15 which is an additional £1.8m over and above the £2.8m of savings that were built into the base budget through the 2013/14 budget strategy.

3.8.7.3 Youth Offer (saving of £0.83m) – the budget proposals for 2014/15 recognise the full-year implementation of the Youth Offer which was agreed at Executive Board in July 2013, including the formula for the distribution of the targeted youth resource and a £0.5m youth activity fund which is delegated to Area Committees. Savings of £0.44m are anticipated in 2014/15 through the implementation of the Youth Offer.

In addition, the proposal is to reduce the net cost of the range of education/youth activities by a total £0.39m in 2014/15 by reducing the subsidy for Herd Farm (£0.1m), Lineham Farm (£0.1m) and the Armley LAZER Centre (£0.09m) through a combination of cost reductions and income generation. In addition, savings of £0.08 arising are anticipated from the South Leeds Youth Hub community asset transfer.

3.8.7.4 Duke of Edinburgh Awards Scheme (saving of £0.16m) – the Youth Service provides the administration and training support to school and other providers to support the Duke of Edinburgh licencing requirements. Historically, the Youth Service also delivered the award. The 2013/14 budget for the Duke of Edinburgh is £0.16m and the proposal is to reduce this to nil in 2014/15. Options to achieve these savings will include; staffing changes as a result of the change in service; increased charges to schools to cover training and administration and; charges to young people where there is demand for provision. A further option would be to hand responsibility for licencing to the regional office.

3.8.7.5 Semi-independent living and leaving care (saving of £0.25m) – young people leaving care often need a great deal of support as they make the transition into adulthood, for

example the provision of supported living, finding appropriate accommodation, seeking employment/training, etc. As part of the programme of activity around reducing the need for young people to be in care, Children's services have successfully de-escalated a large number of placements for young people, for example from specialist residential placements to semi-independent living placements with (in some cases) intensive support from personal advisors and/or social workers. Experience suggests that where de-escalation is done in an appropriate and considered way, young people thrive and more readily move on to full independence.

In addition, the process for young people to register for welfare benefits - attending appointments, completing forms and sending supporting documents to the department for work and pensions can sometimes lead to delays in the process which can be costly as children's services have a duty to provide equivalent funding, which cannot be reclaimed whilst benefit claims are being processed.

Savings of around £0.25m are proposed for 2014/15 through the deployment of a specialist welfare rights worker and through the de-escalation of semi-independent living packages.

3.8.7.6 Families First Programme (saving of £0.75m) - through our Families First programme, the Council can claim payment by results income from the Department for Communities and Local Government for successfully 'turning families around'. For each family worked with there is an opportunity to receive income of £4k based partly on receiving an attachment fee and partly on payment by results. In years 2 and 3 the attachment fee reduces and the payment by results element increases. In light of the success of the programme in Leeds, and recognising revised criteria for claiming the payment by results income, it is anticipated that by successfully turning around 80% of families that we will generate £0.75m of additional income.

3.8.7.7 Review of Education Welfare Services/Attendance (savings of £0.5m) – the Attendance Service provides statutory and non-statutory support to children, families, schools and clusters to identify and overcome barriers to children accessing their educational entitlement to secure regular attendance at school. The statutory duties involve the use of legal measures against parents/carers who fail to ensure their child receives an appropriate education by regular attendance at school. The non-statutory functions delivered across clusters based on levels of need and includes providing a family-support function directly to children and families based on assessment and the identification of appropriate support.

The Service will continue to provide both statutory and non-statutory support (in many other local authorities the service has been retracted to statutory functions only) however, recognising the changing landscape of education provision, and the continuing reduction in the Education Services Grant, the proposal is to achieve savings of £0.5m in 2014/15 through a combination of; Staffing reductions, including the Early posts through the Early Leavers Initiative, exploring the potential to combine with other functions and developing an improved and expanded traded offer.

3.8.7.8 Child and Adolescent Mental Health Services (savings of £0.5m) - Child and Adolescent Mental Health Services (CAMHS) are a vital part of supporting the emotional and mental health of children and young people. Leeds CAMHS service is delivered by Leeds Community Health Trust and jointly commissioned through a single specification between the Children's Services and Leeds SE CCG. The Therapeutic Social Work Team (TSWT) is delivered by Children's Services with clinical psychology consultancy support from the CAMHS service. The proposed savings in 2014/15 will be achieved through efficiencies of core delivery between the Therapeutic Social Work Team and the

CAMHS Service leading to staffing savings of £0.3m, efficiencies in management in both services enabling savings of £0.1m, reducing duplication with other services £.05m, and developing efficiencies in the CAMHS support for other services such as substance use which will save a further £0.05m.

- 3.8.7.9 **Youth Offending Service (savings of £0.67m)** – the Youth Offending Service (YOS) works with children and young people (aged 10-17 years) who have offended and help prevent them getting into further trouble. We achieve this by working together with young people and their parents or carers, the victims of crime and other agencies and organisations in the local community. The bulk of the required savings will be made from a service wide restructuring over the next year. In addition, the service has already deleted a number of posts and is proposing to merge the YIP/PAYP youth crime prevention programmes as well as exploiting the move to new premises to implement more flexible working arrangements to free-up resource for more face to face work with young people.
- 3.8.7.10 **Review of Music Support Services and Music Centre Provision (savings of £0.2m)** – the proposal is to reduce the base budget subsidy for the Music Support Service by £0.05m together with savings of £0.15m from reviewing Music Centre provision across the City.
- 3.8.7.11 **Review of Intensive Family Support Services and Family Placement Budgets (saving of £0.3m)** - there are currently 3 commissioned providers of family intervention service in the city whose services are split on a geographical basis. In addition there are currently 3 in house family intervention service teams, also split on a geographical basis. These services operate to an evidence based model providing intensive family support to families identified as vulnerable by Children’s Services Social Work, the Families First programme or clusters. Given the mixed economy of provision there is an opportunity to review how we provide the family intervention service across the City looking at both in-house and commissioned services.
- 3.8.7.12 **Public Law Outline (saving of £0.2m)** - The public law outline is a process designed as a last measure before issuing care proceedings. A formal process involving legal letters are sent to parents in order to encourage them to engage better with professionals to alleviate concerns. The proposed savings recognise that more effective preventative services and the investment in Family Group Conferencing should mean earlier resolution of concerns leading to reduce need for costly legal processes.
- 3.8.7.13 **Review of in-house residential provision (saving of £0.9m)** – this proposed saving reflects the success in reducing the demand for residential placements for older children and young people. The savings proposal reflects the review of residential provision includes releasing the £0.4m base budget for the opening a residential home and the shift from relatively large group homes to smaller homes that can potentially accommodate children and young people with more challenging needs and behaviours.
- 3.8.7.14 **Review of Gypsy, Roma Traveller Achievement Service (saving £0.1m)** – savings of £0.1m are proposed from a review of the team, its role and function and whether there are opportunities for efficiencies through more integrated working with other Directorates.
- 3.8.7.15 **Range of other savings and efficiencies (saving of £2.9m)** – these include a range of proposals across the Directorate including additional capitalisation/trading within the Built Environment Team (£0.2m), release of the £0.34m base budget provision relating to the reduction in the Education Services Grant, savings across the consolidated workforce development budgets (£0.25m), reviewing the Voice and Influence and Family Hub teams as well as a review of contracts and commissioned services across the

Directorate. In addition, the proposals include a range of other efficiencies and savings around staffing reductions, including the deletion of budgeted vacant posts.

4 Net Revenue Charge

4.1 The following table provides a summary of the net revenue charge for the service which brings together the net managed budget and those budgets managed outside the service.

| | £000s |
|--------------------------------------|---------|
| Net Managed Budget | 128,069 |
| Managed Outside Service | 33,929 |
| Net Cost of Service | 161,998 |
| Transfers to/from earmarked reserves | - 7,600 |
| Net Revenue Charge | 154,398 |

5 Risk Assessment

5.1 In determining the 2014/15 budget, consideration has been given to all the risks which are managed within the directorate's overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.

5.2 The key risks in the 2014/15 budget for this directorate are as follows;

- a) The number of children and young people in the city is increasing which places greater demand for services for children and families. In particular, the wider financial and economic climate can have a significant impact and requests for service/contacts have already increased by 8.2% in 2013 with a rise of 14% in the referrals for social care services. The combination of rising demand and reducing resources will place significant pressures across the system.
- b) In addition to the risks around demand and resources it should be highlighted that the statutory duties to safeguard and promote the welfare of children and young people mean that Children's Services are the only element of the Council that is the subject of an unannounced inspection regime. As a result of national concerns around child protection and safeguarding, Government has recently strengthened the inspection framework and increased its duration from two to four weeks.
- c) The implementation of the range of proposals within the Children and Families Bill will also present challenges in 2014/15 and beyond, specifically around Special Educational Needs (SEN) where the Bill will extend the SEN system from birth to 25 alongside the requirement by September 2014 that all new statutory assessments will result in an integrated Education, Health and Care Plan with extended rights and protections for young people in further education and training, in addition to offering families personal budgets.
- d) The budget proposals for 2014/15 include £21.6m of savings/efficiencies by March 2015. The need to deliver this significant programme of in-year savings at the same time as developing the transformational re-design proposals for 2015/16 onwards will require significant leadership and programme management capacity, at a directorate and corporate level.

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LEEDS CITY COUNCIL

2014/15 BUDGET REPORT

Directorate: Children's Services

The Schools Budget 2014/15

1. The Schools Budget is funded entirely through ring fenced grants, predominantly the Dedicated Schools Grant (DSG), Education Funding Agency (EFA) Post 16 Grant, and the Pupil Premium.

2. Dedicated Schools Grant

The DSG may only be applied to meet costs that fall within the Local Authority Schools Budget. Any under spend of grant from one year must be carried forward and applied to the Schools Budget in future years. Any overspend may be carried forward and funded from the Schools budget in future years with the approval of the Schools Forum. The Schools Budget comprises of Individual School Budgets delegated to schools, the 15hrs of free early years education for 2, 3 and 4 year olds attending private, voluntary and independent settings, the cost of supporting pupils with high needs and a number of prescribed services and costs in support of education in schools. From August 2013 the Local Authority has also been responsible for funding the special educational needs costs of all young people from 0 to 25. The Pupil Premium and EFA Post 16 Grant are also ring fenced grants that must be passed on to Schools and post 16 providers.

The DSG for 2014/15 is now received in three blocks:

The Early Years Block will be calculated 5/12ths on January 2014 3 and 4 year old numbers and 7/12ths on January 2015 numbers multiplied by a unit of resource of £3,883. This grant is therefore not finalised until after the end of the 2014/15 year. The unit of resource has not increased for three years and therefore contains no provision for increased costs or funding rates for providers.

A fixed grant allocation of £11.942m will also be received for the continued roll out of free early education to 2 year olds. From September 2014 two year olds who meet any one of the following criteria will be eligible for 15hrs of free provision:

- if they meet the eligibility criteria also used for free school meals
- if their families receive Working Tax credits and have annual gross earnings of no more than £16,190 per year
- if they have a current statement of special educational needs (SEN) or an education, health and care plan
- if they attract Disability Living Allowance
- if they are looked after by their local authority

- if they have left care through special guardianship or through an adoption or residence order

The grant provided to Leeds is based on a 2yr old hourly rate of £4.85 being used to fund Nursery settings. From April 2015 the funding for 2yr old early education is expected to move from a cash grant to be based on the provision being made. A significant element of the 2014/15 funding will be used to create the required number of two year old places.

The High Needs Block is based on 2012/13 budgeted expenditure adjusted for a transfer of responsibility for Special Educational Needs up to the age of 25, and changes in the population. The Local Authority has also applied for additional funding based on increased places for High Needs SEN pupils and increased Hospital Education provision. The final grant will not be announced by the DfE until March 2014.

The Schools Block for 2014/15 is paid on the October 2013 pupil numbers multiplied by a unit of resource of £4,538. Pupil numbers have increased by 1,906, with Primary pupil numbers increasing by 2,090 and Secondary pupil numbers having decreased by 184. The unit of resource has not increased for three years and therefore contains no provision for increased costs or funding rates for Schools or central functions.

The gross DSG covering all Leeds schools and Academies is estimated to be £538.8m for 2014/15.

However, the gross DSG is then reduced by an amount equivalent to the delegated budget that would be paid to each Academy, and only the net figure is received by Leeds. The DSG to be received for 2014/15 is estimated as £436.6m, a year on year reduction of £3.8m. This figure will further reduce in year if any further schools convert to Academies

Use of Balance Carried Forward from 2013/14

The Dedicated Schools Grant can only be applied to expenditure within the Schools Budget, and all unspent balances of the grant must be carried forward and applied to the Schools Budget in consultation with the Schools Forum.

The Schools Block and Early Years Block of the DSG are based on a fixed unit of funding per pupil over this four year settlement period, assuming that all inflation can be met through efficiencies. At its meeting on 12th December the Schools Forum agreed that £1.43m of balance brought forward should be utilised to support the delegated Schools Budget through a pro-rata increase in pupil led funding, and that £0.4m be used in order to increase the hourly rate for 3 and 4 yr olds to £3.80 per hour, with an equivalent percentage increase in deprivation funding for 3 and 4 yr olds.

3. Education Funding Agency Post 16 Grant

The EFA Post 16 Grant fund is paid in two elements. The majority of the funding is to support provision made to pupils in Leeds Sixth Forms and is paid as a ring-fenced grant with pre-determined allocations for each School. The grant also includes an allocation to fund places for pupils aged from 16 to 19 with Special Educational Needs attending Sixth Forms, SILCs, Academies, Colleges and other Specialist providers.

Funding rates for 2014/15 have not been finalised, although funding per sixth form pupil will reduce as the EFA seeks to equalise funding rates between Sixth Forms and FE Colleges and Sixth Form Colleges. This is being achieved through the removal of two particular elements of the grant, Teachers pay Grant and Transitional Protection.

The EFA has also announced that funding rates for pupils in the third year post 16 (year 14) will be reduced by 17.5% across all providers. The Post 16 Grant for 2014/15 and funding for individual Sixth Forms will be confirmed at the end of March 2014.

4. Pupil Premium

The Pupil Premium will be paid at a rate of £1,900 for pupils who are in care or are adopted or under a special guardianship arrangement. Primary pupils who have been eligible for free school meals during the past 6 years will attract a pupil premium of £1,300, with Secondary pupils attracting £935. This is the first year that Primary and Secondary rates have been different and reflects a priority of early intervention. A further service child allocation of £300 is paid for children whose parents are in the armed services. From April 2014 if a pupil generates funding under the Looked After criteria they will be excluded from the FSM allocation, and no pupil will generate funding in both categories.

The Pupil Premium estimated to be received by Leeds Schools (including Academies) in 2014/15 is estimated to be £37.69m. Excluding funding paid directly to Academies the City Council will receive £30.64m This grant will only be confirmed by the DfE in July 2014.

5. Free School Meals for under 7s

The Government has announced that free school meals will be provided to all pupils in Reception, Year 1 and Year 2 from September 2014. A National grant of £450m has been made available for 2014/15 rising to £635m in 2015/16. No announcement has yet been made of the funding allocations to individual schools. It is estimated that this will produce funding in the order of £5.4m for Leeds Primary Schools

6. Specific Grants

The Primary PE Grant introduced in September 2013 will be paid in both the 2013/14 and 2014/15 academic years to all Primary Schools, at a rate of £8,000 plus £5 per pupil.

A Yr 7 catch up premium will be paid to Secondary schools in the 2013/14 and 2014/15 financial years at a rate of £500 for each pupil in year 7 who did not achieve at least level 4 in reading and/or mathematics (maximum £500 per pupil) at Key Stage 2.

7. Summary of Year on Year Change

The funding to be received by all Schools and Academies in the City through the Dedicated Schools Grant, Pupil Premium and EFA Post 16 Grant is estimated to be £604.26m for 2014/15. This is an increase of £27.37m over the funding received in 2013/14.

However, this includes growth of £3.5m for extended responsibilities for 2yr old early education and growth of £1.2m for the full year effect of new responsibilities to fund Post 16 SEN from August 2013.

The following table summarises the year on year changes in the Schools Budget. However, it should be noted that any further Schools converting to Academies will increase the recoupment reduction, and will increase the pupil premium paid directly to Academies.

Schools Budget Summary (including Leeds Academies)

| | 2013/14 £m | 2014/15 £m | Yr on yr Change |
|---|---------------|---------------|--------------------|
| Schools Block | 431.95 | 439.83 | 7.88 |
| Early Years Block (3 & 4yr olds) | 30.06 | 31.26 | 1.20 |
| Early Years Block (2yr olds) | 8.44 | 11.94 | 3.50 |
| High Needs Block | 54.47 | 55.74 | 1.27 |
| EFA Post 16 Sixth Form Funding | 19.16 | 18.11 | -1.05 |
| Pupil Premium – Deprivation | 29.54 | 35.82 | 6.28 |
| Pupil Premium – Children Looked after | 0.78 | 1.83 | 1.05 |
| Pupil Premium – Service Children | 0.04 | 0.04 | 0.00 |
| PE & Sport Grant | 1.91 | 1.92 | 0.01 |
| Yr 7 Catch up Premium | 0.54 | 0.54 | 0.00 |
| Free School Meals under 7's | 0.00 | 5.40 | 5.40 |
| Use of Balance of DSG B/fwd | 0.00 | 1.83 | 1.83 |
| Gross Schools Budget | 576.89 | 604.26 | 27.37 |
| | | | |
| Academy recoupment from the Schools Block –transferred to the EFA | -84.56 | -102.19 | -17.63 |
| Pupil Premium paid direct to Academies | -5.88 | -7.05 | -1.17 |
| Net Schools Budget | 486.45 | 495.02 | 8.57 |

The 2013/14 pupil premium for deprivation includes the impact of the in-year increase in the primary deprivation allocation from £900 to £953 per qualifying pupil.**Schools Forum Decisions**

The Schools Forum has the responsibility to make a number of budgetary decisions over the Schools Budget, and has a statutory consultative roll over the use of the remainder of it. The following decisions have been made to top slice funding from the Schools Block and continue to provide services centrally for Schools:

De-Delegation of Services. £5.29m

Following consultation with Schools the Schools Forum fully supported the continued central retention of funding for services that have been funded centrally in 2013/14. These are:

The School Contingency Fund, including support for schools in financial difficulty, Staff Cover costs (Maternity, JP, magistrates, reserve services, Suspended Staff Cover, Trades Union facilities time cover), School Museum Service, School Library Service (Primary Schools only), Free School Meals eligibility Checks, Licences for Schools (SIMS, Performing Rights -Primary Schools only), Behaviour Support, Support to underperforming ethnic minority groups and bilingual learners.

Continuing Central Commitments £8.43m

The Schools Forum agreed to the central retention of the same level of funding as in 2013/14 to cover the repayment cost of capitalised equal pay settlements, pay back of prudential borrowing, Schools Forum support costs, and contribution to combined services including the funding of Clusters of Schools.

The Schools Forum supported an increase in the budget for the School Admissions Service. However, this decision requires the approval of the Secretary of State for Education that has not been given. A consequence of not being allowed to increase the budget is that all schools will have to be charged for the cost of admissions appeals.

Additional funding is to be retained centrally to fund the cost of Licences where the DfE has determined that these will be purchased nationally and the costs recharged to individual Local Authorities

Growth Fund. £2.43m

The Schools Forum agreed that a growth fund be retained centrally in order to support costs incurred by schools that are being established or extended to meet basic need and admission numbers are increased. The fund provides pre-opening funding for new schools, in-year funding where additional pupils are admitted and covers the cost of rents where additional premises are rented.

Funding Delegated to Schools and Academies through the local formula £425.11m

It must be noted that the arrangements for 2014/15 are transitional arrangements as there is an intention to move towards a fully national formula from 2015/16. The formula arrangements introduced in 2013/14 significantly reduced the number of factors able to be used to fund schools and also introduced the use of a common national dataset to be used to allocate funding to individual schools.

The Schools Forum supported the following minor amendments to the funding formula to be used to allocate funding to schools:

- The funding of additional Reception pupils admitted between the October and January count in line with the calculation of the Dedicated Schools Grant.
- To increase the lump sum funding for Secondary Schools to £175,000 per school and meet the increase through a reduction in AWPU
- That £1.43m of the unspent balance of the DSG is allocated pro-rata to all pupil led factors within the 2014/15 formula, and application be made to the DfE for it to be treated as an exception from the Minimum Funding Guarantee (MFG). As the funding is one off it is required to be an exception from the MFG so that it is not built into the base funding of each school.

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Service Context:

- The Council has a statutory duty and responsibility to safeguard and promote the welfare of the 180,000 children and young people across Leeds. Working in partnership with families, communities, schools, businesses and Children's Trust Board partners, there is a clear and agreed vision to improve outcomes for children and families and for Leeds to be a truly child friendly city. Our ambition is for Leeds to be the best city in the country for children to be born, grow-up, learn and have fun.
- Children's Services continues to face significant pressures with a 32% increase in the birth rate over the last decade and a changing demographic mix. This has increased demand across all the services that we provide and fund and will present significant challenges in respect of the supply of school places, the number of referrals and potentially increase the cost of high level services such as children in need, special educational needs and children in the care of the authority.
- Despite this increase in demand and in contrast to the national picture, Leeds has successfully, and safely, reduced the number of looked after children by around 5.3% over the last year. Our budget strategy for 2014/15 is guided by our requirements to help ensure that children and young people are kept safe, receive good quality education and any additional support needs are identified and addressed. We are also guided by our priority to create better life chances for children and young people across the City. The increasing demand, in conjunction with the renewed national focus on child protection resulting from serious case reviews in other local authorities, together with the strengthening of the unannounced inspection framework, will all combine to create significant tensions across the system as the resources we have at our disposal continues to reduce. The significance of our duty to safeguard and promote the welfare of children continues to be recognised in the results of the budget consultation with children's social care services and services for children with SEN/children with disabilities identified as the top two spending priorities.
- The budget challenges facing the Council over the coming years necessitate a transformational re-design of services for children, young people and families. Over recent financial years, the prioritisation of resources to support vulnerable children and families has seen huge improvement in our 3 strategic obsessions. The medium-term budget strategy must be based on sustaining these improvements and continuing to support the strategy around protecting the service around child protection and safeguarding whilst at the same time continuing to invest in preventative and early intervention services. The budget proposals for 2014/15 are a stepping stone to a longer-term vision for children and family services which will be underpinned by the new Citizens@Leeds integrated approach across the whole Council. It will include;

Children's Services

- A new geographically targeted service for young people at a level which is affordable from the perspective of the 2015/16 budget. The scope of the new service design to include: the targeted youth work service, attendance service and the Youth Offending Service. Consideration will also be given to including the personal advisers for children in care, Signpost and ASB. The service would also be responsible for the commissioning of information advice and guidance, youth work and other more targeted services.
- An all age, locality based information, advice and guidance service to support the Citizen@Leeds Helping People into Work proposition. Children's Services have been developing the concept of destinations teams which include schools, colleges, IGEN and other learning providers to review and challenge the learning offer to young people. Complementing these teams with capacity from Employment and Skills, DWP, VCFS will enable us to plan and respond together at an individual and family level. The 3 community hub pilots offer an immediate opportunity to test out the approach.
- A new child and family service based around 'Family Zones building on the Best Start that focuses on improvement through the empowerment of families. The service re-design would include a fundamental re-design of our children's centres. The re-design would include the possibility of transferring assets where the sustainability of services for children and families could be secured.
- This vision and associated partnership refresh would support a rise in children deemed 'ready for school (better speech, nutrition and social skills), reductions in 'toxic' adult behaviours harmful to the child's development (eg, substance abuse and domestic violence), significant rises in take up of childcare, early years development and learning, improved parenting skills, significant support for child poverty and family debt issues, stronger social and community capital and also develop a new Learning Improvement Service which will secure our statutory responsibilities.

Children's Services

Summary of budget by service (£000)

| Budget Manager | Service | Total 2013/14 | Managed by the Service | | | Managed Outside the Service | Total 2014/15 |
|---|--|------------------|------------------------|-----------|---------|-----------------------------------|------------------|
| | | | Spending | Income | Net | | |
| Chief Officer Partnership Dev & Bus Supt Deputy Director of Children's Services: Learning | Partnership Dev. & Business Support Learning, Skills & Universal Services | 7,193 | 14,324 | (7,340) | 6,984 | 6,615 | 13,599 |
| Deputy Director Safeguarding, Specialist, Targeted Services | Safeguarding, Targeted & Specialist | 26,996 | 82,966 | (65,413) | 17,553 | (2,581) | 14,972 |
| Chief Officer Strategy, Performance & Commissioning | Strategy, Performance & Commissioning | 100,176 | 118,772 | (24,581) | 94,191 | 4,471 | 98,661 |
| Net Cost of Service | | 177,272 | 282,545 | (154,477) | 128,069 | 33,929 | 161,998 |
| Net Revenue Charge | Transfers to and from earmarked reserves | 3,809 | 0 | 0 | 0 | (7,600) | (7,600) |
| | | 181,081 | 282,545 | (154,477) | 128,069 | 26,329 | 154,398 |

Children's Services

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|--|-------------------|-------------------|
| Employees | | |
| Direct Pay Costs | 81,892 | 73,786 |
| Agency And Temporary Staff | 0 | 5,095 |
| National Insurance Contributions | 5,974 | 5,821 |
| Superannuation Costs | 11,352 | 11,680 |
| Other Pension Costs | 8,083 | 8,259 |
| Other Employee Related Costs | 199 | 236 |
| Training And Development | 285 | 408 |
| | 107,784 | 105,285 |
| Premises | | |
| Buildings Maintenance | 167 | 159 |
| Grounds Maintenance | 50 | 34 |
| Building Security | 76 | 65 |
| Cleaning And Workplace Refuse | 1,217 | 142 |
| Gas | 352 | 336 |
| Electricity | 360 | 316 |
| Other Utilities | 249 | 228 |
| Rents | 534 | 79 |
| NNDR | 847 | 705 |
| Accommodation Charges | 334 | 306 |
| Premises Related Insurance | 47 | 27 |
| | 4,236 | 2,396 |
| Supplies & Services | | |
| Materials and Equipment | 1,611 | 1,476 |
| Stationery and Postage | 360 | 209 |
| Advertising | 115 | 108 |
| IT and telecommunications | 1,510 | 1,238 |
| Insurance | 302 | 254 |
| Professional Services and Subscriptions | 3,776 | 1,378 |
| Grants and Contributions | 15 | 18 |
| Catering Service | 1,068 | 1,060 |
| Recycling and Reuse | 0 | 0 |
| Allowances | 249 | 206 |
| External Audit Fees | 9 | 0 |
| Security Services | 24 | 21 |
| Other Hired and Contracted Services | 1,336 | 660 |
| Licences | 273 | 438 |
| Publication and Promotion | 72 | 26 |
| PFI Unitary Charges | 49,734 | 50,612 |
| Miscellaneous | 6 | 4 |
| | 60,459 | 57,707 |
| Transport | | |
| Vehicles And Plant Related Expenditure | 256 | 126 |
| Travel Allowances | 2,186 | 2,018 |
| Fuel | 61 | 49 |
| Private Hire | 3,084 | 6,265 |
| Transport Related Insurance | 10 | 22 |
| | 5,597 | 8,480 |
| Internal Charges | | |
| Managed Recharges Frm Other Directorates | 32,100 | 23,411 |
| Distributed Grants | 9,155 | 9,006 |

Children's Services

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|--|-------------------|-------------------|
| Internal Charges | 41,255 | 32,417 |
| Agency Payments | | |
| Services provided by other organisations | 22,965 | 27,066 |
| Services provided by Voluntary Sector | 8,545 | 8,897 |
| Services by Independent/Special Schools | 1,066 | 0 |
| General External Residential Placements | 11,738 | 7,692 |
| Independent Fostering Agencies | 9,580 | 7,909 |
| Carers Fees and Allowances | 17,860 | 20,988 |
| Services provided by Health Authorities | 686 | 646 |
| Contributions to Partnerships | 80 | 80 |
| Special Educational Needs Placements | 4,016 | 3,190 |
| | 76,535 | 76,467 |
| Transfer Payments | | |
| Young People's Allowances | 171 | 1,759 |
| Social Care Direct Payments | 416 | 566 |
| | 587 | 2,325 |
| Appropriations | | |
| Transfers to/from Earmarked Reserves | (4,930) | (2,573) |
| Transfer Of Surplus | 37 | 42 |
| | (4,893) | (2,531) |
| Managed Expenditure | 291,560 | 282,545 |
| Internal Income | | |
| Income from other Directorates | (25,758) | (23,337) |
| Recharge Income from Capital | (1,214) | (934) |
| Redistribution of grants income | (3,426) | (3,421) |
| | (30,398) | (27,691) |
| Income - Grants | | |
| Government Grants | (70,284) | (70,912) |
| DCLG Grants | (33,208) | (32,253) |
| | (103,492) | (103,165) |
| Income - Sales | | |
| Sale of Goods and Services | (360) | (427) |
| | (360) | (427) |
| Income - Charges | | |
| Fees and charges | (16,065) | (18,792) |
| Contributions | (5,763) | (4,019) |
| Other income | (280) | (53) |
| Rents | (307) | (329) |
| | (22,415) | (23,193) |
| Income - Other | | |
| Interest and Dividends | (1) | (2) |
| | (1) | (2) |
| Managed Income | (156,666) | (154,477) |
| Net Managed Budget | 134,894 | 128,069 |
| Accounting Adjustments | | |
| IAS 19 Pensions Costs | (3,813) | 7,600 |
| Vehicles And Plant (Internal Leasing) | (34) | 0 |

Children's Services

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|--------------------------------------|-------------------|-------------------|
| Vehicle leasing recharges | 34 | 0 |
| Transfers to/from Statutory Reserves | 3,809 | (7,600) |
| Capital Charges | 30,781 | 26,871 |
| | 30,778 | 26,871 |
| Central Recharges | | |
| Central Recharges Expenditure | 15,936 | 0 |
| Corporate & Democratic Core Income | (541) | (541) |
| | 15,395 | (541) |
| Other Internal Adjustments | | |
| Internal Reallocations Charges | 15 | 0 |
| | 15 | 0 |
| Managed Outside the Service | 46,187 | 26,329 |
| Net Cost of Service | 181,081 | 154,398 |

Children's Services

Budget Manager : Chief Officer Partnership Dev & Bus Supt

| Partnership Dev. & Business Support | | | |
|--|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Employees | | | |
| Direct Pay Costs | | 5,906 | 6,175 |
| National Insurance Contributions | | 456 | 510 |
| Superannuation Costs | | 830 | 1,011 |
| Other Pension Costs | | 1,550 | 1,639 |
| Other Employee Related Costs | | 7 | 7 |
| Training And Development | | 183 | 249 |
| | | 8,931 | 9,591 |
| Premises | | | |
| Cleaning And Workplace Refuse | | 6 | 6 |
| Other Utilities | | 82 | 0 |
| Accommodation Charges | | 10 | 10 |
| | | 99 | 16 |
| Supplies & Services | | | |
| Materials and Equipment | | 15 | 15 |
| Stationery and Postage | | 183 | 83 |
| IT and telecommunications | | 808 | 1,034 |
| Insurance | | 7 | 11 |
| Professional Services and Subscriptions | | 243 | 165 |
| External Audit Fees | | 9 | 0 |
| Other Hired and Contracted Services | | 17 | 140 |
| Licences | | 2 | 3 |
| Publication and Promotion | | 50 | 10 |
| | | 1,334 | 1,461 |
| Transport | | | |
| Travel Allowances | | 36 | 32 |
| | | 36 | 32 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 2,740 | 2,621 |
| Distributed Grants | | 450 | 370 |
| | | 3,190 | 2,991 |
| Agency Payments | | | |
| Services provided by other organisations | | 43 | 4 |
| Services provided by Voluntary Sector | | 258 | 230 |
| Services by Independent/Special Schools | | 350 | 0 |
| | | 651 | 234 |
| Appropriations | | | |
| Transfers to/from Earmarked Reserves | | (400) | 0 |
| | | (400) | 0 |
| Managed Expenditure | | 13,841 | 14,324 |
| Internal Income | | | |
| Income from other Directorates | | (1,498) | (747) |
| Recharge Income from Capital | | (669) | 0 |
| | | (2,166) | (747) |
| Income - Grants | | | |
| Government Grants | | (14,780) | (6,124) |
| | | (14,780) | (6,124) |
| Income - Charges | | | |
| Fees and charges | | (135) | (99) |

Children's Services

Budget Manager : Chief Officer Partnership Dev & Bus Supt

| Partnership Dev. & Business Support | | | |
|-------------------------------------|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Income - Charges | | | |
| Contributions | | (450) | (370) |
| | | (585) | (469) |
| Managed Income | | (17,531) | (7,340) |
| Net Managed Budget | | (3,691) | 6,984 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | (2,515) | 7,154 |
| Capital Charges | | 30 | 2 |
| | | (2,485) | 7,156 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 13,910 | 0 |
| Corporate & Democratic Core Income | | (541) | (541) |
| | | 13,369 | (541) |
| Managed Outside the Service | | 10,883 | 6,615 |
| Net Cost of Service | | 7,193 | 13,599 |

Children's Services

Budget Manager : Deputy Director of Children's Services:Learning

| Learning, Skills & Universal Services | | | |
|--|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Employees | | | |
| Direct Pay Costs | | 26,125 | 22,549 |
| Agency And Temporary Staff | | 0 | 365 |
| National Insurance Contributions | | 1,805 | 1,552 |
| Superannuation Costs | | 3,730 | 3,572 |
| Other Pension Costs | | 6,162 | 6,343 |
| Other Employee Related Costs | | 33 | 27 |
| Training And Development | | 16 | 15 |
| | | 37,872 | 34,423 |
| Premises | | | |
| Buildings Maintenance | | 80 | 37 |
| Grounds Maintenance | | 25 | 8 |
| Building Security | | 60 | 48 |
| Cleaning And Workplace Refuse | | 791 | 10 |
| Gas | | 234 | 176 |
| Electricity | | 230 | 166 |
| Other Utilities | | 114 | 81 |
| Rents | | 254 | 71 |
| NNDR | | 654 | 469 |
| Accommodation Charges | | 69 | 34 |
| Premises Related Insurance | | 34 | 18 |
| | | 2,545 | 1,118 |
| Supplies & Services | | | |
| Materials and Equipment | | 472 | 523 |
| Stationery and Postage | | 89 | 57 |
| IT and telecommunications | | 248 | 27 |
| Insurance | | 57 | 51 |
| Professional Services and Subscriptions | | 694 | 511 |
| Grants and Contributions | | 15 | 15 |
| Catering Service | | 1,061 | 1,053 |
| Allowances | | 9 | 8 |
| Security Services | | 21 | 15 |
| Other Hired and Contracted Services | | 502 | 252 |
| Licences | | 234 | 318 |
| Publication and Promotion | | 16 | 13 |
| Miscellaneous | | 4 | 1 |
| | | 3,421 | 2,845 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 136 | 44 |
| Travel Allowances | | 290 | 237 |
| Fuel | | 53 | 43 |
| Private Hire | | 7 | 0 |
| Transport Related Insurance | | 5 | 5 |
| | | 490 | 328 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 12,469 | 10,401 |
| Distributed Grants | | 8,705 | 8,636 |
| | | 21,175 | 19,037 |
| Agency Payments | | | |
| Services provided by other organisations | | 16,954 | 21,301 |

Children's Services

Budget Manager : Deputy Director of Children's Services:Learning

| Learning, Skills & Universal Services | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Agency Payments Services provided by Voluntary Sector | | 3,963 | 4,313 |
| | | 20,917 | 25,615 |
| Transfer Payments Young People's Allowances | | 9 | 1 |
| | | 9 | 1 |
| Appropriations Transfers to/from Earmarked Reserves | | (2,104) | (400) |
| | | (2,104) | (400) |
| Managed Expenditure | | 84,324 | 82,966 |
| Internal Income Income from other Directorates Redistribution of grants income | | (4,103) | (5,367) |
| | | (3,396) | (3,421) |
| | | (7,499) | (8,788) |
| Income - Grants Government Grants | | (40,773) | (49,119) |
| | | (40,773) | (49,119) |
| Income - Sales Sale of Goods and Services | | (14) | (13) |
| | | (14) | (13) |
| Income - Charges Fees and charges Contributions Other income Rents | | (5,372) | (6,008) |
| | | (1,429) | (1,331) |
| | | (22) | (13) |
| | | (149) | (143) |
| | | (6,972) | (7,494) |
| Managed Income | | (55,258) | (65,413) |
| Net Managed Budget | | 29,066 | 17,553 |
| Accounting Adjustments IAS 19 Pensions Costs Vehicles And Plant (Internal Leasing) Vehicle leasing recharges Capital Charges | | (4,170) | (3,883) |
| | | (22) | 0 |
| | | 22 | 0 |
| | | 1,363 | 1,302 |
| | | (2,807) | (2,581) |
| Central Recharges Central Recharges Expenditure | | 721 | 0 |
| | | 721 | 0 |
| Other Internal Adjustments Internal Reallocations Charges | | 15 | 0 |
| | | 15 | 0 |
| Managed Outside the Service | | (2,071) | (2,581) |
| Net Cost of Service | | 26,996 | 14,972 |

Children's Services

Budget Manager : Deputy Director Safeguarding, Specialist, Targeted Services

| Safeguarding, Targeted & Specialist | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 47,147 | 42,412 |
| Agency And Temporary Staff | | 0 | 4,730 |
| National Insurance Contributions | | 3,506 | 3,562 |
| Superannuation Costs | | 6,410 | 6,711 |
| Other Pension Costs | | 370 | 277 |
| Other Employee Related Costs | | 158 | 202 |
| Training And Development | | 79 | 138 |
| | | 57,671 | 58,032 |
| Premises | | | |
| Buildings Maintenance | | 76 | 111 |
| Grounds Maintenance | | 20 | 16 |
| Building Security | | 11 | 11 |
| Cleaning And Workplace Refuse | | 420 | 126 |
| Gas | | 116 | 157 |
| Electricity | | 127 | 146 |
| Other Utilities | | 51 | 63 |
| Rents | | 280 | 8 |
| NNDR | | 186 | 234 |
| Accommodation Charges | | 15 | 21 |
| Premises Related Insurance | | 13 | 8 |
| | | 1,316 | 901 |
| Supplies & Services | | | |
| Materials and Equipment | | 1,023 | 837 |
| Stationery and Postage | | 80 | 63 |
| Advertising | | 80 | 83 |
| IT and telecommunications | | 406 | 146 |
| Insurance | | 238 | 192 |
| Professional Services and Subscriptions | | 432 | 617 |
| Grants and Contributions | | 0 | 3 |
| Catering Service | | 7 | 7 |
| Recycling and Reuse | | 0 | 0 |
| Allowances | | 241 | 198 |
| Security Services | | 3 | 6 |
| Other Hired and Contracted Services | | 718 | 175 |
| Licences | | 33 | 99 |
| Publication and Promotion | | 7 | 2 |
| PFI Unitary Charges | | 495 | 495 |
| Miscellaneous | | 2 | 3 |
| | | 3,764 | 2,925 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 120 | 83 |
| Travel Allowances | | 1,755 | 1,672 |
| Fuel | | 8 | 6 |
| Private Hire | | 7 | 2 |
| Transport Related Insurance | | 5 | 17 |
| | | 1,895 | 1,780 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 9,088 | 7,007 |
| | | 9,088 | 7,007 |

Children's Services

Budget Manager : Deputy Director Safeguarding, Specialist, Targeted Services

| Safeguarding, Targeted & Specialist | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Agency Payments | | | |
| Services provided by other organisations | | 5,968 | 3,412 |
| Services provided by Voluntary Sector | | 4,324 | 4,353 |
| Services by Independent/Special Schools | | 716 | 0 |
| General External Residential Placements | | 11,738 | 7,692 |
| Independent Fostering Agencies | | 9,580 | 7,909 |
| Carers Fees and Allowances | | 17,860 | 20,988 |
| Services provided by Health Authorities | | 686 | 646 |
| Contributions to Partnerships | | 80 | 80 |
| Special Educational Needs Placements | | 4,016 | 3,190 |
| | | 54,968 | 48,270 |
| Transfer Payments | | | |
| Young People's Allowances | | 162 | 1,758 |
| Social Care Direct Payments | | 416 | 566 |
| | | 578 | 2,324 |
| Appropriations | | | |
| Transfers to/from Earmarked Reserves | | (2,495) | (2,467) |
| | | (2,495) | (2,467) |
| Managed Expenditure | | 126,783 | 118,772 |
| Internal Income | | | |
| Income from other Directorates | | (1,636) | (1,185) |
| Redistribution of grants income | | (30) | 0 |
| | | (1,666) | (1,185) |
| Income - Grants | | | |
| Government Grants | | (13,822) | (11,701) |
| DCLG Grants | | (2,249) | (1,294) |
| | | (16,071) | (12,995) |
| Income - Sales | | | |
| Sale of Goods and Services | | (8) | (7) |
| | | (8) | (7) |
| Income - Charges | | | |
| Fees and charges | | (8,211) | (7,990) |
| Contributions | | (3,748) | (2,178) |
| Other income | | (258) | (40) |
| Rents | | (158) | (187) |
| | | (12,376) | (10,394) |
| Managed Income | | (30,121) | (24,581) |
| Net Managed Budget | | 96,663 | 94,191 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 2,685 | 4,071 |
| Vehicles And Plant (Internal Leasing) | | (12) | 0 |
| Vehicle leasing recharges | | 12 | 0 |
| Capital Charges | | 453 | 400 |
| | | 3,139 | 4,471 |

Children's Services

Budget Manager : Deputy Director Safeguarding, Specialist, Targeted Services

| Safeguarding, Targeted & Specialist | | | |
|--|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Central Recharges Central Recharges Expenditure | | 374 | 0 |
| | | 374 | 0 |
| Managed Outside the Service | | 3,513 | 4,471 |
| Net Cost of Service | | 100,176 | 98,661 |

Children's Services

Budget Manager : Chief Officer Strategy, Performance & Commissioning

| Strategy, Performance & Commissioning | | | |
|--|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Employees | | | |
| Direct Pay Costs | | 2,714 | 2,650 |
| National Insurance Contributions | | 206 | 197 |
| Superannuation Costs | | 382 | 387 |
| Training And Development | | 7 | 6 |
| | | 3,309 | 3,239 |
| Premises | | | |
| Buildings Maintenance | | 12 | 12 |
| Grounds Maintenance | | 5 | 10 |
| Building Security | | 6 | 5 |
| Gas | | 2 | 3 |
| Electricity | | 3 | 3 |
| Other Utilities | | 1 | 84 |
| NNDR | | 8 | 2 |
| Accommodation Charges | | 241 | 241 |
| | | 278 | 361 |
| Supplies & Services | | | |
| Materials and Equipment | | 101 | 100 |
| Stationery and Postage | | 8 | 7 |
| Advertising | | 35 | 25 |
| IT and telecommunications | | 48 | 32 |
| Professional Services and Subscriptions | | 2,408 | 85 |
| Other Hired and Contracted Services | | 99 | 93 |
| Licences | | 4 | 19 |
| PFI Unitary Charges | | 49,239 | 50,117 |
| | | 51,940 | 50,476 |
| Transport | | | |
| Travel Allowances | | 105 | 77 |
| Private Hire | | 3,071 | 6,263 |
| | | 3,176 | 6,340 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 7,802 | 3,382 |
| | | 7,802 | 3,382 |
| Agency Payments | | | |
| Services provided by other organisations | | 0 | 2,349 |
| | | 0 | 2,349 |
| Appropriations | | | |
| Transfers to/from Earmarked Reserves | | 69 | 294 |
| Transfer Of Surplus | | 37 | 42 |
| | | 106 | 336 |
| Managed Expenditure | | 66,612 | 66,484 |
| Internal Income | | | |
| Income from other Directorates | | (18,521) | (16,038) |
| Recharge Income from Capital | | (545) | (934) |
| | | (19,066) | (16,972) |
| Income - Grants | | | |
| Government Grants | | (909) | (3,968) |
| DCLG Grants | | (30,959) | (30,959) |
| | | (31,868) | (34,927) |

Children's Services

Budget Manager : Chief Officer Strategy, Performance & Commissioning

| Strategy, Performance & Commissioning | | | |
|---------------------------------------|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Income - Sales | | | |
| Sale of Goods and Services | | (338) | (407) |
| | | (338) | (407) |
| Income - Charges | | | |
| Fees and charges | | (2,347) | (4,696) |
| Contributions | | (136) | (140) |
| | | (2,483) | (4,836) |
| Income - Other | | | |
| Interest and Dividends | | (1) | (2) |
| | | (1) | (2) |
| Managed Income | | (53,756) | (57,143) |
| Net Managed Budget | | 12,855 | 9,341 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 187 | 258 |
| Capital Charges | | 28,935 | 25,167 |
| | | 29,122 | 25,425 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 931 | 0 |
| | | 931 | 0 |
| Managed Outside the Service | | 30,053 | 25,425 |
| Net Cost of Service | | 42,908 | 34,766 |

Schools/Education

Summary of budget by service (£000)

| Budget Manager | Service | Total 2013/14 | Managed by the Service | | | Managed Outside the Service | Total 2014/15 |
|---|---------|------------------|------------------------|-----------|-----|-----------------------------------|------------------|
| | | | Spending | Income | Net | | |
| Deputy Director of Children's Services: Learning | Schools | 0 | 441,593 | (441,593) | 0 | 0 | 0 |
| Net Cost of Service | | 0 | 441,593 | (441,593) | 0 | 0 | 0 |
| Net Revenue Charge | | 0 | 441,593 | (441,593) | 0 | 0 | 0 |

Schools/Education

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|--|-------------------|-------------------|
| Employees | | |
| Direct Pay Costs | 2,718 | 2,718 |
| Training And Development | 10 | 10 |
| | 2,727 | 2,727 |
| Premises | | |
| Buildings Maintenance | 50 | 50 |
| Grounds Maintenance | 6 | 6 |
| Building Security | 5 | 5 |
| Cleaning And Workplace Refuse | 34 | 34 |
| Gas | 38 | 38 |
| Electricity | 28 | 28 |
| Other Utilities | 617 | 17 |
| NNDR | 19 | 19 |
| Premises Related Insurance | 37 | 37 |
| | 834 | 234 |
| Supplies & Services | | |
| Materials and Equipment | 93 | 93 |
| IT and telecommunications | 15 | 15 |
| Professional Services and Subscriptions | 19 | 19 |
| Catering Service | 91 | 91 |
| Other Hired and Contracted Services | 482 | 482 |
| | 701 | 701 |
| Transport | | |
| Travel Allowances | 16 | 16 |
| | 16 | 16 |
| Internal Charges | | |
| Managed Recharges Frm Other Directorates | 59 | 59 |
| Distributed Grants | 42,629 | 56,715 |
| | 42,688 | 56,774 |
| Transfer Payments | | |
| School Budget Share | 367,781 | 377,231 |
| Young People's Allowances | 2,327 | 2,800 |
| | 370,108 | 380,031 |
| Capital | | |
| Schools Contingency | 1,111 | 1,111 |
| | 1,111 | 1,111 |
| Managed Expenditure | 418,184 | 441,593 |
| Internal Income | | |
| Income from other Directorates | (2,459) | (2,459) |
| Redistribution of grants income | (43) | (43) |
| | (2,503) | (2,503) |
| Income - Grants | | |
| Government Grants | (415,565) | (439,029) |
| DCLG Grants | (114) | (60) |
| | (415,679) | (439,089) |
| Income - Sales | | |
| Sale of Goods and Services | (2) | (2) |
| | (2) | (2) |
| Managed Income | (418,184) | (441,593) |

Schools/Education

Summary of budget by type of spending or income

| | £000 | Budget 2013/14 | Budget 2014/15 |
|----------------------------|------|-------------------|-------------------|
| Net Managed Budget | | 0 | 0 |
| | | | |
| Net Cost of Service | | 0 | 0 |

LEEDS CITY COUNCIL

2014/15 BUDGET REPORT

Directorate: City Development

1 Introduction

- 1.1 This report has been produced in order to inform members of the main variations and factors influencing the directorate's budget for the 2014/15 financial year.

2 Service Context

- 2.1 The City Development Directorate is responsible for the Council's physical, economic and cultural services. The range of services and functions that it provides makes a significant contribution to the life, growth and vitality of the city. Since 2010/11 the Directorate has managed significant reductions in spending and staffing, including over £11m of savings in the 2011/12 budget and further savings in 2012/13 and 2013/14. This has also been against the background of the difficult economic conditions which has impacted on the ability of the Directorate to meet some income targets. The budget for 2014/15 is intended to provide a sustainable base position for services going forward, this is particularly important considering the challenge that will lie ahead leading into the 2015/16 budget discussions where a more fundamental review of service provision may be required to deliver the scale of savings likely to be required.
- 2.2 Staffing levels have reduced by over 25% over the last 4 years contributing savings of over £10m but in some services such as Planning and Sustainable Development and Highways and Transportation, an increase in workloads is putting additional pressure on current staffing levels. Staffing is the largest budget in the Directorate and the 2014/15 budget includes further staff savings of over £1.3m which are related to specific proposals around service levels, reviews and planned restructures. Whilst the 2014/15 budget does not include full closures of facilities it is a challenge for services to continue to reduce staffing levels without reviewing or reducing current service levels following the scale of reductions already achieved in previous years.
- 2.3 The Directorate has a key role to play to create the conditions for sustainable and inclusive economic growth in the city and to secure additional revenue income for the Council. Additional income from growth in business rates and from the New Homes Bonus is a key part of the budget strategy for the Council. Although this income is accounted for corporately, services in City Development have a crucial role in securing this additional income.
- 2.4 Whilst the last few years have seen difficult economic conditions there are some grounds for optimism with this year seeing an increase in development activity and investment and an increase in planning applications and planning fee income and the completion of some key developments. Some external income targets have been increased to reflect this trend which is expected to continue in 2014/15. This year has also seen further improvement to the retail offer in the city such as with the opening of the new Trinity retail centre with further developments planned such as the Victoria Gate scheme including John Lewis and the redevelopment of Kirkgate Market. Such development has a direct impact on Council revenues through growth in business rates income.
- 2.5 Support to further develop the city's investment arm, Leeds and Partners, will continue with the aim of bringing new jobs and investment to the city and the 2014/15 budget includes the

continuation of the contribution to Leeds and Partners of just over £1m. The Directorate will also work with the Local Enterprise Partnership to maximise the impact of the city's growth potential including the establishment of the biggest Enterprise Zone in Europe in the Aire Valley. Services in the Directorate will continue to work closely together to deliver on other key development opportunities such as the East Leeds Extension, Leeds Railway Station Southern entrance, the South Bank and Holbeck Urban Village, the Leeds-Bradford Corridor and Leeds Bradford Airport. Support will also be provided to key sectors of the Leeds economy such as manufacturing, financial and professional services, health and innovation, digital and information, visitor economy and housing, construction and infrastructure. Services across the Directorate are also working closely with colleagues in Environment and Housing to increase the supply of new housing and to deliver affordable housing in a wide variety of ways. Growth in housing will also increase funding to the Council through the New Homes Bonus.

- 2.6 The City's sporting, recreational and cultural offer has an important impact on the economy and on the well-being of citizens. The Directorate will continue to make a significant contribution to the offer in the city. The First Direct Arena successfully opened during 2013/14 and it is expected to be in the top five venues in the World and income due to the Council is expected to make a positive contribution to the revenue budget in 2014/15. The Directorate will also support the hosting of global events such as the Tour de France in July 2014 and the Rugby Union World Cup in 2015. The 2014/15 budget includes the continuation of funding of approximately £500k from Sport England and Public Health for the Leeds Let's Get Active scheme which successfully launched in 2013 and has already seen an increase in participation across the City. Further Sport England funding worth £500k over 2 years has also recently been secured for work with national sporting bodies. On-going funding of £1.7m provided by the Arts Council England is also budgeted for within the Museums and Galleries Service.
- 2.7 Developing and strengthening the Directorate's income base, as the economy recovers, will be a key part of this year's budget proposals. Overall, the forecast income budget for the Directorate will be approximately £83m. During 2013/14 services in the Directorate have secured significant external funding to support a wide range of projects and initiatives including the apprenticeships and skills agenda. In November 2012 the Apprenticeship Training Agency was launched in partnership with the City College with the aim of increasing the number of apprenticeship opportunities in the City. The Directorate will also continue to work with other services and providers to increase the number of young people in employment, education and training. A new government funded programme – the '18-24 Young Talent Head Start Programme' will start in 2014.
- 2.8 Supporting a modern day infrastructure in the city is also a key priority for the Directorate. The 2014/15 Capital Programme confirms provision of funding for a number of important schemes including progressing the New Generation Transport scheme to Public Enquiry Stage, completion of a number of key milestones for the Flood Alleviation scheme for the city, the Inner Ring Road Woodhouse Lane Tunnel, the Cycle City Ambition Scheme and the £10m Highways Maintenance annual programme.
- 2.9 Economic Development is supporting improvements in the technological infrastructure through the West Yorkshire Local Broadband Project which will see many rural areas in Leeds have Superfast Broadband and the Super Connected Cities scheme which will provide businesses within the Leeds/Bradford corridor with faster broadband speeds.
- 2.10 The Directorate will also support the budget plus savings work streams particularly in relation to the Asset Rationalisation Programme which aims to achieve a significant reduction in the running costs of the asset base. A substantial amount of work has already

been completed including discussions around asset needs at a Ward level and the next phase of work will be around challenge about the retained estate, its intended purpose and further scope for rationalisation or combining services previously operating separately in shared locations.

3 Explanation of variations between adjusted 2013/14 and 2014/15 +£1,031k (1.7%)

3.1 The variation can be summarised as follows:

| | £000s |
|---|---------|
| Net Managed Budget 2013/14 | 61,981 |
| Adjustments | |
| • Transfers of functions | - 1,010 |
| • Other adjustments | - 1,619 |
| Adjusted Net Managed Budget 2013/14 | 59,352 |
| Changes in prices | |
| • Pay | 815 |
| • Price | 1,141 |
| • Income | - 326 |
| | 1,630 |
| Full Year Effects | 360 |
| Demand/Demography | - |
| Other Budget pressures | 3,435 |
| Total Budget Increases | 5,425 |
| Savings | |
| Ensuring High Quality Public Services - Procurement | - 1,118 |
| Becoming an efficient and enterprising Council | |
| • Assets | - |
| • Business Improvement | - 300 |
| • Support Services | - |
| Income, charging and trading | - 1,015 |
| Other efficiencies and savings proposals | - 1,961 |
| Total savings | - 4,394 |
| Net Managed Budget 2014/15 | 60,383 |

3.2 Adjustments

3.2.1 The opening position has been adjusted for the transfer of most of the functions carried out by Corporate Property Management (CPM) to Civic Enterprise Leeds which was agreed as part of the Enabling Corporate Centre review. The net amount transferred is £6,291k with part of the CPM service remaining within Asset Management, including the budget for leased in property rents. Other changes and transfers include an increase of £423k for the transfer of the Breeze service from Children's Services to Libraries, Arts and Heritage. An additional £20k has been transferred from Children's Services for the Education, Business and Partnership and Mentoring Services which has moved to Employment and Skills within the Directorate. To enable better management and monitoring of the horticultural work undertaken for Highways by the external contractor it was decided in 2013/14 to transfer

both service responsibility and budget to the Parks section within Environment and Housing. An adjustment of £1,147k has been made for this transfer. It has been agreed that the Business Relationship Management Teams currently part of Information, Communications and Technology will be transferred to be managed by Directorates and a budget of £157k has been transferred to Resources and Strategy in City Development for the team supporting City Development Directorate.

3.2.2 Other adjustments total a net reduction of £1,619k to the 2014/15 OE and include an additional £111k transferred from Adult Social Care as a contribution to the running costs of Holt Park Active which opened in October 2013. £69k has been transferred to Civic Buildings as compensation for the loss ground rent following the Council's purchase of the lease of St Georges House. The other adjustments are as a result of the work to reduce the number of recharges in the Council. The objective is to reduce the time and bureaucracy spent on recharges within the Council to a minimum whilst complying with accounting requirements. In the 2014/15 budget the removal of various recharges including fleet charges and internal leasing charges results in a reduction of £1,854k. In addition, Asset Management used to charge other services for work carried out by surveyors on property related matters. As part of the recharges review this work will not be recharged in 2014/15 and as a result the net income target of £193k has been removed.

3.3 Changes in prices

3.3.1 Provision of £815k has been made for a 1% growth in staffing budgets in 2014/15. No provision will be made for inflation on running costs budgets other than where there are specific contractual commitments and on utilities. These include £409k for increases in energy costs, £292k for materials and other operational costs particularly in Highways and Transportation, an additional £280k for the Street Lighting PFI contract in Highways and Transportation, £100k for the New Leaf Sport Centres PFI contract costs and £60k for the increase in National Non Domestic Rates across a number of services in the Directorate.

3.3.2 Charges will generally increase by around 2% to 3% and proposed increases will take into account market conditions and the impact on the customer. However, in Sport price increases will be limited to a small number of activities and the majority of prices will not be increased recognising the fact that prices have been increased significantly in previous years and that the service is facing increasing competition in a number of areas. A total of £100k has been included in Sport for selective price increases. The Government is responsible for setting planning fee charges, these were last increased in November 2012 and there is no planned increase in 2014/15.

3.4 Full year Effects

3.4.1 The budget in Asset Management for income from the Sovereign Street Car Park site has been reduced by £360k. The budget was reduced by £380k in 2013/14 and this further reduction will remove the income from the budget completely in 2014/15 following disposal or planned disposals for development and green space purposes of the majority of the site.

3.5 Demand/Demography

3.5.1 There are no budget changes in City Development relating to demand or demography issues.

3.6 Other Budget pressures

3.6.1 Whilst economic conditions have shown some improvement during the current year some income sources in the Directorate have continued to show a shortfall against the budget. A number of income budgets have, therefore, been reduced in the 2014/15 budget and these include: £500k for Sport income based on current trends; £400k in Highways and Transportation for income budgeted for residents parking permit charges which Executive Board recently agreed not to implement and £350k for reduced income in Economic Development, Employment and Skills and Planning and Sustainable Development for work streams and funding that have now ended. The budget for advertising income in Asset Management has been reduced by £200k although some additional income is expected in 2014/15 following the tendering of some new advertising hoarding sites. Income budgets in Libraries, Arts and Heritage have been reduced by £300k to reflect current trends mainly in relation to venues and arts and events.

3.6.2 A net additional £900k has been provided in Libraries, Arts and Heritage to establish a budget for the Leeds element of costs for the Tour de France. The remainder of the budget will be held in reserves and released during the year. Other budget pressures that require funding in 2014/15 include £100k to support the Elland Road Park and Ride scheme, £100k as a contribution to the Yorkshire Sculpture Triangle and £50k towards the library book fund which is a shortfall in the amount provided in the capital programme for capitalisation of the expenditure. An additional £100k has also been provided in Sport and Active Recreation to fund on-going Olympic legacy activities. An additional £135k has been included in Planning and Sustainable Development to fund two additional Senior Planning Officer posts in 2014/15 to deal with the increase in major planning applications and to provide an increase in the planning legal costs budget.

3.7 Funded Service Growth

3.7.1. Services in City Development have successfully bid for various new external funding in 2014/15. At this point the profiling of the funding has not been agreed so the additional income and expenditure has not been included in the 2014/15 OE but will be added in year by virement once the profiling has been confirmed. Sport and Active Recreation have secured additional two year Sport England funding worth £500k to work with national sporting governing bodies to improve coordination of activities in the city with a particular aim to improve activity in areas with lower participation and involvement.

3.7.2 There are two new funded programmes in Employment and Skills in 2014/15. A new government funded programme – ‘18-24 Young Talent Head Start Programme’ will start in 2014 to deliver a local programme focused on giving a ‘head start’ to young people furthest from the labour market and with insufficient opportunities to gain real work experience in the current economic climate. Leeds will receive £1,200k over two years and will work with over 800 young unemployed people in Leeds to help tackle the challenges in long term youth unemployment. The Heritage Lottery Fund have confirmed initial support of £845k over three years for Leeds starting in 2014 to support ‘Re-making Leeds’. This is a heritage construction skills project which in conjunction with training providers will provide specialised training with work based placements which will produce the skills to enable Leeds heritage buildings to be repaired and refurbished.

3.7.3 The budget also provides for on-going funding of approximately £500k from Sport England and Public Health for the Leeds Let’s Get Active scheme which launched in 2013 and

on-going funding of £1.7m provided by the Arts Council England which will enable further development of community outreach, volunteering and improvements across the 9 sites operated by Leeds Museums and Galleries.

3.8 Savings

3.8.1 Dealing effectively with the City's Waste/Building a Child Friendly City/Delivery of the Better Lives Programme

There are no savings included for these programmes.

3.8.2 Ensuring High Quality Public Services – Procurement

A saving of £1,118k has been included for reductions to running cost budgets across the Directorate. These savings will be delivered through a combination of close working with the Corporate Procurement Team to deliver efficiencies in procurement but will also involve reviewing service spending plans.

3.8.3 Becoming an efficient and enterprising Council

Assets

Although there are no specific saving targets included in the 2014/15 OE for City Development savings from the asset rationalisation programme the Directorate is taking a lead role in coordinating activities in this work stream to realise savings across Directorates over the life of the Medium Term Financial Plan.

Business Improvement

The Directorate will also contribute to the Council Plan priorities for an efficient and enterprising council. As part of this a target saving of £300k on staffing has been included in the budget proposals for savings under the business improvement programme. This will include working with Environment and Housing when they relocate to Leonardo/Thoresby as part of the Changing the Workplace decant from Merrion House in 2014 and along with City Development will share and reduce administration/ directorate support and other back office costs and review administrative support in services.

Support Services

Savings in this area are to be delivered as part of the above Business Improvement Programme.

3.8.4 Income, Charging & Trading

The 2014/15 OE for Planning and Sustainable Development includes an increase to the budget for external planning and building fee income of £425k reflecting the increase in planning applications and external planning fee income experienced this year with this trend expected to continue in 2014/15. In Asset Management an increased contribution of £590k has been budgeted for from the Investment Portfolio including the First Direct Arena.

3.8.5 Other Efficiencies and Savings Proposals

The budget includes a net saving of £1,043k in savings on staffing after allowing for funding current staffing pressures in Planning and Sustainable Development and Sport and Active Recreation. This represents a reduction of approximately 3%. As detailed in paragraph

3.8.3 there are also additional specific staff savings included around business improvement and also within the Leeds Visitor Centre. In Culture and Sport the saving will be linked to specific proposals around reducing operating hours at some facilities such as in Libraries and reviewing rotas and staffing levels in other facilities, these proposals will be subject to consultation. In all services where possible the saving will be looked at to be generated through staff turnover and staff leaving through the Early Leaver Initiative. There may also be the need for some service restructures to ensure efficient service support and focused service delivery. The budget also provides for a small number of additional funded posts. Across the Directorate it is estimated that there will be a net reduction of approximately 36 FTEs. As mentioned above, in Sport and Active Recreation and in Planning and Sustainable Development there has been an overspend on staffing this year and the 2014/15 budget proposals will correct this although some new savings are also assumed. An external review of processes in Planning and Sustainable Development is planned to be commissioned to inform areas for review and to help identify where improvements could be made in terms of processes and efficiencies.

A range of existing public health activities are now being commissioned from the Council by the Public Health service. These amount to £369k relating to the Active Lifestyle Service within Sport and Active Recreation.

Other savings include a review of the sustainability of each of the events that make up the current event programme looking at current charging arrangements and the potential to reduce costs by £100k, a review of the operation of the Leeds Visitor Centre with the aim of saving £50k by reviewing the scope of service, method of operation, staffing levels and property issues. The scope for a further expansion of proposals for late night switch off of street lighting will be explored with a target saving of £100k. A target saving of £100k from grants to Arts Organisations has also been included, 2014/15 is the final year of the 3 year agreement on grants to Arts Organisations. A reduction of £264k has been included for savings made on the insurance recharges

4. Net Revenue Charge

- 4.1 The following table provides a summary of the net revenue charge for the service which brings together the net managed budget and those budgets managed outside the service.

| | £000s |
|--------------------------------------|---------|
| Net Managed Budget | 60,383 |
| Managed Outside Service | 49,620 |
| Net Cost of Service | 110,003 |
| Transfers to/from earmarked reserves | - 2,231 |
| Net Revenue Charge | 107,772 |

5 Risk Assessment

- 5.1 In determining the 2014/15 budget, consideration has been given to all the risks which are managed within the directorate's overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.

5.2 The key risks in the 2014/15 budget for this directorate are as follows;

The budget assumes further reductions in staffing across the Directorate. Whilst a large proportion of the reductions are expected to be through staff leaving through approved business cases through the Early Leaver Initiative other reductions are dependent on the implementation of other proposals and service restructures. Some of the reductions will also only be achievable if proposed changes to services are implemented. Overall a net reduction of 35 FTEs is expected. In order to mitigate against this risk staffing levels and the release of vacancies will continue to be closely monitored by City Development Directorate

5.4 The Directorate has an external and internal income target of over £83m. With the economic outlook still challenging there is an on-going risk that budgeted levels will not be achieved. Whilst some external income have shown an improvement in 2013/14 such as Planning and Building fees other income has continued to decline. The budget for 2014/15 does include a number of adjustments to current budgets to reflect trends and known changes as detailed above and this should ensure that the risks in 2014/15 are minimised. Income budgets are monitored regularly and appropriate action taken where possible.

5.5 There is also a risk that savings from efficiencies, particularly in relation to procurement savings are not realised. The Directorate will work closely with the Central Procurement Unit to deliver the savings and will review spending plans during the year to offset any areas where efficiencies are not being realised.

Briefing note prepared by: Simon Criddle
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City Development

Planning and Sustainable Development

Main responsibilities:

Planning Services

- Dealing with all aspects of development in the city from pre-application engagement to delivery on the ground to ensure high quality sustainable schemes are delivered for the benefit of the City and its people. Also dealing with planning appeals to protect the City from inappropriate and harmful developments.

Building Standards

- Providing building regulation and building structure surveys as well as public safety services, especially with regard to sports stadia.

Compliance Services

- Monitoring compliance with the council's planning and building regulation decisions and dealing positively with breaches of control.

Customer Services

- Providing customer focused one-stop services for the whole of the Development Directorate, face to face, by phone and, increasingly, by email and the internet and supporting the delivery of planning services including permitted development enquiries, land searches and customer complaints.

Sustainable Development

- Architecture, heritage conservation, landscape architecture, urban design, biodiversity, tree protection, contaminated land, minerals, waste management, renewable energy and environmental management..

Planning and Economic Policy

- Unitary Development Plan, Local Development Framework (Core Strategy, Site Investigations – DPD, Area Action Plans, Natural Resources & Waste DPD, Supplementary Planning Documents, Sustainability Appraisals, monitoring and the development of the LDF evidence base), contributing to the preparation of Leeds City Region policy and Duty to Cooperate work, seeking to influence and assessing the implications of national planning policy advice & guidance, planning frameworks/briefs, project implementation (including PFI & Regeneration work) and supporting mapping and GIS services

City Development

Economic Development

Economic Development

Economic Development works on a diverse range of projects to support business, create employment and drive economic growth. The Leeds Growth Strategy provides the focus for the service, with key projects and objectives including:

Supporting business growth and enterprise

- administering and delivering grant support for SMEs through Leeds City Council's business growth fund and delivering the new £20m RGF-funded business growth programme on behalf of Leeds City Region local enterprise partnership;
- enterprise support and advice for start ups and pre-start up businesses delivered in association with partners including Leeds Met (independent retail incubation project), libraries service and chamber of commerce;
- providing a commercial property location service for businesses looking to set up, expand or relocate their operations in the city.

Promoting a thriving and safe city centre

- managing and improving public realm in the city centre through the Legible Leeds wayfinding project, street refurbishment programme, licensing street cafes and management of city centre event spaces;
- business support through city centre liaison officers' work, key account management, festivals (Leeds Loves Food and Christmas markets) and the Leeds Shopping Guide;
- managing community safety through partnership working with police and city centre businesses city centre liaison officers and ;

Managing, developing and promoting Leeds Markets

- including Leeds Kirkgate Market in the city centre and district and speciality markets in Otley, Pudsey, Yeadon and the city centre
- implementing the Leeds Market Charter.

Shaping policy and investment decisions

- providing economic information and intelligence to support policy making and investment decisions;
- working with partners to deliver key elements of the Leeds Growth Strategy, with particular focus on commissioning and delivery in relation to healthcare and medical technologies (Health Innovation Hub), creative and digital (superfast broadband, city centre wifi and the 'connected cities' programme);
- working with partners to develop affordable credit services, budgeting support, debt and benefits advice for people within the city's most disadvantaged communities and address the impact of current welfare reforms on vulnerable groups.

The service is also responsible for working with colleagues across City Development to deliver on major city priorities such as the Large Casino License, the Aire Valley Leeds enterprise zone and major city centre developments including Victoria Gate retail development, Kirkgate Market refurbishment, Sovereign Street park and commercial development and the regeneration of South Bank.

Budget highlights 2014/15:

- Additional £5m Regional Growth Fund monies over the next two financial years for a business grant scheme across the City Region. This will be administered by Leeds City Council and a proportion of the funding will be spent with Leeds businesses.
- Net income of £153k for the management of the Regional Growth Fund project to continue.

City Development Economic Development

- Budget includes £1,050k for LCC contributions to Leeds and Partners. Tourism budgets will also be passed onto Leeds and Partners.
- Continuance of the £500k budget included as part of the vision for the future of Leeds City Market.

City Development Asset Management & Regeneration

Main responsibilities:

Asset Management & Regeneration leads the City Development Directorate's role in managing and optimising the Council's use of its land and property portfolio, supporting the delivery of economic and physical growth through targeting the delivery of new housing and infrastructure to assist in the regeneration of the city's deprived areas and the economic growth of the city as one of the main drivers for growth in the City Region.

In late 2013/14 the staff within Corporate Property Management moved to Civic Enterprise Limited to undertake the property maintenance work to the Council's property portfolio.

The Division plays a strategic role in guiding the use and future development of the Council's £4bn property portfolio for the greater benefit of the Council and the city by:-

- Development of the Corporate Asset Management Plan.
- Provision of asset management guidance for services at a strategic and operational level and managing the corporate asset management governance arrangements.
- Providing a professional property service which includes disposal of major development sites, such as Eastgate and Victoria Gate and surplus Council assets, managing the Council's Investment Portfolio and Small Industrial Estates to maximise revenue income, undertaking valuations to support business decisions, and providing advice and guidance on a wide range of property related matters.
- Asset Management and Regeneration work on a number of major projects across the City including the Aire Valley Enterprise Zone, the East Leeds Extension including Council owned land at Redhall and within the East Leeds Extension and involved in work with Thorpe Park all linked to the proposal to deliver a new East Leeds Orbital Road, the delivery of development at Sovereign Street and provision of new green space and the refurbishment of Kirkgate Markets, George Street. The work involves a range of disciplines from project coordination and delivery through property advice.
- Generating revenue through extending and developing the existing Advertising portfolio
- Ensuring the Council's properties are well maintained and suitable for service use through repair, maintenance and refurbishment programmes.
- Procurement of the Council's energy contracts, monitoring energy and water efficiency and reporting on carbon emissions
- Working with the Council's newly established Joint Venture Partner NPS to deliver the Council's Capital Programme.
- Working to promote sustainable development opportunities and encourage new business in the Aire Valley Leeds
- Delivering affordable new housing as a component of sustainable and inclusive growth including supporting regeneration within neighbourhoods and utilising brownfield land

The Division also co-ordinates and delivers major projects and programmes which improve the physical fabric and infrastructure of the city, support housing growth and contribute to its economic well-being:

- Co-ordinating and managing the delivery of large scale Capital projects such as Leeds Arena, the City Museum, Northern Ballet Headquarters, City Varieties refurbishment and the new swimming pool at John Charles Centre for Sport.

City Development Asset Management & Regeneration

- Co-ordinating, in partnership with the private sector, major large scale projects and programmes which are aimed at delivering significant economic impacts such as large city centre retail projects, the Aire Valley Enterprise Zone, Sovereign Street and South Bank.
- Supporting the longer-term transformation and sustainability of deprived neighbourhoods by stimulating and supporting external investment in new homes and neighbourhoods;
- Securing investment for the delivery of affordable housing through effective use of assets, public funding, inward investment, joint ventures and partnerships.
- Managing area-based regeneration programmes targeting the re-use and redevelopment of previously developed land and derelict buildings for housing and employment uses in both strategic and neighbourhood locations, including the Holbeck Urban Village, South Bank, Aire Valley, East and South Leeds.
- Co-ordinating programmes to secure and manage investment in some the city's most important historical assets.

City Development Asset Management & Regeneration

Budget highlights 2014/15:

- Continued disposal of Council sites to enable the delivery of up to 600 new homes on previously developed land through the capital receipts programme, the brownfield land programme and the affordable housing programme.
- Completion of the 2011-15 Affordable Housing Programme to complete delivery of over 2000 new units in the city, in conjunction with the Homes and Communities Agency and Registered Providers. Identifying further opportunities to support maximisation of investment through the 2015-18 programme. In addition, continuing to explore new delivery routes and models to maximise investment including developing an approach to provision for older people.
- Delivery of the £40m Council Housing Growth Programme through direct development of new homes and the acquisition and refurbishment of empty properties.
- Partnership working with the HCA to support and enable the development of land in its portfolio to make a significant contribution to good city growth, to include land at Seacroft Hospital and Tower Works.
- Development of the vision for South Bank, including the planning context for the new HS2 terminus, delivery of new office developments and civic space at Sovereign Street, planning for a new urban park and continued work to bring forward sites to realise the mixed use development potential of the Holbeck Urban Village.
- Substantial completion of the £2.5 m Heritage Lottery Fund (HLF)/LCC funded Townscape Heritage Initiative (THI) schemes in Armley and Chapeltown with extension to allow completion of critical properties by 03/2015; Kirkgate THI (£2.5 m) scheme to continue into the second year of a five year programme, with the several owners at THI compliant planning stage and progression of a LCC led project to restore the First White Cloth Hall.
- Managing and enabling the progression of development in the Aire Valley and the associated LCR Enterprise Zone by securing funding and investment to deliver significant new business floorspace, and employment opportunities for the city.
- Progressing the design, funding and business case for a new East Leeds Orbital Road to support the delivery of up to 6000 new homes in the East Leeds Extension.
- Recently the staff within Corporate Property Management have moved to Civic Enterprise Limited to undertake the property maintenance work to the Councils property portfolio.

City Development Employment & Skills

Main responsibilities:

Employment and Skills

- To assist local employers to recruit, train and retain local people, in particular young people and those affected by long term unemployment.
- To work with partner agencies to align and deliver services that target out-of-work residents to link them to training and job opportunities through the provision of information, advice, guidance and skills training to priority groups.
- To support and enable partnership planning and delivery with businesses and skills providers to meet their current and future skills and employment needs.

Budget 2013/14:

Employment and Skills

- To work with businesses and partner agencies to develop and deliver skills programmes to contribute to the delivery of the Leeds Economic Growth Action Plan
- Delivery of the corporate apprenticeship programme and work in partnership with the National Apprenticeship Service and skills providers to engage SME employers and increase apprenticeships numbers in the city.
- To ensure the delivery of the City Deal Skills programme in Leeds through the effective operation of the Leeds Apprenticeship Training Agency, the Apprenticeship Hub and Youth Contract Support programme
- Commissioning of Community Learning and Adult Skills programmes to meet community needs and the development and delivery of new employability and skills programmes to provide job search, work experience, transferable skills and in-work support e.g. Remaking Leeds (£845k over 3 years Heritage Lottery Fund) and Young Talent: Head Start programme (£1.2m over 2 years DWP).
- Realignment of Job Shop and outreach services within Community Hubs to offer a visible, accessible presence and to more effectively support those living in areas with the highest levels of out-of-work claimants.

City Development

Highways and Transportation

Main responsibilities:

- Monitor and maintain the highways assets of roads, bridges, retaining walls and associated infrastructure. Delivering a large programme of reactive and planned work to improve the condition of the network reduce the risk of accidents occurring on the highway and minimise the financial risk of claims. Bridge assessment and strengthening, together with the management of the authority's structures in accordance with national programmes and standards.
- A 24 hours a day, 365 days a year emergency response and Winter Maintenance Services.
- The Leeds Street Lighting Private Finance Initiative which is delivering one of the largest refurbishment and maintenance programmes for street lighting in the country. The scheme has seen over 80,000 lighting columns replaced.
- Network Management duties include the monitoring, coordination and control of the activities of utility companies and developers working on the highways to help minimise potential inconvenience, congestion and disruption to road users.
- Traffic Engineering is responsible for the implementation of traffic management and signing schemes to improve the information to road users and allow them to travel in maximum safety. This includes delivery of traffic regulation orders, new traffic signs, speed restrictions and pedestrian crossings.
- The Transport Strategy group is responsible for the appraisal, formulation and co-ordination of transport policy development, and develops strategies that support transport and spatial planning in addition to monitoring and compiling programmes and bids for transport capital expenditure. The Environmental Studies team which provides a range of services on behalf of the Council, including noise, vibration, air quality measurements and assessments with a focus on transport impacts. Advice is provided on Strategic Environmental Assessments, transport sustainability impacts and measures to mitigate and adapt to climate change.
- The Policy Monitoring group is responsible for monitoring the impact of transport policy in Leeds and informing new policy initiatives. It provides a full range of traffic and transportation data collection, analysis and reporting services to the Council and the other West Yorkshire District Councils and other external clients. The Group has responsibility for road casualty data processing and analysis as well as undertaking investigatory work in terms of road casualties and leading the Council's road safety audit work for new schemes.
- The Urban Traffic Management and Control (UTMC) group keeps the city moving running a busy control room by operating the city's traffic signals and developing the traffic control system, with responsibility for a wide range of traffic and transport issues, from strategic network design through to day-to-day support services including planned and unplanned disruptions to the network.
- Transport Development Services includes the Highways Development Control and the Influencing Travel Behaviour (ITB) Teams. Highways Development Control are responsible for responding in terms of the highway implications of new development proposals including planning applications. The ITB team delivers road safety and sustainable travel education, training and publicity campaigns using road casualty and collision data to target vulnerable road users and supports travel planning in schools and in businesses.
- Engineering Projects is responsible for the design and delivery of major and minor highway schemes, transportation projects and major council sponsored prestige projects. On-going schemes include the Cycle Superhighway scheme in partnership with Metro and the Leeds (River Aire) Flood Alleviation Scheme in partnership with the Environment Agency.

City Development Highways and Transportation

- Design and delivery of major and minor highway schemes, transportation projects and major council sponsored prestige projects, including the development of proposals for the New Generation Transport (Trolleybus) scheme in partnership with Metro.
- Bridge assessment and strengthening, together with the management of the authority's structures in accordance with national programmes and standards.
- Provision of a geotechnical and site surveying consultancy service including topographical and soil surveys.
- Undertaking all the statutory responsibilities of the Council as the city's as the Lead Local Flood Authority, full riparian responsibilities for Leeds City Council properties, management of watercourses and fountains and undertaking responsibilities in connection with the Flood & Water Management Act..

Budget highlights 2014/15:

- A number of large capital schemes are now progressing. The budget provides for additional staffing resources to support these schemes. Schemes include New Generation Transport where funding has been secured to prepare the project to Works Order and Public Enquiry Stage, Flood Alleviation, Inner Ring Road structures and various developer funded schemes.
- Additional Government grant of £0.705m for highway maintenance included in the 2014/15 capital programme provision for maintenance.
- UTMC move completed. Transfer to new technology has saved £250k p.a.
- New West Yorkshire wide UTMC maintenance contract is saving Leeds £80k p.a.

City Development Libraries, Arts and Heritage

Main responsibilities:

The Libraries, Arts and Heritage Service aims to support the corporate and departmental objectives by –

- Taking a key role in regeneration and inclusion
 - make Leeds a great place to live and visit by encouraging active participation for all in the cultural and creative life of the city
 - help people explore and communicate their history, sense of place, their roots and their sense of community
- Taking a key role in Lifelong Learning
 - support citizenship, equality and democracy
- Promote lifelong learning to encourage individuality, expression self development, achievement and to foster new creative talent
- Pursuing Excellence
 - ensure the customer is at the heart of everything we do
- Rigorously managing priorities, processes and performance (including training, improving communication, ICT and marketing) to exceed expectation.

Budget highlights 2014/15:

- The 2014/15 budget provides funding for an ambitious cultural and events programme leading up to the Tour de France Grand Depart including the Sky Ride and for preparatory work for hosting British Art Show 8 and the Rugby Union World Cup in 2015.
- In a joint initiative with Wakefield Metropolitan Borough Council, the budget makes provision for a £100k contribution to the Yorkshire Sculpture Triangle which sees the four major venues in the county (Yorkshire Sculpture Park, Henry Moore Institute, Leeds Art Gallery and the Hepworth Wakefield) working together to showcase the best in sculpture to local, national and international audiences.

City Development Sport and Active Lifestyles

Main responsibilities:

The Sport and Active Lifestyles service supports Council objectives by:

- Providing a variety of recreation opportunities for all people to enjoy and benefit from.
- Encouraging health through involvement in physical activity.
- Providing opportunities for self development and learning through sporting activity.
- Taking the strategic lead in the development of recreational and sporting opportunities in Leeds.
- Developing the Council's facilities including development of leisure centres.
- Delivering targeted programmes to ensure all residents are encouraged to be involved in recreation activities.
- Setting clear priorities, supporting the development of staff and managing performance effectively.
- Taking a strategic approach towards the future development of the service which meets the changing needs of the city and ensures the sustainability of the service.

Budget highlights 2014/15:

- Ongoing funding of approximately £500k from Public Health and Sport England for the Leeds Let's Get Active Scheme which launched in 2013. The scheme will continue to provide a number of hours of free access to sport facilities across the city to qualifying residents.
- The budget provides £100k for the establishment of an annual Olympic Legacy Fund which will help to deliver a programme of activities with the objective of increasing participation.
- The 2014/15 budget provides for the full year impact of the new Holt Park PFI leisure centre which opened in October 2013.
- Provision has also been made for a £100k increase in the unitary charge for the New Leaf Leisure Centres (Armley and Morley).

City Development

Summary of budget by service (£000)

| Budget Manager | Service | Total 2013/14 | Managed by the Service | | | Managed Outside the Service | Total 2014/15 |
|---|--|------------------|------------------------|----------|--------|-----------------------------------|------------------|
| | | | Spending | Income | Net | | |
| Chief Planning Officer | Planning And Sustainable Development | 5,187 | 9,439 | (5,506) | 3,932 | 258 | 4,191 |
| Chief Officer Economic Development | Economic Development | 2,574 | 6,163 | (4,695) | 1,468 | 332 | 1,800 |
| Chief Asset Management & Regeneration Officer | Asset Management | 7,627 | 10,989 | (7,761) | 3,228 | 1,022 | 4,251 |
| Chief Officer Employment and Skills | Employment and Skills | 3,255 | 6,070 | (3,181) | 2,889 | (83) | 2,806 |
| Chief Officer - Highways | Highways And Transportation | 51,534 | 55,556 | (34,905) | 20,651 | 28,931 | 49,582 |
| Chief Officer for Culture and Sport | Libraries, Arts And Heritage | 27,216 | 27,454 | (7,866) | 19,588 | 4,507 | 24,095 |
| Chief Officer for Culture and Sport | Sport And Active Recreation | 17,273 | 25,826 | (19,060) | 6,766 | 16,253 | 23,019 |
| Chief Officer Resources and Strategy | Resources and Strategy | (12,357) | 1,964 | (104) | 1,860 | (1,783) | 76 |
| Chief Asset Management & Regeneration Officer | Regeneration Programmes | 183 | 0 | 0 | 0 | 182 | 182 |
| Net Cost of Service | | 102,491 | 143,461 | (83,078) | 60,383 | 49,620 | 110,003 |
| | Transfers to and from earmarked reserves | (805) | 0 | 0 | 0 | (2,231) | (2,231) |
| Net Revenue Charge | | 101,686 | 143,461 | (83,078) | 60,383 | 47,389 | 107,772 |

City Development

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|---|-------------------|-------------------|
| Employees | | |
| Direct Pay Costs | 47,711 | 48,876 |
| Agency And Temporary Staff | 104 | 88 |
| National Insurance Contributions | 3,563 | 3,486 |
| Superannuation Costs | 6,360 | 6,608 |
| Other Pension Costs | 2,364 | 2,205 |
| Other Employee Related Costs | 177 | 143 |
| Training And Development | 278 | 249 |
| | 60,557 | 61,655 |
| Premises | | |
| Buildings Maintenance | 1,201 | 966 |
| Grounds Maintenance | 2,411 | 127 |
| Building Security | 377 | 306 |
| Cleaning And Workplace Refuse | 1,246 | 600 |
| Gas | 1,243 | 1,186 |
| Electricity | 6,872 | 6,795 |
| Other Utilities | 600 | 532 |
| Rents | 4,703 | 3,965 |
| NNDR | 3,386 | 3,459 |
| Highways Maintenance | 7,813 | 7,279 |
| Accommodation Charges | 34 | 11 |
| Premises Related Insurance | 533 | 274 |
| | 30,420 | 25,500 |
| Supplies & Services | | |
| Materials and Equipment | 8,208 | 8,493 |
| Stationery and Postage | 397 | 212 |
| Advertising | 271 | 216 |
| IT and telecommunications | 1,581 | 1,445 |
| Insurance | 2,281 | 2,195 |
| Professional Services and Subscriptions | 2,599 | 3,227 |
| Grants and Contributions | 4,971 | 4,493 |
| Catering Service | 10 | 10 |
| Recycling and Reuse | 0 | 10 |
| Waste Disposal and Landfill Tax | 77 | 76 |
| Allowances | 43 | 39 |
| Consultancy Services | 133 | 256 |
| External Audit Fees | 6 | 6 |
| Security Services | 392 | 377 |
| Other Hired and Contracted Services | 17,056 | 19,602 |
| Licences | 144 | 126 |
| Publication and Promotion | 299 | 345 |
| PFI Unitary Charges | 3,597 | 6,090 |
| Miscellaneous | 130 | 113 |
| | 42,195 | 47,330 |
| Transport | | |
| Vehicles And Plant Related Expenditure | 3,760 | 2,971 |
| Travel Allowances | 519 | 461 |
| Fuel | 409 | 437 |
| Private Hire | 2 | 1 |
| Transport Related Insurance | 51 | 70 |
| | 4,741 | 3,941 |

City Development

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|--|-------------------|-------------------|
| Internal Charges | | |
| Managed Recharges Frm Other Directorates | 6,720 | 6,239 |
| | 6,720 | 6,239 |
| Agency Payments | | |
| Services provided by Voluntary Sector | 1 | 1 |
| Contributions to Partnerships | 150 | 150 |
| | 151 | 151 |
| Appropriations | | |
| Transfers to/from Earmarked Reserves | (37) | (1,354) |
| | (37) | (1,354) |
| Managed Expenditure | 144,746 | 143,461 |
| Internal Income | | |
| Income from other Directorates | (19,145) | (17,477) |
| Recharge Income from Capital | (8,464) | (9,016) |
| Charges to / from HRA | (562) | (653) |
| Redistribution of grants income | 0 | (998) |
| | (28,171) | (28,145) |
| Income - Grants | | |
| Government Grants | (12,966) | (12,549) |
| DCLG Grants | (2,328) | (4,543) |
| Other Grants | (152) | 0 |
| | (15,446) | (17,092) |
| Income - Sales | | |
| Sale of Goods and Services | (4,461) | (4,701) |
| | (4,461) | (4,701) |
| Income - Charges | | |
| Fees and charges | (21,658) | (21,499) |
| Contributions | (821) | (932) |
| Other income | (4,342) | (3,738) |
| Rents | (6,398) | (6,972) |
| Income Received From ALMOs/BITMO | (1,467) | 0 |
| | (34,687) | (33,141) |
| Managed Income | (82,765) | (83,078) |
| Net Managed Budget | 61,981 | 60,383 |
| Accounting Adjustments | | |
| IAS 19 Pensions Costs | 815 | 2,231 |
| Vehicles And Plant (Internal Leasing) | (705) | 0 |
| Vehicle leasing recharges | 705 | 0 |
| Transfers to/from Statutory Reserves | (805) | (2,231) |
| Capital Charges | 37,638 | 48,226 |
| | 37,648 | 48,226 |
| Central Recharges | | |
| Central Recharges Expenditure | 15,251 | 0 |
| Central Recharges Income | (12,357) | 0 |
| Corporate & Democratic Core Income | (837) | (837) |
| | 2,057 | (837) |

City Development

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|--------------------------------|-------------------|-------------------|
| Other Internal Adjustments | | |
| Internal Reallocations Charges | 18,620 | 3,170 |
| Internal Reallocations Income | (18,620) | (3,170) |
| | 0 | 0 |
| Managed Outside the Service | 39,705 | 47,389 |
| Net Cost of Service | 101,686 | 107,772 |

City Development

Budget Manager : Chief Planning Officer

| Planning And Sustainable Development | | | |
|--|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Employees | | | |
| Direct Pay Costs | | 5,821 | 6,331 |
| Agency And Temporary Staff | | 45 | 20 |
| National Insurance Contributions | | 499 | 493 |
| Superannuation Costs | | 859 | 930 |
| Other Pension Costs | | 274 | 199 |
| Other Employee Related Costs | | 9 | 3 |
| Training And Development | | 20 | 10 |
| | | 7,526 | 7,986 |
| Premises | | | |
| Buildings Maintenance | | 70 | 70 |
| Rents | | 20 | 0 |
| | | 90 | 70 |
| Supplies & Services | | | |
| Materials and Equipment | | 123 | 115 |
| Stationery and Postage | | 15 | 12 |
| Advertising | | 79 | 52 |
| IT and telecommunications | | 148 | 126 |
| Insurance | | 62 | 4 |
| Professional Services and Subscriptions | | 33 | 24 |
| Grants and Contributions | | 65 | 71 |
| Allowances | | 3 | 2 |
| Consultancy Services | | 0 | 25 |
| Other Hired and Contracted Services | | 210 | 208 |
| Licences | | 0 | 0 |
| Miscellaneous | | 1 | 1 |
| | | 740 | 642 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 19 | 25 |
| Travel Allowances | | 154 | 124 |
| | | 173 | 149 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 861 | 592 |
| | | 861 | 592 |
| Managed Expenditure | | 9,390 | 9,439 |
| Internal Income | | | |
| Income from other Directorates | | (976) | (690) |
| | | (976) | (690) |
| Income - Grants | | | |
| DCLG Grants | | 0 | (107) |
| | | 0 | (107) |
| Income - Sales | | | |
| Sale of Goods and Services | | (106) | (157) |
| | | (106) | (157) |
| Income - Charges | | | |
| Fees and charges | | (3,928) | (4,322) |
| Other income | | (648) | (230) |
| | | (4,576) | (4,552) |

City Development

Budget Manager : Chief Planning Officer

| Planning And Sustainable Development | | | |
|--------------------------------------|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Managed Income | | (5,657) | (5,506) |
| Net Managed Budget | | 3,732 | 3,932 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 147 | 421 |
| Capital Charges | | 4 | 0 |
| | | 150 | 421 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 420 | 0 |
| | | 420 | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 884 | 118 |
| Internal Reallocations Income | | 0 | (281) |
| | | 884 | (162) |
| Managed Outside the Service | | 1,455 | 258 |
| Net Cost of Service | | 5,187 | 4,191 |

City Development

Budget Manager : Chief Officer Economic Development

| Economic Development | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 2,215 | 2,158 |
| Agency And Temporary Staff | | 8 | 10 |
| National Insurance Contributions | | 187 | 160 |
| Superannuation Costs | | 320 | 303 |
| Other Pension Costs | | 43 | 66 |
| Other Employee Related Costs | | 1 | 3 |
| Training And Development | | 5 | 5 |
| | | 2,779 | 2,704 |
| Premises | | | |
| Buildings Maintenance | | 308 | 206 |
| Building Security | | 47 | 52 |
| Cleaning And Workplace Refuse | | 355 | 358 |
| Electricity | | 96 | 117 |
| Other Utilities | | 45 | 46 |
| NDR | | 203 | 212 |
| Premises Related Insurance | | 16 | 12 |
| | | 1,070 | 1,003 |
| Supplies & Services | | | |
| Materials and Equipment | | 20 | 21 |
| Stationery and Postage | | 3 | 1 |
| Advertising | | 10 | 0 |
| IT and telecommunications | | 11 | 4 |
| Insurance | | 84 | 76 |
| Professional Services and Subscriptions | | 103 | 78 |
| Grants and Contributions | | 1,586 | 1,223 |
| Allowances | | 1 | 1 |
| Consultancy Services | | 76 | 32 |
| Security Services | | 98 | 76 |
| Other Hired and Contracted Services | | 373 | 501 |
| Publication and Promotion | | 184 | 190 |
| Miscellaneous | | 122 | 108 |
| | | 2,670 | 2,311 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 2 | 2 |
| Travel Allowances | | 15 | 15 |
| | | 16 | 17 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 158 | 128 |
| | | 158 | 128 |
| Appropriations | | | |
| Transfers to/from Earmarked Reserves | | (37) | 0 |
| | | (37) | 0 |
| Managed Expenditure | | 6,657 | 6,163 |
| Internal Income | | | |
| Income from other Directorates | | (12) | (126) |
| | | (12) | (126) |
| Income - Grants | | | |
| Government Grants | | (555) | (95) |

City Development

Budget Manager : Chief Officer Economic Development

| Economic Development | | | |
|--------------------------------|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Income - Grants | | (555) | (95) |
| Income - Charges | | | |
| Fees and charges | | (2,037) | (1,981) |
| Other income | | (325) | (392) |
| Rents | | (2,096) | (2,101) |
| | | (4,457) | (4,475) |
| Managed Income | | (5,024) | (4,695) |
| Net Managed Budget | | 1,633 | 1,468 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 114 | 136 |
| Capital Charges | | 295 | 295 |
| | | 409 | 431 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 69 | 0 |
| | | 69 | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 1,022 | 664 |
| Internal Reallocations Income | | (559) | (764) |
| | | 463 | (100) |
| Managed Outside the Service | | 942 | 332 |
| Net Cost of Service | | 2,574 | 1,800 |

City Development

Budget Manager : Chief Asset Management & Regeneration Officer

| Asset Management | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 2,800 | 2,883 |
| National Insurance Contributions | | 238 | 236 |
| Superannuation Costs | | 419 | 420 |
| Other Pension Costs | | 230 | 204 |
| Other Employee Related Costs | | 9 | 2 |
| Training And Development | | 23 | 11 |
| | | 3,719 | 3,755 |
| Premises | | | |
| Buildings Maintenance | | 112 | 75 |
| Grounds Maintenance | | 5 | 5 |
| Building Security | | 30 | 30 |
| Cleaning And Workplace Refuse | | 75 | 31 |
| Gas | | 9 | 9 |
| Electricity | | 47 | 45 |
| Other Utilities | | 63 | 28 |
| Rents | | 4,424 | 3,939 |
| NNDR | | 125 | 131 |
| Accommodation Charges | | 0 | 0 |
| Premises Related Insurance | | 126 | 49 |
| | | 5,017 | 4,343 |
| Supplies & Services | | | |
| Materials and Equipment | | 22 | 10 |
| Stationery and Postage | | 4 | 3 |
| Advertising | | 29 | 18 |
| IT and telecommunications | | 25 | 32 |
| Insurance | | 33 | 112 |
| Professional Services and Subscriptions | | 11 | 9 |
| Grants and Contributions | | 117 | 117 |
| Allowances | | 1 | 1 |
| Consultancy Services | | 44 | 67 |
| Security Services | | 5 | 5 |
| Other Hired and Contracted Services | | 226 | 294 |
| Publication and Promotion | | 13 | 11 |
| | | 531 | 679 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 5 | 7 |
| Travel Allowances | | 55 | 39 |
| Fuel | | 1 | 0 |
| | | 61 | 46 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 2,286 | 2,225 |
| | | 2,286 | 2,225 |
| Appropriations | | | |
| Transfers to/from Earmarked Reserves | | 0 | (58) |
| | | 0 | (58) |
| Managed Expenditure | | 11,614 | 10,989 |
| Internal Income | | | |
| Income from other Directorates | | (787) | (214) |

City Development

Budget Manager : Chief Asset Management & Regeneration Officer

| Asset Management | £000 | Budget 2013/14 | Budget 2014/15 |
|---------------------------------------|------|-------------------|-------------------|
| Internal Income | | | |
| Recharge Income from Capital | | (382) | (326) |
| Charges to / from HRA | | (562) | (653) |
| | | (1,731) | (1,193) |
| Income - Grants | | | |
| Government Grants | | 65 | 0 |
| DCLG Grants | | (7) | 0 |
| | | 58 | 0 |
| Income - Sales | | | |
| Sale of Goods and Services | | (518) | (499) |
| | | (518) | (499) |
| Income - Charges | | | |
| Fees and charges | | (481) | (483) |
| Contributions | | (73) | (93) |
| Other income | | (1,333) | (933) |
| Rents | | (4,033) | (4,559) |
| | | (5,921) | (6,069) |
| Managed Income | | (8,112) | (7,761) |
| Net Managed Budget | | 3,502 | 3,228 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 39 | 75 |
| Vehicles And Plant (Internal Leasing) | | (2) | 0 |
| Vehicle leasing recharges | | 2 | 0 |
| Capital Charges | | 1,214 | 1,205 |
| | | 1,253 | 1,281 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 292 | 0 |
| | | 292 | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 2,580 | (117) |
| Internal Reallocations Income | | 0 | (142) |
| | | 2,580 | (258) |
| Managed Outside the Service | | 4,125 | 1,022 |
| Net Cost of Service | | 7,627 | 4,251 |

City Development

Budget Manager : Chief Officer Employment and Skills

| Employment and Skills | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 2,169 | 2,346 |
| Agency And Temporary Staff | | 0 | 39 |
| National Insurance Contributions | | 171 | 188 |
| Superannuation Costs | | 279 | 311 |
| Other Pension Costs | | 382 | 325 |
| Other Employee Related Costs | | 2 | 10 |
| Training And Development | | 0 | 0 |
| | | 3,002 | 3,218 |
| Premises | | | |
| Building Security | | 7 | 0 |
| Cleaning And Workplace Refuse | | 9 | 4 |
| Gas | | 6 | 2 |
| Electricity | | 9 | 2 |
| Other Utilities | | 9 | 1 |
| Rents | | 36 | 0 |
| NNDR | | 30 | 12 |
| Accommodation Charges | | 21 | 0 |
| Premises Related Insurance | | 2 | 0 |
| | | 127 | 21 |
| Supplies & Services | | | |
| Materials and Equipment | | 23 | 2 |
| Stationery and Postage | | 20 | 4 |
| Advertising | | 1 | 0 |
| IT and telecommunications | | 32 | 10 |
| Insurance | | 1 | 2 |
| Professional Services and Subscriptions | | 2,167 | 2,441 |
| Grants and Contributions | | 196 | 207 |
| Other Hired and Contracted Services | | 402 | 130 |
| Licences | | 0 | 0 |
| Publication and Promotion | | 1 | 0 |
| | | 2,843 | 2,796 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 5 | 0 |
| Travel Allowances | | 28 | 25 |
| Transport Related Insurance | | 0 | 0 |
| | | 34 | 25 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 169 | 56 |
| | | 169 | 56 |
| Appropriations | | | |
| Transfers to/from Earmarked Reserves | | 0 | (46) |
| | | 0 | (46) |
| Managed Expenditure | | 6,175 | 6,070 |
| Internal Income | | | |
| Income from other Directorates | | (371) | 0 |
| Redistribution of grants income | | 0 | (320) |
| | | (371) | (320) |
| Income - Grants | | | |

City Development

Budget Manager : Chief Officer Employment and Skills

| Employment and Skills | £000 | Budget 2013/14 | Budget 2014/15 |
|--------------------------------|------|-------------------|-------------------|
| Income - Grants | | | |
| Government Grants | | (2,556) | (2,693) |
| Other Grants | | (152) | 0 |
| | | (2,708) | (2,693) |
| Income - Charges | | | |
| Fees and charges | | (106) | (91) |
| Contributions | | (3) | 0 |
| Other income | | (2) | (11) |
| Rents | | (65) | (65) |
| | | (177) | (168) |
| Managed Income | | (3,255) | (3,181) |
| Net Managed Budget | | 2,920 | 2,889 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | (245) | (118) |
| Capital Charges | | 27 | 26 |
| | | (218) | (92) |
| Central Recharges | | | |
| Central Recharges Expenditure | | 106 | 0 |
| | | 106 | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 447 | 50 |
| Internal Reallocations Income | | 0 | (41) |
| | | 447 | 9 |
| Managed Outside the Service | | 335 | (83) |
| Net Cost of Service | | 3,255 | 2,806 |

City Development

Budget Manager : Chief Officer - Highways

| Highways And Transportation | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 11,808 | 11,808 |
| Agency And Temporary Staff | | 20 | 0 |
| National Insurance Contributions | | 887 | 913 |
| Superannuation Costs | | 1,672 | 1,710 |
| Other Pension Costs | | 338 | 327 |
| Other Employee Related Costs | | 73 | 73 |
| Training And Development | | 71 | 63 |
| | | 14,869 | 14,895 |
| Premises | | | |
| Buildings Maintenance | | 700 | 605 |
| Grounds Maintenance | | 2,362 | 78 |
| Building Security | | 42 | 73 |
| Cleaning And Workplace Refuse | | 39 | 7 |
| Gas | | 9 | 14 |
| Electricity | | 5,553 | 5,360 |
| Other Utilities | | 29 | 35 |
| Rents | | 0 | 0 |
| NNDR | | 90 | 91 |
| Highways Maintenance | | 7,813 | 7,279 |
| Premises Related Insurance | | 2 | 1 |
| | | 16,640 | 13,544 |
| Supplies & Services | | | |
| Materials and Equipment | | 5,072 | 5,170 |
| Stationery and Postage | | 18 | 7 |
| Advertising | | 78 | 70 |
| IT and telecommunications | | 293 | 322 |
| Insurance | | 1,941 | 1,873 |
| Professional Services and Subscriptions | | 113 | 444 |
| Recycling and Reuse | | 0 | 10 |
| Waste Disposal and Landfill Tax | | 77 | 76 |
| Allowances | | 3 | 3 |
| Consultancy Services | | 11 | 113 |
| Other Hired and Contracted Services | | 13,014 | 13,546 |
| Licences | | 4 | 6 |
| Publication and Promotion | | 11 | 20 |
| Miscellaneous | | 3 | 0 |
| | | 20,637 | 21,658 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 3,466 | 2,738 |
| Travel Allowances | | 167 | 165 |
| Fuel | | 345 | 375 |
| Transport Related Insurance | | 37 | 58 |
| | | 4,015 | 3,336 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 2,212 | 2,124 |
| | | 2,212 | 2,124 |
| Managed Expenditure | | 58,373 | 55,556 |
| Internal Income | | | |

City Development

Budget Manager : Chief Officer - Highways

| Highways And Transportation | £000 | Budget 2013/14 | Budget 2014/15 |
|---------------------------------------|------|-------------------|-------------------|
| Internal Income | | | |
| Income from other Directorates | | (14,903) | (14,659) |
| Recharge Income from Capital | | (7,282) | (7,940) |
| | | (22,185) | (22,599) |
| Income - Grants | | | |
| Government Grants | | (7,958) | (7,800) |
| | | (7,958) | (7,800) |
| Income - Sales | | | |
| Sale of Goods and Services | | (2,139) | (2,381) |
| | | (2,139) | (2,381) |
| Income - Charges | | | |
| Fees and charges | | (1,421) | (1,117) |
| Contributions | | (594) | (458) |
| Other income | | (687) | (550) |
| Income Received From ALMOs/BITMO | | (1,467) | 0 |
| | | (4,169) | (2,125) |
| Managed Income | | (36,451) | (34,905) |
| Net Managed Budget | | 21,922 | 20,651 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 481 | 813 |
| Vehicles And Plant (Internal Leasing) | | (640) | 0 |
| Vehicle leasing recharges | | 640 | 0 |
| Capital Charges | | 25,637 | 27,988 |
| | | 26,118 | 28,801 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 635 | 0 |
| | | 635 | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 6,821 | 862 |
| Internal Reallocations Income | | (3,962) | (732) |
| | | 2,859 | 130 |
| Managed Outside the Service | | 29,612 | 28,931 |
| Net Cost of Service | | 51,534 | 49,582 |

City Development

Budget Manager : Chief Officer for Culture and Sport

| Libraries, Arts And Heritage | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 11,972 | 11,447 |
| Agency And Temporary Staff | | 14 | 2 |
| National Insurance Contributions | | 749 | 745 |
| Superannuation Costs | | 1,573 | 1,705 |
| Other Pension Costs | | 224 | 243 |
| Other Employee Related Costs | | 34 | 17 |
| Training And Development | | 39 | 39 |
| | | 14,605 | 14,198 |
| Premises | | | |
| Buildings Maintenance | | 10 | 10 |
| Grounds Maintenance | | 11 | 11 |
| Building Security | | 220 | 124 |
| Cleaning And Workplace Refuse | | 634 | 88 |
| Gas | | 399 | 310 |
| Electricity | | 455 | 541 |
| Other Utilities | | 128 | 134 |
| Rents | | 215 | 17 |
| NNDR | | 1,209 | 1,141 |
| Accommodation Charges | | 10 | 8 |
| Premises Related Insurance | | 260 | 171 |
| | | 3,550 | 2,556 |
| Supplies & Services | | | |
| Materials and Equipment | | 2,072 | 2,106 |
| Stationery and Postage | | 85 | 110 |
| Advertising | | 21 | 21 |
| IT and telecommunications | | 642 | 609 |
| Insurance | | 83 | 67 |
| Professional Services and Subscriptions | | 185 | 206 |
| Grants and Contributions | | 2,818 | 2,816 |
| Catering Service | | 10 | 10 |
| Allowances | | 24 | 20 |
| Consultancy Services | | 19 | 19 |
| External Audit Fees | | 1 | 2 |
| Security Services | | 248 | 262 |
| Other Hired and Contracted Services | | 2,406 | 4,633 |
| Licences | | 30 | 27 |
| Publication and Promotion | | 85 | 88 |
| Miscellaneous | | 1 | 1 |
| | | 8,730 | 10,998 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 250 | 183 |
| Travel Allowances | | 58 | 54 |
| Fuel | | 59 | 58 |
| Private Hire | | 0 | 0 |
| Transport Related Insurance | | 9 | 5 |
| | | 375 | 300 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 473 | 502 |
| | | 473 | 502 |

City Development

Budget Manager : Chief Officer for Culture and Sport

| Libraries, Arts And Heritage | £000 | Budget 2013/14 | Budget 2014/15 |
|---------------------------------------|------|-------------------|-------------------|
| Agency Payments | | | |
| Services provided by Voluntary Sector | | 1 | 1 |
| Contributions to Partnerships | | 150 | 150 |
| | | 151 | 151 |
| Appropriations | | | |
| Transfers to/from Earmarked Reserves | | 0 | (1,250) |
| | | 0 | (1,250) |
| Managed Expenditure | | 27,884 | 27,454 |
| Internal Income | | | |
| Income from other Directorates | | (1,001) | (972) |
| Recharge Income from Capital | | (800) | (750) |
| | | (1,801) | (1,722) |
| Income - Grants | | | |
| Government Grants | | (1,818) | (1,818) |
| | | (1,818) | (1,818) |
| Income - Sales | | | |
| Sale of Goods and Services | | (923) | (1,008) |
| | | (923) | (1,008) |
| Income - Charges | | | |
| Fees and charges | | (2,957) | (2,664) |
| Contributions | | (120) | (277) |
| Other income | | (241) | (160) |
| Rents | | (172) | (216) |
| | | (3,491) | (3,317) |
| Managed Income | | (8,033) | (7,866) |
| Net Managed Budget | | 19,852 | 19,588 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 546 | 894 |
| Vehicles And Plant (Internal Leasing) | | (63) | 0 |
| Vehicle leasing recharges | | 63 | 0 |
| Capital Charges | | 3,131 | 3,352 |
| | | 3,677 | 4,246 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 272 | 0 |
| | | 272 | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 3,439 | 343 |
| Internal Reallocations Income | | (24) | (82) |
| | | 3,416 | 261 |
| Managed Outside the Service | | 7,364 | 4,507 |
| Net Cost of Service | | 27,216 | 24,095 |

City Development

Budget Manager : Chief Officer for Culture and Sport

| Sport And Active Recreation | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 10,450 | 11,499 |
| Agency And Temporary Staff | | 17 | 17 |
| National Insurance Contributions | | 748 | 656 |
| Superannuation Costs | | 1,093 | 1,056 |
| Other Employee Related Costs | | 28 | 24 |
| Training And Development | | 79 | 79 |
| | | 12,416 | 13,331 |
| Premises | | | |
| Buildings Maintenance | | 2 | 2 |
| Grounds Maintenance | | 35 | 33 |
| Building Security | | 31 | 27 |
| Cleaning And Workplace Refuse | | 134 | 112 |
| Gas | | 821 | 851 |
| Electricity | | 712 | 730 |
| Other Utilities | | 326 | 288 |
| Rents | | 8 | 8 |
| NNDR | | 1,728 | 1,872 |
| Accommodation Charges | | 3 | 3 |
| Premises Related Insurance | | 128 | 40 |
| | | 3,926 | 3,964 |
| Supplies & Services | | | |
| Materials and Equipment | | 857 | 1,042 |
| Stationery and Postage | | 46 | 45 |
| Advertising | | 53 | 54 |
| IT and telecommunications | | 166 | 146 |
| Insurance | | 73 | 60 |
| Professional Services and Subscriptions | | (21) | 18 |
| Grants and Contributions | | 190 | 60 |
| Catering Service | | 0 | 0 |
| Waste Disposal and Landfill Tax | | 0 | 0 |
| Allowances | | 6 | 7 |
| Consultancy Services | | (16) | 0 |
| External Audit Fees | | 5 | 4 |
| Security Services | | 42 | 34 |
| Other Hired and Contracted Services | | 357 | 236 |
| Licences | | 110 | 92 |
| Publication and Promotion | | 5 | 37 |
| PFI Unitary Charges | | 3,597 | 6,090 |
| Miscellaneous | | 2 | 3 |
| | | 5,472 | 7,927 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 13 | 16 |
| Travel Allowances | | 36 | 35 |
| Fuel | | 5 | 4 |
| Private Hire | | 2 | 1 |
| Transport Related Insurance | | 5 | 4 |
| | | 60 | 59 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 484 | 546 |

City Development

Budget Manager : Chief Officer for Culture and Sport

| Sport And Active Recreation | £000 | Budget 2013/14 | Budget 2014/15 |
|---------------------------------|------|-------------------|-------------------|
| Internal Charges | | 484 | 546 |
| Managed Expenditure | | 22,358 | 25,826 |
| Internal Income | | | |
| Income from other Directorates | | (1,023) | (718) |
| Redistribution of grants income | | 0 | (678) |
| | | (1,023) | (1,396) |
| Income - Grants | | | |
| Government Grants | | (145) | (142) |
| DCLG Grants | | (2,321) | (4,435) |
| | | (2,466) | (4,578) |
| Income - Sales | | | |
| Sale of Goods and Services | | (775) | (655) |
| | | (775) | (655) |
| Income - Charges | | | |
| Fees and charges | | (10,725) | (10,837) |
| Contributions | | (31) | (103) |
| Other income | | (1,105) | (1,461) |
| Rents | | (31) | (31) |
| | | (11,892) | (12,432) |
| Managed Income | | (16,156) | (19,060) |
| Net Managed Budget | | 6,202 | 6,766 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 535 | 734 |
| Capital Charges | | 7,274 | 15,330 |
| | | 7,809 | 16,064 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 17 | 0 |
| | | 17 | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 3,245 | 231 |
| Internal Reallocations Income | | 0 | (42) |
| | | 3,245 | 189 |
| Managed Outside the Service | | 11,071 | 16,253 |
| Net Cost of Service | | 17,273 | 23,019 |

City Development

Budget Manager : Chief Officer Resources and Strategy

| Resources and Strategy | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 476 | 404 |
| National Insurance Contributions | | 83 | 96 |
| Superannuation Costs | | 146 | 174 |
| Other Pension Costs | | 873 | 841 |
| Other Employee Related Costs | | 21 | 12 |
| Training And Development | | 42 | 42 |
| | | 1,642 | 1,568 |
| Premises | | | |
| Cleaning And Workplace Refuse | | 0 | 0 |
| Premises Related Insurance | | 0 | 0 |
| | | 0 | 0 |
| Supplies & Services | | | |
| Materials and Equipment | | 20 | 28 |
| Stationery and Postage | | 204 | 29 |
| IT and telecommunications | | 263 | 195 |
| Insurance | | 4 | 1 |
| Professional Services and Subscriptions | | 7 | 7 |
| Allowances | | 5 | 5 |
| Other Hired and Contracted Services | | 68 | 54 |
| Publication and Promotion | | 0 | 0 |
| | | 572 | 320 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 1 | 0 |
| Travel Allowances | | 6 | 5 |
| Transport Related Insurance | | 0 | 4 |
| | | 7 | 9 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 75 | 66 |
| | | 75 | 66 |
| Managed Expenditure | | 2,296 | 1,964 |
| Internal Income | | | |
| Income from other Directorates | | (73) | (100) |
| | | (73) | (100) |
| Income - Charges | | | |
| Fees and charges | | (3) | (3) |
| Contributions | | 0 | 0 |
| Other income | | (1) | (1) |
| | | (4) | (4) |
| Managed Income | | (77) | (104) |
| Net Managed Budget | | 2,218 | 1,860 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | (802) | (725) |
| Capital Charges | | 57 | 30 |
| | | (745) | (695) |

City Development

Budget Manager : Chief Officer Resources and Strategy

| Resources and Strategy | | | |
|------------------------------------|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 13,440 | 0 |
| Central Recharges Income | | (12,357) | 0 |
| Corporate & Democratic Core Income | | (837) | (837) |
| | | 245 | (837) |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 0 | 837 |
| Internal Reallocations Income | | (14,076) | (1,088) |
| | | (14,076) | (251) |
| Managed Outside the Service | | (14,576) | (1,783) |
| Net Cost of Service | | (12,357) | 76 |

LEEDS CITY COUNCIL 2014/15 BUDGET REPORT

Directorate: Environment and Housing

1. Introduction

1.1. This report has been produced in order to inform members of the main variations and factors influencing the directorate's budget for the 2014/15 financial year.

2. Service Context

2.1. The Directorate manages a diverse set of functions which, nevertheless, combine to form some of the key foundations of strong communities. Clean streets, well maintained green spaces which people can use, sound housing which meets people's needs and safe neighbourhoods, these are all marks of desirable places to live. At a time of significantly diminishing resources, priority has been given to ensure that these bedrock services are maintained.

2.2. The Directorate, beyond its universal duties, also serves some of the most vulnerable in the city. As well as providing advice to the many thousands in housing need, the Directorate supports many others to sustain their tenancies. The Directorate intervenes in the private sector to tackle some of the worst housing conditions in the city. Through close working with the police and health service, services are commissioned to help people leave a life of drug dependency.

2.3. There is as also a longer term agenda. Work to improve and add to the city's housing stock has importance for many years to come as do the environmental choices that we make today.

2.4. Based on the above, the Directorate has a number of key priorities which the budget is designed to support. They are as follows:

- preventing homelessness;
- improving the quality of private sector housing;
- reducing crime and anti-social behaviour;
- reducing fuel poverty and providing sustainable energy;
- providing a reliable refuse and recycling service;
- minimising the amount of waste that ends up in landfill by promoting reuse and recycling;
- clean neighbourhoods reflecting local needs;
- green spaces which people can enjoy.

2.5. Given this context and against a background of significant reductions in resources, the Directorate's budget submission for 2014/15 will seek to protect services and initiatives which advance these priorities. The Directorate will also seek to consolidate the major efficiencies that were incorporated into the 2013/14 budget.

3. Explanation of variations between adjusted 2013/14 and 2014/15 - £1,414k (-1.9%)

3.1. The variation can be summarised as follows:

| | £000s |
|---|---------|
| Net Managed Budget 2013/14 | 75,311 |
| Adjustments | |
| • Transfers of functions | 1,629 |
| • Other adjustments | - 1,737 |
| Adjusted Net Managed Budget 2013/14 | 75,203 |
| Changes in prices | |
| • Pay | 1,084 |
| • Price | 1,973 |
| • Income | - 238 |
| | 2,819 |
| Full Year Effects | - 2 |
| Demand/Demography | - |
| Other Budget pressures | 1,568 |
| Total Budget Increases | 4,385 |
| Savings | |
| Dealing effectively with the City's waste | - 1,214 |
| Ensuring High Quality Public Services - Procurement | - 1,458 |
| Becoming an efficient and enterprising Council | |
| • Assets | - 33 |
| • Business Improvement | - 113 |
| • Support Services | - |
| Income, charging and trading | - 1,181 |
| Other efficiencies and savings proposals | - 1,800 |
| Total savings | - 5,799 |
| Net Managed Budget 2014/15 | 73,789 |

3.2. Adjustments

3.2.1. Transfers of functions

3.2.2. During 2013/14 responsibility for the management of Community Centres has transferred from the Directorate to both Children's and Citizen's and Communities Directorates (£767k). This transfer will facilitate the more effective management of community assets as well as ensuring that customer facing services are located within the same directorate.

3.2.3. The 2013/14 net managed budget reflects the transfer (£749k) of both the Drugs Commissioning function and the Supporting People commissioning staff to Public Health. The bringing together of commissioning functions will contribute towards the more effective delivery of contracts savings and efficiencies. In addition responsibility for payments to advice agencies (£1,226k) has transferred to Citizens and Communities Directorate.

3.2.4. In 2013/14 the Parks and Countryside service assumed responsibility for the management of the whole of the Grounds Maintenance function across the Authority. In accordance with this responsibility it is appropriate that Highways budget for this activity (£1,148k), which is currently in City Development, is transferred to Environment and Housing.

3.2.5 In 2013/14 half of the former Supporting people grant funded activities was transferred to Adult Social Care on the basis that they were best placed to have an overview of the whole activity as well as being best placed to deliver efficiencies. Following this arrangement it is proposed to transfer responsibility for the SIGN contract to Adult Social Care in 2014/15 (£79k).

3.2.6 Provision of £240k has transferred from Citizens and Communities to Community Safety to reflect the fact that the Out of Hours phone call service operated by Customer Services is now co-located with the CCTV team at Middleton.

3.2.7 The Business Relationship manager structure in IT is now budgeted for within the Directorate (£125k).

3.2.8 Other adjustments

3.2.9 The variation on other adjustments largely reflects the revised accounting arrangement being implemented across the Authority which will see a significant reduction in the level of internal charges undertaken between Directorates. In accordance with this requirement the budgets associated with the capital financing costs for vehicles (£2,301k) and central recharges (£633k) is now longer reflected in Directorate accounts with the corresponding internal income removed from central accounts.

3.3 Changes in prices

3.3.1 .Provision has been made for a 1% pay award in staffing budgets in 2014/15 (£533k). The submitted budget also reflects a 1% increase in superannuation rates (£190k) and a requirement to provide for superannuation contributions on overtime payments (£361k).

- 3.3.2 No provision will be made for inflation on running cost budgets other than where there are specific contractual commitments and on utilities. These include £134k for gate fees at waste disposal sites, £164k for increased utility costs and £68k for NNDR increases.
- 3.3.3 A further £8 per tonne increase in Landfill Tax will cost an additional £1,528k for the disposal of residual waste, prior to the effects of the expansion of Alternate weekly collections (AWC).
- 3.3.4 A price increase of 3% has been applied in cafés and retail sites, on chargeable bereavement services and for concession holders in parks where the contract is ready for renewal. These price increases are expected to generate an additional £238k in 2014/15.

3.4 Full Year Effects

- 3.4.1 The Quarry Hill car park is to be disposed of in 2014/15 with the resultant loss of net income from parking fees and charges (£123k). The 2013/14 budget had already assumed that the car park would no longer be available from July 2013.
- 3.4.2 In accordance with the development of Stanley Road, the waste function situated there closed in August 2013 with the subsequent saving in the running costs of the site. The additional saving of £125k is the realisation of the full year saving associated with its closure.

3.5 Other Budget pressures

- 3.5.1 Due to declining gas levels, income receivable through the generation of electricity at the closed landfill site at Gamblethorpe is forecast to decrease by £244k.
- 3.5.2 Both on street and off street car parking around Union Street will no longer be available in 2014/15 as a result of the proposed Victoria Gate development. Subsequently there will be a resultant net loss of £822k in parking fees and charges that had been receivable from this site.
- 3.5.3 In recognition of the pay pressures within the Refuse Collection service which have been reported to Executive Board in the monthly Financial Health reports in 2013/14, £579k has been included in the 2014/15 budget to address these issues. Specifically these pressures have largely arisen from a combination of the costs associated with covering staff when they are not on routes e.g. when staff are attending training, undertaking appraisals or supporting the development of new AWC routes, the requirement for additional resources when collecting at high rise flats, a recognition that sickness levels are higher than budgeted for and additional resources required to address the student exodus from areas such as Headingley at the end of the academic year.
- 3.5.4 An additional £100k has been included for the cost of repairs to refuse vehicles. A significant contributory factor to this increase is the damage incurred to the vehicle by the requirement to drive them onto unmade roads on landfill sites when disposing of waste. Whilst this has been a budget pressure for some time, it is anticipated that repair costs will reduce considerably when the energy from waste facility is operational from 2016 and refuse vehicles no longer have to go onto landfill sites.
- 3.5.5 Net additional resources (£77k) are required to fund the capital financing costs associated with the implementation of the integrated waste management system. The newly procured system will incorporate 'In-cab' technology, allowing a concurrent two-

way flow of information and better communications between the back office and the front line refuse collection operation on routes. This will not only streamline the current paper-based administrative processes for providing route information to crews, but also improve the Council's response to complaints and therefore reduce the number of complaints received. The system will also allow the recording of collection or contamination problems by the crew themselves. This will be available to Customer Services to answer queries, but will also enable better intelligence to target areas where contamination is an issue which will in turn lead to an increase in recycling rates in some areas.

3.6 Funded Service Growth

- 3.6.1 Whilst the allocation of Community Safety grant for 2014/15 will not be known until February, the 2014/15 budget assumes that a similar sum to the 2013/14 allocation to Community Safety will be receivable (£487k). This resource has been used to support anti-burglary initiatives across the city and has been a contributory factor in the continued reduction in this type of crime.
- 3.6.2 The Council has successfully bid with West Yorkshire Fire and Rescue Service for grant funding to tackle problems with irresponsible landlords in the city. The Council has been indicatively allocated £125k of Rogue Landlord grant, £75k of which will be receivable in 2014/15. The project will involve working together in a team to improve the safety and living conditions of residents who live above shops and other commercial premises within the city.

3.7 Savings

Dealing effectively with the City's Waste

- 3.7.2 It is proposed to further roll out alternate week collection of recyclables and residual waste citywide. To date in 13/14 this enhanced service has been rolled out to 166k or 48% of properties in Leeds. In 2014/15 alternate week collection will be rolled out further so that in total an estimated 80% of the city will be in receipt of the service with detailed consideration of alternative approaches for the remaining 20% of the city. As well as reducing costs of collection and disposal in 2014/15 these service developments will contribute towards an estimated 46% recycling target for the city and the longer term target of 55% for 2016.
- 3.7.3 Through the roll out of alternate week collection, further collection and disposal savings of £1,369k are anticipated in 2014/15 and this will be in addition to the £434k budgeted savings from 2013/14.
- 3.7.4 To support the roll out an additional £130k has been provided for the waste education budget and this will support additional resources required to support the continued successful expansion of alternate week collection.
- 3.7.5 Other disposal costs, outside of landfill tax and the effects of AWC previously referred to, are forecast to increase by £307k. £200k of this relates to the effects of recent procurements not achieving budgeted levels of income and most of the remainder from reductions in the volumes of recyclable waste at household waste sites.
- 3.7.6 As the PFI procurement for the waste disposal facility progresses towards completion, it is anticipated that there will be a reduction in procurement costs of £221k.

- 3.7.7 Additional staffing resources (£159k) have been provided to deliver the overall municipal waste strategy for Leeds. The existing service structure has evolved as a result of a number of changes over recent years. Additional temporary arrangements have had to be introduced to keep pace with the change agenda including the development of kerbside services, new ways of working, improvements at Household Waste Sites and the overall delivery of a complex programme of high risk activities required to support the approved waste management strategy. The inclusion of this additional resource recognises the requirement to adequately resource this priority.
- 3.7.8 Subject to the approval of the business case savings will derive from the planned closure for redevelopment of Kirkstall Road in late 2014 (£50k). A further £100k saving is targeted from the planned strategic review of Household waste sites in the City.
- 3.7.9 The expansion of the kerbside garden collection service to properties that currently don't have this service but are capable of receiving it has been delayed (£70k).

3.8 Ensuring High Quality Public Services – Procurement

- 3.8.1 The contract payment for the provision of support for homeless people living in private sector temporary accommodation has reduced significantly (£542k). This reduction reflects the success of the Directorate in finding early long term solutions for people's housing problems. This is as a result of the on-going work by Leeds Housing Options to prevent homelessness, the remodelling of the accommodation units, such as hostels, and the introduction of shorter move on targets. Joint work between providers and Leeds Housing options means that individuals are assisted to move on into more permanent housing as soon as possible.
- 3.8.2 Within Supporting People savings of £712k will be realised through a combination of commissioned services being re-negotiated, the re-tendering of contracts and working closer with Supporting People providers to create greater flexibility across the range of services.
- 3.8.3 Line by line reviews of all areas of expenditure across the Directorate will realise further savings of £204k in 2014/15.

3.9 Becoming an efficient and enterprising Council

- 3.9.1 Assets
- 3.9.2 There is commercial interest in using office space in the Mansion House at Roundhay as a base for their operations. If this proposal is taken forward it will involve a minor re-organisation of the space occupied by the existing teams and will deliver annual savings of £33k.
- 3.9.3 Business Improvement
- 3.9.4 Through an on-going review and subsequent re-design of business management processes which are largely focused upon administrative activities, intelligence and programme/project management, it is estimated that as a minimum a saving of £113k can be delivered in 2014/15.
- 3.9.5 Income, Charging & Trading
- 3.9.6 Bus lane cameras have been very successful in reducing the number of cars which

contravene restrictions ensuring that the lanes are used as they are intended at peak times by buses and cyclists. Additional income (£252k) is assumed from the extension of the bus lane enforcement camera scheme to 10 further sites in January- March 2014 and a planned further expansion again in 2014-15.

- 3.9.7 Additional income within the Parks and Countryside service is anticipated in 2014/15 (£414k). This will be realised through increased activity in bereavement services and targeting increased income opportunities within the service. Specifically this relates to sales of forestry products, income from projects and services provided by the Parks and Countryside team as well as increased income from concessions, retail and cafes.
- 3.9.8 A saving of £100k on the cost to the Council of providing 97 allotment sites across the city has been included in the budget. This reduction in the level of subsidy provided to his function will be generated through a combination of cost reductions and a phased price increase commencing in autumn 2014.
- 3.9.9 The CCTV and security related functions will seek to expand their business base by engaging with both private sector and public sector organisations. More specifically the planned capital investment in multi storey flats provides the opportunity to extend the benefits of CCTV to more tenancies across the city. In 2014/15 it is assumed that this will contribute an additional £100k in net income.
- 3.9.10 Additional on street parking income of £165k has been included in the 2014/15 budget as increased patronage witnessed in 2013/14 is anticipated to continue.
- 3.9.11 Similarly increased activity levels at Woodhouse Lane Multi Storey Parks will generate an additional £150k in parking fee income in 2014/15.

3.10 Efficiencies and Savings Proposals

- 3.10.1 Capital financing costs savings of £486k will be generated through a combination of a reduction in the financing cost of new wheeled bin replacements and a revision to the charging arrangements in relation to the cost of waste management vehicles.
- 3.10.2 Through the more informed deployment of resources, which will also coincide with a review of the duties of PCSOs, cost reductions of £200k will be realised in the Enforcement and Anti-Social behaviour teams.
- 3.10.3 Within the Parks and Countryside service staff savings will derive from a redesign of the Forestry service (£75k) and the implementation of seasonal working patterns for maintenance staff (£151k). Through working longer hours in the summer and shorter ones in the winter months, there will be a reduced requirement to employ seasonal staff during the period May to September.
- 3.10.4 The West Yorkshire Police and Crime Commissioner (PCC) has proposed a two year agreement which would see an increase in the PCC's overall contribution towards the cost of Police and Community Safety Officers (PCSOs). Currently the Council funds 30% of the cost of PCSOs and under the current proposals this will reduce to 21% with a proportionate increase in the PCC contribution. As a result the grant payment to West Yorkshire Police will reduce by £454k whilst retaining 165 PCSOs in Leeds.
- 3.10.5 It is anticipated that staff savings of £527k can be realised through the Early Leavers scheme, a review and subsequent deletion of vacant posts and a review of structures in

Environmental Policy and Car Parking services.

- 3.10.6 Further reductions will be delivered through NNDR re-valuations (£40k), reductions in skip hire within the Parks and Countryside service (£50k) and revised operational arrangements at the Roundhay visitor centre (£25k).

4. Net Revenue Charge

- 4.1 The following table provides a summary of the net revenue charge for the service which brings together the net managed budget and those budgets managed outside the service.

| | £000s |
|--------------------------------------|---------|
| Net Managed Budget | 73,791 |
| Managed Outside Service | 19,514 |
| Net Cost of Service | 93,305 |
| Transfers to/from earmarked reserves | - 3,117 |
| Net Revenue Charge | 90,188 |

5. Risk Assessment

- 5.1.1 In determining the 2014/15 budget, consideration has been given to all the risks which are managed within the directorate's overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.
- 5.1.2 The key risks in the 2014/15 budget for this directorate are as follows;
- 5.1.3 That assumptions in respect of waste volumes and the level of recycling across the city is not delivered and there is a consequential increase, over and above the budgeted assumptions, in the amount of waste that is landfilled.
- 5.1.4 Assumptions in respect of income receivable from bus lane enforcement are impacted upon by a reduction in the number of offences assumed in the budget.
- 5.1.5 That activity levels from income generating activities within Parks and Countryside are less than anticipated.
- 5.1.6 That both the number of staff leaving on ELI and the number of posts becoming vacant is less than assumed in the budget.
- 5.1.7 That levels of homelessness increase across the city with the subsequent requirement for the city council to support these individuals in temporary accommodation

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LEEDS CITY COUNCIL 2014/15 BUDGET REPORT

Directorate: Environment & Housing

Housing Revenue Account

1. Introduction

- 1.1 The purpose of this report is to inform members of the main variations and factors influencing the 2014/15 Housing Revenue Account (HRA) budget.
- 1.2 The 2014/15 budget has been prepared at outturn prices. This means that allowances for inflation have been included in the budget submission.

2. Key Issues

- 2.1 Appendix 1 sets out a summary of the HRA Original Estimate (OE) for 2013/14 and 2014/15. It should be noted that the 2013/14 OE has been restated to assimilate the ALMO/HRA budgets.

2.2 Transfer of Housing Management Function to the Council

In June 2013 the Council's Executive Board agreed to transfer the housing management function from the Arm's Length Management Organisations (ALMOs) back to the Council. This transfer took place with effect from 1st October 2013.

One of the key drivers for this transfer was to deliver financial savings that would free up resources to be re invested in front line services for tenants and further investment in the Council's housing stock.

The 2014/5 HRA budget reflects the transfer of housing management back to the Council and factors in £1.5m of savings which have been realised from senior management, support costs and the removal of costs associated with maintaining a separate company arrangement.

2.3 Rent Strategy

The Council's rent strategy, which followed the principles of the Government's rent convergence policy, was agreed by Executive Board in February 2012 as part of the HRA Business Plan. This rent strategy assumed a rent increase of 5.2% in 2014/15.

As part of the June 2013 spending review the Government announced a new rent setting formula, to be fixed for ten years, of Consumer Price Index (CPI) + 1% per year from 2015/16 (a change from RPI +0.5%). In addition, it was revealed that rent convergence would not be extended beyond 2014/15.

Based on the Council's current HRA Business Plan assumptions these changes will mean a reduction in income to the Council's HRA estimated to be @ £3.6m in 2015/16 rising to an average loss per year of £6.5m from 2016/17.

There is an opportunity to mitigate the impact of the Government's revised rent policy upon rental income streams by increasing the rent in 2014/15 to the "limit rent" which is the rent at which the Government will pay full subsidy for housing benefit. Whilst the limit rent for 2014/15 has not yet been announced a similar increase to that seen in 2013/14 would allow rents to be increased by up to 7%.

It is proposed that given the uncertainty around limit rent increases, rents are increased by 5.9% in 2014/15. This is in line with 2013/14. See 3.1 for further details.

Currently all properties are re-let at existing rent. In order to help offset the impact of the Government's revised rent policy it is the intention of the Council to re-let properties at their target rent (i.e. their rent once fully converged). Not only will this increase rental income to the HRA but it would also contribute towards addressing the issue of rent anomalies whereby different rents are charged for similar properties in the same area.

2.4 **Right to Buy (RTB)**

The 2014/15 budget assumes sales of 450 in line with projected sales for 2013/14. It should be noted however, that the Government have recently announced changes to the RTB scheme to be introduced from April 2014, which may have an impact on the number of properties sold in the future. Key changes are as follows:

- The maximum discount for houses will rise from 60% to 70%.
- The maximum discount value of £75k will be subject to increase by CPI.
- The qualifying period before able to apply under RTB is to be reduced from 5 years to 3 years

2.5 **Welfare Change**

The introduction of Universal Credit (UC) as per the Government's Welfare Change agenda has not yet been implemented in Leeds. Although the exact timescale for this is still unclear the Government have stated that this will be in place by 2017. When introduced this will have implications for the level of rental income receivable from tenants and it is therefore considered prudent to maintain the contribution to the provision for bad debts in line with the 2013/14 Estimate.

3. **Key movements 2013/14 to 2014/15 - Income**

The key movements in relation to income from the 2013/14 restated OE to the 2014/15 OE is as follows:

3.1 **Dwelling Rents**

As detailed in 2.3 there have been changes to the Government's rent policy which will result in a loss of income to the Council's HRA. In order to mitigate the loss of income and continue to deliver key housing investment priorities in line with the Business Plan it is proposed to increase rents by an average of 5.9% in 2014/15. This increase is in line with the increase applied in 2013/14.

This equates to an increase of £4.03 per week based on 52 rent weeks as shown in the table below. It should be noted however, that the impact of this on individual tenants will vary.

| | 2013/14 | 2014/15 | Increase | Increase |
|---------------------|----------------|----------------|-----------------|-----------------|
| | £ | £ | % | £ |
| Average Rent | 68.28 | 72.30 | 5.9 | 4.02 |

In addition to a 5.9% rent increase the budget for 2014/15 assumes that 450 properties will be sold under RTB (in line with 2013/14), that voids will be 1.25% (which is 0.25% less than in 2013/14) and that properties are re-let at target rents. The net impact of these assumptions is an increase in income from dwelling rents of £9,883k in 2014/15.

3.2 Other rents

Rental income from shops, miscellaneous properties and garages is budgeted to be broadly in line with 2013/14. This is as a result of renegotiated lease agreements on both shops and miscellaneous properties and increasing garage rents in line with dwelling rents.

Garage rents are currently £6.78 per week (based on 52 rent weeks). An increase of 5.9% equates to an average increase of 40p per week, making the average garage rent for 2014/15 £7.18 per week.

3.3 Service Charges

The reduction of £124k is primarily due to a reduction in income from furniture service charges due to a fall in demand for this service. This is partially offset by increasing service charges to tenants in Multi Story flats in line with dwelling rents (£21k) and increased income from Heat lease charges of £20k as a result of tenants joining the scheme during 2013/14

3.4 PFI Grant

PFI grant will be paid for both the Swarcliffe and Little London Beeston Hill & Holbeck (LLBH&H) PFI schemes. The 2014/15 budget assumes full year grant of £6,097k for Swarcliffe and £15,322k for LLBH&H.

3.5 Internal Income

The Government as part of its “Reinvigorating Right to Buy” policy prescribed the value of administrative costs which could be offset for processing applications at £1,300 per successful sale. The increase of £522k is due to the higher number of RTB sales budgeted for in 2014/15 as opposed to the number included in the 2013/14 budget.

3.6 External Income

The reduction of £85k from 2013/14 to 2014/15 is largely due to the loss of interest on surplus cash balances in ALMO bank accounts. This is offset by an increase in income receivable from telecommunications masts being placed on the roofs of multi storey flats.

Interest on HRA cash balances is still receivable and is included as part of the capital charges budget head.

4. Key movements 2013/14 to 2014/15 - Expenditure

4.1 Employees

As per 2.2 the HRA budget for 2014/15 includes ALMO staff TUPED back to the Council as a result of bringing the housing management function back in house. The budget is based on 1242.38 full time equivalent (FTE) posts - 49.4 FTEs previously charged directly to the HRA and 1192.98 FTEs previously employed by the ALMOs and has been increased in anticipation of funding a 1% award. Savings of £1m will be realised as a result of the restructure of JNC posts and a reduction in support costs within the former ABCL. This saving is reflected in the 2014/15 OE.

4.2 Repairs to dwellings

The 2014/15 budget includes £42,058k for repairs to dwellings. This is £2,003k (5%) higher than 2013/14.

The intention in 2014/15 is to deliver increased value for money in respect of this budget through the informed commissioning of more planned maintenance programmes which will mitigate the requirement to have to resource more expensive responsive repairs to properties.

4.3 Premises

This budget includes all running costs associated with the ALMO headquarters and the housing offices. It also includes expenditure on contract cleaning. The increase of £398k is primarily due to a combination of known price increases in respect of utilities and increases in contract cleaning.

4.4 Supplies & Services

The budget reflects an increase of £11,741k between 2013/14 and 2014/15. Of this £9,503k is due to the re profiled payments as a result of slippage in the LLBH&H PFI scheme as agreed by Executive Board in July 2012. Other key variations include £100k for each of the 11 existing Area Panels (£1.1m) to enable funding of projects which benefit the tenants and residents in the community they represent and £200k for a Tenant Mobility Incentive Scheme to be piloted in 2014/15 (as agreed by Executive Board in January 2014) which will promote moves that deliver sustainable lettings and maximise use of Council stock.

It is anticipated that savings of £500k will be realised due to the removal of costs associated with maintaining three company arrangement e.g. bank charges, audit fees and corporation tax.

4.5 Horticultural Maintenance

The increase of £75k is due to the requirement for additional maintenance work which will ensure that grassed areas and beds are kept free of litter during the winter months.

4.6 Environmental Services

Additional provision of £350k has been made for improving the environment and cleanliness of estates. The additional resource will be used for a combination of enhanced maintenance and landscaping of both green and play areas on estates and increases in the level of resources required to enhance cleanliness standards on estates in respect of litter removal, bin emptying programmes and fly tipping removal. The budget for pest control has now been realigned and is included within this budget head.

4.7 Community Safety

Additional resources (£350k) have been provided to reflect more accurately the costs of the Noise Nuisance service and Anti-Social Behaviour teams to the HRA. Provision has also been made for the planned expansion of the CCTV to more tenancies across the city.

4.8 Supporting People in their own homes

The net increase of £825k is due to an additional charge from Adult Social Care (£1,000k) for costs associated with providing support to ensure that vulnerable adults can continue to remain in their own homes together with an increase of £35k for floating support to tenants with mental health issues. These increases are offset by savings of £210k as a result of the transfer of the Care Ring service to Adult Social Care.

4.9 Housing Services

The increased charge (£300k) largely reflects the more specific support that is being provided by the Housing Options teams to Council tenants.

4.10 Customer Services

Customer Services charges have increased by £250k and largely reflect additional resources required to deal with an increased number of telephone calls from Council tenants.

4.11 Support Services

In overall terms the cost of support services charges to the HRA have reduced by £250k and reflect the Council's strategy to target a reduction in the cost of these services.

4.12 Corporate Governance/Other Services

These budgets reflect a net saving of £242k. This is primarily due to a reduction in charges from PPPU as a result of the LLBH&H PFI project now being live. Provision of £30k has been included to support the tenant scrutiny process.

4.13 Belle Isle Tenant Management Organisation (BITMO) Management Fee

It is proposed that the Fee paid to BITMO in 2014/15 for the management and maintenance of the housing stock should continue to be based on the principles of

driving efficiencies and redirecting resources to maintaining the housing stock as outlined in the HRA Business Plan agreed by Executive Board in February 2012.

The Management element of the Fee reflects an increase of 1% which includes funding the anticipated pay award. The Maintenance element of the Fee has been increased by 5% in line with the assumptions in the HRA Business Plan.

The table below summarises the position from 2013/4 to 2014/15:

| Category of Fee | 2013/14 | 2014/15 Draft | Variance |
|------------------------|----------------|--------------------------|-----------------|
| | £000 | £000 | £000 |
| Management | 1,245 | 1,308* | 63 |
| Maintenance | 1,668 | 1,751 | 83 |
| Total | 2,913 | 3,059 | 146 |

* Includes provision for staff to support Welfare Change previously funded from HRA earmarked reserves

4.14 **Construction Services**

Construction Services were part of the former ENEHL and as such have been TUPED to the Council with effect from 1st October 2013. Construction Services provide an internal service for responsive repairs, limited capital works and more recently city wide adaptation works. Construction Services operate on a break even basis. The trading statement for 2014/15 is attached at Appendix 2.

4.15 **Provisions**

An analysis of the disrepair provision at the end of December 2013 has indicated that this provision needs to be increased by £200k for 2014/15 due to a high volume of new claims now being received following intensive canvassing of Council tenants in the city by two compensation companies.

Due to the uncertainties of the Government's Welfare Change programme (see 2.5) particularly in relation the introduction of Universal Credit which will have implications for the level of rental income receivable from tenants, it is considered prudent to maintain the contribution to the provision for bad debts in line with the 2013/14 Estimate.

4.16 **Council Tax on Empty Homes**

Provision of £1,000k has been included in the 2014/15 HRA budget to fund the changes to exemptions in relation to council tax on empty homes. This is consistent with the level of provision in the 2013/14 budget.

4.17 **Capital charges**

The increase in capital charges of £469k is due to a number of factors including an increase in the interest charged to the HRA as a result of re financing debt, and accounting adjustments in relation to Heat lease and Swarcliffe PFI.

4.18 **Revenue Contribution to Capital**

The 2014/15 budget includes £61,989k to fund the housing capital programme/investment plan. This is £2,626k (4.5%) higher than 2013/14. These resources will be used to maintain and improve the housing stock and contribute towards the LLBH&H PFI project as agreed by Executive Board in July 2012.

4.19 **Appropriations**

Appropriations reflect the budgeted contributions to the Swarcliffe & LLBH&H PFI Sinking Funds as per the latest project affordability models and transfers to/from earmarked reserves.

5. **HRA Reserves**

- 5.1 An HRA Reserves Statement which is attached at Appendix 3 reflects the movement in reserves between April 2013 and March 2015. It also incorporates the £4.4m contribution from ALMO reserves which is now available to support the Capital Programme. The Capital Reserve is used to resource the HRA Capital programme which is subject to a separate report on this agenda. The PFI Reserves will be used to fund the Swarcliffe and LLBH&H PFI Schemes over the life of the contracts.
- 5.2 The level of General Reserve is projected to be £7.4m at the end of 2013/14 and this is considered sufficient following a risk assessment of the HRA income and expenditure levels. It is therefore not proposed to budget for an additional contribution to the General Reserve in 2014/15.

6. **Risks**

There are a number of risks which, should they materialise would have a significant impact upon the 2014/15 HRA budget. These risks are reviewed throughout the year and action taken to mitigate any impact wherever possible. The HRA maintains a level of reserves in order to meet the impacts of such risks should they occur. Key risks identified are as follows:

- The impact of the Government's Welfare Change Agenda, which may increase arrears more than anticipated should Universal Credit be implemented in the City during 2014/15.
- Property numbers during the year may vary significantly from estimates due to fluctuations in the number of RTB sales.

| Budget Heads | Original Estimate 2013/14* | Original Estimate 2014/15 | Variance |
|--|-------------------------------|------------------------------|-----------------|
| | £000 | £000 | £000 |
| Income | | | |
| Dwelling Rents | (201,018) | (210,901) | (9,883) |
| Other Rents | (3,029) | (3,023) | 6 |
| Service Charges | (6,825) | (6,701) | 124 |
| PFI grant | (19,884) | (21,419) | (1,535) |
| Internal Income | (4,740) | (5,292) | (552) |
| External Income | (1,767) | (1,682) | 85 |
| Total Income | (237,263) | (249,017) | (11,754) |
| Expenditure | | | |
| Employees | 31,119 | 30,430 | (689) |
| Repairs to dwellings | 40,055 | 42,058 | 2,003 |
| Premises & repairs | 7,654 | 8,052 | 398 |
| Supplies & Services | 15,833 | 27,574 | 11,741 |
| Transport - Allowances | 702 | 702 | (0) |
| Transport - Vehicles | 346 | 346 | 0 |
| Horticultural Maintenance | 2,563 | 2,638 | 75 |
| Environmental Services | 550 | 950 | 400 |
| Community Safety | 2,792 | 3,142 | 350 |
| Supporting People in their own homes | 2,219 | 3,044 | 825 |
| Housing Services | 1,664 | 1,864 | 200 |
| Customer Services | 5,170 | 5,420 | 250 |
| Support Services | 6,327 | 6,077 | (250) |
| Legal Services | 1,081 | 1,081 | 0 |
| Corporate Governance & Other Services | 3,623 | 3,381 | (242) |
| BITMO Fee | 2,913 | 3,059 | 146 |
| Provisions | 2,929 | 3,100 | 171 |
| Council Tax on Empty Homes | 997 | 1,000 | 3 |
| Capital charges | 35,472 | 35,941 | 469 |
| Revenue Contribution to Capital (RCCO) | 59,363 | 61,989 | 2,626 |
| Total Expenditure | 223,372 | 241,847 | 18,476 |
| Appropriations | | | |
| Sinking Funds | | | |
| LLBH&H PFI | 12,556 | 7,315 | (5,241) |
| Swarcliffe PFI | 1,077 | 128 | (949) |
| Earmarked Reserves - | | | |
| Swarcliffe Access Refusals | (217) | (58) | 159 |
| Swarcliffe Environmentals | (25) | (25) | |
| Workforce Change /ELI | 0 | (189) | (189) |
| Welfare Change | 500 | 0 | (500) |
| Net (surplus)/deficit | 0 | 0 | 0 |

**figures have been restated to incorporate ALMO and HRA 2013/14 budgets.*

Construction Services Trading Statement 2014/15

Appendix 2

| Budget Heads | Original Estimate 2013/14 | Original Estimate 2014/15 | Variance |
|--|------------------------------|------------------------------|----------------|
| | £000 | £000 | £000 |
| Income | | | |
| Internal Income | (17,943) | (16,639) | 1,304 |
| External Income | (8) | (8) | (0) |
| Total Income | (17,951) | (16,647) | 1,304 |
| Expenditure | | | |
| Employees | 8,361 | 7,883 | (478) |
| Premises | 73 | 74 | 1 |
| Supplies & Services | 7,166 | 6,762 | (404) |
| Transport - Travel Allowance Related | 79 | 79 | 0 |
| Transport - Vehicle Related | 1,288 | 1,264 | (24) |
| Support Services | 774 | 585 | (189) |
| Total Expenditure | 17,740 | 16,647 | (1,093) |
| Contribution to Reserves (Apprenticeships) | 211 | 0 | (211) |
| Net (surplus)/deficit | 0 | 0 | 0 |

HRA and ALMO Reserves Statement

Appendix 3

| Projected Financial Position on Reserves | Position at Period 9 | | Projected Reserves Position 2014/15 | | | |
|--|-----------------------|----------------------------|-------------------------------------|------------------------------|---------------------------|----------------------------|
| | Reserves b/f 01/04/13 | Projected Closing Reserves | Projected use of Reserves | Projd cbn from ALMO Balances | Projected cbn to Reserves | Projected Closing Reserves |
| | £000 | £000 | £000 | £000 | £000 | £000 |
| HRA General Reserve(s) | (9,064) | (7,434) | 0 | 0 | 0 | (7,434) |
| Earmarked Reserves | (4,352) | (3,835) | 272 | 0 | 0 | (3,563) |
| PFI Reserves | (10,722) | (22,548) | 0 | 0 | (7,443) | (29,991) |
| Capital Reserve | (13,245) | (30,602) | 67,900 | (4,433) | (61,989) | (29,124) |
| Total | (37,383) | (64,419) | 68,172 | (4,433) | (69,432) | (70,112) |
| ALMO Reserves | (23,979) | (4,433) | | 4,433 | 0 | 0 |
| TOTAL LCC + ALMOS | (61,362) | (68,852) | 68,172 | 0 | (69,432) | (70,112) |

Environment and Housing

Car Parking

Main responsibilities:

Car Parking

The service manages, develops and maintains most of the council's on-street and off-street parking, including Woodhouse Lane car park, paid surface car parks in the city centre and over 40 unpaid district car parks. Parking tickets are issued for offences, and the service administers the fine collection and appeal process. Car parks are maintained and the Division administers all of the residential permits required for permit zones.

Parking services embrace public/private partnerships for parking enforcement; use state of the art ICT to issue and track the enforcement process; identify and implement new parking areas and review parking prices. These reviews not only consider the actual cost of parking, but also policies related to specific parking sectors, e.g. evening parking, districts, etc. The service also controls enforcement of people incorrectly using bus lanes.

Work is generated both reactively and proactively; through intelligence led initiatives and educative approaches. A high profile approach is taken including the use of notices, fixed penalty notices and prosecutions. The Police, trading-standards, environment agency are close partners with the service.

Environment & Housing

Community Safety

Main responsibilities

The Community Safety Service supports the Safer Leeds Partnership, which is made up of a range of different organisations from across Leeds who are involved in addressing the city's community safety priorities. The partnership's mission is "To secure sustainable reductions in crime and disorder, protect vulnerable adults and children and improve the confidence of communities across Leeds." Officers are predominantly employed by Leeds City Council and West Yorkshire Police. Community Safety functions through a mixture of commissioning processes and direct delivery of both Safer Leeds and Council priorities. Community Safety comprises of a number of diverse and specialist services some of which are:

Leeds Anti-Social Behaviour Team - The Leeds Anti-Social Behaviour Team (LASBT) provides an integrated, effective response to anti-social behaviour and seeks to further increase public confidence in key agencies' responses.

Signpost- Family Intervention Service - Signpost provides intensive family support to families who present with a range of complex needs, to create stable families and safer communities. Signpost was established with the aim of reducing anti-social behaviour across the worst affected neighbourhoods of Leeds and delivers a citywide service through 3 locality based teams the city.

Leeds Watch CCTV and Security Services - Information and intelligence captured by CCTV provides vital evidence to law enforcement agencies in both apprehending and prosecuting offenders and also plays a key role in both the prevention and detection of crime committed in public areas.

Safeguarding - West Yorkshire Polices Safeguarding teams covering the city are managed through the Police Area Community Safety Team who respond, in partnership is Social Care, to reports of abuse of against children and vulnerable adults.

Domestic Violence - The Domestic Violence Team works with partners to improve services for people affected by domestic violence. This includes training and awareness raising work with a range of service providers.

Targeted work in localities - Area Community Safety Co-ordinators work with Neighbourhood Police Teams and other local partners to tackle local community safety problems. There has been a renewed focus on local partnership work initially focussed in wards of strategic concern that has delivered tailored sessions delivered locally involving a wide range of local stakeholders and action plans compiled and then updated monthly.

District Intelligence Unit and Performance Team - A re-shaped and joint Police and Council District Intelligence Function is in place to ensure a more co-ordinated and partnership based intelligence function across the city. The unit has responsibility for the development of problem profiles and products to inform city-wide tasking to address key crime issues. It also produces profiles of new or emerging communities and has delivered the scoping and performance management function for the initial Families First programme.

Police Community Support Officers (PCSOs) - The council continues to part fund 165 PCSOs with West Yorkshire Police. PCSOs are an integral part of the Neighbourhood Policing Teams and provide a high-visibility patrolling service in each ward providing reassurance and tackling local crime and disorder issues of most concern.

Prevent - The Prevent work stream remains a key element to the City's response to the Governments Contest strategy. A calendar of training and awareness sessions is being developed to raise awareness, tackle the rhetoric of violent extremist groups, train local individuals and develop a peer learning network.

Budget 2014/15:

- Provision of £240k has transferred from Citizens and Communities to Community Safety to reflect the fact that the Out of Hours phone call service operated by Customer Services is now co-located with the CCTV team at Middleton.
- Budgetary provision of £326k has been made for the Parks Watch service which transferred into Community Safety during 2013/14.
- Whilst the allocation of Community Safety grant for 2014/15 will not be known until February, the 2014/15 budget assumes that a similar sum to the 2013/14 allocation to Community Safety will be receivable (£487k). This resource has been used to support anti burglary initiatives across the city and has been a contributory factor in the continued reduction in this type of crime.
- The CCTV and security related functions will seek to expand their business base by engaging with both private sector and public sector organisations. More specifically the planned capital investment in multi storey flats provides the opportunity to extend the benefits of CCTV to more tenancies across the city. In 2014/15 it is assumed that this will contribute an additional £100k in net income.
- It is proposed to change the contract with West Yorkshire Police for the provision of Police and Community Safety Officers. The Council is in negotiation with the PCC regarding its contribution to PCSO costs. The budget reflects a saving of £150k.
- The service is exploring opportunities for delivering savings from closer working with enforcement teams within Environmental Action.

Environment & Housing

Housing Services – General Fund

Main responsibilities:

To deliver customer focussed services that provide access to housing and support services which meet the needs and aspirations of the people of Leeds by:

- Increasing the quality of existing homes in all tenures (achieving the essential investment standard and the sustainability standard).
- Reducing the number of empty homes to improve the quality of communities and increase housing supply.
- Ensure the quality of private rented sector housing is managed and improved through intervention and regulation including the expansion of accreditation
- Provide effective housing options and advice to enable customers to access effective housing and support, and tackle homelessness
- Increasing opportunities to access housing across all tenures and maximise homeless prevention activity across the City
- Ensure the best use of the council's assets to increase housing supply, improve housing quality and support the regeneration of neighbourhoods

A number of services, totalling £10.3m, have transferred into Statutory Housing for the 2014/15 budget:

- Directorate Support brings together service improvement and performance; directorate support; environmental policy, strategy and other policy functions. It has provides an opportunity to bring together expertise and best practice in these areas.
- Supporting People provides housing related support to help vulnerable people to live as independently as possible in the community. This could be in their own homes or in hostels, sheltered housing or other specialised supported housing. It provides complementary support for people who may also need personal or medical care. The service has budgetary responsibility for the supporting people programme.
- The Environmental Policy and Climate Change team promotes sustainable development within the Council and at city-wide and regional levels. The team contributes by enhancing our sense of place, reducing Leeds' ecological footprint (reducing the resource consumption of the city) and enhancing Leeds' environmental capacity (increasing the environment's ability to support the city).

Budget highlights 2014/15:

- The Council has successfully bid with West Yorkshire Fire and Rescue Service for grant funding to tackle problems with irresponsible landlords in the city. The Council has been indicatively allocated £125k of Rogue Landlord grant, £75k of which will be receivable in 2014/15. The project will involve working together in a team to improve the safety and living conditions of residents who live above shops and other commercial premises within the city.
- Charges to the Housing Revenue Account will increase by £250k to reflect more accurately activity and level of service provided by the Housing Options teams and the provision of housing related support through third sector organisations.
- In 2013/14 half of the former Supporting People grant funded activities were transferred to Adult Social Care on the basis that they were best placed to have an overview of the whole activity as well as best placed to deliver efficiencies. Following this arrangement it is proposed to transfer the SIGN contract to Adult Social Care in 2014/15.
- The contract payment for the provision of support for homeless people living in private sector temporary accommodation has reduced significantly (£542k). This reduction reflects the success of the Directorate in finding early long term solutions for people's housing problems and is a result of the on-going work by Leeds Housing Options to prevent homelessness, the remodelling of the accommodation units, such as hostels, and the introduction of shorter move on targets.
- It is anticipated that further savings of £712k will be realised through a combination of commissioned services being re-negotiated, the re-tendering of contracts and sector wide reviews that have required the re-modelling of service delivery.

Environment and Housing Waste Management

Main responsibilities:

Waste Operations

Operational Waste Management provides an important contribution to ensuring that all neighbourhoods are clean, green and well maintained through the provision of a reliable, safe and efficient waste and recycling collection service. The service is also critical in ensuring that the Council's ambitious household waste recycling targets are achieved.

The main services provided are as follows:

- The collection of general and recyclable household municipal waste for over 345,000 properties across the city, housing a population of over 780,000 people.
- Collection of dry, recyclable material from over 335,000 domestic properties
- Provision of fortnightly collections of recycling and residual waste (green and black bins) to 166,000 domestic properties with a plan to extend to approximately 80% of households in the City.
- Provision of garden waste collections to over 210,000 domestic properties
- Food waste collection services in the Rothwell area to over 12,000 properties
- Collection of medical waste from domestic and commercial premises across the Leeds area
- The operation of 8 household waste sorting sites across the city where residents can take a wide range of materials to be recycled and composted

Waste Strategy and Policy

The Waste Strategy and Policy team is charged with the delivery of the Waste Strategy for the city, and is committed to developing more sustainable ways of dealing with waste generated in Leeds. Notably, Leeds has recently set an ambitious target of recycling over 55% of household waste by 2016, with a longer-term target of 60%, and has developed a challenging strategy in order to achieve this. Responsibilities of the team include:

- The ongoing development and delivery of the overall Waste Strategy for Leeds which sets out the long term vision for the city in relation to sustainable waste management, that is to reduce, re-use, recycle and recover value from all waste
- The development and delivery of a programme of communications aimed at promoting waste prevention and maximising public participation in recycling
- The procurement and management of contracts for the sustainable management of materials collected by the Council for recycling, treatment or disposal.
- The management of the long-term contract with Veolia for the construction and operation of a residual waste treatment facility in Leeds. This facility will ensure the capture of further materials for recycling and the recovery of energy from a waste stream that is currently predominantly sent to landfill
- The management of 11 closed landfill sites at which emissions of leachate and methane are monitored.
- The management of over 400 recycling 'bring bank' sites across Leeds where materials such as paper, cans, glass and textiles can be deposited for recycling.

Environment & Housing Parks & Countryside

Main responsibilities:

Parks and Countryside support Council objectives by:

- Providing a variety of recreation opportunities for all people to enjoy and benefit from.
- Ensuring an enjoyable and sustainable environment through the creation, management and enhancement of parks and green spaces, allotments and path networks.
- Encouraging health through involvement in physical activity.
- Continued improvement in the quality of Leeds' parks.
- Providing a sympathetic and caring Burial and Cremation service.

Budget highlights 2014/15:

- In 2013/14 the Parks and Countryside service assumed responsibility for the management of the whole of the Grounds Maintenance function across the Authority. In accordance with this responsibility it is appropriate that Highways budget for this activity (£1,148k), which is currently in City Development, is transferred to Environment and Housing. This effectively increases expenditure by £3m and income chargeable to the HRA by £1.9m. The transfer has provided a joined up approach to managing the green space across the city.
- The Parkswatch Service has transferred to Community Safety during 13/14 reducing costs to the Parks & Countryside by £326k. The central recharges review has reduced managed budgeted expenditure recorded within the Parks & Countryside service by £533k for the 2014/15 budget.
- A number of innovative approaches have been taken to deliver efficiency savings of £559k for 2014/15 budget. These include the move towards seasonal working patterns for many parks staff which will reduce the need for casual staff, a restructure of the forestry service and reduced heating costs.
- A price increase of 3% has been applied in café's and retail sites, on chargeable Bereavement Services and for concession holders in parks where the contract is ready for renewal. These price increases are expected to generate an additional £238k in 2014/15.
- Additional income is anticipated in 2014/15 (£414k). This will be realised through an anticipated increase in activity within existing chargeable services and increased income earning opportunities such sale of forestry products, income from projects and services provided by the Parks and Countryside team as well as increased income from concessions, retail sites and cafes.
- A saving of £100k on the cost to the Council of providing 97 allotment sites across the city has been included in the budget. This reduction in the level of subsidy provided to his function will be generated through a combination of cost reductions and a phased price increase commencing in autumn 2014.

Environment and Housing Environmental Action Service

Main responsibilities:

Environmental Action Service

The Environmental Action Service comprises three service areas; Environmental Health & Parking and Locality Teams dealing with street cleansing & environmental enforcement and a city centre cleansing & enforcement function.

The service deliver the following functions:

- Supports good food safety standards in the city by the inspection of food businesses, and a wide range of interventions including the reporting of good hygiene practice through the “scores on the doors” website.
- Promotes and supports Health, Safety and Welfare at work, through inspections, investigation of accidents and education in the service sector.
- Regulates premises likely to pollute the atmosphere, monitors air quality and investigates complaints about nuisance and pollution.
- Enforces animal health legislation in respect of welfare of livestock at markets and during transportation
- Provides a range of neighbourhood enforcement activities including pest control, dangerous, stray or roaming dogs, dog fouling, littering, graffiti and flyering, waste in gardens and waste from domestic and commercial bins, overgrown vegetation, fly tipping and abandoned and untaxed vehicles
- Provides specialist advice and acts as consultees to a range of agencies and licensing authorities and administers a number of licensing schemes directly on behalf of the council.
- Street cleansing functions including delittering, pavement & road sweeping, litter bin emptying, gulley cleaning, fly tip removals and removes household items of bulky waste .

Environment & Housing Resources, Strategy & Commissioning

Main responsibilities:

The responsibility for services contained with Strategy & Commissioning in 2013/14 is transferring to other functions in 2014/15:

Transfers to Statutory Housing

- The Resources, Strategy and Commissioning Division brings together service improvement and performance; directorate support; environmental policy, strategy and other policy functions. It provides an opportunity to bring together expertise and best practice in these areas.
- Supporting People provides housing related support to help vulnerable people to live as independently as possible in the community. This could be in their own homes or in hostels, sheltered housing or other specialised supported housing. It provides complementary support for people who may also need personal or medical care. The service has budgetary responsibility for the supporting people programme.
- The Environmental Policy and Climate Change team promotes sustainable development within the Council and at city-wide and regional levels. The team contributes by enhancing our sense of place (understanding the characteristics of different places to inform the future), promotion, protection and enhancement of design quality of places (influencing local environments to have a positive influence on quality of life to the benefit of the people of Leeds – including residents, businesses and visitors), reducing Leeds' ecological footprint (reducing the resource consumption of the city) and enhancing Leeds' environmental capacity (increasing the environment's ability to support the city).

Transfers to Public Health

- The Commissioning support for the Supporting People programme will transfer to Public Health with effect from 1st April 2014. This is involved a budget transfer of £922k and 20 FTEs.
- Commissioning Drug Intervention and Treatment contacts will be managed within Public Health in 2014/15.

Transfers to Citizens and Communities

- Grants awarded to advice agencies will be managed within the Citizens and Communities Directorate
- Community Centres – the budget of £672k has transferred into the Citizens and Communities directorate

Budget 2014/15:

Supporting People

- In 2013/14 half of the former Supporting People grant funded activities were transferred to Adult Social Care on the basis that they were best placed to have an overview of the whole activity as well as best placed to deliver efficiencies. Following this arrangement it is proposed to transfer the SIGN contract to Adult Social Care in 2014/15.
- The contract payment for the provision of support for homeless people living in private sector temporary accommodation has reduced significantly (£542k). This reduction reflects the success of the Directorate in finding early long term solutions for people's housing problems. This is a result of the on-going work by Leeds Housing Options to prevent homelessness, the remodelling of the accommodation units, such as hostels, and the introduction of shorter move on targets. Joint work between providers and Leeds Housing Options means that individuals are assisted to move on into more permanent housing as soon as possible.
- It is anticipated that further savings of £712k will be realised through a combination of commissioned services being re-negotiated, the re-tendering of contracts and sector wide reviews that have required the re-modelling of service delivery.

Environment & Housing

Summary of budget by service (£000)

| Budget Manager | Service | Total 2013/14 | Managed by the Service | | | Managed Outside the Service | Total 2014/15 |
|-------------------------------------|--|------------------|------------------------|----------|---------|-----------------------------------|------------------|
| | | | Spending | Income | Net | | |
| Chief Officer Environmental Action | Car Parking Services | (5,368) | 5,420 | (12,059) | (6,639) | 982 | (5,658) |
| Head of Community Safety | Community Safety | 4,576 | 9,557 | (6,346) | 3,211 | 562 | 3,772 |
| Chief Officer Strategic Housing | Statutory Housing | 21,830 | 19,140 | (6,077) | 13,063 | 12,445 | 25,508 |
| Chief Officer Strategic Housing | General Fund Support Services | 4 | 504 | (29) | 475 | (385) | 90 |
| Chief Officer Waste Management | Waste Management | 44,943 | 42,081 | (1,269) | 40,812 | 534 | 41,347 |
| Chief Officer Parks and Countryside | Parks And Countryside | 14,250 | 28,937 | (19,761) | 9,176 | 2,684 | 11,860 |
| Chief Officer Environmental Action | Environmental Action (West North West) | 3,248 | 2,881 | (108) | 2,773 | 117 | 2,890 |
| Chief Officer Environmental Action | Environmental Action (East North East) | 2,586 | 2,239 | (138) | 2,101 | 85 | 2,186 |
| Chief Officer Environmental Action | Environmental Action (South) | 2,965 | 2,501 | (138) | 2,362 | 110 | 2,472 |
| Chief Officer Environmental Action | Environmental Action (City Wide) | 2,326 | 2,065 | (24) | 2,041 | 195 | 2,235 |
| Chief Officer Environmental Action | Environmental Action (City Centre) | 1,504 | 1,563 | (266) | 1,297 | 93 | 1,390 |
| Chief Officer Environmental Action | Non Delegated - St Cleansing | 2,512 | 378 | 0 | 378 | 2,037 | 2,415 |
| Chief Officer Environmental Action | Environmental Health | 2,303 | 3,508 | (766) | 2,742 | 56 | 2,797 |
| Net Cost of Service | | 97,679 | 120,772 | (46,981) | 73,791 | 19,514 | 93,306 |
| | Transfers to and from earmarked reserves | (1,951) | 0 | 0 | 0 | (3,117) | (3,117) |
| Net Revenue Charge | | 95,727 | 120,772 | (46,981) | 73,791 | 16,397 | 90,188 |

Environment & Housing

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|--|-------------------|-------------------|
| Employees | | |
| Direct Pay Costs | 43,922 | 44,724 |
| Agency And Temporary Staff | 934 | 875 |
| National Insurance Contributions | 3,154 | 3,159 |
| Superannuation Costs | 5,471 | 6,018 |
| Other Pension Costs | 869 | 867 |
| Other Employee Related Costs | 416 | 471 |
| Training And Development | 165 | 146 |
| | 54,932 | 56,261 |
| Premises | | |
| Buildings Maintenance | 257 | 242 |
| Grounds Maintenance | 265 | 2,874 |
| Building Security | 174 | 92 |
| Cleaning And Workplace Refuse | 457 | 356 |
| Gas | 429 | 450 |
| Electricity | 568 | 593 |
| Other Utilities | 325 | 374 |
| Rents | 210 | 108 |
| NNDR | 1,551 | 1,257 |
| Accommodation Charges | 0 | 0 |
| Premises Related Insurance | 70 | 43 |
| | 4,304 | 6,389 |
| Supplies & Services | | |
| Materials and Equipment | 4,080 | 3,910 |
| Stationery and Postage | 200 | 149 |
| Advertising | 42 | 36 |
| IT and telecommunications | 743 | 760 |
| Insurance | 604 | 756 |
| Professional Services and Subscriptions | 1,253 | 1,253 |
| Grants and Contributions | 1,644 | 1,616 |
| Recycling and Reuse | 2,723 | 1,975 |
| Waste Disposal and Landfill Tax | 15,181 | 16,570 |
| Allowances | 4 | 3 |
| Consultancy Services | 88 | 72 |
| Security Services | 272 | 152 |
| Other Hired and Contracted Services | 3,675 | 3,735 |
| Licences | 100 | 96 |
| Publication and Promotion | 378 | 306 |
| Miscellaneous | 7 | 6 |
| | 30,993 | 31,396 |
| Transport | | |
| Vehicles And Plant Related Expenditure | 8,420 | 5,691 |
| Travel Allowances | 391 | 420 |
| Fuel | 3,433 | 3,341 |
| Transport Related Insurance | 273 | 245 |
| | 12,517 | 9,696 |
| Internal Charges | | |
| Managed Recharges Frm Other Directorates | 5,383 | 4,909 |
| Charges To/From HRA | 701 | 707 |
| | 6,084 | 5,616 |
| Agency Payments | | |

Environment & Housing

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|--|-------------------|-------------------|
| Agency Payments | | |
| Services provided by other organisations | 11,895 | 11,109 |
| Contributions to Partnerships | 606 | 185 |
| Sheltered Accommodation | 0 | 105 |
| | 12,502 | 11,398 |
| Appropriations | | |
| Transfers to/from Earmarked Reserves | 200 | (22) |
| Transfers to/from Capital Reserve | 0 | 38 |
| | 200 | 16 |
| Managed Expenditure | 121,532 | 120,772 |
| Internal Income | | |
| Income from other Directorates | (8,479) | (7,623) |
| Recharge Income from Capital | (658) | (835) |
| Charges to / from HRA | (6,604) | (9,320) |
| Redistribution of grants income | 0 | (817) |
| | (15,741) | (18,595) |
| Income - Grants | | |
| Government Grants | (127) | (595) |
| DCLG Grants | (381) | (376) |
| | (508) | (971) |
| Income - Sales | | |
| Sale of Goods and Services | (2,967) | (2,903) |
| | (2,967) | (2,903) |
| Income - Charges | | |
| Fees and charges | (21,985) | (20,566) |
| Contributions | (557) | (440) |
| Other income | (2,819) | (2,323) |
| Rents | (996) | (1,168) |
| Income Received From ALMOs/BITMO | (627) | 0 |
| | (26,984) | (24,497) |
| Income - Other | | |
| Interest and Dividends | (17) | (15) |
| | (17) | (15) |
| Managed Income | (46,216) | (46,981) |
| Net Managed Budget | 75,315 | 73,791 |
| Accounting Adjustments | | |
| IAS 19 Pensions Costs | 1,890 | 3,117 |
| Vehicles And Plant (Internal Leasing) | (2,776) | 0 |
| Vehicle leasing recharges | 2,776 | 0 |
| Transfers to/from Statutory Reserves | (1,951) | (3,117) |
| Capital Charges | 10,848 | 17,773 |
| | 10,786 | 17,773 |
| Central Recharges | | |
| Central Recharges Expenditure | 10,067 | 0 |
| Corporate & Democratic Core Income | (376) | (376) |
| | 9,691 | (376) |

Environment & Housing

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|--------------------------------|-------------------|-------------------|
| Other Internal Adjustments | | |
| Internal Reallocations Charges | 26,323 | 3,174 |
| Internal Reallocations Income | (26,388) | (4,174) |
| | (65) | (1,000) |
| Managed Outside the Service | 20,412 | 16,397 |
| Net Cost of Service | 95,727 | 90,188 |

Environment & Housing

Budget Manager : Chief Officer Environmental Action

| Car Parking Services | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 2,293 | 2,228 |
| Agency And Temporary Staff | | 68 | 28 |
| National Insurance Contributions | | 150 | 136 |
| Superannuation Costs | | 296 | 304 |
| Other Pension Costs | | 12 | 21 |
| Other Employee Related Costs | | 3 | 16 |
| Training And Development | | 8 | 2 |
| | | 2,830 | 2,734 |
| Premises | | | |
| Buildings Maintenance | | 15 | 14 |
| Grounds Maintenance | | 31 | 27 |
| Building Security | | 4 | 2 |
| Cleaning And Workplace Refuse | | 3 | 12 |
| Electricity | | 120 | 84 |
| Other Utilities | | 19 | 24 |
| Rents | | 7 | 7 |
| NNDR | | 913 | 654 |
| Premises Related Insurance | | 6 | 6 |
| | | 1,119 | 829 |
| Supplies & Services | | | |
| Materials and Equipment | | 366 | 291 |
| Stationery and Postage | | 55 | 16 |
| Advertising | | 14 | 9 |
| IT and telecommunications | | 194 | 200 |
| Insurance | | 5 | 20 |
| Professional Services and Subscriptions | | 118 | 124 |
| Other Hired and Contracted Services | | 413 | 556 |
| Publication and Promotion | | 0 | 4 |
| | | 1,166 | 1,219 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 57 | 49 |
| Travel Allowances | | 2 | 2 |
| Fuel | | 24 | 24 |
| Transport Related Insurance | | 5 | 5 |
| | | 88 | 80 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 1,247 | 557 |
| Charges To/From HRA | | 1 | 0 |
| | | 1,248 | 557 |
| Managed Expenditure | | 6,450 | 5,420 |
| Internal Income | | | |
| Income from other Directorates | | (294) | (273) |
| | | (294) | (273) |
| Income - Charges | | | |
| Fees and charges | | (13,147) | (11,778) |
| Rents | | (8) | (8) |
| | | (13,155) | (11,786) |

Environment & Housing

Budget Manager : Chief Officer Environmental Action

| Car Parking Services | £000 | Budget 2013/14 | Budget 2014/15 |
|--------------------------------|------|-------------------|-------------------|
| Managed Income | | (13,449) | (12,059) |
| Net Managed Budget | | (6,998) | (6,639) |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 133 | 182 |
| Capital Charges | | 827 | 805 |
| | | 959 | 987 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 172 | 0 |
| | | 172 | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 4,666 | 0 |
| Internal Reallocations Income | | (4,166) | (5) |
| | | 499 | (5) |
| Managed Outside the Service | | 1,631 | 982 |
| Net Cost of Service | | (5,368) | (5,658) |

Environment & Housing

Budget Manager : Head of Community Safety

| Community Safety | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 4,417 | 4,925 |
| Agency And Temporary Staff | | 30 | 50 |
| National Insurance Contributions | | 363 | 382 |
| Superannuation Costs | | 616 | 703 |
| Other Pension Costs | | 58 | 61 |
| Other Employee Related Costs | | 5 | 9 |
| Training And Development | | 2 | 2 |
| | | 5,491 | 6,133 |
| Premises | | | |
| Buildings Maintenance | | 0 | 0 |
| Building Security | | 2 | 2 |
| Cleaning And Workplace Refuse | | 1 | 0 |
| Electricity | | 2 | 12 |
| Other Utilities | | 1 | 1 |
| Rents | | 61 | 48 |
| NNDR | | 7 | 8 |
| | | 73 | 72 |
| Supplies & Services | | | |
| Materials and Equipment | | 22 | 27 |
| Stationery and Postage | | 13 | 16 |
| Advertising | | 0 | 2 |
| IT and telecommunications | | 268 | 269 |
| Insurance | | 10 | 8 |
| Professional Services and Subscriptions | | 310 | 262 |
| Grants and Contributions | | 153 | 618 |
| Waste Disposal and Landfill Tax | | 2 | 2 |
| Allowances | | 1 | 1 |
| Consultancy Services | | 5 | 5 |
| Other Hired and Contracted Services | | 1,814 | 1,396 |
| Licences | | 0 | 2 |
| | | 2,599 | 2,610 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 55 | 60 |
| Travel Allowances | | 94 | 133 |
| Fuel | | 34 | 46 |
| Transport Related Insurance | | 2 | 3 |
| | | 185 | 242 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 412 | 438 |
| Charges To/From HRA | | 1 | 0 |
| | | 413 | 439 |
| Agency Payments | | | |
| Contributions to Partnerships | | 43 | 43 |
| | | 43 | 43 |
| Appropriations | | | |
| Transfers to/from Capital Reserve | | 0 | 18 |
| | | 0 | 18 |
| Managed Expenditure | | 8,805 | 9,557 |

Environment & Housing

Budget Manager : Head of Community Safety

| Community Safety | £000 | Budget 2013/14 | Budget 2014/15 |
|---------------------------------------|------|-------------------|-------------------|
| Internal Income | | | |
| Income from other Directorates | | (1,655) | (1,057) |
| Charges to / from HRA | | (2,916) | (3,173) |
| Redistribution of grants income | | 0 | (786) |
| | | (4,571) | (5,016) |
| Income - Grants | | | |
| Government Grants | | (87) | (555) |
| | | (87) | (555) |
| Income - Charges | | | |
| Contributions | | (94) | (94) |
| Other income | | (654) | (681) |
| | | (748) | (775) |
| Managed Income | | (5,405) | (6,346) |
| Net Managed Budget | | 3,400 | 3,211 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 243 | 407 |
| Vehicles And Plant (Internal Leasing) | | (7) | 0 |
| Vehicle leasing recharges | | 7 | 0 |
| Capital Charges | | 176 | 168 |
| | | 419 | 575 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 182 | 0 |
| | | 182 | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 588 | 0 |
| Internal Reallocations Income | | (13) | (13) |
| | | 575 | (13) |
| Managed Outside the Service | | 1,176 | 562 |
| Net Cost of Service | | 4,576 | 3,772 |

Environment & Housing

Budget Manager : Chief Officer Strategic Housing

| Statutory Housing | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 4,366 | 4,520 |
| National Insurance Contributions | | 353 | 354 |
| Superannuation Costs | | 577 | 601 |
| Other Pension Costs | | 129 | 119 |
| Other Employee Related Costs | | 11 | 11 |
| Training And Development | | 20 | 5 |
| | | 5,455 | 5,610 |
| Premises | | | |
| Buildings Maintenance | | 24 | 24 |
| Cleaning And Workplace Refuse | | 22 | 0 |
| Gas | | 0 | 4 |
| Electricity | | 0 | 4 |
| Other Utilities | | 1 | 1 |
| Rents | | 30 | 30 |
| NDR | | 8 | 8 |
| Accommodation Charges | | 0 | 0 |
| Premises Related Insurance | | 3 | 2 |
| | | 89 | 74 |
| Supplies & Services | | | |
| Materials and Equipment | | 23 | 16 |
| Stationery and Postage | | 50 | 48 |
| Advertising | | 8 | 4 |
| IT and telecommunications | | 19 | 26 |
| Insurance | | 13 | 5 |
| Professional Services and Subscriptions | | 40 | 99 |
| Grants and Contributions | | 1,097 | 601 |
| Allowances | | 1 | 1 |
| Security Services | | 2 | 2 |
| Other Hired and Contracted Services | | 161 | 243 |
| Publication and Promotion | | 26 | 24 |
| Miscellaneous | | 0 | 0 |
| | | 1,440 | 1,069 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 37 | 14 |
| Travel Allowances | | 99 | 95 |
| Fuel | | 1 | 1 |
| Transport Related Insurance | | 1 | 0 |
| | | 138 | 111 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 390 | 261 |
| Charges To/From HRA | | 653 | 672 |
| | | 1,042 | 932 |
| Agency Payments | | | |
| Services provided by other organisations | | 11,895 | 11,078 |
| Contributions to Partnerships | | 563 | 142 |
| Sheltered Accommodation | | 0 | 105 |
| | | 12,459 | 11,324 |
| Appropriations | | | |
| Transfers to/from Capital Reserve | | 0 | 20 |

Environment & Housing

Budget Manager : Chief Officer Strategic Housing

| Statutory Housing | £000 | Budget 2013/14 | Budget 2014/15 |
|---------------------------------------|------|-------------------|-------------------|
| Appropriations | | 0 | 20 |
| Managed Expenditure | | 20,623 | 19,140 |
| Internal Income | | | |
| Income from other Directorates | | (491) | (619) |
| Recharge Income from Capital | | (658) | (835) |
| Charges to / from HRA | | (2,062) | (2,653) |
| | | (3,211) | (4,107) |
| Income - Grants | | | |
| DCLG Grants | | (381) | (376) |
| | | (381) | (376) |
| Income - Sales | | | |
| Sale of Goods and Services | | (15) | (15) |
| | | (15) | (15) |
| Income - Charges | | | |
| Fees and charges | | (916) | (459) |
| Contributions | | (100) | 0 |
| Other income | | (1,319) | (808) |
| Rents | | (282) | (296) |
| | | (2,617) | (1,564) |
| Income - Other | | | |
| Interest and Dividends | | (17) | (15) |
| | | (17) | (15) |
| Managed Income | | (6,242) | (6,077) |
| Net Managed Budget | | 14,381 | 13,063 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 158 | 282 |
| Vehicles And Plant (Internal Leasing) | | (22) | 0 |
| Vehicle leasing recharges | | 22 | 0 |
| Capital Charges | | 5,209 | 12,488 |
| | | 5,367 | 12,770 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 323 | 0 |
| | | 323 | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 1,834 | 0 |
| Internal Reallocations Income | | (75) | (325) |
| | | 1,759 | (325) |
| Managed Outside the Service | | 7,449 | 12,445 |
| Net Cost of Service | | 21,830 | 25,508 |

Environment & Housing

Budget Manager : Chief Officer Strategic Housing

| General Fund Support Services | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 273 | 378 |
| National Insurance Contributions | | 27 | 37 |
| Superannuation Costs | | 40 | 59 |
| Other Pension Costs | | 13 | 13 |
| Other Employee Related Costs | | 0 | 0 |
| | | 353 | 487 |
| Supplies & Services | | | |
| Materials and Equipment | | 10 | 10 |
| Stationery and Postage | | 1 | 1 |
| IT and telecommunications | | (123) | 0 |
| Insurance | | 0 | 0 |
| Other Hired and Contracted Services | | (2) | 0 |
| | | (114) | 11 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 0 | 1 |
| Travel Allowances | | 1 | 1 |
| | | 1 | 1 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 4 | 4 |
| | | 4 | 4 |
| Managed Expenditure | | 244 | 504 |
| Internal Income | | | |
| Charges to / from HRA | | (1,325) | (29) |
| | | (1,325) | (29) |
| Managed Income | | (1,325) | (29) |
| Net Managed Budget | | (1,081) | 475 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 2 | 26 |
| | | 2 | 26 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 9,073 | 0 |
| Corporate & Democratic Core Income | | (376) | (376) |
| | | 8,696 | (376) |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 315 | 315 |
| Internal Reallocations Income | | (7,927) | (350) |
| | | (7,612) | (35) |
| Managed Outside the Service | | 1,086 | (385) |
| Net Cost of Service | | 4 | 90 |

Environment & Housing

Budget Manager : Chief Officer Waste Management

| Waste Management | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 10,254 | 11,562 |
| Agency And Temporary Staff | | 573 | 568 |
| National Insurance Contributions | | 751 | 829 |
| Superannuation Costs | | 1,271 | 1,602 |
| Other Pension Costs | | 276 | 281 |
| Other Employee Related Costs | | 262 | 249 |
| Training And Development | | 41 | 44 |
| | | 13,428 | 15,134 |
| Premises | | | |
| Buildings Maintenance | | 170 | 158 |
| Grounds Maintenance | | 5 | 3 |
| Building Security | | 88 | 6 |
| Cleaning And Workplace Refuse | | 32 | 6 |
| Gas | | 4 | 5 |
| Electricity | | 84 | 103 |
| Other Utilities | | 26 | 32 |
| Rents | | 6 | 3 |
| NNDR | | 205 | 196 |
| Premises Related Insurance | | 5 | 3 |
| | | 624 | 514 |
| Supplies & Services | | | |
| Materials and Equipment | | 618 | 383 |
| Stationery and Postage | | 25 | 22 |
| IT and telecommunications | | 67 | 40 |
| Insurance | | 41 | 23 |
| Professional Services and Subscriptions | | 76 | 77 |
| Recycling and Reuse | | 2,723 | 1,975 |
| Waste Disposal and Landfill Tax | | 15,179 | 16,567 |
| Allowances | | 0 | 0 |
| Consultancy Services | | 75 | 65 |
| Security Services | | 242 | 123 |
| Other Hired and Contracted Services | | 184 | 227 |
| Licences | | 59 | 53 |
| Publication and Promotion | | 328 | 251 |
| Miscellaneous | | 5 | 5 |
| | | 19,622 | 19,811 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 4,951 | 2,826 |
| Travel Allowances | | 23 | 25 |
| Fuel | | 2,070 | 2,043 |
| Transport Related Insurance | | 177 | 155 |
| | | 7,221 | 5,048 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 1,610 | 1,541 |
| Charges To/From HRA | | 4 | 1 |
| | | 1,614 | 1,542 |
| Agency Payments | | | |
| Services provided by other organisations | | 0 | 31 |
| | | 0 | 31 |

Environment & Housing

Budget Manager : Chief Officer Waste Management

| Waste Management | £000 | Budget 2013/14 | Budget 2014/15 |
|---------------------------------------|------|-------------------|-------------------|
| Managed Expenditure | | 42,509 | 42,081 |
| Internal Income | | | |
| Income from other Directorates | | (328) | (296) |
| Charges to / from HRA | | 0 | (229) |
| | | (328) | (525) |
| Income - Sales | | | |
| Sale of Goods and Services | | (835) | (625) |
| | | (835) | (625) |
| Income - Charges | | | |
| Fees and charges | | (241) | (78) |
| Contributions | | 0 | (15) |
| Other income | | (15) | (26) |
| Income Received From ALMOs/BITMO | | (121) | 0 |
| | | (377) | (119) |
| Managed Income | | (1,541) | (1,269) |
| Net Managed Budget | | 40,968 | 40,812 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 426 | 787 |
| Vehicles And Plant (Internal Leasing) | | (2,248) | 0 |
| Vehicle leasing recharges | | 2,248 | 0 |
| Capital Charges | | 2,585 | 1,857 |
| | | 3,011 | 2,644 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 104 | 0 |
| | | 104 | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 10,073 | 0 |
| Internal Reallocations Income | | (9,213) | (2,110) |
| | | 860 | (2,110) |
| Managed Outside the Service | | 3,975 | 534 |
| Net Cost of Service | | 44,943 | 41,347 |

Environment & Housing

Budget Manager : Chief Officer Parks and Countryside

| Parks And Countryside | | | |
|--|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Employees | | | |
| Direct Pay Costs | | 12,682 | 12,098 |
| Agency And Temporary Staff | | 105 | 95 |
| National Insurance Contributions | | 852 | 808 |
| Superannuation Costs | | 1,487 | 1,556 |
| Other Pension Costs | | 152 | 143 |
| Other Employee Related Costs | | 120 | 130 |
| Training And Development | | 65 | 65 |
| | | 15,461 | 14,894 |
| Premises | | | |
| Buildings Maintenance | | 15 | 14 |
| Grounds Maintenance | | 229 | 2,844 |
| Building Security | | 79 | 81 |
| Cleaning And Workplace Refuse | | 390 | 330 |
| Gas | | 425 | 441 |
| Electricity | | 347 | 374 |
| Other Utilities | | 226 | 262 |
| Rents | | 17 | 17 |
| NNDR | | 405 | 378 |
| Premises Related Insurance | | 56 | 32 |
| | | 2,189 | 4,775 |
| Supplies & Services | | | |
| Materials and Equipment | | 2,790 | 2,945 |
| Stationery and Postage | | 13 | 14 |
| Advertising | | 19 | 20 |
| IT and telecommunications | | 156 | 125 |
| Insurance | | 527 | 613 |
| Professional Services and Subscriptions | | 314 | 315 |
| Grants and Contributions | | 394 | 397 |
| Waste Disposal and Landfill Tax | | 0 | 1 |
| Allowances | | 0 | 0 |
| Consultancy Services | | 2 | 2 |
| Security Services | | 27 | 27 |
| Other Hired and Contracted Services | | 897 | 894 |
| Licences | | 40 | 40 |
| Publication and Promotion | | 20 | 23 |
| Miscellaneous | | 2 | 1 |
| | | 5,203 | 5,418 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 1,670 | 1,275 |
| Travel Allowances | | 28 | 23 |
| Fuel | | 593 | 565 |
| Transport Related Insurance | | 49 | 46 |
| | | 2,340 | 1,908 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 1,508 | 1,962 |
| Charges To/From HRA | | 2 | 2 |
| | | 1,510 | 1,963 |
| Appropriations | | | |
| Transfers to/from Earmarked Reserves | | 200 | (22) |

Environment & Housing

Budget Manager : Chief Officer Parks and Countryside

| Parks And Countryside | | | |
|---------------------------------------|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Appropriations | | 200 | (22) |
| Managed Expenditure | | 26,903 | 28,937 |
| Internal Income | | | |
| Income from other Directorates | | (5,211) | (4,791) |
| Charges to / from HRA | | (300) | (2,924) |
| | | (5,511) | (7,715) |
| Income - Grants | | | |
| Government Grants | | (40) | (40) |
| | | (40) | (40) |
| Income - Sales | | | |
| Sale of Goods and Services | | (1,981) | (2,128) |
| | | (1,981) | (2,128) |
| Income - Charges | | | |
| Fees and charges | | (7,573) | (8,160) |
| Contributions | | (333) | (296) |
| Other income | | (566) | (559) |
| Rents | | (705) | (863) |
| Income Received From ALMOs/BITMO | | (412) | 0 |
| | | (9,589) | (9,878) |
| Managed Income | | (17,121) | (19,761) |
| Net Managed Budget | | 9,782 | 9,176 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 576 | 867 |
| Vehicles And Plant (Internal Leasing) | | (332) | 0 |
| Vehicle leasing recharges | | 332 | 0 |
| Capital Charges | | 1,860 | 2,244 |
| | | 2,436 | 3,111 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 2,859 | 800 |
| Internal Reallocations Income | | (827) | (1,227) |
| | | 2,032 | (427) |
| Managed Outside the Service | | 4,469 | 2,684 |
| Net Cost of Service | | 14,250 | 11,860 |

Environment & Housing

Budget Manager : Chief Officer Environmental Action

| Environmental Action (West North West) | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 1,749 | 1,754 |
| Agency And Temporary Staff | | 28 | 28 |
| National Insurance Contributions | | 118 | 119 |
| Superannuation Costs | | 200 | 225 |
| Other Pension Costs | | 8 | 6 |
| Other Employee Related Costs | | 6 | 13 |
| Training And Development | | 4 | 4 |
| | | 2,112 | 2,149 |
| Premises | | | |
| Buildings Maintenance | | 15 | 14 |
| Cleaning And Workplace Refuse | | 5 | 5 |
| | | 20 | 19 |
| Supplies & Services | | | |
| Materials and Equipment | | 36 | 36 |
| Stationery and Postage | | 4 | 3 |
| IT and telecommunications | | 13 | 4 |
| Insurance | | 0 | 20 |
| Professional Services and Subscriptions | | 0 | 0 |
| Allowances | | 0 | 0 |
| Other Hired and Contracted Services | | 6 | 53 |
| | | 59 | 116 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 393 | 369 |
| Travel Allowances | | 33 | 29 |
| Fuel | | 162 | 165 |
| Transport Related Insurance | | 5 | 9 |
| | | 593 | 572 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 28 | 19 |
| Charges To/From HRA | | 8 | 6 |
| | | 36 | 25 |
| Managed Expenditure | | 2,819 | 2,881 |
| Internal Income | | | |
| Income from other Directorates | | 0 | (14) |
| Charges to / from HRA | | 0 | (83) |
| | | 0 | (97) |
| Income - Sales | | | |
| Sale of Goods and Services | | (5) | (5) |
| | | (5) | (5) |
| Income - Charges | | | |
| Other income | | (6) | (6) |
| | | (6) | (6) |
| Managed Income | | (11) | (108) |
| Net Managed Budget | | 2,808 | 2,773 |

Environment & Housing

Budget Manager : Chief Officer Environmental Action

| Environmental Action (West North West) | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 90 | 144 |
| Vehicles And Plant (Internal Leasing) | | (31) | 0 |
| Vehicle leasing recharges | | 31 | 0 |
| Capital Charges | | 12 | 12 |
| | | 102 | 155 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 16 | 0 |
| | | 16 | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 361 | 0 |
| Internal Reallocations Income | | (38) | (38) |
| | | 323 | (38) |
| Managed Outside the Service | | 440 | 117 |
| Net Cost of Service | | 3,248 | 2,890 |

Environment & Housing

Budget Manager : Chief Officer Environmental Action

| Environmental Action (East North East) | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 1,357 | 1,374 |
| Agency And Temporary Staff | | 28 | 28 |
| National Insurance Contributions | | 93 | 95 |
| Superannuation Costs | | 159 | 175 |
| Other Employee Related Costs | | 2 | 9 |
| Training And Development | | 3 | 3 |
| | | 1,641 | 1,683 |
| Premises | | | |
| Buildings Maintenance | | 10 | 10 |
| Rents | | 75 | 0 |
| | | 85 | 10 |
| Supplies & Services | | | |
| Materials and Equipment | | 29 | 45 |
| Stationery and Postage | | 6 | 6 |
| Advertising | | 0 | 0 |
| IT and telecommunications | | 10 | 4 |
| Insurance | | 0 | 18 |
| Professional Services and Subscriptions | | 0 | 0 |
| Allowances | | 0 | 0 |
| Other Hired and Contracted Services | | (40) | 2 |
| | | 5 | 76 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 323 | 307 |
| Travel Allowances | | 7 | 7 |
| Fuel | | 126 | 127 |
| Transport Related Insurance | | 3 | 7 |
| | | 459 | 447 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 24 | 17 |
| Charges To/From HRA | | 8 | 6 |
| | | 32 | 23 |
| Managed Expenditure | | 2,222 | 2,239 |
| Internal Income | | | |
| Income from other Directorates | | 0 | (36) |
| Charges to / from HRA | | 0 | (83) |
| | | 0 | (119) |
| Income - Sales | | | |
| Sale of Goods and Services | | (10) | (10) |
| | | (10) | (10) |
| Income - Charges | | | |
| Other income | | (8) | (8) |
| | | (8) | (8) |
| Managed Income | | (18) | (138) |
| Net Managed Budget | | 2,204 | 2,101 |

Environment & Housing

Budget Manager : Chief Officer Environmental Action

| Environmental Action (East North East) | | | |
|--|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 78 | 117 |
| Vehicles And Plant (Internal Leasing) | | (19) | 0 |
| Vehicle leasing recharges | | 19 | 0 |
| Capital Charges | | 6 | 6 |
| | | 83 | 123 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 336 | 0 |
| Internal Reallocations Income | | (38) | (38) |
| | | 298 | (38) |
| Managed Outside the Service | | 381 | 85 |
| Net Cost of Service | | 2,586 | 2,186 |

Environment & Housing

Budget Manager : Chief Officer Environmental Action

| Environmental Action (South) | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 1,542 | 1,545 |
| National Insurance Contributions | | 106 | 107 |
| Superannuation Costs | | 179 | 189 |
| Other Employee Related Costs | | 3 | 10 |
| Training And Development | | 3 | 2 |
| | | 1,832 | 1,853 |
| Premises | | | |
| Buildings Maintenance | | 5 | 5 |
| | | 5 | 5 |
| Supplies & Services | | | |
| Materials and Equipment | | 34 | 37 |
| Stationery and Postage | | 4 | 4 |
| Advertising | | 0 | 0 |
| IT and telecommunications | | 27 | 10 |
| Insurance | | 0 | 18 |
| Professional Services and Subscriptions | | 56 | 53 |
| Allowances | | 0 | 0 |
| Other Hired and Contracted Services | | (40) | 14 |
| | | 81 | 137 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 321 | 289 |
| Travel Allowances | | 30 | 30 |
| Fuel | | 140 | 150 |
| Transport Related Insurance | | 7 | 6 |
| | | 498 | 475 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 40 | 25 |
| Charges To/From HRA | | 8 | 6 |
| | | 47 | 31 |
| Managed Expenditure | | 2,464 | 2,501 |
| Internal Income | | | |
| Income from other Directorates | | (28) | (28) |
| Charges to / from HRA | | 0 | (83) |
| | | (28) | (111) |
| Income - Sales | | | |
| Sale of Goods and Services | | (5) | (5) |
| | | (5) | (5) |
| Income - Charges | | | |
| Fees and charges | | (7) | (7) |
| Other income | | (15) | (15) |
| | | (22) | (22) |
| Managed Income | | (55) | (138) |
| Net Managed Budget | | 2,409 | 2,362 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 88 | 126 |
| Vehicles And Plant (Internal Leasing) | | (19) | 0 |

Environment & Housing

Budget Manager : Chief Officer Environmental Action

| Environmental Action (South) | | | |
|--------------------------------|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Vehicle leasing recharges | | 19 | 0 |
| Capital Charges | | 25 | 22 |
| | | 113 | 148 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 110 | 0 |
| | | 110 | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 371 | 0 |
| Internal Reallocations Income | | (38) | (38) |
| | | 333 | (38) |
| Managed Outside the Service | | 556 | 110 |
| Net Cost of Service | | 2,965 | 2,472 |

Environment & Housing

Budget Manager : Chief Officer Environmental Action

| Environmental Action (City Wide) | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 1,135 | 1,140 |
| Agency And Temporary Staff | | 81 | 79 |
| National Insurance Contributions | | 73 | 73 |
| Superannuation Costs | | 130 | 146 |
| Other Pension Costs | | 8 | 8 |
| Other Employee Related Costs | | 1 | 7 |
| Training And Development | | 6 | 6 |
| | | 1,435 | 1,458 |
| Premises | | | |
| Cleaning And Workplace Refuse | | 2 | 2 |
| Electricity | | 6 | 6 |
| Other Utilities | | 20 | 18 |
| Rents | | 3 | 3 |
| NNDR | | 11 | 11 |
| Premises Related Insurance | | 1 | 0 |
| | | 42 | 40 |
| Supplies & Services | | | |
| Materials and Equipment | | 34 | 28 |
| IT and telecommunications | | 0 | 0 |
| Insurance | | 0 | 12 |
| Other Hired and Contracted Services | | 13 | 21 |
| | | 48 | 61 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 407 | 339 |
| Fuel | | 167 | 154 |
| Transport Related Insurance | | 7 | 7 |
| | | 581 | 499 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 0 | 0 |
| Charges To/From HRA | | 8 | 6 |
| | | 8 | 6 |
| Managed Expenditure | | 2,113 | 2,065 |
| Internal Income | | | |
| Income from other Directorates | | (9) | (9) |
| Charges to / from HRA | | 0 | (7) |
| | | (9) | (16) |
| Income - Charges | | | |
| Other income | | (8) | (8) |
| Income Received From ALMOs/BITMO | | (12) | 0 |
| | | (21) | (8) |
| Managed Income | | (30) | (24) |
| Net Managed Budget | | 2,083 | 2,041 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 56 | 90 |
| Vehicles And Plant (Internal Leasing) | | (75) | 0 |
| Vehicle leasing recharges | | 75 | 0 |

Environment & Housing

Budget Manager : Chief Officer Environmental Action

| Environmental Action (City Wide) | | | |
|----------------------------------|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Capital Charges | | 59 | 105 |
| | | 116 | 195 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 128 | 0 |
| | | 128 | 0 |
| Managed Outside the Service | | 243 | 195 |
| Net Cost of Service | | 2,326 | 2,235 |

Environment & Housing

Budget Manager : Chief Officer Environmental Action

| Environmental Action (City Centre) | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 994 | 1,022 |
| National Insurance Contributions | | 65 | 69 |
| Superannuation Costs | | 123 | 138 |
| Other Employee Related Costs | | 2 | 7 |
| Training And Development | | 3 | 3 |
| | | 1,186 | 1,239 |
| Premises | | | |
| Buildings Maintenance | | 1 | 1 |
| Cleaning And Workplace Refuse | | 1 | 1 |
| Electricity | | 6 | 6 |
| Other Utilities | | 1 | 1 |
| Rents | | 12 | 0 |
| NNDR | | 1 | 1 |
| | | 23 | 11 |
| Supplies & Services | | | |
| Materials and Equipment | | 30 | 30 |
| Stationery and Postage | | 0 | 0 |
| IT and telecommunications | | 11 | 6 |
| Insurance | | 0 | 12 |
| Professional Services and Subscriptions | | 0 | 0 |
| Other Hired and Contracted Services | | 10 | 10 |
| | | 51 | 57 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 162 | 156 |
| Travel Allowances | | 5 | 5 |
| Fuel | | 63 | 59 |
| Transport Related Insurance | | 6 | 7 |
| | | 237 | 227 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 11 | 23 |
| Charges To/From HRA | | 8 | 6 |
| | | 18 | 29 |
| Managed Expenditure | | 1,515 | 1,563 |
| Internal Income | | | |
| Income from other Directorates | | (136) | (136) |
| Redistribution of grants income | | 0 | (31) |
| | | (136) | (167) |
| Income - Charges | | | |
| Fees and charges | | (84) | (64) |
| Other income | | (35) | (35) |
| | | (119) | (99) |
| Managed Income | | (255) | (266) |
| Net Managed Budget | | 1,260 | 1,297 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 60 | 92 |
| Vehicles And Plant (Internal Leasing) | | (11) | 0 |

Environment & Housing

Budget Manager : Chief Officer Environmental Action

| Environmental Action (City Centre) | | | |
|------------------------------------|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Vehicle leasing recharges | | 11 | 0 |
| Capital Charges | | 1 | 1 |
| | | 61 | 93 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 184 | 0 |
| | | 184 | 0 |
| Managed Outside the Service | | 244 | 93 |
| Net Cost of Service | | 1,504 | 1,390 |

Environment & Housing

Budget Manager : Chief Officer Environmental Action

| Non Delegated - St Cleansing | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Other Pension Costs | | 82 | 82 |
| | | 82 | 82 |
| Premises | | | |
| Other Utilities | | 30 | 35 |
| | | 30 | 35 |
| Supplies & Services | | | |
| Insurance | | 3 | 0 |
| Other Hired and Contracted Services | | 240 | 245 |
| | | 243 | 245 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 28 | 0 |
| Fuel | | 44 | 0 |
| Transport Related Insurance | | 8 | 0 |
| | | 80 | 0 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 16 | 16 |
| | | 16 | 16 |
| Managed Expenditure | | 452 | 378 |
| Net Managed Budget | | 452 | 378 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | (82) | (82) |
| Vehicles And Plant (Internal Leasing) | | (5) | 0 |
| Vehicle leasing recharges | | 5 | 0 |
| Capital Charges | | 82 | 60 |
| | | 0 | (23) |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 2,059 | 2,059 |
| | | 2,059 | 2,059 |
| Managed Outside the Service | | 2,059 | 2,037 |
| Net Cost of Service | | 2,512 | 2,415 |

Environment & Housing

Budget Manager : Chief Officer Environmental Action

| Environmental Health | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 2,862 | 2,178 |
| Agency And Temporary Staff | | 21 | 0 |
| National Insurance Contributions | | 203 | 152 |
| Superannuation Costs | | 394 | 321 |
| Other Pension Costs | | 129 | 134 |
| Other Employee Related Costs | | 2 | 9 |
| Training And Development | | 12 | 11 |
| | | 3,625 | 2,805 |
| Premises | | | |
| Buildings Maintenance | | 2 | 2 |
| Cleaning And Workplace Refuse | | 0 | 1 |
| Electricity | | 3 | 3 |
| Other Utilities | | 0 | 0 |
| | | 6 | 6 |
| Supplies & Services | | | |
| Materials and Equipment | | 88 | 62 |
| Stationery and Postage | | 29 | 19 |
| Advertising | | 0 | 0 |
| IT and telecommunications | | 101 | 76 |
| Insurance | | 5 | 6 |
| Professional Services and Subscriptions | | 338 | 323 |
| Allowances | | 1 | 1 |
| Consultancy Services | | 6 | 0 |
| Other Hired and Contracted Services | | 18 | 73 |
| Publication and Promotion | | 3 | 3 |
| Miscellaneous | | 0 | 0 |
| | | 590 | 564 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 17 | 8 |
| Travel Allowances | | 70 | 70 |
| Fuel | | 8 | 6 |
| Transport Related Insurance | | 2 | 2 |
| | | 96 | 85 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 93 | 48 |
| Charges To/From HRA | | 3 | 1 |
| | | 96 | 48 |
| Managed Expenditure | | 4,413 | 3,508 |
| Internal Income | | | |
| Income from other Directorates | | (328) | (363) |
| Charges to / from HRA | | 0 | (57) |
| | | (328) | (420) |
| Income - Sales | | | |
| Sale of Goods and Services | | (115) | (115) |
| | | (115) | (115) |
| Income - Charges | | | |
| Fees and charges | | (17) | (19) |
| Contributions | | (30) | (35) |

Environment & Housing

Budget Manager : Chief Officer Environmental Action

| Environmental Health | £000 | Budget 2013/14 | Budget 2014/15 |
|---------------------------------------|------|-------------------|-------------------|
| Income - Charges | | | |
| Other income | | (193) | (177) |
| Income Received From ALMOs/BITMO | | (81) | 0 |
| | | (322) | (231) |
| Managed Income | | (764) | (766) |
| Net Managed Budget | | 3,648 | 2,742 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 64 | 81 |
| Vehicles And Plant (Internal Leasing) | | (7) | 0 |
| Vehicle leasing recharges | | 7 | 0 |
| Capital Charges | | 6 | 5 |
| | | 70 | 86 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 88 | 0 |
| | | 88 | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 2,550 | 0 |
| Internal Reallocations Income | | (4,053) | (30) |
| | | (1,503) | (30) |
| Managed Outside the Service | | (1,345) | 56 |
| Net Cost of Service | | 2,303 | 2,797 |

LEEDS CITY COUNCIL

2014/15 BUDGET REPORT

Directorate: Strategy and Resources

1 Introduction

- 1.1 This report has been produced in order to inform members of the main variations and factors influencing the directorate's budget for the 2014/15 financial year.

2 Service Context

- 2.1 Strategy and Resources comprises the Council's key professional support services: Finance, HR, Technology, Procurement and Strategy and Improvement. These services support the strategic direction for the Council and provide practical support to managers to improve outcomes. The net managed budget for 2013/14 is £40m comprising 1,104 fte's.
- 2.2 The implementation of the 'enabling corporate centre' organisational changes during 2013/14 provided the necessary platform to allow services to formulate plans to realise the medium term financial plan assumption of a 30% cash reduction over 4 years up to 2016/17, which equates to approximately -£8m. This saving is on top of a £6.9m budget reduction already achieved since 2010/11, and the fact that the number of fte's employed in these services has already reduced by 114 (10%) already over this period.
- 2.3 The practical implication is that all services are undergoing re-design and change. For some areas, a 'hub and spoke' model has been introduced in order to achieve some economies of a centralised service, whilst maintaining key local services for managers. Services are also having to stop doing certain work and changing the way other services are delivered. Linked to this change are projects currently in progress under 'business improvement'. These reviews, for example mail and print and business admin, will impact on every directorate in the Council.
- 2.4 Maintaining strong and reliable ICT for the Council remains a key priority and the Directorate will continue to suitably resource this area.

3 Explanation of variations between adjusted 2013/14 and 2014/15 - £2,305k (-5.9%)

3.1 The variation can be summarised as follows:

| | £000s |
|---|---------|
| Net Managed Budget 2013/14 | 38,899 |
| Adjustments | |
| • Transfers of functions | - 238 |
| • Other adjustments | 483 |
| Adjusted Net Managed Budget 2013/14 | 39,144 |
| Changes in prices | |
| • Pay | 625 |
| • Price | 2 |
| • Income | - 2 |
| | 625 |
| Full Year Effects | 40 |
| Other Budget pressures | 500 |
| Total Budget Increases | 1,165 |
| Savings | |
| Ensuring High Quality Public Services - Procurement | - 730 |
| Becoming an efficient and enterprising Council | |
| • Support Services | - 1,826 |
| Income, charging and trading | - 223 |
| Other efficiencies and savings proposals | - 691 |
| Total savings | - 3,470 |
| Net Managed Budget 2014/15 | 36,839 |

3.2 Adjustments

- 3.2.1 An outcome from the fundamental review of recharges undertaken in 2013 has been a decision to remove central recharges from budgets for general fund services. This change reemphasises the model the council has adopted in that accountability for these core support services rests with the relevant Chief Officers within the context of the 30% target reduction in cost. In future only recharges to HRA and Public health will be made and dealt with via one corporate account. This requires certain technical adjustments to Directorate budgets and the net overall impact for Strategy and Resources is +£2,431k
- 3.2.2 Another outcome from the recharge review is the decision to cease certain recharges that add little or no value, for example id badges, mobile phones and PDA's. This requires a transfer of budgets from the previous client services and this totals +£957k
- 3.2.3 At the beginning of 2013/14 a number of budget adjustments were required to reflect organisational change from the 'Enabling Corporate Centre' review. A net adjustment of +£710k was required.
- 3.2.4 Several 'business relationship management' staff from Technology have now transferred into directorates meaning a reduction in net managed budget of -£676k.

3.2.5 From 2014/15 directorates will no longer receive internal leasing charges for the cost of vehicles which have been purchased via prudential borrowing. The revenue costs of financing these purchases will be managed centrally and existing budgets in directorates will be transferred. The impact is to remove equipment leasing costs in ICT of £3,034k.

3.3 Full year effects

The only full year effect is the cost (£40k) of additional Avaya licences for the Contact centre system used by the NNDR and debt recovery team in Finance.

3.4 Changes in prices

Provision has been made for a 1% growth in staffing budgets in 2014/15. No provision has been made for inflation on running cost budgets.

3.5 Budget pressures

The main pressure for the Directorate is the impact of a significant change to the Leeds Learning Network service operated by the Technology service. Currently 250 schools and academies use the service, however the existing contract with Capita expires on 31st March and a new service is being offered. Take up has been low (around 78 schools and academies signed up) and whilst the service has been able to reduce costs where possible, the net impact on the Council will be around £0.5m.

3.6 Savings

Ensuring High Quality Public Services:

3.6.1 *Procurement*

ICT are migrating away from the Novell environment towards working on a Microsoft Platform, this has reduced the requirement for support and maintenance from Novell. LCC has perpetual MS licenses and has taken the option of removing 'software assurance' on certain software products (e.g. MS Office Platform i.e. Word, Excel, Power-point) and make a saving over the next 3 years. In ICT Services' professional judgement, this does not impose a significant risk since we have only just deployed Office 2012 across the organisation. It must be stressed that exercising this option where it is prudent to do so will only result in a 3 year payment holiday, after this period costs may increase. Further savings are also anticipated from further rationalisation of telephony now that ICT are responsible for managing the whole estate. The total savings from these changes to ICT contracts amount to £660k in 2014/15.

A 5% reduction in running costs has been applied to all services (excluding PPPU) and amounts to a saving of £60k

From 1.4.14 the handling of insurance claims will be brought in-house. The current annual cost is £440k however it is estimated that this could be done within the Council for a net increase of cost of £200k, almost all staffing. Due to the phasing of the implementation, the full staffing structure will not be required until 2015/16; therefore the initial saving in 2014/15 is estimated at £310k, reducing to approximately £250k the following year. Other proposed changes to the Council's insurance cover amount to a saving of £0.5m. The impact of this change is reflected via the 'Insurance Fund' and has resulted in lower insurance charges to all Council directorates and also the HRA and Schools.

Becoming an efficient and enterprising Council:

3.6.2 *Support Services*

As staffing costs comprise around 75% of total expenditure, this is the key focus for savings and efficiencies. The current proposal reflects staff savings of £1.8m, representing a net reduction of 33 fte's. The general approach has been to only budget for staff in post less know leavers and a turnover factor - on assumption that any staff that leave will not be replaced. A significant challenge therefore is to develop flexibility in the remaining workforce to be able to realign jobs and skills to cope with the change ahead.

3.6.3 *Business Improvement Programme*

A saving of £223k is reflected in the budget in relation to the 4 projects in progress. A significant change in respect of the management and deployment of project resource is planned whereby a single corporate team will be established bringing together the existing staff carrying out this type of work. This will allow better targeting of project resource to key priorities.

3.7 Income, Charging & Trading

The directorate continues to work proactively to support key priorities and programmes. The PPPU (including the staff that have transferred in from Business Improvement and ICT) provide project management for internal and external clients and the pending a fundamental review of the basis of charging, the budget submission assumes the previous charging methodology using hourly rates. A number of other services in the directorate are also budgeting to receive income for staff working on a variety of projects such as the Tour de France and regional projects. Overall, additional income of £691k has been included in the budget proposal.

4 Net Revenue Charge

4.1 The following table provides a summary of the net revenue charge for the service which brings together the net managed budget and those budgets managed outside the service.

| | £000s |
|--------------------------------------|---------|
| Net Managed Budget | 36,838 |
| Managed Outside Service | 3,679 |
| Net Cost of Service | 40,517 |
| Transfers to/from earmarked reserves | - 2,454 |
| Net Revenue Charge | 38,063 |

5 Risk Assessment

- 5.1 In determining the 2014/15 budget, consideration has been given to all the risks which are managed within the directorate's overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.
- 5.2 The key risks in the 2014/15 budget for this directorate are as follows:
- 5.2.1 Further reduction in support services could impact on the ability of the Directorate to adequately support managers within the Council. Workforce planning and consultation with services on changes required will be key to bringing about this change.
- 5.2.2 Failure to provide up to date and resilient ICT. The ICT service has not been subject to the level of savings from some other support services areas. Priority has been given to adequately resourcing the service and also key ICT projects to take the Council into the future.
- 5.2.3 The budget for the PPPU contains the staff transferred from the Business Improvement Team and also ICT Project staff and reflects existing practice whereby these staff are charged to the projects they work on, either internally revenue funded, capital schemes or work for external organisations. A fundamental review of the current approach to internal charging is in progress and the outcome may impact on income levels and the associated expenditure budgets across the Council.

Briefing note prepared by: Charles Oxtoby
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STRATEGY AND RESOURCES

Main Responsibilities:

Strategy and Improvement

- Support to the Chief Executive, the Assistant Chief Executive and the Corporate Leadership Team
- Support to take forward the Commission on future of local government both locally and nationally
- Delivering the communications strategy, through Marketing and Creative Services, Press and Media Relations, Web Services (Internet and Intranet), Internal Communications and social media developments
- Development, oversight and delivery of the city's corporate planning framework including the preparation and oversight of the Best City Ambition, City Priority Plan, Council Business Plan, including taking forward the Budget Plus Programme. and influencing the approach to change and organisational development
- Development, oversight and support for the Best City Leadership Network, including summit meetings, state of the city events and the key account management approach.
- Provision of advice to elected members, officers and partners on the development and management of the council's corporate policy agenda, including city, and the national context. Development, implementation and delivery of an organisation and partnership-wide research and intelligence agenda which supports and facilitates decision-making and excellent service delivery.
- Development and delivery of the council's performance management framework (including embedding of the Outcome Based Accountability approach) to ensure that performance against outcomes, priorities and targets, both across the council and across relevant partnerships, is effectively monitored and managed.
- Development and delivery of the council's business and service planning approach to ensure that services are focused on delivering efficient and effective services which contribute to the delivery of the Vision for Leeds and the City Priority Plans
- Develop and deliver the council's cross-cutting improvement agenda around Changing the Workplace, Customer Access and Business Management to ensure continuous improvement of the council's services and the delivery of key city and council outcomes.
- Be responsible for developing, promoting and implementing council policy and good practice in the areas of risk management and business continuity management.
- Develop integrated plans with all directorates/partner agencies and co-ordinate the council's response to an emergency.

STRATEGY AND RESOURCES

Finance

- Provide an independent and objective assurance on the control environment established to help the council achieve its objectives.
- Promote, publicise and develop '*Spending Money Wisely*'
- Provide overall strategic financial management of the council's finances.
- Maximise the council's financial resources within levels of acceptable risk.
- Promote efficient and effective stewardship of assets and resources.
- Ensure compliance with statutory financial obligations.
- Providing senior managers, budget holders and staff with financial information, guidance and advice to enable them to take responsibility to effectively manage their revenue and capital budgets and to align available resources to priorities.
- Maximise the collection of local taxation and other income from residents and businesses in Leeds.
- Ensure proper banking arrangements are in place.
- Provide a range of modern payment options for citizens to use.

STRATEGY AND RESOURCES

Technology

- A key stakeholder and contributor in the formulation and delivery of the council's strategic plans.
- Develop and support, directly or in partnership with other providers, innovative solutions which will help Leeds transform towards its aspiration of being the UK's best city. Help service areas fully exploit the potential of ICT and successfully deliver their business outcomes.
- Maintain and develop the council's core ICT infrastructure and software application portfolio to support changing business needs that enable our staff to have access to the required information and systems they need to provide services to our citizens and partners.
- Support nearly 20,000 mobile and fixed line telephones, over 500 council sites and more than 11,000 networked and standalone PC's. Also provide ICT services to a range of partners beyond the council's boundaries.
- Development, implementation and delivery of the council's information governance agenda and related activities.

Human Resources

- To enable the Council to achieve its ambition of being the Best Council in the UK through its people.
- Develop an efficient and enterprising culture across the Council and developing the organisation based on the Council values.
- To co-deliver key Business Improvement agendas e.g. Changing the workplace, Better Business Management etc.
- Work in partnership with the trade unions to achieve a flexible, healthy, enabled, engaged and performing workforce delivering council objectives.
- In line with the People Plan 2013-17 to develop a flexible workforce underpinned by effective workforce planning to meet the changing shape and requirements of the council. To ensure we have the right employees with the right skills in the right place at the right time.
- To support improved levels of health, safety and wellbeing in the workplace to ensure employees achieve and sustain high levels of performance and attendance and managers properly manage and significantly reduce absence and accidents.
- Drive a forward thinking culture and organisational change supported by development that equips employees with the right knowledge and skills and enables everyone to fulfil their potential.
- Promote a culture of employee engagement in which everybody is respected, involved and heard and embeds the values of the Council.

STRATEGY AND RESOURCES

- Enable a high performing culture where employees' plays their part in making sure the council is the best city council in the UK and managers properly manage and support staff to perform at their best.
- To advise the Council on employee casework and resourcing issues.
- To deliver Adult Social Care Workforce development services.
- To deliver Occupation Health services to managers and employees.

Public Private Partnership Unit

- Provides specialist project support to internal and external public sector clients including project management, technical, legal and financial support, to Public Private Partnership (PPP) projects, other major infrastructure projects, ICT developments and change management projects, such as Changing the Workplace.
- Provides support to clients from project inception, needs analysis, options appraisal, business case, through procurement to contract award, set-up and management. The unit also provides advice on critical long-term aspects such as contract monitoring, project re-financing, benchmarking and market testing.
- Manages the use of external legal, financial, ICT and technical advisors through framework contracts to assist in the delivery of the Council's portfolio of PFI projects and other major projects.
- Leads, and provides specialist resource to, a number of regional public sector projects, programmes and collaborations, ensuring promotion of the Council's strategic influence and leadership at a regional level and enabling significant savings for the Council and other public sector bodies.

Procurement Unit

- Responsible for developing and promoting Council policy and good practice in public procurement including the Council's Procurement Strategy and Contract Procedure Rules (CPRs).
- Providing advice and guidance to senior managers, commissioners and staff to enable them to procure works, supplies and services in an efficient and effective manner and in compliance with the relevant procedures and legislation.
- Working with the PPPU to provide directorates with a comprehensive project and procurement support service from initial business case through procurement to contract management.
- Management and administration of the electronic tendering system (YORtender) including e-auctions, and advice on the use of the Financial Management System (FMS) in relation to contract queries.

Strategy and Resources

Summary of budget by service (£000)

| Budget Manager | Service | Total 2013/14 | Managed by the Service | | | Managed Outside the Service | Total 2014/15 |
|--|--|------------------|------------------------|----------|--------|-----------------------------------|------------------|
| | | | Spending | Income | Net | | |
| Chief Officer Corporate Support | Strategy and Improvement | 585 | 5,524 | (646) | 4,878 | (4,127) | 751 |
| Chief Officer Corporate Financial Management | Finance | 2,907 | 16,346 | (6,353) | 9,993 | (513) | 9,480 |
| Chief Officer HR | Human Resources | 0 | 8,223 | (1,704) | 6,519 | 401 | 6,920 |
| Chief ICT Officer | Technology | 3,233 | 19,424 | (4,394) | 15,030 | 7,214 | 22,244 |
| Chief Officer PPPU & Procurement | Public Private Partnership & Procurement | (590) | 8,347 | (8,045) | 302 | 620 | 922 |
| Head Of Regional Policy | Regional Policy | 119 | 1,027 | (911) | 116 | 84 | 200 |
| Net Cost of Service | | 6,254 | 58,891 | (22,053) | 36,838 | 3,679 | 40,517 |
| | Transfers to and from earmarked reserves | (2,298) | 0 | 0 | 0 | (2,454) | (2,454) |
| Net Revenue Charge | | 3,956 | 58,891 | (22,053) | 36,838 | 1,225 | 38,063 |

Strategy and Resources

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|--|-------------------|-------------------|
| Employees | | |
| Direct Pay Costs | 36,568 | 36,264 |
| Agency And Temporary Staff | 0 | 1,065 |
| National Insurance Contributions | 2,951 | 2,948 |
| Superannuation Costs | 5,189 | 5,179 |
| Other Pension Costs | 941 | 998 |
| Other Employee Related Costs | 130 | 146 |
| Training And Development | 438 | 382 |
| | 46,217 | 46,982 |
| Premises | | |
| Buildings Maintenance | 0 | 6 |
| Grounds Maintenance | 0 | 1 |
| Cleaning And Workplace Refuse | 2 | 4 |
| Rents | 79 | 68 |
| NDR | 3 | 2 |
| Accommodation Charges | 18 | 3 |
| Premises Related Insurance | 13 | 0 |
| | 115 | 83 |
| Supplies & Services | | |
| Materials and Equipment | 420 | 537 |
| Stationery and Postage | 184 | 184 |
| Advertising | 8 | 3 |
| IT and telecommunications | 8,616 | 7,451 |
| Insurance | 27 | 33 |
| Professional Services and Subscriptions | 1,542 | 1,228 |
| Catering Service | 1 | 0 |
| Allowances | 10 | 7 |
| Consultancy Services | 1 | 0 |
| External Audit Fees | 330 | 327 |
| Other Hired and Contracted Services | 966 | 631 |
| Licences | 0 | 0 |
| Publication and Promotion | 8 | 3 |
| | 12,112 | 10,403 |
| Transport | | |
| Vehicles And Plant Related Expenditure | 31 | 24 |
| Travel Allowances | 275 | 262 |
| Fuel | 4 | 4 |
| Private Hire | 0 | 0 |
| Transport Related Insurance | 1 | 1 |
| | 311 | 291 |
| Internal Charges | | |
| Managed Recharges Frm Other Directorates | 4,605 | 1,163 |
| | 4,605 | 1,163 |
| Appropriations | | |
| Transfers to/from Earmarked Reserves | (25) | (33) |
| | (25) | (33) |
| Managed Expenditure | 63,335 | 58,891 |
| Internal Income | | |
| Income from other Directorates | (9,793) | (9,543) |
| Recharge Income from Capital | (5,135) | (5,766) |

Strategy and Resources

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|---------------------------------------|-------------------|-------------------|
| Internal Income | (14,927) | (15,310) |
| Income - Grants | | |
| DCLG Grants | (1,234) | (1,243) |
| | (1,234) | (1,243) |
| Income - Sales | | |
| Sale of Goods and Services | (198) | (230) |
| | (198) | (230) |
| Income - Charges | | |
| Fees and charges | (3,339) | (3,032) |
| Other income | (2,884) | (2,238) |
| Income Received From ALMOs/BITMO | (1,854) | 0 |
| | (8,076) | (5,270) |
| Managed Income | (24,436) | (22,053) |
| Net Managed Budget | 38,899 | 36,838 |
| Accounting Adjustments | | |
| IAS 19 Pensions Costs | 1,605 | 3,452 |
| Vehicles And Plant (Internal Leasing) | (8) | 0 |
| Vehicle leasing recharges | 8 | 0 |
| Transfers to/from Statutory Reserves | (2,298) | (3,452) |
| Capital Charges | 8,196 | 7,042 |
| | 7,503 | 7,042 |
| Central Recharges | | |
| Central Recharges Expenditure | 33,158 | 0 |
| Central Recharges Income | (81,692) | 0 |
| Corporate & Democratic Core Income | (6,003) | (6,003) |
| | (54,538) | (6,003) |
| Other Internal Adjustments | | |
| Internal Reallocations Charges | 105,088 | 842 |
| Internal Reallocations Income | (92,997) | (656) |
| | 12,091 | 186 |
| Managed Outside the Service | (34,943) | 1,225 |
| Net Cost of Service | 3,956 | 38,063 |

Strategy and Resources

Budget Manager : Chief Officer Corporate Support

| Strategy and Improvement | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 4,560 | 3,228 |
| National Insurance Contributions | | 391 | 292 |
| Superannuation Costs | | 656 | 504 |
| Other Pension Costs | | 211 | 172 |
| Other Employee Related Costs | | 2 | 6 |
| Training And Development | | 36 | 36 |
| | | 5,854 | 4,238 |
| Premises | | | |
| Rents | | 61 | 63 |
| | | 61 | 63 |
| Supplies & Services | | | |
| Materials and Equipment | | 38 | 38 |
| Stationery and Postage | | 80 | 80 |
| IT and telecommunications | | 294 | 291 |
| Insurance | | 3 | 4 |
| Professional Services and Subscriptions | | 425 | 406 |
| Allowances | | 4 | 4 |
| External Audit Fees | | 1 | 1 |
| Other Hired and Contracted Services | | 325 | 180 |
| Publication and Promotion | | 3 | 3 |
| | | 1,173 | 1,007 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 12 | 6 |
| Travel Allowances | | 15 | 14 |
| Transport Related Insurance | | 0 | 1 |
| | | 28 | 21 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 424 | 195 |
| | | 424 | 195 |
| Managed Expenditure | | 7,540 | 5,524 |
| Internal Income | | | |
| Income from other Directorates | | (247) | (294) |
| Recharge Income from Capital | | (663) | (43) |
| | | (910) | (337) |
| Income - Charges | | | |
| Fees and charges | | (346) | (303) |
| Other income | | (6) | (6) |
| | | (352) | (309) |
| Managed Income | | (1,263) | (646) |
| Net Managed Budget | | 6,278 | 4,878 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 110 | 164 |
| Vehicles And Plant (Internal Leasing) | | (6) | 0 |
| Vehicle leasing recharges | | 6 | 0 |
| Capital Charges | | 652 | 337 |
| | | 763 | 502 |

Strategy and Resources

Budget Manager : Chief Officer Corporate Support

| Strategy and Improvement | | | |
|------------------------------------|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 33,158 | 0 |
| Central Recharges Income | | (80,313) | 0 |
| Corporate & Democratic Core Income | | (4,632) | (4,632) |
| | | (51,788) | (4,632) |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 82,580 | 3 |
| Internal Reallocations Income | | (37,247) | 0 |
| | | 45,333 | 3 |
| Managed Outside the Service | | (5,693) | (4,127) |
| Net Cost of Service | | 585 | 751 |

Strategy and Resources

Budget Manager : Chief Officer Corporate Financial Management

| Finance | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 11,232 | 11,486 |
| National Insurance Contributions | | 894 | 898 |
| Superannuation Costs | | 1,598 | 1,652 |
| Other Pension Costs | | 238 | 323 |
| Other Employee Related Costs | | 5 | 4 |
| Training And Development | | 77 | 78 |
| | | 14,044 | 14,442 |
| Premises | | | |
| Cleaning And Workplace Refuse | | 0 | 0 |
| Rents | | 0 | 5 |
| NNDR | | 3 | 2 |
| Premises Related Insurance | | 13 | 0 |
| | | 16 | 7 |
| Supplies & Services | | | |
| Materials and Equipment | | 13 | 10 |
| Stationery and Postage | | 75 | 82 |
| Advertising | | 3 | 3 |
| IT and telecommunications | | 228 | 229 |
| Insurance | | 10 | 8 |
| Professional Services and Subscriptions | | 703 | 780 |
| Allowances | | 0 | 0 |
| External Audit Fees | | 329 | 326 |
| Other Hired and Contracted Services | | 186 | 167 |
| Licences | | 0 | 0 |
| | | 1,546 | 1,606 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 0 | 1 |
| Travel Allowances | | 103 | 94 |
| Transport Related Insurance | | 0 | 0 |
| | | 104 | 95 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 196 | 196 |
| | | 196 | 196 |
| Managed Expenditure | | 15,907 | 16,346 |
| Internal Income | | | |
| Income from other Directorates | | (1,161) | (1,631) |
| Recharge Income from Capital | | (623) | (571) |
| | | (1,784) | (2,202) |
| Income - Grants | | | |
| DCLG Grants | | (1,234) | (1,234) |
| | | (1,234) | (1,234) |
| Income - Sales | | | |
| Sale of Goods and Services | | (165) | (192) |
| | | (165) | (192) |
| Income - Charges | | | |
| Fees and charges | | (2,686) | (2,632) |
| Other income | | (91) | (93) |
| Income Received From ALMOs/BITMO | | (112) | 0 |

Strategy and Resources

Budget Manager : Chief Officer Corporate Financial Management

| Finance | | | |
|------------------------------------|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Income - Charges | | (2,889) | (2,725) |
| Managed Income | | (6,072) | (6,353) |
| Net Managed Budget | | 9,835 | 9,993 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 544 | 778 |
| Capital Charges | | 0 | 3 |
| | | 544 | 781 |
| Central Recharges | | | |
| Central Recharges Income | | (479) | 0 |
| Corporate & Democratic Core Income | | (1,371) | (1,371) |
| | | (1,850) | (1,371) |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 14,716 | 77 |
| Internal Reallocations Income | | (20,338) | 0 |
| | | (5,622) | 77 |
| Managed Outside the Service | | (6,928) | (513) |
| Net Cost of Service | | 2,907 | 9,480 |

Strategy and Resources

Budget Manager : Chief Officer HR

| Human Resources | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 5,711 | 5,488 |
| Agency And Temporary Staff | | 0 | 13 |
| National Insurance Contributions | | 459 | 444 |
| Superannuation Costs | | 788 | 795 |
| Other Pension Costs | | 175 | 164 |
| Other Employee Related Costs | | 87 | 119 |
| Training And Development | | 171 | 167 |
| | | 7,391 | 7,190 |
| Premises | | | |
| Cleaning And Workplace Refuse | | 0 | 1 |
| Rents | | 17 | 0 |
| Accommodation Charges | | 4 | 3 |
| | | 22 | 4 |
| Supplies & Services | | | |
| Materials and Equipment | | 31 | 29 |
| Stationery and Postage | | 14 | 6 |
| IT and telecommunications | | 213 | 196 |
| Insurance | | 4 | 4 |
| Professional Services and Subscriptions | | 20 | 15 |
| Catering Service | | 1 | 0 |
| Other Hired and Contracted Services | | 185 | 201 |
| | | 469 | 451 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 1 | 1 |
| Travel Allowances | | 96 | 80 |
| Private Hire | | 0 | 0 |
| | | 97 | 81 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 308 | 497 |
| | | 308 | 497 |
| Managed Expenditure | | 8,286 | 8,223 |
| Internal Income | | | |
| Income from other Directorates | | (1,467) | (1,602) |
| | | (1,467) | (1,602) |
| Income - Sales | | | |
| Sale of Goods and Services | | 0 | (5) |
| | | 0 | (5) |
| Income - Charges | | | |
| Fees and charges | | (104) | (90) |
| Other income | | (6) | (7) |
| | | (110) | (97) |
| Managed Income | | (1,576) | (1,704) |
| Net Managed Budget | | 6,710 | 6,519 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 216 | 365 |
| Capital Charges | | 0 | 0 |

Strategy and Resources

Budget Manager : Chief Officer HR

| Human Resources | | | |
|--------------------------------|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| | | 216 | 366 |
| Central Recharges | | | |
| Central Recharges Income | | (330) | 0 |
| | | (330) | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 1,427 | 35 |
| Internal Reallocations Income | | (8,023) | 0 |
| | | (6,596) | 35 |
| Managed Outside the Service | | (6,710) | 401 |
| Net Cost of Service | | 0 | 6,920 |

Strategy and Resources

Budget Manager : Chief ICT Officer

| Technology | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 10,187 | 8,721 |
| Agency And Temporary Staff | | 0 | 1,052 |
| National Insurance Contributions | | 792 | 685 |
| Superannuation Costs | | 1,448 | 1,157 |
| Other Pension Costs | | 277 | 302 |
| Other Employee Related Costs | | 30 | 8 |
| Training And Development | | 121 | 56 |
| | | 12,855 | 11,982 |
| Premises | | | |
| Cleaning And Workplace Refuse | | 1 | 1 |
| Accommodation Charges | | 14 | 0 |
| | | 15 | 1 |
| Supplies & Services | | | |
| Materials and Equipment | | 330 | 447 |
| Stationery and Postage | | 10 | 7 |
| IT and telecommunications | | 7,843 | 6,719 |
| Insurance | | 7 | 14 |
| Professional Services and Subscriptions | | 388 | 16 |
| Other Hired and Contracted Services | | 254 | 49 |
| Publication and Promotion | | 5 | 0 |
| | | 8,837 | 7,251 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 17 | 15 |
| Travel Allowances | | 32 | 32 |
| Fuel | | 4 | 4 |
| Transport Related Insurance | | 0 | 0 |
| | | 53 | 51 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 3,274 | 172 |
| | | 3,274 | 172 |
| Appropriations | | | |
| Transfers to/from Earmarked Reserves | | 0 | (33) |
| | | 0 | (33) |
| Managed Expenditure | | 25,034 | 19,424 |
| Internal Income | | | |
| Income from other Directorates | | (3,535) | (1,623) |
| Recharge Income from Capital | | (3,779) | (2,655) |
| | | (7,315) | (4,279) |
| Income - Sales | | | |
| Sale of Goods and Services | | (33) | (33) |
| | | (33) | (33) |
| Income - Charges | | | |
| Fees and charges | | (201) | (5) |
| Other income | | (617) | (78) |
| Income Received From ALMOs/BITMO | | (1,457) | 0 |
| | | (2,274) | (83) |
| Managed Income | | (9,622) | (4,394) |

Strategy and Resources

Budget Manager : Chief ICT Officer

| Technology | | | |
|---------------------------------------|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Net Managed Budget | | 15,412 | 15,030 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 432 | 470 |
| Vehicles And Plant (Internal Leasing) | | (2) | 0 |
| Vehicle leasing recharges | | 2 | 0 |
| Capital Charges | | 7,543 | 6,695 |
| | | 7,976 | 7,165 |
| Central Recharges | | | |
| Central Recharges Income | | (398) | 0 |
| | | (398) | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 5,633 | 706 |
| Internal Reallocations Income | | (25,389) | (656) |
| | | (19,756) | 50 |
| Managed Outside the Service | | (12,179) | 7,214 |
| Net Cost of Service | | 3,233 | 22,244 |

Strategy and Resources

Budget Manager : Chief Officer PPPU & Procurement

| Public Private Partnership & Procurement | | | |
|--|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Employees | | | |
| Direct Pay Costs | | 4,077 | 6,511 |
| National Insurance Contributions | | 348 | 560 |
| Superannuation Costs | | 584 | 945 |
| Other Pension Costs | | 40 | 37 |
| Other Employee Related Costs | | 6 | 9 |
| Training And Development | | 32 | 44 |
| | | 5,087 | 8,106 |
| Premises | | | |
| Buildings Maintenance | | 0 | 6 |
| Grounds Maintenance | | 0 | 1 |
| Cleaning And Workplace Refuse | | 1 | 2 |
| | | 1 | 9 |
| Supplies & Services | | | |
| Materials and Equipment | | 7 | 12 |
| Stationery and Postage | | 4 | 7 |
| Advertising | | 5 | 0 |
| IT and telecommunications | | 38 | 16 |
| Insurance | | 3 | 3 |
| Professional Services and Subscriptions | | 5 | 11 |
| Allowances | | 5 | 2 |
| Consultancy Services | | 1 | 0 |
| Other Hired and Contracted Services | | 16 | 35 |
| | | 84 | 86 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 1 | 2 |
| Travel Allowances | | 29 | 42 |
| | | 30 | 44 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 402 | 102 |
| | | 402 | 102 |
| Appropriations | | | |
| Transfers to/from Earmarked Reserves | | (25) | 0 |
| | | (25) | 0 |
| Managed Expenditure | | 5,580 | 8,347 |
| Internal Income | | | |
| Income from other Directorates | | (3,383) | (4,394) |
| Recharge Income from Capital | | (70) | (2,497) |
| | | (3,452) | (6,890) |
| Income - Grants | | | |
| DCLG Grants | | 0 | (9) |
| | | 0 | (9) |
| Income - Charges | | | |
| Fees and charges | | (1) | (2) |
| Other income | | (1,253) | (1,144) |
| Income Received From ALMOs/BITMO | | (285) | 0 |
| | | (1,539) | (1,146) |
| Managed Income | | (4,992) | (8,045) |

Strategy and Resources

Budget Manager : Chief Officer PPPU & Procurement

| Public Private Partnership & Procurement | | | |
|--|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Net Managed Budget | | 588 | 302 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 246 | 593 |
| Capital Charges | | 0 | 7 |
| | | 246 | 600 |
| Central Recharges | | | |
| Central Recharges Income | | (172) | 0 |
| | | (172) | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 730 | 20 |
| Internal Reallocations Income | | (1,983) | 0 |
| | | (1,252) | 20 |
| Managed Outside the Service | | (1,178) | 620 |
| Net Cost of Service | | (590) | 922 |

Strategy and Resources

Budget Manager : Head Of Regional Policy

| Regional Policy | £000 | Budget 2013/14 | Budget 2014/15 |
|---|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 801 | 829 |
| National Insurance Contributions | | 67 | 69 |
| Superannuation Costs | | 116 | 125 |
| Training And Development | | 1 | 1 |
| | | 985 | 1,025 |
| Supplies & Services | | | |
| Stationery and Postage | | 1 | 1 |
| Professional Services and Subscriptions | | 1 | 1 |
| | | 2 | 2 |
| Managed Expenditure | | 987 | 1,027 |
| Income - Charges | | | |
| Other income | | (911) | (911) |
| | | (911) | (911) |
| Managed Income | | (911) | (911) |
| Net Managed Budget | | 77 | 116 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 57 | 83 |
| | | 57 | 83 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 1 | 1 |
| Internal Reallocations Income | | (16) | 0 |
| | | (15) | 1 |
| Managed Outside the Service | | 42 | 84 |
| Net Cost of Service | | 119 | 200 |

LEEDS CITY COUNCIL

2014/15 BUDGET REPORT

Directorate: Legal and Democratic Services

1 Introduction

- 1.1 This report has been produced in order to inform members of the main variations and factors influencing the directorate's budget for the 2014/15 financial year.

2 Service Context

2.1 Legal Services

The core business of the Service is to provide legal advice and related support to the Council in delivering its priorities as set out in the City Priority Plans and the Council's Business Plan. The objective of the Service is to be the best local authority in-house legal service in the UK. In 2013/14 the following savings will be delivered:

- £157k from co-locating of whole service to St George House
- £50k by reducing the admin function and creating a centralised admin hub to allow ELI applications.
- £20k from managed print charges.
- £123k in reduction of legal locums - currently no agency staff employed in Legal Services.
- £1.07m from the Costs Draftsman model used though WYLA – this saving is manifest in the external legal budgets held by individual directorates.

2.2 Democratic Services

Democratic Services supports elected members in their responsibilities, particularly in respect of:

- The Leader of Council
- The Lord Mayor
- Support to Councillors via Group Offices
- The full Council Meeting
- Committees appointed by the Council
- Scrutiny of the Executive

Democratic Services also supports the governance of the Council in respect of:

- The requirements of Members' code of conduct;
- Provision of information in respect of decision making;
- Compliance with access to information requirements;
- Upkeep of the Constitution;
- Publication of the Annual Governance Statement.

Democratic Services also provides services to schools/parents in respect of School Exclusion and Admission Appeals, seeks to promote democratic engagement, particularly with young people and provides support to the Council's engagement with Town and Parish Councils.

In 2013/14, £197k worth of pay and running cost savings have been delivered.

3 Explanation of variations between adjusted 2013/14 and 2014/15 - £49k (1.2%)

3.1 The variation can be summarised as follows:

| | £000s |
|---|-------|
| Net Managed Budget 2013/14 | 4,170 |
| Adjustments | |
| • Transfers of functions | - 128 |
| • Other adjustments | - 98 |
| Adjusted Net Managed Budget 2013/14 | 3,944 |
| Changes in prices | |
| • Pay | 135 |
| • Price | - |
| • Income | - 135 |
| Full Year Effects | - |
| Demand/Demography | - |
| Other Budget pressures | 61 |
| Total Budget Increases | 196 |
| Savings | |
| Becoming an efficient and enterprising Council: | |
| Support Services | - 106 |
| Business Improvement | - 41 |
| Income, charging and trading | - 98 |
| Other efficiencies and savings proposals | - |
| Total savings | - 245 |
| Net Managed Budget 2014/15 | 3,895 |

3.2 Adjustments

An outcome from the recharge review is the decision to cease certain recharges that add little or no value, for example id badges, mobile phones and PDA's. This requires a transfer of budgets out of services amounting to £83k

From 2014/15 directorates will no longer receive internal leasing charges for the cost of vehicles which have been purchased via prudential borrowing. The revenue costs of financing these purchases will be managed centrally and existing budgets in directorates will be transferred. The impact is to reduce leasing costs by £15k.

Other adjustments not impacting on services amount to £128k.

3.3 Changes in prices

Provision has been made for a 1% growth in staffing budgets in 2014/15. No provision will be made for inflation on running cost budgets.

3.4 Other budget pressures

Insurance charges have increased by £61k.

3.5 Savings

3.5.1 Becoming an efficient and enterprising Council

Business Support

A saving of £41k is also reflected in the budget in respect of the whole directorate for 'Business Management' and the 4 corporately led projects currently in progress.

Work is now underway on a new case management system for Legal Services and it is intended to implement the system during 2014. It is unlikely that any savings will be realised in 2014/15 however significant savings are forecast from 2015/16 onwards.

Democratic Services have identified deliverable savings of £106k; these savings comprise a reduction in staffing budgets and efficiencies in operational costs.

3.5.2 Income, Charging & Trading

A proposal to charge all LEA schools for appeals has now been agreed on the basis that schools will be individually charged for this service. Estimated income is £75k. In addition, income of £23k, reflecting activity in 2013/14, is anticipated from administering school appeals on behalf of 'own admitting' authority schools. This will mean in 2014/15 there will be a common approach in terms of making an appropriate charge to all schools in relation to holding school appeals.

4 Net Revenue Charge

4.1 The following table provides a summary of the net revenue charge for the service which brings together the net managed budget and those budgets managed outside the service.

| | £000s |
|--------------------------------------|---------|
| Net Managed Budget | 3,895 |
| Managed Outside Service | - 6,237 |
| Net Cost of Service | - 2,342 |
| Transfers to/from earmarked reserves | - 624 |
| Net Revenue Charge | - 2,966 |

5 Risk Assessment

5.1 In determining the 2014/15 budget, consideration has been given to all the risks which are managed within the directorate's overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.

5.2 The key risks in the 2014/15 budget for this directorate are as follows:

5.2.1 *Legal Services*

Further significant reductions to the Legal Service would be likely to result in increased successful legal challenges to the Council. In other areas (e.g. enforcement) a lack of resources properly to enforce, would, once publicly known, carry a risk of increased incidences (e.g. of anti-social behaviours, such as fly-tipping and dog fouling). In addition, there is a risk of reputational harm and ultimately financial costs to the council – both in terms of damages having to be paid to successful claimants and the increased costs associated with outsourcing matters to the private sector.

5.2.2 *Democratic Services*

The budget for Democratic Services is largely a construct of the support arrangements required by elected members and of the committee and decision making arrangements approved by full council.

Assumed income from schools for admission appeals administered on their behalf is not guaranteed as those schools may opt to make arrangements other than those offered by the authority.

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LEGAL AND DEMOCRATIC SERVICES

Main Responsibilities:

Legal Services

The core business of the Service is to provide legal advice and related support to the Council in delivering its priorities as set out in the City Priority Plans and the Council's Business Plan. The objective of the Service is to be the best local authority in-house legal service in the UK.

The work undertaken includes employment and education; planning; highways transportation and rights of way; compulsory acquisition; civil litigation including judicial review, property and commercial litigation and debt recovery; criminal litigation including prosecutions and advice on anti-social behaviour; advice on licensing matters; property law including regeneration; commercial law including partnerships; housing management and homelessness; legal support for children and adult social care; data protection and access to information and local land charges.

The nature of the work undertaken by the Service includes putting the council's case at inquiries, tribunals and in court; providing advice on legal and probity issues in committees and other Council meetings; drafting contracts and other legal documents for the council and providing advice to officers and Members.

Democratic Services

Support to elected members in their responsibilities, particularly in respect of:

- The Leader of Council
- The Lord Mayor
- Support to Councillors via Group Offices
- The full Council Meeting
- Committees appointed by the Council
- Scrutiny of the Executive

Support for the governance of the Council in respect of:

- The requirements of Members' code of conduct;
- Provision of information in respect of decision making;
- Compliance with access to information requirements;
- Upkeep of the Constitution;
- Publication of the Annual Governance Statement.

Democratic Services also provides services to schools/parents in respect of School Exclusion and Admission Appeals, seeks to promote democratic engagement, particularly with young people and provides support to the Council's engagement with Town and Parish Councils.

Legal and Democratic Services

Summary of budget by service (£000)

| Budget Manager | Service | Total 2013/14 | Managed by the Service | | | Managed Outside the Service | Total 2014/15 |
|---------------------|--|------------------|------------------------|---------|---------|-----------------------------------|------------------|
| | | | Spending | Income | Net | | |
| City Solicitor | Legal Services | (427) | 5,698 | (7,106) | (1,408) | 360 | (1,048) |
| City Solicitor | Democratic Services | 0 | 5,447 | (144) | 5,303 | (6,598) | (1,294) |
| Net Cost of Service | | (427) | 11,145 | (7,249) | 3,895 | (6,237) | (2,342) |
| | Transfers to and from earmarked reserves | (253) | 0 | 0 | 0 | (624) | (624) |
| Net Revenue Charge | | (679) | 11,145 | (7,249) | 3,895 | (6,861) | (2,966) |

Legal and Democratic Services

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|--|-------------------|-------------------|
| Employees | | |
| Direct Pay Costs | 8,347 | 8,250 |
| National Insurance Contributions | 646 | 639 |
| Superannuation Costs | 1,062 | 1,082 |
| Other Pension Costs | 73 | 97 |
| Other Employee Related Costs | 79 | 77 |
| Training And Development | 45 | 42 |
| | 10,252 | 10,187 |
| Premises | | |
| Buildings Maintenance | 2 | 0 |
| Grounds Maintenance | 4 | 1 |
| Building Security | 1 | 1 |
| Cleaning And Workplace Refuse | 3 | 3 |
| | 9 | 5 |
| Supplies & Services | | |
| Materials and Equipment | 118 | 91 |
| Stationery and Postage | 97 | 54 |
| Advertising | 2 | 1 |
| IT and telecommunications | 208 | 164 |
| Insurance | 12 | 76 |
| Professional Services and Subscriptions | 23 | 22 |
| Allowances | 9 | 9 |
| Other Hired and Contracted Services | 42 | 37 |
| Publication and Promotion | 16 | 14 |
| | 527 | 468 |
| Transport | | |
| Vehicles And Plant Related Expenditure | 20 | 3 |
| Travel Allowances | 53 | 52 |
| Fuel | 5 | 5 |
| Transport Related Insurance | 1 | 1 |
| | 79 | 61 |
| Internal Charges | | |
| Managed Recharges Frm Other Directorates | 367 | 367 |
| | 367 | 367 |
| Transfer Payments | | |
| Civic Allowances | 57 | 57 |
| | 57 | 57 |
| Managed Expenditure | 11,291 | 11,145 |
| Internal Income | | |
| Income from other Directorates | (6,359) | (6,838) |
| | (6,359) | (6,838) |
| Income - Sales | | |
| Sale of Goods and Services | (5) | (5) |
| | (5) | (5) |
| Income - Charges | | |
| Fees and charges | (94) | (117) |
| Other income | (289) | (289) |
| Income Received From ALMOs/BITMO | (374) | 0 |
| | (758) | (406) |
| Managed Income | (7,121) | (7,249) |

Legal and Democratic Services

Budget Manager : City Solicitor

| Legal Services | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 4,042 | 4,042 |
| National Insurance Contributions | | 324 | 324 |
| Superannuation Costs | | 565 | 584 |
| Other Pension Costs | | 32 | 34 |
| Other Employee Related Costs | | 73 | 72 |
| Training And Development | | 32 | 32 |
| | | 5,069 | 5,089 |
| Premises | | | |
| Cleaning And Workplace Refuse | | 2 | 2 |
| | | 2 | 2 |
| Supplies & Services | | | |
| Materials and Equipment | | 76 | 76 |
| Stationery and Postage | | 29 | 13 |
| IT and telecommunications | | 47 | 45 |
| Insurance | | 5 | 73 |
| Professional Services and Subscriptions | | 4 | 4 |
| Allowances | | 1 | 1 |
| Other Hired and Contracted Services | | 16 | 17 |
| | | 178 | 229 |
| Transport | | | |
| Travel Allowances | | 29 | 29 |
| Transport Related Insurance | | 0 | 0 |
| | | 29 | 29 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 348 | 348 |
| | | 348 | 348 |
| Managed Expenditure | | 5,626 | 5,698 |
| Internal Income | | | |
| Income from other Directorates | | (6,359) | (6,733) |
| | | (6,359) | (6,733) |
| Income - Charges | | | |
| Fees and charges | | (89) | (89) |
| Other income | | (283) | (283) |
| Income Received From ALMOs/BITMO | | (374) | 0 |
| | | (747) | (372) |
| Managed Income | | (7,106) | (7,106) |
| Net Managed Budget | | (1,479) | (1,408) |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 245 | 356 |
| Capital Charges | | 1 | 1 |
| | | 246 | 357 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 7,042 | 3 |
| Internal Reallocations Income | | (6,235) | 0 |
| | | 806 | 3 |

Legal and Democratic Services

Budget Manager : City Solicitor

| Legal Services | £000 | Budget 2013/14 | Budget 2014/15 |
|-----------------------------|------|-------------------|-------------------|
| Managed Outside the Service | | 1,053 | 360 |
| Net Cost of Service | | (427) | (1,048) |

Legal and Democratic Services

Budget Manager : City Solicitor

| Democratic Services | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 4,305 | 4,209 |
| National Insurance Contributions | | 322 | 314 |
| Superannuation Costs | | 497 | 498 |
| Other Pension Costs | | 41 | 64 |
| Other Employee Related Costs | | 6 | 4 |
| Training And Development | | 12 | 10 |
| | | 5,183 | 5,099 |
| Premises | | | |
| Buildings Maintenance | | 2 | 0 |
| Grounds Maintenance | | 4 | 1 |
| Building Security | | 1 | 1 |
| Cleaning And Workplace Refuse | | 0 | 0 |
| | | 7 | 2 |
| Supplies & Services | | | |
| Materials and Equipment | | 43 | 15 |
| Stationery and Postage | | 68 | 41 |
| Advertising | | 2 | 1 |
| IT and telecommunications | | 161 | 118 |
| Insurance | | 7 | 3 |
| Professional Services and Subscriptions | | 19 | 18 |
| Allowances | | 7 | 7 |
| Other Hired and Contracted Services | | 26 | 20 |
| Publication and Promotion | | 16 | 14 |
| | | 349 | 238 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 20 | 3 |
| Travel Allowances | | 24 | 23 |
| Fuel | | 5 | 5 |
| Transport Related Insurance | | 1 | 1 |
| | | 50 | 32 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 19 | 19 |
| | | 19 | 19 |
| Transfer Payments | | | |
| Civic Allowances | | 57 | 57 |
| | | 57 | 57 |
| Managed Expenditure | | 5,665 | 5,447 |
| Internal Income | | | |
| Income from other Directorates | | 0 | (105) |
| | | 0 | (105) |
| Income - Sales | | | |
| Sale of Goods and Services | | (5) | (5) |
| | | (5) | (5) |
| Income - Charges | | | |
| Fees and charges | | (5) | (28) |
| Other income | | (6) | (6) |
| | | (11) | (34) |

Legal and Democratic Services

Budget Manager : City Solicitor

| Democratic Services | £000 | Budget 2013/14 | Budget 2014/15 |
|---------------------------------------|------|-------------------|-------------------|
| Managed Income | | (16) | (144) |
| Net Managed Budget | | 5,649 | 5,303 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 202 | 268 |
| Vehicles And Plant (Internal Leasing) | | (15) | 0 |
| Vehicle leasing recharges | | 15 | 0 |
| Capital Charges | | 0 | 2 |
| | | 202 | 270 |
| Central Recharges | | | |
| Corporate & Democratic Core Income | | (6,884) | (6,884) |
| | | (6,884) | (6,884) |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 1,329 | 16 |
| Internal Reallocations Income | | (296) | 0 |
| | | 1,032 | 16 |
| Managed Outside the Service | | (5,649) | (6,598) |
| Net Cost of Service | | 0 | (1,294) |

Legal and Democratic Services

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|---------------------------------------|-------------------|-------------------|
| Net Managed Budget | 4,170 | 3,895 |
| Accounting Adjustments | | |
| IAS 19 Pensions Costs | 447 | 624 |
| Vehicles And Plant (Internal Leasing) | (15) | 0 |
| Vehicle leasing recharges | 15 | 0 |
| Transfers to/from Statutory Reserves | (253) | (624) |
| Capital Charges | 2 | 3 |
| | 196 | 3 |
| Central Recharges | | |
| Corporate & Democratic Core Income | (6,884) | (6,884) |
| | (6,884) | (6,884) |
| Other Internal Adjustments | | |
| Internal Reallocations Charges | 8,371 | 20 |
| Internal Reallocations Income | (6,532) | 0 |
| | 1,839 | 20 |
| Managed Outside the Service | (4,849) | (6,861) |
| Net Cost of Service | (679) | (2,966) |

LEEDS CITY COUNCIL 2014/15 BUDGET REPORT

Directorate: Citizens and Communities

1 Introduction

- 1.1 This report has been produced in order to inform members of the main variations and factors influencing the directorate's budget for the 2014/15 financial year.

2 Service Context

- 2.1 The Citizens and Communities directorate provides a range of front-line services for local people and local communities. The directorate also has lead responsibility on actions to reduce poverty across the city. The Council is taking forward changes aimed at providing more integrated and accessible services for people, particularly those suffering hardship, under the Citizens@Leeds initiative. The directorate consists of the following services/functions:

- Contact centre
- Face-to-face contact (one stop centres, joint services centres, community hubs)
- Interpretation and translation services
- Digital access (including website, web-chat, social media, IVR)
- Electoral services
- Registrars of births, deaths and marriages
- Licensing taxi and private hire licensing
- Entertainment licensing
- Local land charges
- Communities
- Community centres
- Equality
- Migration (including lead for Migration Yorkshire)
- Poverty truth challenge
- Area Committees
- Welfare and benefits
- Welfare rights
- Financial inclusion
- Digital inclusion
- Council tax billing and collection
- Housing benefit management, assessment and administration
- Education benefits – administration of free school meals

3 Explanation of variations between adjusted 2013/14 and 2014/15: +£478k (2.6%)

3.1 The variation can be summarised as follows:

| | | £000s |
|---|------|---------|
| Net Managed Budget 2013/14 | | 14,415 |
| Adjustments | | |
| • Transfers of functions | | 535 |
| • Other adjustments | | 3,554 |
| Adjusted Net Managed Budget 2013/14 | | 18,504 |
| Changes in prices | | |
| • Pay | 371 | |
| • Price | 41 | |
| • Income | - 74 | 338 |
| Full Year Effects | | 450 |
| Demand/Demography | | 210 |
| Other Budget pressures | | 519 |
| Total Budget Increases | | 1,517 |
| Savings | | |
| Ensuring High Quality Public Services - Procurement | - | 55 |
| Becoming an efficient and enterprising Council | | |
| • Business Improvement | - | 140 |
| • Support Services | - | 319 |
| Other efficiencies and savings proposals | - | 525 |
| Total savings | | - 1,039 |
| Net Managed Budget 2014/15 | | 18,982 |

3.2 Adjustments

3.2.1 An outcome from the fundamental review of recharges undertaken in 2013 has been a decision to remove central recharges from budgets for general fund services. This change reemphasises the model the council has adopted in that accountability for these core support services rests with the relevant Chief Officers within the context of the 30% target reduction in cost. In future only recharges to HRA and Public health will be made and dealt with via one corporate account. This requires certain technical adjustments to Directorate budgets and the net overall impact for Citizens and Communities is +£4,817k.

3.2.2 Another outcome from the recharge review is the decision to cease certain recharges that add little or no value, for example id badges, mobile phones and PDA's. This requires a transfer of budgets from the previous client services and this totals +£146k.

3.2.3 At the beginning of 2013/14 a number of budget adjustments were required to reflect organisational change from the 'Enabling Corporate Centre' review. A net adjustment of -£667k is required.

3.2.4 The Out of Hours service at the Contact Centre is transferring to Community Safety reducing the budget by £240k. So too the buildings budget (£530k) for the two joint service

centres is transferring to Facilities Management (Civic Enterprise Leeds) as they are better placed to manage this budget in the future.

3.2.5 As part of the 'Investing in Young People' agenda, £250k has been vired from Children's Services to the Area Committees during 2013/14 as additional provision for youth activities. This will increase to £500k and the budgets have been adjusted accordingly.

3.3 Changes in prices

3.3.1 Provision has been made for a 1% growth in staffing budgets in 2014/15 amounting to £371k. No provision will be made for inflation on running cost budgets other than where there are specific contractual commitments and on utilities, which amounts to £41k.

3.3.2 Income inflation, amounting to £74k, has been applied to Local land charges, public entertainment licensing and registrars.

3.4 Full year effects

As there were no local elections in 2013/14, there is a corporate pressure of £450k for local and European elections in 2014/15

3.5 Demand/Demography

Services within citizens and communities, particularly the contact centre and welfare and benefits are experiencing an increase in demand for services which is creating a budget pressure in 2013/14 which is expected to continue into 2014/15. For example, in recent months calls to the Council Tax and Benefits lines in the contact centre have seen a 30% increase in volume. Overall the pressure for 2014/15 equates to approximately £360k and £210k has been provided for within Citizens and Communities.

3.6 Budget pressures

3.6.1 The Welfare and Benefits service will see a £435k reduction in its administration grant in 2014/15 without a consequential reduction in workload thus causing further budgetary pressure on a service experiencing increasing demand of up to mainly staffing, is projected; the budget submission provides for £50k pressure.

3.6.3 Insurance premium have increased by £34k.

3.7 Savings

3.7.1 Ensuring High Quality Public Services - Procurement

A review of running costs is expected to deliver a £55k saving within the Directorate.

3.7.2 Becoming an efficient and enterprising Council

Support Services

Implementation of the e-services agenda is expected to deliver £150k worth of savings to help offset the additional demand costs being experienced in the contact centre.

Savings on staffing and some running costs within Benefits, Welfare and Poverty mainly as a result of the fallout of the 'new burdens' funding are proposed equating to £169k.

Business Improvement

A saving of £140k is reflected in the budget in relation to the 4 projects in progress.

3.7.3 Other Efficiencies and Savings Proposals

Use of funding from the Welfare Support Scheme on priority welfare services to support delivery of initiatives responding to poverty and hardship amounts to £325k.

Overall revenue funding delegated to Area Committees in 2013/14 was £2.0m. In 2014/15 there will be an increase of funding in the Youth Services delegation (transfer from Children's Services) from £250k to £500k and work is ongoing to identify other budgets that could be delegated to Area Committees. With more budgets/services being devolved to Area Committees it is proposed to reduce the general well-being budget by £200k, which would still see a net increase overall in delegated funding at £2.1m.

4 Net Revenue Charge

4.1 The following table provides a summary of the net revenue charge for the service which brings together the net managed budget and those budgets managed outside the service.

| | £000s |
|--------------------------------------|---------|
| Net Managed Budget | 18,981 |
| Managed Outside Service | 2,774 |
| Net Cost of Service | 21,755 |
| Transfers to/from earmarked reserves | - 1,492 |
| Net Revenue Charge | 20,263 |

5 Risk Assessment

5.1 In determining the 2014/15 budget, consideration has been given to all the risks which are managed within the directorate's overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.

5.2 The key risks in the 2014/15 budget for this directorate are as follows:

- 5.2.1 Demand for services, particularly council tax, benefits and welfare advice is increasing and it is difficult to gauge the full extent of any further demand increases during 2014/15. Whilst saving efficiencies are expected through the e-service agenda, there is a risk that such efficiencies do not deliver cashable savings as customer service officers are diverted to other priority services experiencing high and increasing demand.
- 5.2.2 The proposal to reduce the well-being budget is proposed on the basis of other service budgets being delegated to area committees to deliver a net overall increase in locality based funding. Work still needs to be undertaken to determine the specific budgets and amounts to be delegated.

Briefing note prepared by: Charles Oxtoby
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CITIZENS AND COMMUNITIES

Main Responsibilities

The Directorate provides the following services:

- Contact centre - The council's contact centre deals with 1.5 million calls and 100,000 emails each year. The enquiries are wide ranging and often complex, covering most of the council's key services, including environmental services, adult services, children's services, housing services, council tax, housing benefits and concessionary parking and travel permits. The Centre has also very recently incorporated the NHS's Single Point of Urgent Referral team into its operations. The centre uses state-of-the-art technologies to manage customer contact and provide quality services. Many services are available 24 hours a day, 7 days a week, using appropriate IVR technology.
- Face-to-face contact - There are 16 one stop centres across the city, which handle 0.5 million face-to-face customer contacts each year. The enquiries include a range of subjects including housing, council tax, benefits, social services and environment issues such as refuse and pest control. The centres are fundamental to the development of the Community Hub approach as part of the Citizens@Leeds agenda and we are looking to extensively expand the range of services delivered at the first point of contact. This service also includes the interpreting and translation team who provide a translation and interpreting service for the council, customers and external organisations.
- Digital access - The Digital access team manages the council's website which receives 6 million external visits (i.e. figure excludes visits from council computers) each year, and is developing new ways for customers to find what they are after on-line. The team also manage customer enquiries that come via the Council's social-media presence on Facebook and Twitter.
- Electoral services – the team compiles the register of electors for Leeds comprising an electorate of 556,000 people in 335,000 properties and is responsible for the arrangement and conduct of elections and referendums for 8 parliamentary constituencies, 33 city council wards and 31 town and parish councils.
- Registrars of births, deaths and marriages – provision of a front line public service that deal with the registration of 9,800 births and 6,500 deaths, issuing 57,000 certificates, attesting 6900 notices and performing 1800 marriage and civil partnership ceremonies, and issuing 2600 British Citizenship certificates.
- Licensing - administrate and enforce licenses for the sale of alcohol (approximately 2700 premises and 6400 personal licences), provision of entertainment, gambling (136 premises licenced for gambling and 736 gambling permits, notices and registrations) and other various miscellaneous licences.

CITIZENS AND COMMUNITIES

- Taxi and private hire licensing administer and enforce licences for taxis (hackney carriages) and private hire vehicles. There are 537 taxis, just under 1000 taxi drivers, approximately 3,700 private hire vehicles, around 4,800 private hire drivers and 90 private hire operators.
- Local land charges are responsible for the compilation and maintenance of the up-to-date local land charges register and provide the information for approximately 9,400 local land search requests each year.
- Communities - The communities' team includes delivery of the council's locality working arrangements (area committees and area working), equalities, the third sector partnership and community centres. The team also contributes to the local assets review and supports the new communities' board and the associated work of the migration partnership and the poverty truth challenge.
- Area Committees - Our work on locality working provides targeted solutions to tackle a wide range of local issues (e.g. environmental issues and community safety, health well-being, adult social care, children's services and skills and welfare reform). Area Committees and Area Lead Members provide local leadership and a local voice on these issues from a grass-roots perspective.
- Community committees – we are proposing to replace the existing area committees in 2014 with community committees to further enhance the role of local elected members in decision-making and wider community engagement. Local elected members will allocate £1.8m of well-being funds in 2013/14 and £200k Youth Service funds to support local projects to address locally-determined priorities. Work is being progressed to consider what other budgets could be delegated to local areas. In addition, service level agreements are in place between Environmental Services and Area Committees to tailor services to meet the needs of localities in this area.
- Welfare and Benefits - The provision of welfare and benefits services including welfare rights team, benefits and council tax processing and customer contact for benefits and council tax services. Developing services that tackle the worst effects of financial and digital exclusion and delivering the new local welfare agenda by improving access to benefit and welfare services
- Council Tax - This team is responsible for the billing and the collection of Council Tax, which is the local tax on domestic properties set each year by the council. In 2013-14 this will total more than £275 million from 341,000 properties. Administration of the Council Tax Support scheme is a new, locally agreed scheme, introduced in 2013-14, and it replaces the previous national scheme of Council Tax Benefit. It is estimated that in 2013-14 that £50 million will be paid in respect of 78,000 claims

CITIZENS AND COMMUNITIES

- Housing benefit - Our housing benefit team is responsible for the accurate assessment and correct payment of housing benefit and ensures that the 'HB gateway' is secure and free from fraud and error. There are currently 70,417 claims and it is estimated that £285 million will be paid in 2013-14. It is intended that Housing Benefit will eventually become part of Universal Credit
- Education benefits - The administration of the free school meals scheme

Citizens and Communities

Summary of budget by service (£000)

| Budget Manager | Service | Total 2013/14 | Managed by the Service | | | Managed Outside the Service | Total 2014/15 |
|---|--|------------------|------------------------|----------------|-------------|-----------------------------------|-------------------|
| | | | Spending | Income | Net | | |
| Chief Officer Localities & Partnerships | Locality Leadership | 6,331 | 7,348 | (1,915) | 5,433 | 1,291 | 6,724 |
| Chief Officer Customer Access | Customer Access | 1,356 | 12,219 | (858) | 11,361 | 661 | 12,022 |
| Chief Officer Elections, Licensing and Registration | Elections, Licensing and Registration | 1,398 | 5,305 | (4,665) | 640 | 277 | 917 |
| Chief Officer Revenues and Benefits | Benefits, Welfare and Poverty | 5,055 | 296,303 | (294,756) | 1,547 | 545 | 2,091 |
| Net Cost of Service | Transfers to and from earmarked reserves | 14,139 (757) | 321,175 0 | (302,194) 0 | 18,981 0 | 2,773 (1,492) | 21,754 (1,492) |
| Net Revenue Charge | | 13,382 | 321,175 | (302,194) | 18,981 | 1,282 | 20,263 |

Citizens and Communities

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|--|-------------------|-------------------|
| Employees | | |
| Direct Pay Costs | 20,530 | 20,065 |
| National Insurance Contributions | 1,423 | 1,435 |
| Superannuation Costs | 2,769 | 2,706 |
| Other Pension Costs | 335 | 312 |
| Other Employee Related Costs | 14 | 45 |
| Training And Development | 66 | 54 |
| | 25,138 | 24,617 |
| Premises | | |
| Buildings Maintenance | 17 | 17 |
| Grounds Maintenance | 1 | 1 |
| Building Security | 2 | 2 |
| Cleaning And Workplace Refuse | 13 | 11 |
| Gas | 14 | 9 |
| Electricity | 18 | 18 |
| Other Utilities | 4 | 4 |
| Rents | 53 | 43 |
| NNDR | 235 | 226 |
| Accommodation Charges | 1,220 | 1,192 |
| Premises Related Insurance | 25 | 22 |
| | 1,603 | 1,546 |
| Supplies & Services | | |
| Materials and Equipment | 176 | 174 |
| Stationery and Postage | 725 | 656 |
| Advertising | 5 | 4 |
| IT and telecommunications | 1,301 | 1,248 |
| Insurance | 12 | 17 |
| Professional Services and Subscriptions | 345 | 353 |
| Grants and Contributions | 5,861 | 5,886 |
| Catering Service | 3 | 24 |
| Allowances | 8 | 24 |
| Consultancy Services | 2 | 2 |
| External Audit Fees | 42 | 42 |
| Security Services | 9 | 9 |
| Other Hired and Contracted Services | 978 | 1,345 |
| Licences | 7 | 7 |
| Publication and Promotion | 39 | 7 |
| Miscellaneous | 81 | 66 |
| | 9,595 | 9,863 |
| Transport | | |
| Vehicles And Plant Related Expenditure | 9 | 6 |
| Travel Allowances | 173 | 160 |
| Fuel | 2 | 2 |
| | 184 | 167 |
| Internal Charges | | |
| Managed Recharges Frm Other Directorates | 1,058 | 1,672 |
| | 1,058 | 1,672 |
| Transfer Payments | | |
| Compensation Payments | 1 | 1 |
| Council Tax Benefit Payments | 1,060 | 1,060 |
| Housing Benefit Payments | 281,207 | 282,249 |

Citizens and Communities

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|---------------------------------------|-------------------|-------------------|
| Transfer Payments | 282,268 | 283,311 |
| Appropriations | | |
| Transfers to/from Earmarked Reserves | (51) | 0 |
| | (51) | 0 |
| Managed Expenditure | 319,794 | 321,175 |
| Internal Income | | |
| Income from other Directorates | (3,303) | (2,036) |
| Charges to / from HRA | (473) | (473) |
| Redistribution of grants income | 0 | (242) |
| | (3,776) | (2,751) |
| Income - Grants | | |
| Government Grants | (285,886) | (286,612) |
| DCLG Grants | (475) | (357) |
| Other Grants | 0 | (124) |
| | (286,360) | (287,093) |
| Income - Sales | | |
| Sale of Goods and Services | (250) | (281) |
| | (250) | (281) |
| Income - Charges | | |
| Fees and charges | (4,454) | (4,557) |
| Contributions | (579) | (588) |
| Other income | (7,050) | (6,924) |
| Rents | (3) | (1) |
| Income Received From ALMOs/BITMO | (2,907) | 0 |
| | (14,993) | (12,069) |
| Managed Income | (305,379) | (302,194) |
| Net Managed Budget | 14,415 | 18,981 |
| Accounting Adjustments | | |
| IAS 19 Pensions Costs | 1,021 | 1,492 |
| Vehicles And Plant (Internal Leasing) | (4) | 0 |
| Vehicle leasing recharges | 4 | 0 |
| Transfers to/from Statutory Reserves | (757) | (1,492) |
| Capital Charges | 1,293 | 1,196 |
| | 1,557 | 1,196 |
| Central Recharges | | |
| Central Recharges Expenditure | 4,068 | 0 |
| Central Recharges Income | (3,774) | 0 |
| | 293 | 0 |
| Other Internal Adjustments | | |
| Internal Reallocations Charges | 14,053 | 86 |
| Internal Reallocations Income | (16,936) | 0 |
| | (2,883) | 86 |
| Managed Outside the Service | (1,033) | 1,282 |
| Net Cost of Service | 13,382 | 20,263 |

Citizens and Communities

Budget Manager : Chief Officer Localities & Partnerships

| Locality Leadership | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 2,390 | 2,458 |
| National Insurance Contributions | | 198 | 204 |
| Superannuation Costs | | 345 | 377 |
| Other Pension Costs | | 46 | 44 |
| Other Employee Related Costs | | 2 | 1 |
| Training And Development | | 2 | 1 |
| | | 2,984 | 3,084 |
| Premises | | | |
| Cleaning And Workplace Refuse | | 3 | 1 |
| Gas | | 8 | 3 |
| Electricity | | 2 | 2 |
| Other Utilities | | 1 | 1 |
| Rents | | 28 | 18 |
| NDR | | 206 | 198 |
| Accommodation Charges | | 1,138 | 1,110 |
| Premises Related Insurance | | 19 | 18 |
| | | 1,405 | 1,351 |
| Supplies & Services | | | |
| Materials and Equipment | | 12 | 10 |
| Stationery and Postage | | 37 | 11 |
| Advertising | | 1 | 0 |
| IT and telecommunications | | 24 | 36 |
| Insurance | | 2 | 2 |
| Professional Services and Subscriptions | | 11 | 9 |
| Grants and Contributions | | 1,750 | 2,070 |
| Catering Service | | 3 | 24 |
| Allowances | | 4 | 20 |
| Other Hired and Contracted Services | | 43 | 221 |
| Licences | | 4 | 4 |
| Publication and Promotion | | 38 | 6 |
| | | 1,929 | 2,414 |
| Transport | | | |
| Travel Allowances | | 41 | 28 |
| | | 41 | 28 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 233 | 470 |
| | | 233 | 470 |
| Managed Expenditure | | 6,592 | 7,348 |
| Internal Income | | | |
| Income from other Directorates | | (395) | (568) |
| Charges to / from HRA | | (473) | (473) |
| Redistribution of grants income | | 0 | (242) |
| | | (868) | (1,282) |
| Income - Grants | | | |
| Government Grants | | (165) | (165) |
| Other Grants | | 0 | (124) |
| | | (165) | (289) |
| Income - Charges | | | |

Citizens and Communities

Budget Manager : Chief Officer Localities & Partnerships

| Locality Leadership | £000 | Budget 2013/14 | Budget 2014/15 |
|--------------------------------|------|-------------------|-------------------|
| Income - Charges | | | |
| Fees and charges | | (218) | (229) |
| Other income | | (228) | (114) |
| Rents | | (3) | (1) |
| | | (450) | (343) |
| Managed Income | | (1,482) | (1,915) |
| Net Managed Budget | | 5,110 | 5,433 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 123 | 207 |
| Capital Charges | | 1,172 | 1,082 |
| | | 1,295 | 1,289 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 232 | 0 |
| Central Recharges Income | | 146 | 0 |
| | | 377 | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 834 | 2 |
| Internal Reallocations Income | | (1,286) | 0 |
| | | (451) | 2 |
| Managed Outside the Service | | 1,220 | 1,291 |
| Net Cost of Service | | 6,331 | 6,724 |

Citizens and Communities

Budget Manager : Chief Officer Customer Access

| Customer Access | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 8,821 | 8,990 |
| National Insurance Contributions | | 581 | 628 |
| Superannuation Costs | | 1,096 | 1,058 |
| Other Pension Costs | | 91 | 103 |
| Other Employee Related Costs | | 6 | 22 |
| Training And Development | | 23 | 11 |
| | | 10,618 | 10,813 |
| Premises | | | |
| Buildings Maintenance | | 10 | 10 |
| Grounds Maintenance | | 1 | 1 |
| Cleaning And Workplace Refuse | | 2 | 2 |
| Gas | | 1 | 1 |
| Rents | | 20 | 20 |
| Premises Related Insurance | | 6 | 4 |
| | | 40 | 38 |
| Supplies & Services | | | |
| Materials and Equipment | | 42 | 42 |
| Stationery and Postage | | 41 | 41 |
| Advertising | | 1 | 1 |
| IT and telecommunications | | 378 | 407 |
| Insurance | | 7 | 10 |
| Professional Services and Subscriptions | | 293 | 293 |
| Allowances | | 1 | 1 |
| Other Hired and Contracted Services | | 507 | 493 |
| Licences | | 2 | 2 |
| | | 1,273 | 1,290 |
| Transport | | | |
| Travel Allowances | | 31 | 31 |
| | | 31 | 31 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 214 | 48 |
| | | 214 | 48 |
| Managed Expenditure | | 12,175 | 12,219 |
| Internal Income | | | |
| Income from other Directorates | | (2,322) | (455) |
| | | (2,322) | (455) |
| Income - Sales | | | |
| Sale of Goods and Services | | (238) | (238) |
| | | (238) | (238) |
| Income - Charges | | | |
| Fees and charges | | (110) | (110) |
| Contributions | | (13) | (13) |
| Other income | | (55) | (43) |
| Income Received From ALMOs/BITMO | | (2,907) | 0 |
| | | (3,084) | (165) |
| Managed Income | | (5,644) | (858) |
| Net Managed Budget | | 6,531 | 11,361 |

Citizens and Communities

Budget Manager : Chief Officer Customer Access

| Customer Access | | | |
|--------------------------------|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 445 | 602 |
| Capital Charges | | 27 | 49 |
| | | 473 | 651 |
| Central Recharges | | | |
| Central Recharges Income | | (84) | 0 |
| | | (84) | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 3,459 | 11 |
| Internal Reallocations Income | | (9,023) | 0 |
| | | (5,564) | 11 |
| Managed Outside the Service | | (5,175) | 661 |
| Net Cost of Service | | 1,356 | 12,022 |

Citizens and Communities

Budget Manager : Chief Officer Elections, Licensing and Registration

| Elections, Licensing and Registration | | | |
|--|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Employees | | | |
| Direct Pay Costs | | 2,598 | 2,706 |
| National Insurance Contributions | | 180 | 191 |
| Superannuation Costs | | 366 | 394 |
| Other Pension Costs | | 49 | 49 |
| Other Employee Related Costs | | 5 | 3 |
| Training And Development | | 34 | 34 |
| | | 3,232 | 3,376 |
| Premises | | | |
| Buildings Maintenance | | 7 | 7 |
| Grounds Maintenance | | 1 | 1 |
| Building Security | | 2 | 2 |
| Cleaning And Workplace Refuse | | 8 | 8 |
| Gas | | 5 | 5 |
| Electricity | | 16 | 16 |
| Other Utilities | | 3 | 3 |
| NNDR | | 26 | 26 |
| Accommodation Charges | | 82 | 82 |
| | | 150 | 150 |
| Supplies & Services | | | |
| Materials and Equipment | | 117 | 114 |
| Stationery and Postage | | 234 | 219 |
| Advertising | | 3 | 3 |
| IT and telecommunications | | 300 | 296 |
| Insurance | | 0 | 2 |
| Professional Services and Subscriptions | | 17 | 17 |
| Allowances | | 2 | 2 |
| Consultancy Services | | 2 | 2 |
| Security Services | | 9 | 9 |
| Other Hired and Contracted Services | | 60 | 489 |
| Licences | | 2 | 2 |
| Miscellaneous | | 1 | 1 |
| | | 746 | 1,155 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 9 | 6 |
| Travel Allowances | | 42 | 42 |
| Fuel | | 2 | 2 |
| | | 53 | 50 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 575 | 575 |
| | | 575 | 575 |
| Appropriations | | | |
| Transfers to/from Earmarked Reserves | | (51) | 0 |
| | | (51) | 0 |
| Managed Expenditure | | 4,705 | 5,305 |
| Internal Income | | | |
| Income from other Directorates | | (4) | (4) |
| | | (4) | (4) |
| Income - Sales | | | |

Citizens and Communities

Budget Manager : Chief Officer Elections, Licensing and Registration

| Elections, Licensing and Registration | | | |
|---------------------------------------|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Income - Sales | | | |
| Sale of Goods and Services | | (10) | (42) |
| | | (10) | (42) |
| Income - Charges | | | |
| Fees and charges | | (3,995) | (4,087) |
| Contributions | | (521) | (530) |
| Other income | | (2) | (2) |
| | | (4,519) | (4,619) |
| Managed Income | | (4,533) | (4,665) |
| Net Managed Budget | | 172 | 640 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 131 | 214 |
| Vehicles And Plant (Internal Leasing) | | (4) | 0 |
| Vehicle leasing recharges | | 4 | 0 |
| Capital Charges | | 57 | 39 |
| | | 188 | 253 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 1,145 | 24 |
| Internal Reallocations Income | | (108) | 0 |
| | | 1,037 | 24 |
| Managed Outside the Service | | 1,225 | 277 |
| Net Cost of Service | | 1,398 | 917 |

Citizens and Communities

Budget Manager : Chief Officer Revenues and Benefits

| Benefits, Welfare and Poverty | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 6,721 | 5,911 |
| National Insurance Contributions | | 464 | 412 |
| Superannuation Costs | | 962 | 877 |
| Other Pension Costs | | 149 | 116 |
| Other Employee Related Costs | | 2 | 20 |
| Training And Development | | 7 | 8 |
| | | 8,304 | 7,344 |
| Premises | | | |
| Cleaning And Workplace Refuse | | 0 | 0 |
| Rents | | 5 | 5 |
| NNDR | | 3 | 2 |
| | | 8 | 7 |
| Supplies & Services | | | |
| Materials and Equipment | | 5 | 8 |
| Stationery and Postage | | 413 | 385 |
| IT and telecommunications | | 599 | 509 |
| Insurance | | 3 | 4 |
| Professional Services and Subscriptions | | 24 | 34 |
| Grants and Contributions | | 4,112 | 3,816 |
| Allowances | | 1 | 1 |
| External Audit Fees | | 42 | 42 |
| Other Hired and Contracted Services | | 368 | 141 |
| Publication and Promotion | | 1 | 1 |
| Miscellaneous | | 80 | 65 |
| | | 5,647 | 5,004 |
| Transport | | | |
| Travel Allowances | | 59 | 58 |
| | | 59 | 58 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 36 | 579 |
| | | 36 | 579 |
| Transfer Payments | | | |
| Compensation Payments | | 1 | 1 |
| Council Tax Benefit Payments | | 1,060 | 1,060 |
| Housing Benefit Payments | | 281,207 | 282,249 |
| | | 282,268 | 283,311 |
| Managed Expenditure | | 296,323 | 296,303 |
| Internal Income | | | |
| Income from other Directorates | | (583) | (1,010) |
| | | (583) | (1,010) |
| Income - Grants | | | |
| Government Grants | | (285,721) | (286,447) |
| DCLG Grants | | (475) | (357) |
| | | (286,195) | (286,804) |
| Income - Sales | | | |
| Sale of Goods and Services | | (2) | (2) |
| | | (2) | (2) |
| Income - Charges | | | |

Citizens and Communities

Budget Manager : Chief Officer Revenues and Benefits

| Benefits, Welfare and Poverty | £000 | Budget 2013/14 | Budget 2014/15 |
|--------------------------------|------|-------------------|-------------------|
| Income - Charges | | | |
| Fees and charges | | (131) | (131) |
| Contributions | | (45) | (45) |
| Other income | | (6,765) | (6,765) |
| | | (6,941) | (6,941) |
| Managed Income | | (293,721) | (294,756) |
| Net Managed Budget | | 2,602 | 1,547 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 322 | 469 |
| Capital Charges | | 37 | 26 |
| | | 359 | 495 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 3,836 | 0 |
| Central Recharges Income | | (3,836) | 0 |
| | | 0 | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 8,614 | 50 |
| Internal Reallocations Income | | (6,520) | 0 |
| | | 2,095 | 50 |
| Managed Outside the Service | | 2,454 | 545 |
| Net Cost of Service | | 5,055 | 2,091 |

LEEDS CITY COUNCIL

2014/15 BUDGET REPORT

Directorate: Civic Enterprise Leeds

1 Introduction

- 1.1 This report has been produced in order to inform members of the main variations and factors influencing the directorate's budget for the 2014/15 financial year.

2 Service Context

- 2.1 Civic Enterprise Leeds is responsible for developing an enterprising and trading strategy across the council. It also incorporates the council's trading company, Civic Enterprise Leeds Ltd. There are 5 service areas within CEL group: Business Support Service (BSC), Catering and School Cleaning, Facilities Management, Passenger Transport and Property and Fleet services.
- 2.2 CEL expenditure in 2013/14 is £89m. The budget proposals for 2014/15 take expenditure for CEL group to over £97.5m. Net managed budget for 2013/14 is £1.4m; £9.1m credit from Property, Catering, Cleaning and Fleet trading units, offset by cost of service for BSC of £2.8m and Facilities Management £7.7m.
- 2.3 During 2013-14 financial year Corporate Property Management (36 staff) transferred from Development Directorate to CEL group, a budget transfer of £6,541k, of which £5m relates to repair and maintenance of LCC buildings and £1.1m for staffing costs, relating to 36 FTEs. In addition Directorate Support is transferring across from Strategy & Resources, £643k and Joint Service Centres from Children's Services, £530k. CEL Group comprises over 1,800 fte's.
- 2.4 Commercial trading is projected to make additional profit / savings of £1m from the projected outturn position at period 9 2013-14; £9.7m cr 2014-15 against £8.7m projected return 2013-14; principally £400k Property Maintenance & Fleet, £300k Catering, £50k Cleaning and £250k Corporate Property Management.

3 Explanation of variations between adjusted 2013/14 and 2014/15 - £222k (-1.7%)

3.1 The variation can be summarised as follows:

| | £000s |
|---|---------|
| Net Managed Budget 2013/14 | 8,809 |
| Adjustments | |
| • Transfers of functions | 292 |
| • Other adjustments | 4,115 |
| Adjusted Net Managed Budget 2013/14 | 13,216 |
| Changes in prices | |
| • Pay | 518 |
| • Price | 109 |
| • Income | - 407 |
| | 220 |
| Budget pressures | 966 |
| Total Budget Increases | 1,186 |
| Savings | |
| Ensuring High Quality Public Services - Procurement | - 350 |
| Becoming an efficient and enterprising Council | |
| • Business Improvement | - 170 |
| Income, charging and trading | - 520 |
| Other efficiencies and savings proposals | - 368 |
| Total savings | - 1,408 |
| Net Managed Budget 2014/15 | 12,994 |

3.2 Adjustments

- 3.2.1 The opening position has been adjusted for the transfer of most of the functions carried out by Corporate Property Management (CPM) from City Development. The net amount transferred is £6,291k with part of the CPM service remaining within Asset Management.
- 3.2.2 Joint Service Centres have moved from Citizens and Communities directorate into Facilities Management, budget transfer £530k. The transfer relates to two buildings, Reginald Centre and Compton House, which are jointly occupied by LCC and the NHS Service.
- 3.2.2 An outcome from the fundamental review of recharges undertaken in 2013 has been a decision to remove central recharges from budgets for general fund services. This change reemphasises the model the council has adopted in that accountability for these core support services rests with the relevant Chief Officers within the context of the 30% target reduction in cost. In future only recharges to HRA and Public health will be made and dealt with via one corporate account. This requires certain technical adjustments to Directorate budgets and the net overall impact for CEL group is £4,374k.
- 3.2.3 From 2014/15 directorates will no longer receive internal leasing charges for the cost of vehicles which have been purchased via prudential borrowing. The revenue costs of financing these purchases will be managed centrally and existing budgets in directorates will be transferred. The impact for CEL group is to remove vehicle leasing costs of £1,506k.

The net effect to CEL group is only £474k Cr due to Passenger Transport recovering £1,032 leasing charges from Adult Social Care and Children's Services.

3.2.4 The key other adjustments are within Facilities Management including the impact of St George's House being purchased by LCC and former external operating costs now being incurred by LCC. The £69k budget transfer is from Development directorate. Secondly, responsibility for building operations within the Early Years Help Service, are to be transferred from Children's directorate to Facilities Management. The budget transfer is for £156k. A budget transfer of £107k to Legal and Democratic Services for Chief Officer salary costs.

3.3 Changes in prices

3.3.1 Provision has been made for a 1% growth in staffing budgets in 2014/15. No provision will be made for inflation on running cost budgets other than where there are specific contractual commitments and on utilities.

3.3.2 Inflationary increases on fees and charges to HRA & Schools from CEL trading of 1.5% have been budgeted for. External charges to other clients are budgeted to increase by 3%. The budget strategy assumes no uplift on any services delivered within LCC General Fund.

3.4 Full year Effects

3.4.1 No items

3.5 Demand/Demography

3.5.1 No items

3.6 Budget Pressures

Offsetting the savings and additional profit actions contained in this budget submission are unavoidable pressures of just under £1m. £0.565m is due to roll-through of 13-14 financial pressures, such as the increased cost of provisions in catering, which have been reported all year. A further £0.296m pressure within BSC is reflected for centralising Training Administration into BSC and the introduction of new equipment for e-recruitment system. There is also an increase in insurance costs of £0.12m.

3.7 Savings

3.7.1 Ensuring high quality public services: Procurement

CEL Group is budgeting for procurement savings of £350k. Corporate Property Management procurement target is £250k. This will come from the £5.3m repairs & maintenance budget for the authority. The Catering service is targeting £100k savings on provisions across the dry / frozen and fresh produce contracts.

Becoming an efficient and enterprising Council:

3.7.2 Business Improvement

A saving of £170k is reflected in the budget in relation to the 4 projects in progress. A significant change in respect of the management and deployment of project resource is planned whereby a single corporate team will be established bringing together the existing

staff carrying out this type of work. This will allow better targeting of project resource to key priorities.

3.7.3 Income, Charging & Trading

CEL Group is budgeting for additional profit of £520k, principally from Aids & Adaptations work within Property Maintenance; roll out of Universal Free School Meals for Key Stage One pupils from September 2014; contribution from full year trading of the in-house service, Civic Flavour, for catering in the Civic hall; further income within BSC.

3.7.4 Other Efficiencies and Savings Proposals

CEL group are reflecting £200k of savings from new ways of working; £50k lower cleaning specifications leading to less staffing hours being required; £100k back office savings from the introduction of the new IT mobile working software within Property Maintenance, Total Mobile. It is anticipated that the new system is operational from April 2014. It is also estimated that there will be £50k savings from the transfer of former ALMO ABCL staff into BSC.

Fleet Services have reflected £100k of sub-contractor savings arising from the £13m vehicle replacement programme in 13-14 and the disposal of the majority of vehicles within the authority that are over 6 years old.

4 Net Revenue Charge

4.1 The following table provides a summary of the net revenue charge for the service which brings together the net managed budget and those budgets managed outside the service.

| | £000s |
|--------------------------------------|--------|
| Net Managed Budget | 12,996 |
| Managed Outside Service | 3,898 |
| Net Cost of Service | 16,894 |
| Transfers to/from earmarked reserves | - 676 |
| Net Revenue Charge | 16,218 |

5 Risk Assessment

5.1 In determining the 2014/15 budget, consideration has been given to all the risks which are managed within the directorate's overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.

5.2 The key risks in the 2014/15 budget for this directorate are as follows:

5.2.1 Additional profit of £520k from Income, charging and trading will not materialise. We are still awaiting the Central Government announcement on the price they will pay for a free school meal for KS1. The budget currently assumes a price of £2.30 for KS1 and £2.65 for KS2. The service is budgeted to serve an additional million meals in KS1. Should this be lower there would be an impact on the 14-15 budget.

- 5.2.2 Procurement savings of £350k are not delivered. £100k risk that provision costs for catering increase when tendered. Around the £250k CPM procurement target savings risk that the back-log of outstanding repairs increases.
- 5.2.3 Risk around £354k other efficiencies and savings target. Risk that actions slip or not realised.
- 5.2.4 Business improvement target of £170k is not realised. This piece of work is linked to centralising Admin Hubs.

Briefing note prepared by: Alun Ellis
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Main Responsibilities:

Commercial Services

Property Maintenance

- The provision of responsive, specialist and planned building maintenance services deploying an in house workforce covering the majority of allied trades including electrical, asbestos, joinery, plumbing, bricklaying, plastering, demolition, gas, mechanical and engineering, lift engineering, metal fabrication and flooring for the Directorates, former ALMO's and schools portfolio.
- The provision of internal cyclical and non-routine building Cleaning services to all types of properties. The service also provide one off builders cleans, house and fly tipping clearance, litter picking, chute clearance services and a 24/7 building static guarding function .

Passenger Transport

- Key front line duties providing transport services to older persons' day services and 'fulfilling lives' centres within Adult Social Care. Within Children's Services activities include transport of children in care of the authority and children with statements of special education needs.
- The School Crossing Patrol service provides 117 crossing sites within the Leeds boundary to ensure that pedestrians cross safely. Crossing Patrols are now legally empowered to stop traffic and to assist any pedestrians to cross, not just children.

Fleet Services

- Vehicle Management and Maintenance services manage the provision of vehicles and plant required by the council's operational departments. This service is also responsible for the regulatory safety inspection of the fleet, together with the routine service and repair of over 1,000 vehicles. In addition, the team operates a fuel management service which provides fuelling facilities for all council departments from various sites across the city.

CIVIC ENTERPRISE LEEDS

Catering

- The Catering Service is responsible for providing school meals in 195 primary and special schools, 7 high schools and 19 children's centres and 5 joint centres. All of the menus are planned to deliver balanced and varied meals. All menus reflect the diverse requirements of the school community, including religious and dietary needs. The food provision in schools is now governed by legislation and the menus all meet the School Food Trust Guidelines. All of the business is subject to open competition.
- City wide Community Meals service – This service provides a 7 day hot meals service to over 2,000 vulnerable people enabling them to stay in their own homes. The service works with the voluntary sector and our own staff to both deliver meals and provide a visual well being check to every customer every delivery.

Cleaning

- Comprehensive internal building cleaning services are also provided to education establishments across the city cleaning approx 60 Primary Schools, 6 High Schools, 40 Children's Centres and a number of other educational establishments.
- Adhoc and Emergency Cleaning and Caretaking Service available to all schools in the city as well as specialist kitchen cleans.

Facilities Management

- The management of civic and community buildings, office accommodation, and the provision of facilities management support across the council
- Management of facilities related traded services (Print Management, Reprographics, Mail Services, Records Management Facility, and City Signs)

Business Support Centre

- The Business Support Centre (BSC) is Leeds City Council's shared service. As well as delivering operational transactional services in relation to employment and financial services (i.e. recruitment, contract variations, payroll, pensions, recruitment, training administration, creditor payments, utility billing, CIS, purchasing card administration) for Leeds City Council, Leeds' Schools and ALMO's it also provides services for over 40 other employers across the city.

CIVIC ENTERPRISE LEEDS

- On an annual basis, the service processes over 750,000 employee-related transactions via SAP (the corporate HR/Payroll system), pays out salaries in the region of £520million, processes over 400,000 invoices for 13,000 suppliers to the value of £509million, manages 100,000 purchasing card transactions to the value of £30million, and manages the council's utility bills of approximately £25million.
- The service deals with over 200,000 telephone and e-mail queries a year from employees and suppliers, and uses state of the art Avaya telephony equipment to manage queues and undertaking quality monitoring and call analysis.
- The BSC also plays a strong strategic role in further developing shared services for the council and includes expertise on business support and administration and modernising service delivery – including designing and developing on-line ways of working, telephone transacting, self-service solutions, electronic document records management and workflow systems.

Corporate Property Management

- CPM ensures the Council's properties are well maintained and suitable for service use through repair, maintenance and refurbishment programmes.
- The monitoring of energy, water efficiency and carbon emissions of buildings and identifying future ways of delivering energy savings.
- Working with the Council's Joint Venture Partner NPS to deliver the Council's Capital Programme.
- Responsibility for managing LCC voids properties.

Civic Enterprise Leeds

Summary of budget by service (£000)

| Budget Manager | Service | Total 2013/14 | Managed by the Service | | | Managed Outside the Service | Total 2014/15 |
|-----------------------------------|--|------------------|------------------------|----------|---------|-----------------------------------|------------------|
| | | | Spending | Income | Net | | |
| Chief Officer Shared Services | Business Support Centre | 0 | 6,896 | (2,995) | 3,902 | 290 | 4,192 |
| Chief Officer Commercial Services | Commercial Services | (4,951) | 75,911 | (80,571) | (4,660) | 781 | (3,879) |
| Chief Officer Commercial Services | Facilities Management | 24 | 13,007 | (5,542) | 7,465 | 2,381 | 9,845 |
| Chief Officer Commercial Services | Corporate Property Management | 6,896 | 6,439 | (150) | 6,289 | 446 | 6,735 |
| Net Cost of Service | | 1,970 | 102,253 | (89,258) | 12,996 | 3,897 | 16,893 |
| | Transfers to and from earmarked reserves | 0 | 0 | 0 | 0 | (676) | (676) |
| Net Revenue Charge | | 1,970 | 102,253 | (89,258) | 12,996 | 3,222 | 16,218 |

Civic Enterprise Leeds

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|--|-------------------|-------------------|
| Employees | | |
| Direct Pay Costs | 35,001 | 36,565 |
| Agency And Temporary Staff | 1,413 | 1,727 |
| National Insurance Contributions | 1,845 | 1,839 |
| Superannuation Costs | 3,567 | 4,123 |
| Other Pension Costs | 1,004 | 996 |
| Other Employee Related Costs | 440 | 960 |
| Training And Development | 217 | 205 |
| | 43,487 | 46,414 |
| Premises | | |
| Buildings Maintenance | 4,985 | 4,742 |
| Grounds Maintenance | 115 | 125 |
| Building Security | 755 | 162 |
| Cleaning And Workplace Refuse | 1,842 | 416 |
| Gas | 615 | 635 |
| Electricity | 1,410 | 1,423 |
| Other Utilities | 428 | 413 |
| Rents | 1,291 | 1,326 |
| NDR | 3,849 | 3,943 |
| Accommodation Charges | 1 | 1 |
| Premises Related Insurance | 211 | 123 |
| | 15,502 | 13,309 |
| Supplies & Services | | |
| Materials and Equipment | 9,031 | 10,764 |
| Stationery and Postage | 1,178 | 1,034 |
| Advertising | 1 | 8 |
| IT and telecommunications | 742 | 713 |
| Insurance | 105 | 60 |
| Professional Services and Subscriptions | 264 | 48 |
| Recycling and Reuse | 5 | 2 |
| Waste Disposal and Landfill Tax | 20 | 20 |
| Allowances | 2 | 2 |
| Consultancy Services | 2 | 3 |
| Other Hired and Contracted Services | 7,159 | 11,003 |
| Licences | 3 | 3 |
| Publication and Promotion | 10 | 18 |
| Miscellaneous | 22 | 27 |
| | 18,545 | 23,704 |
| Transport | | |
| Vehicles And Plant Related Expenditure | 6,858 | 5,384 |
| Travel Allowances | 265 | 262 |
| Fuel | 5,506 | 5,611 |
| Private Hire | 6,748 | 6,744 |
| Transport Related Insurance | 178 | 184 |
| | 19,554 | 18,185 |
| Internal Charges | | |
| Managed Recharges Frm Other Directorates | 499 | 642 |
| | 499 | 642 |
| Managed Expenditure | 97,588 | 102,253 |
| Internal Income | | |

Civic Enterprise Leeds

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|---------------------------------------|-------------------|-------------------|
| Internal Income | | |
| Income from other Directorates | (79,164) | (83,515) |
| Recharge Income from Capital | (230) | (205) |
| | (79,394) | (83,720) |
| Income - Grants | | |
| Government Grants | (291) | (178) |
| | (291) | (178) |
| Income - Sales | | |
| Sale of Goods and Services | (1,306) | (1,346) |
| | (1,306) | (1,346) |
| Income - Charges | | |
| Fees and charges | (1,099) | (1,361) |
| Education Income | (57) | (36) |
| Other income | (2,225) | (2,426) |
| Rents | (261) | (192) |
| Income Received From ALMOs/BITMO | (4,144) | 0 |
| | (7,786) | (4,015) |
| Managed Income | (88,778) | (89,258) |
| Net Managed Budget | 8,810 | 12,996 |
| Accounting Adjustments | | |
| IAS 19 Pensions Costs | 234 | 676 |
| Vehicles And Plant (Internal Leasing) | (1,503) | 0 |
| Vehicle leasing recharges | 1,253 | 0 |
| Transfers to/from Statutory Reserves | 0 | (676) |
| Capital Charges | 4,036 | 3,560 |
| | 4,019 | 3,560 |
| Central Recharges | | |
| Central Recharges Income | 234 | 0 |
| Corporate & Democratic Core Income | (47) | (47) |
| | 187 | (47) |
| Other Internal Adjustments | | |
| Internal Reallocations Charges | 19,588 | 3,349 |
| Internal Reallocations Income | (30,634) | (3,641) |
| | (11,046) | (292) |
| Managed Outside the Service | (6,840) | 3,222 |
| Net Cost of Service | 1,970 | 16,218 |

Civic Enterprise Leeds

Budget Manager : Chief Officer Shared Services

| Business Support Centre | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 4,532 | 4,592 |
| National Insurance Contributions | | 324 | 319 |
| Superannuation Costs | | 600 | 624 |
| Other Pension Costs | | 337 | 334 |
| Other Employee Related Costs | | 146 | 477 |
| Training And Development | | 11 | 12 |
| | | 5,949 | 6,358 |
| Premises | | | |
| Buildings Maintenance | | 1 | 1 |
| Building Security | | 1 | 1 |
| Cleaning And Workplace Refuse | | 2 | 2 |
| NNDR | | 1 | 1 |
| | | 4 | 5 |
| Supplies & Services | | | |
| Materials and Equipment | | 61 | 61 |
| Stationery and Postage | | 105 | 61 |
| Advertising | | 1 | 1 |
| IT and telecommunications | | 354 | 379 |
| Insurance | | 3 | 3 |
| Professional Services and Subscriptions | | 186 | 6 |
| Recycling and Reuse | | 0 | 1 |
| Allowances | | 1 | 0 |
| Other Hired and Contracted Services | | 9 | 8 |
| Publication and Promotion | | 0 | 1 |
| | | 720 | 521 |
| Transport | | | |
| Travel Allowances | | 7 | 6 |
| | | 7 | 6 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 29 | 7 |
| | | 29 | 7 |
| Managed Expenditure | | 6,709 | 6,896 |
| Internal Income | | | |
| Income from other Directorates | | (2,033) | (2,103) |
| Recharge Income from Capital | | (230) | (205) |
| | | (2,263) | (2,308) |
| Income - Sales | | | |
| Sale of Goods and Services | | (57) | (59) |
| | | (57) | (59) |
| Income - Charges | | | |
| Fees and charges | | (77) | (151) |
| Other income | | (407) | (477) |
| Rents | | 0 | 0 |
| Income Received From ALMOs/BITMO | | (140) | 0 |
| | | (624) | (628) |
| Managed Income | | (2,943) | (2,995) |
| Net Managed Budget | | 3,766 | 3,902 |

Civic Enterprise Leeds

Budget Manager : Chief Officer Shared Services

| Business Support Centre | £000 | Budget 2013/14 | Budget 2014/15 |
|------------------------------------|------|-------------------|-------------------|
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | (43) | 80 |
| Capital Charges | | 765 | 640 |
| | | 722 | 720 |
| Central Recharges | | | |
| Central Recharges Income | | 317 | 0 |
| Corporate & Democratic Core Income | | (47) | (47) |
| | | 270 | (47) |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 3,974 | 1,406 |
| Internal Reallocations Income | | (8,732) | (1,789) |
| | | (4,758) | (383) |
| Managed Outside the Service | | (3,766) | 290 |
| Net Cost of Service | | 0 | 4,192 |

Civic Enterprise Leeds

Budget Manager : Chief Officer Commercial Services

| Commercial Services | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 27,100 | 28,580 |
| Agency And Temporary Staff | | 1,413 | 1,727 |
| National Insurance Contributions | | 1,296 | 1,299 |
| Superannuation Costs | | 2,497 | 3,016 |
| Other Pension Costs | | 574 | 586 |
| Other Employee Related Costs | | 272 | 453 |
| Training And Development | | 195 | 182 |
| | | 33,347 | 35,843 |
| Premises | | | |
| Buildings Maintenance | | 57 | 65 |
| Grounds Maintenance | | 2 | 2 |
| Building Security | | 30 | 30 |
| Cleaning And Workplace Refuse | | 238 | 181 |
| Gas | | 51 | 52 |
| Electricity | | 66 | 71 |
| Other Utilities | | 43 | 44 |
| Rents | | 62 | 62 |
| NNDR | | 174 | 178 |
| Accommodation Charges | | 1 | 1 |
| Premises Related Insurance | | 6 | 3 |
| | | 730 | 689 |
| Supplies & Services | | | |
| Materials and Equipment | | 8,423 | 10,134 |
| Stationery and Postage | | 71 | 40 |
| Advertising | | 1 | 7 |
| IT and telecommunications | | 331 | 293 |
| Insurance | | 62 | 36 |
| Professional Services and Subscriptions | | 77 | 41 |
| Recycling and Reuse | | 5 | 1 |
| Waste Disposal and Landfill Tax | | 20 | 20 |
| Allowances | | 1 | 1 |
| Consultancy Services | | 2 | 3 |
| Other Hired and Contracted Services | | 6,572 | 10,294 |
| Licences | | 3 | 3 |
| Publication and Promotion | | 10 | 17 |
| Miscellaneous | | 21 | 27 |
| | | 15,600 | 20,918 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 6,803 | 5,354 |
| Travel Allowances | | 180 | 179 |
| Fuel | | 5,484 | 5,590 |
| Private Hire | | 6,748 | 6,744 |
| Transport Related Insurance | | 170 | 173 |
| | | 19,386 | 18,041 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 295 | 420 |
| | | 295 | 420 |
| Managed Expenditure | | 69,358 | 75,911 |

Civic Enterprise Leeds

Budget Manager : Chief Officer Commercial Services

| Commercial Services | £000 | Budget 2013/14 | Budget 2014/15 |
|---------------------------------------|------|-------------------|-------------------|
| Internal Income | | | |
| Income from other Directorates | | (72,111) | (77,879) |
| | | (72,111) | (77,879) |
| Income - Grants | | | |
| Government Grants | | (226) | (178) |
| | | (226) | (178) |
| Income - Sales | | | |
| Sale of Goods and Services | | (1,172) | (1,207) |
| | | (1,172) | (1,207) |
| Income - Charges | | | |
| Fees and charges | | (421) | (636) |
| Education Income | | (21) | 0 |
| Other income | | (656) | (672) |
| Income Received From ALMOs/BITMO | | (3,902) | 0 |
| | | (5,000) | (1,308) |
| Managed Income | | (78,509) | (80,571) |
| Net Managed Budget | | (9,151) | (4,660) |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 214 | 350 |
| Vehicles And Plant (Internal Leasing) | | (1,483) | 0 |
| Vehicle leasing recharges | | 1,232 | 0 |
| Capital Charges | | 721 | 377 |
| | | 685 | 727 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 5,125 | 1,617 |
| Internal Reallocations Income | | (1,609) | (1,563) |
| | | 3,516 | 54 |
| Managed Outside the Service | | 4,200 | 781 |
| Net Cost of Service | | (4,951) | (3,879) |

Civic Enterprise Leeds

Budget Manager : Chief Officer Commercial Services

| Facilities Management | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 2,441 | 2,456 |
| National Insurance Contributions | | 145 | 147 |
| Superannuation Costs | | 338 | 350 |
| Other Pension Costs | | 92 | 76 |
| Other Employee Related Costs | | 3 | 11 |
| Training And Development | | 7 | 7 |
| | | 3,027 | 3,047 |
| Premises | | | |
| Buildings Maintenance | | 70 | 71 |
| Grounds Maintenance | | 109 | 118 |
| Building Security | | 699 | 105 |
| Cleaning And Workplace Refuse | | 1,602 | 233 |
| Gas | | 534 | 553 |
| Electricity | | 1,299 | 1,307 |
| Other Utilities | | 348 | 332 |
| Rents | | 1,229 | 1,264 |
| NNDR | | 3,372 | 3,462 |
| Premises Related Insurance | | 205 | 120 |
| | | 9,467 | 7,566 |
| Supplies & Services | | | |
| Materials and Equipment | | 541 | 563 |
| Stationery and Postage | | 1,002 | 933 |
| IT and telecommunications | | 33 | 16 |
| Insurance | | 40 | 21 |
| Professional Services and Subscriptions | | 0 | 0 |
| Allowances | | 0 | 0 |
| Other Hired and Contracted Services | | 578 | 701 |
| Miscellaneous | | 0 | 0 |
| | | 2,194 | 2,234 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 50 | 27 |
| Travel Allowances | | 6 | 6 |
| Fuel | | 20 | 19 |
| Transport Related Insurance | | 8 | 10 |
| | | 84 | 63 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 107 | 96 |
| | | 107 | 96 |
| Managed Expenditure | | 14,879 | 13,007 |
| Internal Income | | | |
| Income from other Directorates | | (5,021) | (3,533) |
| | | (5,021) | (3,533) |
| Income - Sales | | | |
| Sale of Goods and Services | | (77) | (80) |
| | | (77) | (80) |
| Income - Charges | | | |
| Fees and charges | | (602) | (575) |
| Other income | | (1,162) | (1,162) |

Civic Enterprise Leeds

Budget Manager : Chief Officer Commercial Services

| Facilities Management | £000 | Budget 2013/14 | Budget 2014/15 |
|---------------------------------------|------|-------------------|-------------------|
| Income - Charges | | | |
| Rents | | (261) | (192) |
| Income Received From ALMOs/BITMO | | (102) | 0 |
| | | (2,127) | (1,929) |
| Managed Income | | (7,225) | (5,542) |
| Net Managed Budget | | 7,654 | 7,465 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 63 | 157 |
| Vehicles And Plant (Internal Leasing) | | (21) | 0 |
| Vehicle leasing recharges | | 21 | 0 |
| Capital Charges | | 2,194 | 2,186 |
| | | 2,258 | 2,343 |
| Central Recharges | | | |
| Central Recharges Income | | (83) | 0 |
| | | (83) | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 10,489 | 325 |
| Internal Reallocations Income | | (20,293) | (288) |
| | | (9,804) | 37 |
| Managed Outside the Service | | (7,630) | 2,381 |
| Net Cost of Service | | 24 | 9,845 |

Civic Enterprise Leeds

Budget Manager : Chief Officer Commercial Services

| Corporate Property Management | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 929 | 937 |
| National Insurance Contributions | | 81 | 74 |
| Superannuation Costs | | 132 | 132 |
| Other Employee Related Costs | | 19 | 19 |
| Training And Development | | 4 | 4 |
| | | 1,164 | 1,166 |
| Premises | | | |
| Buildings Maintenance | | 4,857 | 4,605 |
| Grounds Maintenance | | 5 | 5 |
| Building Security | | 25 | 25 |
| Gas | | 30 | 30 |
| Electricity | | 45 | 45 |
| Other Utilities | | 38 | 38 |
| NNDR | | 302 | 302 |
| | | 5,301 | 5,050 |
| Supplies & Services | | | |
| Materials and Equipment | | 6 | 6 |
| IT and telecommunications | | 25 | 25 |
| Insurance | | 0 | 0 |
| | | 31 | 31 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 5 | 2 |
| Travel Allowances | | 71 | 71 |
| Fuel | | 1 | 1 |
| | | 77 | 74 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 69 | 118 |
| | | 69 | 118 |
| Managed Expenditure | | 6,642 | 6,439 |
| Income - Grants | | | |
| Government Grants | | (65) | 0 |
| | | (65) | 0 |
| Income - Charges | | | |
| Education Income | | (36) | (36) |
| Other income | | 0 | (114) |
| | | (36) | (150) |
| Managed Income | | (101) | (150) |
| Net Managed Budget | | 6,541 | 6,289 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 0 | 88 |
| Capital Charges | | 355 | 358 |
| | | 355 | 446 |
| Managed Outside the Service | | 355 | 446 |
| Net Cost of Service | | 6,896 | 6,735 |

LEEDS CITY COUNCIL 2014/15 BUDGET REPORT

Directorate: Public Health

1 Introduction

- 1.1 This report has been produced in order to inform members of the main variations and factors influencing the directorate's budget for the 2014/15 financial year.

2 Service Context

- 2.1 On 1st April 2013 local authorities took the lead from the NHS for improving the health of their local communities. As responsibilities have transferred to the council so have the staff, existing funding commitments and contracts. The Department of Health has provided a protected ring-fenced grant in order to drive local efforts to improve health and wellbeing by tackling the wider determinants of poor health. The funding allocations support the Government's vision of helping people live longer, healthier and more fulfilling lives and tackling inequalities in health. For Leeds this funding is to be used to help implement the Leeds Health & Wellbeing strategy, including the four commitments plus the public health aspect of the Best Council plan.

- 2.2 The council's Office of the Director of Public Health is responsible for a ring-fenced grant of £40.5M for 2014/15. The public health grant is being provided to give Local Authorities the funding needed to discharge their new public health responsibilities; the Department of Health expects that these funds are used to:

- improve significantly the health and wellbeing of local populations
- carry out health protection functions delegated from the secretary of state
- reduce health inequalities across the life course, including with hard to reach groups
- ensure the provision of population healthcare advice
(*Department of Health, ring-fenced public health grant, 2013*)

The Department of Health has set out the council's public health commissioning responsibilities, and made a number of services mandatory:

- tobacco control and smoking cessation services
- public health services for children and young people aged 5-19 (including Healthy Child Programme 5-19) (and in the longer term all public health services for children and young people
- the National Child Measurement Programme
- interventions to tackle obesity such as community lifestyle and weight management services
- locally-led nutrition initiatives
- increasing levels of physical activity in the local population
- NHS Health Check assessments
- public mental health services
- dental public health services
- accidental injury prevention
- population level interventions to reduce and prevent birth defects
- behavioural and lifestyle campaigns to prevent cancer and long-term conditions
- local initiatives on workplace health

- supporting, reviewing and challenging delivery of key public health and NHS delivered services such as immunisation and screening programmes
- comprehensive sexual health services (including testing and treatment for sexually transmitted infections, contraception outside of GP contract and sexual health promotion and disease prevention)
- local initiatives to reduce excess deaths as a result of seasonal mortality
- the local authority role in dealing with health protection incidents, outbreaks and emergencies
- public health aspects of promotion of community safety, violence prevention and response
- public health aspects of local initiatives to tackle social exclusion
- local initiatives that reduce public health impacts of environmental risks

Public Health Mandatory Services:

- appropriate access to sexual health
- steps are to be taken to protect the health of the population, in particular, giving the local authority a duty to ensure there are plans in place to protect the health of the population
- ensuring NHS commissioners receive the public health advice they need
- the National Child Measurement Programme
- NHS Health Check assessment

(Department of Health, 2013)

Public health consultants are responsible for specific areas of public health which include responsibility for budgets and contracts. The budgets have been split across 8 areas:

- Health Protection
- Healthy Living and Public Health Intelligence
- Older People and Long Term conditions, ENE area and North CCF
- Health Improvement and Commissioning
- Child and Maternal Health
- Mental Wellbeing, Public Health workforce, SE area and South & East CCG
- Population Healthcare, WNW area and West CCG
- Office of Director of Public Health

Contracts

There were around 70 public health contracts, valued at approximately £30m, which were transferred to the council in April 2013. Public Health commissions a wide range of providers to deliver public health services, these include; GPs, Pharmacies, Leeds Teaching Hospital Trust, Leeds Community Healthcare Trust, Leeds and York Partnership Foundation Trust, as well as other NHS organisations, such as St Martin's Healthcare and a range of 3rd sector providers.

There are two major programmes of work currently underway to re-commission procure services:

- Drugs and alcohol treatment services. A report has gone to the Executive Board in January 2014 for approval to re-commission. We are looking at a new integrated services to be in place from April 2015.
- Sexual Health services – in September 2013, the Executive Board endorsed a proposal to tender for an integrated sexual health service. The current budget is

£6.6m; sexual health is a mandatory function for the Council. We intend to re-invest savings into enhancing sexual health services

A key decision to waiver contract procurement rules to award other contracts to the same providers for 2014-15 has been supported, this will also allow time and a phased approach to re-commission all public health services within the next 3 years to better improve outcomes and be more cost effective. By using this process we are creating the opportunity to package bundles of services for procurement on the open market and work within the council's 'transforming procurement programme' through the category plan approach. This will lead to reduced costs of procurement and provide opportunities for alternative delivery mechanisms for providers such as consortia which enable back office/overhead savings for the services. The cost of contracts in 2014-15 will remain at approximately £30m.

3 Explanation of variations between 2013/14 and 2014/15

3.1 The position can be summarised as follows:

| | £000s |
|--|---------|
| Net Managed Budget 2013/14 | 749 |
| Adjustments | |
| • Transfers of functions | - 254 |
| • Other adjustments | - |
| Adjusted Net Managed Budget 2013/14 | 495 |
| Grant Increase | - 3,685 |
| Changes in prices | |
| • Pay | 50 |
| Full Year Effects | - 210 |
| Fall out of Income | 610 |
| Other Budget pressures | |
| 2013/14 pressure carrying forward into 2014/15 | 1,180 |
| Services commissioned from with the Council | 2,000 |
| New responsibilities and pressures | 910 |
| Other pressures | 35 |
| Fall out of 2013/14 costs | - 170 |
| Responsibilities to be transferred to othe organisations | - 720 |
| Net Managed Budget 2014/15 | 495 |

3.2 Adjustments

The 2013/14 net managed budget reflects the transfer (net £495k) of both the Drugs Commissioning function and the Supporting People commissioning staff from Environment

and Housing. The bringing together of commissioning functions will contribute towards the more effective delivery of contracts savings and efficiencies.

3.2 Grant increase

The Government will provide a public health ring-fenced grant to Leeds City Council of £40.5m for 2014/15: this includes £3.7 million uplift from 2013/14. A priority for 2014-15 is around stability, focusing on working with providers on meeting targets and appropriately aligning responsibilities and finance that are to still be unresolved as a consequence of the NHS re-organisation (e.g. TB, Psycho-sexual counselling, mental health dual diagnosis, Sexual Health contraceptive devices, prescribing and dispensing costs). In addition, account is being taken of the mid-year decision by the Department of Health that a previously separate grant to tackle fuel poverty is now deemed to be part of the public health grant. A significant part of the uplift will be used to fund public health activities in other directorates (see below).

3.3 Changes in prices

3.3.1 Provision has been made for a 1% growth in staffing budgets in 2014/15 and this amounts to £50k. No provision will be made for inflation on running cost budgets other than where there are specific contractual commitments.

3.4 Full year Effects

The Public Health Leadership Team reviewed the current structure against the Council's new organisational design principles in 2013/14 and has now identified a number of critical posts, it has been agreed that posts will be agreed at PO6 level and below. As a result there will be a 23% reduction of JNC posts from what would have occurred had the originally planned directorate structure gone ahead; this is reflected in the budget, with an overall impact of -£210k. This revision to the staffing structure has meant a net overall increase of posts of 6.6 fte's at lower levels.

3.5 Fall out of income

One off funding of £610k from the Leeds PCT was received in 2013/14 which falls out in 2014/15.

3.6 2013/14 pressures carrying forward into 2014/15

To consolidate and fund public health cost pressures that have been identified in 2013-14, these include Fuel Poverty, additional costs for prescribing and dispensing as part of drug treatment services, additional costs for sexual health contraception devices, weight management service demands due to national policy changes, PPPU costs for re-commissioning sexual health and drugs and out of area genito-urinary services.

3.7 Services commissioned from within the Council

A range of existing public health activities are now being commissioned from the Council by the Public Health service. These amount to £2m as follows:

| | £000s |
|---|-------|
| • Active Lifestyles services | 369 |
| • Family outreach workers (Children’s centres) | 777 |
| • Luncheon clubs | 185 |
| • Leeds Directory | 138 |
| • Care and Repair | 194 |
| • Leeds Irish Health and Homes | 33 |
| • Black Health Agency – skyline sexual health project | 289 |

3.8 New responsibilities and pressures

A total of £910k has been prioritised to fund the Council’s agreed 2013/14 priority programmes for public health including Infant mental health, changing lifestyles, food and nutrition, ante/post natal health and ‘Legacy for Leeds’ – Tour de France - £70k for ‘Beat the Street’ programme. Other pressures total £40k.

3.9 Fall out of 2013/14 costs

There are a number of 2013/14 costs, totalling £170k which fall out for 2014/15 including ‘Back to Front’, vaccination and immunisation and information and intelligence.

3.10 Responsibilities to be transferred to other organisations

There are potential savings around TB nursing, mental health diagnosis and psycho-sexual counselling where responsibilities and costs could be transferred to other organisations. However these have not yet been fully agreed.

3 Net Revenue Charge

4.1 The following table provides a summary of the net revenue charge for the service which brings together the net managed budget and those budgets managed outside the service.

| | £000s |
|--------------------------------------|-------|
| Net Managed Budget | 494 |
| Managed Outside Service | 184 |
| Net Cost of Service | 678 |
| Transfers to/from earmarked reserves | - 184 |
| Net Revenue Charge | 494 |

5 Risk Assessment

5.1 In determining the 2014/15 budget, consideration has been given to all the risks which are managed within the directorate’s overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.

5.2 The key risks in the 2014/15 budget for this directorate are as follows:

- lack of clear national guidance regarding the financial responsibility for drugs and sexual health devices costs for services commissioned by the council
- lack of robust data for diagnostic tests requested by community services (sexual health and drugs) and carried out by Leeds Teaching Hospitals NHS Trust
- risk of financial control due to the lack of national clarity about the council's financial responsibility for shared care prescribing and dispensing in relation to drugs
- the Office for the Director of Public Health is responsible for 24 contracts which are activity based, there is a risk based on the possibility of fluctuation in these contracts according to activity levels the funding of which is determined by NHS tariff costs. risk of unanticipated emergency situation, such as a flu pandemic, in terms of costs that would have to be met by the council.

Briefing note prepared by Ian Cameron and Charles Oxtoby
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Main responsibilities:

Public Health

- Commissioning public health services to improve health and wellbeing
- Provide advice, challenge and advocacy to protect the health of the local population
- Provide public health advice to the NHS
- Working with partners to lead the development and delivery of public health programmes
- Working with and across Council Directorates to enhance the Council's contribution to improving health and reducing health inequalities
- Support the Joint Strategic Needs Assessment and other health needs assessments
- Lead the development of public health capacity for the wider workforce and communities
- Produce an annual report on the health of the local population

Public Health

Summary of budget by service (£000)

| Budget Manager | Service | Total 2013/14 | Managed by the Service | | | Managed Outside the Service | Total 2014/15 |
|--|--|------------------|------------------------|----------|------|-----------------------------------|------------------|
| | | | Spending | Income | Net | | |
| Director of Public Health | Public Health | 219 | 40,541 | (40,541) | 0 | 109 | 109 |
| Chief Officer Strategy & Commissioning | Supporting People | 949 | 923 | (361) | 562 | 76 | 637 |
| Chief Officer Strategy & Commissioning | Drugs Commissioning Service | (3) | 6,152 | (6,220) | (68) | (1) | (69) |
| Net Cost of Service | | 1,164 | 47,616 | (47,122) | 494 | 184 | 678 |
| | Transfers to and from earmarked reserves | (219) | 0 | 0 | 0 | (184) | (184) |
| Net Revenue Charge | | 945 | 47,616 | (47,122) | 494 | 0 | 494 |

Public Health

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|--|-------------------|-------------------|
| Employees | | |
| Direct Pay Costs | 4,173 | 4,513 |
| National Insurance Contributions | 364 | 386 |
| Superannuation Costs | 575 | 298 |
| Other Pension Costs | 1 | 344 |
| Other Employee Related Costs | 0 | 1 |
| Training And Development | 26 | 31 |
| | 5,138 | 5,572 |
| Premises | | |
| Accommodation Charges | 0 | 4 |
| | 0 | 4 |
| Supplies & Services | | |
| Materials and Equipment | 153 | 65 |
| Stationery and Postage | 11 | 11 |
| IT and telecommunications | 45 | 67 |
| Insurance | 0 | 5 |
| Professional Services and Subscriptions | 1 | 20 |
| Grants and Contributions | 0 | 19 |
| Waste Disposal and Landfill Tax | 12 | 12 |
| Allowances | 1 | 11 |
| Other Hired and Contracted Services | 426 | 590 |
| Publication and Promotion | 0 | 176 |
| | 649 | 977 |
| Transport | | |
| Vehicles And Plant Related Expenditure | 0 | 0 |
| Travel Allowances | 2 | 35 |
| | 2 | 35 |
| Internal Charges | | |
| Managed Recharges Frm Other Directorates | 1,028 | 971 |
| | 1,028 | 971 |
| Agency Payments | | |
| Services provided by other organisations | 3,248 | 1,508 |
| Services provided by Voluntary Sector | 3,741 | 3,566 |
| Services provided by Health Authorities | 639 | 0 |
| Public Health Commissioned Services | 31,798 | 34,164 |
| Sheltered Accommodation | 105 | 0 |
| Residential Placements | 819 | 819 |
| | 40,349 | 40,057 |
| Managed Expenditure | 47,167 | 47,616 |
| Internal Income | | |
| Income from other Directorates | (8,938) | (6,273) |
| | (8,938) | (6,273) |
| Income - Grants | | |
| Government Grants | (37,468) | (40,847) |
| | (37,468) | (40,847) |
| Income - Charges | | |
| Fees and charges | 0 | (2) |
| Other income | (15) | 0 |
| | (15) | (2) |
| Managed Income | (46,422) | (47,122) |

Public Health

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|--------------------------------------|-------------------|-------------------|
| Net Managed Budget | 745 | 494 |
| Accounting Adjustments | | |
| IAS 19 Pensions Costs | 280 | 184 |
| Transfers to/from Statutory Reserves | (219) | (184) |
| | 62 | 0 |
| Central Recharges | | |
| Central Recharges Expenditure | 74 | 0 |
| | 74 | 0 |
| Other Internal Adjustments | | |
| Internal Reallocations Charges | 65 | 0 |
| | 65 | 0 |
| Managed Outside the Service | 200 | 0 |
| Net Cost of Service | 945 | 494 |

Public Health

Budget Manager : Director of Public Health

| Public Health | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 3,255 | 3,788 |
| National Insurance Contributions | | 291 | 323 |
| Superannuation Costs | | 447 | 184 |
| Other Pension Costs | | 0 | 343 |
| Other Employee Related Costs | | 0 | 1 |
| Training And Development | | 26 | 31 |
| | | 4,019 | 4,671 |
| Premises | | | |
| Accommodation Charges | | 0 | 4 |
| | | 0 | 4 |
| Supplies & Services | | | |
| Materials and Equipment | | 0 | 61 |
| Stationery and Postage | | 10 | 10 |
| IT and telecommunications | | 0 | 27 |
| Insurance | | 0 | 2 |
| Professional Services and Subscriptions | | 0 | 17 |
| Grants and Contributions | | 0 | 19 |
| Allowances | | 0 | 10 |
| Other Hired and Contracted Services | | 360 | 378 |
| Publication and Promotion | | 0 | 176 |
| | | 370 | 699 |
| Transport | | | |
| Travel Allowances | | 0 | 31 |
| | | 0 | 31 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 668 | 971 |
| | | 668 | 971 |
| Agency Payments | | | |
| Public Health Commissioned Services | | 31,798 | 34,164 |
| | | 31,798 | 34,164 |
| Managed Expenditure | | 36,855 | 40,541 |
| Income - Grants | | | |
| Government Grants | | (36,855) | (40,540) |
| | | (36,855) | (40,540) |
| Income - Charges | | | |
| Fees and charges | | 0 | (1) |
| | | 0 | (1) |
| Managed Income | | (36,855) | (40,541) |
| Net Managed Budget | | 0 | 0 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 219 | 109 |
| | | 219 | 109 |
| Managed Outside the Service | | 219 | 109 |
| Net Cost of Service | | 219 | 109 |

Public Health

Budget Manager : Chief Officer Strategy & Commissioning

| Supporting People | £000 | Budget 2013/14 | Budget 2014/15 |
|---|------|-------------------|-------------------|
| Employees | | | |
| Direct Pay Costs | | 918 | 724 |
| National Insurance Contributions | | 73 | 63 |
| Superannuation Costs | | 128 | 113 |
| | | 1,119 | 900 |
| Supplies & Services | | | |
| Materials and Equipment | | 0 | 1 |
| Stationery and Postage | | 0 | 1 |
| IT and telecommunications | | 3 | (4) |
| Insurance | | 0 | 4 |
| Professional Services and Subscriptions | | 1 | 3 |
| Other Hired and Contracted Services | | 3 | (1) |
| | | 7 | 4 |
| Transport | | | |
| Travel Allowances | | 2 | 4 |
| | | 2 | 4 |
| Agency Payments | | | |
| Services provided by Voluntary Sector | | 30 | 15 |
| Sheltered Accommodation | | 105 | 0 |
| | | 135 | 15 |
| Managed Expenditure | | 1,262 | 923 |
| Internal Income | | | |
| Income from other Directorates | | (435) | (360) |
| | | (435) | (360) |
| Income - Charges | | | |
| Fees and charges | | 0 | (1) |
| Other income | | (15) | 0 |
| | | (15) | (1) |
| Managed Income | | (450) | (361) |
| Net Managed Budget | | 812 | 562 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 63 | 76 |
| | | 63 | 76 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 74 | 0 |
| | | 74 | 0 |
| Managed Outside the Service | | 136 | 76 |
| Net Cost of Service | | 949 | 637 |

Public Health

Budget Manager : Chief Officer Strategy & Commissioning

| Drugs Commissioning Service | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Employees | | | |
| Other Pension Costs | | 1 | 1 |
| | | 1 | 1 |
| Supplies & Services | | | |
| Materials and Equipment | | 153 | 3 |
| Stationery and Postage | | 1 | 0 |
| IT and telecommunications | | 42 | 44 |
| Waste Disposal and Landfill Tax | | 12 | 12 |
| Allowances | | 1 | 1 |
| Other Hired and Contracted Services | | 63 | 213 |
| | | 272 | 274 |
| Transport | | | |
| Vehicles And Plant Related Expenditure | | 0 | 0 |
| Travel Allowances | | 0 | 0 |
| | | 0 | 0 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 360 | 0 |
| | | 360 | 0 |
| Agency Payments | | | |
| Services provided by other organisations | | 3,248 | 1,508 |
| Services provided by Voluntary Sector | | 3,711 | 3,551 |
| Services provided by Health Authorities | | 639 | 0 |
| Residential Placements | | 819 | 819 |
| | | 8,416 | 5,877 |
| Managed Expenditure | | 9,050 | 6,152 |
| Internal Income | | | |
| Income from other Directorates | | (8,504) | (5,913) |
| | | (8,504) | (5,913) |
| Income - Grants | | | |
| Government Grants | | (613) | (307) |
| | | (613) | (307) |
| Managed Income | | (9,117) | (6,220) |
| Net Managed Budget | | (67) | (68) |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | (1) | (1) |
| | | (1) | (1) |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 65 | 0 |
| | | 65 | 0 |
| Managed Outside the Service | | 64 | (1) |
| Net Cost of Service | | (3) | (69) |

LEEDS CITY COUNCIL 2014/15 BUDGET REPORT

Directorate: Central Accounts

1 Introduction

1.1 This report has been produced in order to inform members of the main variations and factors influencing the directorate's budget for the 2014/15 financial year.

2 Service Context

2.1 Central accounts holds a variety of corporate budgets which do not relate directly to individual directorates, as well as council-wide budgets which largely for timing reasons have not been allocated to individual services. Generally these council-wide budgets will be allocated to services in year, once their impact is known. Corporate budgets include the Council's capital financing costs and associated entries relating to the complexities of the capital accounting requirements. In addition, in accordance with accounting requirements, Central accounts includes those costs which are defined as the Corporate and Democratic Core. Other budgets within Central accounts include contributions to joint committees and levies.

3 Explanation of variations between adjusted 2013/14 and 2014/15 - Cr £13,117k (27.1%)

3.1 The variation can be summarised as follows:

3.2 Adjustments

| | £000s |
|--|----------|
| Net Managed Budget 2013/14 | 46,869 |
| Adjustments | |
| • Transfers of functions | 2,996 |
| • Other adjustments | - 1,488 |
| Adjusted Net Managed Budget 2013/14 | 48,377 |
| Changes in prices | - |
| Full Year Effects | - |
| Other Budget pressures | 663 |
| Total Budget Increases | 663 |
| Savings | |
| Government grant income | - 10,181 |
| Levies and other contributions | 399 |
| Other efficiencies and savings proposals | - 3,998 |
| Total savings | - 13,780 |
| Net Managed Budget 2014/15 | 35,260 |

- 3.2.1 Adjustments include a reduction of £2.7m in income as the Council Tax freeze grant has been rolled up into the formula grant.
- 3.2.2 Following the decision to remove central recharges within general fund, income budgets showing £9.1m of contributions to central costs which are attributable to the HRA and to Public Health have been moved from other directorate budgets to the Central Accounts. However, the decision to no longer recharge directorates for the capital financing costs of purchased vehicles and IT equipment has meant a reduction of £7.6m in the recharge income from general fund directorates shown within Central Accounts.
- 3.3 Budget pressures
- 3.3.1 The removal of a one-off £1.2m budget for the use of PFI scheme reserves in 2013/14 has resulted in a corresponding budget pressure.
- 3.3.2 Capital financing costs have increased by £2.4m, partially offset within the Central Accounts budget by increases of £0.7m in recharges to directorates for the revenue cost of their prudential borrowing schemes, and by an additional £1.0m saving as a result of the use of capital receipts to fund the capital element of PFI scheme payments. The increase in capital financing costs has arisen because, although external interest costs have been restricted to 2013/14 levels, there is an increase in the Minimum Revenue Provision which the council is required by statute to set aside to redeem debt. The 2013/14 budget also included a contribution to the capital reserve to set aside monies to fund future prudential borrowing costs. This budget has been removed, reflecting the fact that the 2014/15 budget for capital financing costs includes the impact of the programme to replace the council's vehicle fleet via prudential borrowing.
- 3.4 Savings
- 3.4.1 Government grant income
- The Central Accounts budget includes a net increase of £3.2m in the New Homes Bonus grant, arising from a £3.8m increase due to new properties less a £0.6m reduction in the amount due to be returned by the government in respect of the New Homes Bonus holdback. In addition there are new grants of £3.8m for the costs of small business rates relief, £1.5m for retail business rates relief, £1.5m of NNDR compensation grant and £0.2m for empty property business rates relief.
- 3.4.2 Other Efficiencies and Savings Proposals
- The Central Accounts includes the budget for the use of the General Fund reserve, which shows an increase of £1m for 2014/15. For 2014/15 the Central Accounts also includes a one-off budget for a £0.9m use of earmarked reserves to fund Tour de France costs.
- In addition to the existing charges to the HRA which have been transferred from directorates as described above, the Central Accounts includes a further £1m income for new services charged to the HRA in 2014/15. This is to reflect more accurately environmental work undertaken on estates, the cost of maintenance and landscaping work, activity levels in respect of the noise nuisance service, specific support provided by the Housing Options teams and expanding CCTV coverage to more Council tenancies.

The corporate procurement target has been reduced by £1m, reflecting the fact that identified savings have been incorporated into specific directorate budgets. The corporate Contingency budget has also been removed, resulting in a saving of £2.0m.

3.5 Changes in Levies

3.5.1 Contributions to joint committees and other bodies have increased by £393k in total. The major factor within this is an increase of £602k in the council's contribution to the new West Yorkshire Combined Authority (which will take over from the West Yorkshire Integrated Transport Authority). This includes an increase of £524k in the council's contribution to the West Yorkshire Transport Fund, and an increase of £79k reflecting the fact that population changes mean that Leeds is required to contribute a slightly higher proportion of the authority's budget, which has been held at 2013/14 levels. There is also a decrease of £176k in the council's contribution to West Yorkshire Joint Services, reflecting savings identified in the joint committee's budget.

3.5.2 The following table gives details of the contributions and levies. In approving these contributions, Members will note that they are not approving the individual budgets of the Joint Committees, but the estimated effect on the Council's budget.

| | Leeds' contribution | | | |
|--|---------------------|-------------|-----------------|-------|
| | 13/14 £m | 14/15 £m | Variation £m | % |
| Joint Committees | | | | |
| Pension Fund | 0.416 | 0.405 | - 0.011 | -0.3% |
| Joint Services (excluding WY Grants) | 1.854 | 1.678 | - 0.176 | -9.5% |
| Other Bodies | | | | |
| Flood Defence Levy | 0.303 | 0.308 | +0.005 | 1.7% |
| WYITA / Combined Authority and WY Transport Fund | 33.434 | 34.036 | 0.602 | 1.8% |
| Coroners | 1.260 | 1.238 | -0.022 | -1.7% |
| West Yorkshire Probation Service (Debt only) | 0.006 | 0.006 | 0 | 0% |

4 Net Revenue Charge

4.1 The following table provides a summary of the net revenue charge for the service which brings together the net managed budget and those budgets managed outside the service.

| | £000s |
|--------------------------------------|----------|
| Net Managed Budget | 35,260 |
| Managed Outside Service | - 45,108 |
| Net Cost of Service | - 9,848 |
| Transfers to/from earmarked reserves | - 47,236 |
| Net Revenue Charge | - 57,084 |

5 Risk Assessment

- 5.1 In determining the 2014/15 budget, consideration has been given to all of the risks which are managed within the directorate's overall risk management framework. Within this framework, a register of those items which are considered to carry the highest risk and therefore require careful and regular monitoring has been prepared.
- 5.2 The key risks in the 2014/15 budget for this directorate are as follows;
 - 5.2.1 The budgeted capital financing costs are based on assumptions about market interest rates during 2014/15. If rates are greater than forecast then the actual borrowing costs incurred could be greater.
 - 5.2.2 The budget assumes savings of £13.5m from using capital receipts to fund credit arrangements. There is a risk that due to the economic climate this level of capital receipts may not be achieved, which would reduce the savings that could be made.
 - 5.2.3 There is a budget of £5.2m for the use of section 278 contributions. This is dependent on the authority receiving these contributions from developers.

Briefing note prepared by: M Hasnip
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Central Accounts

Main responsibilities:

- Items which do not specifically relate to any of the council's other functional headings, including the continuing costs of discontinued operations, the costs of managing the council's insurance activities, interest earned on revenue balances and general income sources not attributable to a specific service. Also included are subscriptions to regional associations and specific grants to local organisations.
- The council's contribution to a number of joint committees and other bodies established to provide a range of county-wide services, including trading standards and the West Yorkshire Passenger Transport Authority (which will become the West Yorkshire Combined Authority).
- Credits for the accounting cost of capital of the current valuation of the assets are charged to service accounts. These accounting costs are replaced within the central accounts by the actual cost to the council of its borrowings
- Under the Service Reporting Code of Practice (SeRCoP), certain defined overheads are charged to a Non Distributed Costs Account. This account comprises the estimated present value of the total future costs of VER and added years pension decisions made during the year.
- Under SeRCoP the costs of both Corporate Management and Democratic Representation and Management cannot be treated as service expenditure and are accounted for centrally in a Corporate and Democratic Core account. For Leeds City Council the expenditure charged to this account includes the activities and costs which provide the infrastructure which allows services to be provided, the cost of providing information which is required for public accountability, and the cost of member activities.

Strategic and Central Accounts

Summary of budget by service (£000)

| Budget Manager | Service | Total 2013/14 | Managed by the Service | | | Managed Outside the Service | Total 2014/15 |
|--|--|------------------|------------------------|----------|----------|-----------------------------------|------------------|
| | | | Spending | Income | Net | | |
| Chief Officer Corporate Financial Management | Strategic Accounts | (25,803) | (9,756) | (31,132) | (40,888) | 48,304 | 7,416 |
| Chief Officer Corporate Financial Management | Debt Financing Costs | 58,577 | 60,900 | (899) | 60,001 | 0 | 60,001 |
| Chief Officer Corporate Financial Management | Corporate & Democratic Core | 15,085 | 0 | 33 | 33 | 15,049 | 15,082 |
| Chief Officer Corporate Financial Management | Non-Distributable Costs | 6,985 | 0 | 0 | 0 | 1,855 | 1,855 |
| Chief Officer Corporate Financial Management | Government Grants And Parish Precepts | (15,354) | 0 | (22,708) | (22,708) | 0 | (22,708) |
| Chief Officer Corporate Financial Management | Joint Committees And Other Bodies | 36,856 | 37,671 | 0 | 37,671 | (405) | 37,266 |
| Chief Officer Corporate Financial Management | Miscellaneous | 35 | 2,323 | (1,172) | 1,150 | (1,177) | (27) |
| Chief Officer Corporate Financial Management | Capital Accounting Appropriations | (101,736) | 0 | 0 | 0 | (108,733) | (108,733) |
| Chief Officer Corporate Financial Management | Corporate Insurance | 0 | 11,345 | (11,345) | 0 | 0 | 0 |
| Net Cost of Service | | (25,355) | 102,483 | (67,223) | 35,259 | (45,108) | (9,848) |
| | Transfers to and from earmarked reserves | (7,940) | 0 | 0 | 0 | (47,236) | (47,236) |
| Net Revenue Charge | | (33,295) | 102,483 | (67,223) | 35,259 | (92,344) | (57,085) |

Strategic and Central Accounts

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|--|-------------------|-------------------|
| Employees | | |
| Other Pension Costs | 1,886 | 1,868 |
| Other Employee Related Costs | 10 | 20 |
| | 1,896 | 1,888 |
| Supplies & Services | | |
| IT and telecommunications | 8 | 8 |
| Insurance | 3,617 | 4,406 |
| Professional Services and Subscriptions | 100 | 100 |
| Grants and Contributions | 439 | 426 |
| General Capitalisation | (4,982) | (4,982) |
| Contingency | 2,000 | 0 |
| Corporate Initiatives & Savings Targets | (1,800) | (800) |
| Allowances | 20 | 20 |
| Other Hired and Contracted Services | 857 | 795 |
| | 258 | (27) |
| Transport | | |
| Travel Allowances | 4 | 4 |
| | 4 | 4 |
| Internal Charges | | |
| Managed Recharges Frm Other Directorates | 5,451 | 4,932 |
| | 5,451 | 4,932 |
| Agency Payments | | |
| Former joint committee residual costs | 476 | 404 |
| WY Joint Committees | 1,854 | 1,678 |
| WY Probation Service | 6 | 6 |
| WY Combined Authority (formerly WY PTE) | 33,434 | 34,036 |
| Flood Defence Levy | 303 | 308 |
| Coroners Service | 1,260 | 1,238 |
| | 37,333 | 37,670 |
| Transfer Payments | | |
| Land Drainage Levies | 7 | 7 |
| | 7 | 7 |
| Capital | | |
| External Interest Charge | 58,313 | 57,989 |
| Statutory capital charge to HRA | (25,911) | (26,089) |
| Use of capital receipts to fund PFI | (12,526) | (13,479) |
| Minimum Revenue Provision | 39,631 | 42,479 |
| | 59,507 | 60,900 |
| Appropriations | | |
| Transfer to/from General Fund Reserves | (2,500) | (3,500) |
| Transfers to/from Earmarked Reserves | 375 | 1,371 |
| Transfers to/from Capital Reserve | 1,818 | (762) |
| | (308) | (2,891) |
| Managed Expenditure | 104,148 | 102,483 |
| Internal Income | | |
| Income from other Directorates | (28,946) | (22,200) |
| Charges to / from HRA | (3,444) | (13,359) |
| Corporate & Democratic Core Chge to HRA | (1,679) | (1,516) |
| | (34,069) | (37,075) |
| Income - Grants | | |

Strategic and Central Accounts

Summary of budget by type of spending or income

| £000 | Budget 2013/14 | Budget 2014/15 |
|--------------------------------------|-------------------|-------------------|
| Income - Grants | | |
| Government Grants | (125) | (384) |
| DCLG Grants | (15,354) | (22,441) |
| | (15,479) | (22,825) |
| Income - Charges | | |
| Fees and charges | 0 | (74) |
| Contributions | (1,048) | (1,049) |
| Other income | (5,475) | (5,351) |
| Income Received From ALMOs/BITMO | (328) | 0 |
| | (6,851) | (6,474) |
| Income - Other | | |
| Interest and Dividends | (880) | (849) |
| | (880) | (849) |
| Managed Income | (57,279) | (67,223) |
| Net Managed Budget | 46,869 | 35,259 |
| Accounting Adjustments | | |
| IAS 19 Pensions Costs | 7,940 | 47,236 |
| Vehicle leasing recharges | 251 | 0 |
| Transfers to/from Statutory Reserves | (7,940) | (47,236) |
| Capital Charges | (101,280) | (108,286) |
| | (101,030) | (108,286) |
| Central Recharges | | |
| Central Recharges Expenditure | 5,789 | 0 |
| Central Recharges Income | 135 | 0 |
| Corporate & Democratic Core Income | 14,942 | 14,942 |
| | 20,866 | 14,942 |
| Other Internal Adjustments | | |
| Internal Reallocations Charges | 0 | 1,000 |
| | 0 | 1,000 |
| Managed Outside the Service | (80,163) | (92,344) |
| Net Cost of Service | (33,295) | (57,085) |

Strategic and Central Accounts

Budget Manager : Chief Officer Corporate Financial Management

| Strategic Accounts | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Supplies & Services | | | |
| Grants and Contributions | | 142 | 128 |
| General Capitalisation | | (4,982) | (4,982) |
| Contingency | | 2,000 | 0 |
| Corporate Initiatives & Savings Targets | | (1,800) | (800) |
| Other Hired and Contracted Services | | 0 | 4 |
| | | (4,640) | (5,650) |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 100 | 157 |
| | | 100 | 157 |
| Appropriations | | | |
| Transfer to/from General Fund Reserves | | (2,500) | (3,500) |
| Transfers to/from Earmarked Reserves | | (1,200) | 0 |
| Transfers to/from Capital Reserve | | 1,818 | (762) |
| | | (1,883) | (4,262) |
| Managed Expenditure | | (6,423) | (9,756) |
| Internal Income | | | |
| Income from other Directorates | | (17,521) | (10,926) |
| Charges to / from HRA | | (3,444) | (13,359) |
| Corporate & Democratic Core Chge to HRA | | (1,715) | (1,548) |
| | | (22,680) | (25,833) |
| Income - Charges | | | |
| Fees and charges | | 0 | (74) |
| Other income | | (5,350) | (5,225) |
| Income Received From ALMOs/BITMO | | (150) | 0 |
| | | (5,500) | (5,299) |
| Managed Income | | (28,180) | (31,132) |
| Net Managed Budget | | (34,603) | (40,888) |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | 2,896 | 47,304 |
| Vehicle leasing recharges | | 251 | 0 |
| | | 3,147 | 47,304 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 5,518 | 0 |
| Central Recharges Income | | 135 | 0 |
| | | 5,653 | 0 |
| Other Internal Adjustments | | | |
| Internal Reallocations Charges | | 0 | 1,000 |
| | | 0 | 1,000 |
| Managed Outside the Service | | 8,800 | 48,304 |
| Net Cost of Service | | (25,803) | 7,416 |

Strategic and Central Accounts

Budget Manager : Chief Officer Corporate Financial Management

| Debt Financing Costs | £000 | Budget 2013/14 | Budget 2014/15 |
|-------------------------------------|------|-------------------|-------------------|
| Capital | | | |
| External Interest Charge | | 58,313 | 57,989 |
| Statutory capital charge to HRA | | (25,911) | (26,089) |
| Use of capital receipts to fund PFI | | (12,526) | (13,479) |
| Minimum Revenue Provision | | 39,631 | 42,479 |
| | | 59,507 | 60,900 |
| Managed Expenditure | | 59,507 | 60,900 |
| Income - Charges | | | |
| Other income | | (50) | (50) |
| | | (50) | (50) |
| Income - Other | | | |
| Interest and Dividends | | (880) | (849) |
| | | (880) | (849) |
| Managed Income | | (930) | (899) |
| Net Managed Budget | | 58,577 | 60,001 |
| Net Cost of Service | | 58,577 | 60,001 |

Strategic and Central Accounts

Budget Manager : Chief Officer Corporate Financial Management

| Corporate & Democratic Core | | | |
|---|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Internal Income | | | |
| Corporate & Democratic Core Chge to HRA | | 36 | 33 |
| | | 36 | 33 |
| Managed Income | | 36 | 33 |
| Net Managed Budget | | 36 | 33 |
| Central Recharges | | | |
| Corporate & Democratic Core Income | | 15,049 | 15,049 |
| | | 15,049 | 15,049 |
| Managed Outside the Service | | 15,049 | 15,049 |
| Net Cost of Service | | 15,085 | 15,082 |

Strategic and Central Accounts

Budget Manager : Chief Officer Corporate Financial Management

| Government Grants And Parish Precepts | | | |
|---------------------------------------|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Income - Grants | | | |
| Government Grants | | 0 | (267) |
| DCLG Grants | | (15,354) | (22,441) |
| | | (15,354) | (22,708) |
| Managed Income | | (15,354) | (22,708) |
| Net Managed Budget | | (15,354) | (22,708) |
| Net Cost of Service | | (15,354) | (22,708) |

Strategic and Central Accounts

Budget Manager : Chief Officer Corporate Financial Management

| Joint Committees And Other Bodies | | | |
|---|------|-------------------|-------------------|
| | £000 | Budget 2013/14 | Budget 2014/15 |
| Employees | | | |
| Other Pension Costs | | 416 | 405 |
| | | 416 | 405 |
| Agency Payments | | | |
| WY Joint Committees | | 1,854 | 1,678 |
| WY Probation Service | | 6 | 6 |
| WY Combined Authority (formerly WY PTE) | | 33,434 | 34,036 |
| Flood Defence Levy | | 303 | 308 |
| Coroners Service | | 1,260 | 1,238 |
| | | 36,856 | 37,266 |
| Managed Expenditure | | 37,272 | 37,671 |
| Net Managed Budget | | 37,272 | 37,671 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | (416) | (405) |
| | | (416) | (405) |
| Managed Outside the Service | | (416) | (405) |
| Net Cost of Service | | 36,856 | 37,266 |

Strategic and Central Accounts

Budget Manager : Chief Officer Corporate Financial Management

| Miscellaneous | £000 | Budget 2013/14 | Budget 2014/15 |
|---|------|-------------------|-------------------|
| Employees | | | |
| Other Pension Costs | | 1,470 | 1,462 |
| Other Employee Related Costs | | 10 | 20 |
| | | 1,480 | 1,483 |
| Supplies & Services | | | |
| Insurance | | 5 | 7 |
| Professional Services and Subscriptions | | 100 | 100 |
| Grants and Contributions | | 298 | 298 |
| Allowances | | 20 | 20 |
| | | 423 | 425 |
| Transport | | | |
| Travel Allowances | | 4 | 4 |
| | | 4 | 4 |
| Agency Payments | | | |
| Former joint committee residual costs | | 476 | 404 |
| | | 476 | 404 |
| Transfer Payments | | | |
| Land Drainage Levies | | 7 | 7 |
| | | 7 | 7 |
| Managed Expenditure | | 2,390 | 2,323 |
| Income - Grants | | | |
| Government Grants | | (125) | (117) |
| | | (125) | (117) |
| Income - Charges | | | |
| Contributions | | (1,048) | (1,049) |
| Other income | | (5) | (6) |
| | | (1,053) | (1,055) |
| Managed Income | | (1,178) | (1,172) |
| Net Managed Budget | | 1,212 | 1,150 |
| Accounting Adjustments | | | |
| IAS 19 Pensions Costs | | (1,470) | (1,462) |
| Capital Charges | | 401 | 392 |
| | | (1,069) | (1,070) |
| Central Recharges | | | |
| Corporate & Democratic Core Income | | (107) | (107) |
| | | (107) | (107) |
| Managed Outside the Service | | (1,176) | (1,177) |
| Net Cost of Service | | 35 | (27) |

Strategic and Central Accounts

Budget Manager : Chief Officer Corporate Financial Management

| Corporate Insurance | £000 | Budget 2013/14 | Budget 2014/15 |
|--|------|-------------------|-------------------|
| Supplies & Services | | | |
| IT and telecommunications | | 8 | 8 |
| Insurance | | 3,612 | 4,399 |
| Other Hired and Contracted Services | | 857 | 791 |
| | | 4,476 | 5,198 |
| Internal Charges | | | |
| Managed Recharges Frm Other Directorates | | 5,351 | 4,775 |
| | | 5,351 | 4,775 |
| Appropriations | | | |
| Transfers to/from Earmarked Reserves | | 1,575 | 1,371 |
| | | 1,575 | 1,371 |
| Managed Expenditure | | 11,401 | 11,345 |
| Internal Income | | | |
| Income from other Directorates | | (11,425) | (11,275) |
| | | (11,425) | (11,275) |
| Income - Charges | | | |
| Other income | | (70) | (70) |
| Income Received From ALMOs/BITMO | | (178) | 0 |
| | | (248) | (70) |
| Managed Income | | (11,673) | (11,345) |
| Net Managed Budget | | (271) | 0 |
| Central Recharges | | | |
| Central Recharges Expenditure | | 271 | 0 |
| | | 271 | 0 |
| Managed Outside the Service | | 271 | 0 |
| Net Cost of Service | | 0 | 0 |

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Report of the Deputy Chief Executive

Report to Council

Date: 26th February 2014

Subject: Council Tax 2014/15

| | | |
|--|---|--|
| Are specific electoral Wards affected? If relevant, name(s) of Ward(s): | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Are there implications for equality and diversity and cohesion and integration? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Is the decision eligible for Call-In? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

Summary of main issues

1. Section 30 of the Local Government Act 1992 imposes on the City Council a duty to set council taxes within its area. This report sets out the background to the calculations, the various steps in the process and the proposed council taxes for 2014/15 including the precepts issued by the West Yorkshire Police and Crime Commissioner, the West Yorkshire Fire and Rescue Authority and the parish and town councils within the Leeds area.
2. It is proposed that Leeds City Council's element of the Band D council tax charge be increased by 1.99% to £1,145.89.
3. The financial year 2014/15 is the second year since major changes to the funding arrangements for local government came into effect¹. The changes affected the way the council tax bases were calculated and removed certain discounts and exemptions and replaced them with discretionary powers to give discounts and charge a premium on long term empty properties.

Recommendations

4. Members are requested to approve the recommendations set out in Section 5 of this report.

¹ Introduced in the Local Government Finance Act 2012

1 Introduction

1.1 This report sets out how the council tax is calculated and makes recommendations regarding Leeds' council tax requirement, the calculation of Leeds' and parish elements of council tax and the setting of the overall level of council tax for Leeds for 2014/15.

2 Context

2.1 Section 30 of the Local Government Finance Act 1992 requires the City Council to set the council tax within its area. The amounts paid are based upon the capital values of each dwelling and are calculated by reference to their values at 1st April 1991 prices.

2.2 Properties are placed in one of eight valuation bands by the Listing Officer of the Valuation Office Agency as follows:

| Value at 1st April 1991 | |
|--------------------------------|--|
| Band A | Not exceeding £40,000 |
| Band B | Over £ 40,000 but not exceeding £ 52,000 |
| Band C | Over £ 52,000 but not exceeding £ 68,000 |
| Band D | Over £ 68,000 but not exceeding £ 88,000 |
| Band E | Over £ 88,000 but not exceeding £120,000 |
| Band F | Over £120,000 but not exceeding £160,000 |
| Band G | Over £160,000 but not exceeding £320,000 |
| Band H | Exceeding £320,000 |

Table 1

2.3 When the consultation paper relating to council tax was first issued by the Government in April 1991, it was estimated that the average property value in England was about £80,000. Such a property would be in Band D and as a result, many of the calculations are carried out by reference to Band D. For example, when the level of council tax is calculated, a Band D Tax is calculated initially and the taxes for the other bands are then calculated as proportions of that. Amounts of council tax are calculated in the first instance for households with two or more adults; single adult households receive a 25% discount.

3. Main issues

3.1 Council Taxes and the Collection Fund

3.1.1 The City Council has its budgeted net expenditure requirement met by a payment from the Leeds Collection Fund. The Collection Fund is a separate account from the City Council's General Fund and was set up in accordance with S89 of the Local Government Finance Act 1988. The Collection Fund is a receptacle for council tax and pays out the demands and precepts made upon it by the City Council, the Police and Crime Commissioner and the Fire and Rescue Authority.

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- 3.1.2 Leeds City Council is a “billing authority”. This means that the Council is responsible for maintaining the Collection Fund, setting the council tax, sending out council tax bills and collecting council tax. Leeds City Council, the Police and Crime Commissioner and the Fire and Rescue Authority each calculate their own element of council tax and Leeds as the billing authority then formally sets the overall tax by adding these elements together.
- 3.1.3 The proposed council taxes for a two-adult household in Leeds are shown below. A 1.99% increase is proposed to the Leeds element of the tax, **however at the time of writing the Police and Fire precepts have not been finalised.** The amounts below are based on the assumption of no increase for the Fire & Rescue Authority, and an increase of 1.99% for the Police and Crime Commissioner. The overall increase in the Band D charge would therefore be £25.10 which is equivalent to 1.9%.

| | 2013/14 £ | 2014/15 £ |
|---------------|--------------|--------------|
| Band A | 877.60 | 894.33 |
| Band B | 1,023.85 | 1,043.38 |
| Band C | 1,170.13 | 1,192.43 |
| Band D | 1,316.39 | 1,341.49 |
| Band E | 1,608.92 | 1,639.60 |
| Band F | 1,901.46 | 1,937.70 |
| Band G | 2,193.99 | 2,235.82 |
| Band H | 2,632.79 | 2,682.98 |

Table 2

- 3.1.4 For 2014/15 the Secretary of State for Communities and Local Government has again determined “principles” that will require local authorities that wish to increase their council taxes beyond set limits to hold local referendums. The limit for authorities like Leeds is 2.0%. The council taxes proposed for the Leeds area as set out in Table 2 will not exceed the referendum limits set by the Secretary of State.

3.2 Calculation and Setting of Council Tax

- 3.2.1 The changes introduced last year did not alter the actual process of calculating and setting council tax. The stages remain as follows:
- Calculate the “council tax requirement” following the steps set out in Section 31A of the Local Government Finance Act 1992. This takes the Council’s gross budget and gross income as a starting point and is shown in abbreviated form in Table 3.
 - Divide the council tax requirement by the tax base (as agreed by Council on 15th January 2014) to give a Band D Tax that includes amounts for parishes.
 - Calculate separately the Band D Taxes for non-parished areas (by removing parish precepts) and for each parish.

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- iv) Calculate the taxes for each property band for non-parished areas and for parishes.

3.2.2 Table 3 also includes precepts and assumed Band D amounts for the Police and Crime Commissioner and for the Fire and Rescue Authority.

| | 2013/14 | | 2014/15 | |
|---|--------------------|---------------------------------|--------------------|---------------------------------|
| | TOTAL £ | Per Band D Equivalent £ p | TOTAL £ | Per Band D Equivalent £ p |
| Leeds City Council | | | | |
| Gross Expenditure (inc. trans. to reserves) | 1,941,688,000 | | 2,003,834,000 | |
| <i>Less:</i> | | | | |
| Gross Income (inc. trans. From reserves) | 1,357,763,000 | | 1,438,057,000 | |
| Net Budget | 583,925,000 | 2,800.21 | 565,777,000 | 2,671.70 |
| <i>Add:</i> | | | | |
| Parish Precepts | 1,524,142 | 7.30 | 1,489,802 | 7.03 |
| | 585,449,142 | 2,807.51 | 567,266,802 | 2,678.73 |
| <i>Less:</i> | | | | |
| Leeds RSG | 208,043,706 | 997.67 | 172,318,720 | 813.72 |
| Leeds Business Rates | 175,296,170 | 840.63 | 182,320,039 | 860.95 |
| | 202,109,266 | 969.21 | 212,628,043 | 1,004.06 |
| <i>Add:</i> | | | | |
| Tariff to Central Government | 31,643,995 | 151.75 | 32,260,437 | 152.34 |
| Levy to the LCR Pool | 976,283 | 4.68 | 2,232,987 | 10.54 |
| Basic amount needed from Council Tax | 234,729,544 | 1,125.64 | 247,121,467 | 1,166.94 |
| <i>Adjust for:</i> | | | | |
| Business Rates Collection Fund (Surplus)/Deficit | | | -541,002 | -2.55 |
| Council Tax Collection Fund (Surplus)/Deficit | 1,074,000 | 5.15 | -2,429,000 | -11.47 |
| COUNCIL TAX REQUIREMENT (Including Parishes) | 235,803,544 | 1,130.63 | 244,151,465 | 1,152.92 |
| <i>Less:</i> | | | | |
| Parish Precepts | 1,524,142 | 7.30 | 1,489,802 | 7.03 |
| COUNCIL TAX REQUIREMENT (Excluding Parishes) | 234,279,402 | 1,123.49 | 242,661,663 | 1,145.89 |
| <i>Add:</i> | | | | |
| Police Precept | 28,256,222 | 135.50 | 29,266,009 | 138.20 |
| Fire Precept | 11,969,575 | 57.40 | 12,155,432 | 57.40 |
| TOTAL BAND D TAX (Non Parished Areas) | 274,505,199 | 1,316.39 | 284,083,104 | 1,341.49 |
| Total including parishes | 276,029,341 | 1,323.69 | 285,572,906 | 1,348.52 |

Table 3

Notes:

- a) The council tax base for 2014/15 as agreed by Council on 15th January 2014 and expressed as the number of Band D equivalent properties is 211,767.

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- b) The parish precepts figure is shown rounded to the nearest £.
- c) The precepts for individual parish and town councils and their parish Band D council taxes are set out in Appendix I.
- d) "Per Band D equivalents" shown in the table may not add due to rounding.

4. Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The setting of council taxes is the final step in a budget setting process which has been underway for a number of months. Leeds City Council's initial budget proposals have been the subject of extensive consultation with key stakeholders as set out in section 4 of the Revenue Budget and Council Tax 2014/15 report referred to earlier.

4.2 Equality and Diversity/Cohesion and Integration

- 4.2.1 The Council is fully committed to assessing and understanding the impact of its decisions on equality and diversity issues. In order to achieve this, the Council has an agreed process in place and has particularly promoted the importance of the process when taking forward key policy or budgetary changes.
- 4.2.2 A specific Equality Impact Assessment of the budget at a strategic level has been carried out and this is attached to the Revenue Budget and Council Tax 2014/15 report included in the pack of papers available at this meeting. Separate equality impact assessments have been undertaken in respect to specific actions included in the budget where appropriate and a summary of the position is also included.
- 4.2.3 A view from colleagues in Legal Services has been sought on the process adopted for equality impact assessing the budget and the associated decisions. Their considered view is that the process developed is robust and evidences that 'due regard' has been given to equality related issues.

4.3 Council policies and City Priorities

- 4.3.1 The council tax recommendations detailed in this report have been developed to ensure that appropriate financial resources are provided to support Council policies and city priorities, as set out in the Revenue Budget and Council Tax 2014/15 report referred to earlier.

4.4 Resources and value for money

- 4.4.1 This is a financial report and the financial implications are outlined in main body of the report and set out in detail in the Revenue Budget and Council Tax 2014/15 report.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 In accordance with the Council's Budget and Policy Framework decisions as to the Council's budget and council tax are reserved to Council. Agreement of the

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recommendations contained in this report implies the Council's agreement to the actions necessary to deliver the budget described in the Revenue Budget and Council Tax 2014/15 report.

4.6 Risk Management

- 4.6.1 A full assessment of budget risks both at directorate level and corporately has been made and is explained in paragraph 8.3 of the Revenue Budget and Council Tax 2014/15 report.

5. Recommendations

- 5.1. That it be noted that at the meeting on 15th January 2014, Council agreed the following amounts for the year 2014/15, in accordance with regulations made under Sections 31B(3) and 34(4) of the Local Government Finance Act 1992:-
- a) 211,767 being the amount calculated by the Council, in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended) as its council tax base for the year.

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b)

| PARISH OF | Taxbase Numbers 2014/15 |
|------------------------------|--|
| Aberford and District | 754 |
| Allerton Bywater | 1,282 |
| Alwoodley | 3,601 |
| Arthington | 286 |
| Austhorpe | 26 |
| Bardsey cum Rigton | 1,073 |
| Barwick in Elmet and Scholes | 1,949 |
| Boston Spa | 1,846 |
| Bramham cum Oglethorpe | 716 |
| Bramhope and Carlton | 1,786 |
| Clifford | 737 |
| Collingham with Linton | 1,679 |
| Drighlington | 1,776 |
| Gildersome | 1,769 |
| Great and Little Preston | 458 |
| Harewood | 1,815 |
| Horsforth | 6,614 |
| East Keswick | 586 |
| Kippax | 2,820 |
| Ledsham | 94 |
| Ledston | 157 |
| Micklefield | 490 |
| Morley | 9,814 |
| Otley | 4,570 |
| Pool in Wharfedale | 942 |
| Rawdon | 2,660 |
| Scarcroft | 787 |
| Shadwell | 958 |
| Swillington | 933 |
| Thorner | 749 |
| Thorp Arch | 362 |
| Walton | 119 |
| Wetherby | 4,413 |
| Wothersome | 8 |

being the amounts calculated by the Council in accordance with Regulation 6 of the Regulations, as the amounts of its Council Tax base for the year for dwellings in those parts of its area to which one or more special items relate.

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- 5.2 That the following amounts be now calculated by the Council for the year 2014/15 in accordance with Sections 31A to 36 of the Local Government Finance Act 1992:-
- a) **£2,039,817,225.85** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2)(a) to (f) of the Act.
 - b) **£1,795,665,761.00** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3)(a) to (d) of the Act.
 - c) **£244,151,464.85** being the amount by which the aggregate at 5.2(a) above exceeds the aggregate at 5.2(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its **council tax requirement** for the year.
 - d) **£1,152.924983** being the amount at 5.2(c) above, divided by the amount at 5.1(a) above, calculated by the Council, in accordance with Section 31B(1) of the Act, as **the basic amount of its council tax for the year**.
 - e) **£1,489,801.85** being the aggregate amount of all special items referred to in Section 34(1) of the Act.
 - f) **£1,145.89** being the amount at 5.2(d) above, less the result given by dividing the amount at 5.2(e) above by the amount at 5.1(a) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the **basic amount of its council tax for the year for dwellings in those parts of its area to which no special item relates**.

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g)

| Parish | Band D £ p |
|------------------------------|-----------------------|
| Aberford and District | 1,162.47 |
| Allerton Bywater | 1,167.42 |
| Alwoodley | 1,156.09 |
| Arthington | 1,152.88 |
| Bardsey cum Rigton | 1,174.69 |
| Barwick in Elmet and Scholes | 1,164.95 |
| Boston Spa | 1,165.12 |
| Bramham cum Oglethorpe | 1,173.82 |
| Bramhope and Carlton | 1,176.69 |
| Clifford | 1,174.38 |
| Collingham with Linton | 1,176.56 |
| Drighlington | 1,160.53 |
| Gildersome | 1,157.76 |
| Great and Little Preston | 1,164.60 |
| Harewood | 1,146.44 |
| Horsforth | 1,161.61 |
| East Keswick | 1,174.90 |
| Kippax | 1,160.53 |
| Ledsham | 1,173.75 |
| Ledston | 1,166.27 |
| Micklefield | 1,235.19 |
| Morley | 1,165.51 |
| Otley | 1,203.87 |
| Pool in Wharfedale | 1,186.68 |
| Rawdon | 1,160.93 |
| Scarcroft | 1,172.83 |
| Shadwell | 1,176.64 |
| Swillington | 1,175.05 |
| Thorner | 1,181.94 |
| Thorp Arch | 1,179.04 |
| Walton | 1,193.79 |
| Wetherby | 1,198.68 |

being the amounts given by adding to the amount at 5.2(f) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 5.1(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

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h)

| | Band A £ p | Band B £ p | Band C £ p | Band D £ p | Band E £ p | Band F £ p | Band G £ p | Band H £ p |
|------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| LEEDS EXCEPT PARTS BELOW: | 763.93 | 891.25 | 1,018.57 | 1,145.89 | 1,400.53 | 1,655.17 | 1,909.82 | 2,291.78 |
| Parish of: | | | | | | | | |
| Aberford and District | 774.98 | 904.14 | 1,033.31 | 1,162.47 | 1,420.80 | 1,679.12 | 1,937.45 | 2,324.94 |
| Allerton Bywater | 778.28 | 907.99 | 1,037.71 | 1,167.42 | 1,426.85 | 1,686.27 | 1,945.70 | 2,334.84 |
| Alwoodley | 770.73 | 899.18 | 1,027.64 | 1,156.09 | 1,413.00 | 1,669.91 | 1,926.82 | 2,312.18 |
| Arthington | 768.59 | 896.68 | 1,024.78 | 1,152.88 | 1,409.08 | 1,665.27 | 1,921.47 | 2,305.76 |
| Bardsey cum Rigton | 783.13 | 913.65 | 1,044.17 | 1,174.69 | 1,435.73 | 1,696.77 | 1,957.82 | 2,349.38 |
| Barwick in Elmet and Scholes | 776.63 | 906.07 | 1,035.51 | 1,164.95 | 1,423.83 | 1,682.71 | 1,941.58 | 2,329.90 |
| Boston Spa | 776.75 | 906.20 | 1,035.66 | 1,165.12 | 1,424.04 | 1,682.95 | 1,941.87 | 2,330.24 |
| Bramham cum Oglethorpe | 782.55 | 912.97 | 1,043.40 | 1,173.82 | 1,434.67 | 1,695.52 | 1,956.37 | 2,347.64 |
| Bramhope and Carlton | 784.46 | 915.20 | 1,045.95 | 1,176.69 | 1,438.18 | 1,699.66 | 1,961.15 | 2,353.38 |
| Clifford | 782.92 | 913.41 | 1,043.89 | 1,174.38 | 1,435.35 | 1,696.33 | 1,957.30 | 2,348.76 |
| Collingham with Linton | 784.37 | 915.10 | 1,045.83 | 1,176.56 | 1,438.02 | 1,699.48 | 1,960.93 | 2,353.12 |
| Drighlington | 773.69 | 902.63 | 1,031.58 | 1,160.53 | 1,418.43 | 1,676.32 | 1,934.22 | 2,321.06 |
| Gildersome | 771.84 | 900.48 | 1,029.12 | 1,157.76 | 1,415.04 | 1,672.32 | 1,929.60 | 2,315.52 |
| Great and Little Preston | 776.40 | 905.80 | 1,035.20 | 1,164.60 | 1,423.40 | 1,682.20 | 1,941.00 | 2,329.20 |
| Harewood | 764.29 | 891.68 | 1,019.06 | 1,146.44 | 1,401.20 | 1,655.97 | 1,910.73 | 2,292.88 |
| Horsforth | 774.41 | 903.47 | 1,032.54 | 1,161.61 | 1,419.75 | 1,677.88 | 1,936.02 | 2,323.22 |
| East Keswick | 783.27 | 913.81 | 1,044.36 | 1,174.90 | 1,435.99 | 1,697.08 | 1,958.17 | 2,349.80 |
| Kippax | 773.69 | 902.63 | 1,031.58 | 1,160.53 | 1,418.43 | 1,676.32 | 1,934.22 | 2,321.06 |
| Ledsham | 782.50 | 912.92 | 1,043.33 | 1,173.75 | 1,434.58 | 1,695.42 | 1,956.25 | 2,347.50 |
| Ledston | 777.51 | 907.10 | 1,036.68 | 1,166.27 | 1,425.44 | 1,684.61 | 1,943.78 | 2,332.54 |
| Micklefield | 823.46 | 960.70 | 1,097.95 | 1,235.19 | 1,509.68 | 1,784.16 | 2,058.65 | 2,470.38 |
| Morley | 777.01 | 906.51 | 1,036.01 | 1,165.51 | 1,424.51 | 1,683.51 | 1,942.52 | 2,331.02 |
| Otley | 802.58 | 936.34 | 1,070.11 | 1,203.87 | 1,471.40 | 1,738.92 | 2,006.45 | 2,407.74 |
| Pool in Wharfedale | 791.12 | 922.97 | 1,054.83 | 1,186.68 | 1,450.39 | 1,714.09 | 1,977.80 | 2,373.36 |
| Rawdon | 773.95 | 902.95 | 1,031.94 | 1,160.93 | 1,418.91 | 1,676.90 | 1,934.88 | 2,321.86 |
| Scarcroft | 781.89 | 912.20 | 1,042.52 | 1,172.83 | 1,433.46 | 1,694.09 | 1,954.72 | 2,345.66 |
| Shadwell | 784.43 | 915.16 | 1,045.90 | 1,176.64 | 1,438.12 | 1,699.59 | 1,961.07 | 2,353.28 |
| Swillington | 783.37 | 913.93 | 1,044.49 | 1,175.05 | 1,436.17 | 1,697.29 | 1,958.42 | 2,350.10 |
| Thormer | 787.96 | 919.29 | 1,050.61 | 1,181.94 | 1,444.59 | 1,707.25 | 1,969.90 | 2,363.88 |
| Thorp Arch | 786.03 | 917.03 | 1,048.04 | 1,179.04 | 1,441.05 | 1,703.06 | 1,965.07 | 2,358.08 |
| Walton | 795.86 | 928.50 | 1,061.15 | 1,193.79 | 1,459.08 | 1,724.36 | 1,989.65 | 2,387.58 |
| Wetherby | 799.12 | 932.31 | 1,065.49 | 1,198.68 | 1,465.05 | 1,731.43 | 1,997.80 | 2,397.36 |

being the amounts given by multiplying the amounts at 5.2(f) and 5.2(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in Valuation Band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

- 5.3 That it be noted for the year 2014/15 that the Police and Crime Commissioner and the West Yorkshire Fire & Rescue Authority are expected to issue the following precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:

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| Precepting Authority | Band A £ p | Band B £ p | Band C £ p | Band D £ p | Band E £ p | Band F £ p | Band G £ p | Band H £ p |
|---|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Police & Crime Commissioner West Yorkshire | 92.1327 | 107.4882 | 122.8436 | 138.1991 | 168.9100 | 199.6209 | 230.3318 | 276.3982 |
| West Yorkshire Fire and Rescue Authority | 38.266700 | 44.644483 | 51.022266 | 57.400050 | 70.155616 | 82.911183 | 95.666749 | 114.800099 |

5.4 That, having calculated the aggregate in each case of the amounts at 5.2(h) and 5.3 above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of council tax for the year 2014/15 for each of the categories of dwellings shown below:

| | Band A £ p | Band B £ p | Band C £ p | Band D £ p | Band E £ p | Band F £ p | Band G £ p | Band H £ p |
|------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| LEEDS EXCEPT PARTS BELOW: | 894.33 | 1,043.38 | 1,192.43 | 1,341.49 | 1,639.60 | 1,937.70 | 2,235.82 | 2,682.98 |
| Parish of: | | | | | | | | |
| Aberford and District | 905.38 | 1,056.27 | 1,207.17 | 1,358.07 | 1,659.87 | 1,961.65 | 2,263.45 | 2,716.14 |
| Allerton Bywater | 908.68 | 1,060.12 | 1,211.57 | 1,363.02 | 1,665.92 | 1,968.80 | 2,271.70 | 2,726.04 |
| Alwoodley | 901.13 | 1,051.31 | 1,201.50 | 1,351.69 | 1,652.07 | 1,952.44 | 2,252.82 | 2,703.38 |
| Arthington | 898.99 | 1,048.81 | 1,198.64 | 1,348.48 | 1,648.15 | 1,947.80 | 2,247.47 | 2,696.96 |
| Bardsey cum Rigton | 913.53 | 1,065.78 | 1,218.03 | 1,370.29 | 1,674.80 | 1,979.30 | 2,283.82 | 2,740.58 |
| Barwick in Elmet and Scholes | 907.03 | 1,058.20 | 1,209.37 | 1,360.55 | 1,662.90 | 1,965.24 | 2,267.58 | 2,721.10 |
| Boston Spa | 907.15 | 1,058.33 | 1,209.52 | 1,360.72 | 1,663.11 | 1,965.48 | 2,267.87 | 2,721.44 |
| Bramham cum Oglethorpe | 912.95 | 1,065.10 | 1,217.26 | 1,369.42 | 1,673.74 | 1,978.05 | 2,282.37 | 2,738.84 |
| Bramhope and Carlton | 914.86 | 1,067.33 | 1,219.81 | 1,372.29 | 1,677.25 | 1,982.19 | 2,287.15 | 2,744.58 |
| Clifford | 913.32 | 1,065.54 | 1,217.75 | 1,369.98 | 1,674.42 | 1,978.86 | 2,283.30 | 2,739.96 |
| Collingham with Linton | 914.77 | 1,067.23 | 1,219.69 | 1,372.16 | 1,677.09 | 1,982.01 | 2,286.93 | 2,744.32 |
| Drighlington | 904.09 | 1,054.76 | 1,205.44 | 1,356.13 | 1,657.50 | 1,958.85 | 2,260.22 | 2,712.26 |
| Gildersome | 902.24 | 1,052.61 | 1,202.98 | 1,353.36 | 1,654.11 | 1,954.85 | 2,255.60 | 2,706.72 |
| Great and Little Preston | 906.80 | 1,057.93 | 1,209.06 | 1,360.20 | 1,662.47 | 1,964.73 | 2,267.00 | 2,720.40 |
| Harewood | 894.69 | 1,043.81 | 1,192.92 | 1,342.04 | 1,640.27 | 1,938.50 | 2,236.73 | 2,684.08 |
| Horsforth | 904.81 | 1,055.60 | 1,206.40 | 1,357.21 | 1,658.82 | 1,960.41 | 2,262.02 | 2,714.42 |
| East Keswick | 913.67 | 1,065.94 | 1,218.22 | 1,370.50 | 1,675.06 | 1,979.61 | 2,284.17 | 2,741.00 |
| Kippax | 904.09 | 1,054.76 | 1,205.44 | 1,356.13 | 1,657.50 | 1,958.85 | 2,260.22 | 2,712.26 |
| Ledsham | 912.90 | 1,065.05 | 1,217.19 | 1,369.35 | 1,673.65 | 1,977.95 | 2,282.25 | 2,738.70 |
| Ledston | 907.91 | 1,059.23 | 1,210.54 | 1,361.87 | 1,664.51 | 1,967.14 | 2,269.78 | 2,723.74 |
| Micklefield | 953.86 | 1,112.83 | 1,271.81 | 1,430.79 | 1,748.75 | 2,066.69 | 2,384.65 | 2,861.58 |
| Morley | 907.41 | 1,058.64 | 1,209.87 | 1,361.11 | 1,663.58 | 1,966.04 | 2,268.52 | 2,722.22 |
| Otley | 932.98 | 1,088.47 | 1,243.97 | 1,399.47 | 1,710.47 | 2,021.45 | 2,332.45 | 2,798.94 |
| Pool in Wharfedale | 921.52 | 1,075.10 | 1,228.69 | 1,382.28 | 1,689.46 | 1,996.62 | 2,303.80 | 2,764.56 |
| Rawdon | 904.35 | 1,055.08 | 1,205.80 | 1,356.53 | 1,657.98 | 1,959.43 | 2,260.88 | 2,713.06 |
| Scarcroft | 912.29 | 1,064.33 | 1,216.38 | 1,368.43 | 1,672.53 | 1,976.62 | 2,280.72 | 2,736.86 |
| Shadwell | 914.83 | 1,067.29 | 1,219.76 | 1,372.24 | 1,677.19 | 1,982.12 | 2,287.07 | 2,744.48 |
| Swillington | 913.77 | 1,066.06 | 1,218.35 | 1,370.65 | 1,675.24 | 1,979.82 | 2,284.42 | 2,741.30 |
| Thornor | 918.36 | 1,071.42 | 1,224.47 | 1,377.54 | 1,683.66 | 1,989.78 | 2,295.90 | 2,755.08 |
| Thorp Arch | 916.43 | 1,069.16 | 1,221.90 | 1,374.64 | 1,680.12 | 1,985.59 | 2,291.07 | 2,749.28 |
| Walton | 926.26 | 1,080.63 | 1,235.01 | 1,389.39 | 1,698.15 | 2,006.89 | 2,315.65 | 2,778.78 |
| Wetherby | 929.52 | 1,084.44 | 1,239.35 | 1,394.28 | 1,704.12 | 2,013.96 | 2,323.80 | 2,788.56 |

5.5 That, in accordance with section 52ZB of the Local Government Finance Act 1992, following the principles set out by the Secretary of State and in the Referendums Relating to Council Tax Increases (Principles) (England) Report 2014/2015, it be determined that Leeds City Council's relevant basic amount of council tax for the year 2014/15 is not excessive.

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5.6 That the schedule of instalments for 2014/15 for transfers to Leeds City Council and payments to the Police and Crime Commissioner and the Fire and Rescue Authority out of the Collection Fund be determined as set out in Appendix II of this report.

6. Background documents

6.1 There are no background documents associated with this report.

PARISH PRECEPTS & COUNCIL TAX BAND D CHARGES 2014/15

| Parish | 2013/14 | | 2014/15 | |
|------------------------------|---------------------|---------------------------|---------------------|---------------------------|
| | Parish Precept | Parish Band D Council Tax | Parish Precept | Parish Band D Council Tax |
| | £ | £ p | £ | £ p |
| Aberford and District | 11,500.00 | 15.50 | 12,500.00 | 16.58 |
| Allerton Bywater | 31,000.00 | 25.20 | 27,597.00 | 21.53 |
| Alwoodley | 36,820.00 | 10.21 | 36,720.00 | 10.20 |
| Arthington | 2,000.00 | 7.09 | 2,000.00 | 6.99 |
| Austhorpe | 0.00 | 0.00 | 0.00 | 0.00 |
| Bardsey cum Rigton | 30,900.00 | 26.94 | 30,900.00 | 28.80 |
| Barwick in Elmet and Scholes | 37,148.00 | 19.06 | 37,148.00 | 19.06 |
| Boston Spa | 35,000.00 | 20.01 | 35,500.00 | 19.23 |
| Bramham cum Oglethorpe | 20,000.00 | 28.09 | 20,000.00 | 27.93 |
| Bramhope and Carlton | 55,000.00 | 30.83 | 55,000.00 | 30.80 |
| Clifford | 21,000.00 | 28.81 | 21,000.00 | 28.49 |
| Collingham with Linton | 51,000.00 | 30.72 | 51,500.00 | 30.67 |
| Drighlington | 24,000.00 | 13.61 | 26,000.00 | 14.64 |
| Gildersome | 21,000.00 | 11.95 | 21,000.00 | 11.87 |
| Great and Little Preston | 8,500.00 | 18.72 | 8,570.00 | 18.71 |
| Harewood | 1,000.00 | 0.56 | 1,000.00 | 0.55 |
| Horsforth | 114,000.00 | 17.48 | 104,000.00 | 15.72 |
| East Keswick | 17,000.00 | 29.46 | 17,000.00 | 29.01 |
| Kippax | 40,918.00 | 14.64 | 41,284.00 | 14.64 |
| Ledsham | 2,618.85 | 27.86 | 2,618.85 | 27.86 |
| Ledston | 3,200.00 | 20.65 | 3,200.00 | 20.38 |
| Micklefield | 42,971.00 | 90.09 | 43,756.00 | 89.30 |
| Morley | 175,083.00 | 19.89 | 192,591.00 | 19.62 |
| Otley | 316,500.00 | 69.90 | 264,956.00 | 57.98 |
| Pool in Wharfedale | 38,046.00 | 40.43 | 38,426.00 | 40.79 |
| Rawdon | 40,000.00 | 16.01 | 40,000.00 | 15.04 |
| Scarcroft | 16,000.00 | 23.46 | 21,202.00 | 26.94 |
| Shadwell | 30,000.00 | 31.51 | 29,463.00 | 30.75 |
| Swillington | 26,473.00 | 29.16 | 27,206.00 | 29.16 |
| Thorner | 27,000.00 | 36.54 | 27,000.00 | 36.05 |
| Thorp Arch | 10,000.00 | 27.70 | 12,000.00 | 33.15 |
| Walton | 5,500.00 | 47.01 | 5,700.00 | 47.90 |
| Wetherby | 232,964.00 | 53.24 | 232,964.00 | 52.79 |
| Wothersome | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL | 1,524,141.85 | | 1,489,801.85 | |

LEEDS COLLECTION FUND**SCHEDULE OF INSTALMENTS OF PAYMENTS OR TRANSFERS 2014/15**

| | |
|---------------------|--|
| 15th April 2014 | Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority |
| 15th May 2014 | Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority |
| 16th June 2014 | Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority |
| 15th July 2014 | Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority |
| 15th August 2014 | Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority |
| 15th September 2014 | Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority |
| 15th October 2014 | Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority |
| 17th November 2014 | Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority |
| 15th December 2014 | Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority |
| 15th January 2015 | Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority |
| 16th February 2015 | Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority |
| 16th March 2015 | Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority |

The amount of each instalment will be the amount of the billing authority's undischarged liability, divided by the number of instalments remaining to be paid or transferred.

Appendix III



Equality, Diversity, Cohesion and Integration Screening

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

| | |
|--|---|
| Directorate: Strategy & Resources | Service area: Corporate Financial Management |
| Lead person: M. S. Woods | Contact number: 0113 395 1373 |

| |
|---|
| 1. Title: Council Tax 2014/15 |
| Is this a: |
| <input checked="" type="checkbox"/> Strategy / Policy <input type="checkbox"/> Service / Function <input type="checkbox"/> Other |
| If other, please specify |

| |
|--|
| 2. Please provide a brief description of what you are screening |
| The calculation of Council Taxes for 2014/15. |

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

| Questions | Yes | No |
|---|-----|----|
| Is there an existing or likely differential impact for the different equality characteristics? | | |
| Have there been or likely to be any public concerns about the policy or proposal? | | |
| Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom? | | |
| Could the proposal affect our workforce or employment practices? | | |
| Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations | | |

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

The implications for equality, diversity cohesion and integration of the budget and council tax decisions included in this report have been considered in detail and full equality impact assessments are being carried out where appropriate. Details of matters considered and actions taken are included in Appendix 6 of the Revenue Budget and Council Tax Report considered by Executive Board on 14th February 2014, which is included in the pack of papers for this Agenda.

- **Key findings** (think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

The key findings regarding the positive and negative impact of the decisions to be taken about the 2014/15 budget and council taxes are detailed in the Appendix 6 of the Executive Board report referred to in the previous section.

- **Actions** (think about how you will promote positive impact and remove/ reduce negative impact)

As detailed in the Executive Board report referred to above, and Equality Impact Action Plan has been drawn up and the following actions have been identified:

- Completion of all equality impact assessments in the Budget where relevance to equality has been identified.
- Continue quality assurance and review of equality impact assessment and actions from budget decisions.

5. If you are **not already considering the impact on equality, diversity, cohesion and integration you **will need to carry out an impact assessment.****

| | |
|--|--|
| Date to scope and plan your impact assessment: | |
|--|--|

| | |
|---|--|
| Date to complete your impact assessment | |
|---|--|

| | |
|--|--|
| Lead person for your impact assessment (Include name and job title) | |
|--|--|

6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

| Name | Job title | Date |
|----------------|---|--------------------|
| Maureen Taylor | Chief Officer (Corporate Financial Management) | 17th February 2014 |

7. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published.

If this screening relates to a **Key Delegated Decision, Executive Board, full Council** or a **Significant Operational Decision** a copy should be emailed to Corporate Governance and will be published along with the relevant report.

A copy of **all other** screening's should be sent to equalityteam@leeds.gov.uk. For record keeping purposes it will be kept on file (but not published).

| | |
|---------------------------------|--------------------------------|
| Date screening completed | 17 th February 2014 |
|---------------------------------|--------------------------------|

| | |
|---|--------------------------------|
| If relates to a Key Decision - date sent to Corporate Governance | 17 th February 2014 |
|---|--------------------------------|

| | |
|--|--|
| Any other decision – date sent to Equality Team (equalityteam@leeds.gov.uk) | |
|--|--|



Report of the Deputy Chief Executive

Report to Executive Board

Date: 14th February 2014

Subject: Capital Programme Update 2014-2017

| | | |
|--|---|--|
| Are specific electoral Wards affected? If relevant, name(s) of Ward(s): | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Are there implications for equality and diversity and cohesion and integration? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Is the decision eligible for Call-In? Except 6.1 a to b | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

Summary of main issues

1. This report sets out the updated capital programme for 2014-2017 and includes an updated forecast of resources available over that period. The Council continues to seek to deliver a large and ambitious capital programme across the city which will provide improved facilities and infrastructure and which supports the Leeds economy, whilst ensuring the impact on debt costs within the revenue budget is managed. The capital programme remains affordable in 2014/15.
2. In the 3 year period from 2014/15, the council is seeking to deliver capital investment of £861.8m, of which £629.8m relates to the General Fund and £232.0m in the HRA.
3. An update to the 2013/14 position shows projected spend of £205.4m. **Appendix A** details objective analyses of this spend, along with the capital resources required to finance this.
4. The phasing of capital expenditure will continue to be monitored to ensure it is accurate and realistic ensuring that the debt borrowing requirement can be managed efficiently.

Recommendations

5. Executive Board is asked to recommend to the Council:
 - a) that the attached capital programme, as presented in **Appendix H**, be approved;
 - b) that the proposed MRP policies for 2014/15 as set out in **Appendix F** be approved.

6. Executive Board are asked to agree:
 - a) that the list of land and property sites shown in **Appendix C** will be disposed of to generate capital receipts for use in accordance with the MRP policy; and
 - b) that receipts received as part of Compulsory Purchase Orders (CPOs) required to deliver the Victoria Gate programme are ringfenced to repay the CPOs, and note that the approvals to inject and give Authority to Spend on these CPOs are treated as category C, and as such are delegated to the Director of City Development.

1. Purpose of this report

- 1.1. This report sets out the updated capital programme for 2014/2017 and includes details of forecast resources for that period. It also includes a review of 2013/14 scheme spend.
- 1.2. In accordance with the Council's Budget and Policy Framework, decisions as to the Council's capital programme are reserved to Council. In addition, statutory guidance requires that policies on Minimum Revenue Provision (see 3.5) are approved by Council. As such, the recommendations at 6.1 (a to b) are not subject to call in.

2. Background information

- 2.1. In preparing the capital programme update, a review of the phasing of expenditure on existing capital schemes has been undertaken together with an up to date projection of capital resources. Where appropriate, scheme estimates have been revised.
- 2.2. This update of the capital programme has been prepared in the context of the overall resources available to the Council. The Government's Autumn Statement set out the revenue funding local authorities can expect over the coming years and this capital programme is therefore constrained by these funding reductions.
- 2.3. Members will recall that in preparing the 2013/14 capital programme, resources were identified to ensure the cost of the programme was affordable. This ensured that the key control of capital investment was on meeting the cost of borrowing in revenue. Given the current financial and economic context of continued funding reductions this fundamental principle of the management of the programme continues. Following this revised approach, the capital programme position shown at **Appendix A** no longer divides expenditure between committed and uncommitted, as all expenditure is now fully funded.
- 2.4. Following the decision by Executive Board in June 2013 to integrate council housing management within direct Council control, a citywide programme for delivery of priority housing issues has been developed. **Appendix A** now shows total proposed capital expenditure, including both General Fund and HRA expenditure.

3. Capital Programme Update

3.1. Capital Programme Update 2013/14

- 3.1.1. The latest forecast expenditure for 2013/14 is £205.4m and it is forecast that resources will be available to fund this level of expenditure both within HRA and the General Fund programmes.

3.2. Resourcing the Capital Programme Resources 2014/15 onwards

- 3.2.1. A review of all capital schemes within the programme has taken place. This review ensures that where schemes are funded from borrowing, they are still an essential

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priority for the Council in supporting the delivery of the Council Plan. Given the aspiration not to increase the level of debt, only new schemes that are fully funded (either by external resources or departmental prudential borrowing), or are essential (under health and safety grounds or in order to ensure Council assets are maintained for continued service provision) have been included.

- 3.2.2. The programme still contains a 'Reserved' Programme that remains unfunded, where schemes are currently unable to be progressed. A review of the 'Reserved' programme will be undertaken as part of the 2013/14 Closedown process. This review will aim to remove any schemes unlikely to attract external support in the near future from the programme altogether.
- 3.2.3. Given the fact that 'Reserved' schemes remain unfunded and cannot currently be progressed, **Appendix A** and **Appendix H** show only funded schemes within the 'Green' and 'Amber' Capital Programme.
- 3.2.4. The medium term financial plan outlines the aspiration to limit the increase in the debt taken on by the authority. Therefore borrowing would be limited to the level of debt repayment that the Council is required to make (minimum revenue provision). This current stands at £42m. However the strategy allows for an additional increase in debt where the additional debt cost is met from schemes that generate greater savings or avoid revenue costs. The Council continues to work toward this aim but notes that the value of annual programmes is currently £33m but forecast total borrowing in 2014/15 is estimated at £119m, including corporate borrowing of £88m.
- 3.2.5. Resources of £861.8m are required to fund the City Council's capital programme from 2014/15 to 2016/17. These are summarised in **Appendix A**, divided into specific resources and corporate resources.
- 3.2.6. **Specific Resources** – Specific capital resources total £550.5m over this period and represent funding which has been secured for specific schemes in the form of government grants such as schools' Devolved Formula Capital, Targeted Basic Need and section 31 transport grant, single capital pot funding such as Basic Need which is passported to the relevant directorate, or contributions from external bodies including the Heritage Lottery Fund and private developers.
- 3.2.7. Government support for capital investment is currently forecast at £41.2m for 2014/15 (includes estimates relating to Integrated Transport which have yet to be confirmed). Government departments have clear expectations about how most of this should be used; the Council's current policy is to passport government support to the relevant directorate. Details of the government support for 2014/15 is shown at **Appendix B**.
- 3.2.8. Also included are the specific HRA resources supporting HRA expenditure. In accordance with the Environment and Housing section of the Revenue Report 2014/15 report elsewhere on this agenda, HRA capital expenditure has been set assuming a 5.9% rent increase for 2014/15.
- 3.2.9. **Corporate Resources** – Corporate Resources over the period total £311.3m. These represent resources which the Council has more freedom to allocate to its own policy priorities. The main sources are borrowing and capital receipts. The Capital Strategy, approved by Executive Board in February 2011, sets out that

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capital receipts are allocated firstly to fund the liabilities to be written down for the year in relation to PFI schemes and finance leases. However, in financing the overall capital programme, the Deputy Chief Executive will use the optimum mix of funding sources available to achieve the best financial position for the Council.

- 3.2.10. As in previous years, schemes proposed by private sector developers which are supported by agreements under section 278 of the Highways Act are currently funded through the council's own corporate resources. Contributions from these agreements totalling £11.2m over the period are used to support the council's revenue budget.
- 3.2.11. In terms of forecast capital receipts, a list of land and property sites for disposal during the period is included in **Appendix C**. Proceeds from capital receipts are assumed to fund either:
- the liabilities in the revenue budget arising from PFI schemes and finance leases;
 - existing capital programme expenditure;
 - the reversion of services through application of the ringfencing policy; or
 - Locally determined priorities through the Capital Receipts Incentive Scheme (CRIS).
- 3.2.12. Total capital resources assumed are detailed in **Appendix A** and are summarised in **Table 1** below;

Table 1: Capital Resources 2013/14 – 2016/17

| | 2013/14 £m | 2014/15 £m | 2015/16 £m | 2016/17 £m | Total £m |
|------------------------|---------------|---------------|---------------|---------------|----------------|
| Specific resources | 119.8 | 224.0 | 164.7 | 161.8 | 670.3 |
| Corporate resources | 85.6 | 119.2 | 104.4 | 87.7 | 396.9 |
| Total Resources | 205.4 | 343.2 | 269.1 | 249.5 | 1,067.2 |

3.3. Capital Expenditure 2014/15 onwards

- 3.3.1. A summary of the forecast capital programme by capital objective is set out in **Table 2** below and the updated capital programme is attached at **Appendix H**.

Table 2: Analysis of Capital Expenditure by Objective 2013/14 – 2016/17

| | 2013/14 | 2014/15 | 2015/16 | 2016/17 | Total |
|-------------------------------------|--------------|--------------|--------------|--------------|----------------|
| | £m | £m | £m | £m | £m |
| Improving our assets | 114.6 | 158.0 | 133.3 | 130.2 | 536.1 |
| Investing in major infrastructure | 15.1 | 50.9 | 43.8 | 23.6 | 133.4 |
| Supporting service provision | 37.8 | 70.4 | 53.3 | 70.8 | 232.3 |
| Investing in new technology | 14.3 | 13.3 | 6.4 | 6.1 | 40.1 |
| Supporting the Leeds economy | 10.6 | 32.6 | 20.5 | 6.3 | 70.0 |
| Central and Operational Expenditure | 13.0 | 18.0 | 11.8 | 12.5 | 55.3 |
| | | | | | |
| Total | 205.4 | 343.2 | 269.1 | 249.5 | 1,067.2 |

- 3.3.2. As can be seen from the table above, investment of £205.4m is taking place during 2013/14 with further investment of £861.8m planned from 2014/15 to 2016/17. A summary of the injections and deletion (in excess of £100k) made to the programme since then is included at **Appendix D**.
- 3.3.3. This investment will deliver a number of priorities. **Appendix E** details the major schemes (over £5m) contained within each objective. A detailed update on these major schemes is provided below:

3.3.4. Improving our Assets

Housing Revenue Account (HRA)

Council Housing Growth Programme - The programme includes £48.6m to deliver a comprehensive programme of new build housing and bringing empty homes back into use. In terms of new build housing, this includes the first new build site at East End Park, which will deliver 30 properties and is anticipated to go out to tender in February; an Extra Care scheme for older people at Yeadon, which is currently in design and will produce 45 units with a start on site anticipated in September; and design work has started on sites at The Garnets in Beeston, The Broadleas in Bramley and the Squinting Cat in Swarcliffe. The acquisition of 23 houses “off plan” from a developer at Thorn Walk Gipton has been approved and the properties are on site and will be ready for occupation in December 2014. In addition to the new build programme the Council is also investing up to £1.2m to buy back up to 20 empty former council houses bought under the right to buy scheme and will convert two unused community centres into council housing. The empty property strategy includes the establishment of the Leeds Neighbourhood Approach to target action in “hot spots” of poor private rented accommodation and high numbers of empty properties. The first target is in the Nowells, and aims at 127 properties, including 44 empties. Plans are now in place to open up a second target area in Armley.

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In line with the Executive Board approval, two sites - Kirkland House Yeadon and the former Ash Tree Primary school in Kippax - will be marketed for the delivery of older people's housing over the next quarter. Initially it was anticipated that these sites could be marketed specifically for Extra Care Housing although in light of the ongoing need for specialist nursing care provision it is proposed that these are marketed for specialist older people's provision more generally to provide some flexibility for delivery.

Council Housing Investment Programme – Housing Leeds and BITMO are currently coordinating the delivery of the 2013/14 capital programme and are projecting to spend £54.3m within available resources fulfilling a number of LCCs key priorities, improving housing conditions and energy efficiency, improvements to the environment through reduced carbon emissions and supporting more people to live safely in their own homes. Housing Leeds Service has been working with the ALMOs and BITMO to develop a citywide capital programme for 2014/15 to 2016/17. A draft capital programme is being developed for 2014/15 which will deliver £78.3m investment in Council Housing stock in 2014/15. A report was considered at November's Executive Board which outlined the main priorities for Housing Leeds for the 2014/15, in order to undertake essential investment and support the Council in meeting the city priorities.

There are 4 main priorities for Housing Leeds in delivering its capital programme to Council Housing in 2014/15:

- Delivering statutory investment into order for Housing Leeds to comply with its statutory responsibilities, including investment in fire precautionary measures and adaptations.
- Undertaking essential investment, including works to maintain housing stock to the decency homes standard.
- Additional investment in insulation and heating in order to improve the energy efficiency of housing stock.
- Additional investment in specific property types, such as multi storey flats and sheltered housing in order to increase their long term sustainability.

Included in the 2014/15 programme are additional resources of £11.5m which have been made available from the Housing Revenue Account and £4.4m of HRA reserves. The programme also incorporates the contribution from ALMO reserves which is now available to support Housing Leeds in undertaking additional capital investment which will increase the long term sustainability of housing stock.

General Fund

Changing the Workplace – The programme includes £57.1m under the Changing the Workplace programme. The Merrion House Agreement for lease was completed and approved in October 2013. Further work is now taking place to obtain planning permission: it is anticipated this will be submitted by end of February 2014. The intention is to reach unconditional agreement for lease in summer 2014 subject to planning being approved. Significant work has been progressed to take staff through new ways of working and move them out of Merrion house to interim accommodation as part of phase 1. A plan has now been agreed with directorates and the intention is for Merrion to be vacated by spring 2015. Capacity continues to be created in other Council buildings by supporting staff to work in new ways thereby further reducing interim accommodation costs. The new ways of working

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agenda is resulting in a more agile and productive workforce that better supports the needs of the customer. Phase 2 business cases will come forward as part of the localities agenda/ asset review.

Elland Road Park & Ride – The programme includes £2.8m to provide a bus-based park and ride scheme to contribute towards a comprehensive transport and parking strategy as part of the Elland Road Masterplan. The scheme, due to be opened in May 2014, will include 800 parking spaces, and will provide a dedicated express bus service between the site and the city centre.

Annual Highways Maintenance Programme - This programme provides for a £10m annual programme each year from 2014/15 to address backlog maintenance on district roads. An additional £6.9m in 2014/15 is provided under the Local Transport Plan for road maintenance.

Sports Maintenance - The programme includes for £1.5m of funding for the maintenance of sports facilities throughout the city. This programme is necessary to ensure the ongoing protection of income levels.

Corporate Property Management – In respect of other Council buildings, a £1.5m annual programme is provided for each year from 2014/15 to address priority condition issues. Following a review of our assets and comprehensive condition surveys being carried out, £1m per annum has also been provided to specifically address priority issues at our heritage assets. A further £1.3m has been included for a variety of works required to the Civic Hall. A new £1m annual programme for demolition of property was included in the 2013/14 programme. In recognition of the continued budget pressures of holding void properties, an additional £1m has been included for demolitions to supplement the existing £2m provision.

Otley Civic Centre - Funding of £600k is also included to ensure the Council can fulfil its capital maintenance liabilities in relation to Otley Civic Centre, potentially as part of a wider package of funding. A review of the future use of the Civic Centre, as well as a wider review of the Council's property portfolio in Otley in general is currently underway. A new business case setting out the detailed proposals is expected during 2014.

Schools' Capital Maintenance – The government has recently announced formulaic allocations for schools' Capital Maintenance and Devolved Formula Capital for 2014/15. £7,589.6k and £1,701.3k has been included in the programme for Capital Maintenance and Devolved Formula Capital respectively. For 2015/16 to 2016/17 Capital Maintenance grant of £7.0m and Devolved Formula Capital grant of £1.6m have been assumed in each year and these provisions will be amended to reflect actual allocations when they are known.

3.3.5. Investing in Major Infrastructure

Flood Alleviation – The programme provides for £45m of funding to deliver 1 in 75-year flood protection to the city centre for over 3,000 homes and 500 businesses through a programme of works including replace existing weirs, removal of the cut at Knostrop between the canal and river, and raised defences in the city centre. This includes £8.5m additional funding recently confirmed from Flood Defence Grant in Aid. Works have recently started on advance works to Woodlesford, and

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designs for the main works will be the subject of a further report to Executive Board in the spring with construction commencing in the summer. The team is currently in the critical phase of managing risks in the design and development of the scheme with the aim of ensuring delivery within the existing budget envelope. Officers will be able to provide more details to Members once tender results are known and existing risks are managed and value engineered. One of the key risks is in the management and disposal of materials and the tax liability arising from this.

New Generation Transport (NGT) – £24m is provided for in the programme. It has been confirmed that NGT will be the subject of a public enquiry, expected to begin in May or June 2014. The outcome of this is anticipated in spring 2015, following which the final business case will be presented to DfT for full approval in 2016.

A58 Leeds Inner Ring Road – Full approval was granted by the DfT in October 2013, enabling some works to commence to the Woodhouse Tunnel before Christmas. The tunnel is currently being closed between 7pm and 6am Sunday to Thursday and the works are expected to take approximately two years to complete. Weekend bore closures, with contra-flow, will be required mainly in the second year of construction to facilitate works to the tunnel roof. £21.4m is provided in the attached programme to complete these works through a combination of government grant, Local Transport Plan, council resources and contributions from external third parties, with £2.8m being spent in 2012/13 on the first two phases at Lovell Park Road Bridge and New York Road Bridge Viaduct.

East Leeds Orbital Road – The Council is in a position to continue to take a leading role in setting the conditions for the co-ordinated delivery of ELOR and related infrastructure, as part of the development of the East Leeds extension. This will form a critical part of delivering the Transport Strategy required for successful delivery of the East Leeds Extension, and potential development of 7,000 new homes by 2028. Discussions are ongoing and focus on the scope of ELOR and how it should be funded and delivered. The programme currently includes for £1.3m towards further feasibility, validation and scoping works.

Home Energy Programme - The council continues to prioritise domestic energy efficiency, with over 450 council and private homes receiving external wall insulation improvements in 2013, at a total value of over £4m. This was paid for from a mix of central government grants, 0% income loans, householder contributions and energy company ECO funding. 2013 also saw the launch of Wrap Up Leeds ECO which is focussing on providing free boilers to vulnerable households, funded by a combination of ECO funding and the Council's newly launched £100k Fuel Poverty Fund. To date, over 2,500 people have applied and over 300 boilers have been installed, with many more in the pipeline. Government have recently announced a number of changes to ECO funding that is likely to reduce the level of support available for energy efficiency overall and particularly for solid walled homes. In light of this, the planned Leeds City Region ECO and Green Deal partnership is likely to change its focus to primarily promote cavity wall and loft insulation for the foreseeable future.

Victoria Gate development – The development of Victoria Gate continues to progress, with the first phase aimed at delivering the John Lewis anchor store, 30 high end retail and restaurant units and a 800+ space multi-storey car park. To facilitate this, the Council will be required to undertake a number of Compulsory Purchase Orders (CPOs). These CPOs may result in a number of back to back

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transactions, with the properties being bought and immediately sold on to the developer. Whilst the purchase of the properties by the Council will effectively be funded by a capital receipt when the land is sold on, in order to ensure that there is no financial loss for the Council, this receipt must be ringfenced to pay for the CPO. Whilst in accounting terms this receipt is classed as a capital receipt, the substance of the transaction is that the scheme is undertaken and funded at the behest of a third party, therefore under Financial Procedure Rules schemes of this nature can be injected and approved by the relevant Departmental Director (category C works). Executive Board is requested to approve the principle that these receipts are ringfenced to repay the CPOs, and that these works are treated as category C, and hence approvals to inject and give Authority to Spend are delegated to the Director of City Development.

Cycle City Ambition – Integrated Transport Authority (Metro) on behalf of West Yorkshire was successful in its bid for grant funding which will contribute to the delivery a £29m package of cycle related schemes across Leeds and Bradford, including a cycle superhighway from Seacroft to Bradford, which the Council will lead on. The programme includes an indicative allocation for Leeds' share of the funding package of £16.7m. These amounts will be amended to reflect actual allocations as part of the Executive Board report due later in the spring.

3.3.6. Supporting Service Provision

Basic Need & Free School Meals – On 18 December 2013 the Secretary of State confirmed the 2014/15 Basic Need Grant allocation of £18,480.3k and announced new allocations for 2015/16 of £19,431.0k and 2016/17 of £20,402.5k. The new allocations are slightly higher than previous assumptions where £18.5m had been assumed in each financial year. The programme also includes for £14.6m of Targeted Basic Need funding, which will contribute to five primary schemes already in design stage and two Special Inclusive Learning Centres (SILC). The Secretary of State also announced a new capital grant allocation of £1,685.1k for Universal Infant Free School Meals. This funding, along with revenue funding, is in support of the government initiative that every child in reception, year 1 and year 2 in state-funded schools will receive a free school lunch from September 2014. This capital funding is to be used for building new, or expanding, school kitchens or increasing dining capacity where necessary.

Disabled Facilities Adaptations - Grants of £6.5m per year are provided for in the programme (partly funded by government). This supports in the region of 1,000 grants per year. A further £400k is provided for adaptations to private homes. To support more people to remain independently in their own homes, provision of £1.9m has previously been made to continue to progress the Telecare equipment programme which is anticipated to reach over six thousand homes in total.

South Leeds Independence Centre (formerly Harry Booth House) – Conversion of the former older persons' residential home, Harry Booth House, into a new intermediate care provision was completed and opened in late spring 2013. £0.83m is included in the programme for completion of this project, including settlement of final accounts.

Rothwell Fulfilling Lives Centre scheme - £2.2m is included in the programme for the demolition and the rebuilding to modern standards of a facility that will provide a

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daytime service for adults in the south of the city with profound and complex learning disabilities and associated health care needs, enabling them to maximise their potential. The new building, which will open in the autumn, will also provide a community resource for other groups, both disabled and non-disabled.

3.3.7. Investing in New Technology

ICT Infrastructure – The desktop upgrade to Windows 7 and Office 2010 is complete, except for some agreed exceptions and a plan which exists for handling these exceptions. Most of the work over the last period has focussed on the final decommissioning of the significant Novell infrastructure in our two main datacentres, in particular the replacement of the old Identity Management system and also the Remote Access (Vasco) system. The project to transition our Wide Area Network to the Virgin Media PSN network which connects over 400 sites across the city continues to make good progress and is broadly on target for completion. 78 schools are currently being transitioned to the LLN replacement ICT4Leeds and this is scheduled for completion by March 2014. Another phase of critical work to make our data centres more resilient has commenced and this will mean higher levels of system availability.

3.3.8. Supporting the Leeds Economy

Sovereign Street – The programme includes £2.7m to develop a green space to enhance the Sovereign street development and city centre. Tenders for construction are currently being prepared with a view to delivering high quality urban space in three distinct areas: the square, the viaduct plaza and the green boulevard.

Kirkgate Market - £12.3m is included in the programme for improvement and refurbishment works to Kirkgate Market. These works are funded by borrowing with debt costs supported through surplus markets income. Work is due to start to deliver a first phase of backlog maintenance and upgrade works in the market. Further phases of works are currently in the detailed design and development stage, with a report detailing the plans due to be presented for approval at April's Executive Board.

Economic Initiatives - £6.44m is included in the programme for the Council's contribution to the City Region Revolving Infrastructure Fund. The new Revolving Investment Fund (RIF) will support commercially viable projects that, due to the current conditions in the financial markets, cannot secure sufficient and appropriate finance to proceed. A further £5m is provided for the Sustainable Communities Investment programme within the Cross Green and Neville's neighbourhoods to promote exemplar eco retro-fitting and support the sustainability of two residential areas immediately adjacent to the Aire Valley employment area, which forms part of the Aire Valley Urban Eco-Settlement. This investment is further augmented by highways maintenance and Housing Revenue Account (HRA) contributions as well as external contributions through such as Green Deal, Energy Company Obligations and private home-owners.

Aire Valley Leeds Enterprise Zone – The Enterprise Zone has recently been awarded up to £8.57m for remediation and infrastructure works that will attract advanced manufacturing and supply chain companies, creating 630 new jobs and

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delivering over 33,000sqm of new commercial floorspace in the long term. A further report will be brought to Executive Board in March which will confirm the funding allocation and set out the capital implications of this project for the Council.

The programme also includes £2.5m for completion of the Logic Leeds Spine Road, funded through the business rates raised by the zone. Work on the first phase of Logic Leeds Spine Road is now completed, opening up access to the 49 hectare site. The stretch of the spine road will connect to communities to the north and will enable bus access into the area. This road will provide an orbital bus service to run through the Thornes Farm site (access link already installed) via the East Leeds Link Road and through the Logic Leeds site.

Broadband Projects - Leeds has been successful in bidding for two major funding packages to deliver superfast broadband across the country by 2015. In the first, Leeds is acting as the lead authority on the West Yorkshire Local Broadband Project (WYLBP). This project will deliver 90% coverage of superfast broadband to within West Yorkshire. The programme includes £3.3m for Leeds' share of the government and funding and local authority contributions.

The second project is the Super Connected Cities (SCC) programme. This joint programme with Bradford will see £13m of government investment in the SCC Priority Zone. Originally planned to deliver ultrafast2 open access broadband infrastructure in these areas, because of State Aid issues, the scheme now aims to deliver superfast broadband to SME businesses through a connection voucher scheme for installation charges, improvements to digital service infrastructure in libraries and museums and transport wireless, and general purpose ducting to the Leeds City Region Enterprise Zone. The programme includes for £8.7m of funding, including £2.2m of Leeds funding held in contingency, should there be any unresolved broadband issues in light of the limitations of the revised scheme.

Townscape Heritage Initiative (THI)/ Town & District Centres (TDC) - This programme sees continuing investment to underpin private investment in sensitive building repair and restoration. The regeneration of Armley and Chapeltown will culminate this year with further investment of £700k, largely to complete the refurbishment of 2 Branch Road, the flagship building on the corner of Armley Road. £2.4m of funding is included for the refurbishment of Lower Kirkgate, utilising unsupported borrowing, Heritage Lottery Funds and English Heritage Grant. This will see the restoration of the historic First White Cloth Hall and the remaining Lower Kirkgate frontages. A second phase of funding under the TDC programme will see further investment of £700k for the continued upgrade of town and district centres. Work is ongoing to develop schemes in the Harehills, Beeston and Kirkstall areas.

Tropical World – Improvements to Tropical World continue, partly funded by an external contribution. Works to entrance space and crocodile enclosure have been carried out last spring. Construction works to deliver an extension to the café and refurbishment of the toilet block is due to be delivered over the summer, and the final phase of works, which will see the aquarium and nocturnal zone redeveloped, is envisaged to be completed early in 2015.

Tour de France - £500k is included in the programme to support works required as part of the Grand Depart, which will see Leeds host the launch event in July 2014.

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In preparation for the Tour, works will be carried out to refurbish Victoria Gardens, outside Leeds Art Gallery, which is the location of the launch event. A programme of highways works throughout the route is currently underway to ensure the roads and footways are in safe condition for spectators and riders to enjoy the day.

3.4. Economic Impact Analysis

3.4.1. Members will recall that previous capital programme update reports have included an assessment of the economic impact of the Council's capital programme investment. This assessment makes use of the Regional Econometric Model (REM) which can estimate the wider economic impact of the capital programme through multiplier effects. The key points below estimate the economic impact for Leeds and the Leeds City Region from 2013/14 – 2016/17:

- 3,164 FTE job roles in Leeds will be created over four years through Leeds City Council capital expenditure
- These jobs will generate over £132m Gross Value Added (GVA) for the Leeds economy
- A further 313 jobs and £12.6m GVA will be created in the wider Leeds City Region by our capital expenditure
- In total, it is therefore estimated that Leeds City Council capital expenditure between 2013/14 and 2016/17 will create 3,477 FTE jobs and generate £145m GVA in the Leeds City Region

3.4.2. In addition to the use of the REM to determine the effect on the economy, further analysis is ongoing to assess the impact employment and skills obligations within Council contracts have on jobs and apprenticeships. In the year to December 2013 analysis shows that revenue and capital contracts let by the Council have resulted in 385 local residents securing jobs and 32 young people supported into or remaining in apprenticeships.

3.5. Capital Strategy

3.5.1. The Capital Finance and Audit Regulations require councils to produce a statement of policy on making Minimum Revenue Provision (MRP). MRP is an annual revenue charge for the repayment of borrowing and other capital financing liabilities. Whilst statutory guidance gives local authorities some discretion about how to calculate 'prudent provision' for MRP, the guidance steers authorities firmly towards a limited choice of options in which the key principles are demonstrating prudence and repaying borrowing over the period in which the capital expenditure provides benefits.

3.5.2. The 2014/15 MRP policy relates to capital expenditure funded by borrowing in 2013/14. It is proposed that Leeds MRP policies remain unchanged from 2013/14, namely:

- MRP for prudential borrowing for 2013/14's capital expenditure will be calculated on an annuity basis over the expected useful life of the asset
- MRP for borrowing to fund capitalized expenditure incurred during 2013/14 will be calculated on an annuity basis using the lifetimes recommended in the government's statutory guidance

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- For all other unsupported borrowing to fund the 2013/14 capital programme, MRP will be calculated on an annuity basis over the expected useful life of the asset
- For PFI and finance lease liabilities, a MRP charge will be made to match the value of any liabilities written down during the year which have not been otherwise funded by capital receipts.

3.5.3. In deciding on the application of capital funding it is proposed that:

- Capital receipts are allocated firstly to fund the liabilities to be written down for the year in relation to PFI schemes and finance leases. This will remove the need for MRP charges equal to the value of the capital receipts applied.
- Any remaining capital receipts and any other general capital income will then be allocated to those capital schemes which relate to the shortest lived assets.

3.5.4. The options to be considered in determining the policy are set out in more detail in the MRP policy at **Appendix F**.

3.6. Prudential Indicators

3.6.1. Under the current self-regulatory financial framework, CIPFA's prudential code for capital finance¹, each authority is required to set a number of prudential indicators and limits for its capital plans which will include affordability, the impact of capital investment plans on council tax and housing rents, capital expenditure levels, external debt and treasury management indicators. A number of these indicators relate specifically to treasury management operations and for 2014/15 these are included in the treasury management strategy report elsewhere on the agenda. In relation to capital expenditure, and in accordance with the prudential code, this report indicates future levels of capital expenditure, forecast resources and the resulting borrowing requirement (before providing for the statutory charge to revenue for past capital expenditure, known as minimum revenue provision). Details are set out in **Appendix A**.

3.6.2. Any unsupported borrowing carried out must be affordable within the revenue budget (i.e. the cost of interest and debt repayments). For 2014/15, all schemes funded through borrowing have been provided for in the revenue budget, approval for which is contained within the revenue budget report.

4. Corporate Considerations

4.1. Consultation and Engagement

4.1.1. The Council's initial budget proposals, including capital programme, were set out in a report to Executive Board in December 2013.

4.1.2. The report was also used for wider consultation with the public through the Leeds City Council web site, the results of this consultation is still awaited.

¹ CIPFA – The Prudential Code for Capital Finance in Local Authorities (amended 2011)

4.2. Equality and Diversity / Cohesion and Integration

- 4.2.1. The capital programme sets out a plan of capital expenditure over future years and further spending decisions are taken, in accordance with capital approval processes, as projects are developed. This is when more detailed information will be available as to where in the city capital spending will be incurred and the impact on services, buildings and people. Service Directorates will include equality considerations as part of the rationale in determining specific projects from capital budgets.
- 4.2.2. In terms of the content of this report, an Equality Screening document has been prepared and is attached at **Appendix G**.

4.3. Council policies and City Priorities

- 4.3.1. Capital objectives were set out and agreed in the initial budget proposals report considered by Executive Board in December 2013. The capital programme attached to this report is structured to show schemes under these objectives.

4.4. Resources and value for money

- 4.4.1. The resource implications of this report are detailed in section 3 above. For the capital programme to be sustainable, the Deputy Chief Executive must be satisfied that spend in each year of the programme can be afforded. For 2014/15 the forecast of borrowing costs resulting from capital expenditure are budgeted for within the revenue budget. In the year following capital expenditure, as well as budgeting for interest costs, the revenue budget must make provision for the minimum revenue provision on borrowings. On average this amounts to a further 4%.
- 4.4.2. Forecasts for the debt budget beyond 2014/15 are dependent upon the interest rate assumptions, the likely level of capital spend and the Councils cash balances. The debt budget is currently forecast to increase by £9.5m in 2015/16. This forecast increase comprises £2m MRP and £7.5m of interest costs that are based on an average borrowing cost of 3.5% as shown in Table 5. However, if the borrowing requirement continued to be funded at 0.5%, then the increase in interest costs would be £0.5m, giving a revised total increase in the debt budget of £2.5m. Given the range in forecasts, the interest rate assumptions and the borrowing requirement arising from the capital programme will be kept under review throughout 2014/15, before establishing the 2015/16 debt budget.
- 4.4.3. In order to ensure that schemes meet Council priorities and are value for money, the Deputy Chief Executive will put processes in place to ensure:
- the introduction of new schemes into the capital programme will only take place after completion and approval of a full business case and identification of the required resources;

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- the use of prudential borrowing by directorates is based on individual business cases and that revenue resources to meet the borrowing costs are identified.

4.5. Legal Implications, Access to Information and Call In

- 4.5.1. In accordance with the Council's Budget and Policy Framework, decisions as to the Council's capital programme are reserved to Council. In addition, statutory guidance requires that policies on Minimum Revenue Provision (see 3.5) are approved by Council. As such, the recommendations at 6.1 (a to b) are not subject to call in.
- 4.5.2. In accordance with the Budget and Policy Framework Rules, the Executive Board is required to make proposals to Council regarding the degree of in year changes which may be undertaken by the Executive. These are set out in Financial Procedure Rules². There have been no changes to these rules during the year.

4.6. Risk Management

- 4.6.1. One of the main risks in developing and managing the capital programme is that insufficient resources are available to fund the programme. A number of measures are in place to ensure that this risk can be managed effectively:
- monthly updates of capital receipt forecasts prepared, using a risk based approach, by the Director of City Development;
 - monthly monitoring of overall capital expenditure and resources forecasts alongside actual contractual commitments;
 - quarterly monitoring of the council's VAT partial exemption position to ensure that full eligibility to VAT reclaimed can be maintained;
 - ensuring written confirmation of external funding is received prior to contractual commitments being entered into;
 - provision of a contingency within the capital programme to deal with unforeseen circumstances;
 - compliance with both financial procedure rules and contract procedure rules to ensure the Council's position is protected
- 4.6.2. The ongoing review of the capital programme throughout the year, together with careful monitoring and implementation of the control measures referred to above will seek to ensure that the programme is affordable. However the council will continue to seek to maximise the external funding sources and to deliver capital receipts to ensure the programme can be delivered.
- 4.6.3. The Deputy Chief Executive will continue to work with service directors to ensure that capital schemes are properly developed and that a business case process is operated to demonstrate investment is aligned to capital objectives, meets the needs of the public and will deliver best value.
- 4.6.4. In managing the overall funding for the programme particular emphasis is placed on ensuring that contractual commitments are only made when there is reasonable

² Leeds City Council Constitution – Part 4 Rules of Procedure

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certainty that the appropriate resources are available. The Deputy Chief Executive will co-ordinate scheme reviews and the approval of schemes to ensure that they are brought forward in a timely way and can be afforded. Update reports on the overall capital programme will be reported to Executive Board 3 times each year.

5. Conclusions

- 5.1. Over the four year period to 2016/17 the Council is seeking to deliver a total of £1,067.2m capital investment within the city.
- 5.2. This is funded through £670.3m specific or external funding and £396.9m of corporate resources.
- 5.3. Forecasts for the general fund debt budget beyond 2014/15 are dependent upon the interest rate assumptions, the likely level of capital spend and the Councils cash balances. These will be kept under review throughout 2014/15, before establishing the 2015/16 debt budget. Funding is available to meet the level of HRA investment within the HRA business plan.
- 5.4. The Deputy Chief Executive will continue to ensure adequate resources are available to meet the planned level of investment through continued and regular review of profiling, priorities and resources within the programme.

6. Recommendations

- 6.1. Executive Board is asked to recommend to the Council:
 - a) that the attached capital programme, as presented in **Appendix H**, be approved;
 - b) that the proposed MRP policies for 2014/15 as set out in 3.6 and explained in **Appendix F** be approved.
- 6.2. Executive Board are asked to agree;
 - a) that the list of land and property sites shown in **Appendix C** will be disposed of to generate capital receipts for use in accordance with the MRP policy; and
 - b) that receipts received as part of Compulsory Purchase Orders (CPOs) required to deliver the Victoria Gate programme are ringfenced to repay the CPOs, and note that the approvals to inject and give Authority to Spend on these CPOs are treated as category C, and as such are delegated to the Director of City Development.

Appendices

A – Capital Programme Statement

B – Government Funding Allocations

C – List of sites to be disposed of over the programming period

D – List of additions and deletions to the programme since February 2013

E – Major Scheme (over £5m) by Objective 2014/15 – 2016/17

F – Minimum Revenue Provision Policy

G – Equality Screening Document

H – Capital Programme – Scheme Details (Analysed Expenditure Objective)

Background documents³

None

³ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Whole Authority Capital Programme Funding Statement 2013/14 to 2016/17

Appendix A

04/02/2013

| | 2013/14 £000 | 2014/15 £000 | 2015/16 £000 | 2016/17 £000 | Total £000 |
|--|------------------|------------------|------------------|------------------|--------------------|
| EXPENDITURE | | | | | |
| GENERAL FUND (GF) | | | | | |
| IMPROVING OUR ASSETS | 59,770.4 | 66,759.4 | 64,767.7 | 58,054.3 | 249,351.8 |
| INVESTING IN MAJOR INFRASTRUCTURE | 15,111.2 | 50,920.1 | 43,835.6 | 23,580.5 | 133,447.4 |
| SUPPORTING SERVICE PROVISION | 37,848.4 | 70,375.3 | 53,231.1 | 70,801.1 | 232,255.9 |
| INVESTING IN NEW TECHNOLOGY | 14,289.3 | 13,308.0 | 6,338.0 | 6,126.0 | 40,061.3 |
| SUPPORTING THE LEEDS ECONOMY | 10,570.0 | 32,654.9 | 20,503.5 | 6,253.0 | 69,981.4 |
| CENTRAL & OPERATIONAL EXPENDITURE | 12,981.5 | 18,014.1 | 11,810.2 | 12,452.8 | 55,258.6 |
| TOTAL ESTIMATED SPEND ON GF | 150,570.8 | 252,031.8 | 200,486.1 | 177,267.7 | 780,356.4 |
| HOUSING REVENUE ACCOUNT (HRA) | | | | | |
| IMPROVING OUR ASSETS | 54,812.9 | 91,214.6 | 68,572.0 | 72,198.1 | 286,797.6 |
| TOTAL ESTIMATED SPEND ON HRA | 54,812.9 | 91,214.6 | 68,572.0 | 72,198.1 | 286,797.6 |
| TOTAL ESTIMATED SPEND | 205,383.7 | 343,246.4 | 269,058.1 | 249,465.8 | 1,067,154.0 |
| RESOURCES | | | | | |
| GENERAL FUND (GF) | | | | | |
| Specific Resources | | | | | |
| GRANTS AND CONTRIBUTIONS | 8,145.8 | 9,807.7 | 1,353.6 | 5,411.0 | 24,718.1 |
| GOVERNMENT GRANTS | 56,877.4 | 122,979.1 | 94,743.9 | 84,200.1 | 358,800.5 |
| Corporate Resources | | | | | |
| RCCO / RESERVES | 166.8 | 41.6 | 8.6 | 0.0 | 217.0 |
| BORROWING - Departmental | 27,627.5 | 31,561.8 | 23,707.9 | 37,247.7 | 120,144.9 |
| BORROWING - Corporate | 57,753.3 | 87,641.6 | 80,672.1 | 50,408.9 | 276,475.9 |
| CAP. RESOURCES REQD FOR GF | 150,570.8 | 252,031.8 | 200,486.1 | 177,267.7 | 780,356.4 |
| HOUSING REVENUE ACCOUNT (HRA) | | | | | |
| Specific Resources | | | | | |
| GRANTS AND CONTRIBUTIONS | 363.2 | 7,954.3 | 5,926.0 | 0.1 | 14,243.6 |
| GOVERNMENT GRANTS | 0.0 | 2,015.0 | 0.0 | 0.0 | 2,015.0 |
| RCCO / RESERVES | 17,347.0 | 14,359.3 | 1,011.0 | 5,000.0 | 37,717.3 |
| HRA SELF-FINANCING | 37,102.7 | 66,886.0 | 61,635.0 | 60,708.0 | 226,331.7 |
| BORROWING - Departmental | 0.0 | 0.0 | 0.0 | 6,490.0 | 6,490.0 |
| CAP. RESOURCES REQD FOR HRA | 54,812.9 | 91,214.6 | 68,572.0 | 72,198.1 | 286,797.6 |
| TOTAL CAP. RESOURCES REQD | 205,383.7 | 343,246.4 | 269,058.1 | 249,465.8 | 1,067,154.0 |
| OVER PROGRAMMING | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| BORROWING REQUIRED TO FUND THIS PROGRAMME | 85,380.8 | 119,203.4 | 104,380.0 | 94,146.6 | 403,110.8 |

Note: The above analysis shows expenditure for both Committed and Uncommitted Schemes, net of 'Reserved' expenditure

Capital Programme 2014 - Allocations of Government Support

| | Notes | Grant /SCE (C) | | Total |
|---|-------|----------------|--------------|---------------|
| | | SCP | Ringfenced | |
| | | £000 | £000 | £000 |
| Children's Services | | | | |
| Basic Need: Local Authority for all schools | | 18,480 | | 18,480 |
| Universal infant free school meals | | 1,685 | | 1,685 |
| Capital Maintenance: Local Authority maintained schools | | 7,590 | | |
| Devolved Formula Capital for Maintained schools: | | | 1,701 | 1,701 |
| | | 27,755 | 1,701 | 21,867 |
| Environment & Neighbourhoods | | | | |
| Disabled Facilities Grant | | | 2,570 | 2,570 |
| | | 0 | 2,570 | 2,570 |
| City Development | | | | |
| Highways Maintenance | | 4,643 | | 4,643 |
| Bridges / Structures Maintenance | | 2,215 | | 2,215 |
| Integrated Transport Policy | 1, 2 | 500 | | 500 |
| | | 7,358 | 0 | 7,358 |
| Adult Services | | | | |
| Adult Social Care - Community Capacity Grant | | 1,798 | | 1,798 |
| | | 1,798 | 0 | 1,798 |
| Total Government Resources | | 36,911 | 4,271 | 33,593 |

Notes:

- 1 Provisional Figures, subject to confirmation
- 2 Allocation methodology has changed since 2013/14. Previously, this allocation was delivered as part of the Single Capital Pot, therefore was not ringfenced to specific schemes or for a specific purpose. From 2014/15 the majority of Integrated Transport Policy funding will be delivered based on specific schemes and as a result of the submission of individual bids. £5.7m of bids have been confirmed as successful to date.

Capital Receipts - Sites scheduled for disposal 2013/14 to 2017/on**2013/14 Disposal sites still to complete:**

Bellbrooke Place 12
 Harehills Place Community Centre LS8 5JL
 Middleton Park Grove 68-78 (Accent)
 Parkwood Road 98, Beeston, Leeds LS11
 Quarry Hill (Plots 1-5)
 Rumble Croft, Meagill Rise, Otley, extra fees
 Stratford Court School Lane, Chapel Allerton
 Thorpe Road/Crescent, Land at (Your Housing)
 Woodacre Green, Phase 3 Housing Site, Bardsey

2014/15 Disposals:

Ash Tree Primary School, Kippax
 Bailey's House, Baileys Hill, LS14 6PS
 Bramham House, Bramham, Freely Lane, Phase 1
 Brook House, Lytham St Annes, FY3 1YB
 Brooksbank HOP, Brooksbank Drive, Halton
 Burley Hall in Leeds, Kirkstall Lane, Headingley The Salvation Army
 Chapeltown Road 180
 Cloverfield House, Quay Road, Woodlesford
 Cross Green 185, Land adjoining
 Elland Road (Land for Planet Ice)
 Elmete Centre, Elmete Lane, Rounday
 Farfield Community Centre, Farfield Drive/Avenue
 Garforth OSC, Former, 1-5 Main Street, Garforth LS25
 Grange Farm (Land)
 High Street 1-11, Kippax
 Hillside Reception Centre, 602 Leeds & Bradford Road, Bramley
 Kirkland House, Queensway, Yeadon
 Lobb Cottage, Thorn Lane, Roundhay, LS8 1NF
 Manor Mill Lane
 Millgarth
 Park House, Stanningley Park, Half Mile Lane
 Park Lees site, St Anthony's Road, Beeston, LS11
 Park Road Farm, Colton, LS15
 Parkside Lane, LS11
 Richmond Court Hostel, Walter Crescent, Cross Green
 Roundhay Road 265
 Rumble Croft, Meagill Rise, Otley, Strip of land
 St Luke's Nursery, Beeston Hill, Beeston, Leeds LS11
 Swarcliffe Avenue
 Thornes Farm (Plot 2A)
 Thornes Farm (Plot 2B)
 Union Street Victoria Gate Phase 1
 Westholme HOP, Wortley
 Windlesford Green Hostel, 126 Holmsley Lane, Woodlesford
 Wortley High School

2015/16 Disposals:

Agnes Stewart School, Land adjoining
 Arena Development Site
 Ashfield Works, Otley
 Broad Lane 275, Bramley (Q8), Kuwait Petroleum
 Butcher Lane, Land at, Sale of Rothwell Temperance Band
 Carriage House/Mansion Cottage/Rose Cottage
 Easel Site 3, Bellway - Amberton Close
 Easel Site 6 - Oak Trees
 Former School Site, Middleton
 Holt Park District Centre
 Kirkstall Hill District Centre
 Merlyn Rees High School, Middleton Road
 Micklefield House Annexe & Caretakers Lodge, New Rd Side, Rawdon
 Midland Road PC's, Woodlesford
 Miles Hill Primary School & The Beckhills
 Mistress Lane, Armley
 New Wortley, Former Liberal Club site
 Newmarket Lane, Wholesale market (site A)
 Ramshead Hill 53
 Roundhay Road Area Office (Social Services Site)
 Sovereign Street/Plot C
 St Gregory's Primary School
 Summerfield Place, Land at, Bramley, Leeds LS13
 Thornes Farm (Plot 5)
 Westgate Car Park, Westgate, Otley

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2016/17 Disposals:

Abbey Mills, Kirkstall Road, LEEDS 4
Bath Road (site D)
Bath Road/Derwent Place (Site B)
Eastmoor School (Former)
Hill Top PH, land at Beckhill Grove
King Lane, Land off, Bus Terminal
Pontefract Lane, Wholesale Market Site (B)
Primrose High School
Woodland Grove, 3, Leeds 8
Woodland Grove, 4, Leeds 8
Woodland Grove, 5, Leeds 8
Woodland Grove, 8, Leeds 8
Wyther Community Centre, Raynville Crescent
York Road (Great Clothes/All Saints Development Area)

2017/on Disposals:

Aire Street Workshops, 30-34 Aire Street
Bentley Lane Primary School (Park Lane College)
Charles Street, Farsley
Clarence Road Industrial Units
Clarence Road, Hydro Aluminium Site
Copperfields College
Elland Road (Site B Car Park), Leeds
Headrow Housing Group, Cemetery Road
Lawnswood School, Caretakers Cottage, 10 Spen Road, Leeds
Ledston Luck Enterprise Park, Ledston Luck, Kippax, Leeds
Leeds Bradford Airport (Coney Lodge Farm - Site 2)
Leeds Bradford Airport (Employment Land - Site 1)
Leeds Bradford Airport (Ransom Strip - Site 3)
Leeds International Pool
Matthew Murray High School
Nepshaw Lane
Oldfield Lane, Wortley (Sports Assoc Field)
Peckfield Colliery, Plots 4, 5 and 6
Quarry Hill (Plot 6)
Rothwell Fire Station, Carlton Lane, Old Dental Clinic
South Accommodation Road, Leeds
Sovereign Street/Plot B
St Ann's Mills
Union Street, Victoria Gate
Wade Street/Land Street, Corner of, Farsley
West Leeds Family Centre, Former, Whingate Road, Leeds
York Road Depot, Easel Site 8

Schemes Over £100k Injected since the Capital Programme February 2013

| Adult Social Care | | | | | | |
|---------------------|---|--------------|---------------------|------------------|--------------|--|
| Scheme Number | Scheme Title | Total £000's | Corporate Borrowing | Dept'l Borrowing | Fully Funded | Comments |
| 99811/000/000 | Adaptation to Private Homes | 400.0 | 400.0 | | | 2014 Capital Programme Review - Injection |
| Strategic Accounts | | | | | | |
| 14236/CR/0I5 | 15% CRIS Funding | 404.8 | 404.8 | | | Injection of additional CRIS funding @ 6th November 2013 Executive Board - Quarter 2 Capital Programme Update Report. |
| 14236/CR/0O5 | 5% CRIS Funding | 134.9 | 134.9 | | | Injection of additional CRIS funding @ 6th November 2013 Executive Board - Quarter 2 Capital Programme Update Report. |
| 16990/000/000 | Vehicles 2016/17 Parent | 5,000.0 | | 5000.0 | | 2014 Capital Programme Review - Injection |
| 16496/000/000 | General Capitalisation 2012/13 | 1,074.5 | 612.3 | 450.2 | 12.0 | Increase to Capitalisation at 2013 Year End |
| 16914/000/000 | Leeds Rail Growth Package | 9,993.0 | 9993.0 | | | Injection Approved Executive Bd 19/06/13 |
| 32003/000/000 | Equipment Programme 2014/15 | 1,132.4 | | 1132.4 | | 2014 Capital Programme Review - Injection |
| 32004/000/000 | Equipment Programme 2015/16 | 1,000.0 | | 1000.0 | | 2014 Capital Programme Review - Injection |
| 32005/000/000 | Equipment Programme 2016/17 | 1,000.0 | | 1000.0 | | 2014 Capital Programme Review - Injection |
| 16557/000/000 | Flood Alleviation | 3,362.0 | | | 3362.0 | 2014 Capital Programme Review - Injection of DEFRA Growth Fund |
| 16557/000/000 | Flood Alleviation | 23,000.0 | | | 23000.0 | 2014 Capital Programme Review - Injection of Flood Defense Grant In Aid from the Environmental Agency. |
| 16557/000/000 | Flood Alleviation | 8,460.0 | | | 8460.0 | 2014 Capital Programme Review - Injection of Flood Defense Grant In Aid from the Environmental Agency. |
| Children's Services | | | | | | |
| Scheme Number | Scheme Title | | | | | Comments |
| Education Services | | | | | | |
| 16469/000/000 | Basic Need Grant 2013 - 15 (2 years) | 12,860.6 | | | 12,860.6 | Executive Bd 17/07/13 Basic Need Grant. Quarter 1 Capital Programme Update Report. |
| 32014/000/000 | Universal Infant Free School Meals | 1,685.1 | | | 1,685.1 | 2014 Capital Programme Review - Injection |
| 16951/000/000 | Leeds Schools RE-FIT Programme | 500.0 | | | 500.0 | Injection of Salix Finance - Wave 1 (9 Schools) |
| 16970/000/000 | Targeted Basic Need Grant | 14,589.8 | | | 14,589.8 | Injection - Targeted Basic Need Grant Allocations |
| 32003/SCH/000 | Equipment 2014/15 Schools (Uncttd) | 150.0 | | 150.0 | | 2014 Capital Programme Review - Injection |
| 32012/000/000 | Basic Need Grant 2015/16 | 19,431.0 | | | 19,431.0 | Injection - 2015-16 Basic Need Allocation 15-16 |
| 32013/000/000 | Basic Need Grant 2016/17 | 20,402.5 | | | 20,402.5 | Injection - 2016-17 Basic Need Allocation 16-17 |
| 16774/000/000 | Capital Maintenance Grant 15/16 | 589.6 | | | 589.6 | Allocation Increased Capital Maintenance Grant |
| 16774/000/000 | Capital Maintenance Grant - 16/17 | 7,000.0 | | | 7,000.0 | 2014 Capital Programme Review - Injection |
| 16773/000/000 | Schools Devolved Formula Capital Grant - Future Years | 101.3 | | | 101.3 | 15/16 Increased DFC Grant |
| 16773/000/000 | Schools Devolved Formula Capital Grant - 16/17 | 1,600.0 | | | 1,600.0 | 2014 Capital Programme Review - Injection |
| Support Services | | | | | | |
| 16943/000/000 | Infobase IT System | 355.0 | | 355.0 | | Injection as per Executive Board 17/07/13 Quarter 1 Capital Programme Update Report. |
| 16967/000/000 | Replacement Of Leeds Learning Network | 248.5 | | 248.5 | | Injection of Departmental Borrowing |
| City Development | | | | | | |
| Scheme Number | Scheme Title | | | | | Comments |
| Asset Management | | | | | | |
| 16686/000/000 | Sovereign Square Greenscape | 158.8 | | | 158.8 | Injection of section 106 monies at Executive Board 06/11/13 |
| 16912/000/000 | St George House - Purchase Leasehold | 9,012.8 | | 9,012.8 | | Injected by Executive Board 19/06/13 |
| 16956/000/000 | Kernel House acquisition | 1,250.0 | 1,250.0 | | | Injected by Executive Board 04/09/13 |
| 16932/000/000 | Shire View | 416.0 | | 416.0 | | Injection as per Executive Board 17/07/13 Quarter 1 Capital Programme Update Report. |
| 16996/000/000 | Heritage Assets | 3,000.0 | 3,000.0 | | | 2014 Capital Programme Review - Injection |
| 16995/000/000 | Civic Hall Backlog Maintenance/ Adaptations | 1,550.0 | 1,550.0 | | | 2014 Capital Programme Review - Injection |
| 14268/000/000 | Corporate Property Maintenance | 1,500.0 | 1,500.0 | | | 2014 Capital Programme Review - Injection |
| 16766/000/000 | Demolition & Asbestos Removal 2015/16 | 1,000.0 | 1,000.0 | | | 2014 Capital Programme Review - Injection |
| 32010/000/000 | Demolition & Asbestos Removal 2016/17 | 1,000.0 | 1,000.0 | | | 2014 Capital Programme Review - Injection |
| Highways | | | | | | |
| 16335/000/000 | Street Lighting - Energy Savings Measures | 376.6 | | 376.6 | | Injection by Executive Board 19/06/13 |
| 16289/000/000 | Elland Road Park & Ride | 1,247.0 | | | 1,247.0 | Injection as per Executive Board 17/07/13 Quarter 1 Capital Programme Update Report. |
| 16426/000/000 | Chapelton Cycle Route 9 | 450.0 | | | 450.0 | Injection of additional Sustrans Grant at Executive Board 6th November 2013 |
| 16426/000/000 | Chapelton Cycle Route 9 | 500.0 | | | 500.0 | Injection of additional 2014/15 LTP Grant at Executive Board 6th November 2013 |
| 16289/000/000 | Elland Road Park & Ride | 175.0 | | | 175.0 | Injection of Section 106 monies to Executive Board 6th November 2013. |
| 16289/000/000 | Elland Road Park & Ride | 275.0 | 275.0 | | | Injection of Capital Receipt from the sale of land associated with the Ice Rink approved at Executive Board 6th November 2013. |
| 15469/000/000 | Horsforth Roundabout Signalisation | 1,450.0 | | | 1,450.0 | Injection of Private Sector Contribution at Executive Board on 22nd January 2014. |
| 16747/000/000 | East Leeds Orbital Road (ELOR) | 1,310.0 | | | 1,310.0 | Injection of West Yorkshire Transport Funding at Executive Board 9th October 2013 |
| 32007/000/000 | Highways Maintenance Capitalisation at Year End 2016/17 | 1,500.0 | 1,500.0 | | | 2014 Capital Programme Review - Injection |
| 32008/000/000 | Highways Maintenance 2015/16 | 10,000.0 | 10,000.0 | | | 2014 Capital Programme Review - Injection |
| 32009/000/000 | Traffic Management 2016/17 | 200.0 | 200.0 | | | 2014 Capital Programme Review - Injection |
| 16952/000/000 | A647 Thornbury Roundabout Junct IMP | 2,403.0 | | | 2,403.0 | Injection - Dept for Transport - Section 31 Grant |
| 16917/000/000 | Leeds City Station Southern Entrance | 502.8 | | | 502.8 | Injection of section 106 monies |

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| City Development | | | | | | |
|---|--|--------------|---------------------|-------------------|--------------|---|
| Scheme Number | Scheme Title | Total £000's | Corporate Borrowing | Dept'al Borrowing | Fully Funded | Comments |
| 16166/000/000 | Cookridge Street Cycle Route City C PH3 | 136.5 | | | 136.5 | Injection of Government Grant |
| 16444/000/000 | JRR Woodhouse Tunnel PH2 | 2,055.6 | 2,055.6 | | | Reinstatement of Leeds' contribution |
| 16737/000/00 | Wortley Beck | 450.0 | | | 450.0 | Injection of Government Grant |
| 16979/000/000 | Famley Wood Beck Balancing Lake PH2 | 660.0 | | | 660.0 | Injection - Govt Grant 360k and Private Developer 300k |
| 16831/000/000 | Principal Bridge Inspections 2013/14 | 150.0 | | | 150.0 | Injection of LTP Grant |
| Highways contd | | | | | | |
| 16969/CCA/000 | Cycle City Ambition Grant | 16,438.0 | | | 16,438.0 | Injection As Part Of The Capital Programme Review 2014 |
| Various | Various Section S278 | 2,436.5 | 2,436.5 | | | Various total Injection of Section 278 Funding |
| Planning & Sustainable Development | | | | | | |
| 16902/000/000 | Skelton Bridges | 450.0 | | | 450.0 | Injection of Private Sector Funding from the Coal Board. Monies already received & held on revenue holding account. |
| 16989/000/000 | Lovell Park | 154.3 | | | 154.3 | Injection of Section 106 Funding - Scheme will start on site in 13/14 |
| Economic Services | | | | | | |
| 16662/000/000 | EII Broadband | 946.9 | | | 946.9 | Injection of ERDF Grant Exec Bd 04/09/13. |
| 16662/000/000 | EII Broadband | 1,153.8 | | | 1,153.8 | Injection of BDUK Grant Exec Bd 04/09/13. |
| 16811/000/000 | Kirkgate Markets Strategy | 1,615.0 | | 1,615.0 | | Injection of Departmental Borrowing as per Executive Board 13th March 2013. |
| Economic Services | | | | | | |
| 16662/SCC/000 | Super Connected Cities Broadband | 6,510.0 | | | 6,510.0 | Injection of BDUK (Govt Grant) As per Executive Board Dec 13 (Represents Leeds Share Of Total Grant (For Leeds And Bradford) |
| 16811/000/000 | Kirkgate Market Strategy Parent | 10,800.0 | | 10,800.0 | | Injection As Part Of The Capital Programme Review 2014 |
| 32019/000/000 | West Yorkshire Playhouse Steps | 586.0 | | | 586.0 | Injection As Part Of The Capital Programme Review 2014 |
| 32020/000/000 | Aire Valley Leeds Enterprise Zone | 8,570.0 | | | 8,570.0 | 2014 Capital Programme Review - DCLG Grant |
| Libraries Arts & Heritage | | | | | | |
| 16513/000/000 | Library Books Capitalisation 2012/13 | 100.0 | 100.0 | | | Injection of additional Corporate to facilitate 2013 Year End Closedown. |
| 32006/000/000 | Library Books Capitalisation 2016/17 | 700.0 | 700.0 | | | 2014 Capital Programme Review - Injection |
| 16987/000/000 | Gallery Refurbishment | 190.0 | | 190.0 | | 2014 Capital Programme Review - Injection Of Departmental Borrowing |
| Recreation | | | | | | |
| 32039/000/000 | Sports Maintenance | 1,500.0 | 1,500.0 | | | 2014 Capital Programme Review - Injection |
| REGENERATION MANAGEMENT | | | | | | |
| 16275/000/000 | Lower Kirkgate THI | 1,505.0 | | | 1,505.0 | Injection of Heritage Lottery Fund |
| 16275/000/000 | Lower Kirkgate THI | 240.0 | | | 240.0 | Injection of English Heritage Grant |
| Environment & Housing | | | | | | |
| Scheme Number | Scheme Title | Total £000's | Corporate Borrowing | Dept'al Borrowing | Fully Funded | Comments |
| Environmental Health | | | | | | |
| 16500/CGG/00 | Cross Green Phases 2 & 3 | 300.0 | | | 300.0 | Injection of Private Sector income at Executive Board 04/09/13. |
| 98040/000/000 | Disabled Facilities Grant | 6,952.4 | 3,842.4 | | 3,110.0 | 2014 Capital Programme Review - Injection |
| 16962/16735 | Leeds Empty Properties /Stimulating Growth in Affordable Housing | 1,500.0 | 1,500.0 | | | Injection of New Homes Bonus as per Executive Board 04/09/13 |
| 16962/16735 | Leeds Empty Properties /Stimulating Growth in Affordable Housing | 2,276.0 | 2,276.0 | | | 2014 Capital Programme Review - Injection of New Homes Bonus to fund future years' requirements |
| 16962/LTC/000 | Localities Team Capitalisation 13/14 | 1,236.0 | 1,236.0 | | | Injection |
| Strategy & Commissioning | | | | | | |
| 92469/000/000 | Groundworks Project Support | 70.0 | 70.0 | | | 2014 Capital Programme Review Injection |
| 16807/000/000 | Cottingley Travellers Sites | 1,116.0 | | 226.0 | 890.0 | Injection "Homes & Community Agency Grant" & Departmental Borrowing Executive Board 13th March 2013 |
| 16807/000/000 | Cottingley Travellers Sites | 1,074.0 | | | | Injection as part of 2014 Capital Programme Review to Exec Bd 14th Feb 2014 funded by £1074.0k "Homes & Community Agency Grant" |
| HRA | | | | | | |
| 16517/000/000 | HRA Future Years Balance | 5,181.0 | | | 5,181.0 | 2014 Capital Programme Review - Injection of HRA Surplus RCCO |
| 16517/000/000 | HRA Future Years Balance | 6,555.0 | | | | |
| 16517/ACT/000 | HRA Self Financing Scheme | 56,558.2 | | | 56,558.2 | Injection of Self Financing |
| 16692/000/000 | HRA Housing Investment Prog | 31,758.0 | | | 31,758.0 | Injection as per Executive Board 17/07/2013 |
| 16692/000/000 | HRA Housing Investment Prog | 5,926.0 | 5,926.0 | | | Injection of Right To Buy Capital Receipts |
| 16974/000/000 | Hra Communal Aeriels Msfs | 150.0 | | | 150.0 | Injection of resource code |
| Street Scene Environmental Services | | | | | | |
| 16169/000/000 | Kirkstall Household Waste Site | 125.0 | | 125.0 | | Transfer from Reserved Programme as per Design & Cost Report 25/03/13 |
| 16169/000/000 | Kirkstall Household Waste Site | 3,675.0 | | 3,675.0 | | Xfr from Reserved Programme as per 2014 Cap Prog Review. |
| 16169/000/000 | Kirkstall Household Waste Site | 400.0 | | 400.0 | | 2014 Capital Programme Review - Injection of additional Departmental Borrowing |
| 16169/000/000 | Kirkstall Household Waste Site | 100.0 | | | 100.0 | 2014 Capital Programme Review - Injection |
| Parks and Countryside | | | | | | |
| 16955/000/000 | Watsonia Building Refurbishment | 103.6 | 26.5 | | 77.1 | Injection as part of Design & Cost Report 11/11/13. |
| 16194/COT/000 | Cottingley Cremator Mercury Abatement | 425.0 | | | | Injection Of Additional Departmental Borrowing |
| Housing Leeds Service | | | | | | |
| 16517/000/000 | HRA Future Years Balance | 4,433.0 | | | 4,433.0 | Injection of additional ALMO Revenue Contribution |

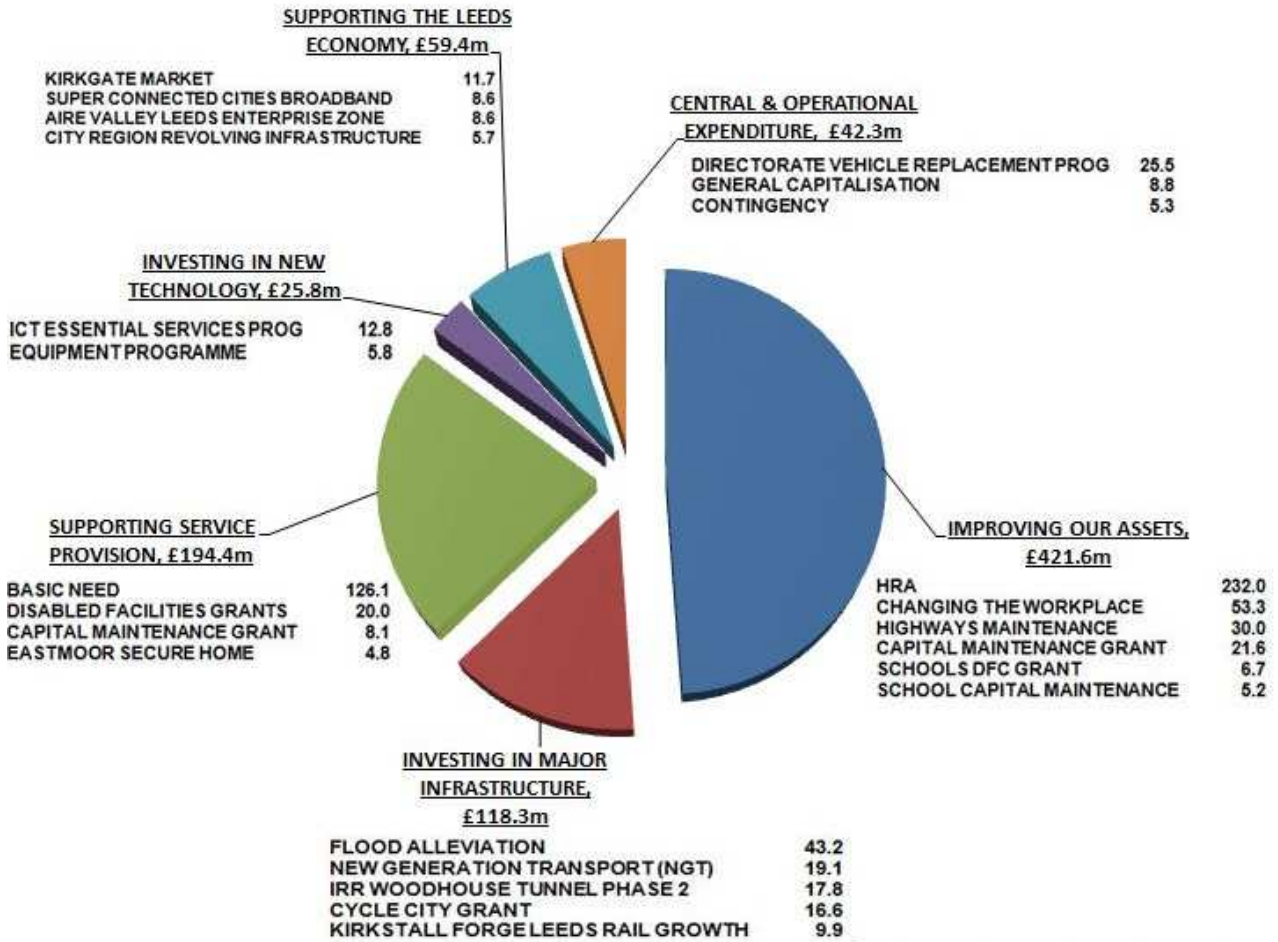
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| Central & Corporate Functions | | | | | | |
|-------------------------------|---|--------|--------|-------|--|---|
| Scheme Number | Scheme Title | £000's | | | | Comments |
| Financial Development | | | | | | |
| 32002/000/000 | Capital Programme Management Capitalisation of Staff Costs 2016/17 | 600.0 | 600.0 | | | 2014 Capital Programme Review - Injection |
| IT | | | | | | |
| 16997/000/000 | ICT Equipment Programme 2014/15 | 3000.0 | 3000.0 | | | 2014 Capital Programme Review - Injection |
| 16998/000/000 | ICT Equipment Programme 2015/16 | 3000.0 | 3000.0 | | | 2014 Capital Programme Review - Injection |
| 16999/000/000 | ICT Equipment Programme 2016/17 | 3000.0 | 3000.0 | | | 2014 Capital Programme Review - Injection |
| 13443/AMB/000 | ESP Infrastructure | 1200.0 | 1200.0 | | | 2014 Capital Programme Review - Injection |
| Comm Services Gen Fund | | | | | | |
| 16817/000/000 | Property Maintenance Software System | 750.0 | | 750.0 | | Injection of Department Borrowing as per Executive Board Approval 24th April 2013. |
| Central Accounts | | | | | | |
| Central Accounts | | | | | | |
| 16138/000/000 | Capitalisation of Interest | 311.2 | 311.2 | | | Injection of Corporate Borrowing as per Executive Board 17/07/13 Quarter 1 Capital Programme Update Report. |
| 16138/000/000 | Capitalisation of Interest | 900 | 900 | | | 2014 Capital Programme Review - Injection |

Schemes Over £100k Deleted since the Capital Programme February 2013

| Adult Social Care | | | | | | |
|--------------------------------------|--|---------|---------------------|------------------|--------------|---|
| Scheme Number | Scheme Title | £000's | Corporate Borrowing | Dept'l Borrowing | Fully Funded | Comments |
| 16460/000/000 | Assistive Technology Hub | -150.0 | | -150.0 | | Health Authority Grant. |
| 16507/ASC/000 | Adult Social Car Equipment 2012/13 | -173.6 | | -173.6 | | Reduced - to be carried out in revenue |
| Strategic Accounts | | | | | | |
| Scheme Number | Scheme Title | £000's | | | | Comments |
| 16699/000/000 | Vehicles 2013/14 Parent | -490.0 | | | -490.0 | net costs |
| 16945/000/000 | Vehicles 2014/15 | -200.0 | | | -200.0 | Private Sector deleted |
| 16946/000/000 | Vehicles 2015/16 | -200.0 | | | -200.0 | Private Sector deleted |
| Childrens' Services | | | | | | |
| Scheme Number | Scheme Title | £000's | | | | Comments |
| 16773/000/000 | Schools DFC Grant - Future Years | -630.2 | | | -630.2 | Revised Allocation - Reduction |
| 16774/000/000 | Capital Maintenance Grant - Future Years | -2800 | | | -2800 | Revised Allocation - Reduction |
| City Development | | | | | | |
| Scheme Number | Scheme Title | £000's | | | | Comments |
| Highways | | | | | | |
| 14749/000/000 | Kirkstall Forge Kirkstall Rd S278 West J | -1935.2 | -1935.2 | | | Reduction of Section 278 Funding |
| 16406/000/000 | Grimes Dyke Whinmoor Section 278 | -278.0 | -278.0 | | | Reduction of Section 278 Funding |
| Libraries Arts & Heritage | | | | | | |
| 03611/000/000 | Grand Theatre | -192.7 | | | -192.7 | scheme costs |
| Environment & Housing | | | | | | |
| Scheme Number | Scheme Title | £000's | | | | Comments |
| HRA | | | | | | |
| 16519/000/000 | MRA Future Years | -3000.0 | | | | RCCO Removed - Not available to Capital |

Major Schemes (over £5m) by Objective 2014/15 – 2016/17



Appendix F

Statement of Policy on the Minimum Revenue Provision for 2014/15

1. Introduction

- 1.1 The Council is required by statute to charge a Minimum Revenue Provision (MRP) to the General Fund Revenue account each year for the repayment of debt. The MRP charge is the means by which capital expenditure which has been funded by borrowing is paid for by council tax payers.
- 1.2 Until 2007/08, the basis of calculation for the MRP was specified in legislation. However, from 2007/08 onwards the statutory requirement is simply for local authorities to make a prudent level of provision, and the government has instead issued statutory guidance, which gives local authorities more freedom to determine what would be a prudent level of MRP.
- 1.3 The statutory guidance requires local authorities to draw up a statement of their policy on the MRP, for approval by full council in advance of the year to which it applies.
- 1.4 These arrangements relate only to new borrowing from 2007/08 onwards. MRP on borrowing undertaken in earlier years continues to be charged in accordance with the regulations previously in force.

2. Details of DCLG Guidance on MRP

- 2.1. The statutory guidance issued by DCLG sets out four options for calculating MRP and specifies the circumstances in which each option can or should be used.
- 2.2. Option 1 is the previous statutory method, which is calculated as 4% of the council's general fund capital financing requirement, adjusted for smoothing factors from the transition to the prudential capital financing regime in 2003.
- 2.3. Option 2 differs from Option 1 only in that the smoothing factors are removed. Option 2 has been included by DCLG to provide a simpler calculation for those councils for whom it would have a minimal impact, but the draft guidance does not expect it to be used by councils for whom it would significantly increase MRP. Since for Leeds Option 2 would result in a higher MRP charge than Option 1, it has been discounted.
- 2.4. Options 3 and 4 represent a more significant change, and both link the rate of MRP charged to the useful life of the asset. Option 3 is to charge the total amount borrowed to revenue over the expected life of the asset, either in equal annual instalments or using an annuity method (which more closely reflects the fact that an asset deteriorates slowly at first and more rapidly during its later years). Option 4 is to charge the total amount borrowed in accordance with depreciation accounting, which would mean that the rate at which the MRP is charged could increase (or, more rarely, decrease) from year to year. Option 3 is preferred to Option 4, because in

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most cases Option 4 would lead to MRP being charged more quickly and it would also be more volatile.

- 2.5. For capital schemes acquiring new assets which take more than one year to complete, application of Options 3 and 4 would allow councils to delay charging MRP until the year after the new asset becomes operational.
- 2.6. Under the statutory guidance, it is compulsory for local authorities to use Options 3 or 4 for all prudential borrowing, and for all borrowing to fund capitalised expenditure (such as capital grants to other bodies and capital expenditure on IT developments). Authorities may use any of the four options for MRP for their remaining borrowing to fund capital expenditure.
- 2.7. For balance sheet liabilities relating to finance leases and PFI schemes, the guidance recommends that local authorities make an MRP charge equal to the element of the annual rental which goes to write down the balance sheet liability. This would have the effect that the total impact on the bottom line would be equal to the actual rentals paid for the year.
- 2.8. The 2014/15 MRP policy relates to capital expenditure funded by borrowing in 2013/14. MRP on capital spending from 2007/08 to 2012/13 will continue to be charged on the basis approved in the relevant year's annual MRP policy. For all capital spending from 2006/07 and earlier, the previous MRP calculation of 4% will continue to apply.

3. Implications of the requirement for an MRP policy

- 3.1. One of the implications of the more flexible arrangements for MRP is that it is now necessary to identify which individual schemes have been funded by borrowing and which have been funded by non-specific capital income (e.g. capital receipts and grants), rather than treating the balance of the capital funding requirement after specific capital funding has been applied as being met from a general receipts and borrowing pool.
- 3.2. In the case of capital receipts, statute also gives local authorities the option to apply these to fund the payment of any liabilities relating to finance leases and PFI schemes. This is a reflection of the fact that such schemes are being treated in accounting terms as the acquisition of fixed assets, and the liability represents the amount being paid towards the purchase of the asset itself, rather than interest or service charges payable.
- 3.3. The general principle adopted will be to allocate capital receipts firstly to fund the liabilities to be written down for the year in relation to PFI schemes and finance leases. This will remove the need for MRP charges equal to the value of the capital receipts applied.
- 3.4. Any remaining capital receipts and any other general capital income will then be allocated to those capital schemes which relate to the shortest lived assets. This approach will mean that some schemes which would previously have been funded by prudential borrowing will instead be funded by capital receipts, and as a result other schemes which would previously have been funded by supported borrowing will be funded by prudential borrowing. This is considered to be the most prudent approach,

Item 5(iii)

as it will ensure that assets which may be used for example for only 5 years will be paid for immediately, and assets which are expected to be used for more than 25 years will be funded by long term borrowing and paid for by council tax payers over a longer period of time. However, there may be specific circumstances in which this general approach may not be deemed to be appropriate.

4. Proposed 2014/15 MRP Policy

4.1. In its' 2014/15 MRP policy, the council is required to decide on how MRP will be calculated for borrowing undertaken for the 2013/14 capital programme. It is proposed that Leeds adopts the following MRP policies for 2014/15:

- MRP for prudential borrowing for 2013/14's capital expenditure will be calculated on an annuity basis over the expected useful life of the asset (Option 3).
- MRP for borrowing to fund capitalised expenditure incurred during 2013/14 will be calculated on an annuity basis using the lifetimes recommended in the government's guidance (Option 3).
- For all other supported borrowing to fund the 2013/14 capital programme, MRP will continue to be calculated on an annuity basis over the expected useful life of the asset (Option 3).
- For PFI and finance lease liabilities, an MRP charge will be made to match the value of any liabilities written down during the year which have not been funded by capital receipts.

4.2. These policies will ensure that the council satisfies the requirement to set aside a prudent level of MRP. The arrangements for allocating capital funding set out in 3.3 and 3.4 above will help to ensure that the level of MRP is not excessive.



Equality, Diversity, Cohesion and Integration Screening

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

| | |
|---------------------------------|---|
| Directorate: Resources | Service area: Audit and Investment |
| Lead person: Tim Pouncey | Contact number: 247 4224 |

1. Title: Capital Programme Update

Is this a:

Strategy / Policy

 Service / Function

 Other

If other, please specify

2. Please provide a brief description of what you are screening

The report presents an updated capital programme including the overall financial position and a progress report on major schemes and programmes.

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3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.

| Questions | Yes | No |
|---|-----|-------------|
| Is there an existing or likely differential impact for the different equality characteristics? | | X |
| Have there been or likely to be any public concerns about the policy or proposal? | | X |
| Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom? | | X |
| Could the proposal affect our workforce or employment practices? | | X |
| Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations | | X X X |

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

| |
|--|
| 4. Considering the impact on equality, diversity, cohesion and integration |
| If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment. |
| Please provide specific details for all three areas below (use the prompts for guidance). |
| <ul style="list-style-type: none">• How have you considered equality, diversity, cohesion and integration? (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected) |
| <ul style="list-style-type: none">• Key findings (think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another) |
| <ul style="list-style-type: none">• Actions (think about how you will promote positive impact and remove/ reduce negative impact) |

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5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.

| | |
|--|--|
| Date to scope and plan your impact assessment: | |
| Date to complete your impact assessment | |
| Lead person for your impact assessment (Include name and job title) | |

| | | |
|--|-----------------------------------|-------------------------------|
| 6. Governance, ownership and approval | | |
| Please state here who has approved the actions and outcomes of the screening | | |
| Name | Job title | Date |
| Tim Pouncey | Chief Officer, Audit & Investment | 27 th January 2014 |
| Date screening completed | | 27 th January 2014 |

| | |
|--|------------|
| 7. Publishing | |
| <p>Though all key decisions are required to give due regard to equality the council only publishes those related to Executive Board, Full Council, Key Delegated Decisions or a Significant Operational Decision.</p> <p>A copy of this equality screening should be attached as an appendix to the decision making report:</p> <ul style="list-style-type: none"> • Governance Services will publish those relating to Executive Board and Full Council. • The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions. • A copy of all other equality screenings that are not to be published should be sent to equalityteam@leeds.gov.uk for record. <p>Complete the appropriate section below with the date the report and attached screening was sent:</p> | |
| For Executive Board or Full Council – sent to Governance Services | Date sent: |
| For Delegated Decisions or Significant Operational Decisions – sent to appropriate Directorate | Date sent: |
| All other decisions – sent to equalityteam@leeds.gov.uk | Date sent: |

Capital Programme – Scheme Details (Organised by Expenditure Objective)

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Leeds City Council Capital Programme - Whole Authority

All Figures are in £000's

| | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | 31 Mar 17 |
|--|-------------------------|---------------------------|----------|----------|----------|----------|-----------|
| Improving Our Assets | | | | | | | |
| 1 | 135,321.2 | 36,322.4 | 30,775.1 | 35,822.7 | 19,625.6 | 12,275.4 | 500.0 |
| 2 | 42,288.1 | 11,352.3 | 9,403.9 | 10,236.3 | 6,524.2 | 4,521.4 | 250.0 |
| 3 | 2,124.9 | 385.0 | 368.0 | 1,265.4 | 40.0 | 55.0 | 11.5 |
| 4 | 439,786.6 | 142,433.5 | 51,933.4 | 91,139.6 | 68,572.0 | 72,198.1 | 13,510.0 |
| 5 | 54,700.2 | 6,167.0 | 7,084.0 | 9,986.4 | 11,060.3 | 19,202.5 | 1,200.0 |
| 6 | 90,808.8 | 8,364.7 | 12,101.4 | 6,018.0 | 27,324.7 | 22,000.0 | 15,000.0 |
| 7 | 22,069.0 | 15,453.0 | 2,917.5 | 3,505.6 | 192.9 | 0.0 | 0.0 |
| Investing In Major Infrastructure | | | | | | | |
| 8 | 160,109.0 | 111,198.6 | 6,570.7 | 21,011.0 | 17,509.0 | 3,792.7 | 27.0 |
| 9 | 39,981.5 | 3,100.4 | 6,392.0 | 19,411.6 | 6,200.3 | 4,877.2 | 0.0 |
| 10 | 46,442.5 | 450.6 | 1,498.5 | 9,927.3 | 19,626.3 | 13,629.8 | 1,310.0 |
| 11 | 5,859.2 | 2,758.2 | 650.0 | 570.2 | 500.0 | 1,280.8 | 100.0 |
| Supporting Service Provision | | | | | | | |
| 12 | 354,818.8 | 195,979.3 | 15,203.3 | 45,493.4 | 38,901.9 | 59,240.9 | 0.0 |
| 13 | 18,046.5 | 2,647.6 | 8,692.1 | 6,490.2 | 216.6 | 0.0 | 0.0 |
| 14 | 91,090.4 | 49,917.0 | 9,477.1 | 13,368.0 | 8,700.0 | 9,628.3 | 0.0 |
| 15 | 25,805.9 | 13,882.8 | 3,257.9 | 3,082.6 | 3,940.6 | 914.0 | 728.0 |
| 16 | 8,823.5 | 2,724.5 | 1,218.0 | 1,941.1 | 1,472.0 | 1,017.9 | 450.0 |
| Investing In New Technology | | | | | | | |
| 17 | 10,625.8 | 3,006.0 | 4,136.9 | 2,829.7 | 653.2 | 0.0 | 0.0 |
| 18 | 38,414.2 | 9,917.5 | 8,248.1 | 9,215.5 | 5,684.8 | 5,348.3 | 0.0 |
| 19 | 77.0 | 0.0 | 77.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| 20 | 16,859.5 | 12,991.7 | 1,827.3 | 1,262.8 | 0.0 | 777.7 | 0.0 |
| Supporting The Leeds Economy | | | | | | | |
| 21 | 110,059.8 | 104,579.0 | 2,148.4 | 2,131.1 | 1,201.3 | 0.0 | 0.0 |
| 22 | 46,442.4 | 6,406.3 | 2,061.8 | 21,837.4 | 13,262.1 | 2,604.8 | 270.0 |
| 23 | 15,473.7 | 6,441.6 | 1,349.6 | 3,831.2 | 2,513.1 | 1,336.0 | 2.2 |
| 24 | 1,464.2 | 16.3 | 361.8 | 821.1 | 265.0 | 0.0 | 0.0 |
| 25 | 2,174.1 | 1,698.7 | 358.6 | 116.8 | 0.0 | 0.0 | 0.0 |
| 26 | 14,881.4 | 1,100.1 | 4,289.8 | 3,917.3 | 3,262.0 | 2,312.2 | 0.0 |
| Central & Operational Expenditure | | | | | | | |
| 27 | 32,966.3 | 0.0 | 7,469.4 | 12,480.1 | 5,710.2 | 7,306.6 | 0.0 |

Leeds City Council Capital Programme - Whole Authority

All Figures are in £000's

| | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | 31 Mar 17 |
|-----------------------------------|-------------------------|---------------------------|-----------|-----------|-----------|-----------|-----------|
| Central & Operational Expenditure | | | | | | | |
| 28 General Capitalisation | 16,811.2 | 0.0 | 5,311.2 | 5,300.0 | 5,300.0 | 900.0 | 0.0 |
| 29 Contingency | 5,481.1 | 0.0 | 200.9 | 234.0 | 800.0 | 4,246.2 | 0.0 |
| Gross Payments | 1,849,806.8 | 749,294.1 | 205,383.7 | 343,246.4 | 269,058.1 | 249,465.8 | 33,358.7 |
| Programmed Schemes | 1,849,806.8 | 749,294.1 | 205,383.7 | 343,246.4 | 269,058.1 | 249,465.8 | 33,358.7 |

Leeds City Council Capital Programme - Improving Our Assets

Highways Network & Structures

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | All Figures are in £000's Estimated Costs | | | | Page 3 |
|------------|---|-------------------|---------------------|---|---------|---------|---------|--------|
| | | | | 2013/14 | 2014/15 | 2015/16 | 2016/17 | |
| Highways | | | | | | | | |
| C 387 | Whitehall Road - Riverside Development | 352.0 | 93.4 | 0.0 | 258.6 | 0.0 | 0.0 | 0.0 |
| C 942 | Wellington Street, Leeds, Royal Mail Dev | 346.8 | 0.0 | 0.0 | 346.8 | 0.0 | 0.0 | 0.0 |
| A 1093 | Burley Road Int Transport Corridor | 2,972.3 | 2,951.5 | 8.3 | 12.5 | 0.0 | 0.0 | 0.0 |
| A 1156 | Wetherby To Thorp Arch Cycleway Phase 2 | 368.1 | 363.6 | 4.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| C 1667 | Methley Lane Clumpcliffe Farm A639 Dev | 42.5 | 8.5 | 0.0 | 34.0 | 0.0 | 0.0 | 0.0 |
| C 1755 | North St And Skinner Ln Development | 38.0 | 6.3 | 0.0 | 31.7 | 0.0 | 0.0 | 0.0 |
| A 1822 | A65 Abbey Road Int Transport Corridor | 1,014.8 | 1,004.8 | 10.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 12208 | Sharpe Lane Middleton Dev S106 | 4.0 | 0.0 | 0.0 | 4.0 | 0.0 | 0.0 | 0.0 |
| B 12234 | Bridges Asset Management | 2,312.5 | 2,137.0 | 175.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 12420 | Review Of Taxi Ranks In City Tro | 46.4 | 44.2 | 0.0 | 2.2 | 0.0 | 0.0 | 0.0 |
| A 12450 | Pudsey Bus Station - Associated H/Works | 873.3 | 866.7 | 6.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 12570 | Middleton Ln South Site Towcester Ave 106 | 160.0 | 9.3 | 0.0 | 150.7 | 0.0 | 0.0 | 0.0 |
| A 12572 | Sharp Lane Middleton Area Traf Man S106 | 25.3 | 0.0 | 0.0 | 25.3 | 0.0 | 0.0 | 0.0 |
| A 12573 | Bradford Rd A650 Thorpe Ln Widening S106 | 396.0 | 269.9 | 100.0 | 26.1 | 0.0 | 0.0 | 0.0 |
| A 12593 | Non Illuminated Signs | 700.0 | 650.3 | 25.0 | 24.7 | 0.0 | 0.0 | 0.0 |
| B 13003 | Parkin Lane Bridge | 768.8 | 632.3 | 136.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 13010 | Bagley Lane Bridge Footway Strengthening | 188.7 | 188.2 | 0.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 13100 | Parkstone Avenue West Park Tro | 16.0 | 15.3 | 0.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 13419 | Skinner Lane Waterproof | 46.2 | 44.8 | 1.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 13450 | A653 Dewsbury Rd-Qbi Tommy Wass Junction | 2,921.9 | 2,843.8 | 0.8 | 27.8 | 49.5 | 0.0 | 0.0 |
| B 13454 | Bridges Asset Valuation | 11.9 | 3.9 | 8.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 13957 | Drainage Schemes | 710.6 | 660.6 | 50.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| C 14008 | Crown Point Rd Plowright Printers S278 | 103.3 | 81.6 | 0.0 | 21.7 | 0.0 | 0.0 | 0.0 |
| C 14097 | Town Street Stanningley Pel Xing S278 | 70.0 | 0.0 | 0.0 | 70.0 | 0.0 | 0.0 | 0.0 |
| A 14098 | Bus Stop Access Imps - Targeted Stops | 30.3 | 30.1 | 0.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14204 | Traffic Management Prog 2013/14 | 67.6 | 0.0 | 0.0 | 67.6 | 0.0 | 0.0 | 0.0 |
| A 14236 | HOR 003 Clarence Road Horsforth - Tro - Wbi | 10.0 | 5.5 | 4.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14236 | OTL 007 20 Mph Speed Limits - Otley | 18.6 | 0.0 | 18.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14236 | WTH 008 2 Grit Bins In Wetherby (Wbi) | 0.3 | 0.0 | 0.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14281 | Ring Road Farnley | 138.3 | 134.9 | 3.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| C 14760 | Back Lane Drighlington S278 | 71.0 | 0.0 | 0.0 | 71.0 | 0.0 | 0.0 | 0.0 |
| C 14790 | The Grove Off North Ln Roundhay S278 | 155.2 | 151.5 | 3.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14835 | Bramley East 20mph Zones & Broad Ln Lfc | 185.5 | 183.6 | 1.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| C 14867 | Victoria Embankment Atkinson St | 45.0 | 0.0 | 0.0 | 45.0 | 0.0 | 0.0 | 0.0 |
| A 14880 | Land Compensation Claims South Leeds Sta | 38.3 | 23.3 | 0.0 | 15.0 | 0.0 | 0.0 | 0.0 |
| B 14889 | Osmondthorpe Footbridge Caging | 60.0 | 31.0 | 29.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14928 | Spruce Bus Priority System Upgrades | 175.0 | 165.9 | 9.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| C 14951 | Cemetery Road Pudsey S278 Resident. Deve | 168.1 | 167.9 | 0.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| C 14952 | Woodhouse Ln Blackman Ln Portland W S278 | 240.0 | 231.8 | 0.0 | 8.2 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Improving Our Assets

Highways Network & Structures

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | All Figures are in £000's Estimated Costs | | | Page 4 |
|------------|--------------|--|---------------------|---------|--|---------|---------|--------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | |
| A | 14954 | Leeds Core Cycle Network | 150.2 | 9.6 | 0.0 | 0.0 | 0.0 | |
| C | 14967 | Portland Crescent New Hotel - Minor S278 | 0.0 | 26.0 | 0.0 | 0.0 | 0.0 | |
| A | 14976 | Fixed Safety Camera Sites 09/10 - 10/11 | 52.9 | 0.0 | 4.2 | 0.0 | 0.0 | |
| C | 14999 | Eiqbi Land Compensation Pt1 Claims | 22.3 | 0.0 | 7.7 | 0.0 | 0.0 | |
| B | 15013 | Calverley Railway No 30 Bridge | 0.8 | 3.0 | 0.0 | 0.0 | 0.0 | |
| B | 15017 | Spring Valley Cres Footbridge | 202.6 | 5.2 | 0.0 | 0.0 | 0.0 | |
| B | 15018 | Hough End Footbridge | 84.3 | 1.0 | 0.0 | 0.0 | 0.0 | |
| B | 15019 | Shafisbury Footbridge | 283.3 | 34.3 | 0.0 | 0.0 | 0.0 | |
| C | 15391 | Aberford Road Garforth S278 Newhold | 67.6 | 0.0 | 430.0 | 423.7 | 0.0 | |
| B | 15400 | Irr Strategy - Concrete Testing | 409.3 | 0.3 | 0.0 | 0.0 | 0.0 | |
| B | 15402 | Wellington Road Footbridge Mgmt Strategy | 1.1 | 0.6 | 0.0 | 0.0 | 0.0 | |
| B | 15403 | Westgate Footbridge Mgmt Strategy | 1.6 | 1.0 | 0.0 | 0.0 | 0.0 | |
| B | 15405 | Rawdon Crematorium Retaining Wall | 114.9 | 0.2 | 0.0 | 0.0 | 0.0 | |
| A | 15435 | St James Hospital Parking Review | 87.5 | 76.1 | 11.4 | 0.0 | 0.0 | |
| A | 15469 | Horsforth Roundabout Signalisation | 2,770.0 | 632.2 | 1,916.5 | 14.8 | 0.0 | |
| A | 15482 | A653 Dewsbury Rd J/W Linden Rd -Crossing | 98.0 | 10.7 | 78.5 | 0.0 | 0.0 | |
| A | 15526 | Leeds Cycle Network Route 12 Garforth | 300.0 | 296.5 | 0.0 | 0.0 | 0.0 | |
| A | 15534 | Leeds Cycle Network Rte 16 Wyke Beck Way | 466.3 | 459.3 | 7.0 | 0.0 | 0.0 | |
| A | 15563 | Bradford Road A650 Royston Hill | 38.2 | 24.8 | 13.4 | 0.0 | 0.0 | |
| A | 15618 | Harehills Lane - Ltp Traffic Works | 150.9 | 15.9 | 122.3 | 0.0 | 0.0 | |
| C | 15623 | Lbia Resident Parking Permits | 10.0 | 6.9 | 3.1 | 0.0 | 0.0 | |
| A | 15682 | Motorcycle Parking City Centre Phase 2 | 20.0 | 14.4 | 5.6 | 0.0 | 0.0 | |
| A | 15687 | Bayswater Estate Residents Permit Zone | 38.0 | 33.5 | 4.5 | 0.0 | 0.0 | |
| B | 15688 | Irr Strategy Special Inspections | 335.4 | 297.4 | 38.0 | 0.0 | 0.0 | |
| B | 15708 | Inner Ring Road Strategy - Assessments | 367.9 | 368.0 | -0.1 | 0.0 | 0.0 | |
| A | 15715 | Hyde Park Road - One Way Street | 10.3 | 9.3 | 0.0 | 0.0 | 0.0 | |
| A | 15739 | Valley Road Morley Culvert Improvement | 100.0 | 0.5 | 99.5 | 0.0 | 0.0 | |
| B | 15743 | Jum Beck Reconstruction | 72.3 | 3.8 | 68.5 | 0.0 | 0.0 | |
| A | 15755 | Neville St & Sovereign St S.106 Ped Fac | 240.0 | 237.3 | 2.7 | 0.0 | 0.0 | |
| A | 15771 | Lowtown Pudsey Tro & Rss | 11.0 | 10.1 | 0.9 | 0.0 | 0.0 | |
| B | 16064 | A660 Leeds Rd - Stubbings Farm | 201.5 | 196.5 | 5.0 | 0.0 | 0.0 | |
| B | 16099 | Branch Road Bridge Footway Strengthening | 115.1 | 115.0 | 0.1 | 0.0 | 0.0 | |
| C | 16103 | S278 Waterloo Manor Hospital Extension | 102.9 | 94.3 | -0.4 | 9.0 | 0.0 | |
| C | 16111 | Echo Central Tro'S | 15.5 | 11.8 | 0.0 | 3.7 | 0.0 | |
| C | 16112 | Cavendish Street - Various Tro'S | 10.0 | 4.1 | 5.9 | 0.0 | 0.0 | |
| A | 16118 | Dewsbury Rd - Rein Rd Tingley - Ped Fac | 226.3 | 226.0 | 0.3 | 0.0 | 0.0 | |
| B | 16125 | Old Road Bridge Churwell | 50.8 | 15.8 | 35.0 | 0.0 | 0.0 | |
| A | 16134 | Fleet Lane - Methley - Traffic Reg Order | 15.0 | 0.0 | 0.0 | 15.0 | 0.0 | |
| B | 16140 | Leeds And Bradford B6157 Retaining Wall | 14.9 | 11.2 | 3.7 | 0.0 | 0.0 | |
| A | 16146 | Low Bridge Signing Work - Tr. South Area | 75.0 | 66.4 | 8.6 | 0.0 | 0.0 | |

Leeds City Council Capital Programme - Improving Our Assets

Highways Network & Structures

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | All Figures are in £000's | | | | | Page 5 |
|------------|--------------|--|---------------------|---------------------------|---------|---------|---------|---------------|--------|
| | | | | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 | |
| C | 16149 | Headingley Stadium St Michaels Ln Tro'S | 24.0 | 9.7 | 14.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16166 | Cookridge Street Cycle Route City C Ph3 | 325.6 | 43.1 | 276.5 | 6.0 | 0.0 | 0.0 | 0.0 |
| A | 16175 | A647 Qbc Canal St Bus Priority | 184.3 | 178.8 | 5.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 16221 | Balm Road Bridge Net Rail Tjc3\253 | 354.0 | 0.0 | 0.0 | 354.0 | 0.0 | 0.0 | 0.0 |
| C | 16224 | Bank Street - Chapel Hill Morley S.278 | 7.0 | 6.0 | 1.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| C | 16230 | Cardigan Road Tro - Petrol Stn. Sect 106 | 7.5 | 0.0 | 0.0 | 7.5 | 0.0 | 0.0 | 0.0 |
| A | 16243 | A61 Leeds Road Lofthouse | 37.5 | 36.5 | 1.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16248 | Dda Traffic Signal Refurbishment 2010/11 | 57.3 | 45.8 | 11.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16255 | A660 / Bainbrigg Road - Rem Cycle Sm | 32.6 | 10.5 | 22.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16262 | Ash Road Tro - Lounge Cinema Devt | 4.9 | 1.4 | 3.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16283 | Town & District Ctr Parking Schemes | 6.5 | 0.0 | 0.0 | 0.0 | 6.5 | 0.0 | 0.0 |
| A | 16285 | Armley Gyratory Improvement Scheme | 10.0 | 0.0 | 0.0 | 0.0 | 0.0 | 10.0 | 0.0 |
| A | 16287 | York Road Guideway Improvements | 25.0 | 0.0 | 0.0 | 0.0 | 25.0 | 0.0 | 0.0 |
| A | 16290 | Disabled Access Improvements | 150.0 | 73.4 | 51.6 | 25.0 | 0.0 | 0.0 | 0.0 |
| A | 16294 | Road Safety Cameras Crossgates | 17.8 | 17.0 | 0.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16302 | Headingley & Kirkstall Road - Rss | 131.9 | 0.0 | 30.0 | 27.8 | 74.1 | 0.0 | 0.0 |
| A | 16303 | Targeted Road Safety At Bends | 12.6 | 12.3 | 0.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16305 | Sheepscar Interchange - Rss | 30.0 | 18.4 | 11.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16306 | Dewsbury Rd / Garnet / Parkside - Rss | 51.4 | 51.1 | 0.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16311 | Hencommer Ln / Butt Ln - New Roundabout | 89.9 | 58.3 | 31.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16312 | New Pedestrian Crossings | 200.0 | 0.0 | 0.0 | 0.0 | 133.9 | 66.1 | 0.0 |
| C | 16330 | Swarcliffe Avenue Leeds - Minor S278 | 13.0 | 8.8 | 4.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16335 | Street Lighting Energy Efficiency | 376.6 | 0.0 | 76.8 | 112.2 | 112.2 | 75.4 | 0.0 |
| B | 16339 | A660 Otley Road | 179.9 | 169.4 | 10.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 16361 | New York Rd Flyover Westbound Jt Replace | 34.9 | 33.9 | 1.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 16363 | Oatland Lane Bridge Crosshead Repairs | 29.0 | 1.1 | 27.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 16364 | Wellington Street Viaduct Ph 2 Pier Prot | 25.7 | 25.4 | 0.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 16368 | Principal Bridge Underwater Insp 2011-12 | 77.6 | 77.0 | 0.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 16372 | Whackhouse Lane&New Rd Railway Bridges | 110.4 | 107.8 | 2.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| C | 16375 | Lower Albion Street Refurbishment | 296.5 | 199.9 | 41.6 | 55.0 | 0.0 | 0.0 | 0.0 |
| A | 16381 | Traffic Monitoring Devices | 34.0 | 23.3 | 10.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16382 | Mova Delay Reduction Devices | 100.0 | 52.9 | 47.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16384 | Dda Signal Upgrades Final Phase | 115.0 | 94.0 | 21.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16385 | Utmc And Traveller Information | 25.0 | 23.0 | 2.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16387 | Calverley Village Tm Measures | 31.2 | 30.4 | 0.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| C | 16390 | Manston Ln Xgates Vickers Tank Factory | 152.7 | 58.7 | 91.0 | 3.0 | 0.0 | 0.0 | 0.0 |
| A | 16397 | Utmc Enhancement And Relocation | 2,480.0 | 1,374.6 | 855.4 | 150.0 | 100.0 | 0.0 | 0.0 |
| C | 16402 | Queen St / Leeds Road Allerton Bywater | 274.6 | 224.8 | 24.8 | 25.0 | 0.0 | 0.0 | 0.0 |
| C | 16405 | Waterloo Grove - Sect 278 | 10.0 | 9.6 | 0.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| C | 16406 | Grimes Dyke Whinmoor Section 278 | 3,617.5 | 248.5 | 1,872.0 | 1,497.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Improving Our Assets

Highways Network & Structures

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | All Figures are in £000's Estimated Costs | | | | Page 6 |
|------------|--|-------------------|---------------------|---|---------|---------|---------|--------|
| | | | | 2013/14 | 2014/15 | 2015/16 | 2016/17 | |
| A 16413 | Speed Limit Review - A & B Roads Part 2 | 80.0 | 27.6 | 52.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16415 | Roseville Road - Waiting Restr Tro | 16.0 | 4.1 | 11.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16417 | Shaw Lane / Grove Lane - Junct Tro | 15.7 | 15.2 | 0.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16419 | Whitehall Road - Drig - 2 Ped Islands | 20.3 | 2.3 | 18.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16428 | Globe Road Bridge | 8.2 | 8.0 | 0.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16429 | Lingwell Gate Ln / Dolphin Ln - Zebra | 20.1 | 19.6 | 0.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16430 | Belle Isle Road / Town St - Ped Crossing | 130.8 | 127.1 | 3.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| C 16434 | A63 Selby Road Garforth Cliff S.278 | 161.8 | 144.4 | 17.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16435 | Daisy Bank Paddock Wall Design | 42.5 | 4.9 | 37.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16436 | Corrugated Steel Buried Structures | 109.6 | 105.7 | 3.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| C 16437 | Holt Park Well Being Centre - S.278 | 42.0 | 23.6 | 10.4 | 8.0 | 0.0 | 0.0 | 0.0 |
| A 16438 | Dawsons Corner Egress - New Pudsey | 146.9 | 35.3 | 96.6 | 15.0 | 0.0 | 0.0 | 0.0 |
| B 16439 | Carr Crofts Bridge Phase 2 | 44.7 | 4.2 | 40.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| D 16448 | Bbits - Love Clean Streets Dev Costs | 22.4 | 22.3 | 0.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| D 16448 | Bbits- Love Clean Streets Equipment | 11.0 | 0.0 | 11.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16449 | Kirkstall Bridge Scour Protection | 181.7 | 44.7 | 137.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| C 16457 | Church St / Croft Hse Rd - Morley S.278 | 17.5 | 0.0 | 0.0 | 17.5 | 0.0 | 0.0 | 0.0 |
| A 16462 | Route 2/12 Further Measures | 68.0 | 4.0 | 64.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| C 16467 | Aldi Bradford Road Guiseley | 175.2 | 12.2 | 5.0 | 158.0 | 0.0 | 0.0 | 0.0 |
| A 16484 | Eiland Road Tro & Rpp Re New Police Hq | 250.0 | 11.8 | 6.2 | 232.0 | 0.0 | 0.0 | 0.0 |
| C 16524 | Asda Middleton - S.278 | 1,864.3 | 407.6 | 1,326.7 | 130.0 | 0.0 | 0.0 | 0.0 |
| A 16525 | Low Bridge Signing - West Area | 59.8 | 55.3 | 4.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| C 16526 | New Police Hq - Eiland Road Stadium | 450.9 | 381.7 | 29.2 | 40.0 | 0.0 | 0.0 | 0.0 |
| B 16528 | Highways Maintenance 2012/13 - Committed | 7,800.1 | 6,622.6 | 1,177.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16531 | Lcnn Route 3 Aire Valley Extension | 44.0 | 7.1 | 36.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16533 | Maud Avenue - Beeston - Speed Reduction | 10.0 | 3.7 | 6.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16534 | Aberford Rd - Hook Moor - Ped Refuges | 20.8 | 5.2 | 15.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16535 | Nursery Lane - Alwoodley - One Way Order | 15.2 | 5.4 | 9.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16536 | Barwick Road - Stanks - Pelican Crossing | 48.8 | 45.0 | 3.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16537 | Lidgett Lane Roundhay - Zebra & 20 Mph | 33.2 | 27.2 | 6.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16541 | A642 Wakefield Rd / Whitehouse Ln - Jct | 6.4 | 5.3 | 1.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16542 | Stoney Rock Lane / Torre Rd - Zebra Xing | 65.9 | 58.5 | 7.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16543 | Kentmere Avenue / Rosgill Drive Signing | 5.1 | 1.2 | 3.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16545 | Yeadon Parking Strategy | 13.4 | 0.3 | 4.6 | 8.5 | 0.0 | 0.0 | 0.0 |
| A 16549 | Various Tro'S In Calverley & Farsley | 3.5 | 0.4 | 3.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16551 | Tunstall Rd / M621 Junct - Rss | 10.2 | 8.0 | 2.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16553 | Lidgett Lane Garforth - Zebra Crossing | 30.0 | 12.1 | 17.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16554 | Barrack Street / Sheepscar Way Tro | 5.8 | 4.4 | 1.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16558 | Woodhouse Access Only Order Replacement | 7.5 | 3.8 | 3.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| C 16559 | The Printworks - Hunslet Road - Sect 278 | 6.5 | 4.6 | 1.9 | 0.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Improving Our Assets

Highways Network & Structures

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | All Figures are in £000's Estimated Costs | | | | | Page 7 |
|------------|--|-------------------|---------------------|---|---------|---------|---------|---------------|--------|
| | | | | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 | |
| B 16560 | Pm Minor Works 2012/13 | 419.2 | 410.3 | 8.9 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16563 | A61 Sheepscar Street North | 316.6 | 315.2 | 1.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16565 | A639 Wakefield Road Stourton | 185.7 | 196.0 | -10.3 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16567 | A62 Geldard Road Gildersome | 220.5 | 228.0 | -7.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16569 | Ud Minor Works 2012/13 | 676.3 | 682.3 | -6.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16573 | Cross Green Lane - Cross Green | 52.0 | 53.0 | -1.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16575 | Barwick Road | 218.9 | 190.7 | 28.2 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16576 | Oldfield Lane - Wortley | 193.0 | 191.6 | 1.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16578 | Woodhouse Street | 95.9 | 55.4 | 40.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16579 | North Parkway - Seacroft - 2012/13 | 248.0 | 171.4 | 76.6 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16580 | South Parkway - Seacroft - 2012/13 | 474.1 | 230.5 | 243.6 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16581 | Kirkstall Lane 2012/13 | 83.5 | 86.5 | -3.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16582 | High Street - Morley | 107.2 | 108.9 | -1.7 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16583 | High Street - Clifford - Wetherby | 132.4 | 136.4 | -4.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16584 | Central Park - Headingley - Parking Tros | 10.0 | 0.0 | 10.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16587 | Special Bridge Inspections 2012/13 | 173.6 | 59.6 | 114.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16588 | Garforth Main Street 20 Mph & Zebras | 235.0 | 39.0 | 196.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16590 | M621 Junct 2 Roundabout Signalisation | 249.0 | 23.5 | 220.5 | 5.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16591 | Rawdon Town Street - 20 Mph Zone | 82.0 | 22.8 | 54.2 | 5.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16594 | Crab Lane - Stocks Hill Realign Junct | 26.6 | 8.2 | 18.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| C 16602 | Dolly Lane (Lincoln Green) S.278 | 71.7 | 66.3 | 5.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16603 | Valley Farm Bridge Phase 2 | 89.0 | 1.9 | 87.1 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16604 | Fearnville / Hollin Park 20mph Zone | 79.0 | 18.7 | 58.3 | 2.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16605 | Half Mile Lane Retaining Wall Repairs | 80.8 | 13.8 | 67.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16606 | Ilkley Road Burr Wall Repairs | 107.8 | 2.8 | 105.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16608 | Footbridge Repairs 2012/13 | 27.5 | 27.0 | 0.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16609 | Front Street Weight Restriction | 35.3 | 25.8 | 9.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16610 | Howley Beck Culvert Weight Restrict | 130.0 | 0.0 | 130.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16614 | Leeds Bridge Repairs And Painting | 418.8 | 368.8 | 50.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16615 | Springwell Rd Bridge - Repairs & Paint | 51.2 | 49.9 | 1.3 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16616 | Wellington St Viaduct Ph.2 - Repairs | 296.3 | 10.3 | 286.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16617 | Oxford Rd Bridge Ph.2 - Repairs | 109.7 | 4.7 | 105.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16618 | Methley Bridge Refurb / Repairs | 1.2 | 0.0 | 1.2 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16621 | Harrogate Road Inbound Bus Lane | 38.6 | 33.3 | 5.3 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16623 | Dda - Juncts / Pedestrian Crossings | 45.0 | 26.5 | 0.0 | 18.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16624 | Armley Ridge Rd / Cockshott Ln - Rss | 32.6 | 34.3 | -1.7 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16625 | Wide Lane Morley - Ped Refuges | 26.9 | 18.3 | 8.6 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16627 | Bridge Road - Rodley | 11.2 | 11.7 | -0.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16628 | Broad Lane Bramley - Ped Buildouts | 12.7 | 12.8 | -0.1 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16629 | Wellington Street | 169.3 | 168.2 | 1.1 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Improving Our Assets

Highways Network & Structures

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | All Figures are in £000's Estimated Costs | | | | Page 8 |
|------------|--|-------------------|---------------------|---|---------|---------|---------|--------|
| | | | | 2013/14 | 2014/15 | 2015/16 | 2016/17 | |
| A 16630 | The Printworks - Hunslet Rd - S106 Works | 142.0 | 28.5 | 113.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16632 | Horsforth School 20mph Zone - Rss | 43.6 | 4.7 | 38.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16633 | Horsforth School Cycle Access / Toucan | 29.6 | 6.0 | 23.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16634 | Oak Tree Dr / North Farm Rd Traf.Calming | 14.4 | 12.0 | 2.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16640 | Beeston Road / Malvern Road Rss | 8.4 | 8.2 | 0.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16643 | Dynamic Signing Phase 2 | 400.0 | 2.2 | 205.0 | 192.8 | 0.0 | 0.0 | 0.0 |
| C 16647 | Coal Road Whinmoor - Sect 278 - New Diy | 42.0 | 0.0 | 0.0 | 42.0 | 0.0 | 0.0 | 0.0 |
| C 16648 | Bridge Road Kirkstall - S.278 & S.106 | 426.9 | 4.4 | 19.5 | 403.0 | 0.0 | 0.0 | 0.0 |
| A 16649 | Sharp Lane Traffic Calming Measures S106 | 22.5 | 19.1 | 0.1 | 3.3 | 0.0 | 0.0 | 0.0 |
| A 16650 | Morley Town Centre Tro | 13.0 | 4.1 | 8.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16652 | Middleton Park Avenue - Ped Facilities | 86.1 | 69.0 | 17.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16659 | Bus Route 72 Leeds-Bradford Imps Phase 1 | 38.2 | 36.4 | 1.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| C 16660 | Calverley Lane North S.278 Roadworks | 1,082.3 | 151.7 | 908.8 | 21.8 | 0.0 | 0.0 | 0.0 |
| A 16664 | 20 Mph Speed Limits - Phase 2 | 215.9 | 207.1 | 8.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16666 | Cote Lane - Richmond Rd Traffic Calming | 15.0 | 4.4 | 10.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16672 | School 20mph Signage AVB Class Roads | 25.0 | 3.8 | 21.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16673 | Lovell Park Road - Safety Measures | 20.0 | 6.9 | 13.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16674 | Central Park Tro | 5.0 | 0.0 | 5.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16675 | Otley & Yeadon Tro'S | 4.5 | 0.0 | 4.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16676 | Armsley Tro'S | 6.0 | 0.0 | 6.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16677 | Beckett Park Estate Tro'S | 6.0 | 0.0 | 6.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16678 | Bramley Tro'S | 5.0 | 0.0 | 5.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16681 | Clarendon Road - 2 Car Club Bays | 3.5 | 2.6 | 0.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16682 | 20 Mph Speed Limits - Phase 3 | 450.0 | 33.1 | 300.0 | 116.9 | 0.0 | 0.0 | 0.0 |
| C 16688 | A61 Pedestrian Refuges Robin Hood - S278 | 63.4 | 40.3 | 23.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16689 | Toucan Crossing Harrogate Rd Rawdon | 102.5 | 7.4 | 95.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16691 | Branch Rd / A6110 Junct - Ped Facilities | 245.0 | 204.1 | 40.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16702 | Swinnow Road - Road Safety Scheme | 95.0 | 27.0 | 68.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16703 | Lcon Rte 12 Ph.2 Garforth - City Centre | 1.0 | 0.3 | 0.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| C 16706 | Waterloo Mount - Pudsey - S.278 | 10.0 | 6.2 | 3.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16709 | A6120 Rodley Roundabout Signalisation | 96.0 | 54.3 | 41.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16710 | Aberford Footbridge - Timber Decking | 45.5 | 4.5 | 41.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16712 | Viaduct Road Arches - Drainage Pipes | 48.1 | 46.8 | 1.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| C 16713 | Barrowby Lane - Colton - Sect 278 | 5.0 | 0.4 | 4.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| C 16714 | New Car Park Hunslet Rd - Former Brewery | 5.0 | 1.8 | 3.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| C 16715 | Gibraltar Rd / Waterloo Rd Pudsey S.278 | 6.0 | 0.0 | 6.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16717 | Yeadon High Street | 175.0 | 62.6 | 104.5 | 7.9 | 0.0 | 0.0 | 0.0 |
| B 16718 | Dean Lane Bridge Structural Repairs | 45.8 | 44.5 | 1.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16721 | Uppermoor / Waterloo Road Pudsey | 50.0 | 0.0 | 0.0 | 50.0 | 0.0 | 0.0 | 0.0 |
| B 16725 | Water Lane Cantilever - Struct Rep | 15.7 | 3.2 | 12.5 | 0.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Improving Our Assets

Highways Network & Structures

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | All Figures are in £000's | | | 2016/17 | Page 9 |
|------------|--|-------------------|---------------------|---------|---------------------------|----------|---------------|---------|--------|
| | | | | | 2014/15 | 2015/16 | After 2016/17 | | |
| B | 16727 Fir Green Culvert - Spandrell Wall | 4.4 | 4.2 | 0.2 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B | 16728 Pottery Lane Retaining Wall | 15.5 | 14.9 | 0.6 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B | 16729 Steel Parapet Repairs- Various | 17.4 | 17.0 | 0.4 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B | 16730 Traffic Signal Mast Arm Reps - Various | 25.8 | 24.9 | 0.9 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B | 16731 Reinforced Concrete Repairs - Various | 39.4 | 26.6 | 12.8 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B | 16732 Oatland Lane Bridge Repairs | 22.7 | 1.9 | 20.8 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B | 16733 Irr Structures Refurb Works | 2.6 | 2.5 | 0.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B | 16734 Standard Retaining Wall Designs | 13.4 | 1.0 | 12.4 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A | 16738 Roundhay Road Transportation Imps | 550.0 | 42.4 | 467.6 | 40.0 | 0.0 | 0.0 | 0.0 | |
| C | 16740 Calverley Lane North S.278 Paths & Xings | 0.0 | 4.0 | -4.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A | 16741 East Street Pedestrian Improvements | 390.0 | 1.8 | 23.2 | 365.0 | 0.0 | 0.0 | 0.0 | |
| A | 16742 Nephshaw Lane Morley- Stopping Up Tro | 10.0 | 0.1 | 9.9 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A | 16743 The Avenue - Harewood - Tro | 6.5 | 0.2 | 6.3 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A | 16744 City Centre Nighttime Tro'S | 35.0 | 1.6 | 19.9 | 13.5 | 0.0 | 0.0 | 0.0 | |
| A | 16752 King Street Dda Junction Improvements | 170.0 | 73.5 | 89.2 | 7.3 | 0.0 | 0.0 | 0.0 | |
| A | 16753 Stanningley Bypass - Rss - Phase 3 | 150.0 | 2.2 | 147.8 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A | 16754 Bus Route 72 Leeds-Bradford Imps Phase 2 | 80.0 | 2.2 | 75.0 | 2.8 | 0.0 | 0.0 | 0.0 | |
| B | 16759 Highways Maintenance 2014/15 | 10,000.0 | 0.0 | 0.0 | 10,000.0 | 0.0 | 0.0 | 0.0 | |
| B | 16760 Highways Maintenance 2015/16 | 10,000.0 | 0.0 | 0.0 | 0.0 | 10,000.0 | 0.0 | 0.0 | |
| B | 16761 Traffic Management Prog 2014/15 | 200.0 | 0.0 | 0.0 | 200.0 | 0.0 | 0.0 | 0.0 | |
| B | 16762 Traffic Management Prog 2015/16 | 200.0 | 0.0 | 0.0 | 0.0 | 200.0 | 0.0 | 0.0 | |
| A | 16763 Garforth Car Park Review | 34.0 | 0.0 | 34.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B | 16783 Highways Maintnce Capitalisation 13/14 | 1,500.0 | 0.0 | 1,500.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B | 16784 Highways Maintnce Capitalisation 14/15 | 1,500.0 | 0.0 | 0.0 | 1,500.0 | 0.0 | 0.0 | 0.0 | |
| B | 16785 Highways Maintnce Capitalisation 15/16 | 1,500.0 | 0.0 | 0.0 | 0.0 | 1,500.0 | 0.0 | 0.0 | |
| A | 16786 Osmondthorpe Lane Traffic Management | 55.0 | 3.0 | 52.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| C | 16789 King Lane - Zebra Crossing & Other Works | 0.0 | 3.9 | -3.9 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A | 16792 Speed Limit Review A/B Roads - Part 3 | 12.9 | 0.0 | 12.9 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A | 16797 COM ACA Cycle Storage Facilities - Academies | 44.7 | 0.0 | 44.7 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A | 16797 COM HIG Cycle Storage Facilities - Lcc Schools | 40.6 | 0.0 | 40.6 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A | 16797 UNI Cycle Storage Universities / Hospitals | 61.7 | 0.0 | 61.7 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A | 16799 Cycle Route 10 - Ph.2 - Stanningley Road | 1.0 | 0.0 | 0.0 | 1.0 | 0.0 | 0.0 | 0.0 | |
| A | 16800 Cycle Route 13 South Morley To City Ctr | 1.0 | 0.0 | 0.0 | 1.0 | 0.0 | 0.0 | 0.0 | |
| A | 16801 Cycle Route 11 - Farnley To City Centre | 1.0 | 0.0 | 0.0 | 1.0 | 0.0 | 0.0 | 0.0 | |
| A | 16803 Cycle Route 18 - A58 Corridor | 1.0 | 0.0 | 0.0 | 1.0 | 0.0 | 0.0 | 0.0 | |
| A | 16804 Cycle Route 19 - Dewsbury Road Corridor | 1.0 | 0.0 | 0.0 | 1.0 | 0.0 | 0.0 | 0.0 | |
| A | 16805 City Centre Strategy | 10.0 | 8.8 | 0.0 | 0.0 | 1.2 | 0.0 | 0.0 | |
| C | 16809 St Marks Student Accommodation S.278 | 11.0 | 0.1 | 10.9 | 0.0 | 0.0 | 0.0 | 0.0 | |
| C | 16810 Aldi Store Stanningley Rd Bramley | 95.7 | 4.8 | 90.9 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A | 16814 Cycle Route 4 - Adel Spur (Meanwood Rd) | 1.0 | 0.0 | 0.0 | 1.0 | 0.0 | 0.0 | 0.0 | |

Leeds City Council Capital Programme - Improving Our Assets

Highways Network & Structures

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | All Figures are in £000's | | | | | Page 10 |
|------------|--|-------------------|---------------------|---------------------------|---------|---------|---------|---------------|---------|
| | | | | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 | |
| A 16815 | Cycle Route 20 - A61 Corridor | 1.0 | 0.0 | 0.0 | 1.0 | 0.0 | 0.0 | 0.0 | |
| A 16821 | Woodhouse Ln / Blenheim Wk / St Marks Rd | 99.0 | 0.0 | 99.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16822 | Bridgewater Place Hgv Ban & Diversions | 75.0 | 0.0 | 75.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16824 | Highways Maintenance 2013/14 - Committed | 10,000.0 | 0.0 | 9,250.0 | 750.0 | 0.0 | 0.0 | 0.0 | |
| C 16825 | Aldi Store - Evanston Ave - Kirkstall | 11.6 | 0.0 | 11.6 | 0.0 | 0.0 | 0.0 | 0.0 | |
| C 16826 | Land Off Bruntcliffe Rd-Morley-S.278 | 363.3 | 0.0 | 22.0 | 341.3 | 0.0 | 0.0 | 0.0 | |
| B 16829 | White Cross Culvert:Arch Repairs | 5.5 | 0.0 | 5.5 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16830 | Wattleyke Bridge:Arch Repairs | 7.0 | 0.0 | 7.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16831 | Principal Bridge Inspections 2013/14 | 285.8 | 0.0 | 285.8 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16832 | Structural Bridge Assessments 2013/14 | 183.8 | 0.0 | 183.8 | 0.0 | 0.0 | 0.0 | 0.0 | |
| C 16833 | Asda Hq - Crown Point Road - Sect 278 | 5.0 | 0.0 | 5.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16834 | Pnn Minor Works 2013/14 | 590.0 | 0.0 | 445.9 | 144.1 | 0.0 | 0.0 | 0.0 | |
| B 16835 | Pnn Surface Treatments 2013/14 | 531.2 | 0.0 | 531.2 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16836 | Pnn Machine Surveys 2013/14 | 25.0 | 0.0 | 25.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16838 | A62 Gelderd Road - Wortley | 230.0 | 0.0 | 200.0 | 30.0 | 0.0 | 0.0 | 0.0 | |
| B 16839 | A657 Whitecote Hill - Bramley | 82.5 | 0.0 | 82.5 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16840 | A63 Selby Road - Swillington | 110.0 | 0.0 | 110.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16841 | A65 Otley Road - Guiseley | 118.0 | 0.0 | 118.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16842 | A65 Bradford Rd - Guiseley - White X Rbt | 92.0 | 0.0 | 92.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16843 | A65 New Road - Yeadon | 130.0 | 0.0 | 130.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16844 | A64 York Rd - Foundry Lane Roundabout | 93.2 | 0.0 | 93.2 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16845 | A64 York Road - Burmantofts | 330.0 | 0.0 | 0.0 | 330.0 | 0.0 | 0.0 | 0.0 | |
| B 16846 | A643 Elland Road - Churwell | 132.0 | 0.0 | 132.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16847 | A647 Stann Rd / Dawsons Corner Rbt | 155.0 | 0.0 | 0.0 | 155.0 | 0.0 | 0.0 | 0.0 | |
| B 16848 | A642 Wakefield Rd - Garforth - Ret Wall | 207.0 | 0.0 | 0.0 | 207.0 | 0.0 | 0.0 | 0.0 | |
| B 16849 | A58 Roundhay Road - Harehills | 65.0 | 0.0 | 65.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16850 | A6120 Selby Road - Colton / Austhorpe | 59.0 | 0.0 | 59.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16852 | Ud Minor Works 2013/14 | 590.0 | 0.0 | 348.6 | 241.4 | 0.0 | 0.0 | 0.0 | |
| B 16853 | Westerton Road - West Ardsley | 246.0 | 0.0 | 246.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16854 | Bridge Road - Holbeck | 96.0 | 0.0 | 96.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16855 | Woodhall Road - Calverley | 156.8 | 0.0 | 146.8 | 10.0 | 0.0 | 0.0 | 0.0 | |
| B 16856 | Foundry Approach - Harehills | 210.0 | 0.0 | 170.0 | 40.0 | 0.0 | 0.0 | 0.0 | |
| B 16857 | Halton Moor Avenue - Osmondthorpe | 488.5 | 0.0 | 0.0 | 488.5 | 0.0 | 0.0 | 0.0 | |
| B 16858 | Lidgett Lane - Moortown | 59.0 | 0.0 | 49.0 | 10.0 | 0.0 | 0.0 | 0.0 | |
| B 16859 | Lidgett Lane - Roundhay | 265.0 | 0.0 | 12.4 | 252.6 | 0.0 | 0.0 | 0.0 | |
| B 16860 | High Street - Kippax | 99.7 | 0.0 | 99.7 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16861 | Leeds Road - Kippax | 89.0 | 0.0 | 89.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16862 | Swinnow Lane - Swinnow | 180.0 | 0.0 | 150.0 | 30.0 | 0.0 | 0.0 | 0.0 | |
| B 16863 | Woodnook Drive - Horsforth | 336.0 | 0.0 | 10.0 | 326.0 | 0.0 | 0.0 | 0.0 | |
| B 16864 | Oxford Road - Guiseley | 65.0 | 0.0 | 65.0 | 0.0 | 0.0 | 0.0 | 0.0 | |

Leeds City Council Capital Programme - Improving Our Assets

Highways Network & Structures

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | All Figures are in £000's Estimated Costs | | | Page 12 |
|------------|--|-------------------|---------------------|---------|---|---------|----------|---------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | |
| A 16922 | Otley Parking Scheme | 34.0 | 0.0 | 6.0 | 28.0 | 0.0 | 0.0 | 0.0 |
| A 16923 | Pudsey Parking Scheme | 10.0 | 0.0 | 1.0 | 9.0 | 0.0 | 0.0 | 0.0 |
| A 16924 | Wetherby Parking Scheme | 10.0 | 0.0 | 0.0 | 0.0 | 10.0 | 0.0 | 0.0 |
| A 16925 | Halton Moor Avenue - Road Safety | 25.0 | 0.0 | 24.0 | 1.0 | 0.0 | 0.0 | 0.0 |
| A 16926 | 20mph Speed Limits - Phase 4 | 90.0 | 0.0 | 0.9 | 69.1 | 20.0 | 0.0 | 0.0 |
| C 16927 | Newmarket Approach - Cross Green - S.278 | 240.0 | 0.0 | 20.0 | 220.0 | 0.0 | 0.0 | 0.0 |
| C 16928 | Garnett Mill - Otley - Sect 278 | 307.0 | 0.0 | 50.0 | 257.0 | 0.0 | 0.0 | 0.0 |
| C 16930 | Middleton Ring Road - Aldi Store - S.278 | 16.0 | 0.0 | 14.0 | 2.0 | 0.0 | 0.0 | 0.0 |
| B 16944 | Special Bridge Inspections 2013/14 | 119.0 | 0.0 | 119.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16947 | Billams Hill Culvert | 43.0 | 0.0 | 43.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16948 | South Lodge Farm Culvert | 40.5 | 0.0 | 40.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16950 | A650 Bradford Rd - East Ardsley - Tro'S | 3.5 | 0.0 | 3.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16952 | A647 Thornbury Roundabout Junct Imp | 3,433.0 | 0.0 | 150.0 | 3,283.0 | 0.0 | 0.0 | 0.0 |
| B 16953 | East Garforth Railway Bridge | 13.8 | 0.0 | 13.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| C 16954 | King Lane - Alwoodley - New Tesco Xpress | 57.7 | 0.0 | 12.0 | 45.7 | 0.0 | 0.0 | 0.0 |
| A 16957 | Leeds University Tro'S | 6.0 | 0.0 | 0.0 | 6.0 | 0.0 | 0.0 | 0.0 |
| C 16959 | Kirkstall Forge Roadworks Re Rail Halt | 75.0 | 0.0 | 75.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16961 | A61 Wakefield Road Hunslet - Bus Lane | 105.0 | 0.0 | 20.0 | 85.0 | 0.0 | 0.0 | 0.0 |
| C 16965 | Bodington Hall - Otley Road - Adel | 180.5 | 0.0 | 50.0 | 127.0 | 3.5 | 0.0 | 0.0 |
| A 16966 | Queen St - Allerton Bywater - Fld Alevn | 20.0 | 0.0 | 20.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| C 16968 | Morrison's - Chapel Allerton - Sect 278 | 5.0 | 0.0 | 5.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16971 | A58 Collingham Tesco - New Ped Crossing | 25.0 | 0.0 | 3.5 | 21.5 | 0.0 | 0.0 | 0.0 |
| A 16973 | Public Rights Of Way - Phase 3 - 2013/14 | 25.0 | 0.0 | 25.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16978 | Oxford Rd / A65 Guiseley - Ped Facility | 44.7 | 0.0 | 6.0 | 38.7 | 0.0 | 0.0 | 0.0 |
| C 16980 | Stonebridge Mills - New Tesco - Farnley | 2,400.0 | 0.0 | 80.0 | 2,270.0 | 50.0 | 0.0 | 0.0 |
| C 16984 | Killingbeck Fire Station - Sect 278 | 5.0 | 0.0 | 5.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16986 | Oatland Lane / Lovell Pk Rd - Zebra Xing | 25.0 | 0.0 | 23.0 | 2.0 | 0.0 | 0.0 | 0.0 |
| C 16988 | Hook Moor Wind Farm - A1/M1 Junct S.278 | 5.0 | 0.0 | 1.0 | 4.0 | 0.0 | 0.0 | 0.0 |
| B 16991 | South Lodge Farm Culvert Ph2 | 2.0 | 0.0 | 2.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16992 | Bird Cage Walk Retaining Wall | 34.0 | 0.0 | 34.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 28901 | Monitoring Of Sub Standard Bridges | 908.9 | 878.9 | 30.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 28906 | Otley Bridge Footbridge & Waterproofing | 184.9 | 175.4 | 9.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 32007 | Highways Maintnce Capitalisation 2016/17 | 1,500.0 | 0.0 | 0.0 | 0.0 | 0.0 | 1,500.0 | 0.0 |
| B 32008 | Highways Maintenance 2016/17 | 10,000.0 | 0.0 | 0.0 | 0.0 | 0.0 | 10,000.0 | 0.0 |
| B 32009 | Traffic Management 2016/17 | 200.0 | 0.0 | 0.0 | 0.0 | 0.0 | 200.0 | 0.0 |
| A 32011 | Barrowby Lane - Garforth - Tro'S | 10.0 | 0.0 | 0.0 | 10.0 | 0.0 | 0.0 | 0.0 |
| A 32016 | Transportation Imps Re Hgv / Freight | 15.0 | 0.0 | 0.0 | 0.0 | 15.0 | 0.0 | 0.0 |
| A 32017 | City Centre Cycle Parking | 100.0 | 0.0 | 0.0 | 0.0 | 100.0 | 0.0 | 0.0 |
| A 32018 | Kirkstall Forge Towpath Access | 50.0 | 0.0 | 0.0 | 0.0 | 50.0 | 0.0 | 0.0 |
| B 99508 | Bridges & Structures | 4,119.3 | 0.0 | 64.8 | 1,946.4 | 2,108.1 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Improving Our Assets

Highways Network & Structures

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|---|--|-------------------|---------------------|-----------------|-----------------|-----------------|-----------------|--------------|---------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| B 99509 | Ltp Road Maintenance Refurbishment | 8,429.3 | 0.0 | 0.0 | 3,801.2 | 4,628.1 | 0.0 | 0.0 | |
| A 99609 | Tpp Integrated Transport Package | 923.9 | 0.0 | 0.0 | 0.0 | 0.0 | 423.9 | 500.0 | |
| Total Highways | | 135,223.7 | 36,312.1 | 30,687.9 | 35,822.7 | 19,625.6 | 12,275.4 | 500.0 | |
| <hr/> | | | | | | | | | |
| Planning & Sustainable Development | | | | | | | | | |
| A 16767 | S106 Grsp Bramley, Rodley, Stanningley | 97.5 | 10.3 | 87.2 | 0.0 | 0.0 | 0.0 | 0.0 | |
| Total Planning & Sustainable Development | | 97.5 | 10.3 | 87.2 | 0.0 | 0.0 | 0.0 | 0.0 | |

Leeds City Council Capital Programme - Improving Our Assets

Service Delivery Assets

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|---------------------------|---|-------------------|---------------------|---------|-----------------|---------|---------|---------|---------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| Asset Management Services | | | | | | | | | |
| B 316 | St George House - Platform Lift | 15.0 | 0.0 | 0.0 | 15.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 369 | Ashfield Works: Partial Demolition | 93.5 | 62.5 | 0.0 | 31.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 1814 | Pudsey Civic Ctre: Access & Toilet Imps | 8.0 | 5.0 | 0.0 | 3.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 1818 | One Stop Centres: Imps To Public Signs | 50.0 | 30.2 | 0.0 | 19.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 12084 | Ashfield Works Compensation Cttd | 72.0 | 62.0 | 0.0 | 10.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 13307 | Woodhouse Lane Car Park (Arena) | 5,660.0 | 5,578.4 | 81.6 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14197 | Fire Risk & Asbestos Removal Cpm Bldgs | 65.2 | 0.0 | 65.2 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14197 | Asbestos Remedial Works | 440.3 | 350.3 | 90.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14197 | Civic Hall Electrical Work | 190.0 | 137.2 | 52.8 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14197 | Civic Hall Reception Asbestos | 173.7 | 124.0 | 49.7 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14197 | John Charles Lighting | 20.0 | 0.0 | 0.0 | 20.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14197 | Kentmere Cc Fire Alarm | 12.0 | 0.0 | 12.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14197 | Low Energy Lighting In Hop'S | 35.0 | 0.0 | 10.0 | 25.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14197 | Lotherton Hall Lightning Conductors | 50.0 | 0.0 | 0.0 | 50.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14197 | Lightning Protection | 100.6 | 47.5 | 53.1 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14197 | Tropical World Electrics | 245.0 | 19.8 | 125.2 | 100.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | Corporate Property Mangmnt Amp | 5,056.7 | 0.0 | 331.7 | 1,725.0 | 1,500.0 | 1,500.0 | 0.0 | 0.0 |
| B 14268 | Armley Grange Car Park | 13.0 | 0.0 | 13.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | Armley Mills Boiler Replacement | 30.0 | 0.0 | 30.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | Civic Hall Fall Arrest System | 15.0 | 0.0 | 15.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | New Wortley And Scott Hall | 46.5 | 0.0 | 46.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | Civic Hall Catholic Protection | 50.0 | 29.7 | 20.3 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | Dda Access And Other Dda Works | 80.0 | 0.0 | 20.0 | 60.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | East Ardsley Cc Roof | 12.0 | 0.0 | 12.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | Continuation Of Electrical Rem Works | 400.0 | 271.6 | 128.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | Farsley Library Roof | 25.0 | 0.0 | 25.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | Fearnville Lc Resurfacing Work | 35.0 | 0.0 | 35.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | St Gregorys Cc Roof Repairs | 50.0 | 0.0 | 50.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | St George House Lighting | 145.0 | 0.0 | 70.0 | 75.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | Great George Street Fire Alarm | 50.0 | 0.0 | 0.0 | 50.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | Kirkstall Lc Glazing | 50.0 | 0.0 | 50.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | Hunslet Library Boiler | 34.9 | 34.5 | 0.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | Hough Lane Centre Boiler | 20.0 | 0.0 | 20.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | Home Lea House Heaters | 12.0 | 0.0 | 12.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | Hunslet Library Roof Refurbishment | 60.0 | 50.5 | 9.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | Kippax Cc Replace Central Heating | 15.6 | 0.0 | 15.6 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | Lotherton Hall Drainage | 100.0 | 0.0 | 0.0 | 100.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | Lotherton Hall Wall | 30.0 | 0.0 | 30.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14268 | Limewood Approach Backlog Mtce | 55.5 | 0.0 | 0.8 | 54.7 | 0.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Improving Our Assets

Service Delivery Assets

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|-------------|---|-------------------|---------------------|---------|-----------------|---------|---------|---------|---------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| B 14268 LMR | Lift Motor Rooms | 75.0 | 60.7 | 14.3 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 LRW | Legionella Remedial Works | 228.2 | 104.9 | 43.3 | 80.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 LTH | Electrical Remedial Works Town Hall | 125.0 | 0.0 | 65.0 | 60.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 MCC | Merrion House Concrete Cladding | 44.1 | 15.0 | 29.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 MHB | Morley Town Hall Boiler Replacement | 50.0 | 28.0 | 22.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 MHC | Merrion House Enabling Works | 10.0 | 0.0 | 10.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 MOR | Morley Town Hall Backlog Mtce | 317.2 | 264.1 | 53.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 OAK | Oakwood Clock Tower Restoration | 20.0 | 0.0 | 0.0 | 20.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 PAC | Pudsey Park Aquatics Centre Dda | 9.8 | 0.0 | 9.8 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 PTH | Pudsey Town Hall Backlog Mtce | 252.0 | 3.0 | 0.0 | 249.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 PUB | Print Unit Boiler Replacement | 55.0 | 28.2 | 26.8 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 RSH | Rothwell Sports Hall Floor | 105.0 | 0.0 | 105.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 SCI | Squash Court Improvements | 80.0 | 0.0 | 80.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 SCR | Springfield Cafe Roof - Rothwell | 13.0 | 0.0 | 13.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 SGH | Dda Access St George House | 45.0 | 0.0 | 0.0 | 45.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 TCU | Technorth Chiller Units | 75.0 | 36.3 | 38.7 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 THF | Leeds Town Hall Fire Alarm | 24.6 | 0.0 | 24.6 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 TMS | Thwaite Mill Museum Structural Wks | 15.0 | 0.0 | 15.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 UAD | Upgrade Of Automatic Electric Doors | 85.0 | 28.7 | 34.3 | 22.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 VBM | The Vale Backlog Maintenance | 28.0 | 0.0 | 0.0 | 28.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 WHS | Woodhouse Square Roof | 20.8 | 18.6 | 2.2 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 WIN | Windmill Community Centre | 11.0 | 0.0 | 11.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 WPR | Westroyd Park Roof | 10.0 | 0.0 | 10.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 YHW | Yeadon Town Hall Hot Water Supply | 15.0 | 6.8 | 8.2 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 14268 YTR | Yeadon Town Hall Roof | 25.0 | 0.0 | 25.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 14896 | Micklefield House Fire Reinstatement | 36.0 | 24.0 | 12.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 15620 GRN | Demo & Dilaps - Green Uncommitted | 25.7 | 18.6 | 7.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 15620 TLT | Demolition At 3 Sites | 61.3 | 0.0 | 61.3 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16129 | Public Convenience Refurbishment | 64.4 | 16.9 | 0.0 | 47.5 | 0.0 | 0.0 | 0.0 | |
| A 16170 | West Royd Park Lodge Electricity Supply | 3.7 | 0.0 | 0.0 | 3.7 | 0.0 | 0.0 | 0.0 | |
| B 16190 | Enterprise House Roof Repairs | 66.2 | 61.2 | 5.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16442 | Redhall Relocation Strategy | 161.8 | 0.0 | 0.0 | 161.8 | 0.0 | 0.0 | 0.0 | |
| A 16442 COM | Farnley Hall Coach House Refurbishment | 869.4 | 141.8 | 676.4 | 51.2 | 0.0 | 0.0 | 0.0 | |
| A 16442 EXT | Redhall Relocation External Fees | 200.0 | 0.0 | 70.0 | 130.0 | 0.0 | 0.0 | 0.0 | |
| A 16442 PRO | Redhall Relocation - Project Manager | 44.0 | 25.0 | 19.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16451 | Re-Fit Pilot Project | 1,000.0 | 886.2 | 113.8 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16463 | Demolition Of 4 Properties | 159.5 | 0.0 | 0.0 | 159.5 | 0.0 | 0.0 | 0.0 | |
| A 16476 | Land At Freely Lane, Bramham | 290.0 | 0.0 | 290.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16491 | Nunroyd House Path, Yeadon | 45.0 | 0.0 | 45.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16501 | Derelict & Nuisance Sites | 354.2 | 0.0 | 0.0 | 150.0 | 204.2 | 0.0 | 0.0 | |

Leeds City Council Capital Programme - Improving Our Assets

Service Delivery Assets

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|--|--|-------------------|---------------------|----------------|-----------------|----------------|----------------|--------------|---------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| A 16501 FDS | D&N 2 Low Grange View Belle Isle | 39.7 | 0.0 | 9.7 | 30.0 | 0.0 | 0.0 | 0.0 | |
| A 16501 TMS | Top Moor Side, Holbeck D&N | 50.1 | 0.0 | 10.1 | 40.0 | 0.0 | 0.0 | 0.0 | |
| A 16503 | Otley Civic Centre | 600.0 | 3.5 | 0.0 | 596.5 | 0.0 | 0.0 | 0.0 | |
| A 16669 | Re-Fit Phase 2 | 1,300.0 | 0.0 | 0.0 | 500.0 | 800.0 | 0.0 | 0.0 | |
| A 16669 COM | Refit Phase 2 - Committed | 48.0 | 37.5 | 10.5 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16724 | Demolition & Asbestos Rem 2013/14 | 516.5 | 0.0 | 200.0 | 316.5 | 0.0 | 0.0 | 0.0 | |
| B 16724 BRM | Demolition Of Broom Ct Complex | 113.0 | 0.0 | 113.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16724 GRA | Grange Court Hop | 152.8 | 15.3 | 137.5 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16724 HCH | Healey Croft Hostel Demolition | 125.4 | 0.0 | 125.4 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16724 KIR | Kirkland Hop Demolition | 167.8 | 14.1 | 153.7 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16724 RPS | Royal Park School Demolition | 146.2 | 0.0 | 146.2 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16724 SOU | South Leeds Leisure Centre Demo. | 385.1 | 46.4 | 338.7 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16724 WES | Westholme Hop Demolition | 147.3 | 19.6 | 127.7 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16724 WPC | West Park Centre Demolition | 613.4 | 0.0 | 613.4 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16765 | Demolition & Asbestos Rem 2014/15 | 1,250.0 | 0.0 | 0.0 | 1,250.0 | 0.0 | 0.0 | 0.0 | |
| B 16766 | Demolition & Asbestos Rem 2015/16 | 1,250.0 | 0.0 | 0.0 | 0.0 | 1,250.0 | 0.0 | 0.0 | |
| B 16768 | Herd Farm Biomass | 143.2 | 2.0 | 11.2 | 130.0 | 0.0 | 0.0 | 0.0 | |
| B 16769 | Lotherton Hall Biomass | 193.7 | 2.5 | 14.7 | 176.5 | 0.0 | 0.0 | 0.0 | |
| B 16932 | Shire View Refurbishment | 416.0 | 0.0 | 200.0 | 216.0 | 0.0 | 0.0 | 0.0 | |
| B 16995 | Civic Hall Backlog Maint/Adaptations | 1,550.0 | 0.0 | 0.0 | 800.0 | 250.0 | 250.0 | 250.0 | |
| B 16996 | Heritage Asset Annual Programme | 3,000.0 | 0.0 | 0.0 | 1,000.0 | 1,000.0 | 1,000.0 | 0.0 | |
| A 32010 | Demolition & Asbestos Rem 2016/17 | 500.0 | 0.0 | 0.0 | 0.0 | 0.0 | 500.0 | 0.0 | |
| B 32015 | Garforth Leisure Centre | 118.8 | 0.0 | 118.8 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 89950 | Quarry Hill Health And Safety Improvemnt | 55.0 | 51.5 | 0.0 | 3.5 | 0.0 | 0.0 | 0.0 | |
| Total Asset Management Services | | 31,618.4 | 8,763.6 | 5,745.4 | 8,605.2 | 5,004.2 | 3,250.0 | 250.0 | |
| <hr/> | | | | | | | | | |
| Libraries, Arts & Heritage | | | | | | | | | |
| A 350 REF | Horsforth Lib & Mech Institute - Refurb | 1,140.3 | 1,131.6 | 0.0 | 8.7 | 0.0 | 0.0 | 0.0 | |
| A 455 CAR | Otley Library Replacement Car Park | 14.0 | 8.6 | 0.0 | 5.4 | 0.0 | 0.0 | 0.0 | |
| A 637 YIS | Youth Info Serv Central Lib & Carr Wks | 100.0 | 82.5 | 0.0 | 17.5 | 0.0 | 0.0 | 0.0 | |
| A 14885 | Libraries Rfid Phases 3 And 4 | 1,250.0 | 1,167.2 | 82.8 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16374 | External Signage - Cent Lib & Art Gall | 69.6 | 65.1 | 0.0 | 4.5 | 0.0 | 0.0 | 0.0 | |
| A 16780 | Library Books Capitalisation 2013/14 | 700.0 | 0.0 | 700.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16781 | Library Books Capitalisation 2014/15 | 700.0 | 0.0 | 0.0 | 700.0 | 0.0 | 0.0 | 0.0 | |
| A 16782 | Library Books Capitalisation 2015/16 | 700.0 | 0.0 | 0.0 | 0.0 | 700.0 | 0.0 | 0.0 | |
| A 32006 | Library Books Capitalisation 2016/17 | 700.0 | 0.0 | 0.0 | 0.0 | 0.0 | 700.0 | 0.0 | |

Leeds City Council Capital Programme - Improving Our Assets

All Figures are in £000's

| Service Delivery Assets Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|---------------------------------------|---------------------------------------|-------------------------|---------------------------|---------|---------|---------|---------|------------------|
| Total Libraries, Arts & Heritage | | 5,373.9 | 2,455.0 | 782.8 | 736.1 | 700.0 | 700.0 | 0.0 |
| Recreation | | | | | | | | |
| B 32039 | Sports Maintenance | 1,500.0 | 0.0 | 0.0 | 500.0 | 500.0 | 500.0 | 0.0 |
| Total Recreation | | 1,500.0 | 0.0 | 0.0 | 500.0 | 500.0 | 500.0 | 0.0 |
| Regeneration Management | | | | | | | | |
| A 16735 ELS | Equity Loan Scheme Shg (Gen Fund) | 500.0 | 0.0 | 0.0 | 250.0 | 250.0 | 0.0 | 0.0 |
| Total Regeneration Management | | 500.0 | 0.0 | 0.0 | 250.0 | 250.0 | 0.0 | 0.0 |
| Strategy & Commissioning | | | | | | | | |
| B 92469 | Groundwork Leeds Project Support Fund | 211.4 | 0.0 | 0.0 | 70.0 | 70.0 | 71.4 | 0.0 |
| Total Strategy & Commissioning | | 211.4 | 0.0 | 0.0 | 70.0 | 70.0 | 71.4 | 0.0 |
| South South East | | | | | | | | |
| A 16596 AB1 | Avh Abcl Fees | 462.5 | 0.0 | 462.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16596 AF5 | Cs Overheads | 46.8 | 6.7 | 40.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16596 AH5 | It Upgrade - Orchard Mobile | 75.0 | 0.0 | 0.0 | 75.0 | 0.0 | 0.0 | 0.0 |
| A 16596 CS1 | Avh Capitalisation Of Salaries | 595.0 | 0.0 | 595.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16596 MF1 | Mfs Overheads | 1,711.9 | 0.0 | 1,711.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total South South East | | 2,891.2 | 6.7 | 2,809.5 | 75.0 | 0.0 | 0.0 | 0.0 |
| Customer Services | | | | | | | | |
| A 15697 CHA | Chapelton Jsc | 25.1 | 0.0 | 25.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15697 HAR | Harehill Jsc | 21.4 | 0.0 | 21.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| D 16485 EQP | Avaya Telephone Support Equipment | 146.7 | 127.0 | 19.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Customer Services | | 193.2 | 127.0 | 66.2 | 0.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Improving Our Assets

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|--|--|-------------------|---------------------|---------|---------|---------|---------|---------------|
| | | | | | | | | |
| Asset Management Services | | | | | | | | |
| A | 16776 Land At Amberton Terrace Leads 8 | 100.0 | 0.0 | 100.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 16955 Watsonian Building Refurbishment | 111.6 | 0.0 | 60.0 | 51.6 | 0.0 | 0.0 | 0.0 |
| A | 16982 SUR Brownfield Land Programme-Surveys | 185.0 | 0.0 | 40.0 | 50.0 | 40.0 | 55.0 | 0.0 |
| Total Asset Management Services | | 396.6 | 0.0 | 200.0 | 101.6 | 40.0 | 55.0 | 0.0 |
| Highways | | | | | | | | |
| B | 16917 Leads City Station Southern Entrance | 502.8 | 0.0 | 0.0 | 502.8 | 0.0 | 0.0 | 0.0 |
| Total Highways | | 502.8 | 0.0 | 0.0 | 502.8 | 0.0 | 0.0 | 0.0 |
| Planning & Sustainable Development | | | | | | | | |
| A | 1877 NW1 OE8 Sparrow Park Cpo | 10.8 | 0.0 | 0.0 | 10.8 | 0.0 | 0.0 | 0.0 |
| A | 16931 Sparrow Park Grsp Enhancement | 8.9 | 0.0 | 0.0 | 8.9 | 0.0 | 0.0 | 0.0 |
| A | 16975 Dunkirk Hill | 91.4 | 0.0 | 41.4 | 50.0 | 0.0 | 0.0 | 0.0 |
| A | 16983 Kirk Lane Park | 118.4 | 0.0 | 18.4 | 100.0 | 0.0 | 0.0 | 0.0 |
| A | 16989 Lovell Park | 154.3 | 0.0 | 51.5 | 102.8 | 0.0 | 0.0 | 0.0 |
| Total Planning & Sustainable Development | | 383.8 | 0.0 | 111.3 | 272.5 | 0.0 | 0.0 | 0.0 |
| Regeneration Management | | | | | | | | |
| A | 15725 Richmond Hill Cc Refurb | 250.0 | 238.5 | 0.0 | 0.0 | 0.0 | 0.0 | 11.5 |
| Total Regeneration Management | | 250.0 | 238.5 | 0.0 | 0.0 | 0.0 | 0.0 | 11.5 |
| Streetscene Environmental Services | | | | | | | | |
| A | 16510 Burmantofts Environmental Imps | 120.0 | 0.0 | 0.0 | 120.0 | 0.0 | 0.0 | 0.0 |
| Total Streetscene Environmental Services | | 120.0 | 0.0 | 0.0 | 120.0 | 0.0 | 0.0 | 0.0 |
| Area Well Being | | | | | | | | |
| E | 1874 West Outer Area Management | 40.0 | 0.0 | 0.0 | 40.0 | 0.0 | 0.0 | 0.0 |
| A | 1874 WEC OG3 Signage - Pudsey Leisure Centre | 2.4 | 0.0 | 2.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 1874 WEC OG4 Parking Improvements - The Crescent | 4.0 | 0.0 | 0.0 | 4.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Improving Our Assets

Local & Community Assets (IA)

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | All Figures are in £000's Estimated Costs | | | Page 19 |
|----------------|--|-------------------|---------------------|---------|--|---------|---------|---------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | |
| E 1874 WEC OG9 | Farsley Cricket Club Railings | 1.5 | 0.0 | 0.0 | 1.5 | 0.0 | 0.0 | |
| B 1874 WEC OS2 | Highfield Green Path | 3.2 | 0.0 | 0.0 | 3.2 | 0.0 | 0.0 | |
| A 1874 WEC OS9 | Covert Crime Reduction Initiative | 1.5 | 0.0 | 0.0 | 1.5 | 0.0 | 0.0 | |
| E 1874 WEC OT0 | Pudsey Toilet Demo & Reinstatement Works | 16.6 | 0.0 | 0.0 | 16.6 | 0.0 | 0.0 | |
| E 1874 WEC OT1 | Roof Repair Cc Tyersal Residents Assoc | 9.5 | 0.0 | 9.5 | 0.0 | 0.0 | 0.0 | |
| E 1874 WEC OT2 | Aston Ginnel Closure | 7.5 | 0.0 | 0.0 | 7.5 | 0.0 | 0.0 | |
| E 1874 WEC OT3 | Additional 15 Grit Bins | 2.3 | 0.0 | 0.0 | 2.3 | 0.0 | 0.0 | |
| B 1875 | West Inner Area Management | 4.0 | 0.0 | 0.0 | 4.0 | 0.0 | 0.0 | |
| A 1875 WEI OF4 | Armley Dppo | 1.2 | 0.8 | 0.0 | 0.4 | 0.0 | 0.0 | |
| B 1875 WEI OS3 | Interplay Theatre Build | 7.5 | 0.0 | 0.0 | 7.5 | 0.0 | 0.0 | |
| B 1875 WEI OS4 | Paisley Road Bin Yard | 3.3 | 0.0 | 3.3 | 0.0 | 0.0 | 0.0 | |
| E 1876 | North West Outer Area Management | 27.1 | 0.0 | 0.0 | 27.1 | 0.0 | 0.0 | |
| A 1876 NWC OGO | Covert & Crime Reduction Scheme | 5.1 | 2.5 | 2.6 | 0.0 | 0.0 | 0.0 | |
| E 1876 NWC OG6 | Guiseley Theatre Boiler | 9.8 | 5.6 | 0.0 | 4.2 | 0.0 | 0.0 | |
| E 1876 NWC OG7 | Otley Town Fc Improvements | 8.2 | 5.0 | 0.0 | 3.2 | 0.0 | 0.0 | |
| E 1876 NWC OG8 | New Water Pipe Robert Craven Mem Hall | 5.0 | 2.5 | 0.0 | 2.5 | 0.0 | 0.0 | |
| E 1876 NWC OG9 | Adel Theatre Improvements | 10.0 | 5.0 | 0.0 | 5.0 | 0.0 | 0.0 | |
| E 1876 NWC OT0 | George Martin Drive Footway | 6.0 | 0.0 | 6.0 | 0.0 | 0.0 | 0.0 | |
| E 1876 NWC OT1 | Holt Lane Play Area | 5.5 | 0.0 | 5.5 | 0.0 | 0.0 | 0.0 | |
| E 1876 NWC OT2 | Church Lane Laybys | 5.0 | 0.0 | 5.0 | 0.0 | 0.0 | 0.0 | |
| E 1877 | North West Inner Area Management | 9.0 | 0.0 | 0.0 | 9.0 | 0.0 | 0.0 | |
| B 1877 NWI OF0 | Hawkswood Wood Village Hall | 10.0 | 6.4 | 3.6 | 0.0 | 0.0 | 0.0 | |
| E 1878 | North East Outer Area Management | 0.5 | 0.0 | 0.0 | 0.5 | 0.0 | 0.0 | |
| A 1878 NEO OS5 | Path At Scout Hut Alwoodley | 5.0 | 0.0 | 4.2 | 0.8 | 0.0 | 0.0 | |
| E 1879 | North East Inner Area Management | 0.4 | 0.0 | 0.0 | 0.4 | 0.0 | 0.0 | |
| A 1879 NEI OF3 | Woodland Trail Activity Project | 3.5 | 0.0 | 0.0 | 3.5 | 0.0 | 0.0 | |
| B 1879 NEI OI5 | Alleys & Ginnels Safety Improvements | 54.0 | 48.7 | 0.0 | 5.3 | 0.0 | 0.0 | |
| E 1880 | East Outer Area Management | 0.1 | 0.0 | 0.1 | 0.0 | 0.0 | 0.0 | |
| B 1880 EAO OA3 | Halton Moor Nature Zone | 10.0 | 9.9 | 0.1 | 0.0 | 0.0 | 0.0 | |
| A 1880 EAO OC9 | Youth Offending Service Project | 2.5 | 0.0 | 0.0 | 2.5 | 0.0 | 0.0 | |
| E 1880 EAO OZ7 | Closure Of Ginnel At Grafton Villas | 15.0 | 7.9 | 2.5 | 4.6 | 0.0 | 0.0 | |
| B 1881 | East Inner Area Management | 5.3 | 0.0 | 0.0 | 5.3 | 0.0 | 0.0 | |
| B 1881 XEI OF6 | Torre'S Cctv Reinstallation | 10.0 | 0.1 | 0.0 | 9.9 | 0.0 | 0.0 | |
| A 1881 XEI OG1 | Wyke Beck Valley | 10.5 | 0.0 | 10.5 | 0.0 | 0.0 | 0.0 | |
| B 1881 XEI OT2 | Haselwood Bins Pjase 2 | 4.5 | 0.0 | 0.0 | 4.5 | 0.0 | 0.0 | |
| B 1881 XEI OT3 | Seacroft Methodist Church Refurb | 7.0 | 0.0 | 0.0 | 7.0 | 0.0 | 0.0 | |
| B 1882 | South Outer Area Management | 4.0 | 0.0 | 0.0 | 4.0 | 0.0 | 0.0 | |
| B 1882 STO OB0 | Springhead Park P/Ground Refurb | 15.9 | 0.0 | 0.0 | 15.9 | 0.0 | 0.0 | |
| B 1882 STO OB1 | Securing Site Sprngbank Playing Field | 2.0 | 0.0 | 0.0 | 2.0 | 0.0 | 0.0 | |
| B 1882 STO OB2 | Stanhope Mem Hall Roof Cladding | 1.1 | 0.0 | 0.0 | 1.1 | 0.0 | 0.0 | |

Leeds City Council Capital Programme - Improving Our Assets

Local & Community Assets (IA)

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|------------------------------|---|-------------------|---------------------|-------------|-----------------|------------|------------|------------|---------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| B | 1882 STO OG1 Gildersome Blue Grit Bins | 0.4 | 0.0 | 0.0 | 0.4 | 0.0 | 0.0 | 0.0 | |
| A | 1882 STO OG4 Zebra Crossing - Robin Hood | 21.3 | 20.9 | 0.4 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A | 1882 STO OG7 Northfield Place Fencing | 0.6 | 0.0 | 0.0 | 0.6 | 0.0 | 0.0 | 0.0 | |
| B | 1882 STO OG8 Ramsgate Crescent Improvements | 3.3 | 0.0 | 0.0 | 3.3 | 0.0 | 0.0 | 0.0 | |
| A | 1882 STO OS0 Removal Of Walton Drive Steps | 2.5 | 0.0 | 0.0 | 2.5 | 0.0 | 0.0 | 0.0 | |
| B | 1882 STO OT0 Alexandria Hall Imps (Moas) | 29.0 | 27.3 | 0.0 | 1.7 | 0.0 | 0.0 | 0.0 | |
| B | 1883 South Inner Area Management | 4.8 | 0.0 | 0.0 | 4.8 | 0.0 | 0.0 | 0.0 | |
| A | 1883 SOI OG2 Play Area Imps Holbeck Moor | 45.0 | 0.0 | 0.0 | 45.0 | 0.0 | 0.0 | 0.0 | |
| B | 1883 SOI OG4 Cherry Row Litter Bin | 0.4 | 0.0 | 0.0 | 0.4 | 0.0 | 0.0 | 0.0 | |
| B | 1883 SOI OG5 Cottingley Shpinx Landscape Imps | 3.0 | 0.0 | 0.0 | 3.0 | 0.0 | 0.0 | 0.0 | |
| A | 1883 SOI OS6 Middleton Elderly Aid | 0.7 | 0.6 | 0.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B | 1883 SOI OS7 Manorfield Hall Improvements | 3.4 | 3.3 | 0.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A | 1883 SOI OS8 Helston Walk - Litterbins | 0.8 | 0.0 | 0.8 | 0.0 | 0.0 | 0.0 | 0.0 | |
| Total Area Well Being | | 471.7 | 146.5 | 56.7 | 268.5 | 0.0 | 0.0 | 0.0 | |

Leeds City Council Capital Programme - Improving Our Assets

| Cat Scheme | Council Housing Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | All Figures are in £000's Estimated Costs | | | 2016/17 | After 2016/17 |
|-----------------------|--|-------------------------|---------------------------|----------------|--|-----------------|-----------------|-----------------|------------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| Hra | | | | | | | | | |
| B 14199 | Sanctuary Programme | 1,718.3 | 918.3 | 200.0 | 200.0 | 200.0 | 200.0 | 200.0 | 0.0 |
| A 14236 | FAR OI3 Cow Close Corner Security Grilles | 1.0 | 0.0 | 1.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14895 | Hra Misc Property Portfolio | 1,070.0 | 0.0 | 70.0 | 350.0 | 350.0 | 300.0 | 300.0 | 0.0 |
| B 14895 | CAM Commercial Asset Mgt 12/13 | 260.0 | 76.2 | 183.8 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14917 | 25% Purchase Of 16b Atha St | 21.0 | 19.0 | 2.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14989 | Affordable Housing (Ahsps) Hra | 421.9 | 0.0 | 0.0 | 421.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14989 | BEC Beckhills Ph1-8 H/Loss & Dem | 1,343.4 | 1,165.3 | 0.0 | 178.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15726 | Council Housing - 25 Props Over 55'S | 1,609.1 | 1,542.0 | 67.1 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16692 | Hra Housing Investment Programme | 43,344.0 | 0.0 | 0.0 | 6,175.0 | 12,169.0 | 11,490.0 | 13,510.0 | 0.0 |
| A 16692 | BEL Bellway Homes Purchase 25 Properties | 2,272.4 | 0.0 | 11.5 | 2,260.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16692 | BRO Broadleas Site 3 Newbuild | 5.7 | 0.0 | 5.7 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16692 | COM Nps Newbuild Fees | 329.5 | 0.0 | 200.0 | 129.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16692 | EPR East Park Road Site 1 Newbuild | 2,321.8 | 0.0 | 15.5 | 2,306.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16692 | GAR Garnets Site 2 Newbuild | 9.5 | 0.0 | 9.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16692 | HOW Haworth Court Site 4 Newbuild | 160.1 | 0.0 | 160.0 | 0.0 | 0.0 | 0.1 | 0.0 | 0.0 |
| A 16692 | SQP Acquisition And Demo Squinting Cat Pub | 118.0 | 0.0 | 118.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16692 | SQU Squinting Cat Site 5 | 3.0 | 0.0 | 3.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16827 | 25% Purchase Of 1 Atha Crescent | 17.9 | 0.0 | 17.9 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16915 | 25% Purchase Of 11 Middlecroft Road | 31.3 | 0.0 | 31.3 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16974 | Hra Communal Aerials Misfs | 17.6 | 0.0 | 17.6 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16974 | CAR Communal Aerials Carlton * 3 | 48.0 | 0.0 | 48.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16974 | MEY Communal Aerials Meynall Heights | 21.4 | 0.0 | 21.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16974 | OAT Communal Aerials Oatland * 3 | 63.0 | 0.0 | 63.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Hra | | 55,207.9 | 3,720.8 | 1,246.3 | 12,021.7 | 12,719.0 | 11,990.1 | 13,510.0 | |
| <hr/> | | | | | | | | | |
| Housing Leeds Service | | | | | | | | | |
| B 16517 | Hra Future Years Programme Bal | 8,233.4 | 0.0 | 0.0 | 8,233.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16517 | ACT Hra Self Financing Funding Confirmed | 112,721.0 | 0.0 | 0.0 | 0.0 | 54,183.0 | 58,538.0 | 0.0 | 0.0 |
| B 16517 | BIT Hra Bitmo Self Financing | 3,340.0 | 0.0 | 0.0 | 0.0 | 1,670.0 | 1,670.0 | 0.0 | 0.0 |
| B 32021 | Window & Door Replacement 14/15 | 919.1 | 0.0 | 0.0 | 919.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 32022 | Heating & Energy Efficiency 14/15 | 9,747.0 | 0.0 | 0.0 | 9,747.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 32023 | Community Safety 14/15 | 150.0 | 0.0 | 0.0 | 150.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 32024 | Electrical 14/15 | 3,776.0 | 0.0 | 0.0 | 3,776.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 32025 | Re-Roofing 14/15 | 421.5 | 0.0 | 0.0 | 421.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 32026 | Kitchens & Bathrooms 14/15 | 9,993.1 | 0.0 | 0.0 | 9,993.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 32027 | Environmentals 14/15 | 900.0 | 0.0 | 0.0 | 900.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 32029 | Area Panel 14/15 | 550.0 | 0.0 | 0.0 | 550.0 | 0.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Improving Our Assets

All Figures are in £000's

| Cat Scheme | Council Housing Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|-----------------------------|---|-------------------------|---------------------------|---------|-----------------|----------|----------|---------|------------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| B 32030 | Equipment & Mod. For Disabled 14/15 | 4,675.0 | 0.0 | 0.0 | 4,675.0 | 0.0 | 0.0 | 0.0 | |
| B 32031 | Voids 14/15 | 6,000.0 | 0.0 | 0.0 | 6,000.0 | 0.0 | 0.0 | 0.0 | |
| B 32032 | Capital Repairs & Maintenance 14/15 | 2,000.0 | 0.0 | 0.0 | 2,000.0 | 0.0 | 0.0 | 0.0 | |
| B 32033 | Service Delivery Associated Costs 14/15 | 9,006.2 | 0.0 | 0.0 | 9,006.2 | 0.0 | 0.0 | 0.0 | |
| B 32034 | Structural Remedials & Insulation 14/15 | 5,693.1 | 0.0 | 0.0 | 5,693.1 | 0.0 | 0.0 | 0.0 | |
| B 32035 | Communal Replacements 14/15 | 735.0 | 0.0 | 0.0 | 735.0 | 0.0 | 0.0 | 0.0 | |
| B 32036 | Conversion/Regeneration Works 14/15 | 632.0 | 0.0 | 0.0 | 632.0 | 0.0 | 0.0 | 0.0 | |
| B 32037 | Fire Safety Works 14/15 | 4,575.0 | 0.0 | 0.0 | 4,575.0 | 0.0 | 0.0 | 0.0 | |
| Total Housing Leeds Service | | 184,067.4 | 0.0 | 0.0 | 68,006.4 | 55,853.0 | 60,208.0 | 0.0 | |
| <hr/> | | | | | | | | | |
| Belle Isle | | | | | | | | | |
| A 1077 | FV7 | 2,117.4 | 1,958.5 | 158.9 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 1976 | Capital Work To Tenanted Properties Bitmo - Void Refurbishment | 4,258.2 | 3,858.2 | 400.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 12066 | FW1 | 1,559.6 | 1,409.6 | 150.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14686 | HB6 | 555.0 | 425.0 | 130.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14686 | HB9 | 522.5 | 422.5 | 100.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14686 | SH2 | 345.1 | 195.1 | 150.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16174 | Planned Boiler Replacement | 96.4 | 16.4 | 80.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16244 | Insulation Work | 592.6 | 348.7 | 243.9 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16409 | Roofing | 306.2 | 0.2 | 306.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16410 | Other Conversions | 181.2 | 131.2 | 50.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16668 | Decency Work | 45.9 | 20.9 | 25.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16683 | Reactive Rewire | 208.8 | 108.8 | 100.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16684 | Bitmo Re-Pointing Programme | 187.5 | 87.5 | 100.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16798 | Brooms Facia - Outhouse Replacement | 214.8 | 2.0 | 212.8 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16816 | Bitmo Parking Issues | 100.0 | 0.0 | 100.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16920 | Bitmo Footpath Renewal Scheme | 125.0 | 0.0 | 125.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16960 | Community Resource Centre | 76.5 | 0.0 | 76.5 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 32040 | Water Supplies Flats | 51.4 | 0.0 | 0.0 | 51.4 | 0.0 | 0.0 | 0.0 | |
| B 32041 | Misc Decency Failures 14/15 | 77.0 | 0.0 | 0.0 | 77.0 | 0.0 | 0.0 | 0.0 | |
| B 32042 | Conversions Belle Isle Circus 2014/15 | 51.4 | 0.0 | 0.0 | 51.4 | 0.0 | 0.0 | 0.0 | |
| B 32043 | Total Heat- Heat Lease 2014-15 | 125.0 | 0.0 | 0.0 | 125.0 | 0.0 | 0.0 | 0.0 | |
| B 32044 | Reactive Boiler Repls 2014/15 | 125.0 | 0.0 | 0.0 | 125.0 | 0.0 | 0.0 | 0.0 | |
| B 32045 | Planned Boiler Repls 2014/15 | 30.0 | 0.0 | 0.0 | 30.0 | 0.0 | 0.0 | 0.0 | |
| B 32046 | Electric Upgrades 2014/15 | 362.0 | 0.0 | 0.0 | 362.0 | 0.0 | 0.0 | 0.0 | |
| B 32047 | Works To Tenanted Properties 201/15 | 174.6 | 0.0 | 0.0 | 174.6 | 0.0 | 0.0 | 0.0 | |
| B 32048 | Adaptations 2014/15 | 256.8 | 0.0 | 0.0 | 256.8 | 0.0 | 0.0 | 0.0 | |
| B 32049 | Bitmo Void Refurbs 2014/15 Re-Roofing - Aberfields 2014/15 | 205.4 | 0.0 | 0.0 | 205.4 | 0.0 | 0.0 | 0.0 | |

Leeds City Council Capital Programme - Improving Our Assets

All Figures are in £000's

| Cat Scheme | Council Housing Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | Estimated Costs | | | | After 2016/17 |
|-------------------------|--|-------------------------|---------------------------|-----------------|----------------|------------|------------|------------------|
| | | | | 2013/14 | 2014/15 | 2015/16 | 2016/17 | |
| B 32050 | External Insulation Newhalls 2014/15 | 51.4 | 0.0 | 51.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 32051 | Re-Pointing - Broom Place 2014/15 | 80.0 | 0.0 | 80.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 32052 | Footpath Renewal -2014/15 | 80.0 | 0.0 | 80.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Belle Isle | | 13,162.7 | 8,984.6 | 2,508.1 | 1,670.0 | 0.0 | 0.0 | 0.0 |
| <hr/> | | | | | | | | |
| East North East | | | | | | | | |
| B 12483 BD1 | Demolitions - Blencarn & Brooklands | 4,937.4 | 4,890.2 | 0.7 | 46.5 | 0.0 | 0.0 | 0.0 |
| A 14205 AK9 | 13/14 Windows & Doors Fusion 21 | 1,119.4 | 0.0 | 926.5 | 192.9 | 0.0 | 0.0 | 0.0 |
| A 14207 AF1 | Lingfield Fire Doors | 228.2 | 217.0 | 0.0 | 11.2 | 0.0 | 0.0 | 0.0 |
| A 14209 AB3 | Total Heat | 3,032.0 | 3,025.6 | 6.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14209 AK7 | 13/14 Total Heat | 793.6 | 0.0 | 793.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14210 AL3 | 13/14 Cavity Wall & Loft Insulation | 20.0 | 0.0 | 20.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14211 AM8 | Ene - 13/14 Shakespear Mains Upgrades | 86.0 | 0.0 | 86.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14211 AM9 | Ene - 13/14 Commercial Plant Upgrades | 95.0 | 0.0 | 95.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14211 CP1 | Capitalisation Of Boilers Liberty | 4,532.5 | 2,500.5 | 2,032.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14212 | Defective Housing Parent | 110.0 | 0.0 | 110.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14212 AK2 | Energy Efficiency Works | 103.4 | 85.7 | 17.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14213 AI3 | Planned Tenanted Rewires 2012/13 | 146.4 | 146.1 | 0.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14213 AL1 | Ene - 13/14 Tenanted Rewires | 179.7 | 0.0 | 179.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14214 AL5 | Ene - 13/14 Alarms & Lighting | 460.0 | 0.0 | 460.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14215 AI1 | 2012/13 Re-Roofing (Cs) | 282.8 | 234.4 | 48.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14215 AK8 | 13/14 Roofing | 875.0 | 0.0 | 875.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14216 AJ7 | 12/13lift Replacement Cromwell Heights | 868.0 | 154.8 | 713.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14216 EA1 | 2012/13 Lift Room Upgrade (Pms) | 225.0 | 215.0 | 10.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14217 AH3 | Bathrooms -Construction Services 2011-12 | 512.5 | 514.4 | -1.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14217 AI2 | Kitchens & Bathrooms - 2012/13 | 2,136.2 | 2,151.2 | -15.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14217 AK6 | 13/14 Kitchens & Bathrooms | 1,795.2 | 0.0 | 1,485.2 | 310.0 | 0.0 | 0.0 | 0.0 |
| A 14219 AJ5 | 12/13 Casac Lock Upgrade Programme | 248.7 | 198.7 | 50.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14219 AL8 | Nevilles Highways Work | 100.0 | 0.0 | 100.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14219 AM5 | Ene - 13/14 Environmentals | 60.0 | 0.0 | 60.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14222 AC4 | Ene - Abci Management Fees | 360.6 | 0.0 | 360.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14222 CS1 | Capitalisation Of Salaries | 720.8 | 0.0 | 720.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14223 AI9 | Dda Metal Doors & Screens | 169.5 | 137.9 | 31.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14223 AM3 | Ene - 13/14 Dda Haselwood Communal Doors | 111.0 | 0.0 | 111.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14224 AC3 | Enehl Adaptations | 6,504.3 | 5,264.3 | 1,240.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14224 AC8 | Adaptations Care & Repair | 506.2 | 510.7 | -4.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14224 AL6 | High Cost Adaptations | 139.5 | 0.0 | 89.5 | 50.0 | 0.0 | 0.0 | 0.0 |
| A 14225 AC4 | Void Refurbishment | 12,664.9 | 10,344.1 | 2,320.8 | 0.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Improving Our Assets

All Figures are in £000's

| Cat Scheme | Council Housing Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|------------------------------|--|-------------------------|---------------------------|-----------------|-----------------|------------|------------|------------|------------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| A 14226 | Demolitions Parent | 270.0 | 0.0 | 0.0 | 270.0 | 0.0 | 0.0 | 0.0 | |
| A 14226 AG9 | Lincombe Drive Demolition | 218.0 | 125.8 | 5.5 | 86.7 | 0.0 | 0.0 | 0.0 | |
| A 14227 AN1 | Ene - 13/14 Community Safety Cctv | 200.0 | 0.0 | 200.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14227 AN2 | Ene - Community Safety | 48.9 | 0.0 | 48.9 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14227 CP7 | Cctv - South Seacroft | 258.1 | 257.0 | 1.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14229 AC7 | Batched Fencing | 1,110.1 | 832.0 | 278.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14231 AM6 | Ene - 13/14 Random Improvement Referrals | 150.0 | 0.0 | 150.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14232 AC2 | Capital Repairs | 3,905.5 | 2,705.5 | 1,200.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14233 IE1 | Inner East Area Panel | 254.2 | 204.2 | 50.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14233 IN1 | Inner North East Area Panel | 235.7 | 163.7 | 72.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14233 OE1 | Outer East Area Panel | 190.9 | 140.9 | 50.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14233 ON1 | Outer North East Area Panel | 273.6 | 180.0 | 93.6 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14970 AE8 | Shakespeare Electric Mains Upgrade | 980.6 | 971.4 | 9.2 | 0.0 | 0.0 | 0.0 | 0.0 | |
| D 15614 AL7 | It Upgrade - Orchard Mobile | 100.0 | 0.0 | 0.0 | 100.0 | 0.0 | 0.0 | 0.0 | |
| A 16205 | Multi Storey Work Parent | 960.9 | 0.0 | 0.0 | 960.9 | 0.0 | 0.0 | 0.0 | |
| A 16205 AL2 | 13/14 Passive Fire Protection Works | 15.0 | 0.0 | 15.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16205 AL4 | Multi-Storey Construction Assessments | 147.6 | 0.0 | 147.6 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16205 AL9 | Fire Door Replacement Scheme | 440.0 | 0.0 | 320.0 | 120.0 | 0.0 | 0.0 | 0.0 | |
| A 16205 AM2 | Ene 13/14 Random Fire Safety Works | 40.0 | 0.0 | 40.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16205 AN3 | Passive Fire Safety | 30.3 | 0.0 | 30.3 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16272 AM4 | Ene - 13/14 Garage Revamps | 110.0 | 0.0 | 110.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16378 AG7 | Brander Road Conversion | 592.4 | 578.4 | 14.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16393 AK1 | Decommissioning Of Stratford Court | 53.1 | 31.4 | 21.7 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16393 AM1 | Ene - Moorhaven Court Conversion | 450.0 | 0.0 | 10.0 | 440.0 | 0.0 | 0.0 | 0.0 | |
| A 16963 AN4 | Beckhill Buyback | 50.0 | 0.0 | 50.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| Total East North East | | 55,208.7 | 36,780.9 | 15,729.6 | 2,698.2 | 0.0 | 0.0 | 0.0 | |
| South South East | | | | | | | | | |
| A 1077 AA7 | Avh - Manor Crescent Underpinning | 21.9 | 21.6 | 0.3 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 1077 AB6 | Avh 12/13 Westwood Drying Areas | 22.0 | 21.0 | 1.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 1077 AE4 | Avh 12/13 - Halliday Road Garage Demos | 6.4 | 0.4 | 6.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 1077 AE9 | Avh - Pear Tree Cottage | 8.4 | 5.4 | 3.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 1077 FU8 | Capital Work To Tenanted Props | 8,550.2 | 8,116.2 | 434.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 1971 | Void Refurbishment Avhl | 20,365.1 | 19,615.1 | 750.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 12065 FX2 | Adaptations For The Disabled | 21,362.6 | 19,862.6 | 1,500.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 13173 AF9 | Avh - 13/14 Communal Rewiring | 80.0 | 0.0 | 80.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 13173 AG7 | Avh - 13/14 Rewires | 653.0 | 0.0 | 653.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14260 AA2 | Avh Isolated Roofing 12/13 Morrisons | 508.9 | 553.0 | -44.1 | 0.0 | 0.0 | 0.0 | 0.0 | |

Leeds City Council Capital Programme - Improving Our Assets

| Cat Scheme | Council Housing Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | All Figures are in £000's Estimated Costs | | | | After 2016/17 |
|-------------|--|-------------------------|---------------------------|--|---------|---------|---------|------------------|
| | | | | 2013/14 | 2014/15 | 2015/16 | 2016/17 | |
| A 14260 AG6 | Avh - Moor Road / Close Roofing | 352.7 | 4.4 | 348.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14260 AG9 | Avh - 13/14 Wall Tie Replacements | 60.0 | 0.0 | 60.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14260 AH1 | Avh - 13/14 Westwood Porches | 90.0 | 0.0 | 90.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14260 NRP | Newton Rooflines Programme | 206.5 | 221.9 | -15.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14260 WRP | Westwood Porches | 289.4 | 295.4 | -6.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 14895 AVH | Misc Props - Avhl (7 Garnets Props) | 400.4 | 247.3 | 153.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15447 ASB | Avh- Asbestos Surveys (Total Heat) | 43.4 | 34.9 | 8.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15488 ACO | Arthington Court Office Improvements | 72.3 | 73.3 | -1.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15489 AG5 | Cottingley Towers & Heights | 290.0 | 28.0 | 262.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15490 DD9 | Disability Discrimination Act | 177.3 | 147.3 | 30.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16086 AA4 | Avh 12/13 Windows & Doors | 231.0 | 259.7 | -28.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16086 AE6 | Avh - Doors & Windows Phase 3 | 83.3 | 63.0 | 20.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16086 AF4 | Avh - 13/14 Windows & Doors | 380.0 | 0.0 | 380.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16087 AA3 | Total Heat (New Tender) | 501.9 | 495.1 | 6.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16087 AF6 | Avh - 13/14 Gas Servicing | 862.9 | 0.0 | 862.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16087 AF7 | Avh - 13/14 Total Heat (British Gas) | 840.0 | 0.0 | 840.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16087 AF8 | Avh - 13/14 Commercial Gas Servicing | 530.0 | 0.0 | 530.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16087 AH6 | Hollins Grove Infrastructure Upgrade | 240.0 | 0.0 | 190.0 | 50.0 | 0.0 | 0.0 | 0.0 |
| A 16087 AH7 | Eco Match Funding | 294.9 | 0.0 | 294.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16087 AI2 | Manor Farm Enveloping Scheme | 1,040.0 | 0.0 | 2.8 | 1,037.2 | 0.0 | 0.0 | 0.0 |
| A 16087 BBR | Boiler Breakdown Replacements | 2,265.1 | 2,243.7 | 21.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16087 CHP | Commercial Heating Programme | 312.8 | 294.2 | 18.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16090 AB8 | Sheltered Door Entrances 12/13 | 632.8 | 604.2 | 28.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16090 AC2 | Replacement Heating Crosshill | 553.6 | 417.7 | 135.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16090 AE2 | Avh 12/13 - Care Ring Upgrade Comm Areas | 114.1 | 111.1 | 3.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16090 AE3 | Avh Victoria Close External Insulation | 52.9 | 0.0 | 52.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16090 AE5 | Avh Emergency Lighting - Arthington Crt | 83.7 | 69.1 | 14.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16090 AH9 | Rocheford Court Demolition | 206.0 | 0.0 | 206.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16090 AI3 | Scooter Stores & Fire Safety | 331.5 | 0.0 | 331.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16092 AE1 | Avh 12/13 - K&B Phase 4 Mfs | 532.4 | 458.4 | 74.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16092 AF2 | Avh - 13/14 Kitchens & Bathrooms | 1,320.0 | 0.0 | 1,320.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16093 | Footpaths & Carparks Investment | 272.4 | 278.3 | -5.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16094 AA6 | 1-8 Disraeli Garages | 46.7 | 46.7 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16095 AH4 | Maivern Rise & Waverley Garth | 2,825.0 | 0.0 | 68.2 | 2,756.8 | 0.0 | 0.0 | 0.0 |
| A 16097 AI1 | Environmental Improvements | 100.0 | 0.0 | 100.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16379 AE8 | Avh - John O'Gaunts Fencing | 52.0 | 55.6 | -3.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16379 AI8 | Avh - 13/14 Fencing (P&C) | 300.0 | 0.0 | 300.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16379 MFP | Middleton Fencing Programme | 97.9 | 100.9 | -3.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16523 EP1 | Eggborough Energy Efficiency Phase 1 | 900.2 | 887.3 | 12.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16653 AD3 | 2012/13 Outer South East Area Panel | 44.1 | 15.3 | 28.8 | 0.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Improving Our Assets

All Figures are in £000's

| Cat Scheme | Council Housing Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|-------------------------------|--|-------------------------|---------------------------|-----------------|-----------------|------------|------------|------------|------------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| A 16653 AD4 | 2012/13 Outer South Area Panel | 30.8 | 19.0 | 11.8 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16653 AD5 | 2012/13 Inner South Area Panel | 38.4 | 18.4 | 20.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16654 AD2 | 2012/13 House Extensions - Fostering | 22.6 | 0.0 | 22.6 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16656 AC4 | 2012/13 Crime Reduction Garforth/ Kippax | 33.3 | 33.3 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16656 AC5 | 2012/13 Crime Reduction Rothwell | 10.0 | 0.0 | 10.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16656 AC6 | 2012/13 Crime Reduction Middleton/Huns | 73.4 | 65.3 | 8.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16656 AC8 | 2012/13 Crime Reduction Morley | 78.8 | 72.1 | 6.7 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16656 AD9 | Avh Harrop Grove Fencing | 32.8 | 34.9 | -2.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16656 AF1 | Avh - Fairfax Avenue Landscaping & Wall | 72.1 | 66.9 | 5.2 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16657 AB9 | Lewisham Court Communal Flooring | 31.2 | 1.2 | 30.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16658 AA8 | Avh - Cottingley Lifts | 1,192.1 | 392.1 | 650.0 | 150.0 | 0.0 | 0.0 | 0.0 | |
| Total South South East | | 71,223.2 | 56,351.3 | 10,877.9 | 3,994.0 | 0.0 | 0.0 | 0.0 | |
| <hr/> | | | | | | | | | |
| West North West | | | | | | | | | |
| B 1345 BE2 | 13/14 15 Brookfield Gardens | 45.4 | 0.0 | 45.4 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 1345 BF6 | Car Park Renewal | 47.0 | 0.0 | 47.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 1345 BG6 | Dawsons Corner Extrenal Repairs | 30.0 | 0.0 | 30.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 1345 ISO | Wnw Isolated Capital Works | 4,054.4 | 3,046.9 | 1,007.5 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 1991 BB6 | Wnw 12/13 Dda Access Works | 316.3 | 156.0 | 160.3 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 1991 BC6 | Wnw 13/14 Dda Access Works | 284.7 | 0.0 | 284.7 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 1993 AB1 | Wnw Abcl Fees | 855.4 | 0.0 | 855.4 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 1993 BC1 | Construction Services Overheads | 46.8 | 6.7 | 40.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 1993 BD2 | Wnw 2013/14 Mfs Overheads For Y3 | 2,000.0 | 0.0 | 2,000.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 1993 BE1 | 13/14 It Mobile Orchard | 75.0 | 0.0 | 0.0 | 75.0 | 0.0 | 0.0 | 0.0 | |
| A 1993 CS1 | Wnw Capitalisation Of Salaries | 518.0 | 0.0 | 518.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 1994 | Wnw Sheltered Housing Improvements | 163.7 | 0.0 | 0.0 | 163.7 | 0.0 | 0.0 | 0.0 | |
| A 1994 AZ7 | Sheltered Housing Farrar Lane | 2,481.1 | 27.1 | 170.0 | 2,284.0 | 0.0 | 0.0 | 0.0 | |
| B 13935 | Wnw Defective/System Built Houses | 30.5 | 0.0 | 30.5 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 13935 AS6 | Wall Finish | 53.0 | 0.0 | 53.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 13935 AU5 | Ps1025 Nontrads Whi Waterloos | 4,127.2 | 2,757.2 | 1,370.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 13935 AZ6 | Defective Housing - Reema External | 1,448.0 | 25.5 | 1,422.5 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 13936 | Wnw Community Safety | 247.0 | 0.0 | 247.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 13936 BE6 | 13/14 Communal Doors & Screens | 105.0 | 0.0 | 105.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 13936 BF4 | Wnw-Cctv Link To Ene Control Room | 130.0 | 0.0 | 130.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 13936 BF5 | Euro-Lock Replacements Casac | 50.0 | 0.0 | 50.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 13936 BF8 | Canopy Demolitions | 18.0 | 0.0 | 18.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 13937 BD1 | Wnw 13/14 Isolated Rewires | 318.0 | 0.0 | 318.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 13938 AU2 | Ps871 11/12 Roofing Sur Ref/Dh/Scs | 726.9 | 762.3 | -35.4 | 0.0 | 0.0 | 0.0 | 0.0 | |

Leeds City Council Capital Programme - Improving Our Assets

| Cat Scheme | Council Housing Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | All Figures are in £000's Estimated Costs | | | | After 2016/17 |
|------------|---------------------------------|--|---------------------------|--|---------|---------|---------|------------------|
| | | | | 2013/14 | 2014/15 | 2015/16 | 2016/17 | |
| B | 13938 BC5 | Wnw 13/14 Roofing Programme | 300.0 | 0.0 | 300.0 | 0.0 | 0.0 | 0.0 |
| B | 13940 BB8 | 12/13 Wnw Lifts Autodial Installation | 165.5 | 162.7 | 2.8 | 0.0 | 0.0 | 0.0 |
| B | 13940 BC7 | Wnw 13/14 Lift Replacement East & West | 650.0 | 0.0 | 650.0 | 0.0 | 0.0 | 0.0 |
| B | 13941 AT6 | Ps872 11/12 K&B Dh & Scs Failures | 885.9 | 976.4 | -90.5 | 0.0 | 0.0 | 0.0 |
| B | 13941 AT7 | Ps1063 11/12 K&B Surveyor Referrals | 1,260.6 | 1,285.5 | -24.9 | 0.0 | 0.0 | 0.0 |
| B | 13941 AW2 | Ps1156 11/12 Kitchen Replacements (Wfs) | 1,158.7 | 1,323.2 | -164.5 | 0.0 | 0.0 | 0.0 |
| B | 13941 AZ2 | Ps1290 12/13 K&B Dh & Scs Failures Ph 1 | 984.8 | 844.0 | 140.8 | 0.0 | 0.0 | 0.0 |
| B | 13941 BA8 | 12/13 K&B Surveyor Referrals Ph2 | 559.0 | 496.6 | 62.4 | 0.0 | 0.0 | 0.0 |
| B | 13941 BB7 | Wnw 13/14 K&B Referrals Phase 1 | 1,727.5 | 0.0 | 1,727.5 | 0.0 | 0.0 | 0.0 |
| B | 13941 BC2 | Wnw 13/14 K&B Decant Homes Failures | 1,018.8 | 0.0 | 1,018.8 | 0.0 | 0.0 | 0.0 |
| B | 13941 BC3 | Wnw 12/14 Sheltered Communal Kitchen | 305.0 | 0.0 | 305.0 | 0.0 | 0.0 | 0.0 |
| B | 14057 AT9 | Ps874 11/12 Widws & Drs Survey Referrals | 413.1 | 423.6 | -10.5 | 0.0 | 0.0 | 0.0 |
| B | 14057 AV2 | 11/12 Win & Dr Referrals Via Orchard | 300.4 | 298.3 | 2.1 | 0.0 | 0.0 | 0.0 |
| B | 14057 AZ3 | Ps1292 12/13 W&D Dh & Scs Failures Ph1 | 341.8 | 259.3 | 82.5 | 0.0 | 0.0 | 0.0 |
| B | 14057 BC4 | Wnw 13/14 Multi-Storey Fire Door | 245.7 | 0.0 | 245.7 | 0.0 | 0.0 | 0.0 |
| B | 14057 BD3 | 13/14 Fire Doors & Standard Doors | 115.0 | 0.0 | 115.0 | 0.0 | 0.0 | 0.0 |
| B | 14057 BD4 | Wnw 13/14 Window Replacement | 93.5 | 0.0 | 93.5 | 0.0 | 0.0 | 0.0 |
| B | 14146 HCV | Wnw High Cost Voids | 1,896.7 | 1,596.7 | 300.0 | 0.0 | 0.0 | 0.0 |
| B | 14146 VDS | Wnw Voids | 20,602.3 | 18,046.1 | 2,556.2 | 0.0 | 0.0 | 0.0 |
| B | 14152 | Wnw Insulation Works Parent | 25.0 | 0.0 | 25.0 | 0.0 | 0.0 | 0.0 |
| A | 14153 BA7 | 12/13 Wnw Heating Installations | 311.0 | 327.9 | -16.9 | 0.0 | 0.0 | 0.0 |
| A | 14153 BC8 | Wnw 13/14 Void Heating | 378.0 | 0.0 | 378.0 | 0.0 | 0.0 | 0.0 |
| A | 14153 BC9 | Wnw 13/14 New Heating | 350.0 | 0.0 | 350.0 | 0.0 | 0.0 | 0.0 |
| B | 14155 AC3 | Alterations Greenlea Mount Car Pk | 109.5 | 24.5 | 25.0 | 60.0 | 0.0 | 0.0 |
| B | 14155 BE5 | Broadlea Gardens Refurb | 40.0 | 0.0 | 40.0 | 0.0 | 0.0 | 0.0 |
| B | 14267 WA2 | Outer West Area Panel 2012/13 | 162.4 | 124.9 | 37.5 | 0.0 | 0.0 | 0.0 |
| B | 14267 WA3 | Inner West Area Panel 2012/13 | 93.5 | 16.0 | 77.5 | 0.0 | 0.0 | 0.0 |
| B | 14267 WA4 | Inner North West Area Panel 2012/13 | 62.6 | 25.1 | 37.5 | 0.0 | 0.0 | 0.0 |
| B | 14267 WA5 | Outer North West Area Panel 2012/13 | 73.8 | 36.3 | 37.5 | 0.0 | 0.0 | 0.0 |
| B | 15604 AW9 | 11/12 Fire Safety Doors Phase 3 | 729.4 | 729.3 | 0.1 | 0.0 | 0.0 | 0.0 |
| B | 15604 BB3 | 12/12 Dda Communal Door Replacements | 592.5 | 578.3 | 14.2 | 0.0 | 0.0 | 0.0 |
| B | 15604 BB5 | Wnw - Bin Hopper Renewal | 81.5 | 29.0 | 52.5 | 0.0 | 0.0 | 0.0 |
| B | 15604 BD7 | Wnw 13/14 Fire Safety | 323.4 | 0.0 | 323.4 | 0.0 | 0.0 | 0.0 |
| B | 15604 BE7 | Wnw- Raynell Approach Fire Alarm | 6.0 | 0.0 | 6.0 | 0.0 | 0.0 | 0.0 |
| B | 15604 BE8 | Wnw-Rycroft Green Fire Alarm | 19.4 | 0.0 | 19.4 | 0.0 | 0.0 | 0.0 |
| B | 15604 BE9 | Wnw Eilham Court Fire Alarm | 15.9 | 0.0 | 15.9 | 0.0 | 0.0 | 0.0 |
| B | 15604 BF1 | 13/14 Multi-Storey Fire Door Ph2 | 152.0 | 0.0 | 152.0 | 0.0 | 0.0 | 0.0 |
| B | 15604 BF3 | Wnw-13/14 Fire Safety Pilot Sprinkler Sy | 315.0 | 0.0 | 315.0 | 0.0 | 0.0 | 0.0 |
| B | 15604 BF7 | 13/14 Fire Safety Msf Cab Doors | 120.0 | 0.0 | 120.0 | 0.0 | 0.0 | 0.0 |
| A | 16376 BD8 | 13/14 Erdff/Cesp District Heating Scheme | 186.6 | 0.0 | 20.0 | 166.6 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Improving Our Assets

All Figures are in £000's

| Cat Scheme | Council Housing Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | After 2016/17 |
|------------------------------|---------------------------------|-------------------------|---------------------------|-----------------|-----------------|------------|------------|------------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | |
| B 16481 BG7 | 13/14 Gas Domestic Maintenance | 1,200.0 | 0.0 | 1,200.0 | 0.0 | 0.0 | 0.0 | |
| B 16482 AW1 | Wnw Adaptations | 4,340.4 | 2,210.5 | 2,129.9 | 0.0 | 0.0 | 0.0 | |
| B 16482 AY5 | 12/13 Extension - Foster Homes | 13.1 | 0.0 | 13.1 | 0.0 | 0.0 | 0.0 | |
| A 16918 BD9 | 13/14 Hrmt Funding | 20.0 | 0.0 | 20.0 | 0.0 | 0.0 | 0.0 | |
| Total West North West | | | | 21,571.5 | 2,749.3 | 0.0 | 0.0 | |

Leeds City Council Capital Programme - Improving Our Assets

School Building Improvements

All Figures are in £000's

Total Scheme Cost

Actual To 31 Mar 13

Cat Scheme

Scheme Title

2013/14

2014/15

2015/16

2016/17

2016/17

After 2016/17

Primary Schools

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|-------------|--|-------------------|---------------------|---------|---------|---------|---------|---------------|
| B 15349 FIR | BSP Bramley St Peter'S-Fire Stopping | 124.8 | 101.5 | 23.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16253 FIR | BEE Beeston Ps - Fire Stopping Works | 9.2 | 7.7 | 1.4 | 0.1 | 0.0 | 0.0 | 0.0 |
| B 16253 FIR | BSM Burley St Matthias Ce Ps | 0.7 | 0.0 | 0.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16253 FIR | BSP Bramley St Peter'S-Fire Stopping Works | 100.6 | 98.7 | 1.1 | 0.8 | 0.0 | 0.0 | 0.0 |
| B 16253 FIR | HUG Hugh Gaitskell-Fire Stopping Works | 184.7 | 53.8 | 130.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16253 FIR | MST St Marys,Middleton-Fire Stopping Works | 139.1 | 7.1 | 125.2 | 6.8 | 0.0 | 0.0 | 0.0 |
| B 16253 FIR | POL Pool Ce Ps - Fire Alarm Works 2012/13 | 105.1 | 101.8 | 3.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16253 FIR | PSP Park Spring Ps - Fire Stopping Works | 177.6 | 7.8 | 155.7 | 14.1 | 0.0 | 0.0 | 0.0 |
| B 16253 FIR | RAY Raynville Ps - Fire Stopping | 181.1 | 7.8 | 171.9 | 1.4 | 0.0 | 0.0 | 0.0 |
| B 16253 FIR | RVJ Rothwell Victoria Js-Fire Stopping Works | 9.3 | 7.7 | 1.5 | 0.1 | 0.0 | 0.0 | 0.0 |
| B 16253 FIR | STJ Wetherby St James-Fire Alarm Replacement | 193.9 | 188.3 | 5.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16253 FIR | WES Westwood Ps - Fire Stopping Works | 10.7 | 7.7 | 2.9 | 0.1 | 0.0 | 0.0 | 0.0 |
| B 16270 BLR | ARM Armeley Ps - Mechanical Works | 62.9 | 59.6 | 3.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 BLR | BAR Bardsey Ps - Mechanical Works | 72.5 | 64.5 | 8.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 BLR | BIR Birchfield Ps - Mechanical Works | 105.4 | 100.1 | 5.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 BLR | BSM Burley St Matthias-Mechanical Works | 53.5 | 47.1 | 6.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 BLR | FWR Farsley Westroyd -Mechanical Works | 71.1 | 63.3 | 7.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 BLR | OTW The Wharnton Ps-Mechanical Works | 65.2 | 56.3 | 8.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 BLR | PPH Pudsey Primrose Hill-Mechanical Works | 83.3 | 79.0 | 4.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 BLR | RAY Raynville Ps - Mechanical Works | 202.5 | 157.8 | 7.7 | 37.0 | 0.0 | 0.0 | 0.0 |
| B 16270 BLR | RSP Rawdon St Peters-Mechanical Works | 31.2 | 29.7 | 1.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 BLR | SHO Shire Oak Ce Ps - Mechanical Works | 92.9 | 88.3 | 4.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 BLR | TNR Thorne Ce Ps - Boiler Replacement | 42.0 | 37.3 | 4.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 BLR | WDG Deighton Gates, Wetherby | 34.9 | 0.0 | 27.8 | 7.1 | 0.0 | 0.0 | 0.0 |
| B 16270 BLR | WES Westwood Ps - Mechanical Works | 142.9 | 105.1 | 3.5 | 34.3 | 0.0 | 0.0 | 0.0 |
| B 16270 BLR | WLA Whitealithes Ps - Mechanical Works | 135.3 | 127.9 | 7.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 BLR | YWI Westfield Infant-Mechanical Works | 35.1 | 31.2 | 3.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 ELE | BRO Broadgate -S - Electrical Works | 52.9 | 51.4 | 1.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 ELE | BRW Barwick-In-Elmet Ce-Electrical Works | 17.5 | 0.5 | 0.3 | 16.7 | 0.0 | 0.0 | 0.0 |
| B 16270 ELE | BSP Bramley St Peters-Electrical Works | 10.6 | 10.4 | 0.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 ELE | HIG Highfield Ps - Electrical | 83.5 | 81.2 | 2.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 ELE | PAR Park Spring Ps-Electrical Works | 17.0 | 16.8 | 0.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 ELE | POO Pool Ce Ps - Electrical Works | 0.7 | 0.3 | 0.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 ELE | ROT Rothwell Ce Ps - Electrical Works | 27.8 | 26.9 | 0.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 ELE | SWI Swinnow Ps - Electrical Works | 14.1 | 13.8 | 0.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 RFG | BRA Bramley Ps - Re Roofing | 202.6 | 6.6 | 189.2 | 6.8 | 0.0 | 0.0 | 0.0 |
| B 16270 RFG | FLD Fieldhead Carr-Roofing | 297.6 | 287.1 | 7.5 | 3.0 | 0.0 | 0.0 | 0.0 |
| B 16270 RFG | GRE Greenside Ps - Roofing | 65.2 | 63.4 | 1.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 RFG | KIP Kippax North Primary School | 120.0 | 0.0 | 0.0 | 120.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Improving Our Assets

School Building Improvements

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | Estimated Costs | | | After 2016/17 |
|-----------------|---|-------------------|---------------------|-----------------|---------|---------|---------------|
| | | | | 2013/14 | 2014/15 | 2015/16 | |
| B 16270 RFG NIN | Ninelands Ps - Roofing | 132.5 | 4.8 | 114.9 | 12.8 | 0.0 | 0.0 |
| B 16270 RFG PDL | Pudsey Lowtown-Roofing | 175.3 | 3.8 | 146.5 | 25.0 | 0.0 | 0.0 |
| B 16270 RFG WHI | Whingate Ps - Roofing | 107.1 | 103.8 | 3.3 | 0.0 | 0.0 | 0.0 |
| B 16270 RFG YWF | Yeadon Westfield Junior | 100.0 | 0.0 | 0.0 | 100.0 | 0.0 | 0.0 |
| B 16270 WIN BRG | Broadgate Ps - Window Replacement | 94.1 | 90.9 | 3.2 | 0.0 | 0.0 | 0.0 |
| B 16270 WIN HUG | Hugh Gaitskell-Windows/Doors | 24.9 | 24.1 | 0.8 | 0.0 | 0.0 | 0.0 |
| B 16270 WIN QUA | Quarry Mount Ps - Window Replacement | 101.9 | 99.1 | 2.8 | 0.0 | 0.0 | 0.0 |
| B 16470 BLR BPC | Burley Park Centre | 128.1 | 1.6 | 124.1 | 2.4 | 0.0 | 0.0 |
| B 16470 BLR CCS | Christ Church Upper Armley | 83.5 | 1.4 | 80.5 | 1.6 | 0.0 | 0.0 |
| B 16470 BLR CGP | Cross Gate Primary School | 118.2 | 1.3 | 114.8 | 2.1 | 0.0 | 0.0 |
| B 16470 BLR GFP | Grange Farm Primary School | 92.3 | 1.1 | 89.4 | 1.8 | 0.0 | 0.0 |
| B 16470 BLR HOV | Hovingham Primary School | 111.7 | 1.1 | 108.3 | 2.3 | 0.0 | 0.0 |
| B 16470 BLR POL | Pool Ce Primary School | 148.2 | 2.0 | 143.5 | 2.7 | 0.0 | 0.0 |
| B 16470 BLR PSP | Park Spring Primary School | 141.4 | 1.4 | 137.3 | 2.7 | 0.0 | 0.0 |
| B 16470 BLR WHI | Whingate Primary School | 112.0 | 1.2 | 108.5 | 2.3 | 0.0 | 0.0 |
| B 16470 ELE CRG | Cross Gates Primary | 10.8 | 0.0 | 10.8 | 0.0 | 0.0 | 0.0 |
| B 16470 KIT ABE | Aberford Ce Ps - Kitchen Ventilation | 43.7 | 0.0 | 42.8 | 0.9 | 0.0 | 0.0 |
| B 16470 KIT ARM | Armley Primary - Kitchen Ventilation | 44.7 | 0.0 | 7.1 | 37.6 | 0.0 | 0.0 |
| B 16470 KIT BEE | Beeston Primary - Kitchen Ventilation | 55.6 | 0.0 | 54.5 | 1.1 | 0.0 | 0.0 |
| B 16470 KIT BLN | Blenheim Primary - Kitchen Ventilation | 43.1 | 0.0 | 42.4 | 0.7 | 0.0 | 0.0 |
| B 16470 KIT BRA | Bramhope Primary - Kitchen Ventilation | 37.8 | 0.0 | 36.4 | 1.4 | 0.0 | 0.0 |
| B 16470 KIT CCU | Christ Church Upper Armley Ce Ps | 24.4 | 0.0 | 24.4 | 0.0 | 0.0 | 0.0 |
| B 16470 KIT COL | Colton Primary - Kitchen Ventilation | 44.9 | 0.0 | 44.0 | 0.9 | 0.0 | 0.0 |
| B 16470 KIT GUI | Guiseley Infant - Kitchen Ventilation | 54.0 | 0.0 | 53.1 | 0.9 | 0.0 | 0.0 |
| B 16470 KIT HAR | Harehills Primary - Kitchen Ventilation | 41.4 | 0.0 | 40.6 | 0.8 | 0.0 | 0.0 |
| B 16470 KIT ING | Ingram Road Ps - Kitchen Ventilation | 46.1 | 0.0 | 45.2 | 0.9 | 0.0 | 0.0 |
| B 16470 KIT KER | Kerr Mackie Primary-Kitchen Ventilation | 45.8 | 0.0 | 44.9 | 0.9 | 0.0 | 0.0 |
| B 16470 KIT LAW | Lawns Park Primary-Kitchen Ventilation | 43.3 | 0.0 | 6.9 | 36.4 | 0.0 | 0.0 |
| B 16470 KIT OAF | Ashfield Primary - Kitchen Ventilation | 25.9 | 0.0 | 25.4 | 0.5 | 0.0 | 0.0 |
| B 16470 KIT PPH | Primrose Primary - Kitchen Ventilation | 59.4 | 0.0 | 9.0 | 50.4 | 0.0 | 0.0 |
| B 16470 KIT ROB | Robin Hood Primary-Kitchen Ventilation | 47.7 | 0.0 | 46.7 | 1.0 | 0.0 | 0.0 |
| B 16470 KIT STA | Stanningley Ps - Kitchen Ventilation | 43.7 | 0.0 | 42.8 | 0.9 | 0.0 | 0.0 |
| B 16470 KIT STH | Southroyd Primary-Kitchen Ventilation | 40.6 | 0.0 | 6.3 | 34.3 | 0.0 | 0.0 |
| B 16470 KIT YWF | Yeadon Westfield Infant-Kitchen Vent. | 38.8 | 0.0 | 38.0 | 0.8 | 0.0 | 0.0 |
| B 16470 RFG PAR | Parklands Primary School | 513.3 | 15.0 | 235.4 | 251.7 | 11.2 | 0.0 |
| B 16470 RFG SEA | Seacroft Primary School | 22.8 | 0.8 | 22.0 | 0.0 | 0.0 | 0.0 |
| B 16470 WIN BAR | Barwick In Elmet Ce Primary School | 10.9 | 0.4 | 10.5 | 0.0 | 0.0 | 0.0 |
| B 16470 WIN BPC | Burley Park Centre (Pru) | 0.3 | 0.0 | 0.3 | 0.0 | 0.0 | 0.0 |
| B 16470 WIN BRA | Bramham Ps | 115.5 | 0.0 | 2.2 | 112.8 | 0.5 | 0.0 |
| B 16470 WIN CLA | Clappgate Primary School | 101.9 | 2.9 | 99.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Improving Our Assets

School Building Improvements

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|------------------------------|--|-------------------|---------------------|----------------|-----------------|-------------|------------|------------|---------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| B 16470 WIN | FOU Fountain Primary School | 1.7 | 0.1 | 1.6 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16470 WIN | HUG Hugh Gaitskell Primary School | 19.2 | 0.3 | 18.9 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16470 WIN | NIN Ninelands Primary School | 124.2 | 3.9 | 117.9 | 2.4 | 0.0 | 0.0 | 0.0 | |
| B 16470 WIN | PAR Park Spring Primary School | 23.7 | 0.6 | 23.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16470 WIN | WIN Windmill Primary School | 62.2 | 2.0 | 59.0 | 1.2 | 0.0 | 0.0 | 0.0 | |
| B 16818 FIR | BAR Barwick In Elmet | 41.7 | 0.0 | 21.9 | 19.8 | 0.0 | 0.0 | 0.0 | |
| B 16818 FIR | BIR Birchfield Ps | 6.8 | 0.0 | 6.8 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16818 FIR | BRA Bramley Primary School | 4.1 | 0.0 | 0.0 | 4.1 | 0.0 | 0.0 | 0.0 | |
| B 16818 FIR | CRS Crossley Street Ps | 2.5 | 0.0 | 2.5 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16818 FIR | DEI Deighton Gates Ps | 7.9 | 0.0 | 7.9 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16818 FIR | FSB Farsley Springbank Ps | 8.0 | 0.0 | 8.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16818 FIR | HUG Hugh Gaiskells Ps | 5.8 | 0.0 | 5.8 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16818 FIR | LRP Low Road Primary School | 3.9 | 0.0 | 3.9 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16818 FIR | MID Middleton Primary School | 7.5 | 0.0 | 7.5 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16818 FIR | PLT Pudsey Lowton Ps | 4.3 | 0.0 | 0.0 | 4.3 | 0.0 | 0.0 | 0.0 | |
| B 16818 FIR | PTY Pudsey Tyersal Ps | 5.6 | 0.0 | 5.6 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16818 FIR | SUM Summerfield Ps | 4.5 | 0.0 | 4.5 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16818 FIR | TRA Tranmere Primary | 10.8 | 0.0 | 10.8 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16818 FIR | YWI Yeadon Westfield Infants | 4.8 | 0.0 | 4.8 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16818 FIR | YWJ Yeadon Westfield Junior | 4.7 | 0.0 | 4.7 | 0.0 | 0.0 | 0.0 | 0.0 | |
| Total Primary Schools | | 6,958.5 | 2,559.1 | 3,417.0 | 970.7 | 11.7 | 0.0 | 0.0 | |
| <hr/> | | | | | | | | | |
| High Schools | | | | | | | | | |
| B 16270 RFG | WET Wetherby Hs - Roofing | 85.6 | 83.5 | 2.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16818 FIR | BRI Brigshaw High School | 15.7 | 0.0 | 0.0 | 15.7 | 0.0 | 0.0 | 0.0 | |
| Total High Schools | | 101.3 | 83.5 | 2.1 | 15.7 | 0.0 | 0.0 | 0.0 | |
| <hr/> | | | | | | | | | |
| Special Schools | | | | | | | | | |
| B 16270 BLR | NES Ne Silc(Oakwood)-Mechanical Works | 105.7 | 94.9 | 10.8 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16270 BLR | WSM West Silc(Milestone)-Mechanical Works | 120.0 | 114.3 | 5.7 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16270 WIN | EST East Silc(John Jamieson)-Windows/Doors | 57.9 | 57.4 | 0.5 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16270 WIN | NES Ne Silc(West Oaks)-Windows/Doors | 4.8 | 4.7 | 0.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 16470 ELE | BSD Elmets Besd Silc | 7.3 | 0.0 | 7.3 | 0.0 | 0.0 | 0.0 | 0.0 | |

Leeds City Council Capital Programme - Improving Our Assets

School Building Improvements

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | 2016/17 | After 2016/17 |
|-----------------------|--|-------------------|---------------------|---------|---------|---------|----------|---------|---------------|
| | | | | | | | | | |
| ----- | | | | | | | | | |
| Total Special Schools | | 295.7 | 271.3 | 24.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| ----- | | | | | | | | | |
| Refurbishment Works | | | | | | | | | |
| B 12135 | REM Electrical Testing Remedial Works | 434.6 | 412.8 | 21.8 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 13063 | TEM Temporary Accommodation | 236.7 | 215.7 | 0.0 | 21.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 13926 | ELE TES Electrical Testing Programme | 649.3 | 599.9 | 49.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16252 | FIR ALA Fire Safety - Alarms 2011/12 | 118.5 | 115.7 | 2.8 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16252 | FIR COM Fire Compartmentation Works 2011/12 | 291.4 | 285.8 | 5.6 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16252 | FIR MIN Fire Safety - Minor Works 2011/12 | 18.6 | 17.5 | 0.0 | 1.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16252 | MIN Minor Building Works 2011/12 | 45.9 | 23.6 | 11.3 | 11.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16252 | REA COM Reactive Refurbishment 11/12 Commitments | 35.4 | 29.7 | 5.7 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 | CAP Capital Maintenance 2011/12 | 80.3 | 0.0 | 0.0 | 80.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16270 | RFG STR Strawberry Fields - Roofing | 38.8 | 0.5 | 38.3 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16271 | SCH Schools Devolved Capital Grant 2011/12 | 1,988.6 | 1,474.7 | 513.9 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16470 | BLR WIT Capital Maintenance 2012-13 | 21.1 | 0.0 | 0.0 | 21.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16470 | BLR WIT Whitkirk Primary School | 82.7 | 0.4 | 80.6 | 1.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16470 | KIT FEA Kitchen Ventilation - Feasibility | 36.1 | 0.0 | 10.5 | 25.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16470 | KIT ROT Rothwell Ce Primary- Kitchen Ventilation | 36.7 | 0.0 | 36.0 | 0.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16470 | RFG ALL Alwoodley Primary School | 56.5 | 5.1 | 49.2 | 2.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16470 | RFG IRE Ireland Wood Primary School | 44.5 | 2.9 | 40.7 | 0.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16471 | CAP Capital Maintenance 2013-14 | 5,153.2 | 0.0 | 0.0 | 4,895.5 | 257.7 | 0.0 | 0.0 | 0.0 |
| B 16489 | SCH Schools Devolved Capital Grant 2012/13 | 1,849.7 | 0.0 | 1,849.7 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16748 | COM Schools Asbestos Removal (Ctttd) | 466.3 | 68.8 | 273.6 | 123.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16773 | SCH Schools Dfc Grant-Future Years | 4,901.3 | 0.0 | 0.0 | 0.0 | 1,701.3 | 3,200.0 | 0.0 | 0.0 |
| B 16774 | CAP Capital Maintenance Grant-Future Years | 21,589.6 | 0.0 | 0.0 | 0.0 | 7,589.6 | 14,000.0 | 0.0 | 0.0 |
| B 16818 | GEN General Refurbishment 2013/14 | 82.2 | 0.0 | 0.0 | 82.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16818 | ASB Asbestos Removal | 335.6 | 0.0 | 0.0 | 335.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16818 | CON Schools Condition Surveys | 179.7 | 0.0 | 20.0 | 159.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16818 | ELE Electrical Testing/Remedial Works Pro/13 | 247.0 | 0.0 | 103.6 | 143.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16818 | FIR Fire Safety Programme 13/14 | 257.3 | 0.0 | 0.0 | 257.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16818 | FIR FLD Fieldhead Carr Ps | 7.8 | 0.0 | 7.8 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16818 | REA Reactive Refurbishment Works 13/14 | 100.0 | 0.0 | 20.0 | 80.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16866 | DEV Devolved Capital Grant 2013/14 | 1,756.8 | 0.0 | 0.0 | 1,756.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16951 | WV1 Wave 1 Leeds Schools Re:Fit Programme | 500.0 | 0.0 | 500.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 98000 | MAJ Major Refurbish & General Building Works | 4,800.0 | 0.0 | 0.0 | 700.0 | 1,200.0 | 1,700.0 | 0.0 | 1,200.0 |

Leeds City Council Capital Programme - Improving Our Assets

School Building Improvements

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|------------|-------------------------------|-------------------------|---------------------------|---------|---------|----------|----------|------------------|
| | Total Refurbishment Works | 46,442.2 | 3,253.1 | 3,640.5 | 8,700.0 | 10,748.6 | 18,900.0 | 1,200.0 |
| <hr/> | | | | | | | | |
| | Development Initiatives | | | | | | | |
| A | 15819 General Contingency | 902.5 | 0.0 | 0.0 | 300.0 | 300.0 | 302.5 | 0.0 |
| | Total Development Initiatives | 902.5 | 0.0 | 0.0 | 300.0 | 300.0 | 302.5 | 0.0 |

Leeds City Council Capital Programme - Improving Our Assets

Office Buildings & Support Services

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|------------------------------|---|-------------------|---------------------|---------|-----------------|----------|----------|----------|---------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| Changing The Workplace | | | | | | | | | |
| A 16256 | Changing The Workplace G 1 & 2 | 68,409.7 | 0.0 | 85.0 | 4,000.0 | 27,324.7 | 22,000.0 | 15,000.0 | |
| A 16256 | ADM Childrens Services To Adams Court | 23.1 | 0.0 | 23.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | ASC 2 Ggs Asc Safeguarding | 27.9 | 10.5 | 17.4 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | BBH Childrens Isu To Broom Hill | 46.1 | 0.0 | 46.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | BBI Childrens Isu To Belle Isle | 43.5 | 0.0 | 43.5 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | CHW Civic Hall West 3rd And 4th Floor West | 83.1 | 8.1 | 75.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | ENT Enterprise House (Asc) | 85.5 | 10.5 | 75.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | LMK Landmark Court Childrens Servs | 212.7 | 8.3 | 73.4 | 131.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | SEM Small Enabling Moves Across All Services | 250.0 | 0.0 | 50.0 | 200.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | SGH St George House - Childrens | 18.3 | 8.3 | 10.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | TDW Civic Hall Touchdown | 11.1 | 8.1 | 3.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | THO Thoresby House Env & Neigh | 937.3 | 10.8 | 726.5 | 200.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | TPC Third Party Leased Costs | 11.1 | 8.1 | 3.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | TRB Childrens Services To Tribeca House | 205.3 | 0.0 | 48.6 | 156.7 | 0.0 | 0.0 | 0.0 | |
| A 16256 | XGR Cross Green - Childrens Services | 11.3 | 8.3 | 3.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | FTM Fast Track Merrion | 667.4 | 0.0 | 247.0 | 420.4 | 0.0 | 0.0 | 0.0 | |
| B 16256 | GGs EMW Essential Minor Works | 32.8 | 31.7 | 1.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | GGs ICT Great George Street - Technology Costs | 185.4 | 163.1 | 22.3 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | GGs PTY Great George Street - Property Costs | 528.3 | 516.7 | 11.6 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | GGs RES Great George Street Bt Management | 114.0 | 89.0 | 25.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | GGs SER Ict Customer Facing Services | 334.0 | 0.0 | 105.0 | 229.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | MER OSS Merrion House One Stop Shop | 10.0 | 0.0 | 10.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | MER RES Merrion Hse Business Transformation Mgt | 146.2 | 96.2 | 50.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| D 16256 | NPC Non Property Costs To G 1 & 2 Technology | 1,737.2 | 1,453.0 | 84.2 | 200.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | NPC ASC Transfer Of Asc (Im&T) To Enterprise | 94.2 | 92.0 | 2.2 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | NPC COM 2 Ggs Community Safety Team | 23.4 | 0.8 | 22.6 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | NPC CPM Cpm Relocation To Thoresby House | 98.4 | 95.2 | 3.2 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | NPC CSR Childrens Services Relocation | 87.8 | 86.3 | 1.5 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | NPC REG Transfer Of Registrars To Ggs | 144.3 | 137.8 | 6.5 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | NPS BRE Nps Breeam Advice | 35.0 | 1.3 | 33.7 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | NPS FDC Nps Fees For Work To Civic Hall | 75.0 | 0.0 | 75.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | NPS QUE Ctw Phase 1 - Consultancy Services | 85.8 | 51.5 | 34.3 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16256 | PC1 Property Costs 1 | 646.6 | 442.4 | 154.2 | 50.0 | 0.0 | 0.0 | 0.0 | |
| Total Changing The Workplace | | 75,421.8 | 3,338.0 | 2,172.0 | 5,587.1 | 27,324.7 | 22,000.0 | 15,000.0 | |
| Asset Management Services | | | | | | | | | |
| B 14046 | Refurb Civic Hall Staff Facilities Ph3 | 312.0 | 299.0 | 0.0 | 13.0 | 0.0 | 0.0 | 0.0 | |

Leeds City Council Capital Programme - Improving Our Assets

Office Buildings & Support Services

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | After 2016/17 |
|----------------------------------|--|-------------------|---------------------|---------|-----------------|---------|---------|---------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | |
| A 16912 | Purchase Of Leasehold Int St George Hse | 9,012.8 | 0.0 | 9,012.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16956 | Acquisition Of Kernel House | 1,250.0 | 0.0 | 846.0 | 404.0 | 0.0 | 0.0 | 0.0 |
| Total Asset Management Services | | 10,574.8 | 299.0 | 9,858.8 | 417.0 | 0.0 | 0.0 | 0.0 |
| <hr/> | | | | | | | | |
| Libraries, Arts & Heritage | | | | | | | | |
| A 433 REF | Town Hall Major Refurbishment | 4,685.5 | 4,671.6 | 0.0 | 13.9 | 0.0 | 0.0 | 0.0 |
| Total Libraries, Arts & Heritage | | 4,685.5 | 4,671.6 | 0.0 | 13.9 | 0.0 | 0.0 | 0.0 |
| <hr/> | | | | | | | | |
| South South East | | | | | | | | |
| A 15488 AH8 | Office Modernisation | 70.0 | 0.0 | 70.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total South South East | | 70.0 | 0.0 | 70.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| <hr/> | | | | | | | | |
| Corporate Governance | | | | | | | | |
| B 16511 | Accommodation Changes At St George House | 56.7 | 56.1 | 0.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Corporate Governance | | 56.7 | 56.1 | 0.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| <hr/> | | | | | | | | |

Leeds City Council Capital Programme - Improving Our Assets

Recreational Assets

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | Estimated Costs | | | After 2016/17 |
|------------|--------------|-------------------|---------------------|-----------------|---------|---------|---------------|
| | | | | 2013/14 | 2014/15 | 2015/16 | |

Asset Management Services

| | | | | | | | |
|--|-----------|--------------|--------------|--------------|-------------|------------|------------|
| B | 782 RHT | 25.3 | 21.4 | 3.9 | 0.0 | 0.0 | 0.0 |
| B | 1812 VAR | 41.9 | 17.6 | 0.0 | 24.3 | 0.0 | 0.0 |
| B | 14268 COL | 66.0 | 36.6 | 29.4 | 0.0 | 0.0 | 0.0 |
| B | 14268 GOT | 15.0 | 9.4 | 0.0 | 5.6 | 0.0 | 0.0 |
| B | 14268 GPM | 41.5 | 20.3 | 21.2 | 0.0 | 0.0 | 0.0 |
| B | 14268 KRF | 98.0 | 0.0 | 98.0 | 0.0 | 0.0 | 0.0 |
| B | 14268 SCO | 44.1 | 43.4 | 0.7 | 0.0 | 0.0 | 0.0 |
| Total Asset Management Services | | 331.8 | 148.7 | 153.2 | 29.9 | 0.0 | 0.0 |

Planning & Sustainable Development

| | | | | | | | |
|---|-----------|-------|-------|-------|-------|-----|-----|
| A | 419 | 0.7 | 0.0 | 0.7 | 0.0 | 0.0 | 0.0 |
| A | 1019 | 0.6 | 0.0 | 0.6 | 0.0 | 0.0 | 0.0 |
| A | 1938 | 18.5 | 15.1 | 3.4 | 0.0 | 0.0 | 0.0 |
| A | 13138 | 45.0 | 41.9 | 3.1 | 0.0 | 0.0 | 0.0 |
| A | 13150 | 705.0 | 700.0 | 5.0 | 0.0 | 0.0 | 0.0 |
| A | 13950 | 65.0 | 51.7 | 0.0 | 13.3 | 0.0 | 0.0 |
| A | 13955 HOP | 32.5 | 25.0 | 7.5 | 0.0 | 0.0 | 0.0 |
| A | 14839 | 209.1 | 197.6 | 11.5 | 0.0 | 0.0 | 0.0 |
| A | 14969 | 191.6 | 131.6 | 60.0 | 0.0 | 0.0 | 0.0 |
| B | 15440 | 214.2 | 209.4 | 4.8 | 0.0 | 0.0 | 0.0 |
| A | 15441 | 100.0 | 80.6 | 0.0 | 19.4 | 0.0 | 0.0 |
| A | 16260 | 164.0 | 82.6 | 81.4 | 0.0 | 0.0 | 0.0 |
| A | 16432 | 94.5 | 0.0 | 94.5 | 0.0 | 0.0 | 0.0 |
| A | 16433 | 177.9 | 170.0 | 7.9 | 0.0 | 0.0 | 0.0 |
| A | 16454 | 106.0 | 102.2 | 3.8 | 0.0 | 0.0 | 0.0 |
| A | 16459 | 29.6 | 28.7 | 0.9 | 0.0 | 0.0 | 0.0 |
| A | 16461 | 164.0 | 160.1 | 3.9 | 0.0 | 0.0 | 0.0 |
| A | 16723 | 125.5 | 0.0 | 125.5 | 0.0 | 0.0 | 0.0 |
| A | 16750 | 289.5 | 12.0 | 118.8 | 158.7 | 0.0 | 0.0 |
| A | 16788 | 100.0 | 0.0 | 100.0 | 0.0 | 0.0 | 0.0 |
| A | 16791 | 132.8 | 0.0 | 32.8 | 100.0 | 0.0 | 0.0 |
| A | 16902 | 417.1 | 0.0 | 0.0 | 417.1 | 0.0 | 0.0 |
| A | 16902 COM | 32.9 | 0.0 | 32.9 | 0.0 | 0.0 | 0.0 |
| A | 16972 | 83.5 | 0.0 | 0.0 | 83.5 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Improving Our Assets

All Figures are in £000's

| Cat Scheme | Recreational Assets | | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|--|---------------------|---|-------------------|---------------------|---------|---------|---------|---------|---------------|
| | Scheme Title | | | | | | | | |
| ----- | | | | | | | | | |
| Total Planning & Sustainable Development | | | 3,499.5 | 2,008.5 | 699.0 | 792.0 | 0.0 | 0.0 | 0.0 |
| ----- | | | | | | | | | |
| Recreation | | | | | | | | | |
| B | 14268 | JSM SAL | 30.0 | 29.0 | 1.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 14268 | SCO SAL | 30.0 | 29.3 | 0.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| D | 15608 | DEV Sport For The Future | 271.8 | 270.1 | 1.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| D | 15608 | EQP Sport For The Future | 390.2 | 364.2 | 26.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16279 | Tennis Court Resurface Jccs - Lta | 263.1 | 259.6 | 3.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 16592 | Aquatics Centre Replace Diving Equip. | 25.9 | 25.8 | 0.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 99963 | JOH LIN John Smeaton Link Corridor | 123.2 | 123.0 | 0.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 99963 | JOH SP4 John Smeaton Sports Centre (Pool) | 900.0 | 896.3 | 3.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 99963 | JOH VAR John Smeaton Essential Variations | 150.6 | 146.4 | 4.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Recreation | | | 2,184.8 | 2,143.7 | 41.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| ----- | | | | | | | | | |
| Parks & Countryside | | | | | | | | | |
| A | 637 | BMX Ifyp - Bmx, Teen Shelters & Skateparks | 223.2 | 198.0 | 0.0 | 25.2 | 0.0 | 0.0 | 0.0 |
| A | 1050 | RES Parks & C: Residential Property Works | 78.7 | 66.3 | 0.0 | 12.4 | 0.0 | 0.0 | 0.0 |
| A | 1358 | Cemetry Extensions - Citywide | 341.8 | 0.0 | 43.3 | 148.5 | 150.0 | 0.0 | 0.0 |
| A | 1358 | CAR Lawnswood Cem Ext Car Park Facilities | 313.1 | 214.9 | 28.2 | 70.0 | 0.0 | 0.0 | 0.0 |
| A | 1358 | ELM Site Invest Wks Fr Elmets Caravan Site | 50.5 | 45.5 | 5.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 1358 | ELM PH1 Elmets Cemetry Phase 1 Works | 0.1 | 0.0 | 0.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 1358 | FAR Farnley Cemetry Extension | 29.0 | 4.5 | 0.0 | 24.5 | 0.0 | 0.0 | 0.0 |
| A | 1358 | HOR Horsforth Cemetry Extension | 10.0 | 6.6 | 0.0 | 3.4 | 0.0 | 0.0 | 0.0 |
| A | 1358 | WHV Whinmoor Cemetry Extension | 387.2 | 225.3 | 161.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 1873 | Tinshill Recreation Ground | 784.0 | 724.2 | 22.3 | 37.5 | 0.0 | 0.0 | 0.0 |
| E | 1880 | EAO OZ1 Floodlights To Fieldhead Carr Pitch | 6.5 | 0.2 | 0.0 | 6.3 | 0.0 | 0.0 | 0.0 |
| B | 1880 | EAO OZ5 Methley Sports Project | 107.8 | 88.9 | 0.0 | 18.9 | 0.0 | 0.0 | 0.0 |
| A | 12028 | HAV Replacement Hand Arm Vibration Eq 13/14 | 135.0 | 0.0 | 135.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 12028 | NEW Neck And Arm Vibration Equipment | 419.0 | 331.7 | 87.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 12462 | PH2 Mansion House Phase 2 (Internal Wks) | 1,899.5 | 1,890.2 | 0.0 | 9.3 | 0.0 | 0.0 | 0.0 |
| A | 12523 | HOL Holt Park Improvements | 165.6 | 138.7 | 26.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 12523 | KIP Kippax Cemetry | 25.0 | 17.3 | 7.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 12523 | WCP T&Dr West Leeds Country Park Cttd | 116.1 | 116.0 | 0.0 | 0.1 | 0.0 | 0.0 | 0.0 |
| A | 12549 | Farnley Hall Accommodation | 300.0 | 294.3 | 0.0 | 5.7 | 0.0 | 0.0 | 0.0 |
| A | 12564 | RSP Red Hall - Stable Block & Portacabins | 123.8 | 123.0 | 0.0 | 0.8 | 0.0 | 0.0 | 0.0 |
| A | 12564 | YEA Yeadon Tarn Refurb Toilets To Dda Strd | 81.8 | 76.9 | 0.0 | 4.9 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Improving Our Assets

Recreational Assets

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | All Figures are in £000's | | | 2016/17 | After 2016/17 |
|------------|--|-------------------|---------------------|---------|---------------------------|---------|-----------------|---------|---------------|
| | | | | | 2014/15 | 2015/16 | Estimated Costs | | |
| A 13212 | DRA Barley Hill Drainage - Garforth Cem.Ext. | 33.2 | 0.0 | 33.2 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 13289 | WHF Wharfemeadows Park: Water Safety | 165.0 | 109.3 | 18.1 | 37.6 | 0.0 | 0.0 | 0.0 | |
| A 13428 | Fleet Lane Woodland Improvements | 84.4 | 65.4 | 0.0 | 19.0 | 0.0 | 0.0 | 0.0 | |
| A 13600 | Sharp Lane Landscape Dev Wks | 216.2 | 0.0 | 80.0 | 136.2 | 0.0 | 0.0 | 0.0 | |
| A 13600 | FG3 Middleton Sports Hub 3g Pitch | 479.0 | 0.0 | 479.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 13600 | MCR Middleton Lc Changing Room Refurb | 982.1 | 981.8 | 0.3 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 13600 | MSI Middleton Sport Improvements | 755.9 | 539.7 | 216.2 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 13740 | TNW Open Water Safety Wks - Temple Newsam | 29.0 | 26.8 | 0.0 | 2.2 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH2 Water Safety In Parks | 0.8 | 0.0 | 0.0 | 0.8 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH2 SPR Phase 2 Springhead Park Water Safety | 83.5 | 83.1 | 0.4 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH3 ROU Water Safety Roundhay Park | 38.8 | 22.9 | 5.9 | 10.0 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH4 AIB Aireborough Fp Water Safety Phase 4 | 31.4 | 0.9 | 0.0 | 30.5 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH4 BOS Boston Spa, Kearsby Phase 4 | 7.5 | 3.3 | 0.0 | 4.2 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH4 HAR Harewood Paths | 14.7 | 10.2 | 0.0 | 4.5 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH4 LED Ledston Luck Phase 4 | 4.1 | 0.8 | 3.3 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH4 NUN Nunroyd Phase 4 | 4.1 | 0.0 | 4.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH4 PU2 Pudsey Fp59 Phase 4 | 8.3 | 0.1 | 0.0 | 8.2 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH4 PU3 Pudsey Fp 54 Phase 4 | 19.5 | 4.3 | 0.0 | 15.2 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH4 PUD Pudsey Fp60 Phase 4 | 28.2 | 15.1 | 3.1 | 10.0 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH4 SWA Swaine Woods Phase 4 | 3.2 | 0.0 | 3.2 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH4 WOC Woodhall Lake Phase 4 | 8.1 | 3.8 | 4.3 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH4 YEA Yeadon Tam Phase 4 | 16.2 | 5.6 | 10.6 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH5 PPD Paul'S Pond Improvements | 11.7 | 9.3 | 2.4 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH5 SDP Suffield Drive Pond -Safety Signs | 8.4 | 2.2 | 6.2 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH5 TNG Temp/Newsam Golf-Signs,Bridges,Clearance | 17.6 | 0.0 | 0.0 | 17.6 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH5 TNP Temple Newsam Pond-Removal OfMud | 89.3 | 0.0 | 0.0 | 89.3 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH5 WSS Water Safety Signage Throughout City | 23.1 | 5.1 | 8.0 | 10.0 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH6 CWF Collingham To Wetherby-Widen Path &Signs | 31.3 | 12.0 | 11.3 | 8.0 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH6 ENG Engine Fields -Signs & Fencing To Parts | 11.7 | 0.0 | 2.0 | 9.7 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH6 HAW Hawthorn Farm,Coal Rd -Pond Safety Signs | 2.9 | 0.5 | 2.4 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH6 TPW Trans Pennine Wy-Widen&Repair Path,Signs | 94.5 | 24.2 | 70.3 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH6 WWS Water Safety Signage At Sites City Wide | 23.0 | 0.0 | 0.0 | 23.0 | 0.0 | 0.0 | 0.0 | |
| A 14050 | PH6 WYK Wykebeck/Fernville -Rebuild Banking&Path | 19.3 | 0.0 | 19.3 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 14050 | WLR Waterloo Lake Roundhay Reservoirs Act | 64.9 | 63.3 | 1.6 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14236 | FAR 003 Post Hill Wetland Project | 6.4 | 3.7 | 2.7 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14236 | KIR 001 Abbey Playground Roundabout | 13.1 | 11.3 | 1.8 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14236 | MON 002 Morley North Community Safety | 3.6 | 3.0 | 0.6 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14236 | MON 008 Installation Of 3 Valley Gates | 2.3 | 0.0 | 2.3 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14855 | Mansion House Ph3 Landlord Imps | 983.6 | 923.5 | 0.0 | 60.1 | 0.0 | 0.0 | 0.0 | |
| A 14898 | COM Middleton Park Landscape Works | 757.3 | 644.6 | 62.7 | 50.0 | 0.0 | 0.0 | 0.0 | |

Leeds City Council Capital Programme - Improving Our Assets

All Figures are in £000's

| Cat Scheme | Recreational Assets Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|--------------------------------------|---|-------------------------|---------------------------|----------------|-----------------|--------------|------------|------------|------------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| A 14898 | VCB Middleton Pk Visitor Centre & Bandstand | 1,107.8 | 1,049.7 | 58.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 14995 | WES West Leeds Country Park | 150.0 | 106.8 | 0.1 | 43.1 | 0.0 | 0.0 | 0.0 | |
| A 16184 | Temple Newsam Golf Shop Insure Rebuild | 34.5 | 31.9 | 2.6 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16194 | COT Cottingley Cremator Mercury Abatement | 1,679.9 | 0.0 | 67.0 | 1,570.0 | 42.9 | 0.0 | 0.0 | |
| A 16194 | RAW Rawdon Mercury Abatement | 1,645.1 | 1,611.8 | 23.3 | 10.0 | 0.0 | 0.0 | 0.0 | |
| A 16529 | Springhead Pk Tennis Courts Floodlights | 71.6 | 52.5 | 19.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16597 | Security Imps At Harehills & Hunslet Cem | 98.4 | 94.5 | 3.9 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16637 | Chelsea Garden Relocation Of 2011 Garden | 68.0 | 66.6 | 1.4 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16711 | Aberford Recreation Ground Muga Refurb. | 79.4 | 0.0 | 79.4 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16828 | Methley Sports Project Ph2 -Chg Rooms | 160.0 | 0.0 | 30.0 | 130.0 | 0.0 | 0.0 | 0.0 | |
| A 16874 | Prince Philips Changing Room Extension | 161.3 | 0.0 | 161.3 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16964 | Bramley Park Flood Lighting | 22.0 | 0.0 | 5.0 | 17.0 | 0.0 | 0.0 | 0.0 | |
| Total Parks & Countryside | | 16,052.9 | 11,152.1 | 2,024.2 | 2,683.7 | 192.9 | 0.0 | 0.0 | |

Leeds City Council Capital Programme - Investing In Major Infrastructure

| Cat Scheme | Highways | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | All Figures are in £000's Estimated Costs | | | | 2016/17 | After 2016/17 |
|-----------------------|----------|--|-------------------|---------------------|----------------|--|-----------------|----------------|-------------|------------|---------------|
| | | | | | | 2014/15 | 2015/16 | 2016/17 | 2016/17 | | |
| A | 1227 | Leeds Inner Ring Rd Stage 7 Uncommitted | 1,250.0 | 0.0 | 0.0 | 68.3 | 1,181.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 1688 | Leeds Inner Ring Road Stage 7 | 48,288.0 | 48,146.3 | 10.0 | 131.7 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| C | 12345 | A6120 Cracked Egg Stile Hill Way | 1,953.7 | 1,953.5 | 0.2 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| C | 12621 | Whitehall Rd Dunlop&Rankin Wood Ln S278 | 666.6 | 666.5 | 0.1 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 13184 | A65 Quality Bus Initiative | 21,140.7 | 20,456.0 | 184.7 | 220.0 | 165.0 | 88.0 | 27.0 | 0.0 | 27.0 |
| C | 13220 | High Royds S278 Junction G | 921.0 | 84.4 | 15.6 | 821.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| C | 13387 | Pollard Lane Bramley S278 | 330.3 | 295.8 | 34.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| C | 14013 | High Royds Junction A C E F S278 | 2,350.8 | 2,348.0 | 0.0 | 2.8 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 14709 | Leeds Road Pontefract Road - Arla | 2,018.1 | 917.5 | 500.6 | 0.0 | 0.0 | 600.0 | 0.0 | 0.0 | 0.0 |
| C | 14879 | Easel Phase 1 Site 7 S278 Works | 707.0 | 668.4 | 19.2 | 19.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| C | 14971 | Reginald Ter Reginald St Chapeltown S278 | 460.0 | 401.5 | 58.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| C | 14998 | Harrogate Rd Moortown M&S Store S278 | 384.0 | 371.3 | 0.1 | 12.6 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| C | 15770 | Woodside Quarry Devt - Sect 278 | 2,420.0 | 1.1 | 0.0 | 0.0 | 0.0 | 2,418.9 | 0.0 | 0.0 | 0.0 |
| C | 16101 | Crown Point Retail Park - Access - S.278 | 476.4 | 467.4 | 0.0 | 9.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| C | 16164 | Trinity West Bus Stop Relocations | 500.0 | 474.4 | 25.6 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16426 | Leeds Cycle Network Route 9 Chapel Alle | 1,500.0 | 62.8 | 937.2 | 500.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16443 | Irr Lovell Park Road Bridge Phase 2 | 1,568.1 | 1,325.1 | 243.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 16444 | Irr Woodhouse Tunnel Phase 2 | 21,686.4 | 692.9 | 3,183.0 | 11,652.7 | 6,157.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16445 | Irr New York Road Viaduct Phase 3 | 967.0 | 807.0 | 160.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16747 | East Leeds Orbital Road (Elor) | 1,310.0 | 0.0 | 350.0 | 500.0 | 460.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16787 | Bridgewater Place Wind Mitigation | 245.0 | 0.0 | 143.0 | 102.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16969 | CCA | 16,623.0 | 0.0 | 507.0 | 6,771.5 | 9,344.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| C | 28942 | Cycle City Ambition Grant | 711.8 | 126.0 | 0.0 | 0.0 | 0.0 | 585.8 | 0.0 | 0.0 | 0.0 |
| A | 28950 | Skelton Footbridge | 31,631.1 | 30,932.7 | 198.4 | 200.0 | 200.0 | 100.0 | 0.0 | 0.0 | 0.0 |
| A | 28950 | East Leeds Link M1-A1 Motorway Link | 31,631.1 | 30,932.7 | 198.4 | 200.0 | 200.0 | 100.0 | 0.0 | 0.0 | 0.0 |
| Total Highways | | | 160,109.0 | 111,198.6 | 6,570.7 | 21,011.0 | 17,509.0 | 3,792.7 | 27.0 | 0.0 | 27.0 |

Leeds City Council Capital Programme - Investing In Major Infrastructure

All Figures are in £000's

| Cat Scheme | Transport Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|--|-----------------------------------|-------------------------|---------------------------|---------|-----------------|---------|---------|---------|------------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| Strategic Priorities | | | | | | | | | |
| A 16914 | Kirkstall Forge Leeds Rail Growth | 9,993.0 | 0.0 | 100.0 | 9,640.0 | 253.0 | 0.0 | 0.0 | 0.0 |
| Total Strategic Priorities | | | | | | | | | |
| | | 9,993.0 | 0.0 | 100.0 | 9,640.0 | 253.0 | 0.0 | 0.0 | 0.0 |
| New Gen Transport & Flood Alleviation | | | | | | | | | |
| A 14201 BAL | New Generation Transport Balance | 2,629.8 | 0.0 | 0.0 | 0.0 | 0.0 | 2,629.8 | 0.0 | 0.0 |
| A 14201 NGT | New Generation Transport (Ngt) | 23,961.3 | 3,082.0 | 4,982.0 | 8,300.0 | 5,947.3 | 1,650.0 | 0.0 | 0.0 |
| Total New Gen Transport & Flood Alleviation | | | | | | | | | |
| | | 26,591.1 | 3,082.0 | 4,982.0 | 8,300.0 | 5,947.3 | 4,279.8 | 0.0 | 0.0 |
| Highways | | | | | | | | | |
| A 16289 | Eiland Road Bus Park & Ride | 2,800.0 | 18.4 | 1,310.0 | 1,471.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 99926 | Grants To Metro (Ngt) | 597.4 | 0.0 | 0.0 | 0.0 | 0.0 | 597.4 | 0.0 | 0.0 |
| Total Highways | | | | | | | | | |
| | | 3,397.4 | 18.4 | 1,310.0 | 1,471.6 | 0.0 | 597.4 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Investing In Major Infrastructure

All Figures are in £000's

| Cat Scheme | Flood Alleviation Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|--|---|-------------------------|---------------------------|----------------|-----------------|-----------------|-----------------|----------------|------------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| New Gen Transport & Flood Alleviation | | | | | | | | | |
| A 16557 | Flood Alleviation | 15,311.0 | 0.0 | 0.0 | 0.0 | 5,000.0 | 10,311.0 | 0.0 | |
| A 16557 | Flood Alleviation - Principle Contract | 23,014.0 | 0.0 | 0.0 | 6,547.0 | 13,452.0 | 3,015.0 | 0.0 | |
| Total New Gen Transport & Flood Alleviation | | 38,325.0 | 0.0 | 0.0 | 6,547.0 | 18,452.0 | 13,326.0 | 0.0 | |
| Highways | | | | | | | | | |
| A 16328 | Ramsden Street Kippax Flood Alleviation | 75.0 | 0.6 | 5.0 | 69.4 | 0.0 | 0.0 | 0.0 | |
| A 16557 | Flood Alleviation Initial Works | 1,845.0 | 152.0 | 554.8 | 462.8 | 412.8 | 262.6 | 0.0 | |
| A 16557 | FEA Flood Alleviation Feasibility | 2,261.0 | 298.0 | 740.0 | 561.5 | 661.5 | 0.0 | 0.0 | |
| A 16557 | WOC Fas - Woodlesford Mitigation | 2,381.0 | 0.0 | 94.4 | 2,286.6 | 0.0 | 0.0 | 0.0 | |
| A 16736 | Lowther Road - Garforth - Flood Allev | 104.3 | 0.0 | 104.3 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16737 | Wortley Beck | 750.0 | 0.0 | 0.0 | 0.0 | 50.0 | 0.0 | 700.0 | |
| A 16979 | Farnley Wood Beck Balancing Lake Ph 2 | 701.2 | 0.0 | 0.0 | 0.0 | 50.0 | 41.2 | 610.0 | |
| Total Highways | | 8,117.5 | 450.6 | 1,498.5 | 3,380.3 | 1,174.3 | 303.8 | 1,310.0 | |

Leeds City Council Capital Programme - Investing In Major Infrastructure

Energy Efficiency & Carbon Reduction Initiatives

All Figures are in £000's
Estimated Costs

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|--|---|-------------------------|---------------------------|---------|---------|---------|---------|------------------|
| Asset Management Services | | | | | | | | |
| A | 16389 Solar Photovoltaic Panels Corporate | 1,380.8 | 0.0 | 0.0 | 200.0 | 200.0 | 980.8 | 0.0 |
| Total Asset Management Services | | 1,380.8 | 0.0 | 0.0 | 200.0 | 200.0 | 980.8 | 0.0 |
| Regeneration Management | | | | | | | | |
| C | 16053 Combined Heat And Power Plant Yarn St | 1,700.0 | 1,482.5 | 217.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Regeneration Management | | 1,700.0 | 1,482.5 | 217.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| Environmental Health | | | | | | | | |
| B | 16196 Free Home Insulation Programme | 643.6 | 0.0 | 43.6 | 200.0 | 200.0 | 200.0 | 0.0 |
| B | 16196 COM Free Home Insulation - Committed | 406.4 | 331.5 | 74.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 16196 FPF Fuel Poverty Fund | 650.0 | 150.0 | 100.0 | 100.0 | 100.0 | 100.0 | 100.0 |
| E | 16698 Green Deal Go Early | 70.2 | 0.0 | 0.0 | 70.2 | 0.0 | 0.0 | 0.0 |
| E | 16698 COM Green Deal Committed | 1,008.2 | 794.2 | 214.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Environmental Health | | 2,778.4 | 1,275.7 | 432.5 | 370.2 | 300.0 | 300.0 | 100.0 |

Leeds City Council Capital Programme - Supporting Service Provision

All Figures are in £000's

| Cat Scheme | Schools | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|----------------------------------|---------|--|-------------------|---------------------|---------|-----------------|---------|---------|---------|---------------|
| | | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| Strategic | | | | | | | | | | |
| A 15988 | | Pfi Development Costs | 2,943.3 | 2,654.8 | 188.5 | 100.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Strategic | | | 2,943.3 | 2,654.8 | 188.5 | 100.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Private Finance Initiative | | | | | | | | | | |
| A 12137 COB | | Cockburn Bsf | 17,987.5 | 17,952.0 | 35.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 12137 DEV | | Bsf Development | 7,740.8 | 6,939.9 | 50.0 | 50.0 | 0.0 | 700.9 | 0.0 | 0.0 |
| A 12137 TEM | | Temple Moor Bsf | 17,803.7 | 17,563.3 | 240.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 12137 WKS DES | | Bsf - Design Development | 598.7 | 596.2 | 2.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 13372 FAR | | Farmley Park Bsf Ph2 | 22,766.5 | 22,575.8 | 3.3 | 187.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 13372 HIG PRI | | Bsf Ph2 Highways Wks-Priesthorpe | 61.0 | 14.9 | 46.1 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 13372 WKS | | Authority Works Bsf Ph2 | 135.5 | 0.0 | 0.0 | 135.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 13372 WKS DES | | Design Development Bsf Ph2 | -23.7 | -24.8 | 1.1 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 13373 COR | | Corpus Christi Bsf Ph3 | 14,677.9 | 13,386.4 | 695.1 | 596.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 13373 HIG COR | | Bsf Ph3 Highways Wks-Corpus Christi | 91.7 | 76.5 | 15.2 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 13373 HIG MSM | | Bsf Ph3 Highways Wks-Mount St Marys | 86.2 | 71.4 | 14.8 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 13373 MSM | | Mount St Marys Bsf Ph3 | 14,619.1 | 14,591.3 | 20.5 | 7.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 13373 WKS | | Authority Works Bsf Ph3 | 439.4 | 0.0 | 0.0 | 439.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 13373 WKS DES | | Design Development Bsf Ph3 | 39.3 | 19.7 | 19.6 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15414 HIG WLA | | Bsf Ph4 Highways Wks-West Leeds Academy | 112.0 | 97.4 | 14.6 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15414 WKS | | Authority Works - Bsf Ph4 | 205.1 | 0.0 | 0.0 | 165.1 | 40.0 | 0.0 | 0.0 | 0.0 |
| A 15414 WKS DES | | Design Development - Bsf Ph4 | 32.9 | 32.3 | 0.6 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15414 WLA | | West Leeds Academy - Bsf Ph4 | 29,291.6 | 28,499.3 | 0.2 | 792.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16155 HIG PAR | | Bsf Ph5 Highways Wks-East Leeds Academy | 175.0 | 8.0 | 167.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16155 PAR | | Leeds East Academy (Parklands) Bsf Ph5 | 15,194.2 | 14,374.6 | 674.2 | 145.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16155 WKS | | Authority Works-Bsf Ph5 | 18.9 | 0.0 | 0.0 | 18.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16155 WKS DES | | Design Development-Bsf Ph5 | 215.1 | 203.6 | 11.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16155 WKS HUB | | Auth Wks- East Leeds Acad Hub Bsf Ph5 | 12.0 | 0.0 | 12.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Private Finance Initiative | | | 142,280.4 | 136,977.8 | 2,024.2 | 2,537.5 | 40.0 | 700.9 | 0.0 | 0.0 |
| Primary Schools | | | | | | | | | | |
| A 12040 CTA EQP | | Access Improvements Equipment Provision | 35.7 | 19.8 | 9.3 | 6.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 12040 CTB EQP | | Access Equipment | 39.2 | 32.2 | 7.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 13624 | | Sharp Lane S106 | 76.6 | 0.0 | 0.0 | 76.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 13624 CLA | | Clapgate Ps Extension To Form 2fe | 896.4 | 847.0 | 0.0 | 49.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 13624 SHA | | Sharp Lane Ps New Entrance & Remodelling | 757.4 | 743.1 | 14.3 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Supporting Service Provision

All Figures are in £000's

| Cat Scheme | Schools | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|------------|---------|--|-------------------|---------------------|---------|-----------------|---------|---------|---------|---------------|
| | | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| A 13624 | WIN | Windmill Ps Extension To Form 2fe | 856.6 | 799.3 | 0.0 | 57.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15178 | | Primary Capital Programme (Pcp) | 1,536.5 | 0.0 | 0.0 | 0.0 | 0.0 | 1,536.5 | 0.0 | 0.0 |
| A 15178 | GIL | Gildersome Primary Pcp | 3,883.5 | 3,889.8 | -6.3 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15178 | GRE | Greenhill Primary Pcp | 4,282.2 | 4,281.7 | 0.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15178 | OUL | Oulton Primary Pcp | 4,984.0 | 4,976.9 | 7.1 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15178 | PET | Ss Peter & Paul Rc Primary Pcp | 3,323.7 | 3,315.9 | 7.8 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15178 | RIC | Richmond Hill Primary Pcp | 10,124.4 | 9,987.9 | 136.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15178 | SWI | Swillington Primary Pcp | 4,355.1 | 4,333.4 | 21.7 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15178 | SWI | HIG Swillington Primary Highways Works | 33.5 | 5.7 | 27.8 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15820 | | Basic Need - Primary Expansions Ph1 | 145.6 | 0.0 | 0.0 | 0.0 | 0.0 | 145.6 | 0.0 | 0.0 |
| A 15820 | BEE | Basic Need 2010 - Beeston | 1,392.3 | 1,354.2 | 0.0 | 38.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15820 | EBG | Basic Need 2010 - Ebor Gardens | 1,748.8 | 1,698.1 | 7.7 | 43.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15820 | HIG | Basic Need 2010 - Highfield | 914.1 | 901.1 | 0.0 | 13.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15820 | VIC | Basic Need 2010 - Victoria | 959.9 | 940.9 | 7.1 | 11.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15820 | VIC | HIG Victoria Ps Highways Works | 79.0 | 44.1 | 0.7 | 34.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15821 | | Basic Need - Primary Expansions Ph2 | 298.3 | 0.0 | 0.0 | 0.0 | 0.0 | 298.3 | 0.0 | 0.0 |
| A 15821 | BRU | Basic Need 2011 - Brudenell - Remodelling | 132.8 | 130.2 | 2.6 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15821 | FEA | HIG Featherbank Primary Highways Works | 17.5 | 7.3 | 0.0 | 10.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15821 | FEA | MOD Featherbank -S - Modular | 454.0 | 447.5 | 0.0 | 6.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15821 | FFF | Basic Need 2011 - Farsley Farfield Ph1 | 237.8 | 234.4 | 0.0 | 3.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15821 | HNL | MOD Newlatheas Ps Modular Extension | 1,189.6 | 1,169.7 | 18.1 | 1.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15821 | VVP | Basic Need 2011-Valley View P-Remod. | 236.8 | 228.2 | 2.5 | 6.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15821 | WHI | Whitkirk Primary Basic Need & Access | 425.0 | 423.8 | 0.0 | 1.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15822 | ASH | Otley Ashfield Ps - Basic Need 2012 | 30.3 | 16.8 | 13.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15822 | ASH | PH2 Otley Ashfield Ps - Internal Remodelling | 23.8 | 21.4 | 0.5 | 1.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15822 | BLE | Basic Need 2012 - Blenheim Ps Ph 2 | 643.9 | 561.5 | 17.2 | 65.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15822 | BRA | Basic Need 2012 -Bracken Edge | 3.5 | 0.0 | 0.0 | 3.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15822 | BRA | HIG Bracken Edge Ps - Highways Works | 16.5 | 3.2 | 13.3 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15822 | BRA | MOD Basic Need 2012-Bracken Edge Modular | 854.3 | 809.2 | 12.4 | 32.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15822 | BRA | REM Basic Need 2012-Bracken Edge Remodelling | 144.2 | 118.5 | 6.1 | 19.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15822 | BRU | Basic Need 2012 - Brudenell Ps | 3.2 | 2.7 | 0.0 | 0.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15822 | CAM | Basic Need 2012-Carr Manor | 3,328.7 | 3,065.9 | 181.7 | 81.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15822 | CAM | HIG Carr Manor School Highways Works | 69.6 | 13.5 | 42.5 | 13.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15822 | HUG | Basic Need 2012 - Hugh Gattskell | 519.9 | 493.8 | 18.7 | 7.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15822 | MOR | Morley St Francis Rcp - Basic Need 2012 | 90.0 | 0.0 | 90.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15822 | NBE | Basic Need 2012 - New Bewerley | 238.1 | 230.7 | 7.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15822 | ROU | Basic Need 2012 - Roundhay Ps | 7,246.3 | 6,476.3 | 515.5 | 254.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15822 | ROU | HIG Roundhay School Highways Works | 158.8 | 10.8 | 123.0 | 25.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15822 | SWA | Basic Need 2012 - Swarcliffe Ps | 325.9 | 313.3 | 12.6 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15822 | WYK | Basic Need 2012-Wykebeck Ps | 108.5 | 0.8 | 0.0 | 0.0 | 0.0 | 107.7 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Supporting Service Provision

All Figures are in £000's

| Cat Scheme | Schools | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|-----------------------|-----------|--|-------------------|---------------------|----------|-----------------|---------|---------|---------|---------------|
| | | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| A | 15822 WYK | HIG Wykebeck Ps - Highways Works | 27.0 | 4.5 | 22.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 15822 WYK | MOD Basic Need 2012-Wykebeck Modular | 1,254.7 | 1,144.7 | 4.2 | 0.0 | 0.0 | 105.8 | 0.0 | 0.0 |
| A | 15822 WYK | REM Basic Need 2012-Wykebeck Remodelling | 194.1 | 176.9 | 17.2 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16505 ALP | Allerton Ce Ps - Add. Accommodation | 364.6 | 8.6 | 263.6 | 70.2 | 22.2 | 0.0 | 0.0 | 0.0 |
| A | 16505 ALP | HIG Allerton Ce Ps - Highways Works | 50.0 | 0.0 | 4.0 | 43.5 | 2.5 | 0.0 | 0.0 | 0.0 |
| A | 16505 BEE | Beeston Ps - Basic Need 2013 | 1,115.3 | 56.1 | 359.2 | 700.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16505 BEE | PH1 Beeston Ps Phase 1 - Basic Need 2013 | 177.7 | 0.0 | 159.7 | 18.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16505 BSP | Basic Need 13-14 - Bramley St Peters | 96.9 | 0.0 | 51.0 | 45.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16505 FFF | Farsley Farfield-Basic Need 13-14 | 219.2 | 0.0 | 34.8 | 175.5 | 8.9 | 0.0 | 0.0 | 0.0 |
| A | 16505 FFF | PH1 Farsley Farfield | 82.5 | 0.0 | 82.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16505 FLS | Basic Need 13-14 - Nightingale Academy | 10,026.3 | 179.0 | 1,864.9 | 5,674.7 | 2,307.7 | 0.0 | 0.0 | 0.0 |
| A | 16505 FLS | HOV Basic Need 13-14 - Hovingham/Nightingale | 292.1 | 8.1 | 284.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16505 NEW | Basic Need 2013-14-Morley Newlands | 7,012.3 | 444.7 | 3,254.1 | 3,230.0 | 83.5 | 0.0 | 0.0 | 0.0 |
| A | 16505 NEW | TEM Morley Newlands-Enabling Works | 89.9 | 88.5 | 1.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16505 OSW | Basic Need 2013-St Oswalds | 190.0 | 26.7 | 163.3 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16505 ROS | Rosebank Ps - Basic Need 13-14 | 44.4 | 0.0 | 42.9 | 1.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16505 VVP | Valley View Ps - Basic Need 13-14 | 75.5 | 0.0 | 66.2 | 9.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16505 VVP | REM Valley View Ps-Remodelling - Bn 13-14 | 202.7 | 0.0 | 192.7 | 10.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16585 ALB | Basic Need 14-15 - Allerton Bywater Ps | 2,035.3 | 0.0 | 177.0 | 1,818.2 | 40.1 | 0.0 | 0.0 | 0.0 |
| A | 16585 ALB | PH1 Bn 14/15 - Allerton Bywater Ps-Phase 1 | 378.1 | 0.0 | 283.8 | 94.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16585 ASQ | Basic Need 2014 - Asquith Primary School | 2,506.6 | 0.0 | 289.9 | 1,636.9 | 520.6 | 59.2 | 0.0 | 0.0 |
| B | 16585 ETA | East Ardsley - Basic Need 14/15 | 857.4 | 0.0 | 119.2 | 738.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 16585 ETA | PH1 East Ardsley Ps Bn 14/15 | 52.0 | 0.0 | 35.3 | 16.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16585 LIT | Basic Need 14-15 - Little London Ps | 7,099.6 | 141.5 | 177.5 | 4,019.8 | 2,654.3 | 106.5 | 0.0 | 0.0 |
| A | 16585 LIT | PH1 Bn 14/15-Little London Ps Decant Accom | 188.6 | 0.0 | 188.6 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 16585 LIT | PH2 Bn 14/15-Little London Ps Int. Remodelli | 444.6 | 0.0 | 435.5 | 9.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16585 ROB | Basic Need 14-15 - Robin Hood Ps | 1,110.0 | 0.0 | 81.0 | 982.7 | 46.3 | 0.0 | 0.0 | 0.0 |
| B | 16585 RUF | PH1 Rufford Park Ps - Phase 1 Basic Need | 90.6 | 0.0 | 87.0 | 3.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16585 RUF | PH2 Rufford Park Ps - Phase 2 Basic Need | 1,429.9 | 0.0 | 577.6 | 821.3 | 31.0 | 0.0 | 0.0 | 0.0 |
| A | 16585 SHL | Basic Need 2014-Sharp Lane | 2,141.2 | 22.4 | 142.4 | 1,909.2 | 67.2 | 0.0 | 0.0 | 0.0 |
| A | 16585 SLE | Basic Need 14-15 - Lane End Ps | 7,205.1 | 93.7 | 314.6 | 4,740.9 | 1,965.9 | 90.0 | 0.0 | 0.0 |
| A | 16981 PSJ | Basic Need 2015 - Pudsey St Josephs | 1,377.0 | 0.0 | 29.9 | 563.8 | 756.0 | 27.3 | 0.0 | 0.0 |
| Total Primary Schools | | | 105,653.0 | 55,346.0 | 11,126.3 | 28,197.6 | 8,506.2 | 2,476.9 | 0.0 | 0.0 |
| <hr/> | | | | | | | | | | |
| High Schools | | | | | | | | | | |
| B | 14861 | Secondary Capital Programme | 79.2 | 0.0 | 0.0 | 0.0 | 0.0 | 79.2 | 0.0 | 0.0 |
| B | 14861 | PH1 GUI Secondary Capital Ph1 Guiseley | 540.9 | 534.0 | 0.0 | 6.9 | 0.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Supporting Service Provision

All Figures are in £000's

| Cat Scheme | Schools | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|------------|------------------------------------|--|-------------------|---------------------|---------|-----------------|----------|----------|---------|---------------|
| | | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| | Total High Schools | | 620.1 | 534.0 | 0.0 | 6.9 | 0.0 | 79.2 | 0.0 | |
| | Special Schools | | | | | | | | | |
| A | 16505 ELS | East Leeds Silc - Basic Need 2013 | 246.0 | 0.0 | 228.1 | 17.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16981 NES | North East Silc, Craven Rd | 8,184.2 | 0.0 | 489.4 | 7,694.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16981 SLS | South Silc, Broomfield | 3,366.6 | 0.0 | 319.7 | 3,005.9 | 41.0 | 0.0 | 0.0 | 0.0 |
| | Total Special Schools | | 11,796.8 | 0.0 | 1,037.2 | 10,718.6 | 41.0 | 0.0 | 0.0 | 0.0 |
| | Development Initiatives | | | | | | | | | |
| A | 16403 | Capital Maintenance Grant-Bn Schemes | 8,107.6 | 0.0 | 0.0 | 833.3 | 833.3 | 6,441.0 | 0.0 | 0.0 |
| A | 16468 | Basic Need Grant 2012-13 | 986.1 | 0.0 | 106.4 | 879.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16469 | Basic Need Grant 2013-15 (2yrs) | 36,960.6 | 0.0 | 0.0 | 669.8 | 27,431.4 | 8,859.4 | 0.0 | 0.0 |
| A | 16502 | Schools Access Funds: Basic Need Schemes | 450.0 | 0.0 | 0.0 | 150.0 | 150.0 | 150.0 | 0.0 | 0.0 |
| A | 16502 APP | Ipn Schools Access - Approved | 69.4 | 0.0 | 69.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16502 YR3 | Ipn Schools Access Works 13/14 | 119.5 | 0.0 | 0.0 | 119.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 32012 | Basic Need Grant 2015-16 | 19,431.0 | 0.0 | 0.0 | 0.0 | 0.0 | 19,431.0 | 0.0 | 0.0 |
| A | 32013 | Basic Need Grant 2016-17 | 20,402.5 | 0.0 | 0.0 | 0.0 | 0.0 | 20,402.5 | 0.0 | 0.0 |
| A | 32014 | Universal Infant Free School Meals | 1,685.1 | 0.0 | 0.0 | 485.1 | 1,200.0 | 0.0 | 0.0 | 0.0 |
| | Total Development Initiatives | | 88,211.8 | 0.0 | 175.8 | 3,137.4 | 29,614.7 | 55,283.9 | 0.0 | 0.0 |
| | Learning Environments | | | | | | | | | |
| E | 16518 | Eductn Capital Programme Mngmnt | 3,141.7 | 466.7 | 575.0 | 700.0 | 700.0 | 700.0 | 0.0 | 0.0 |
| | Total Learning Environments | | 3,141.7 | 466.7 | 575.0 | 700.0 | 700.0 | 700.0 | 0.0 | 0.0 |
| | Schools Vehicles & Equipment | | | | | | | | | |
| A | 16777 SCH | Equipment 2013/14 Schools (Uncttd) | 95.4 | 0.0 | 0.0 | 95.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16777 SCH | COM Equipment 2013/14 Schools (C'ttd) | 54.6 | 0.0 | 54.6 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16806 | Roundhay School - New Minibus & Van | 21.7 | 0.0 | 21.7 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| | Total Schools Vehicles & Equipment | | 171.7 | 0.0 | 76.3 | 95.4 | 0.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Supporting Service Provision

Supporting Children & Young People

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|---|---|-------------------|---------------------|---------|---------|---------|---------|---------------|
| Schools Vehicles & Equipment | | | | | | | | |
| A | 16949 Stanningley Ps - Vehicle Purchase | 15.0 | 0.0 | 15.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Schools Vehicles & Equipment | | | | | | | | |
| | | 15.0 | 0.0 | 15.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Asset Management Services | | | | | | | | |
| A | 13221 Horsforth Area Offices Youth Centre | 851.7 | 847.2 | 4.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Asset Management Services | | | | | | | | |
| | | 851.7 | 847.2 | 4.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| Libraries, Arts & Heritage | | | | | | | | |
| A | 16777 LIB COM Equipment 2013/14 Libraries (Ctt'd) | 100.0 | 0.0 | 100.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Libraries, Arts & Heritage | | | | | | | | |
| | | 100.0 | 0.0 | 100.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Recreation | | | | | | | | |
| A | 16777 SPT Equipment 2013/14 Sport (Unc't'd) | 150.0 | 0.0 | 80.0 | 70.0 | 0.0 | 0.0 | 0.0 |
| A | 16777 SPT COM Equipment 2013/14 Sport (Ctt'd) | 350.0 | 0.0 | 300.0 | 50.0 | 0.0 | 0.0 | 0.0 |
| Total Recreation | | | | | | | | |
| | | 500.0 | 0.0 | 380.0 | 120.0 | 0.0 | 0.0 | 0.0 |
| Parks & Countryside | | | | | | | | |
| A | 637 BMX SCA Refurbishment Of Scatterd Skatepark | 176.3 | 172.4 | 3.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Parks & Countryside | | | | | | | | |
| | | 176.3 | 172.4 | 3.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| Children - Commissioning And Social Work | | | | | | | | |
| D | 16201 Childrens Equipment | 150.0 | 123.3 | 10.3 | 16.4 | 0.0 | 0.0 | 0.0 |
| Total Children - Commissioning And Social Work | | | | | | | | |
| | | 150.0 | 123.3 | 10.3 | 16.4 | 0.0 | 0.0 | 0.0 |
| Children Looked After | | | | | | | | |
| B | 13339 BOD Bodmin Road Garage Conversion | 53.0 | 0.0 | 28.0 | 25.0 | 0.0 | 0.0 | 0.0 |
| B | 13339 CRA Cranmer Bank Childrens Home Refurbishment | 23.3 | 0.0 | 23.3 | 0.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Supporting Service Provision

Supporting Children & Young People

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|--|--|-------------------|---------------------|---------|-----------------|---------|---------|---------|---------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| B 13339 EAS | Easdale Close Childrens Home Refurb | 45.0 | 0.0 | 25.0 | 20.0 | 0.0 | 0.0 | 0.0 | |
| B 13339 LIN | Lingfield Approach Children'S Facility | 25.0 | 0.0 | 15.0 | 10.0 | 0.0 | 0.0 | 0.0 | |
| B 13339 PIN | Pinfolds Childrens Home Refurbishment | 76.8 | 0.0 | 60.0 | 16.8 | 0.0 | 0.0 | 0.0 | |
| B 13339 STC | St Catherine'S Childrens Home Refurb | 16.9 | 6.5 | 10.4 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16705 | Short Breaks For Disabled Children 12/13 | 70.3 | 0.0 | 70.3 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16705 ST1 | Short Breaks Schemes - Strand 1 | 211.7 | 0.0 | 211.7 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16705 ST2 | Short Breaks Schemes - Strand 2 | 118.2 | 0.0 | 118.2 | 0.0 | 0.0 | 0.0 | 0.0 | |
| Total Children Looked After | | 640.2 | 6.5 | 561.9 | 71.8 | 0.0 | 0.0 | 0.0 | |
| <hr/> | | | | | | | | | |
| Youth Justice | | | | | | | | | |
| A 15629 NEW | Eastmoor Secure Home - New Build | 12,550.0 | 576.7 | 7,136.1 | 4,749.2 | 88.0 | 0.0 | 0.0 | |
| Total Youth Justice | | 12,550.0 | 576.7 | 7,136.1 | 4,749.2 | 88.0 | 0.0 | 0.0 | |
| <hr/> | | | | | | | | | |
| Integrated Youth Support Service | | | | | | | | | |
| D 15381 EQP | Integrated Youth Support Services | 45.9 | 25.3 | 10.6 | 10.0 | 0.0 | 0.0 | 0.0 | |
| Total Integrated Youth Support Service | | 45.9 | 25.3 | 10.6 | 10.0 | 0.0 | 0.0 | 0.0 | |
| <hr/> | | | | | | | | | |
| Early Years Service | | | | | | | | | |
| A 15600 | Elfic Seacroft S Parkway Cc Accom | 897.0 | 896.2 | 0.8 | 0.0 | 0.0 | 0.0 | 0.0 | |
| B 15822 ASH PH3 | Refurbishment Of Cross Green Community C | 55.0 | 0.0 | 55.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| A 16778 | Early Learning For 2 Year Olds | 1,448.1 | 0.0 | 259.0 | 1,189.1 | 0.0 | 0.0 | 0.0 | |
| A 16778 CHA | Chapel Lane Annexe Refurbishment Works | 133.7 | 0.0 | 0.0 | 133.7 | 0.0 | 0.0 | 0.0 | |
| Total Early Years Service | | 2,533.8 | 896.2 | 314.8 | 1,322.8 | 0.0 | 0.0 | 0.0 | |
| <hr/> | | | | | | | | | |
| Support Services | | | | | | | | | |
| D 16943 | Infobase Replacement | 355.0 | 0.0 | 155.0 | 200.0 | 0.0 | 0.0 | 0.0 | |
| Total Support Services | | 355.0 | 0.0 | 155.0 | 200.0 | 0.0 | 0.0 | 0.0 | |
| <hr/> | | | | | | | | | |
| Learning Skills & Universal | | | | | | | | | |
| A 16487 | Armley Lazer Centre Extension/Remodel | 128.6 | 0.0 | 0.0 | 0.0 | 128.6 | 0.0 | 0.0 | |

Leeds City Council Capital Programme - Supporting Service Provision

Supporting Children & Young People

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|------------|-----------------------------------|-------------------|---------------------|---------|---------|---------|---------|---------------|
| | Total Learning Skills & Universal | 128.6 | 0.0 | 0.0 | 0.0 | 128.6 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Supporting Service Provision

Supporting Older People

All Figures are in £000's

Cat Scheme

Total Scheme Cost

Actual To

31 Mar 13

2013/14

2014/15

2015/16

2016/17

After 2016/17

| Cat Scheme | | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|-------------------|-------|-------------------------------------|-------------------|---------------------|---------|---------|---------|---------|---------------|
| Adult Social Care | | | | | | | | | |
| B | 13338 | REF | 99.5 | 0.0 | 93.0 | 6.5 | 0.0 | 0.0 | 0.0 |
| B | 13338 | SHP | 21.0 | 0.0 | 21.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 13747 | Day Centres Capital Investment Plan | 91.1 | 0.0 | 0.0 | 91.1 | 0.0 | 0.0 | 0.0 |
| A | 13747 | MIN | 176.0 | 171.0 | 5.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 14291 | Roundhay Road Relocation | 81.7 | 0.0 | 0.0 | 81.7 | 0.0 | 0.0 | 0.0 |
| A | 14997 | Learning Disabilities | 813.9 | 0.0 | 0.0 | 0.0 | 813.9 | 0.0 | 0.0 |
| A | 14997 | ALC | 18.8 | 17.2 | 0.0 | 1.6 | 0.0 | 0.0 | 0.0 |
| A | 14997 | BRA | 250.0 | 7.5 | 185.1 | 57.4 | 0.0 | 0.0 | 0.0 |
| A | 14997 | BRX | 10.0 | 0.0 | 0.0 | 10.0 | 0.0 | 0.0 | 0.0 |
| A | 14997 | FEA | 38.0 | 0.0 | 0.0 | 36.7 | 1.3 | 0.0 | 0.0 |
| A | 14997 | GAR | 97.0 | 0.0 | 46.7 | 50.3 | 0.0 | 0.0 | 0.0 |
| A | 14997 | GOL | 45.5 | 0.0 | 0.0 | 45.5 | 0.0 | 0.0 | 0.0 |
| A | 14997 | HDU | 36.0 | 0.0 | 0.0 | 36.0 | 0.0 | 0.0 | 0.0 |
| A | 14997 | KIR | 71.9 | 0.0 | 27.4 | 44.5 | 0.0 | 0.0 | 0.0 |
| A | 14997 | MOL | 23.8 | 22.7 | 0.0 | 1.1 | 0.0 | 0.0 | 0.0 |
| A | 14997 | PLC | 81.1 | 75.0 | 6.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 14997 | RHW | 65.6 | 55.0 | 10.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 14997 | RLC | 64.0 | 60.9 | 0.1 | 3.0 | 0.0 | 0.0 | 0.0 |
| A | 14997 | ROT | 2,316.0 | 105.0 | 639.4 | 1,496.6 | 75.0 | 0.0 | 0.0 |
| A | 14997 | ROT | 105.0 | 55.6 | 49.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 14997 | SCO | 59.9 | 0.0 | 0.0 | 55.1 | 4.8 | 0.0 | 0.0 |
| A | 14997 | TEC | 22.2 | 0.0 | 22.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 14997 | WES | 7.9 | 4.6 | 3.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 15989 | CAR | 1,850.0 | 0.0 | 0.0 | 500.0 | 650.0 | 700.0 | 0.0 |
| A | 15989 | TEL | 250.0 | 0.0 | 50.0 | 75.0 | 75.0 | 50.0 | 0.0 |
| A | 15989 | TEL | 542.2 | 0.0 | 292.2 | 250.0 | 0.0 | 0.0 | 0.0 |
| A | 16460 | COM | 2,171.0 | 0.0 | 500.0 | 1,671.0 | 0.0 | 0.0 | 0.0 |
| A | 16493 | GEN | 2,344.1 | 1,526.7 | 100.0 | 717.4 | 0.0 | 0.0 | 0.0 |
| A | 16493 | LIF | 60.1 | 55.1 | 0.0 | 5.0 | 0.0 | 0.0 | 0.0 |
| A | 16722 | ASC | 75.0 | 67.2 | 0.0 | 7.8 | 0.0 | 0.0 | 0.0 |
| A | 16771 | ADT | 104.0 | 0.0 | 0.0 | 104.0 | 0.0 | 0.0 | 0.0 |
| A | 16777 | MKS | 2,586.6 | 0.0 | 0.0 | 788.3 | 0.0 | 1,798.3 | 0.0 |
| B | 16790 | ADT | 132.4 | 0.0 | 0.0 | 132.4 | 0.0 | 0.0 | 0.0 |
| B | 16790 | MKS | 193.4 | 0.0 | 193.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 16921 | Equip | 250.0 | 0.0 | 250.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16958 | Equip | 110.0 | 0.0 | 110.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16977 | Equip | 93.0 | 0.0 | 93.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16985 | Equip | 34.3 | 0.0 | 34.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16985 | Equip | 53.5 | 0.0 | 33.5 | 20.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Supporting Service Provision

All Figures are in £000's

| Cat Scheme | Supporting Older People Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|----------------------------|---|-------------------------|---------------------------|---------|---------|---------|---------|------------------|
| B 99811 | Adaptations To Private Homes | 1,200.0 | 0.0 | 0.0 | 400.0 | 400.0 | 400.0 | 0.0 |
| Total Adult Social Care | | 16,645.5 | 2,223.5 | 2,765.7 | 6,688.0 | 2,020.0 | 2,948.3 | 0.0 |
| <hr/> | | | | | | | | |
| Recreation | | | | | | | | |
| A 16507 DEV SPT | Equipment 2012/13 - Sport | 150.0 | 118.6 | 31.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Recreation | | 150.0 | 118.6 | 31.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| <hr/> | | | | | | | | |
| Environmental Health | | | | | | | | |
| E 1486 | Disabled Facilities Grants | 54,254.9 | 47,574.9 | 6,680.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 98040 | Disabled Facilities Grants | 20,040.0 | 0.0 | 0.0 | 6,680.0 | 6,680.0 | 6,680.0 | 0.0 |
| Total Environmental Health | | 74,294.9 | 47,574.9 | 6,680.0 | 6,680.0 | 6,680.0 | 6,680.0 | 0.0 |
| <hr/> | | | | | | | | |

Leeds City Council Capital Programme - Supporting Service Provision

All Figures are in £000's

| Cat Scheme | Environment & Waste Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|---|-------------------------------------|-------------------------|---------------------------|---------|-----------------|---------|---------|---------|------------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| Planning & Sustainable Development | | | | | | | | | |
| A | 16324 | 460.0 | 422.9 | 12.0 | 25.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16671 | 6.4 | 0.0 | 6.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Land Upgrade: Former Wyther Park School | | | | | | | | | |
| Old Works House Site- Decontamination | | | | | | | | | |
| Total Planning & Sustainable Development | | | | | | | | | |
| | | 466.4 | 422.9 | 18.4 | 25.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| Strategy & Commissioning | | | | | | | | | |
| A | 16807 | 1,089.6 | 0.0 | 0.0 | 1,074.0 | 15.6 | 0.0 | 0.0 | 0.0 |
| A | 16807 MOD | 1,116.0 | 0.0 | 1,116.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Cottingley Springs G&T Sites | | | | | | | | | |
| Cottingley G&T Site Modernisation | | | | | | | | | |
| Total Strategy & Commissioning | | | | | | | | | |
| | | 2,205.6 | 0.0 | 1,116.0 | 1,074.0 | 15.6 | 0.0 | 0.0 | 0.0 |
| Streetscene Environmental Services | | | | | | | | | |
| A | 12079 | 1,723.8 | 1,634.9 | 88.9 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 12160 | 130.3 | 115.5 | 0.0 | 14.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 12594 | 2,692.5 | 0.0 | 0.0 | 550.5 | 700.0 | 714.0 | 728.0 | 0.0 |
| B | 12594 COM | 4,821.1 | 4,316.1 | 505.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 12594 LIT | 22.4 | 22.3 | 0.1 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 12594 LIT | 44.4 | 38.2 | 6.2 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 12594 LIT | 70.5 | 36.8 | 33.7 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 12594 LIT | 472.6 | 198.0 | 61.0 | 213.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 12594 RIP | 3,527.0 | 3,072.8 | 54.2 | 400.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 14261 | 205.4 | 164.2 | 21.6 | 19.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 15602 | 4,099.0 | 0.0 | 0.0 | 699.0 | 3,200.0 | 200.0 | 0.0 | 0.0 |
| A | 16169 | 125.0 | 10.0 | 115.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16169 COM | 76.0 | 0.0 | 76.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16169 DEM | 3,083.7 | 3,007.3 | 26.4 | 25.0 | 25.0 | 0.0 | 0.0 | 0.0 |
| A | 99943 CAP | | | | | | | | |
| Kirkstall Hwss Refurbishment Design | | | | | | | | | |
| Kirkstall Hwss Demolition | | | | | | | | | |
| Gamblethorpe Capping Main Scheme | | | | | | | | | |
| Total Streetscene Environmental Services | | | | | | | | | |
| | | 21,093.7 | 12,616.1 | 988.1 | 1,922.5 | 3,925.0 | 914.0 | 728.0 | 0.0 |
| Parks & Countryside | | | | | | | | | |
| B | 16507 ENV | 925.5 | 843.8 | 81.7 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 16777 PKS | 570.2 | 0.0 | 509.2 | 61.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 16777 PKS | 544.5 | 0.0 | 544.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Equipment 2012/13 Parks | | | | | | | | | |
| Equipment 2013/14 Parks (Uncstd) | | | | | | | | | |
| Equipment 2013/14 Parks (Cstd) | | | | | | | | | |

Leeds City Council Capital Programme - Supporting Service Provision

Environment & Waste

All Figures are in £000's

Cat Scheme Scheme Title Total Scheme Cost Actual To 31 Mar 13 2013/14 2014/15 2015/16 2016/17 After 2016/17

..... Total Parks & Countryside 2,040.2 843.8 1,135.4 61.0 0.0 0.0 0.0

Leeds City Council Capital Programme - Supporting Service Provision

All Figures are in £000's

| Cat Scheme | Affordable Housing Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|---|---|-------------------|---------------------|---------|---------|---------|---------|---------------|
| Planning & Sustainable Development | | | | | | | | |
| A | 14840 Brewery Wharf Afld Hse | 179.5 | 177.0 | 2.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Planning & Sustainable Development | | | | | | | | |
| | | 179.5 | 177.0 | 2.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| Regeneration Management | | | | | | | | |
| A | 16719 Equity Loan S106 Ah Parkside Seacroft | 229.1 | 0.0 | 0.0 | 229.1 | 0.0 | 0.0 | 0.0 |
| A | 16745 Canopy Loan Refurbishment Of Empty Props | 200.0 | 0.0 | 0.0 | 200.0 | 0.0 | 0.0 | 0.0 |
| Total Regeneration Management | | | | | | | | |
| | | 429.1 | 0.0 | 0.0 | 429.1 | 0.0 | 0.0 | 0.0 |
| Environmental Health | | | | | | | | |
| A | 15727 Energy Efficiency - Rhb 2008/11 | 29.7 | 0.0 | 29.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16043 CP1 Cpo 5 Sholebroke Ave | 220.5 | 3.6 | 216.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16043 CP2 Cpo 19 Fewston Avenue | 60.5 | 0.3 | 60.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16043 CP3 Cpo 11 Lowther Street | 59.1 | 46.1 | 13.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16043 ES1 Enforced Sale - 36 Richardson Rd | 30.0 | 28.2 | 1.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16104 Cross Green Group Repair Ph1 | 1,932.8 | 1,856.6 | 76.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| E | 16796 Equity Loan To Vulnerable Households | 2,000.0 | 62.0 | 238.0 | 400.0 | 400.0 | 450.0 | 450.0 |
| A | 16962 CPO Leeds Empty Properties Cpos | 495.9 | 0.0 | 0.0 | 240.0 | 200.0 | 55.9 | 0.0 |
| A | 16962 LEH Leeds Empty Homes Loans | 740.0 | 0.0 | 20.0 | 360.0 | 360.0 | 0.0 | 0.0 |
| A | 16962 LEP Empty Homes Leeds Empties Partnership | 400.0 | 0.0 | 100.0 | 100.0 | 100.0 | 100.0 | 0.0 |
| A | 16962 LTC Localities Team Capitalisation 13/14 | 1,636.0 | 0.0 | 400.0 | 412.0 | 412.0 | 412.0 | 0.0 |
| Total Environmental Health | | | | | | | | |
| | | 7,604.5 | 1,996.8 | 1,155.8 | 1,512.0 | 1,472.0 | 1,017.9 | 450.0 |
| Strategy & Commissioning | | | | | | | | |
| A | 13199 DEM Holbeck Ph2 Site Clearance | 108.2 | 93.9 | 14.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 15443 DEM Garnets Regen Demolition 97 Props | 502.2 | 456.8 | 45.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Strategy & Commissioning | | | | | | | | |
| | | 610.4 | 550.7 | 59.7 | 0.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Investing In New Technology

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | |
|--|--|-------------------|---------------------|----------------|-----------------|--------------|------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 |
| Client Management Systems | | | | | | | |
| Adult Social Care | | | | | | | |
| D 16314 DEV | Asc Management System - Ict Staff | 160.8 | 137.0 | 0.0 | 23.8 | 0.0 | 0.0 |
| D 16314 INT | Asc Mgt System -Costs Other Than Ict | 63.4 | 0.0 | 0.0 | 63.4 | 0.0 | 0.0 |
| | Total Adult Social Care | 224.2 | 137.0 | 0.0 | 87.2 | 0.0 | 0.0 |
| Other Childrens And Families Services | | | | | | | |
| D 15965 | Scs Social Care System | 1,350.0 | 881.0 | 0.0 | 0.0 | 469.0 | 0.0 |
| D 16267 | Childrens Social Care Management System | 146.7 | 0.0 | 0.0 | 0.0 | 146.7 | 0.0 |
| D 16267 DEV | Ict Staff Charges - Cscs | 1,389.4 | 403.8 | 806.0 | 179.6 | 0.0 | 0.0 |
| D 16267 EXT | Ext Costs And Supplier Services - Cscs | 1,325.8 | 241.6 | 799.0 | 285.2 | 0.0 | 0.0 |
| D 16267 EXT | COM Cscs External Costs - Committed | 125.0 | 0.0 | 125.0 | 0.0 | 0.0 | 0.0 |
| D 16267 HWC | COM Cscs Hardware - Committed | 388.5 | 126.6 | 157.5 | 104.4 | 0.0 | 0.0 |
| D 16267 INT | Internal Costs (Not Internal It) - Cscs | 1,374.1 | 648.8 | 375.0 | 350.3 | 0.0 | 0.0 |
| D 16267 SWC | COM Cscs Software - Committed | 495.3 | 263.3 | 232.0 | 0.0 | 0.0 | 0.0 |
| | Total Other Childrens And Families Services | 6,594.8 | 2,565.1 | 2,494.5 | 919.5 | 615.7 | 0.0 |
| Director Of Childrens Services | | | | | | | |
| D 16412 INT | Internal Escr Secure Access - Ofsted | 20.0 | 11.0 | 3.4 | 5.6 | 0.0 | 0.0 |
| D 16412 SMS | Messaging Servs 2 Factor Auth - Ofsted | 9.9 | 6.9 | 2.4 | 0.6 | 0.0 | 0.0 |
| | Total Director Of Childrens Services | 29.9 | 17.9 | 5.8 | 6.2 | 0.0 | 0.0 |
| Support Services | | | | | | | |
| A 16967 | Replacement Of Leeds Learning Network | 248.5 | 0.0 | 78.5 | 170.0 | 0.0 | 0.0 |
| | Total Support Services | 248.5 | 0.0 | 78.5 | 170.0 | 0.0 | 0.0 |
| Commercial Services General Fund | | | | | | | |
| A 16817 | Property Maintenance Software Package | 750.0 | 0.0 | 400.0 | 350.0 | 0.0 | 0.0 |
| | Total Commercial Services General Fund | 750.0 | 0.0 | 400.0 | 350.0 | 0.0 | 0.0 |
| Customer Access And Performance | | | | | | | |

Leeds City Council Capital Programme - Investing In New Technology

All Figures are in £000's

| Cat Scheme | Client Management Systems Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|---------------------------------------|---|-------------------------|---------------------------|---------|-----------------|---------|---------|---------|------------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| D 16499 TWS | Transactional Web Services | 1,832.4 | 177.5 | 909.2 | 745.7 | 0.0 | 0.0 | 0.0 | |
| D 16499 WMS | Integrated Waste Management System | 946.0 | 108.5 | 248.9 | 551.1 | 37.5 | 0.0 | 0.0 | |
| Total Customer Access And Performance | | 2,778.4 | 286.0 | 1,158.1 | 1,296.8 | 37.5 | 0.0 | 0.0 | |

Leeds City Council Capital Programme - Investing In New Technology

Core ICT Infrastructure

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | After 2016/17 |
|------------------------------------|---------------------------------------|-------------------|---------------------|---------|-----------------|---------|---------|---------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | |
| Adult Social Care | | | | | | | | |
| D 16277 CMS | Case Management System | 1,830.7 | 352.3 | 1,211.7 | 266.7 | 0.0 | 0.0 | 0.0 |
| D 16277 DPM | Data Preparation & Migration | 856.0 | 21.5 | 431.2 | 403.3 | 0.0 | 0.0 | 0.0 |
| D 16277 EDM | Electronic Document Management | 627.6 | 0.0 | 225.1 | 402.5 | 0.0 | 0.0 | 0.0 |
| D 16277 PRM | Programme Management | 584.7 | 36.9 | 379.2 | 168.6 | 0.0 | 0.0 | 0.0 |
| D 16277 RBI | Reporting & Business Intelligence | 901.0 | 48.0 | 490.9 | 362.1 | 0.0 | 0.0 | 0.0 |
| A 32003 ASC | Equipment 2014/15 Asc (Uncttd) | 132.4 | 0.0 | 0.0 | 132.4 | 0.0 | 0.0 | 0.0 |
| Total Adult Social Care | | 4,932.4 | 458.7 | 2,738.1 | 1,735.6 | 0.0 | 0.0 | 0.0 |
| <hr/> | | | | | | | | |
| Changing The Workplace | | | | | | | | |
| D 14201 CEP DRM | DRM Document And Record Management | 3,986.2 | 2,121.5 | 700.0 | 1,118.2 | 46.5 | 0.0 | 0.0 |
| D 14201 CEP WEB | Web And Intranet Replacement | 1,807.6 | 1,799.9 | 7.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| D 14201 ESS | Essmss Employee Managers Self Service | 1,583.0 | 1,090.8 | 17.1 | 475.1 | 0.0 | 0.0 | 0.0 |
| Total Changing The Workplace | | 7,376.8 | 5,012.2 | 724.8 | 1,593.3 | 46.5 | 0.0 | 0.0 |
| <hr/> | | | | | | | | |
| Equipment Programme | | | | | | | | |
| A 32004 | Equipment Programme 2015/16 | 1,000.0 | 0.0 | 0.0 | 0.0 | 1,000.0 | 0.0 | 0.0 |
| A 32005 | Equipment Programme 2016/17 | 1,000.0 | 0.0 | 0.0 | 0.0 | 0.0 | 1,000.0 | 0.0 |
| Total Equipment Programme | | 2,000.0 | 0.0 | 0.0 | 0.0 | 1,000.0 | 1,000.0 | 0.0 |
| <hr/> | | | | | | | | |
| Schools Vehicles & Equipment | | | | | | | | |
| A 32003 SCH | Equipment 2014/15 Schools (Uncttd) | 150.0 | 0.0 | 0.0 | 150.0 | 0.0 | 0.0 | 0.0 |
| Total Schools Vehicles & Equipment | | 150.0 | 0.0 | 0.0 | 150.0 | 0.0 | 0.0 | 0.0 |
| <hr/> | | | | | | | | |
| Libraries, Arts & Heritage | | | | | | | | |
| A 16507 DEV LIB | Libraries Equipment 2012/13 | 100.0 | 96.8 | 0.0 | 3.2 | 0.0 | 0.0 | 0.0 |
| A 32003 LIB | Equipment 2014/15 Libraries (Uncttd) | 50.0 | 0.0 | 0.0 | 50.0 | 0.0 | 0.0 | 0.0 |
| Total Libraries, Arts & Heritage | | 150.0 | 96.8 | 0.0 | 53.2 | 0.0 | 0.0 | 0.0 |
| <hr/> | | | | | | | | |
| Recreation | | | | | | | | |

Leeds City Council Capital Programme - Investing In New Technology

All Figures are in £000's

| Cat Scheme | Core ICT Infrastructure Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|---------------------------|---|-------------------------|---------------------------|---------|-----------------|---------|---------|---------|------------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| A | 32003 SPT Equipment 2014/15 Sports (Uncctd) | 300.0 | 0.0 | 0.0 | 300.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Recreation | | | | | | | | | |
| | | 300.0 | 0.0 | 0.0 | 300.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Parks & Countryside | | | | | | | | | |
| A | 32003 PKS Equipment 2014/15 Parks (Uncctd) | 500.0 | 0.0 | 0.0 | 500.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Parks & Countryside | | | | | | | | | |
| | | 500.0 | 0.0 | 0.0 | 500.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Revenues | | | | | | | | | |
| D | 15699 EQP Pci Standards | 182.7 | 180.8 | 1.9 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| D | 16447 EQP Moving Forward- Self Service Eq | 76.6 | 69.9 | 0.0 | 6.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Revenues | | | | | | | | | |
| | | 259.3 | 250.7 | 1.9 | 6.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| Information Technology | | | | | | | | | |
| A | 12090 It Developments Equipment Fund | 236.3 | 0.0 | 0.0 | 0.0 | 236.3 | 0.0 | 0.0 | 0.0 |
| D | 13443 AMB Uncommitted Esp Infrastructure Dev | 3,600.0 | 0.0 | 0.0 | 1,200.0 | 1,200.0 | 1,200.0 | 0.0 | 0.0 |
| D | 13443 EHU Esp Essential Hardw Replacement Staffing | 1,132.8 | 1,052.8 | 80.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| D | 13443 ESU Esp Essential Software Upgrades Staffing | 1,537.5 | 292.5 | 1,245.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| D | 13443 LIB Migration Of Libraries To Core Network | 60.0 | 0.0 | 10.0 | 50.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| D | 13443 MUP Esp Members Upgrade Staffing | 70.0 | 14.7 | 55.3 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| D | 14869 EQP PH2 Managed Print Service Equipment Phase 2 | 106.0 | 72.5 | 0.0 | 33.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| D | 16268 CON Ict Data Centre - Construction | 682.5 | 646.7 | 0.4 | 35.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| D | 16273 ICT Corporate Ict Eq 2011/12 (Uncctd) | 148.3 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 148.3 | 0.0 |
| D | 16273 ICT MUP Esp Members Upgrade Equipment | 90.0 | 0.0 | 90.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| D | 16273 ICT UNI Unified Comms Corp Telephony | 410.4 | 408.4 | 0.0 | 0.0 | 2.0 | 0.0 | 0.0 | 0.0 |
| D | 16398 DEV Sap Solutions Manager - Staff | 6.5 | 3.6 | 2.9 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| D | 16398 EQP Sap Solution Manager Replacement - Equip | 3.5 | 0.0 | 3.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| D | 16455 EQP Lotus Notes Migration To Sharepoint Eq | 168.6 | 118.6 | 50.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| D | 16548 DEV Sharepoint Service Site Deployment | 76.0 | 46.4 | 0.0 | 29.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| D | 16548 EQP Sharepoint Service Site Deployment | 15.0 | 10.2 | 0.0 | 4.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| D | 16755 Y&H Psn Wan Managed Service | 99.9 | 0.0 | 0.0 | 99.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| D | 16755 COM Y&H Psn Wan Managed - Committed | 1,100.1 | 912.6 | 177.5 | 10.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| D | 16779 EHU Esp Hardware Upgrade 2013/14 | 1,690.0 | 0.0 | 1,490.0 | 0.0 | 200.0 | 0.0 | 0.0 | 0.0 |
| D | 16779 ESU Esp Software Upgrade 2013/14 | 1,310.0 | 0.0 | 1,310.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| D | 16819 Public Internet Access | 240.0 | 0.0 | 75.0 | 165.0 | 0.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Investing In New Technology

Core ICT Infrastructure

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|--|--------------------------------------|-------------------|---------------------|----------------|-----------------|----------------|----------------|------------|---------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| D 16976 INS | Insite Development | 150.3 | 0.0 | 41.8 | 108.5 | 0.0 | 0.0 | 0.0 | |
| D 16976 WEB | Website Development | 191.0 | 0.0 | 76.0 | 115.0 | 0.0 | 0.0 | 0.0 | |
| D 16997 | Ict Essential Services Prog 2014/15 | 3,000.0 | 0.0 | 0.0 | 3,000.0 | 0.0 | 0.0 | 0.0 | |
| D 16998 | Ict Essential Services Prog 2015/16 | 3,000.0 | 0.0 | 0.0 | 0.0 | 3,000.0 | 0.0 | 0.0 | |
| D 16999 | Ict Essential Services Prog 2016./17 | 3,000.0 | 0.0 | 0.0 | 0.0 | 0.0 | 3,000.0 | 0.0 | |
| Total Information Technology | | 22,124.7 | 3,579.0 | 4,707.4 | 4,851.7 | 4,638.3 | 4,348.3 | 0.0 | |
| <hr/> | | | | | | | | | |
| Commercial Services General Fund | | | | | | | | | |
| A 1737 | Route Rationalisation Software | 195.8 | 170.8 | 0.0 | 25.0 | 0.0 | 0.0 | 0.0 | |
| B 16191 | Traded Services Equipment | 75.2 | 14.1 | 61.1 | 0.0 | 0.0 | 0.0 | 0.0 | |
| Total Commercial Services General Fund | | 271.0 | 184.9 | 61.1 | 25.0 | 0.0 | 0.0 | 0.0 | |
| <hr/> | | | | | | | | | |
| Customer Services | | | | | | | | | |
| A 15697 HAR ICT | Harehills Jsc - Ict Equipment | 152.0 | 137.4 | 14.6 | 0.0 | 0.0 | 0.0 | 0.0 | |
| Total Customer Services | | 152.0 | 137.4 | 14.6 | 0.0 | 0.0 | 0.0 | 0.0 | |
| <hr/> | | | | | | | | | |
| Support And Facilities Trading Services | | | | | | | | | |
| A 16507 STR HVD | High Volume Digital Copiers | 198.0 | 197.8 | 0.2 | 0.0 | 0.0 | 0.0 | 0.0 | |
| Total Support And Facilities Trading Services | | 198.0 | 197.8 | 0.2 | 0.0 | 0.0 | 0.0 | 0.0 | |
| <hr/> | | | | | | | | | |

Leeds City Council Capital Programme - Investing In New Technology

Business Efficiency / Spend to Save Schemes

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|------------------------|-------------------------|-------------------------|---------------------------|---------|---------|---------|---------|------------------|
| Community Safety | | | | | | | | |
| A 16813 | Leedswatch Radio System | 77.0 | 0.0 | 77.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Community Safety | | 77.0 | 0.0 | 77.0 | 0.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Investing In New Technology

New Technology in Schools

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|----------------------------------|--|-------------------|---------------------|---------|-----------------|---------|---------|---------|---------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| Private Finance Initiative | | | | | | | | | |
| A 14133 PRI | Ict Funding - 8 Pfi Sec Sch - Primrose | 754.6 | 695.1 | 24.5 | 35.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14320 COC | Bsf Wave 1 Ict - D&B Schools | 6,025.3 | 5,240.6 | 7.0 | 0.0 | 0.0 | 777.7 | 0.0 | 0.0 |
| A 14320 COL | Bsf Wave 1 Ict - D&B Sch - Cockburn | 437.2 | 42.9 | 39.3 | 355.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14320 COL | Bsf Wave 1 Ict - D&B Sch - City Of Leeds | 662.7 | 561.6 | 50.1 | 51.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14320 GRA | Bsf Wave 1 Ict - D&B Sch - Crawshaw | 414.5 | 246.2 | 94.5 | 73.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14320 FAR | Bsf Wave 1 Ict - D&B Sch - Farnley Park | 1,731.6 | 1,481.6 | 36.0 | 214.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14320 PRI | Bsf Wave 1 Ict - D&B Sch - Priestthorpe | 563.4 | 427.3 | 40.1 | 96.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14320 TEM | Bsf Wave 1 Ict - D&B Sch - Temple Moor | 345.4 | 129.4 | 118.0 | 98.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15398 ALG | Bsf Wave 1 Ict-Pfi Sch - Allerton Grange | 426.0 | 182.9 | 207.1 | 36.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15398 ALH | Bsf Wave 1 Ict - Pfi Sch - Allerton High | 108.0 | 105.6 | 2.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15398 COR | Bsf Wave 1 Ict - Corpus Christi | 1,010.4 | 946.5 | 17.9 | 46.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15398 GRA | Bsf Wave 1 Ict - Pfi Sch - Grangefield | 113.7 | 94.3 | 19.4 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15398 LWA | Bsf Wave 1 Ict - Leeds West Academy | 1,900.0 | 1,723.4 | 6.6 | 170.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15398 MSM | Bsf Wave 1 Ict - Mount St Mary'S | 975.0 | 796.5 | 178.5 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15398 PAR | Bsf Wave 1 Ict-Leeds East Academy | 880.0 | 34.3 | 845.7 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15398 ROD | Bsf Wave 1 Ict - Pfi Sch - Rodillian | 215.2 | 170.3 | 44.9 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 15398 SWA | Bsf Wave 1 Ict - Pfi Sch - Swallow Hill | 296.5 | 113.2 | 95.3 | 88.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Private Finance Initiative | | 16,859.5 | 12,991.7 | 1,827.3 | 1,262.8 | 0.0 | 777.7 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Supporting The Leeds Economy

All Figures are in £000's

| Cat Scheme | Cultural Infrastructure Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | After 2016/17 |
|---|--|-------------------------|---------------------------|----------------|-----------------|--------------|------------|------------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | |
| Asset Management Services | | | | | | | | |
| A | 13307 Leads Arena | 671.1 | 0.0 | 0.0 | 0.0 | 671.1 | 0.0 | 0.0 |
| A | 13307 CAB Arena Street Lighting Cabinets | 36.0 | 30.6 | 0.4 | 5.0 | 0.0 | 0.0 | 0.0 |
| A | 13307 COM Arena - Main Scheme | 65,230.6 | 63,028.8 | 1,329.7 | 872.1 | 0.0 | 0.0 | 0.0 |
| A | 13307 OFF Arena Off Site Works | 1,257.0 | 942.3 | 284.7 | 30.0 | 0.0 | 0.0 | 0.0 |
| A | 13307 OFF CCT Arena Off-Site Works Cctv | 10.0 | 0.0 | 10.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B | 13958 TNH Temple Newsam House | 119.4 | 108.1 | 11.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Asset Management Services | | 67,324.1 | 64,109.8 | 1,636.1 | 907.1 | 671.1 | 0.0 | 0.0 |
| Economic Development | | | | | | | | |
| C | 32019 West Yorkshire Playhouse Steps | 586.0 | 0.0 | 0.0 | 293.0 | 293.0 | 0.0 | 0.0 |
| Total Economic Development | | 586.0 | 0.0 | 0.0 | 293.0 | 293.0 | 0.0 | 0.0 |
| Libraries, Arts & Heritage | | | | | | | | |
| E | 641 Northern Ballet & Phoenix Dance Theatre | 12,451.2 | 12,448.7 | 2.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 1264 Museums & Galls Security Review Ph 2 & 3 | 212.0 | 201.3 | 0.0 | 10.7 | 0.0 | 0.0 | 0.0 |
| A | 1368 COM City Varieties - Main Scheme | 8,865.9 | 8,339.9 | 161.9 | 364.1 | 0.0 | 0.0 | 0.0 |
| A | 3611 PH2 Grand Theatre Opera North Ph.2 | 10,465.5 | 10,465.7 | -0.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 12161 COM City Art Gallery/Central Library/Archive | 1,910.0 | 1,897.6 | 2.4 | 10.0 | 0.0 | 0.0 | 0.0 |
| A | 16456 Big Screen - Millennium Square | 290.0 | 269.9 | 9.6 | 10.5 | 0.0 | 0.0 | 0.0 |
| A | 16547 Northern Ballet Ventilation | 74.0 | 59.2 | 4.8 | 10.0 | 0.0 | 0.0 | 0.0 |
| A | 18052 Temple Newsam Restoration | 2,197.3 | 2,189.6 | 0.0 | 7.7 | 0.0 | 0.0 | 0.0 |
| A | 18052 SEC Temple Newsam Security Etc Amg | 75.0 | 72.3 | 0.0 | 2.7 | 0.0 | 0.0 | 0.0 |
| A | 18059 EXB Exhibitory Works | 4,523.8 | 4,521.2 | 0.0 | 2.6 | 0.0 | 0.0 | 0.0 |
| Total Libraries, Arts & Heritage | | 41,064.7 | 40,465.4 | 181.0 | 418.3 | 0.0 | 0.0 | 0.0 |
| Parks & Countryside | | | | | | | | |
| A | 16479 Temple Newsam Estate Fire Reinstatement | 365.0 | 3.8 | 181.3 | 170.9 | 9.0 | 0.0 | 0.0 |
| A | 16504 Tropical World Cafe Expansion | 213.0 | 0.0 | 0.0 | 0.0 | 213.0 | 0.0 | 0.0 |
| A | 16504 PH2 Tropical World Phase 2 | 507.0 | 0.0 | 150.0 | 341.8 | 15.2 | 0.0 | 0.0 |
| Total Parks & Countryside | | 1,085.0 | 3.8 | 331.3 | 512.7 | 237.2 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Supporting The Leeds Economy

All Figures are in £000's

| Cat Scheme | City Centre Infrastructure Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|---------------------------------|--|-------------------------|---------------------------|---------|----------|----------|---------|------------------|
| Strategic | | | | | | | | |
| A | 14201 LOW Lowfields Road Acquisition | 2,100.0 | 1,881.1 | 0.0 | 218.9 | 0.0 | 0.0 | 0.0 |
| Total Strategic | | 2,100.0 | 1,881.1 | 0.0 | 218.9 | 0.0 | 0.0 | 0.0 |
| Strategic Priorities | | | | | | | | |
| A | 16663 Town & District Centres Phase 2 | 700.0 | 0.0 | 10.0 | 690.0 | 0.0 | 0.0 | 0.0 |
| Total Strategic Priorities | | 700.0 | 0.0 | 10.0 | 690.0 | 0.0 | 0.0 | 0.0 |
| Asset Management Services | | | | | | | | |
| B | 14268 KMT Kirkgate Market Refurbishment | 200.0 | 118.4 | 81.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16386 Eiland Road Grant To Lufc | 500.0 | 0.0 | 0.0 | 500.0 | 0.0 | 0.0 | 0.0 |
| A | 16686 Sovereign Square Greenscape | 2,655.1 | 0.0 | 280.1 | 2,300.0 | 75.0 | 0.0 | 0.0 |
| Total Asset Management Services | | 3,355.1 | 118.4 | 361.7 | 2,800.0 | 75.0 | 0.0 | 0.0 |
| Economic Development | | | | | | | | |
| A | 14689 Lands Lane Central Square Refurbishment | 1,430.0 | 1,272.9 | 0.0 | 157.1 | 0.0 | 0.0 | 0.0 |
| A | 14838 Kirkgate & Bond Street | 2,220.0 | 2,176.9 | 0.0 | 43.1 | 0.0 | 0.0 | 0.0 |
| A | 15588 City Centre Legibility (Committed) | 571.6 | 557.2 | 14.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 15758 COM Kirkgate Market (Committed) | 250.0 | 249.9 | 0.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16276 Kirkgate Market | 400.0 | 70.3 | 140.0 | 189.7 | 0.0 | 0.0 | 0.0 |
| A | 16494 Logic Leeds Spine Road (Ent Zone) | 2,500.0 | 39.6 | 657.4 | 1,000.0 | 803.0 | 0.0 | 0.0 |
| A | 16662 Eii Broadband Projects | 413.6 | 0.0 | 0.0 | 0.0 | 413.6 | 0.0 | 0.0 |
| A | 16662 BDU Broadband Delivery Uk Superfast | 2,834.6 | 0.0 | 289.6 | 1,968.0 | 577.0 | 0.0 | 0.0 |
| A | 16662 SCC Super Connected Cities Broadband | 8,642.0 | 0.0 | 50.0 | 3,450.0 | 5,142.0 | 0.0 | 0.0 |
| A | 16662 SCC COM Super Connected Cities - Committed | 40.5 | 40.0 | 0.0 | 0.5 | 0.0 | 0.0 | 0.0 |
| A | 16811 Kirkgate Market Strategy Parent | 10,801.4 | 0.0 | 0.0 | 1,675.1 | 6,251.5 | 2,604.8 | 270.0 |
| A | 16811 DES Kirkgate Mkt Design Fees To Riba D | 750.0 | 0.0 | 400.0 | 350.0 | 0.0 | 0.0 | 0.0 |
| A | 16811 EL1 PH1 Kirkgate Market Element 1 Ph 1 | 750.0 | 0.0 | 100.0 | 650.0 | 0.0 | 0.0 | 0.0 |
| A | 16812 DES George Street Design Fees | 113.6 | 0.0 | 38.6 | 75.0 | 0.0 | 0.0 | 0.0 |
| A | 32020 Aire Valley Leeds Enterprise Zone | 8,570.0 | 0.0 | 0.0 | 8,570.0 | 0.0 | 0.0 | 0.0 |
| Total Economic Development | | 40,287.3 | 4,406.8 | 1,690.1 | 18,128.5 | 13,187.1 | 2,604.8 | 270.0 |

Leeds City Council Capital Programme - Supporting The Leeds Economy

All Figures are in £000's

Community Regeneration Schemes

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|---|---|-------------------|---------------------|---------|---------|---------|---------|---------------|
| Strategic | | | | | | | | |
| A | 12154 Town & Districts Regeneration | 34.7 | 0.0 | 4.7 | 30.0 | 0.0 | 0.0 | 0.0 |
| Total Strategic | | | | | | | | |
| | | 34.7 | 0.0 | 4.7 | 30.0 | 0.0 | 0.0 | 0.0 |
| Libraries, Arts & Heritage | | | | | | | | |
| B | 16987 Gallery Refurbishment | 190.0 | 0.0 | 190.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Libraries, Arts & Heritage | | | | | | | | |
| | | 190.0 | 0.0 | 190.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Regeneration Management | | | | | | | | |
| A | 12154 AND Andrews Street Farsley T&Dc | 227.2 | 188.5 | 38.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 12154 ARM THI Armeley Thi Committed Grants | 1,335.5 | 495.1 | 340.4 | 500.0 | 0.0 | 0.0 | 0.0 |
| A | 12154 CHA THI Chapeltown Thi Committed Grants | 1,302.7 | 692.5 | 410.2 | 200.0 | 0.0 | 0.0 | 0.0 |
| A | 12154 GRO REM Crossgates Artwork Remedial Work | 18.4 | 9.7 | 8.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 12154 JSC Purchase Of Shops Chapeltown Rd | 226.9 | 222.8 | 4.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 14196 Lower Wortley Road Imps (Ctttd) | 185.0 | 182.8 | 0.0 | 0.0 | 0.0 | 0.0 | 2.2 |
| A | 15451 Easel - Priv Prop Acq & Demolition Enehl | 4,096.7 | 3,459.5 | 37.2 | 200.0 | 200.0 | 200.0 | 0.0 |
| A | 16275 Lower Kirkgate Regen Thi - Parent | 1,280.7 | 0.0 | 58.5 | 524.8 | 396.9 | 300.5 | 0.0 |
| A | 16275 FWC First White Cloth Hall (Thi) | 750.0 | 0.0 | 0.0 | 0.0 | 200.0 | 550.0 | 0.0 |
| A | 16275 GNT Lower Kirkgate - Grant Payments | 0.1 | 0.0 | 0.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16275 PUB Lower Kirkgate Thi Public Realm | 135.0 | 0.0 | 43.6 | 44.1 | 47.3 | 0.0 | 0.0 |
| A | 16275 PUB STF Lwr Kirkgate Public Realm Staff Costs | 257.2 | 0.0 | 51.4 | 51.4 | 51.4 | 103.0 | 0.0 |
| A | 16431 Carbon Trust Study (Ues & Other) | 14.2 | 12.2 | 2.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 16483 Purchase 146 Chapeltown Road | 100.0 | 2.0 | 98.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Regeneration Management | | | | | | | | |
| | | 9,929.6 | 5,265.1 | 1,092.9 | 1,520.3 | 895.6 | 1,153.5 | 2.2 |
| Environmental Health | | | | | | | | |
| A | 16500 CGG Cross Green Group Repair Ph2&3 | 4,050.0 | 0.0 | 0.0 | 2,250.0 | 1,617.5 | 182.5 | 0.0 |
| Total Environmental Health | | | | | | | | |
| | | 4,050.0 | 0.0 | 0.0 | 2,250.0 | 1,617.5 | 182.5 | 0.0 |
| Strategy & Commissioning | | | | | | | | |
| B | 83831 Groundwork Leeds | 1,238.5 | 1,176.5 | 62.0 | 0.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Supporting The Leeds Economy

Community Regeneration Schemes

All Figures are in £000's

Cat Scheme Scheme Title Total Scheme Cost Actual To 31 Mar 13 2013/14 2014/15 2015/16 2016/17 After 2016/17

| | | | | | | | | |
|--------------------------------|--|---------|---------|------|------|-----|-----|-----|
| Total Strategy & Commissioning | | 1,238.5 | 1,176.5 | 62.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Area Well Being | | | | | | | | |
| A | 16933 Cris Area Wellbeing Inner South | 30.9 | 0.0 | 0.0 | 30.9 | 0.0 | 0.0 | 0.0 |
| Total Area Well Being | | 30.9 | 0.0 | 0.0 | 30.9 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Supporting The Leeds Economy

Local & Community Assets (SLE)

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|------------------------------|-------------------------------------|-------------------|---------------------|---------|---------|---------|---------|---------------|
| | | | | | | | | |
| Ward Based Initiatives | | | | | | | | |
| A 14236 ADL | Adel & Wharfedale Wbi2 | 32.7 | 0.0 | 0.0 | 16.7 | 16.0 | 0.0 | 0.0 |
| A 14236 ALW | Alwoodley (Wbi2) | 6.0 | 0.0 | 3.0 | 3.0 | 0.0 | 0.0 | 0.0 |
| A 14236 ARD | Ardsley & Robin Hood Wbi2 | 17.2 | 0.0 | 7.2 | 10.0 | 0.0 | 0.0 | 0.0 |
| A 14236 ARM | Armley Wbi2 | 45.9 | 0.0 | 5.9 | 30.0 | 10.0 | 0.0 | 0.0 |
| A 14236 BEE | Beeston & Holbeck Wbi2 | 26.6 | 0.0 | 6.6 | 20.0 | 0.0 | 0.0 | 0.0 |
| A 14236 BRA | Bramley & Stanningley Wbi2 | 25.9 | 0.0 | 5.9 | 20.0 | 0.0 | 0.0 | 0.0 |
| A 14236 BUR | Burmantofts & Richmond Hill Wbi2 | 3.1 | 0.0 | 3.1 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14236 BUR | OO2 Hazelwoods Estate Bins | 3.0 | 0.0 | 3.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14236 CAL | Calverley & Farsley Wbi2 | 15.7 | 0.0 | 5.7 | 10.0 | 0.0 | 0.0 | 0.0 |
| A 14236 CAL | O17 Farsley Celtic Car Park | 3.5 | 0.0 | 3.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14236 CHA | Chapel Allerton Wbi2 | 4.4 | 0.0 | 4.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14236 CIT | City & Hunslet Wbi2 | 40.7 | 0.0 | 10.0 | 20.7 | 10.0 | 0.0 | 0.0 |
| A 14236 CON | Wbi Contingency | 0.8 | 0.0 | 0.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14236 GRO | Crossgates & Whinmoor Wbi2 | 11.4 | 0.0 | 5.0 | 6.4 | 0.0 | 0.0 | 0.0 |
| A 14236 FAR | Farnley & Wortley Wbi2 | 25.9 | 0.0 | 5.9 | 20.0 | 0.0 | 0.0 | 0.0 |
| A 14236 FAR | O11 Lower Wortley Methodist Grant | 2.4 | 0.0 | 2.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14236 GIP | Gipton & Harehills Wbi2 | 51.3 | 0.0 | 5.6 | 27.7 | 18.0 | 0.0 | 0.0 |
| A 14236 HAR | Harewood Wbi2 | 3.0 | 0.0 | 3.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14236 HAR | O10 Shadwell Independent Library | 10.7 | 0.0 | 5.0 | 5.7 | 0.0 | 0.0 | 0.0 |
| A 14236 HAR | OO9 Thorne Parish Centre Roof Works | 5.0 | 0.0 | 5.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14236 HDN | Headingley Wbi2 | 141.0 | 0.0 | 5.2 | 90.8 | 45.0 | 0.0 | 0.0 |
| A 14236 HYD | Hyde Park & Woodhouse Wbi2 | 142.9 | 0.0 | 12.2 | 70.7 | 60.0 | 0.0 | 0.0 |
| A 14236 KIP | Kippax & Methley Wbi2 | 8.2 | 0.0 | 1.2 | 3.0 | 4.0 | 0.0 | 0.0 |
| A 14236 KIR | Kirkstall Wbi2 | 49.2 | 0.0 | 9.2 | 30.0 | 10.0 | 0.0 | 0.0 |
| A 14236 MID | Middleton Park Wbi2 | 27.4 | 0.0 | 5.0 | 17.4 | 5.0 | 0.0 | 0.0 |
| A 14236 MON | Morley North Wbi2 Schemes | 7.5 | 0.0 | 7.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14236 MOC | Moortown Wbi2 | 0.9 | 0.0 | 0.9 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14236 MOS | Morley South Wbi2 | 2.6 | 0.0 | 2.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14236 OTL | Otley & Yeadon Wbi2 | 6.0 | 0.0 | 6.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14236 PUD | Pudsey Wbi2 | 109.5 | 0.0 | 4.7 | 54.8 | 50.0 | 0.0 | 0.0 |
| A 14236 ROU | Roundhay Wbi2 | 3.3 | 0.0 | 3.3 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 14236 TEM | Temple Newsam Wbi2 | 19.1 | 0.0 | 5.0 | 14.1 | 0.0 | 0.0 | 0.0 |
| A 14236 WEE | Weetwood Wbi2 | 74.1 | 0.0 | 0.0 | 37.1 | 37.0 | 0.0 | 0.0 |
| A 14236 WTH | OO1 Bramham Sports Pavilion (Grant) | 5.0 | 0.0 | 5.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Ward Based Initiatives | | 931.9 | 0.0 | 158.8 | 508.1 | 265.0 | 0.0 | 0.0 |
| Highways | | | | | | | | |

Leeds City Council Capital Programme - Supporting The Leeds Economy

Local & Community Assets (SLE)

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|--|---|-------------------|---------------------|---------|---------|---------|---------|---------------|
| A | 14236 ALW 004 Sandringham Crescent Wbi | 11.2 | 0.0 | 11.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 14236 CAL 011 Proposed Ropz + 20mph Speed Limit Rich Rd | 15.0 | 0.0 | 0.0 | 15.0 | 0.0 | 0.0 | 0.0 |
| A | 14236 HDN 004 Ash Road Traffic Regulation (Wbi) | 35.6 | 0.0 | 35.6 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 14236 KIL 009 Cross Gates Ginnel | 1.2 | 0.0 | 1.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 14236 ROU 007 Easterly Cres Ginnel (Wbi) | 7.8 | 0.0 | 7.8 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 14236 TEM 009 2 Blue Grit Bins - Templestow & Boldmere | 0.2 | 0.0 | 0.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Highways | | 71.0 | 0.0 | 56.0 | 15.0 | 0.0 | 0.0 | 0.0 |
| Planning & Sustainable Development | | | | | | | | |
| A | 14236 GAR 004 Barley Hill Park Playground | 79.4 | 0.0 | 79.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Planning & Sustainable Development | | 79.4 | 0.0 | 79.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| Libraries, Arts & Heritage | | | | | | | | |
| A | 14236 CAL 014 Local History Centre In Calverley Lib | 2.7 | 0.0 | 2.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 14236 MID 008 Hunslet Library | 7.2 | 3.6 | 1.8 | 1.8 | 0.0 | 0.0 | 0.0 |
| Total Libraries, Arts & Heritage | | 9.9 | 3.6 | 4.5 | 1.8 | 0.0 | 0.0 | 0.0 |
| Recreation | | | | | | | | |
| A | 14236 PUD 007 Pudsey Leisure Centre Flooring | 7.4 | 0.0 | 3.7 | 3.7 | 0.0 | 0.0 | 0.0 |
| Total Recreation | | 7.4 | 0.0 | 3.7 | 3.7 | 0.0 | 0.0 | 0.0 |
| Regeneration Management | | | | | | | | |
| A | 14236 CAL 013 Andrews Square Cobbles | 3.0 | 0.0 | 3.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Regeneration Management | | 3.0 | 0.0 | 3.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Community Safety | | | | | | | | |
| A | 14236 CAL 016 Farfield Avenue Cctv | 25.5 | 0.0 | 25.5 | 0.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Supporting The Leeds Economy

All Figures are in £000's

Local & Community Assets (SLE)

Scheme Title

Total Scheme Cost

Actual To 31 Mar 13

2013/14

2014/15

2015/16

2016/17

After 2016/17

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|------------|---|-------------------|---------------------|---------|---------|---------|---------|---------------|
| | Total Community Safety | 25.5 | 0.0 | 25.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| | Streetscene Environmental Services | | | | | | | |
| A | 14236 BEE OO1 Hard Standing For Waste Bins Ctgly | 15.0 | 0.0 | 15.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| | Total Streetscene Environmental Services | 15.0 | 0.0 | 15.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| | Parks & Countryside | | | | | | | |
| A | 14236 ARD OO5 Environmental Improvements | 10.4 | 2.0 | 4.2 | 4.2 | 0.0 | 0.0 | 0.0 |
| A | 14236 ARD OO6 Dolphin Lane Allotments | 1.0 | 0.0 | 1.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 14236 ARM OO4 New Wortley Cemetery | 3.2 | 0.0 | 3.2 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 14236 BEE OO4 Holbeck Play Area Refurbishment | 5.0 | 0.0 | 2.5 | 2.5 | 0.0 | 0.0 | 0.0 |
| A | 14236 BRA OO2 Bramley Park War Memorial | 65.0 | 0.0 | 0.0 | 65.0 | 0.0 | 0.0 | 0.0 |
| A | 14236 CAL OI5 French Boules Area Cal Victoria Park | 3.5 | 0.0 | 3.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| A | 14236 CRO OO3 Whinmoor Welcome Stones | 10.9 | 10.7 | 0.0 | 0.2 | 0.0 | 0.0 | 0.0 |
| A | 14236 FAR OI2 Gates At Upper & Lower Wortley Cemetery | 1.5 | 0.0 | 1.5 | 0.0 | 0.0 | 0.0 | 0.0 |
| | Total Parks & Countryside | 100.5 | 12.7 | 15.9 | 71.9 | 0.0 | 0.0 | 0.0 |
| | Area Well Being | | | | | | | |
| A | 16934 Cris Area Wellbeing Outer South | 25.3 | 0.0 | 0.0 | 25.3 | 0.0 | 0.0 | 0.0 |
| A | 16935 Cris Area Wellbeing Outer East | 25.5 | 0.0 | 0.0 | 25.5 | 0.0 | 0.0 | 0.0 |
| A | 16936 Cris Area Wellbeing Inner West | 18.8 | 0.0 | 0.0 | 18.8 | 0.0 | 0.0 | 0.0 |
| A | 16937 Cris Area Wellbeing Inner Nth West | 29.7 | 0.0 | 0.0 | 29.7 | 0.0 | 0.0 | 0.0 |
| A | 16938 Cris Area Wellbeing Outer West | 9.9 | 0.0 | 0.0 | 9.9 | 0.0 | 0.0 | 0.0 |
| A | 16938 BMW Bramley War Memorial | 10.0 | 0.0 | 0.0 | 10.0 | 0.0 | 0.0 | 0.0 |
| A | 16938 CWC Clyde Walk Green | 5.4 | 0.0 | 0.0 | 5.4 | 0.0 | 0.0 | 0.0 |
| A | 16939 Cris Area Wellbeing Outer Nth West | 22.2 | 0.0 | 0.0 | 22.2 | 0.0 | 0.0 | 0.0 |
| A | 16940 Cris Area Wellbeing Inner Nth East | 22.3 | 0.0 | 0.0 | 22.3 | 0.0 | 0.0 | 0.0 |
| A | 16941 Cris Area Wellbeing Inner East | 36.1 | 0.0 | 0.0 | 36.1 | 0.0 | 0.0 | 0.0 |
| A | 16942 Cris Area Wellbeing Outer Nth East | 15.4 | 0.0 | 0.0 | 15.4 | 0.0 | 0.0 | 0.0 |
| | Total Area Well Being | 220.6 | 0.0 | 0.0 | 220.6 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Supporting The Leeds Economy

All Figures are in £000's

| Cat Scheme | Small Business Support Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | |
|--|--|-------------------------|---------------------------|---------|-----------------|---------|---------|
| | | | | | 2014/15 | 2015/16 | 2016/17 |
| Asset Management Services | | | | | | | |
| A 1847 | Abbey Mills & St Anns Mills Refurb | 111.4 | 85.1 | 0.0 | 26.3 | 0.0 | 0.0 |
| Total Asset Management Services | | 111.4 | 85.1 | 0.0 | 26.3 | 0.0 | 0.0 |
| Economic Development | | | | | | | |
| A 13303 | Local Enterprise Growth Initiative | 30.5 | 0.0 | 0.0 | 30.5 | 0.0 | 0.0 |
| A 15704 | Middleton Enterprise Centre- Legi Sch | 1,424.7 | 1,409.0 | 15.7 | 0.0 | 0.0 | 0.0 |
| A 16231 | Chapelton Enterprise Investment - Legi | 307.5 | 7.5 | 270.0 | 30.0 | 0.0 | 0.0 |
| A 16234 | Business Growth Fund - Legi | 60.0 | 0.0 | 30.0 | 30.0 | 0.0 | 0.0 |
| A 16234 COM | Legi Business Growth Fund (Ctttd) | 240.0 | 197.1 | 42.9 | 0.0 | 0.0 | 0.0 |
| Total Economic Development | | 2,062.7 | 1,613.6 | 358.6 | 90.5 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Supporting The Leeds Economy

All Figures are in £000's

| Cat Scheme | Strategic Priorities Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|--|---|-------------------------|---------------------------|----------------|----------------|----------------|----------------|------------------|
| | | | | | | | | |
| Strategic | | | | | | | | |
| E 16694 | Local Authority Mortgage Scheme | 2,000.0 | 1,000.0 | 1,000.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| D 16793 | Leeds & Partners Smartphone App | 100.0 | 0.0 | 0.0 | 100.0 | 0.0 | 0.0 | 0.0 |
| Total Strategic | | 2,100.0 | 1,000.0 | 1,000.0 | 100.0 | 0.0 | 0.0 | 0.0 |
| Strategic Priorities | | | | | | | | |
| A 16500 | Econ Initives Innovatn Carbon Redns | 72.2 | 0.0 | 0.0 | 0.0 | 0.0 | 72.2 | 0.0 |
| A 16500 | RIF City Region Revolving Infrastructure | 5,740.0 | 0.0 | 0.0 | 1,750.0 | 1,750.0 | 2,240.0 | 0.0 |
| A 16500 | RIF COM Revolving Investment Fund - Committed | 700.0 | 0.0 | 250.0 | 450.0 | 0.0 | 0.0 | 0.0 |
| Total Strategic Priorities | | 6,512.2 | 0.0 | 250.0 | 2,200.0 | 1,750.0 | 2,312.2 | 0.0 |
| Asset Management Services | | | | | | | | |
| A 16500 | BRU Brunswick Terrace Improvements | 247.8 | 100.1 | 147.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16685 | Eastgate Land Proposals | 913.3 | 0.0 | 0.0 | 913.3 | 0.0 | 0.0 | 0.0 |
| A 16685 | PUR Purchase Of Millgarth Building | 2,286.7 | 0.0 | 2,286.7 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Asset Management Services | | 3,447.8 | 100.1 | 2,434.4 | 913.3 | 0.0 | 0.0 | 0.0 |
| Highways | | | | | | | | |
| B 16794 | TDF HWY Tour De France - Highways Works | 400.0 | 0.0 | 336.0 | 64.0 | 0.0 | 0.0 | 0.0 |
| Total Highways | | 400.0 | 0.0 | 336.0 | 64.0 | 0.0 | 0.0 | 0.0 |
| Economic Development | | | | | | | | |
| A 16500 | BAS Lower Basinghall Street (Eli) | 100.0 | 0.0 | 50.0 | 50.0 | 0.0 | 0.0 | 0.0 |
| A 16500 | BON Bond Court Landscaping | 86.4 | 0.0 | 86.4 | 0.0 | 0.0 | 0.0 | 0.0 |
| A 16500 | EAS Eastgate Development | 885.0 | 0.0 | 0.0 | 0.0 | 885.0 | 0.0 | 0.0 |
| Total Economic Development | | 1,071.4 | 0.0 | 136.4 | 50.0 | 885.0 | 0.0 | 0.0 |
| Libraries, Arts & Heritage | | | | | | | | |
| B 16794 | TDF EVE Tour De France - Event Works | 100.0 | 0.0 | 10.0 | 90.0 | 0.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Supporting The Leeds Economy

All Figures are in £000's

| Cat Scheme | Strategic Priorities Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|------------|---|-------------------------|---------------------------|---------|---------|---------|---------|------------------|
| | Total Libraries, Arts & Heritage | 100.0 | 0.0 | 10.0 | 90.0 | 0.0 | 0.0 | 0.0 |
| | Streetscene Environmental Services | | | | | | | |
| A | 16500 BEI Sustainable Communities Inv Programme | 1,250.0 | 0.0 | 123.0 | 500.0 | 627.0 | 0.0 | 0.0 |
| | Total Streetscene Environmental Services | 1,250.0 | 0.0 | 123.0 | 500.0 | 627.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Central & Operational Expenditure

Vehicles

All Figures are in £000's

| Cat Scheme | Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | Estimated Costs | | | 2016/17 | After 2016/17 |
|-------------------------------------|------------------------------------|-------------------|---------------------|---------|-----------------|---------|---------|---------|---------------|
| | | | | | 2014/15 | 2015/16 | 2016/17 | | |
| Adult Social Care | | | | | | | | | |
| A 16699 ASC | Adult Social Care Vehicles 2013/14 | 47.5 | 0.0 | 0.0 | 47.5 | 0.0 | 0.0 | 0.0 | |
| Total Adult Social Care | | 47.5 | 0.0 | 0.0 | 47.5 | 0.0 | 0.0 | 0.0 | |
| Vehicle Replacement Programme | | | | | | | | | |
| A 16699 | Vehicle Programme 2013/14 | 1,480.5 | 0.0 | 0.0 | 822.5 | 0.0 | 658.0 | 0.0 | |
| A 16699 LMC | Lord Mayors Vehicle | 36.7 | 0.0 | 36.4 | 0.3 | 0.0 | 0.0 | 0.0 | |
| A 16945 | Vehicle Programme 2014/15 | 5,710.2 | 0.0 | 0.0 | 5,000.0 | 710.2 | 0.0 | 0.0 | |
| A 16946 | Vehicle Programme 2015/16 | 6,648.6 | 0.0 | 0.0 | 0.0 | 5,000.0 | 1,648.6 | 0.0 | |
| A 16990 | Vehicles 2016/17 | 5,000.0 | 0.0 | 0.0 | 0.0 | 0.0 | 5,000.0 | 0.0 | |
| Total Vehicle Replacement Programme | | 18,876.0 | 0.0 | 36.4 | 5,822.8 | 5,710.2 | 7,306.6 | 0.0 | |
| Primary Schools | | | | | | | | | |
| A 16699 MEA | Meadowfield Primary School | 22.0 | 0.0 | 22.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| Total Primary Schools | | 22.0 | 0.0 | 22.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| Special Schools | | | | | | | | | |
| A 16945 WSL | West Silc (Aip) | 25.0 | 0.0 | 0.0 | 25.0 | 0.0 | 0.0 | 0.0 | |
| Total Special Schools | | 25.0 | 0.0 | 0.0 | 25.0 | 0.0 | 0.0 | 0.0 | |
| Highways | | | | | | | | | |
| B 16699 HIG | Highways 2013/14 46 Vehicles | 2,531.4 | 0.0 | 1,074.1 | 1,457.3 | 0.0 | 0.0 | 0.0 | |
| A 16699 TRA | Highways 2013/14 Vehicle Purchase | 84.7 | 0.0 | 56.3 | 28.4 | 0.0 | 0.0 | 0.0 | |
| Total Highways | | 2,616.1 | 0.0 | 1,130.4 | 1,485.7 | 0.0 | 0.0 | 0.0 | |
| Libraries, Arts & Heritage | | | | | | | | | |
| A 16699 LIB | Libraries Mobile Vehicles 2013/14 | 406.0 | 0.0 | 246.0 | 160.0 | 0.0 | 0.0 | 0.0 | |
| A 16699 MUS | Museums & Galleries | 9.9 | 0.0 | 0.0 | 9.9 | 0.0 | 0.0 | 0.0 | |

Leeds City Council Capital Programme - Central & Operational Expenditure

All Figures are in £000's

| Cat Scheme | Vehicles Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | Estimated Costs | | | After 2016/17 |
|------------|---|-------------------------|---------------------------|-----------------|---------|---------|------------------|
| | | | | 2013/14 | 2014/15 | 2015/16 | |
| | Total Libraries, Arts & Heritage | 415.9 | 0.0 | 246.0 | 169.9 | 0.0 | 0.0 |
| | Streetscene Environmental Services | | | | | | |
| B | 16506 ENV E & N Vehicles 2012/13 Uncommitted | 84.7 | 0.0 | 0.0 | 84.7 | 0.0 | 0.0 |
| B | 16506 ENV BAG 26 Tonne Crew Cab Bag Vehicle | 153.4 | 0.0 | 153.4 | 0.0 | 0.0 | 0.0 |
| B | 16506 ENV WAS Household Waste 7 Hook Loaders | 698.8 | 0.0 | 498.8 | 200.0 | 0.0 | 0.0 |
| A | 16699 ENV E&H 2013/14 Programme | 1,558.7 | 0.0 | 0.0 | 1,558.7 | 0.0 | 0.0 |
| A | 16699 ENV REF 2013/14 Refuse Vehicles | 2,704.4 | 0.0 | 2,262.6 | 441.8 | 0.0 | 0.0 |
| A | 16699 ENV WMV 2013/14 Vehicle Replacement Programme | 305.1 | 0.0 | 305.1 | 0.0 | 0.0 | 0.0 |
| | Total Streetscene Environmental Services | 5,505.1 | 0.0 | 3,219.9 | 2,285.2 | 0.0 | 0.0 |
| | Parks & Countryside | | | | | | |
| A | 16699 ENV PRK Vehicle Programme 2013/14 | 741.8 | 0.0 | 741.8 | 0.0 | 0.0 | 0.0 |
| | Total Parks & Countryside | 741.8 | 0.0 | 741.8 | 0.0 | 0.0 | 0.0 |
| | Environmental Health | | | | | | |
| A | 16699 ENV PST Vehicle Programme 2013/14 | 81.0 | 0.0 | 81.0 | 0.0 | 0.0 | 0.0 |
| | Total Environmental Health | 81.0 | 0.0 | 81.0 | 0.0 | 0.0 | 0.0 |
| | Children Looked After | | | | | | |
| A | 16699 LAC Looked After Children-Vehicle Replace | 14.8 | 0.0 | 14.8 | 0.0 | 0.0 | 0.0 |
| | Total Children Looked After | 14.8 | 0.0 | 14.8 | 0.0 | 0.0 | 0.0 |
| | Commercial Services General Fund | | | | | | |
| A | 16699 FMV Financial Management | 106.9 | 0.0 | 106.9 | 0.0 | 0.0 | 0.0 |
| A | 16699 PM2 Property Maintenance 69 Vehicles | 801.9 | 0.0 | 800.0 | 1.9 | 0.0 | 0.0 |
| B | 16699 PMS Property Maintenance 54 Rep Vehicles | 684.3 | 0.0 | 684.3 | 0.0 | 0.0 | 0.0 |
| A | 16699 PTS Passenger Transport 23 Rep Vehicles | 1,315.0 | 0.0 | 385.9 | 929.1 | 0.0 | 0.0 |
| A | 16945 PTS Pts Vehicles 2014/15 | 1,713.0 | 0.0 | 0.0 | 1,713.0 | 0.0 | 0.0 |

Leeds City Council Capital Programme - Central & Operational Expenditure

All Figures are in £000's

| Cat Scheme | Vehicles Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|--|--------------------------|-------------------------|---------------------------|---------|---------|---------|---------|------------------|
| | | 4,621.1 | 0.0 | 1,977.1 | 2,644.0 | 0.0 | 0.0 | 0.0 |
| Total Commercial Services General Fund | | | | | | | | |

Leeds City Council Capital Programme - Central & Operational Expenditure

All Figures are in £000's

| Cat Scheme | General Capitalisation Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 | After 2016/17 |
|---|--|-------------------------|---------------------------|----------------|----------------|----------------|--------------|------------------|
| Capital Expenditure From Revenue | | | | | | | | |
| B 16497 | General Capitalisation 2013/2014 | 4,400.0 | 0.0 | 4,400.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16498 | General Capitalisation 2014/2015 | 4,400.0 | 0.0 | 0.0 | 4,400.0 | 0.0 | 0.0 | 0.0 |
| B 16764 | General Capitalisation 2015/2016 | 4,400.0 | 0.0 | 0.0 | 0.0 | 4,400.0 | 0.0 | 0.0 |
| Total Capital Expenditure From Revenue | | 13,200.0 | 0.0 | 4,400.0 | 4,400.0 | 4,400.0 | 0.0 | 0.0 |
| Financial Development | | | | | | | | |
| B 16756 | Capital Prog Management 2013/14 | 600.0 | 0.0 | 600.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| B 16757 | Capital Prog Management 2014/15 | 600.0 | 0.0 | 0.0 | 600.0 | 0.0 | 0.0 | 0.0 |
| B 16758 | Capital Prog Management 2015/16 | 600.0 | 0.0 | 0.0 | 0.0 | 600.0 | 0.0 | 0.0 |
| B 32002 | Capital Prog Management 2016/17 | 600.0 | 0.0 | 0.0 | 0.0 | 0.0 | 600.0 | 0.0 |
| Total Financial Development | | 2,400.0 | 0.0 | 600.0 | 600.0 | 600.0 | 600.0 | 0.0 |
| Central Accounts | | | | | | | | |
| A 16138 | Capitalisation Of Interest | 1,211.2 | 0.0 | 311.2 | 300.0 | 300.0 | 300.0 | 0.0 |
| Total Central Accounts | | 1,211.2 | 0.0 | 311.2 | 300.0 | 300.0 | 300.0 | 0.0 |

Leeds City Council Capital Programme - Central & Operational Expenditure

All Figures are in £000's

| Cat Scheme | Contingency Scheme Title | Total Scheme Cost | Actual To 31 Mar 13 | Estimated Costs | | | | After 2016/17 |
|------------------------|--|-------------------------|---------------------------|-----------------|--------------|--------------|----------------|------------------|
| | | | | 2013/14 | 2014/15 | 2015/16 | 2016/17 | |
| Strategic | | | | | | | | |
| A 1371 FAC | Contingency - Specific Final A/C'S | 542.0 | 0.0 | 8.0 | 134.0 | 200.0 | 200.0 | 0.0 |
| A 1371 GEN | Contingency - General | 1,365.9 | 0.0 | 65.9 | 100.0 | 600.0 | 600.0 | 0.0 |
| A 1371 PBN | Contingency - Pbn & Childrens Services | 3,446.2 | 0.0 | 0.0 | 0.0 | 0.0 | 3,446.2 | 0.0 |
| B 16795 | Holt Park Centre Concrete Slab | 127.0 | 0.0 | 127.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total Strategic | | 5,481.1 | 0.0 | 200.9 | 234.0 | 800.0 | 4,246.2 | 0.0 |

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Deputy Chief Executive

Report to Executive Board

Date: 14th February 2014

Subject: TREASURY MANAGEMENT STRATEGY 2014/15

| | | |
|--|---|--|
| Are specific electoral Wards affected? If relevant, name(s) of Ward(s): | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Are there implications for equality and diversity and cohesion and integration? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Is the decision eligible for Call-In? Except recommendation 6.2 to 6.4 | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

Summary of main issues

1. This report sets out for Members' approval the Treasury Management Strategy for 2014/15, and also provides an update on the implementation of the 2013/14 strategy.
2. The Council's level of net external debt is anticipated to be £1,490m by 31/03/14, £52m below expectations in November 2013. This is as a result of capital schemes now progressing in later years and higher than anticipated revenue balances. These factors coupled with lower borrowing costs have resulted in forecast debt savings of £1.7m in 2013/14, after finalising the minimum revenue provision (MRP) or statutory debt repayment requirement.
3. The 2014/15 strategy continues to fund the borrowing requirement from short term low interest rates, balances and reserves and has enabled a £400k reduction in debt interest costs. However, this has been set against an increase in MRP of £2.8m.
4. The Authorised Limit of £2.6bn has been rolled forward in 2016/17. The operational boundary of £2.425bn has also been rolled forward in 2016/17.

Recommendations

That the Executive Board:

5. Approve the treasury strategy for 2014/15 as set out in Section 3.3 and note the review of the 2013/14 strategy and operations set out in Sections 3.1 and 3.2.

That Executive Board recommend to full Council that:

6. The borrowing limits for 2013/14, 2014/15, 2015/16 and 2016/17 be set as detailed in Section 3.4.
7. The treasury management indicators for 2013/14, 2014/15, 2015/16 and 2016/17 be set as detailed in Section 3.5.
8. The investment limits for 2013/14, 2014/15, 2015/16 and 2016/17 be set as detailed in Section 3.6.

1 Purpose of this report

- 1.1 This report sets out for approval by Members the Treasury Management Strategy for 2014/15 and the revised affordable borrowing limits under the prudential framework. It also provides Members with a review of strategy and operations in 2013/14.

2 Background information

- 2.1 The operation of the Treasury Management function is governed by provisions set out under part 1 of the Local Government Act 2003 whereby the Council is required to have regard to the Chartered Institute of Public Finance and Accountancy (CIPFA) Prudential Code for Capital Finance in Local Authorities (amended 2009 and 2011), in particular:

- The Prudential Code requires that full Council set certain limits on the level and type of borrowing before the start of the financial year together with a number of Prudential Indicators.
- Any in year revision of these limits must be set by Council.
- Policy statements are prepared for approval by the Council at least two times a year.

3 Main Issues

3.1 Review of Strategy and Borrowing Limits 2013/14

- 3.1.1 The current debt forecasts are given in Table 1 below, which shows that net external borrowing is now expected to be £1,490m by the end of 2013/14. This is £52m less than expected in November. The lower borrowing requirement is due to a combination of schemes that will now progress in the following year and higher than anticipated revenue balances. A capital programme update is included as a separate agenda item.

Table 1

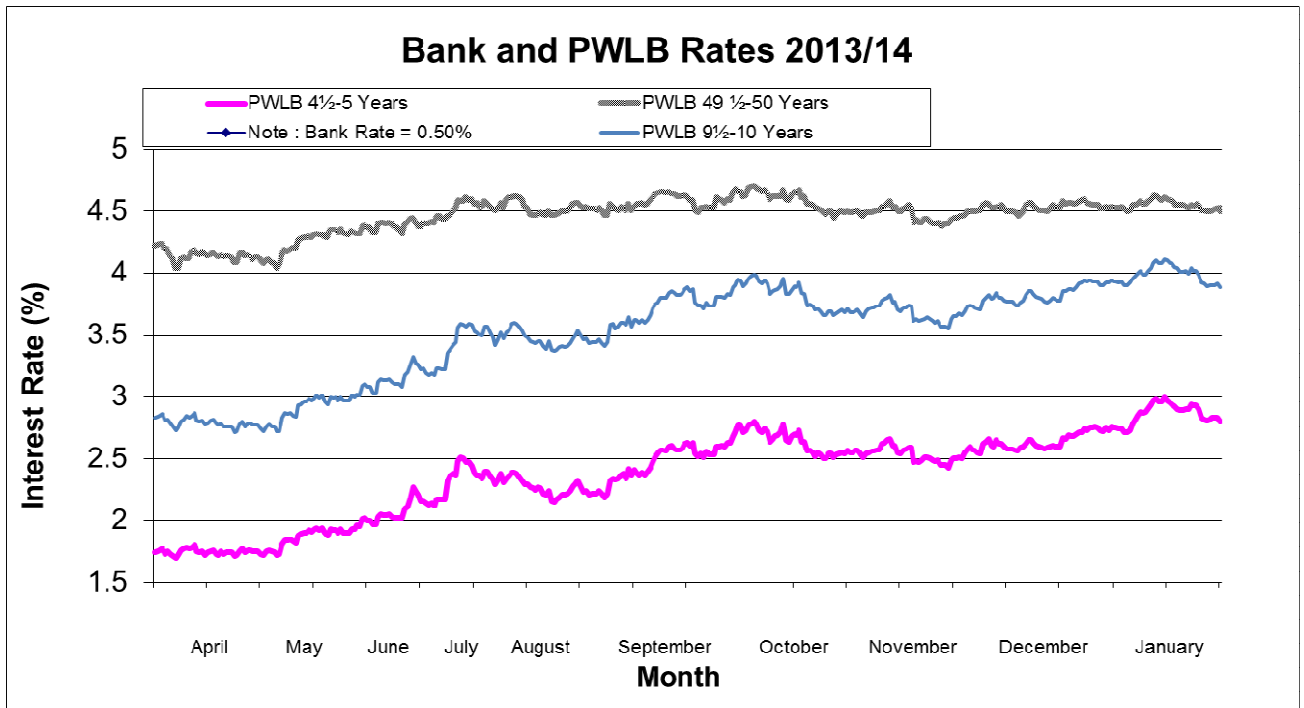
| | 2013/14 Feb 13 Report | 2013/14 Nov 13 Report | 2013/14 This Report |
|--|-----------------------------|-----------------------------|---------------------------|
| | £m | £m | £m |
| ANALYSIS OF BORROWING 2013/14 | | | |
| Net Borrowing at 1 April | 1,481 | 1,446 | 1,446 |
| New Borrowing for the Capital Programme – General Fund | 106 | 110 | 79 |
| New Borrowing for the Capital Programme – HRA | 0 | 0 | 0 |
| Debt redemption costs charged to Revenue (Incl HRA) | (37) | (45) | (45) |
| Reduced/(Increased) level of Revenue Balances | (10) | 31 | 10 |
| Net Borrowing at 31 March* | 1,540 | 1,542 | 1,490 |
| Capital Financing Requirement | 1,773 | | |
| * Comprised as follows | | | |
| Long term borrowing | | | |
| Fixed | 1,323 | 1,277 | 1,307 |
| Variable (less than 1 Year) | 130 | 65 | 40 |
| New Borrowing | 66 | 96 | 44 |
| Short term Borrowing | 28 | 127 | 123 |
| Total External Borrowing | 1,547 | 1,565 | 1,514 |
| Less Investments | 7 | 23 | 24 |
| Net External Borrowing | 1,540 | 1,542 | 1,490 |
| % gross borrowing exposed to interest rate risk | 14% | 18% | 14% |

Note: The Capital Financing Requirement (CFR) is the maximum level of debt (i.e. borrowing and finance leasing) that the Council can hold for its current year capital purposes. The Council is also allowed to borrow in advance for up to two future years capital programmes.

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- 3.1.2 The UK economy has continued to grow by 0.8% in the last quarter and this is likely to continue into the fourth quarter albeit after a period of considerable weakness. Inflation (CPI) has fallen to 2.0% in December and is likely to remain subdued.
- 3.1.3 As for the Eurozone, concerns have subsided considerably in 2013. However, sovereign debt difficulties have not gone away and major concerns could return in respect of any countries that do not address fundamental issues of low growth, international competitiveness and the need for overdue reforms of the economy (as Ireland has done).
- 3.1.4 Tentative signs of growth in America has led to the American Federal Reserve Bank reducing its level of bond buying by \$10bn per month in January 2014 and a further \$10bn in February to \$65bn per month. As a result shorter dated gilts and PWLB have continued to rise at a quicker rate than longer dated debt, as shown in the chart below.

Chart 1



- 3.1.5 The Council's treasury advisors' latest forecasts for Quarter 1, 2014 are that PWLB rates for 25 to 50 year borrowing will be around 4.40%, 10 year borrowing around 3.60% and 5 Year at 2.50%. As the economy starts its recovery process, yields will continue to rise but along an uneven path.

3.1.6 The 2013/14 borrowing strategy continues to fund the capital programme borrowing requirement from short dated loans and internal cash balances. The ability to take longer term funding is discussed in the strategy for 2014/15. Table 2 shows £55m of new loans were acquired. The strategy is projected to generate savings of £1.7m after finalising the minimum revenue provision or statutory debt repayment requirement.

Table 2

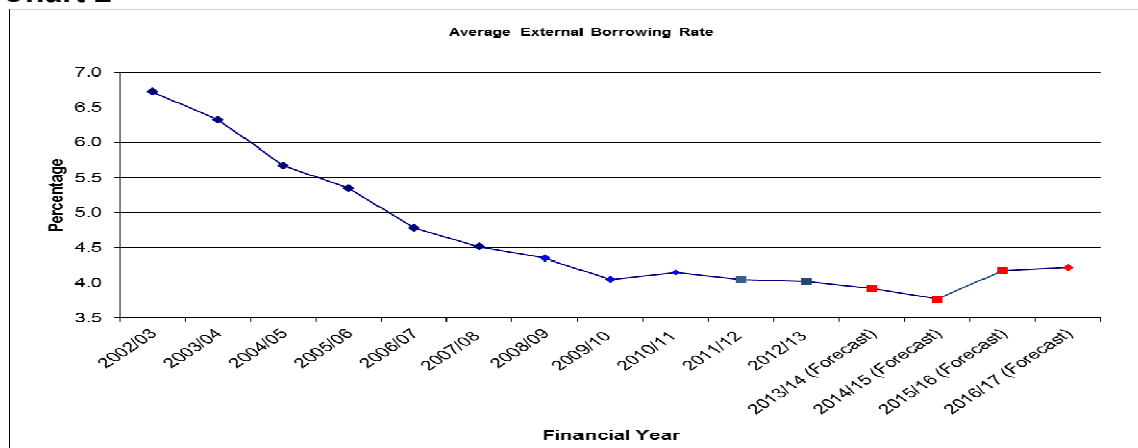
| Loan repayments and borrowing 2013/2014 | | | | | | | |
|---|-----------|---------------|---------------|----------------|-----------|---------|---------------|
| Loan Repayments | | | | New Borrowing | | | |
| Date | Amount | Original Rate | Discount Rate | Date | Amount | Term | Interest Rate |
| | (£m) | (%) | | | (£m) | (Years) | (%) |
| PWLB Loans | | | | PWLB | | | |
| 07/05/2013 | 13 | 3.59 | Maturity | 10/04/2013 | 10 | 15 | 3.18 |
| | | | | 10/04/2013 | 10 | 50 | 3.85 |
| | | | | 02/10/2013 | 15 | 9½ | 3.38 |
| Sub Total | 13 | | | | 35 | | |
| Non PWLB Loans (Call date) | | | | Non PWLB Loans | | | |
| 05/07/2013 | 10 | 1.45 | Maturity | 26/07/2013 | 5 | 3 | 0.98 |
| | | | | 16/10/2013 | 10 | 5 | 1.35 |
| | | | | 06/12/2013 | 5 | 5 | 2.20 |
| Sub Total | 10 | | | | 20 | | |
| Total | 23 | | | Total | 55 | | |

3.1.7 The long term funding requirement is projected to be £426m at 31/3/14. This is the difference between the Councils financing requirement (CFR) of £1.773bn and long term borrowing of £1.347bn. Whilst expenditure on some capital schemes has yet to occur the remaining long term funding requirement is financed by low-rate short term borrowing of £123m and the Council’s balance sheet strength. The levels of capital programme slippage, cash reserves, economic conditions and short term interest rates will continue to be monitored before additional monies are borrowed. Given that short term rates continue at historical lows the Council will continue to fund the remaining borrowing requirement, if required, at short term rates.

3.2 Interest Rate Performance

3.2.1 The average rate of interest paid on the Council’s external debt for 2012/13 was 4.02% as reported in the Annual Treasury Management Report 2012/13 to Executive Board on 17th July 2013. This rate is forecast to fall below 4% for 2013/14. Chart 2 shows how the average, external borrowing rate has fallen from 6.72% in 2002/03. The expectation is that the Councils average cost of borrowing will begin to rise as the cost of borrowing increases and short term funding is switched to more expensive longer term funding rates.

Chart 2



3.3 Strategy for 2014/15

3.3.1 Table 3 shows that net borrowing is expected to rise by £43m to £1,533m during the course of 2014/15. The Capital Programme report is presented elsewhere on this agenda.

Table 3

| ANALYSIS OF BORROWING 2013/14 – 2016/17 | 2013/14 | 2014/15 | 2015/16 | 2016/17 |
|---|----------------|----------------|----------------|----------------|
| | £m | £m | £m | £m |
| Net Borrowing at 1 April | 1,446 | 1,490 | 1,533 | 1,575 |
| New Borrowing for the Capital Programme – GF | 79 | 119 | 104 | 93 |
| New Borrowing for the Capital Programme - HRA | 0 | 0 | 0 | 6 |
| Debt redemption costs charged to Revenue(GF) | (45) | (48) | (48) | (50) |
| Reduced/(Increased) level of Revenue Balances | 10 | (28) | (14) | (15) |
| Net Borrowing at 31 March | 1,490 | 1,533 | 1,575 | 1,609 |
| * Comprised as follows | | | | |
| Long term borrowing Existing Fixed | 1,307 | 1,247 | 1,238 | 1,244 |
| Existing Variable (Less than 1yr) | 40 | 110 | 110 | 80 |
| New Borrowing | 44 | 43 | 42 | 34 |
| Short term Borrowing | 123 | 157 | 209 | 275 |
| Total External Borrowing | 1,514 | 1,557 | 1,599 | 1,633 |
| Less Investments | 24 | 24 | 24 | 24 |
| Net External Borrowing | 1,490 | 1,533 | 1,575 | 1,609 |
| % gross borrowing exposed to interest rate risk | 14% | 20% | 23% | 24% |

Note: Borrowing exposed to interest rate risk in any one year is made up of short term borrowing, new long term borrowing and existing variable loans (i.e. LOBOs with an option falling within the year).

3.3.2 The economic recovery in the UK since 2008 has not yet returned the economy to pre-recession levels. However, growth has rebounded during 2013, propelled by a recovery in consumer spending and the housing market. Forward surveys are also very positive on growth prospects for 2014. Whilst encouraging, the economy needs to rebalance away from consumer spending to construction, manufacturing, business investment and exporting in order to maintain a firm recovery. One drag on the economy is that wage inflation continues to remain significantly below CPI inflation so disposable income and living standards are under pressure.

3.3.3 The current economic outlook and structure of market interest rates and government debt yields have several key treasury management implications:

- It is possible over the next few years that levels of government debt to GDP ratios could continue to rise to levels that could result in a loss of investor confidence in the financial viability of such countries. This could mean that sovereign debt concerns have not disappeared but, rather, have only been postponed. Counterparty risks therefore remain elevated. This continues to suggest the use of higher quality counterparties for shorter time periods;
- Investment returns are likely to remain relatively low during 2014/15 and beyond;
- Borrowing interest rates have risen significantly during 2013 and are on a rising trend; and
- If longer term borrowing is acquired before it is needed the result could be an increase in investments resulting in a revenue loss between borrowing costs and investment returns.

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3.3.4 The projections for the first increase in the bank rate have moved from March 2015, as forecast in last year's strategy report to June 2016 as shown in Table 4. Whilst the 0.5% projection for the bank rate has moved further into the future the forecast rates beyond 1 year have risen significantly for borrowing up to 15 years.

Table 4

| | Bank Rate | PWLB Borrowing Rates (including certainty rate adjustment) | | | |
|------------|-----------|---|---------|---------|---------|
| | | 5 year | 10 Year | 25 year | 50 year |
| now | 0.50 | 2.60 | 3.68 | 4.33 | 4.30 |
| March 2014 | 0.50 | 2.50 | 3.60 | 4.40 | 4.50 |
| June 2014 | 0.50 | 2.60 | 3.70 | 4.50 | 4.50 |
| Sept 2014 | 0.50 | 2.70 | 3.80 | 4.50 | 4.60 |
| Dec 2014 | 0.50 | 2.70 | 3.80 | 4.60 | 4.70 |
| March 2015 | 0.50 | 2.80 | 3.90 | 4.60 | 4.80 |
| June 2015 | 0.50 | 2.80 | 3.90 | 4.70 | 4.90 |
| Sept 2015 | 0.50 | 2.90 | 4.00 | 4.80 | 4.90 |
| Dec 2015 | 0.50 | 3.00 | 4.10 | 4.90 | 5.00 |
| March 2016 | 0.50 | 3.10 | 4.20 | 5.00 | 5.10 |
| June 2016 | 0.75 | 3.20 | 4.30 | 5.10 | 5.20 |
| Sept 2016 | 1.00 | 3.30 | 4.30 | 5.10 | 5.20 |
| Dec 2016 | 1.00 | 3.40 | 4.40 | 5.10 | 5.20 |
| March 2017 | 1.25 | 3.40 | 4.50 | 5.10 | 5.20 |

Source Council's Treasury Advisors

- 3.3.5 The Council is currently maintaining an under-borrowed position. This means that the capital borrowing need (the Capital Financing Requirement), has not been fully funded with loan debt, but is being supported by reserves, balances and cash flow as a temporary measure. This strategy is prudent as investment returns are low and counterparty risk is relatively high. This strategy is expected to continue into 2014/15 as the outlook for the bank rate remains anchored at 0.5%.
- 3.3.6 The 2013/14 budget included a provision to take advantage of market opportunities and acquire longer term funding as detailed in 3.1.6 above. As the cost of longer term debt has continued to increase, a comparison of acquiring longer term funds against defraying all longer term borrowing until 2015/16 has been made. This exercise concluded that defraying all longer term borrowing until 2015/16 is achievable. For example, the Council could acquire a 5 year loan from the PWLB at a rate of 2.60% today or alternatively it could borrow at short term rates of 0.5% then fund it in April 2015 at a forecast rate of 2.80%. The 5 year borrowing rate forecast for April 2015 would need to be lower than 3.53% for the Council to have benefitted. Similarly for 10 year borrowing, rates would have to be less than 4.63% and the forecast is that they will be 3.90%.
- 3.3.7 The strategy of defraying long term borrowing will increase the amount of debt that the Council is funding from short term loans and its balance sheet to a forecast £513m. This exposure is considered manageable given historical capital programme slippage, the continued strength of the Council's balance sheet and the market for supplying short term funds remaining strong. These factors will continue to be monitored and should be considered in the context of the stability of the current debt maturity profile.
- 3.3.8 The Council's current long term debt of £1.347bn has an average maturity of nearly 36 years if all its debt runs to maturity. Approximately 30% of the Council's debt has options for repayment, in the unlikely event that all these options were exercised at the next option date then the average maturity would be lowered to 20 years. This

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compares favourably with the average maturity of the UK debt portfolio of just less than 15 years. The existing profile of the Council's debt provides considerable certainty of funding costs. Prudential indicator 16 in Appendix A shows the maturity profile of the Council's long term fixed debt and highlights that 55% or £687m matures in periods greater than 10 years.

3.3.9 The forecast path of longer term rates is clearly dependent upon how the economy performs both here and abroad. If it was felt that there was a significant risk of a much sharper rise in long and short term rates than that currently forecast, perhaps arising from a greater than expected increase in the anticipated rate of US tapering of asset purchases, world economic activity or inflation risks, then the strategy will be re-appraised with the likely outcome that longer term funding will be acquired. At that point the prospect of a higher debt cost would be viewed against whether:

- the forecast capital borrowing requirement had reduced or slipped into the following years,
- the levels of reserves/ balances were forecast to increase or reduce.
- whether the council had received up front funding for capital schemes.

3.3.10 The debt budget interest costs have been reduced in 2014/15 budget by £400k. However, this reduction has been offset by an increase in the MRP or statutory debt repayment of £2.8m. This results in the overall debt budget being £73.480m for 2014/15.

3.3.11 Forecasts for the debt budget beyond 2014/15 are dependent upon the interest rate assumptions, the likely level of capital spend and the Councils cash balances. The debt budget is currently forecast to increase by £9.5m in 2015/16. This forecast increase comprises £2m MRP and £7.5m of interest costs that are based on an average borrowing cost of 3.5% as shown in Table 5. However, if the borrowing requirement continued to be funded at 0.5%, then the increase in interest costs would be £0.5m, giving a revised total increase in the debt budget of £2.5m. Given the range in forecasts, the interest rate assumptions and the borrowing requirement arising from the capital programme will be kept under review throughout 2014/15, before establishing the 2015/16 debt budget.

Table 5

| | Average Interest Rate |
|---------|-----------------------|
| 2014/15 | 0.5% |
| 2015/16 | 3.5% |
| 2016/17 | 3.6% |

3.3.12 These assumptions on borrowing rates have associated risks. For example in 2014/15, if the cost of borrowing was 0.25% higher than assumed, full year debt costs would increase by £461k.

3.4 Borrowing Limits for 2013/14, 2014/15, 2015/16 and 2016/17

3.4.1 The authorised limit represents the legislative limit on the Council's external debt under the Local Government Act 2003. It should be set with sufficient headroom above the operational boundary to allow flexibility for planned borrowing to be undertaken, in order for prudent treasury management decisions to be taken and temporary cash flow fluctuations to be managed. The operational boundary should reflect the maximum anticipated level of external debt consistent with budgets and

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cash flow forecasts. It should be seen as a management tool for on-going monitoring of external debt, and may be breached temporarily due to unusual cash flow movements. Appendix B shows that the Council has kept within the operational boundary and authorised limit in 2013/14.

3.4.2 The Deputy Chief Executive has delegated responsibility to make adjustments between the two separate limits for borrowing and other long term liabilities, provided that the overall limit remains unchanged. Any such adjustments will be reported to the next available Council meeting following the change. It is recommended that Council approve the following authorised limits for its gross external debt for the next three years.

3.4.3 It is proposed to maintain the authorised limit for 2016/17 at the 2015/16 level.

Recommended: Authorised Limits as follows (no change)

| Authorised Limit | 2013/14 £m | 2014/15 £m | 2015/16 £m | 2016/17 £m |
|-----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Borrowing | 1,900 | 1,900 | 1,900 | 1,900 |
| Other Long Term Liabilities | 650 | 700 | 700 | 700 |
| Total | 2,550 | 2,600 | 2,600 | 2,600 |

3.4.4 It is proposed to maintain the Operational boundary for borrowing in 2016/17 at the 2015/16 level.

Recommended: Operational Boundaries as follows (no change)

| Operational Boundary | 2013/14 £m | 2014/15 £m | 2015/16 £m | 2016/17 £m |
|-----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Borrowing | 1,760 | 1,760 | 1,760 | 1,760 |
| Other Long Term Liabilities | 610 | 665 | 665 | 665 |
| Total | 2,370 | 2,425 | 2,425 | 2,425 |

3.5 Treasury Management Indicators

3.5.1 Appendix A highlights the borrowing limits and other prudential indicators

3.5.2 The first prudential indicator in respect of treasury management is that the Council has adopted the CIPFA Code of Practice for Treasury Management in the Public Services. This was adopted by the Council at the Executive Board meeting on the 13th March 2003.

3.5.3 The Council is required to set an upper limit on its fixed interest rate exposures that represents the maximum proportion of its net borrowing (i.e. measured as a percentage of its total borrowing less investments) which the Council will have at any given time during the period at fixed interest rates. The purpose of the limit is to ensure that the Council has the flexibility to take advantage of falling interest rates by ensuring a minimum level of variable rate debt. However setting a limit less than 100% can restrict the Council's ability to borrow in advance of need when long term fixed interest rates are at their low point. (This is the case since in general amounts borrowed in advance are invested, meaning that the net borrowing figure on which the limit is based will be lower than the total fixed borrowing outstanding.) Therefore to provide the Council with maximum flexibility it is recommended that the limit of 115% remains unchanged and is rolled forward into 2016/17.

Recommended: Upper limit on fixed interest rate exposures for 2014/15, 2015/16 and 2016/17 of 115% (no change)

- 3.5.4 The Council is required to set an upper limit on its variable interest rate exposures that represents the maximum proportion of debt the Council will have at any given time during the period at variable interest rates and exposed to interest rate rises. In evaluating this figure, LOBOs are treated as being variable in the year in which an option occurs and fixed in other years. The limit should be set in order to maintain a balance between managing the risk of rate rises and allowing sufficient flexibility to take advantage of any fall in rates. It is therefore recommended that the limit of 40% of debt remains unchanged and is rolled forward into 2016/17.

Recommended: Upper limit on variable interest rate exposures for 2014/15, 2015/16 and 2016/17 of 40% (no change)

- 3.5.5 The Council is required to set upper and lower limits for the maturity structure of its borrowings. This is designed to limit the risk of exposure to high interest rates by restricting the level of maturing debt in any given year. The limits represent the amount of projected borrowing that is fixed rate maturing in each period as a percentage of total projected borrowing that is fixed rate. It is proposed that these limits remain unchanged.

| Maturity structure of fixed rate borrowing | Lower Limit | Upper Limit |
|---|--------------------|--------------------|
| under 12 months | 0% | 15% |
| 12 months and within 24 months | 0% | 20% |
| 24 months and within 5 years | 0% | 35% |
| 5 years and within 10 years | 0% | 40% |
| 10 years and within 20 years | 25% | 90% |
| 20 years and within 30 years | | |
| 30 years and within 40 years | | |
| 40 years and within 50 years | | |
| 50 years and above | | |

Recommended: Upper and Lower limits on fixed rate maturity structure remains unchanged as above.

3.6 Investment Strategy and Limits

- 3.6.1 The Council's actual external borrowing need is reduced by the availability of revenue balances. The Treasury policy allows for the external investment of these balances at advantageous rates but with due regard for security of capital invested. Investment of surplus balances in general will be limited to cash flow and liquidity management although the interest rate outlook will be kept under review to identify any opportunities for longer term investment.
- 3.6.2 The approved lending list is based upon the assessment of the financial standing of counterparties as determined by international credit rating agencies and further refined and updated by the Council's advisors on a continual basis. The lending list is often further restricted based upon the Council's own view of the credit worthiness of counter-parties.
- 3.6.3 The investment strategy only allows for the Council to invest in the most highly rated financial institutions around the world. The Council will only lend up to a maximum of

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£15m to financial institutions that are rated as excellent. There is also a limit of £5m for financial institutions that are rated as very good.

- 3.6.4 The Prudential code requires that Councils set limits on investments for periods longer than 364 days. It is proposed to maintain the limits as outlined below and roll the limit forward into 2016/17.

Recommended: Upper limit on sums invested for periods longer than 364 days (no change):

| Total principal sum invested for a period longer than 364 days | 2013/14 £m | 2014/15 £m | 2015/16 £m | 2016/17 £m |
|---|-----------------------|-----------------------|-----------------------|-----------------------|
| Upper limit | 150 | 150 | 150 | 150 |

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 This report sets the treasury management strategy and as such there is no need to consult the public. In establishing this strategy, consultation with the Council's treasury advisors has taken place.
- 4.1.2 The borrowing requirement is an outcome of the capital programme which has been the subject of consultation and engagement as outlined in the capital programme report elsewhere on this agenda.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 Equality, diversity, cohesion and integration requirements are addressed as part of individual capital scheme and programme approvals. The borrowing to deliver these capital schemes is executed through treasury strategy and as such there are no further equality diversity cohesion and integration issues. An equality screening document is attached at Appendix C.

4.3 Council Policies and City Priorities

- 4.3.1 Treasury Management strategy secures funding to support the Council's Policies and City Priorities as set out in the Council capital programme and is consistent with the Council's business plan.

4.4 Resources and Value for Money

- 4.4.1 This treasury strategy recognises the borrowing necessary to fund the capital programme requirements of both General Fund and HRA. The revenue costs of borrowing are included within the revenue budgets of the general fund and HRA.
- 4.4.2 The updated strategy 2013/14 is forecast to deliver savings of £1.7m against the budgeted position.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 In accordance with the Council's Budget and Policy Framework, decisions on borrowing limits, treasury management indicators, investment limits and the Treasury Management Policy Statement are approved by Council. As such, recommendations 6.2 to 6.4 are not subject to call in.

4.6 Risk Management

4.6.1 This report sets out the framework for the treasury strategy for the year ahead. The execution of strategy and associated risks are kept under regular review through:

- Monthly reports to the Finance Performance Group
- Quarterly strategy meetings with the Deputy Chief Executive and the Council's treasury advisors
- Regular market, economic and financial instrument updates and access to real time market information

5 Conclusions

- 5.1 The Council's level of external debt at 31st March 2014 is anticipated to be £1,490m, £52m lower than expected in November 2013, rising to £1,533m in 2014/15 and to £1,575m by 2015/16.
- 5.2 The interest cost of debt is budgeted to reduce by £400k in 2014/15 by the use of shorter term borrowing and balances and reserves in lieu of more expensive longer term funding at higher rates. This is offset by an increase in MRP of £2.8m.
- 5.3 The uncertainty and risks around economic forecasts will result in further caution being adopted in the management of debt and investments and the opportunity to secure longer term debt at the appropriate time will be kept under review.

6 Recommendations

That the Executive Board:

- 6.1 Approve the initial treasury strategy for 2014/15 as set out in Section 3.3 and note the review of the 2013/14 strategy and operations set out in Sections 3.1 and 3.2.

That Executive Board recommend to full Council that:

- 6.2 The borrowing limits for 2013/14, 2014/15, 2015/16 and 2016/17 be set as detailed in Section 3.4.
- 6.3 The treasury management indicators for 2013/14, 2014/15, 2015/16 and 2016/17 be set as detailed in Section 3.5.
- 6.4 The investment limits for 2013/14, 2014/15, 2015/16 and 2016/17 be set as detailed in Section 3.6.

7 Background documents ¹

None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Leeds City Council - Prudential Indicators 2013/14- 2016/17

| No. | PRUDENTIAL INDICATOR | 2013/14 | 2014/15 | 2015/16 | 2016/17 |
|--|--|----------------------|----------------------|----------------------|----------------------|
| (1). EXTRACT FROM BUDGET AND RENT SETTING REPORTS | | | | | |
| 1 | Ratio of Financing Costs to Net Revenue Stream General Fund - Excluding DSG (Note 1) | 11.95% | 13.00% | 14.68% | 15.37% |
| 2 | HRA | 13.67% | 12.93% | 11.97% | 12.37% |
| Estimates of the Incremental Impact of new capital investment decisions | | | | | |
| 3 | increase in council tax B7(band D, per annum) (Note 2) | £ . P 12.49 | £ . P 45.90 | £ . P 92.16 | £ . P 127.00 |
| 4 | increase in housing rent per week | 0.00 | 0.00 | 0.00 | 0.00 |
| | | £'000 | £'000 | £'000 | £'000 |
| 5 | Net external borrowing requirement (Net Debt and CFR) The Net Borrowing Requirement should not exceed the capital financing requirement (Note 3) | 1,490,000 OK | 1,545,000 OK | 1,587,000 OK | 1,597,000 OK |
| | | £'000 | £'000 | £'000 | £'000 |
| 6 | Estimate of total capital expenditure General Fund | 164,571 | 251,547 | 199,987 | 182,768 |
| 7 | HRA TOTAL | 65,813 230,384 | 146,215 397,762 | 133,572 333,559 | 90,198 272,966 |
| | | £'000 | £'000 | £'000 | £'000 |
| 8 | Capital Financing Requirement (as at 31 March) General Fund | 1,589,314 | 1,650,553 | 1,694,994 | 1,725,169 |
| 9 | HRA TOTAL | 693,368 2,282,682 | 739,560 2,390,113 | 789,129 2,484,123 | 780,451 2,505,620 |
| 9a | Limit of HRA Indebtedness as implemented under self financing | 721,327 | 721,327 | 721,327 | 721,327 |

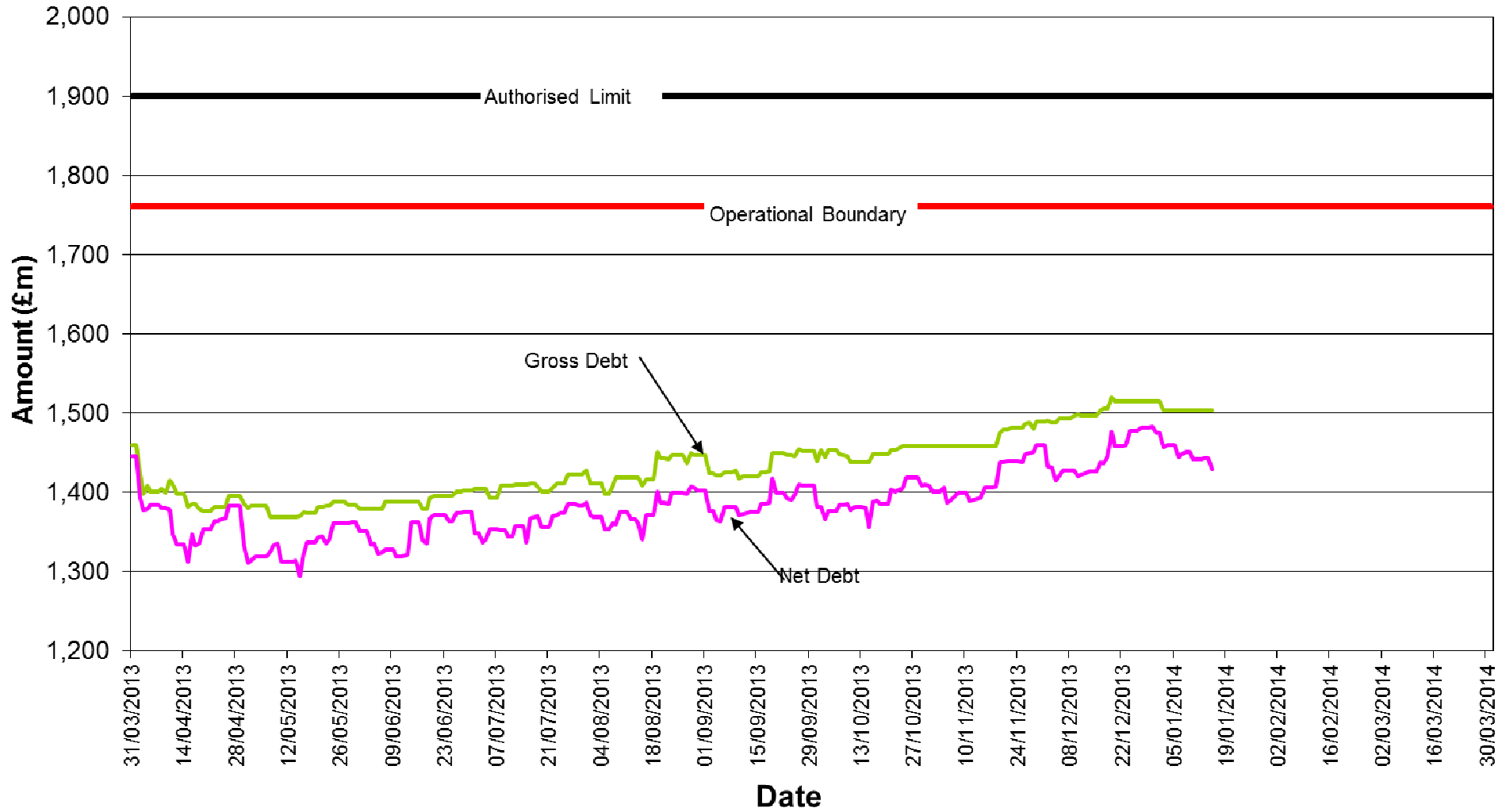
| No. | PRUDENTIAL INDICATOR | 2013/14 | 2014/15 | 2015/16 | 2016/17 |
|---|--|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| (2). TREASURY MANAGEMENT PRUDENTIAL INDICATORS | | | | | |
| | | £'000 | £'000 | £'000 | £'000 |
| 10 | Authorised limit for external debt - (Note 5) borrowing other long term liabilities TOTAL | 1,900,000 650,000 2,550,000 | 1,900,000 700,000 2,600,000 | 1,900,000 700,000 2,600,000 | 1,900,000 700,000 2,600,000 |
| 11 | Operational boundary - (Note 5) borrowing other long term liabilities TOTAL | 1,760,000 610,000 2,370,000 | 1,760,000 665,000 2,425,000 | 1,760,000 665,000 2,425,000 | 1,760,000 665,000 2,425,000 |
| 14 | Upper limit for fixed interest rate exposure expressed as either:- Net principal re fixed rate borrowing / investments OR:- Net interest re fixed rate borrowing / investments | 115% | 115% | 115% | 115% |
| 15 | Upper limit for variable rate exposure expressed as either:- Net principal re variable rate borrowing / investments OR:- Net interest re variable rate borrowing / investments | 40% | 40% | 40% | 40% |
| 17 | Upper limit for total principal sums invested for over 364 days (Note 5) (per maturity date) | £'000 150,000 | £'000 150,000 | £'000 150,000 | £'000 150,000 |
| 18 | Net Debt as a percentage of Gross debt | 97.41% | 98.46% | 98.50% | 98.52% |

| 16 | Maturity structure of fixed rate borrowing 2013/14 | Lower Limit | Upper Limit | Projected 31/03/2014 | |
|----|--|-------------|-------------|----------------------|-----|
| | under 12 months | 0% | 15% | 0% | |
| | 12 months and within 24 months | 0% | 20% | 10% | |
| | 24 months and within 5 years | 0% | 35% | 23% | |
| | 5 years and within 10 years | 0% | 40% | 12% | |
| | 10 years and within 20 years | | | 3% | |
| | 20 years and within 30 years | 25% | 90% | 0% | 55% |
| | 30 years and within 40 years | | | 18% | |
| | 40 years and within 50 years | | | 34% | |
| | | | | 100% | |

Notes.

- The indicator for the ratio of financing costs to net revenue stream for General Fund is now calculated based on the Net Revenue Charge less the Dedicated Schools Grant (DSG). The Government changed the funding of education to DSG from 2006/07.
- The code requires that the Council identifies the capital financing costs arising from unsupported borrowing expressed as the amount per band D property.
- In order to ensure that over the medium term net borrowing will only be for a capital purpose, the Council should ensure that net external borrowing does not exceed the total capital financing requirement in the preceding year plus estimates of any additional capital financing requirement for the current and next two financial years. This is a key indicator of prudence.
- Prudential indicator 12 relates to actual external debt at 31st March, which will be reported in the Treasury Management Annual Report.
- Prudential indicator 13 relates to the adoption of the CIPFA Code of Practice on Treasury Management. The Council formally adopted this Code of Practice in March 2003, and the revised code in February 2010 and 2012

Prudential Code Monitoring 2013/14 - Debt



Appendix C

Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

| | |
|-------------------------------------|---|
| Directorate: Resources | Service area: Audit and Investment |
| Lead person: Bhupinder Chana | Contact number: 51332 |

1. Title: Treasury Management Strategy 2014-15

Is this a:

Strategy / Policy

 Service / Function

 Other

If other, please specify

2. Please provide a brief description of what you are screening

The report sets out the treasury management strategy for 2014/15. The strategy outlines the approach to managing the Council's borrowing requirements in the light of its capital programme, cash balances and reserves and economic conditions including forecasts of interest rates.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.

| Questions | Yes | No |
|---|-----|-------------|
| Is there an existing or likely differential impact for the different equality characteristics? | | X |
| Have there been or likely to be any public concerns about the policy or proposal? | | X |
| Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom? | | X |
| Could the proposal affect our workforce or employment practices? | | X |
| Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations | | X X X |

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (**think about** the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

- **Key findings** (**think about** any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

- **Actions** (**think about** how you will promote positive impact and remove/ reduce negative impact)

5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.

| | |
|--|--|
| Date to scope and plan your impact assessment: | |
| Date to complete your impact assessment | |
| Lead person for your impact assessment (Include name and job title) | |

| | | |
|--|---|-------------------------------|
| 6. Governance, ownership and approval | | |
| Please state here who has approved the actions and outcomes of the screening | | |
| Name | Job title | Date |
| Bhupinder Chana | Principal Financial Manager Capital & Treasury Management | 27 th January 2014 |
| Date screening completed | | 27 th January 2014 |

| | |
|--|--|
| 7. Publishing | |
| <p>Though all key decisions are required to give due regard to equality the council only publishes those related to Executive Board, Full Council, Key Delegated Decisions or a Significant Operational Decision.</p> <p>A copy of this equality screening should be attached as an appendix to the decision making report:</p> <ul style="list-style-type: none"> • Governance Services will publish those relating to Executive Board and Full Council. • The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions. • A copy of all other equality screenings that are not to be published should be sent to equalityteam@leeds.gov.uk for record. <p>Complete the appropriate section below with the date the report and attached screening was sent:</p> | |
| For Executive Board or Full Council – sent to Governance Services | Date sent: 27 th January 2014 |
| For Delegated Decisions or Significant Operational Decisions – sent to appropriate Directorate | Date sent: |
| All other decisions – sent to equalityteam@leeds.gov.uk | Date sent: |

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EXECUTIVE BOARD

WEDNESDAY, 22ND JANUARY, 2014

PRESENT: Councillor K Wakefield in the Chair

Councillors J Blake, A Carter, M Dobson,
S Golton, P Gruen, R Lewis, L Mulherin,
A Ogilvie and L Yeadon

154 Exempt Information - Possible Exclusion of the Press and Public

RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) Appendix 1 to the report entitled, 'Design and Cost Report: Mercury Abatement: Cottingley Crematorium' referred to at Minute No. 169 is designated as exempt in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that it contains information relating to the financial or business affairs of any person or company (including the authority holding that information) which may result in prejudicial trading of that company. It is therefore considered that it is not in the public interest to release this information at this time, as this would compromise the Council's position.

155 Declaration of Disclosable Pecuniary Interests

There were no Disclosable Pecuniary Interests declared to the meeting, however:-

In relation to the item entitled, 'Financial Health Monitoring 2013/2014: Month 8', Councillors Yeadon and Mulherin both drew the Board's attention to the fact that Councillor Yeadon was the Chair of the Leeds Grand Theatre and Opera House Board of Management and Councillor Mulherin was a member of the same Board. (Minute No. 160 refers).

156 Minutes

RESOLVED – That the minutes of the previous meeting held on 18th December 2013 be approved as a correct record.

LEISURE AND SKILLS

157 European Capital of Culture 2023

The Director of City Development submitted a report which sought to highlight the opportunity for Leeds to submit a bid to become European Capital of Culture 2023. In addition, the report outlined the issues and benefits associated with the title and aimed to canvas opinion from the Executive on this subject.

In presenting the report, the Executive Member for Leisure and Skills welcomed the positive responses received following informal discussions which had been conducted on this issue and highlighted that throughout any forthcoming consultation, consideration would continue to be given to the potential impact that achieving this award may have upon the people of Leeds.

RESOLVED -

- (a) That the contents of the submitted report, including those issues and opportunities raised within it regarding the consideration of whether or not to submit a bid for European Capital of Culture 2023, be noted.
- (b) That support be given to continued discussions taking place with a wide range of stakeholders over the next 9-12 months on this issue.
- (c) That a more detailed report be submitted to the Board in early 2015, outlining the results of the additional consultation, research and other considerations made at that point.

ADULT SOCIAL CARE

158 Response to Deputation - MENCAP regarding 'Question Time' Event at Leeds Civic Hall

The Director of Adult Social Services submitted a report responding to the deputation presented by a group of people with learning difficulties, who were supported by MENCAP, to the full Council meeting of 13th November 2013. The deputation related to the 'Question Time' event held at Leeds Civic Hall on 26th July 2013 and the potential establishment of a Leeds People's Parliament.

RESOLVED -

- (a) That the success of the 'Question Time' event which was held in the Council Chamber on 26th July 2013 be noted, together with the importance of people with a learning disability being involved in local democracy.
- (b) That support be provided to the 'Asking You!' Reference Group with regard to the group sharing learning with the Sheffield People's Parliament.

- (c) That support be provided to the 'Asking You!' Reference Group with regard to looking at regularly using the Council Chamber for their meetings, and also in respect of the group giving consideration to changing its name, if members of the group so wish, in order to reflect its links with local democracy.
- (d) That it be noted that the Joint Commissioning Manager will support the 'Asking You!' Reference Group in taking these recommendations forward.

LEADER OF COUNCIL'S PORTFOLIO

159 Response to Deputation - the role of Post Offices within Communities

The Assistant Chief Executive (Citizens and Communities) submitted a report responding to the deputation presented to the full Council meeting of 13th November 2013 concerning the role of Post Offices within the community.

RESOLVED -

- (a) That the work which is taking place in localities to support individual Post Offices be noted.
- (b) That the level and nature of the work which the Post Office currently conducts on behalf of the Council be noted.

160 Financial Health Monitoring 2013/2014 - Month 8

The Deputy Chief Executive submitted a report presenting the Council's projected financial position for 2013/2014 after eight months of the financial year.

The Chair thanked all officers concerned for their continued efforts which had led to the currently projected underspend after 8 months of the financial year.

Responding to a specific enquiry, a Member was provided with further information regarding the increased costs associated with dog kennelling services which had been experienced.

RESOLVED -

- (a) That the projected financial position of the authority after eight months of the financial year be noted.
- (b) That an additional grant payment of £142,000 from contingency be approved, in order to stabilise the Grand Theatre company's finances.

HEALTH AND WELLBEING

161 Review and Commissioning of Drug and Alcohol Treatment and Recovery Services

The Directors of Public Health, Adult Social Services, Children's Services and Environment and Housing submitted a joint report regarding the commissioning review undertaken in respect of drug and alcohol treatment

and recovery services, which followed directly on from the Leeds Drug and Alcohol Strategy and Action Plan approved by Executive Board in November 2013 (Minute No. 120 referred). The report highlighted the key findings from the review, detailed the draft service design and sought approval to proceed with the re-commissioning of the services.

In considering the submitted report, a Member sought to emphasise the potential cost efficiencies and savings which the re-commissioned integrated services could achieve. In response, the Board noted the comments made in respect of potential savings and highlighted the importance of re-investing such savings into service provision wherever possible.

In addition, specific reference was made to the work of Safer Leeds in respect of tackling the issue of drugs and alcohol misuse. Also, the Board's attention was drawn to the significant number of young people who were affected by parental drug and alcohol misuse in the UK.

RESOLVED – That the progress of the review be noted, and that approval be given to proceed with the re-commissioning of drug and alcohol treatment and recovery services.

DEVELOPMENT AND THE ECONOMY

162 High Speed Rail Phase 2: Formal Consultation Response

Further to Minute No. 176, 15th February 2013, the Director of City Development submitted a report providing an update on the Government's proposals for HS2 and which sought endorsement of the proposed City Council submission to the Department for Transport's consultation exercise on the initial preferred route and station proposals.

The draft submission to the HS2 Phase 2 consultation exercise was appended to the submitted report for Board Members' consideration.

Responding to a question, the Board was provided with clarification regarding the consistency of the representations which had been made by the Council in respect of the HS2 route and potential alternatives to it, together with the compensation arrangements. Regarding the compensation arrangements, emphasis was placed upon the need for such arrangements to be resolved at the earliest opportunity.

The Board discussed and noted the potential range of benefits which could be realised from the development, including improved connectivity throughout the city region, increased capacity upon the network, increased transportation of freight via rail and associated regeneration, jobs and skills opportunities. Members also noted the benefits from a coherent approach being adopted by the relevant authorities within the north of England.

RESOLVED -

(a) That the contents of the submitted report be noted.

- (b) That the proposed submission to the HS2 Phase 2 consultation, as set out within the appendix to the submitted report be approved, subject to any final amendments.
- (c) That the final submission of the response by the deadline date of 31st January 2014 be delegated to the Director of City Development.

(Under the provisions of Council Procedure Rule 16.5, Councillor Golton required it to be recorded that he abstained from voting on the decisions taken above)

(The matters referred to within this minute were designated by the Board as being exempt from Call In, due to the fact that the decisions arising from this report were deemed as urgent, given that the submission deadline for the consultation document is 31st January 2014. The Call In process would not enable the submission deadline to be met by the Council, and it is deemed that not meeting this deadline may prejudice the Council's or the public's interest)

163 A6120/A65 Horsforth Roundabout Improvement

The Director of City Development submitted a report advising of the scheme costs totalling £2,770,000 for the proposed improvements to Horsforth Roundabout and which also sought authority to incur additional expenditure of £2,520,000 (of which, £250,000 had been previously approved). In addition, the report also sought to invite tenders and to implement the proposed highway improvement works to Horsforth Roundabout.

RESOLVED –

- (a) That the construction of the Council's preferred scheme to fully signalise Horsforth Roundabout at an estimated cost of £2,770,000, be approved.
- (b) That an additional £1,450,000 be injected into the City Development Capital Programme for this scheme (noting that £1,320,000 is already included in the Capital Programme and also that the £1,450,000 is funded from a private developer contribution receipt).
- (c) That authority be given to incur additional expenditure of £2,520,000 (comprising of works costs of £2,380,000; staff fee costs of £110,000 and legal/other costs of £30,000) funded from the LTP Transport Policy Capital Programme (£1,070,000) and a Private Developer contribution receipt (£1,450,000).
- (d) That it be noted that previous Design and Cost reports approved authority to incur expenditure of £250,000 on initial staff design fee costs on this scheme, funded from the LTP Transport Policy Capital Programme.
- (e) That it be noted that the officer responsible for implementing these proposals is the Acting Head of Transport Policy, that the works will be

procured through competitive tender and delivered in line with the date identified in section 4.7 of the submitted report.

164 East Leeds Extension: Next Steps in Enabling Investment in Infrastructure and Housing

Further to Minute No. 100, 9th October 2013, the Director of City Development submitted a report providing an update on the work undertaken to establish the principles on which the financial contribution of housing developers to the construction of the East Leeds Orbital Road (ELOR) could be based. The submitted report invited the Board to note the rationale behind the approach proposed and to consider the implications for the Council and its role in leading the delivery of infrastructure and housing in the East Leeds Extension.

The Board acknowledged the significance of the scheme for East Leeds, both in respect of housing development and also with regard to associated infrastructure and noted that it was currently anticipated that the Northern Quadrant planning application would be submitted to City Plans Panel in February 2014.

Responding to an enquiry, the Board was provided with clarification both on the associated timescales for the scheme, together with the processes by which the development was being progressed.

Members noted that further work was to be undertaken with regard to proposals around greenspace provision associated with the development, whilst the Board also received an update in respect of the current position regarding infrastructure funding.

Regarding paragraph 2.11 of the submitted report, the Executive Member for Neighbourhoods, Planning and Support Services sought the Board's approval to withdraw a section of this paragraph (commencing: 'It is envisaged' through to 'to the A58', together with the removal of the word 'further' from the final sentence), in order to properly reflect the current position in respect of the Red Hall site, and the fact that preliminary work in the form of an Informal Planning Statement would continue in 2014, along with associated consultation. The paragraph within the submitted report would then read:

'In Section 1 – Red Hall, the Council itself owns the majority of the land, which was the subject of a report to Executive Board in September 2013. Members approved drafting of an informal Planning Statement for the site that following relocation of the existing Parks & Countryside nursery would guide possible future development and set out the requirement for local infrastructure and facilities. The detailed brief will be developed during 2014 and will be subject to consultation with local residents and other stakeholders'.

RESOLVED -

- (a) That the position reached in discussions with the Northern Quadrant consortium, as set out within the submitted report, be noted.

- (b) That with regard to paragraph 2.11 of the submitted report, the section of this paragraph (commencing: 'It is envisaged' through to 'to the A58', together with the word 'further' from the final sentence) be withdrawn from the report, in order to properly reflect the current position in respect of the Red Hall site, and the fact that preliminary work in the form of an Informal Planning Statement would continue in 2014, along with associated consultation. As a result, the paragraph within the submitted report would read as detailed above.
- (c) That support be given to the principle that (subject to the grant of planning permission) the delivery of the East Leeds Orbital Road between the A58 and A64 roundabouts should be funded by developer contributions, to be included in a s106 agreement to be negotiated by the Chief Planning Officer (paragraphs 3.8 – 3.12 of the submitted report refer).
- (d) That approval be given to the principle of direct delivery by the City Council of the East Leeds Orbital Road between the A58 and A64, to be led by the Chief Highways and Transportation Officer, subject to securing the necessary statutory consents, the grant of planning permission including the completion of the s106 agreement and the approval of a detailed financial business case (paragraphs 3.10 – 3.12 of the submitted report refer).
- (e) That approval be given for the Chief Highways and Transportation Officer to progress delivery of the East Leeds Orbital Road between the A58 and A64 on the basis that, should any compulsory purchase of land be required, the s106 agreement negotiated by the Chief Planning Officer will include an indemnity to the Council from the Northern Quadrant consortium for all costs properly incurred in pursuing a CPO (paragraphs 3.20 – 3.22 of the submitted report refer).
- (f) That a further report be brought back to Executive Board by the Director of City Development in order to agree the specific financial implications for the Council as early as possible once the details of the s106 Agreement for the Northern Quadrant have been established.
- (g) That approval be given to the approach as set out within resolutions (a) to (d) above. With this approach being used as a basis for the Chief Planning Officer to lead discussions with landowners and developers in the Red Hall, Middle and Southern Quadrants of the East Leeds Extension for establishing developer contributions to the funding of the East Leeds Orbital Road (as set out within paragraphs 3.25 – 3.27 of the submitted report), subject to the further legal clarification referred to in paragraph 3.30 of the submitted report.
- (h) That the due diligence now underway with the Homes and Communities Agency and development interests to secure access to up to £15,200,000 of support in the form of loans or equity from the government's Local Infrastructure Fund towards the costs of delivering

the East Leeds Orbital Road which will support the development of housing in the East Leeds Extension, be noted (paragraphs 3.32 – 3.33 of the submitted report refer).

165 Leeds City Council Input to Leeds City Region Strategic Economic Plan

The Director of City Development submitted a report setting out the recommended main proposals from Leeds City Council to be incorporated into the Leeds City Region Strategic Economic Plan.

Members noted the process by which greater levels of devolution to Local Authorities had been proposed, noted the respective levels of capital finance relating to this initiative when compared to revenue and acknowledged the need for such finances to feed into the development of strategic schemes wherever possible.

RESOLVED -

- (a) That the main emerging priorities from Leeds, which will form the basis for Leeds City Council's submission to the Leeds City Region Strategic Economic Plan be endorsed.
- (b) That the approach of using the Core Cities "asks" of Government, as the basis for our proposals to Government, through the Strategic Economic Plan and the City Growth Deal, for greater devolution to support economic growth, be endorsed.
- (c) That the Chief Economic Development Officer be requested to co-ordinate further work to develop the proposals from Leeds for input into the Strategic Economic Plan and to work closely with the Leeds City Region team on the production of the Strategic Economic Plan, recognising that this will be an iterative process.
- (d) That the submitted report and the issues covered within it be referred for consideration to a joint session of the Scrutiny Board (Sustainable Economy and Culture) and the Scrutiny Board (Housing and Regeneration).
- (e) That the Chief Economic Development Officer update Executive Board at its meeting on 5th March 2014 on the proposed input from Leeds into the Strategic Economic Plan, including on how the views of the Scrutiny Boards have been taken into account.

NEIGHBOURHOODS, PLANNING AND SUPPORT SERVICES

166 Proposal for Maximising the Use of Council Homes

The Director of Environment and Housing submitted a report which proposed a new incentive scheme to facilitate moves which would enhance the use of council stock and deliver improved outcomes for customers.

Members discussed the levels of demand for certain types of properties, and responding to an enquiry, the Board noted the flexible approach taken in certain circumstances with regard to under occupancy, where affordability of a larger property was not an issue for the customer and such an approach would increase both customer choice and also tenancy sustainability.

The Board considered the benefits of a mutual exchange incentive scheme and noted the more proactive and flexible approach to be taken by housing managers in future.

RESOLVED -

- (a) That the successes of the Council's under occupation scheme and the mutual exchange incentive scheme be noted.
- (b) That the formal closure of the Council's previous under-occupation incentive scheme be approved.
- (c) That £200,000 from the Housing Revenue Account for 2014/2015 be earmarked to fund a new incentive scheme to operate from April 2014 – March 2015, based upon the principles outlined within sections 4.16 – 4.37 of the submitted report.
- (d) That approval be given to a new scheme being developed by the Chief Officer Statutory Housing, in conjunction with officers from Housing Leeds Housing Management, to be launched from 1st April 2014.

CHILDREN'S SERVICES

167 Design & Cost Report for Allerton Bywater Primary School: Basic Need Project Phase 2 - New build accommodation to facilitate school expansion

The Director of Children's Services submitted a report regarding the proposed Basic Need expansion at Allerton Bywater Primary School which would enable the admission limit of the school to increase from 30 to 60 pupils. In addition, the report sought authority to incur capital expenditure of £2,035,338 in order to undertake the works required to provide 6 additional teaching spaces, cloakrooms space, toilet facilities and additional parking provision at the school.

The Board noted that an issue had recently arisen with regard to a redundant mine shaft on the land potentially identified for off-site car parking, however, Members were assured that this matter would not impact upon the proposals as set out within the submitted report.

RESOLVED -

- (a) That expenditure of £2,035,338 from Capital Scheme number 16585/ALB/000 be authorised in order to enable the construction of additional accommodation at Allerton Bywater Primary School.

- (b) That the programme dates, as identified within section 4.4 of the submitted report, regarding the implementation of this decision be noted, with it also being noted that the final delivery date for total completion of this scheme is August 2014.
- (c) That it be noted that the Director of Children's Services is responsible for the implementation of such matters.

ENVIRONMENT

168 Waste Collection Service Policies

Further to Minute No. 90, 9th October 2013, the Director of Environment and Housing submitted a report which sought to formalise the Council's policies for the kerbside collection of waste and recyclables. Specifically, the Board was recommended to formally adopt the specific operational kerbside collection policies, as proposed within section 3 of the submitted report.

By way of introduction to the submitted report, the Executive Member for the Environment provided the Board with a number of clarifications in respect of its contents, highlighting that the proposed policies were intended to formalise the Council's existing practices regarding the kerbside collection of waste and recyclables. Furthermore, the Executive Member paid tribute to all of the teams involved in the Council's kerbside collection services for the work they continue to undertake.

Responding to enquiries, the Board received an update and clarification upon a number of issues including: the provision of brown bins to more households across the city, the procedure to address missed collections and the provision of food waste collections.

RESOLVED – That the formal adoption of the specific operational kerbside collection policies, as proposed within section 3 of the submitted report, be approved.

(Under the provisions of Council Procedure Rule 16.5, Councillor A Carter required it to be recorded that he abstained from voting on the decisions taken above)

169 Design and Cost Report: Mercury Abatement - Cottingley Crematorium

Further to Minute No.15, 19th June 2013, the Director of Environment and Housing submitted a report advising of the progress made regarding the specification development and cost estimates in relation to Cottingley Crematorium, in addition to seeking approval to spend up to the financial limit as detailed within exempt appendix 1 of the submitted report. Furthermore, the report sought approval to let the contract following the conclusion of a design and build procurement process, subject to the preferred tender return being within the approved budget, as detailed within exempt appendix 1. Finally, the report sought approval of an injection of £425,000 into Capital Scheme No. 16194 to cover the costs identified in the exempt appendix.

Following consideration of Appendix 1 to the submitted report, designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

RESOLVED -

- (a) That expenditure of up to the limit detailed within exempt appendix 1 to the submitted report be authorised to replace the cremators at Cottingley Crematorium with equipment capable of abating mercury emissions.
- (b) That the award of a design and build contract be approved, subject to the preferred tender return being within the budget as detailed within exempt appendix 1 to the submitted report.
- (c) That an injection of £425,000 into Capital scheme 16194 / COT / 000 be approved in order to cover the costs as identified within exempt appendix 1 to the submitted report.
- (d) That the steps required to implement the decisions and associated timescales, as detailed within paragraph 3.2 of the submitted report be noted, together with the fact that the Chief Officer Parks and Countryside will be responsible for implementing such decisions.

DATE OF PUBLICATION: FRIDAY, 24TH JANUARY 2014

**LAST DATE FOR CALL IN
OF ELIGIBLE DECISIONS:** FRIDAY, 31ST JANUARY 2014 AT 5.00P.M.

(Scrutiny Support will notify Directors of any items called in by 12.00noon on Monday, 3rd February 2014)

Draft minutes to be approved at the meeting
to be held on Friday, 14th February, 2014

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SCRUTINY BOARD (RESOURCES AND COUNCIL SERVICES)

MONDAY, 20TH JANUARY, 2014

PRESENT: Councillor P Grahame in the Chair

Councillors S Bentley, J L Carter,
N Dawson, J Hardy, A Khan, A Lowe,
C Macniven and R Wood

61 Late Items

There were no late items.

62 Declaration of Disclosable Pecuniary Interests

There were no disclosable pecuniary interests declared to the meeting.

63 Apologies for Absence and Notification of Substitutes

There were no apologies for absence.

64 Minutes - 16 December 2013

RESOLVED – That the minutes of the meeting held on 16 December 2013 be confirmed as a correct record.

65 Executive Board Minutes - 18 December 2013

RESOLVED – That the minutes of the Executive Board held on 18 December 2013 be noted.

66 People Plan indicators - Waste, Environmental Action, and Parks and Countryside Services

The Director of Environments and Housing submitted a report summarising performance against the five People Plan indicators for the following service areas; Waste, Environmental Action and Parks and Countryside.

The following were in attendance and responded to Board Members questions and comments:

- Councillor Mark Dobson, Executive Member, Environment
- Neil Evans, Director of Environment and Housing
- Joss Ivory, Head of Human Resources.

In brief summary, the main areas of discussion were:

- Staffing numbers and the reasons for increases and decreases within the three service areas.

Draft minutes to be approved at the meeting
to be held on Monday, 24th February, 2014

- Agency staff, the reasons for use, the actual reduced spend and initiatives such as 'seasonal working' in Parks and Countryside to reduce need.
- Overtime and the initiatives to reduce spend including flexible working.
- Appraisals and current completion rates.
- Sickness absence, its impact on agency and overtime spend and initiatives to reduce current levels which were above the current corporate target.
- Other initiatives to improve service delivery and reduce spend, including, in-cab technology, a more flexible workforce, the removal of outdated working practices and improved training.

Members acknowledged the successes achieved by the Directorate and reiterated the need to drive down absenteeism to produce real savings and the need to create a flexible workforce with a 'one council' attitude.

RESOLVED –

- To note the contents of the report
- To monitor progress of the five People Plan indicators via the established Scrutiny working group.

67 Initial Budget Proposals for 2014/15

In line with the Council's Budget and Policy Framework, the Deputy Chief Executive submitted a report setting out the Initial Budget Proposals for 2014/15 within the context of the Medium Term Financial Strategy for the period 2014/15 to 2015/16.

The following were in attendance and responded to Board Members questions and comments.

- Councillor Keith Wakefield – Leader of Council
- Alan Gay – Deputy Chief Executive
- Lorraine Hallam – Chief Officer HR.

The main areas of discussion were:

- Income generation. The Board welcomed the creation of 'Enterprise Leeds' and fully supports the Council progressing opportunities to develop services with a range of markets.
- Staffing. The Board took the view that the level of external recruitment was too high and that continued efforts should be made to reskill existing staff wherever possible. The Board strongly supports the concept of a flexible workforce and would wish to see staff with skills that can be moved between Directorates. The Board continues to consider expenditure on agency staff to be too high.
- Assets. The Board concurred with the Leader that the issue of asset management remains a challenge. Scrutiny Board (Sustainable

Economy and Culture) would be asked to look at this issue in greater detail.

- Welfare Reform. The Board acknowledges the pressures faced by families due to welfare reforms. It welcomed the assumptions made in the budget over collection rates.
- Grants. Scrutiny Board will continue its work on grants particularly around value for money and the need to move away from grant giving towards commissioning.

The Board also considered the budget comments received from Scrutiny Boards (Housing and Regeneration), Sustainable Economy and Culture) and (Safer and Stronger Communities). It was noted that Scrutiny Board (Resources and Council Services) had been asked to consider the following areas of work in 2014/15:

- The living wage (referral from Sustainable Economy and Culture)
- The management of vacant posts (referral from Housing and Regeneration)
- Savings in procurement (referral from Safer and Stronger Communities)

RESOLVED –

- (i) To thank the Leader and officers for their attendance
- (ii) To submit the comments of the Board to the Executive in line with Council's Budget and Policy Framework procedure rules
- (iii) To programme into the Board's work schedule the areas of work referred by other Scrutiny Boards.

68 Work Schedule

The report of the Head of Scrutiny and Member Development presented the draft work schedule for the forthcoming municipal year.

RESOLVED – That the Board's work schedule be updated to reflect the work areas identified during today's meeting.

69 Date and Time of Next Meeting

Monday, 24th February 2014 10.00am (Pre-meeting for all Board Members at 9.30am)

(The meeting concluded at 12.25 pm).

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SCRUTINY BOARD (SUSTAINABLE ECONOMY AND CULTURE)

TUESDAY, 21ST JANUARY, 2014

PRESENT: Councillor M Rafique in the Chair

Councillors D Cohen, M Lyons,
P Wadsworth, R Harington, M Ingham,
J McKenna, J Chapman, A Castle,
D Coupar, A Khan and J Marjoram

67 Late Items

There were no late items.

68 Declaration of Disclosable Pecuniary Interests

There were no disclosable pecuniary interests declared at the meeting.

69 Apologies for Absence and Notification of Substitutes

There were no apologies for absence.

70 Minutes - 17 December 2013

RESOLVED – That the minutes of the meeting held on 17 December 2013 be confirmed as a correct record.

71 Scrutiny Inquiry - Apprenticeships

The Board conducted the second session of its inquiry on apprenticeships in Leeds. In attendance to address the Board and answer Members' questions were:

- Councillor Lucinda Yeadon, Executive Member, Leisure and Skills
- Councillor Judith Blake, Executive Member for Children's Services
- Councillor Jane Dowson, Deputy Executive Member for Children's Services
- Sue Wynne, Chief Officer, Employment and Skills
- Gary Milner, Lead Officer, Skills for Learning and Life
- Nick Hart, Apprenticeship Hub
- Lynne McLaughlin, igen

The Board was shown a short video promoting apprenticeships in Leeds. The following issues were raised in introducing the report and discussion:

- The wide range of provision that could be termed as 'pre-apprenticeship' and the varied routes of funding even for those programmes that are publicly funded
- Further analysis of apprenticeship numbers based on participation rates, which gave a more encouraging picture than previous figures. It was thought that this may be related to the longer minimum length of apprenticeship programmes
- Analysis of the factors that may influence the number of applications different apprenticeship adverts attract

- Information on the qualifications requirements for local vacancies
- The respective roles of the various partners in providing careers advice to young people
- Background information on the role and caseload of igen as part of the targeted support provision

The following issues were raised in discussion:

- Members who had attended an evening session at the Connexions Centre in Eastgate the previous week reported on how useful the session had been to enable them to hear first hand from young people about their experiences in relation to apprenticeships.
- The key issues of accessibility and information
- Better engagement with young people from an early age as they make choices and decisions about their futures
- The feedback and support that is or could be provided to unsuccessful applicants and those who drop out during their apprenticeship
- The need to keep working with employers and exploring ways to get young people 'job ready' while they are still at school
- The need to change parental perceptions about apprenticeships
- The changing attitudes of schools towards pupils' destinations, and the role of destinations teams
- The need to ensure school staff are aware of the full range of options that are available
- Work being undertaken to look at opportunities for Looked After Children
- Examples of good practice from employers
- Concern about reductions in funding for Level 1 provision
- The future role of the Leeds City College Apprenticeship Academy and university technical colleges
- Support available to those who are NEET but for whom an apprenticeship is not the right answer
- The importance of finding the right channels of communication to get the message about apprenticeships more widely understood by young people
- Travel as a potential barrier and the support recently offered by Metro
- The 'careers advice - tips from young people' document prepared by Leeds Youth Council for schools
- The Apprenticeship Hub's school engagement programme and local apprenticeship events
- An offer from councillors to support the service where schools may be reluctant to engage
- Support provided by Children's Services for schools to self-assess their careers advice provision, and a proposal to ask schools to buy into additional resources
- The importance of working together better

The Board agreed to hold a further session of the inquiry on 1 April 2014, to include input from representatives of the National Apprenticeship Service, Apprenticeship Training Agency, learning providers and employers.

RESOLVED – That the issues raised by this session of the inquiry be noted.

Draft minutes to be approved at the meeting
to be held on Tuesday, 18th February, 2014

72 Local Flood Risk Management Strategy

The Board considered the Draft Local Flood Risk Management Strategy, prior to its submission to the Executive Board and full Council for adoption. In attendance to address the Board and answer Members' questions were:

- Councillor Richard Lewis, Executive Member for Development and the Economy
- Peter Davis, Flood Risk Manager
- Roy Coello, Head of Engineering Services

The following issues were raised in discussion:

- Members of the Board broadly welcomed the document. They stressed the importance of maximising the combined resources available to address flood risk, in order to progress action on the priority measures listed in the strategy.
- Members welcomed the support that had been received from other local authorities for the Leeds Flood Alleviation Scheme bid.
- The Board was concerned about the ongoing issue of insurance costs for homeowners at risk of flooding.
- Members stressed the importance of considering flood risk issues in relation to planning and development. Whilst it was acknowledged that developer contributions for new building could sometimes be key to funding improvements that would also benefit the existing local community, Members were also concerned about the potential impact of the number of planning applications in areas at risk of flooding.
- The Board discussed the work of the gully cleansing team and the prioritisation of hotspots for more regular maintenance.

In accordance with scrutiny's specific statutory role in relation to flood risk management, the Scrutiny Board decided it would undertake an annual review of progress against the strategy, based on the Schemes and policies included in the List of Measures at Appendix C to the report and the eight key monitoring indicators listed in Section 7 of the strategy.

RESOLVED – That the Principal Scrutiny Adviser produce a summary of the Board's comments, to be presented alongside the draft Local Flood Risk Management Strategy when it is considered by the Executive Board.

(Councillors Marjoram, Coupar and Chapman left the meeting during the discussion of this item at 11.50, 11.55 and 12.05 respectively.)

73 Scrutiny of Strategic Partnerships - Formal response

The Board considered a formal response to the recommendations contained in its report on the Strategic Partnership Board. Members agreed to sign off the response to recommendation 1, and requested a further progress report on the second recommendation when the Board undertakes its next annual review of the strategic partnership.

RESOLVED – That the responses to the recommendations be noted, that recommendation 1 be signed off as achieved and that a further progress report on recommendation 2 be provided when the Board carries out its annual review of the Strategic Partnership.

(Councillor Wadsworth left the meeting at 12.10pm at the conclusion of this item.)

74 Work Schedule

The Board received a report of the Head of Scrutiny and Member Development which set out the latest version of the Board's work schedule.

The Board confirmed the inclusion of an extra meeting on 1 April 2014 to accommodate a third session of the apprenticeship inquiry. It was also agreed to reschedule the annual review of the strategic partnership board to this additional meeting.

It was further agreed to defer the recommendation tracking report on maximising powers to promote, influence and create local employment and skills opportunities, from February to March and to add the quarter 3 performance monitoring report to the March schedule.

The Board also considered a request for scrutiny from the Leader of Council, and agreed in principle to carry out an inquiry next year into asset management.

RESOLVED – That the changes to the work schedule set out above be agreed.

75 Date and Time of Next Meeting

Joint meeting with Scrutiny Board (Housing and Regeneration) Tuesday 4 February 2014 at 10am (pre-meeting for Board members at 9.30am)

Scrutiny Board (Sustainable Economy and Culture) Tuesday 18 February 2014 at 10am (pre-meeting for Board members at 9.30am)

(The meeting finished at 12.15pm)

SCRUTINY BOARD (SAFER AND STRONGER COMMUNITIES)

MONDAY, 13TH JANUARY, 2014

PRESENT: Councillor B Anderson in the Chair

Councillors J Bentley, A Blackburn,
D Coupar, R Grahame, C Gruen,
M Harland, G Hyde, J Jarosz, M Robinson,
P Wadsworth and N Walshaw

61 Late Items

In accordance with his powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair agreed to accept the following supplementary information:

- Bulky Waste Collection Service Policy – requested information from Scrutiny (Minute no. 67 refers)

The above document was not available at the time of agenda despatch, but was subsequently made available on the Council's website.

62 Declarations of Disclosable Pecuniary Interests

There were no disclosable pecuniary interests declared to the meeting. In relation to the items entitled, 'Improving recycling through effective communication and education – recommendation tracking' and 'Bulky Waste Collection Service Policy – requested information from Scrutiny', Councillor R Grahame drew the Board's attention to his position as a GMB Union member (Minute No. 66 and 67 refers).

63 Apologies for Absence and Notification of Substitutes

Apologies for absence were received from Councillors P Davey and P Harrand, with Councillors C Gruen and P Wadsworth in attendance as substitutes.

64 Minutes - 9 December 2013

It was noted that an error had been made within the draft minutes as notification of the Board's next scheduled meeting referred to its February meeting and not January. The Principal Scrutiny Adviser confirmed that this would be corrected.

RESOLVED – That, subject to the above correction being made, the minutes of the meeting held on 9th December 2013 be confirmed as a correct record.

Minutes approved as a correct record
at the meeting held on Monday, 10th February, 2014

65 Initial Budget Proposals for 2014/15

The report of the Head of Scrutiny and Member Development presented the initial 2014/15 budget proposals of the Environment and Housing directorate and the Citizens and Communities directorate. The Board was invited to raise any specific questions with regard to budget proposals that fall within its portfolio area.

The Chair reminded the Board that the Director of Environment and Housing and the directorate's Head of Finance had also attended a working group meeting on 11th December 2013 to discuss the budget proposals with Board Members. A summary note of this working group meeting had previously been circulated to all Board Members for information.

In consideration of the budget proposals, the Board was asked to agree any comments to be forwarded to the Scrutiny Board (Resources and Council Services) in the first instance, which would then inform a composite statement from Scrutiny to the Executive Board.

The following were in attendance for this item:

- Neil Evans, Director of Environment and Housing
- James Rogers, Assistant Chief Executive (Citizens and Communities)
- Councillor Peter Gruen, Executive Board Member for Neighbourhoods, Planning and Support Services
- Councillor Mark Dobson, Executive Board Member for Environment
- Richard Ellis, Head of Finance, Environment and Housing
- Chris Oxtoby, Head of Finance for Central and Corporate Services and Public Health

The key areas of discussion were as follows:

- Clarification of the budget proposals that relate to the Scrutiny Board's portfolio
- Clarification was sought of the local impact following the recent announcement that working age tenants in social housing who have occupied the same home continuously since 1996 could be due a refund worth on average at least £640 due to an oversight by the Department for Work and Pensions when drafting the new legislation. It was noted that further analysis was still being undertaken.
- The development of Community Committees to replace existing Area Committees – it was noted that the Scrutiny Board would be considering this in more detail at its February meeting.
- The need for quality assurance linked to the delegation of Youth Service funding to Area Committees.
- Pay pressures within the refuse collection services – linked to this it was noted that costs associated with covering staff training and appraisals is now being factored into the budget. The directorate is also building in further work around HR Support to the service, with particular focus on addressing staff absence

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at the meeting held on Monday, 10th February, 2014

- The benefits of food waste collections and the ongoing work to explore options for making the expansion of these collections more economically achievable.
- Clarification that there are no predicted savings associated with golf courses during 2014/15 and that discussions surrounding the future of golf courses are still ongoing.
- Linked to the Board's current review of the role and deployment of Police and Community Safety Officers (PCSOs) in Leeds, it was agreed that a final working group meeting would be held on 22nd January 2014.

The Board also agreed to submit comments to the Scrutiny Board (Resources and Council Services) to reflect the following points:

- Reference was made to the proposed targets for procurement savings, particularly within the Citizens and Communities directorate. However, it was noted that such targets have been set corporately. The Board therefore requested that further analysis is undertaken by the Resources and Council Services Scrutiny Board of the corporate work undertaken by Procurement in determining savings targets for directorates in 2014/15 to demonstrate that all possible saving opportunities have been explored.
- In line with the proposal to reduce the general well-being budget by £200k in 2014/15, the Board noted that the allocation process linked to this reduction is still to be determined. Whilst acknowledging that further consultation will be undertaken with Elected Members to determine whether or not to change the existing approach towards allocating the well-being funding to Area Committees, the Scrutiny Board emphasised the importance of undertaking immediate consultation with Area Chairs as such reductions may influence the commitment of an Area Committee towards any long term funded projects.

RESOLVED –

(a) That the Principal Scrutiny Adviser, in liaison with the Chair, provides formal comments to the Scrutiny Board (Resources and Council Services) to reflect the above key points raised by the Board.

(b) That a final working group meeting would be held on 22nd January 2014 linked to the Board's current review of the role and deployment of PCSOs.

66 Improving recycling through effective communication and education - recommendation tracking

The report of the Head of Scrutiny and Member Development set out the progress made in responding to the recommendations arising from the Scrutiny review aimed at improving recycling through effective communication and education.

The following were in attendance for this item:

- Neil Evans, Director of Environment and Housing
- Councillor Mark Dobson, Executive Board Member for Environment

Minutes approved as a correct record
at the meeting held on Monday, 10th February, 2014

The key points raised during the Board's discussion were as follows:

- Linked to recommendation 4, it was highlighted that there should now be the opportunity through Housing Leeds to adopt a consistent approach in providing clarification to tenants about the recycling options available to them.
- Linked to recommendation 6, it was noted that whilst engagement with Elected Members has improved since the introduction of a dedicated e-mail address (MembersRefuseQueries@leeds.gov.uk), further work is still needed to ensure that relevant and accurate responses are being relayed back to Elected Members. The Board requested to monitor this particular recommendation in the next 3 months.
- Further clarification was sought of the Council's policy in responding to missed collections, particularly where assisted collections have been missed.
- Clarification was also sought regarding those households that had not received notification of the Christmas collection dates after it was noted that some data errors had been made.

RESOLVED –

(a) That the draft progress status assigned to each recommendation be approved.

(b) That the Board receives a further update on the recommendations within 6 months, with the exception of recommendation 3 which is to be brought back within 3 months.

67 Bulky Waste Collection Service Policy - requested information from Scrutiny

Further to minute no. 58, the report of the Head of Scrutiny and Member Development reminded Members of the request made by the Board to receive additional information prior to making any formal comment back to the Executive Board surrounding the proposals for changes to the policy for bulky waste collection across the city. This information was appended to the report for Members' consideration.

The following were in attendance for this item:

- Neil Evans, Director of Environment and Housing
- Councillor Mark Dobson, Executive Board Member for Environment
- Tom Smith, Locality Manager (South and Outer East Leeds)

In consideration of this report, the following issues were discussed:

- Potential impact of the temporary closure of Kirkstall Road Household Waste Sorting Site for redevelopment.
- The Council's dedicated approach towards managing waste within multi-storey flats. The Board was particularly pleased to note the planned introduction of sprinklers within the Council's multi-storey flats.

Minutes approved as a correct record
at the meeting held on Monday, 10th February, 2014

RESOLVED – That the Scrutiny Board notes the content of the report and supports the proposals for changes to the policy for bulky waste collection across the city.

68 Work Schedule

The report of the Head of Scrutiny and Member Development presented the Board's latest work schedule for the forthcoming municipal year.

As well as acknowledging the working group meeting to be held on 22nd January 2014 in relation to the Board's review of PCSOs in Leeds, the Chair also reminded the Board of the following forthcoming working group meetings:

Determining appropriate waste collection options for non AWC areas

That a working group meeting would be held on Tuesday 14th January at 11.00 am to discuss the scope for this particular piece of Scrutiny work and also receive a briefing on the work already undertaken by the service in this regard.

Tackling Illegal Money Lending

That a working group meeting would be held on Thursday 16th January at 11.30 am to discuss how the Council can assist the Illegal Money Lending Team to improve local communications to raise the profile of existing advice and support services and encourage more residents to report illegal money lending activity.

Inquiry into domestic violence and abuse:

That a working group meeting would be held on 21st January at 12 pm to continue discussions around raising greater awareness amongst young people.

RESOLVED – That the Board's work schedule be updated to reflect the Board's discussion today.

69 Date and Time of Next Meeting

Monday, 10th February 2014 at 10.00 a.m. (Pre-meeting for all Board Members at 9.30 a.m.)

(The meeting concluded at 11.40 am).

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SCRUTINY BOARD (HOUSING AND REGENERATION)

TUESDAY, 7TH JANUARY, 2014

PRESENT: Councillor J Procter in the Chair

Councillors B Atha, D Collins, P Grahame,
M Iqbal, J Lewis, M Lyons, D Nagle,
C Towler and G Wilkinson

56 Late Items

In accordance with his powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair agreed to accept the following late information:

- Agenda item 11, Executive Board minutes of 18 December 2013 (Minute No. 64 refers)

The above document was not available at the time of agenda despatch, but was subsequently made available on the Council's website.

57 Declaration of Disclosable Pecuniary Interests

There were no disclosable pecuniary interests declared to the meeting.

58 Apologies for Absence and Notification of Substitutes

Apologies for absence were submitted by Councillors J Cummins, S Lay and V Morgan.

Notification had been received that Councillor M Lyons was to substitute for Councillor J Cummins and Councillor J Lewis for Councillor V Morgan.

59 Minutes - 26 November 2013

RESOLVED – That the minutes of the meeting held on 26 November 2013 be approved as a correct record.

60 Initial Budget Proposals for 2014/15

The Head of Scrutiny and Member Development submitted a report which presented the initial 2014/15 budget proposals relevant to the Scrutiny Board's portfolio.

The following were in attendance for this item:

- Councillor Peter Gruen, Executive Board Member, Neighbourhoods, Planning and Support Services

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at the meeting held on Tuesday, 4th February, 2014

- Richard Ellis, Head of Finance, Environment and Housing
- Simon Criddle, Head of Finance, City Development
- Adam Brannen, Programme Manager (East and South Leeds), City Development.

The key areas of discussion were:

- Concern about the speed at which savings had been achieved through restructuring the ALMOs and bringing services in-house. It was agreed to consider this at the Scrutiny Board's next meeting on 4 February 2014.
- The impact of frozen vacancies.
- Acknowledgement that agency staff and overtime should only be used as a last resort.
- Concern about loss of income arising from the closure of Quarry Hill Car Park. The Scrutiny Board requested confirmation of the sale figure for this site.
- A suggestion that referencing be included in future budget reports in relation to members of staff that had been redeployed to other departments.

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That the requests for further information be actioned.
- (c) That a report on progressing achieving the savings arising from the ALMO review, be presented to the Scrutiny Board at its next meeting on 4 February 2014.

(Councillor M Iqbal joined the meeting at 10.10am during the consideration of this item.)

61 East Leeds Extension and East Leeds Orbital Road

The Director of City Development submitted a report which provided the Scrutiny Board with an update on the East Leeds Extension and East Leeds Orbital Road.

The following were in attendance for this item:

- Councillor Peter Gruen, Executive Board Member, Neighbourhoods, Planning and Support Services
- Adam Brannen, Programme Manager (East and South Leeds), City Development
- Phil Crabtree, Chief Planning Officer, City Development.

The main areas of discussion were:

- Confirmation that the total estimated cost for construction of the preferred route was £74.5m. Members were advised that due to the

Minutes approved as a correct record
at the meeting held on Tuesday, 4th February, 2014

timescales involved, the assumed inflation rate would increase the cost to around £91.5m.

- Concern about the lack of appetite from volume house builders to develop sites.
- Concern about some of the timescales identified in the report for construction of the East Leeds Orbital Road and the desire to speed up the process.
- The impact of delays on employment opportunities, housing growth and infrastructure.
- The role of the Council's framework contractor.
- Confirmation that no decisions had been taken in relation to the number of compulsory purchase orders required.
- Confirmation that the affordable housing rate was 15%. Reference was made to S106 contributions, schools and public space requirements.
- The need to ensure a suitable mix of quality housing types.

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That a further report be brought back to the Scrutiny Board to consider any potential to speed up delivery of the Road, and also to consider S106 and housing mix and quality issues.

62 Recommendation Tracking - Housing Growth

The Head of Scrutiny and Member Development submitted a report which provided an update of the latest progress that had been made in implementing the recommendations in relation to the Scrutiny Board's inquiry into Housing Growth.

Appended to the report was a copy of the recommendation tracking flowchart and recommendation tracking table.

The following were in attendance for this item:

- Councillor Peter Gruen, Executive Board Member, Neighbourhoods, Planning and Support Services
- Phil Crabtree, Chief Planning Officer, City Development.

The status of recommendations were agreed as follows:

- Recommendation 5 – Not achieved (Progress made acceptable. Continue monitoring.)
- Recommendation 7 – Achieved
- Recommendation 10 (1st bullet point) – Achieved
- Recommendation 10 (2nd bullet point) – Stop monitoring
- Recommendation 11 – Achieved.

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That the Scrutiny Board approves the status of recommendations as set out above.

(Councillor D Nagle left the meeting at 11.40am during the consideration of this item.)

63 Development of a scheme to provide kitchen appliances to tenants

The Director of Environment and Housing submitted a report which outlined proposals to ascertain whether existing schemes met demand. The report also updated the Scrutiny Board on best practice of other local authorities in relation to furniture schemes and the benefits and risks of provision.

The following were in attendance for this item:

- Councillor Peter Gruen, Executive Board Member, Neighbourhoods, Planning and Support Services
- Lorraine Wright, Housing Services Manager (Relationship Management), Environment and Housing
- John Statham, Head of Housing Partnerships, Environment and Housing.

Members welcomed the report, although it was indicated that the Scrutiny Board's original focus was about supporting those tenants that could not afford to purchase a cooker and not general provision of kitchen appliances and associated service costs. Members discussed access to local charitable and community providers and signposting tenants to the right areas for support. It was suggested that a report be brought back to the Scrutiny Board based on the original proposal and providing information about developing the Council's links with local providers. It was proposed that a representative of one of the providers be invited to attend the meeting to assist with this.

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That the Scrutiny Board receives a report back on developing links with local providers to provide cookers, and that a representative of one of the providers be invited to attend the meeting to assist with this.

64 Work Schedule

The report of the Head of Scrutiny and Member Development presented the Board's latest work schedule for the forthcoming municipal year.

Appended to the report was the current version of the Board's work programme.

Kate Arscott, Principal Scrutiny Adviser, presented the report.

The following areas of work were identified for inclusion in the Scrutiny Board's work schedule as follows:

- Review of ALMOs and progress to date
- East Leeds Extension and East Leeds Orbital Road
- Report back on provision of cookers to tenants and links with local providers.

RESOLVED – That the work schedule, as amended, be approved.

65 Date and Time of Next Meeting

Tuesday 4 February 2014 at 10.00am with a pre meeting at 9.30am (joint meeting with Sustainable Economy and Culture) followed at 11.00am by normal scheduled Scrutiny Board meeting.

(The meeting concluded at 12.15pm)

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**JOINT MEETING OF SCRUTINY BOARD'S (HOUSING AND REGENERATION)
AND (SUSTAINABLE ECONOMY AND CULTURE)**

TUESDAY, 4TH FEBRUARY, 2014

PRESENT: Councillor M Rafique in the Chair

Councillors B Atha, S Bentley, A Castle,
D Cohen, D Collins, D Coupar, J Cummins,
M Ingham, M Iqbal, J Jarosz, A Khan,
J Lewis, M Lyons, J McKenna, V Morgan,
D Nagle, J Procter, C Towler and
G Wilkinson

66 Election of Chair

RESOLVED – That Councillor Mohammed Rafique be appointed Chair for the duration of this meeting.

67 Late Items

There were no late items.

68 Declaration of Disclosable Pecuniary Interests

The Chair advised that in relation to agenda item 7, 'Leeds City Council Input to Leeds City Region Strategic Economic Plan', Members of the West Yorkshire Integrated Transport Authority had a disclosable pecuniary interest, but benefitted from a dispensation which meant they could take part in the meeting.

The following Councillors advised that they were members of the West Yorkshire Integrated Transport Authority; Councillors Vonnie Morgan, James Lewis, Mick Lyons and John Procter. (Minute No. 70 refers)

In addition, Councillor Mick Lyons drew the Scrutiny Board's attention to his membership of the Combined Authority. (Minute No. 70 refers)

69 Apologies for Absence and Notification of Substitutes

Apologies for absence were submitted by Councillors Judith Chapman, Pauleen Grahame, Roger Harington, Sandy Lay and Joseph Marjoram. Notification had been received that Councillor Sue Bentley was to substitute for Councillor Judith Chapman, Councillor Josie Jarosz for Councillor Roger Harington and Councillor James Lewis for Councillor Pauleen Grahame.

70 Leeds City Council Input to Leeds City Region Strategic Economic Plan

The Head of Scrutiny and Member Development submitted a report which provided the Scrutiny Board with an opportunity to comment on the main proposals from Leeds City Council to be incorporated into the Leeds City Region Strategic Economic Plan.

The following information was appended to the report:

- Report to Executive Board on 22 January 2014 'Leeds City Council Input to Leeds City Region Strategic Economic Plan'.

The following were in attendance for this item:

- Councillor Richard Lewis, Executive Board Member, Development and the Economy
- Tom Bridges, Chief Economic Development Officer, City Development.

The key areas of discussion were:

- Greater sense of ambition needed, particularly on transport.
- Concern about the role and make-up of the Leeds City Region Local Enterprise Partnership.
- Greater detail needed in terms of the actual projects that had been put forward.
- Developing the role of the private sector, particularly in terms of encouraging investment.
- Suggestion that housing growth and supporting infrastructure featured as a stronger theme.
- Suggestion that the section on West Leeds could be strengthened in terms of transport, and supporting businesses to invest and grow.
- The economic benefits of joined up working between cities.
- Tackling poverty, worklessness, low pay and health inequalities.

RESOLVED – That the comments raised at the meeting be forwarded to the Executive for incorporation into Leeds City Council's submission to the Leeds City Region Strategic Economic Plan.

(Councillor Bernard Atha joined the meeting at 10.08am during the consideration of this item.)

(Councillor Ann Castle left the meeting at 10.50am during the consideration of this item.)

(The meeting concluded at 11.16am.)

SCRUTINY BOARD (HOUSING AND REGENERATION)

TUESDAY, 4TH FEBRUARY, 2014

PRESENT: Councillor J Procter in the Chair

Councillors B Atha, S Bentley, D Collins,
J Cummins, M Iqbal, J Lewis, V Morgan,
D Nagle, C Towler and G Wilkinson

71 Late Items

In accordance with his powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair agreed to accept the following late information:

- Agenda item 11, Executive Board minutes of 22 January 2014 (Minute No. 79 refers)

The above document was not available at the time of agenda despatch, but was subsequently made available on the Council's website.

72 Declaration of Disclosable Pecuniary Interests

There were no Disclosable Pecuniary Interests declared to the meeting, however in relation to the item entitled, 'Progress in Delivering Housing on Council Brownfield Land', Councillor Gerald Wilkinson drew the Scrutiny Board's attention to his son-in-law's ownership of land at Spofforth Hill. (Minute No. 76 refers)

73 Apologies for Absence and Notification of Substitutes

Apologies for absence were submitted by Councillors Pauleen Grahame and Sandy Lay. Notification had been received that Councillor James Lewis was to substitute for Councillor Pauleen Grahame and Councillor Sue Bentley for Councillor Sandy Lay.

74 Minutes - 7 January 2014

RESOLVED – That the minutes of the meeting held on 7 January 2014 be approved as a correct record.

75 Implementation of the Review of Housing Management Services

The Director of Environment and Housing submitted a report which provided an update on progress with the delivery of Housing Management outcomes, following a request made at the January Scrutiny Board meeting for more detailed information about actions, timescales and the delivery of associated savings.

Draft minutes to be approved at the meeting
to be held on Tuesday, 25th February, 2014

The following information was appended to the report:

- Housing Leeds Senior Management Structure.

The following were in attendance for this item:

- Councillor Peter Gruen, Executive Board Member, Neighbourhoods, Planning and Support Services
- Neil Evans, Director of Environment and Housing.

The key areas of discussion were:

- A request that the names of officers be included within the Housing Leeds Senior Management Structure. It was agreed to circulate this information to the Scrutiny Board.
- Greater focus on improved delivery and service to tenants.
- Confirmation that the Housing Revenue Account (HRA) was ring fenced and any savings were included in the capital programme to deliver improvements.
- Establishment of a new Housing Advisory Board and tenant representatives.
- Clearer lines of accountability in relation to management of grounds maintenance works.
- Concern about the standard of work undertaken by some contractors and the role of Housing Managers in holding contractors to account.

RESOLVED – That the contents of the report be noted.

76 Progress in Delivering Housing on Council Brownfield Land

The Director of City Development submitted a report which provided an update on the Council's Brownfield Land Programme.

The following information was appended to the report:

- Housing Investment Land Strategy – Schedule of Sites.

The following were in attendance for this item:

- Councillor Richard Lewis, Executive Board Member, Development and the Economy
- Martin Farrington, Director of City Development
- Adam Brannen, Programme Manager (East and South Leeds), City Development.

The main areas of discussion were:

- Further work needed in terms of de-risking of sites and making them more appealing to developers.

- Proposals for the site at West Park Centre.
- Concern that some of the sites identified in the schedule remained stagnant. Discussions were taking place with a range of stakeholders focussing on ways to speed up delivery.
- Challenges associated with Bramham House. It was proposed to arrange a further meeting involving the Executive Board Member, Development and the Economy and local Ward Members, to discuss options for this site.
- Confirmation that offers were being considered to develop a site at Brooklands Avenue. It was reported that this site had been marketed as a pilot for older people's housing.

RESOLVED –

- (a) That the contents of the report be noted
- (b) That the Scrutiny Board receives a further breakdown of the schedule of brownfield sites, including updated actions, at its next meeting.

(Councillor James Lewis withdrew from the meeting at 12.30pm, Councillor Sue Bentley at 12.35pm and Councillor David Nagle at 12.40pm.)

77 Financial Position Statement 2013/14 - City Development and Environment and Housing Directorates

The Director of Environment and Housing and Director of City Development submitted a joint report which provided a financial position statement of the City Development and Environment and Housing Directorates in relation to this Board's responsibilities at period 8 of the financial year 2013/14.

The following were in attendance for this item:

- Richard Ellis, Head of Finance, Environment and Housing
- Simon Criddle, Head of Finance, City Development.

The key areas of discussion were:

- Confirmation of full year JNC savings of £600k from restructuring of ALMO's.
- Increase in rent arrears of £0.3m due to welfare change in connection with under occupancy.
- Confirmation that right to buy sales up to the end of November 2013 had generated sales receipts of £19.4m. In accordance with the Government's formula, Leeds City Council (LCC) was able to retain £14.2m.
- A request for information in relation to the level of sales receipts generated from 'right to buy' compared to other core cities and West Yorkshire local authorities.
- Issues in relation to some tenants receiving letters advising them that they were behind with their payments, which was due to the cycle for

processing payments. It was agreed to request an update from the Department on this issue.

RESOLVED –

- (a) That the contents of the report be noted
- (b) That the request for information be provided to the Scrutiny Board.

78 Review of performance information requirements

The Director of Environment and Housing and Director of City Development submitted a joint report setting out a range of performance information in relation to City, Council and directorate priorities.

The following information was appended to the report:

- Table of performance measures, providing further information about the measure, the data sources and reporting arrangements, and proposed frequency of reporting.

The following were in attendance for this item:

- Paul Maney, Head of Strategic Planning, Policy and Performance, City Development
- Debra Scott, Head of Performance and Service Review, Environment and Housing.

There was a request that the table of performance measures be updated to include a key of definitions of abbreviations. Members also considered the range of performance information they wished to receive in future reports.

RESOLVED –

- (a) That the contents of the report be noted
- (b) That the table of performance measures be updated to include a key of definitions of abbreviations
- (c) That all of the performance measures identified in the table be reported to the Scrutiny Board in future.

79 Work Schedule

The report of the Head of Scrutiny and Member Development presented the Board's latest work schedule for the forthcoming municipal year.

Appended to the report was the current version of the Board's work programme.

The following areas of work were identified for inclusion in the Scrutiny Board's work schedule as follows:

- A further breakdown of the schedule of brownfield sites, including updated actions, to be provided at the next meeting.
- Progress check to be provided at the next meeting in relation to the Scrutiny Board's formal response to the Leeds City Region Strategic Economic Plan.

RESOLVED – That the work schedule, as amended, be approved.

80 Date and Time of Next Meeting

Tuesday, 25 February 2014 at 10.00am (Pre-meeting for all Board Members at 9.30 am)

(The meeting concluded at 1.15pm.)

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SCRUTINY BOARD (HEALTH AND WELL-BEING AND ADULT SOCIAL CARE)

WEDNESDAY, 29TH JANUARY, 2014

PRESENT: Councillor J Illingworth in the Chair

Councillors G Hussain, J Walker, C Fox,
K Bruce, S Varley, J Lewis, E Taylor,
S Lay, N Buckley and N Walshaw

79 Chair's Opening Remarks

The Chair opened the meeting and welcomed everyone in attendance.

80 Late Items

In accordance with his powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair agreed to accept the following late and supplementary information for consideration at the meeting:

- Better Care Fund – Developing Proposals in Leeds: Outline of draft proposals (minute 85 refers)
- Work Schedule: Revised draft Work Schedule (minute 87 refers)

The above documents were not available at the time of the agenda despatch, but had been made available to the public on the Council's website in advance of the meeting. Copies of the papers were also made available at the meeting.

81 Declaration of Disclosable Pecuniary Interests

There were no disclosable pecuniary interests declared to the meeting.

82 Apologies for Absence and Notification of Substitutes

The following apologies for absence had been received and were reported to the Scrutiny Board.

- Apologies from Councillor Christine Towler with Councillor Neil Walshaw attending as a substitute.

It was also noted that Councillor James Lewis had been delayed due to a prior engagement, but would join the meeting as soon as possible.

83 Minutes - 18 December 2013

In considering the minutes from the previous meeting, the following points were raised:

Draft minutes to be approved at the meeting
to be held on Friday, 28th February, 2014

Progress report on Adult Social Care Better Lives Programme (minute 75 refers)

- It was confirmed that a report on a proposed staff-led mutual for the provision of Learning Disability Community Support service was scheduled to be presented to the Executive Board at its meeting on 14 February 2014. The Scrutiny Board may wish to consider any proposals presented for consultation in more detail.

RESOLVED –

- (a) That the minutes of the meeting held on 18 December 2013 be approved as a correct record.
- (b) That, following the outcome of the Executive Board meeting in February 2014, further consideration be given to any proposals for a staff-led mutual for the provision of Learning Disability Community Support service.

84 Shakespeare Medical Practice: Provision of General Practice and Walk-in Services

The Head of Scrutiny and Member Development submitted a report that introduced a briefing note from Leeds North Clinical Commissioning Group relating to the provision of GP and Walk-in services at Shakespeare Medical Practice and the decision of Care UK not to enter into an extended agreement for the continuing provision of services.

The following representatives were in attendance to help the Scrutiny Board consider the information presented:

- Nigel Grey (Chief Officer – Leeds North Clinical Commissioning Group)
- Kathryn Hilliam (Head of Primary Care – NHS England (West Yorkshire Area Team))

In addressing the Scrutiny Board, the following points were made (in addition to the briefing note provided):

- A longer notice period setting out Care UK's position would have been preferable, however the notice provided was in line with the contractual conditions.
- To ensure the continuity of services, a restricted competitive process was proceeding that included the submission of 'expressions of interest' from prospective service providers.
- A new provider would be in place by 2 March 2014.
- NHS England (West Yorkshire Area Team) and Leeds North CCG were working collaboratively, which had included producing an updated service specification and an opportunity to consider associated performance indicators.

The Scrutiny Board discussed the report and the details highlighted at the meeting. A number of matters were raised, including:

- Performance levels of Care UK during the duration of the contract and the potential impact of any imposed financial penalties for failing to deliver against specific performance measures.
- Timescales for commencing negotiations with Care UK around the continuation of services beyond 1 March 2014 and Care UK's notification to exit the contract.
- Following recent structural changes to the NHS (post 1 April 2013), the implications of different aspects of the existing contract being held by different parts of the NHS – i.e. GP services being the responsibility of NHS England (West Yorkshire Area Team) and Walk-in services being the responsibility of local CCGs.
- The costs of the process to the NHS in Leeds.
- Any patterns in service access from across the City.

The Chair thanked those in attendance for their contribution to the discussion and looked forward to a further update at the next Scrutiny Board meeting. The Chair also reiterated the Scrutiny Board's desire to consider issues around 'lesson's learned', alongside other issues raised during the Scrutiny Board's recent consideration of the closure of the Woodlands Surgery.

RESOLVED –

- (a) To note the information presented and discussed at the meeting.
- (b) That a scoping meeting be convened with appropriate NHS representatives to consider the Scrutiny Board's consideration of general matters relating to the development of Primary Care services in Leeds and, in particular, any specific matters in relation to:
 - (i) The closure of Woodlands GP Surgery (considered at the meeting in November 2013)
 - (ii) The provision of General Practice (GP) and Walk-in Services at Shakespeare Medical Practice.

(Councillor James Lewis joined the meeting at 1:50pm during the Scrutiny Board's consideration of this item.)

85 Better Care Fund - developing proposals in Leeds

The Head of Scrutiny and Member Development submitted a report that introduced a report presented to Leeds' Health and Wellbeing Board presenting an update on the financial position and progress towards the requirements of the Better Care Fund in Leeds, since the final guidance was released on 20 December 2013.

As agreed earlier in the meeting (minute 80 refers) an outline of the draft proposals was also presented and considered by the Scrutiny Board.

The following representatives were in attendance to help the Scrutiny Board consider the information presented:

- Dennis Holmes (Deputy Director (Adult Social Services) – Leeds City Council)
- Steve Hume (Chief Officer Resources and Strategy (Adult Social Services) – Leeds City Council)
- Matt Ward (Chief Operating Officer – Leeds South and East Clinical Commissioning Group)

The Deputy Director of Adult Social Services introduced the report and made the following points:

- The Better Care Fund had previously been referred to as the Integration Transformation Fund.
- There was a national requirement to submit draft proposals to NHS England (NHSE) and the Local Government Association (LGA) by 14 February 2014. The current iteration of the draft proposals was now presented to the Scrutiny Board for consideration.
- A final submission of proposals would need to be submitted to NHSE/ LGA by 4 April 2014.
- The £55M allocation to the Better Care Fund in Leeds represented the minimum level of funding. Potentially, the fund could include the entire commissioning budgets from Adult Social Service and Clinical Commissioning Groups (CCGs) – some £1.5 billion.

In light of the particularly short timescales involved, the Deputy Director also expressed his thanks and appreciation for the hard work and continued commitment of officers across the Council and local CCGs in drafting the proposals.

The Scrutiny Board discussed the report and the details highlighted at the meeting. A number of matters were raised, including:

- The current draft proposals only included schemes aimed at adults/ older people. There appeared to be no proposed schemes that specifically included mental health services or services to the under 25s.
- Concerns associated with the lead-in times for preventative services to generate the savings necessary in acute care – particularly in light of the Better Care Fund aimed at delivering results (in terms of better patient outcomes and financial savings) within 12-18 months.
- With 2014/15 identified as a ‘shadow year’, plans to consult on the draft proposals and undertake meaningful equality impact assessments.
- Flexibilities associated with commissioning acute care through funding mechanisms other than ‘tariff’.
- The alignment between the Better Care Fund proposals and Leeds’ Health and Wellbeing Strategy.

The Chair thanked those in attendance and looked forward to receiving further details around the proposals and subsequent progress/ achievements in due course.

RESOLVED –

- (a) To note the information presented and discussed at the meeting.
- (b) The need to consult service users on draft proposals and undertake meaningful equality impact assessments be highlighted to Leeds' Health and Wellbeing Board.
- (c) To consider a further update on the draft proposals at the next meeting of the Scrutiny Board, scheduled for February 2014.

86 Director of Public Health Annual Report 2013

The Head of Scrutiny and Member Development submitted a report that introduced the Director of Public Health Annual Report 2013, which had been submitted to the Executive Board at its meeting on 18 December 2013.

Ian Cameron, Leeds City Council's Director of Public Health was in attendance to introduce the report and contribute to the Scrutiny Board consideration of the information presented.

By way of introduction, the Director of Public Health made the following points:

- Under the Health & Social Care Act 2012, it was a specific duty of the Director of Public Health to produce an Annual Report on the health of the population.
- A number of previous reports had been produced, during the time when the Director of Public Health role was part of the former Primary Care Trust.
- Following the recent health reforms, the 2013 report represented the first report for Leeds since the public health duties had been transferred to local authorities.
- The main focus of the report was around health protection and it sought to compare and contrast the similarities and differences since the birth of public health in Leeds between 1866 and 1877.

The Scrutiny Board discussed the report and the details highlighted at the meeting. A number of matters were raised and discussed, including:

- The responsibilities for local councillors under the new public health duties bestowed on local authorities.
- The dispersal of responsibilities around health protection across the new health landscape.
- Initial confusion around roles and responsibilities arising from the changes to the health landscape.
- The level of public health funding/ allocated budget, with Leeds being below target in terms of its level of funding.

- Concern regarding the timing of any announcement around the 2015/16 budget, which would not be known until December 2014.
- The role and position of public health in relation to a range of matters / responsibilities of the Council – in particular planning and housing quality.
- The role of school nurses in public health and the potential impact of academies and free schools.

The Chair thanked the Director of Public Health for his attendance and contribution to the meeting.

RESOLVED – To note the report as presented and the issues discussed at the meeting.

(Councillor James Lewis left the meeting at 3:00pm during the Scrutiny Board's consideration of this item.)

87 Work Schedule

The Head of Scrutiny and Member Development submitted a report that presented the current draft iteration of Scrutiny Board's work schedule for 2013/14.

The report reminded the Scrutiny Board of the themes it had initially identified to form the broad direction of its work programme for 2013/14, in addition to additional areas where the Scrutiny Board had agreed to undertake further work around the following areas.

As agreed earlier in the meeting (minute 80 refers) a revised draft work schedule was also presented and considered by the Scrutiny Board.

The Principal Scrutiny Adviser outlined that while work was on-going to translate all the issues identified by the Scrutiny Board into a work schedule for the current year, this was proving increasingly difficult due to the number of additional matters that had been raised during the course of the year.

As such, the Principal Scrutiny Adviser proposed that the Scrutiny Board should consider its work programme over a longer period of time (i.e. beyond the current municipal year), while acknowledging that priorities may change post May 2014. It was reported that this might usefully include agreeing to delete or defer specific matters previously included in the work programme.

The Scrutiny Board discussed the report and information highlighted at the meeting. A number of specific points were made, including:

- A proposal that the following items and associated activity be removed from the Board's work schedule for the current year (2013/14):

Quality Accounts' and 'Health Service Developments' working groups;
Request for scrutiny – Men's Health;

Request for Scrutiny – Children’s epilepsy surgery;
Information flows/ data sharing.

- Proposals to incorporate the following areas / items into the work schedule for the current year (2013/14):
To hold a dedicated meeting focusing on mental health;
To hold a scoping meeting with NHS England and CCG representatives around Primary Care (during February / March 2014);
To review the partnership arrangements of the Health and Wellbeing Board through a working group meeting in April 2013 (date to be agreed/ confirmed);
To request a report on the proposals to review homecare provision in Leeds, including timescales and the proposed approach, in order to specifically consider the role of the Scrutiny Board.
- To consider convening an additional Scrutiny Board meeting in May 2014.
- To consider current trends in patient referral patterns in Leeds across each CCG.

RESOLVED –

- (a) To note the information presented and discussed at the meeting.
- (b) Subject to the issues discussed during consideration of this item, the revised draft work schedule as presented be agreed.

88 Date and Time of the Next Meeting

Friday, 28 February 2014, commencing at 10:00am (with a pre-meeting for Board Members at 9:30am).

(The meeting concluded at 3:50pm)

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SOUTH AND WEST PLANS PANEL

THURSDAY, 9TH JANUARY, 2014

PRESENT: Councillor J McKenna in the Chair

Councillors J Akhtar, J Bentley, A Castle,
R Finnigan, C Gruen, M Harland, C Towler,
P Truswell, N Walshaw and R Wood

80 Declarations of Disclosable Pecuniary and other Interests

There were no declarations of disclosable pecuniary interest made at the meeting.

81 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors M Coulson and J Walker.

Councillors N Walshaw and M Harland were in attendance as substitute members.

82 Minutes of the Previous Meeting

RESOLVED – That the minutes of the meeting held on 5 December 2013 be approved as a correct record.

83 Appeal Decision - Application No. 13/01062/FU - Demolition of vacant school building, newsagents and cafe and redevelopment for part 2, part 3, and part 4 storey residential accommodation with care, comprising 48 apartments at land to Former Otley School site, Bridge Street, Otley.

The report of the Chief Planning Officer referred to an appeal decision in respect of land at the former Otley School site, Bridge Street Otley.

The application for the demolition of the school building, newsagents and café and redevelopment for part 2, part 3 and part 4 storey residential accommodations with care, comprising 48 apartments was refused under delegated decision.

Reasons for refusal included the scale/massing of the proposal, amenity of neighbours and the effect of the proposals on trees. Whilst the Inspector agreed with some of the reasons for refusal it was felt that some of these could be resolved with conditions to the application.

The appeal was subsequently allowed and permission granted subject to conditions and a signed legal agreement. There was to be no application for costs against the Council.

RESOLVED – That the report be noted.

84 Appeal Decision - Application No. 12/01963/FU - Erection of 34 houses and associated landscaping, access roads and public open space to land off Outwood Lane, Horsforth Leeds 18

The report of the Chief Planning Officer referred to an appeal regarding a planning application at Outwood Lane, Horsforth for residential development.

The application was refused under delegated powers and following a public inquiry the appeal was dismissed.

In response to a question regarding the current position in relation to five year land supply, it was reported that the Council currently considered that there was a five year land supply and that the Kirklees Knowl appeal would look at this in more detail.

RESOLVED – That the report be noted.

85 Application Nos. 13/02844/FU & 13/02843/CA - Demolition of an existing house and erection of part three storey, part two storey block of 30 students flats and Conservation Area Application for the demolition of existing building and outbuildings at 78 Lofthouse Place, Woodhouse, Leeds 2

The report of the Chief Planning Officer referred to an application for the demolition of an existing house and erection of a part three storey, part two storey block of 30 student flats and a conservation area application for demolition of existing building and outbuildings.

Site photographs and plans were displayed and Members attended a site visit prior to the hearing.

Further issues highlighted in relation to the application included the following:

- The existing building on site was unsafe.
- Retention of boundary trees.
- Parking spaces.
- Garden areas.
- There had been no objections from conservation regarding demolition of the existing building.
- The proposals would provide purpose built student accommodation and bring a brownfield site back into use.

In response to Members comments and questions, further discussion focussed on the provision of student accommodation and boundary treatment

to the site. It was reported that the boundary would be picked up in conditions to the application.

RESOLVED – That the applications be approved as per the officer recommendations and conditions outlined in the report.

86 Application Nos 13/04022/FU & 13/04023/LI - Application for alterations including first floor extension and conversion of dwelling to 2 dwellings & Listed Building Application for internal and external alterations and first floor extension to existing garage to form house at Springfield Farm, 69 West End Lane, Horsforth, Leeds 18

The report of the Chief Planning Officer referred to an application and listed building application for alterations including first floor extension and conversion of dwelling to 2 dwellings at Springfield Farmhouse, West End Lane, Horsforth.

Site plans and photographs were displayed and Members attended a site visit prior to the meeting.

Further issues highlighted in relation to the application included the following:

- Access arrangements to the property including parking allocation.
- Objections had been received regarding concerns over parking, potentially blocking the access road and the impact on a listed building in a conservation area.
- Reference to a previously agreed application and changes to that application including an increase in height.
- Garden boundary treatments.
- It was recommended to approve the applications.

An objector to the applications addressed the Panel. Concerns raised included the following:

- Adverse effect on the character and setting of a listed building
- Parking – it was currently difficult with just 2 cars parked and access would be obstructed with any more.
- This application fundamentally changed the original application.
- It was felt that the proposals did not have due regard to existing policy and the NPPF.
- Blocking up of window on rear elevation.
- Sub-division of the garden – the previous application had a condition so that this would not happen.

In response to Members comments and questions, the following was discussed:

- The application had been assessed in terms of the NPPF.

- Sub-division of the garden – this was a fresh application and previous conditions did not apply.
- It was felt that parking arrangements were sufficient.
- Discussion on the proposed boundary of the site.

RESOLVED – That the applications be approved as per the officer recommendations and conditions outlined in the report and subject to the following:

- Submission and agreement of curtilage plan and detailed parking layout
- Case Officer to request opening up of walled up window on rear elevation. Evidence request and advise Ward Members of response prior to issuing of decision.

Councillor R Finnigan requested that his vote against the decision on this item be recorded)

87 Application No. 13/05206/FU - Change of use of ground floor public house (Use class A4) to three retail units (Use class A1) and alterations including single front and side extension at the Regent, Otley Road, Guiseley Leeds 20

This application was withdrawn by the applicant prior to the meeting.

88 Application No. 13/04008/OT - Outline Application for residential development including means of access and demolition of existing buildings at Department for Works and Pensions, Government Buildings, Otley Road, Leeds 16

The report of the Chief Planning Officer referred to an outline application for residential development including means of access and demolition of existing buildings at Department for Works and Pensions, Government Buildings, Otley Road, Leeds. Members had considered a position statement on the application at the previous meeting.

Further issues highlighted in relation to the outline application included the following:

- There had not been any objection to the principle of residential development at the site.
- Use of access from Otley Road was felt to be acceptable.
- There had been no objection from highways for the use of Adel Lane.
- The applicant had been made aware that there was to be no through access of the site.
- Section 106 contributions to include £16k for new bus shelter, £150k for traffic calming on Adel Lane and £110k towards a pedestrian crossing.

Further to Members comments and questions, the following was discussed:

- Concern regarding the use of Adel Lane and the cumulative effect with development from the Bodington Hall site.
- Concern regarding local school places and the additional pressure that would be caused by this development. It was reported that there had been consultation with Children's Services and there was currently a surplus of secondary places in the area. Contributions from the scheme would be used to fund additional primary places.

RESOLVED – That the application be approved as per the officer recommendation and conditions outlined in the report and submission and agreement of further modelling works to Lawnswood Roundabout.

(Councillors J Bentley and R Finnigan requested that their votes against the decision on this item be recorded.)

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SOUTH AND WEST PLANS PANEL

THURSDAY, 30TH JANUARY, 2014

PRESENT: Councillor J McKenna in the Chair

Councillors J Akhtar, J Bentley, A Castle,
M Coulson, R Finnigan, C Gruen, J Hardy,
C Towler, P Truswell and R Wood

89 Declarations of Disclosable Pecuniary Interests

There were no declarations of disclosable interest however the following was brought to the Panel's attention:

- Agenda Item 11, St Michael's Lane, Headingley – Councillor J Bentley informed the Panel he was a member of Yorkshire Cricket Club
- Agenda Item 9, 9 Lawns Green, New Farnley, Leeds – Councillor Hardy informed the Panel that although he had been involved in previous discussion regarding the application he would be treating the application with an open mind.

90 Apologies for Absence

91 Application 12/02434/FU - Manor Park Surgery, Bellmount Close, Leeds

The report of the Chief Planning Officer referred to a high court judgement relating to a judicial review which sought to secure the quashing of a Panel decision to approve an application for a part two storey, part single storey front, side and rear extension and laying out of car park at Manor Pak Surgery, Bellmount Close, Bramley.

It was reported that all the concerns listed in the appeal were rejected by the judge and that there would be no further appeal. Costs would be awarded to the Council and this was a matter for negotiation.

RESOLVED – That the report be noted.

92 Application 13/03007/FU - Land and premises opposite to 60 to 68 Half Mile Lane, Stanningley, Pudsey

The report of the Chief Planning Officer presented an application for a residential development for 6 pairs of semi-detached two storey dwellings (12 in total) at land and premises opposite 60 to 68 Half Mile Lane, Stanningley, Pudsey.

Members attended a site visit prior to the Panel meeting and site photographs and plans were displayed.

Draft minutes to be approved at the meeting
to be held on Thursday, 6th March, 2014

Further issues highlighted in relation to the application included the following:

- Access to and from the site – access to 10 properties would be gained via Half Mile Lane, with the others from Half Mile.
- Parking restrictions.
- This was a revised application – the original did not receive highways approval.
- Members were shown photo montages of what the site would look like when developed.
- It was proposed that the perimeter wall be demolished and rebuilt to improve visibility splays. This would be subject to the necessary standards, conditions and a risk assessment.
- Reference to public consultation and meetings with local residents – concern was expressed that local facilities could not sustain further development and an application with fewer units would be preferable.
- Further conditions to the application to include bat mitigation and submission of a risk assessment for the wall on Half Mile Lane.

A local resident addressed the Panel with concerns regarding the application. These included the following:

- The field that was to be used for the proposed development was previously maintained by local residents. Access to do this had now been prevented. It was felt that there would be a loss of amenity to local residents and the land could be used for allotments.
- The land supported wildlife including bats, foxes and squirrels and the application should be deferred until a full conservation study had been carried out.
- The development would be out of character with the area.
- Access arrangements would both be on blind bends where residents parked.
- There had been no traffic survey done on Half Mile – reference was made to a recent traffic accident.
- It was felt if any proposals were to go ahead it should be a maximum of 8 units and that these should be stone built to keep within the character of the area.
- In response to comments from the Panel, the following was discussed:
 - There were difficulties on the road when there was ice and snow and the street was not gritted.
 - The field was previously used to keep horses and poultry and regularly used by local residents.
 - An approach had been made to the Calverly Allotment Society about the potential use of the land for allotments. This would also involve a local school.
 - Resident's access to the land was prevented following an earlier application to develop in 2006.
 - The landowner had told a local resident the land was not for sale.

The applicants agent addressed the Panel. The following was raised:

- There had been thorough consultation with planning and highways to get the application to this stage.
- The applicant was comfortable with the two additional conditions to the application and endorsed the officer recommendation.
- Access to the site was safe.
- There was a commitment to rebuild the wall.

In response to comments and questions, the following was discussed:

- There was a public right of way footpath along one side of the site. This was not owned or maintained by the Council. It was not in the ownership of the applicant and would not therefore be reasonable to have conditions applied to it.
- Costs for damage to the wall following the recent accident would be recouped through the motorists insurance.
- There would not be an affordable housing contribution as the proposals did not meet the necessary criteria.
- Concerns regarding Half Mile being used as a rat run – it was reported that the retaining wall would be set back to improve visibility and there were no highways concerns.
- The application would trigger a greenspace contribution that would go into the pot for the area.
- There would be further consultation with Ward Members.
- Since previous refusal for development at the site there had been changes to planning policy and guidance.

RESOLVED – That the application be determined as per the officer recommendation with additional conditions regarding:

- Bat mitigation
- Submission of risk assessment for wall on Half Mile Lane

93 Application 13/05787/FU - 9 Lawns Green, New Farnley, Leeds

The report of the Chief Planning Officer referred to an application for a part two storey, part single storey extension to rear of detached house at 9 Lawns Green, New Farnley, Leeds.

Members attended a site visit prior to the hearing and site photographs were displayed.

Further issues highlighted in relation to the application included the following:

- Objections had been received from adjoining neighbours
- Concerns regarded the two storey element of the application.
- Existing policy normally precluded two storey extensions without planning permission – this was for Members' consideration.

- The recommendation was to refuse permission.

The applicant addressed the Panel and raised the following issues:

- The house was on an estate of detached housing, many of which had similar extensions.
- The proposals had been made to accommodate a growing family and other improvements would include a more efficient heating system.
- There were no issues with overseeing windows.
- There would be little impact on the amenity to the garden of neighbours at number 11.
- There would be no overshadowing or loss of light to neighbours gardens.
- It was felt that the planning officer statement was based on subjective opinion and it was asked whether the impact on neighbours outweighed the applicant's right to extend the property.
- In response to questions from the Panel the following was discussed:
 - The application had already been amended to deal with neighbours' concerns.
 - The applicant had lived there since 2006 and similar extensions had been erected since then.

In response to Members comments and questions, the following was discussed:

- Reference to changes to planning policy and design guidelines since previous extensions were built.
- The proposals would not affect sunlight into neighbouring properties.

A proposal was made to move the officer recommendation to refuse the application. Following a vote, the officer recommendation was overturned and a subsequent proposal was made to approve the application. The Panel was advised of conditions that would need to be attached to the application if approved.

RESOLVED – That the application be approved in principle subject to detailed drafting of conditions related to:

- Standard Time Limit
- Submission and approval of materials
- No addition of side windows
- Direction regarding encroachment

94 Application 13/05106/FU - 74 Weetwood Lane, Leeds

The report of the Chief Planning Officer referred to a retrospective application for a detached double garage with storage area above to the rear of 74 Weetwood Lane, Leeds.

Site plans and photographs were displayed at the meeting.

Draft minutes to be approved at the meeting
to be held on Thursday, 6th March, 2014

Further issues highlighted in relation to the application included the following:

- The property at 74 Weetwood Lane was to be divided into two properties.
- The garage had a first floor storage area and was situated in a substantial garden.
- There was a condition that the garage should not be used for living accommodation.

A local resident addressed the panel with concerns regarding the application. These included the following:

- The original application at the address did not include a garage.
- The structure was very large for use as a garage
- The inclusion of roof lights and windows led to suspicion that the building would be used as a dwelling in future.
- It was requested that if the application be granted, that conditions prevented future use as a dwelling and that double garage doors should be fitted.

In response to Members comments and questions, the following was discussed:

- Concern regarding the design of the garage – it was felt that it wouldn't be possible to manoeuvre two vehicles in and out.
- In relation to questions regarding the design of the garage, it was reported that this was the design that the applicant had chosen.
- The remainder of the space in the garage and on the first floor level would be used for general garden and domestic storage.
- Concern regarding retrospective applications.

RESOLVED – That the application be deferred for officers to negotiate further with applicants to seek:

- Reduction in height of roof to ensure as far as possible that roof space cannot be converted to living accommodation.
- Replacement of proposed single garage door with double garage door.
- Removal of access door on front elevation of garage.

Also condition 2 proposed to be amended to read:

- The garage shall not be used other than for storage of private motor vehicles and as ancillary domestic storage and shall not be used as living accommodation and or business accommodation.

95 Application 13/05526/FU - St Michael's Lane, Headingley, Leeds

The report of the Chief Planning Officer gave a position statement on an application for the installation of four floodlights, substation and associate infrastructure to Headingley cricket ground.

Members visited the site prior to the meeting and site photographs were displayed.

Further issues highlighted in relation to the application included the following:

- The application was for four permanent floodlight columns and a sub station.
- The floodlight columns would be made from galvanised steel and would reach a height of 58 metres.
- Photo montages were displayed from around the area which demonstrated views with and without the proposed floodlights.
- Images were displayed that showed an assessment of light pollution.
- There would be a clear visual impact on the appearance of the conservation area and amenity of residents.
- There was currently an agreement with the England and Wales Cricket Board (ECB) to hold one test match and a one day international match at the ground. Permanent floodlights were required to secure the future of these matches.
- Members were shown examples of permanent floodlights at other grounds which included those on telescopic columns and retractable lighting.
- The lights would only be used during the cricket season and it was expected only for a period of up to 2 hours before 10.00 p.m.
- Representations received had included objections from the North Hyde Park Neighbourhood Association and a local resident. A letter of support had been received from the ECB.

Representatives of Yorkshire Cricket Club were invited to address the Panel. In response to Members comments and questions, the following was discussed:

- The floodlights would be used for a maximum of 15 to 20 times per season and would not be used for anything other than cricket.
- The preferred 6 floodlight solution was not possible due to space constraints and issues with land ownership.
- Proposals for community engagement and consultation with Ward Members.
- Telescopic floodlights would be cost prohibitive and would still only lower to a height of 30 metres and have a visual impact.
- The floodlights would be fitted with anti-glare hoods to minimise light pollution.
- In response to questions outlined in the report, the following was discussed:
 - Members all supported the importance of retaining international and test match cricket at Headingley.

- Further information on telescopic and cranked columns would be useful.
- Maximum efforts to reduce light pollution.
- Further detail regarding the concerns of local community and residents.
- Examples and pictures of lighting at other cricket grounds.

RESOLVED – That the report be noted.

96 Date and Time of Next meeting

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CITY PLANS PANEL

THURSDAY, 16TH JANUARY, 2014

PRESENT: Councillor N Taggart in the Chair

Councillors P Gruen, R Procter,
D Blackburn, S Hamilton, G Latty,
T Leadley, E Nash, N Walshaw, M Ingham,
J Lewis, C Campbell and M Lyons

129 Chair's opening remarks

The Chair welcomed everyone to the meeting

130 Late Items

There were no formal late items, however the Panel was in receipt of supplementary information, these being the minutes of the City Plans Panel meeting held on 12th December 2013, which had been circulated in advance of the meeting

131 Declarations of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests

132 Apologies for Absence

Apologies for absence were received from Councillor Cummins and Councillor M Hamilton who were substituted for by Councillor Lyons and Councillor Campbell

133 Minutes

RESOLVED - That the minutes of the City Plans Panel meeting held on 10th December 2013 be approved and that the minutes of the City Plans Panel meeting held on 12th December 2013 be approved, subject to the following amendments:

Minute 122 – Applications 13/01640/OT and 13/02684/FU – White Rose Shopping Centre:

‘Concern that the £400,00 Travel Contingency Fund was not enough – it was reported that this could fund an additional 2 bus services for a period of two years’ – to be amended to read ‘ Concern that the £400,000 Travel

Draft minutes to be approved
at the meeting held on 13th February 2014

Contingency Fund was not enough – it was reported that this could fund an additional 2 bus vehicles for a period of two years’

Minute 125 – Application 13/03998/FU – Cottingley Springs

To remove the first paragraph which had been duplicated, and

‘The proposals would site up to 12 families who would normally be situated on authorised sites’ – to be amended to read ‘ The proposals would site up to 12 families who would normally be situated on unauthorised sites’

134 Matters arising from the minutes

With reference to minute 122 of the meeting held on 12th December 2013 – White Rose Shopping Centre, Members were informed that following the Panel’s requests for further discussions about the level of the proposed Travel Contingency Fund, this had now been increased from £400,000 to £700,000, with Officers being of the view that this was now at an acceptable level

Mixed views on this were expressed with one view being that the increased funding was not sufficient in view of the level of risk associated with the proposals, and that the increased offer was close to the maximum figure Members had considered, with the Chief Planning Officer being thanked for his negotiation of this improved offer

The majority view of the Panel was that this improved offer was acceptable and that this matter did not need to come back to Panel

With reference to minute 125 of the meeting held on 12th December 2013 – Cottingley Springs, the Head of Planning Services advised that a revised highways plan had been submitted which had been consulted upon with Highways and that the application had been referred to the Secretary of State for consideration

135 Applications 13/03196/FU and 13/03202/OT - Residential development comprising 104 dwellings with associated car parking and garages; formation of new access; public open space, landscaping and parking facilities and outline planning application for residential development and means of access - Land off Grove Road Boston Spa Wetherby

Further to minute 96 of the City Plans Panel meeting held on 24th October 2013, where Panel considered a position statement on an outline and detailed application for residential development on a PAS site at Grove Road Boston Spa, Members considered a further report

In respect of the detailed application, Members were informed that revised drawings had recently been submitted and to enable them to be properly considered, Officers requested Panel to defer determination of that application

Regarding the outline application, it was noted that the applicant had lodged an appeal against non-determination, with the Public Inquiry having been scheduled for 19th May 2014. However Officers sought an indication of

what the Panel's decision would have been if it had been in a position to determine this application, with the report before Panel including suggested reasons for refusal of the outline application

Plans and photographs were displayed at the meeting

Officers presented the outline application which sought the principle of residential development and means of access

Members were advised that the transport assessment had been updated since it was last presented to Panel and that Highways were now satisfied with the proposal, therefore the proposed reason for refusal relating to highways should be removed

Receipt of an additional representation was reported

The Head of Planning Services clarified the position in respect of public speaking in this case and informed Members that as Panel could not determine the application, no speakers would be allowed

The Chief Planning Officer made reference to correspondence received from a speaker on the Thorp Arch proposals who was of the view that the Panel was being inconsistent in its approach to that scheme and the one at Grove Road. The differences between the two sites were highlighted to Members

Members discussed the report and were of the view that the matter had been well considered

RESOLVED - To defer determination of the detailed planning application and for a further report on that application to be presented to Panel in due course and to note that had the Panel been in a position to determine the outline application, that planning permission would have been refused for the following reasons:

1 The Local Planning Authority considers that the release of the Grove Road PAS site for housing development would be premature being contrary to Policy N34 of the adopted Leeds Unitary Development Plan Review (2006) and contrary to paragraph 85 bullet point 4 of the National Planning Policy Framework the development proposed is so substantial, or its cumulative effect would be so significant, that to grant permission would undermine the plan-making process by predetermining decisions about the scale, location or phasing of new development that are central to the emerging Site Allocations Local Plan and neighbourhood plan. The location of the site means that the site does not fulfil the exceptional criteria set out in the interim housing delivery policy approved by Leeds City Council's Executive Board 13/3/13 to justify early release ahead of the comprehensive assessment of safeguarded land being undertaken in the Site Allocations Plan

2 The development would require a Section 106 Agreement to cover affordable housing, education, greenspace, public transport, travel planning and off site highway works. The Council anticipates that a Section 106 Agreement covering these matters should be provided prior to the Inquiry, however, it reserves the right to contest these matters at the appeal should the Section 106 Agreement not be completed or cover all the requirements

136 Application 13/04584/FU - Proposal for two new student accommodation buildings, retail unit and public open space - City Campus Calverley Street Leeds

Further to minute 107 of the City Plans Panel meeting held on 21st November 2013, where Panel deferred determination of an application for two student accommodation buildings, retail unit and public open space at City Campus, Calverley Street, to enable additional information to be provided on the need for further student accommodation; the wind issues; building design and the design of the space between the two buildings, Members considered a further report

Plans, photographs and graphics were displayed at the meeting

Officers presented the report and informed Members that following the Panel on 21st November, the applicant's student accommodation report had been independently reviewed, with the conclusion being reached that the scheme satisfied the Council's revised policy H6 and should be supported

Following Members' comments regarding the space between the two buildings, further areas of planting and seating had been introduced. Additional information was presented by Officers relating to the building design and materials

Concerning the impact of the proposed development on local wind patterns, the Council had sought an independent review of the submitted wind report, with the conclusion being that the development would redistribute winds around the site and that the space between the two new buildings could be uncomfortable for sitting or standing, without mitigation measures, possibly in the form of structural screens to augment the soft landscaping. A condition requiring submission and approval of full details of the necessary wind mitigation measures would be attached to the approval

Members commented on the following matters:

- the screens needed for wind mitigation; their appearance which had not been outlined and the possibility of creating areas which could be dark and unsafe to walk in
- the maintenance arrangements for the landscaping and proposed screens
- the wind assessment and the vagueness of the definition of 'uncomfortable'
- the merits of designing a useable outdoor area which would be affected by local wind patterns
- the extent of the wind modelling which had been undertaken

The Deputy Area Planning Manager advised that a quantitative assessment had been carried out, this being a Computational Fluid Dynamics model which had shown there were no safety issues, but that the development would change the wind environment, with some improvements, i.e. on Portland Way and some areas experiencing a worsening of conditions, with the remedy being the implementation of mitigation measures. Members were also informed that the testing was done on the worst case scenario and that most of the time, it was felt that people would not be prevented from sitting out

In terms of landscape maintenance, there was a condition requiring the applicant to maintain the area for the first 5 years and provide replacement planting if required

As the Council's independent wind consultant, Mr Pearce, was in attendance, the Chair invited him to address the Panel and provide further information on the assessment of wind conditions. Mr Pearce explained the difference in the use of the terms 'comfort criteria' and 'safety criteria'

Panel further discussed the application, with the following being highlighted:

- the need for the proposed tree species to be agreed in consultation with Councillor Nash
- the possibility of using clear screens for personal safety
- the welcome improvements made to the scheme following Members' previous comments
- concern that Re'new had not considered the application in a strategic context and such an examination of student accommodation was necessary to enable the policy to be implemented
- that concerns remained about the wind conditions around the site, despite the comments of Officers and the Council's independent wind consultant; that further measures were required at the site and that where there were potential wind problems and wind mitigation measures were not effective, that the problem should be addressed immediately

The Panel considered how to proceed

The Chief Planning Officer advised that in terms of supply and demand of student accommodation, this could be explored further in the Student Housing Working Group. To give some comfort to Members, a reassessment of the wind conditions on the site was proposed once the mitigation measures had been designed, and it was suggested, that this be controlled by condition and a further report on this to be brought back to Panel prior to the discharge of the planning condition

RESOLVED - To approve the application in principle and to defer and delegate to the Chief Planning Officer for approval subject to the conditions specified in the submitted report (and any others which he might consider appropriate) and also the completion of a Section 106 agreement to include the following obligations; restriction to student occupation; public transport contribution (£24,380); travel plan and monitoring fee (£500); accessibility to public areas; employment and training initiatives and Section 106 management fee (£750). In the circumstances where the Section 106 has not been completed within 3 months of the resolution to grant planning permission, the final determination of the application shall be delegated to the Chief Planning Officer and that a further assessment of the local wind conditions be undertaken following the design of the wind mitigation measures, with a report on this to be submitted to Panel

During consideration of this matter Councillor R Procter withdrew from the meeting

137 Preapp/13/00693 - Pre-application presentation of proposed wind mitigation measures at Bridgewater Place Junction of Water Lane and Victoria Road

Plans, graphics, photographs and a model of the proposals were displayed at the meeting. A Members site visit had taken place earlier in the day

Members considered a report of the Chief Planning Officer setting out the proposed wind mitigation measures to address the wind problems in the vicinity of Bridgewater Place and received a presentation on behalf of the applicant

The Deputy Area Planning Manager presented the report; briefly outlined the history of the site and the problems which had occurred in relation to high winds; referred to the tragic incident in March 2011 which had resulted in the death of a pedestrian and the serious injury of another and the recommendations of the Coroner resulting from the inquest, which were outlined in the report before Panel

Inaccuracies in the report relating to the name of the applicant were clarified. Members were also informed that wind testing had been carried out by CPP Wind, a wind engineering company, which had no commercial connection with CPPI, the owners of Bridgewater Place

The Panel then received a presentation from representatives of CPPI, Buro Happold – Engineering Consultants and Chetwoods Architects who provided information on the following:

- wind direction, which in Leeds was predominantly from the west, along the river corridor, which when it met Bridgewater Place would be directed upwards, downwards and around and that the issue being experienced at the site was being caused by the downwash, with higher wind speeds around the junction of Water Lane and Victoria Road and some funnelling by The Grove Public House
- that many options had been considered to address the problem with the proposed measures comprising three elements; a canopy; porous screens and a series of baffles over Water Lane, designed to slow the wind down, with tests having shown that the measures led to reduced wind speeds
- that discussions were taking place with the Council's Highways Officers about adjustments to the junction of Water Lane and Victoria Road to identify clear zones for the columns which would support the baffles, whilst retaining all of the standard highway requirements
- that a simple, but effective solution was being considered with a glass canopy to the Water Lane frontage, which would take support from the basement structure of the building and would extend around to the residential entrance
- at the vehicular entrance to the basement and residential units, three 12m to 18m high vertical screens were proposed. These would be sited to avoid any conflict with traffic flow on the access road off Water Lane. A further, smaller screen at 4m

high would be sited off Back Row, near to The Grove Public House, with this screen also being porous

- the four baffles would be of differing length, each set on four columns at a height of 6m above the carriageway, at their lowest point and be porous, with holes of 60-100mm in size. Similar baffle designs had been used on building structures in Manchester, Copenhagen and Barcelona
- the timetable for the scheme, with the aim to be on site by the end of 2014

Members discussed the proposals and commented on the following matters:

- whether the science had advanced since the building had been erected. Members were advised that the science was constantly advancing and that when considering the mitigation measures a number of constraints had been created which had been presented to the architect to be reflected in the design of the proposals. Whilst the architect had been able to question some issues around appearance, the engineering aspects of the scheme could not be questioned
- the different shapes of the baffles and the reasons for this. Members were informed that although different shapes, the baffles were designed on the same geometric principle and were varied to avoid identical replication and to move away from the appearance of motorway gantries
- the effectiveness of the vertical screen by The Grove and concerns that injuries in high winds could still occur at this location. Members were advised that two aspects were considered in respect of wind, these being comfort and safety and that when the screen was in place it would address the safety aspects. Concerns were expressed that this information differed to what was indicated on the site visit
- how the baffles sited so high would benefit pedestrians and the extent of the area covered by the mitigation measures. Members were informed that each of the three elements performed a different function; that the vertical screens on the corner would slow the wind down as it came around the corner and the baffles would dissipate the wind further moving some of it upwards and slowing some of it down and the fact that the baffles were 6m high would still slow the wind down, the effect of which would be felt on both sides of the pavement. As part of the testing which had been carried out on the proposals, 12 wind directions had been looked at
- whether baffles sited in the middle of a road had been used elsewhere. Whilst the representative of Buro Happold was not aware of a combination of porous screens above the highways and vertical screens being used to mitigate wind impact, a large amount of modelling had been undertaken and there were examples of other types of gantries in use over highways
- whether the proposals had taken into account any unimplemented planning permissions in the area. The Chief

Planning Officer advised that there were currently no planning applications which would impact on the proposals

- the impressive engineering work carried out to address the issues but that assurances were needed that the proposals would eliminate strong winds from the site
- the need for the design of the measures to be as attractive as possible to reflect the modern landscape which now existed down Water Lane and to ensure the existing views from the corner of Water Lane were retained, if possible
- the loss of the left turn lane on Water Lane, with the view being expressed that this was acceptable and that there should be a reduction in traffic into City Square
- the quality of the presentation and a request that this be e-mailed to Panel Members
- whether the proposed structures would be classed as street furniture and where responsibility for these would rest. The Transport Development Services Manager advised that discussions on this issue were taking place with the owners of the building but that as the Council had no expertise in maintaining such structures, the preference of Highways was for the owner to retain responsibility, with Members requiring this to be conditioned. The representative of CPPI made reference to possible financial issues if the building's owner had to assume responsibility for the maintenance of the wind mitigation measures. Concerns were raised and, although it was accepted this was not a matter for the Plans Panel to determine, Members' views on this matter were clear

In response to the specific questions in the report, the Panel provided the following responses:

- that on the basis of the information which had been provided, Members were satisfied that all potential wind issues around the site had been considered but that Members would only have certainty once the measures were in place and were shown to be effective
- that Members were satisfied with the extent of the area covered by the wind study
- in terms of further work to be undertaken by the owner/applicants, to note the concerns which remained about the mitigation measures at The Grove Public House and whether further measures could be introduced at this location
- that Members were supportive of an approach which achieved the necessary wind mitigation but also advanced an attractive design as well

RESOLVED - To note the report, the presentation and the comments now made

During consideration of this matter, Councillor R Procter resumed her seat in the meeting

138 Preapp/13/01034 - Pre-application presentation on proposal for change of use of offices and roof-top extension to form 63 apartments - Brotherton House Westgate LS1

Plans, photographs and graphics were displayed at the meeting. A Members site visit had taken place earlier in the day

Members considered a report of the Chief Planning Officer on pre-application proposals for the change of use and alterations to the iconic 1950s building, Brotherton House – former Leeds Police headquarters in Westgate and received a presentation from the applicant and agent

The following information was provided:

- that 7 floors of residential accommodation was proposed in a mix of studios and 1 and 2 bedroom apartments, all with generous proportions when compared with new build apartments
- the high quality of the materials which had been used in the construction of the building and that early indications had shown that the building would clean up well and continue to be an attractive, prominent building in the City
- that the existing windows would be retained and refurbished, although some secondary glazing might be necessary and an acoustic survey would be required
- that good views would be afforded of Leeds from the higher levels of the building
- heating of the dwellings would be obtained through a centrally provided heat pump
- 40 parking spaces were proposed, with 10 of these being located in the basement of the building which would also house plant, a laundry and cycle storage
- the existing, feature staircases which were in good condition, would be retained
- two new levels of accommodation were proposed at roof level which would also include terraces which would face east and west
- the creation of a pocket park was proposed and the red line boundary of the application site may extend beyond the owner's land to include some Council land

Members commented on the following matters:

- the terracing at the top of the building and whether this was open. The agent advised that further information on this would be provided at a later date
- possible safety concerns if the terracing would be open
- the level of car parking proposed, with concerns there would not be a parking space per flat, although it was acknowledged that some City Centre residential schemes did not provide any parking
- the viability of one bed City centre flats, with the Chief Planning Officer advising that information showed there were hardly any empty residential dwellings in the City Centre and that the value

of such apartments was returning to their 2007 level. In addition, increased City Centre dwellings eased the pressure off greenfield sites

- concerns about the daylight levels which could be achieved in some of the dwellings
- that secondary glazing should be provided on all of the windows
- the inclusion of studio flats in the scheme which often led to short-term tenants, which did not help to establish stability and create communities
- mixed views about the design of the extensions; that these were attractive and the view that these were unsympathetic to the building, were too dominant and the windows were out of scale with the rest of the building

In response to the specific points raised in the report, Members provided the following responses:

- that the principle of the use of the site for residential use was acceptable
- that acoustic and air quality monitoring was necessary to provide confirmation as to whether any mitigation would be required as part of the development
- that the principle of the proposed rooftop extension was acceptable and to note there were mixed views about the emerging design
- that the spaces and routes around the building need to be improved to meet the needs of both the intended occupiers of the building and also the general public as recognised by the UDPR Proposals Map, UDPR policy A4 and to accord with policies CC3 and P12 of the Draft Core Strategy and that the application site boundary needed to include these areas

RESOLVED - To note the report, the presentation and the comments now made

139 Dates and Times of Next Meetings

Thursday 6th February 2014 at 1.30pm

Thursday 27th February 2014 at 1.30pm

Thursday 20th March 2014 at 1.30pm

NORTH AND EAST PLANS PANEL

THURSDAY, 23RD JANUARY, 2014

PRESENT: Councillor D Congreve in the Chair

Councillors C Campbell, R Grahame,
M Harland, C Macniven, A McKenna,
J Procter, J Harper and M Lyons

90 Chair's opening remarks

The Chair welcomed everyone to the first North and East Plans Panel of 2014 and asked Members and Officers to introduce themselves

91 Declarations of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests

92 Apologies for Absence

Apologies for absence were received from Councillor Wilkinson

93 Minutes

RESOLVED - That the minutes of the North and East Plans Panel meeting held on 19th December 2013 be approved

94 Application 13/04234/FU - Single storey dwelling to garden of Old Parsonage, Main Street East Keswick LS17

Plans and photographs were displayed at the meeting. A Members site visit had taken place earlier in the day

Officers presented the report which sought approval for a single storey dwelling to the garden of the Old Parsonage, East Keswick, a Grade II Listed Building which was situated in a Conservation Area

Details of the topography of the site; boundary treatment; access arrangements and design of the proposed dwelling were provided. It was acknowledged that the proposals would require a level of excavation to be carried out

In terms of landscaping, two protected lime trees which had been extensively pollarded would require removal, which was felt to be acceptable in this case, with some replacement planting being provided

Officers were of the view that the proposed dwelling would be similar in height to the adjacent garage; that the principle of development was acceptable and that the proposals would not have an impact on residential amenity

The Panel heard representations from an objector and the applicant's agent who provided information which included:

- the location of the site which was at the hub of the village
- that the proposals were not in keeping with the character and charm of the village
- tree loss
- that the site was located in a Conservation Area
- planning policy in relation to villages
- that the proposals had been designed in line with guidelines contained in the Conservation Area report and the experience of the developers on sites in historic locations
- that an arboriculturalist would be employed to deal with the landscaping issues

Members discussed the application and commented on the following matters:

- the extent of the tree loss as there seemed to be some discrepancy about the number of lime trees to be removed. It was confirmed that there were two lime trees to be removed, although one of them was multi-stemmed
- the level of excavation which would be required and how the existing boundary treatment to the northern elevation would be dealt with. It was stated that retaining walls would be provided and that a proposed condition would cover this matter. Members were also informed that the area of excavation was outside of the root protection area of the trees which would be retained
- whether there was a link between the new dwelling and the existing property, in view of a path seeming to be shown on the plan. It was confirmed that this was an error and that there would not be a link between the two properties
- the proposed materials and the possibility of using reclaimed natural stone, in view of the historic nature of the area and the need for Ward Members to be consulted on the materials
- highways issues, particularly the access to the dwelling in view of the number of cars parked outside the nearby village store and whether any form of road marking would be required on the opposite side of the road. The Panel's Highways representative stated that the manoeuvring did meet the standards, due to the wider verge in this area and confirmed that no road markings would be required as a result of the proposals
- that the site was in a sensitive location and the concerns of local people were appreciated
- the quality of the Old Parsonage in terms of its style and setting and the impact of the proposals on this property

- that concerns remained about the access point, particularly the ability of two cars to pass due to parked vehicles outside the village store

The Panel considered how to proceed

RESOLVED - That the application be granted subject to the conditions set out in the submitted report; an amendment to condition number 3, relating to materials to include in consultation with Ward Members; amendment of condition number 15 relating to the access, to specify that details of the retaining structure also to be included and amendment of condition number 19, relating to ground levels to ensure the final levels adhered to those shown on the plan

95 Application 13/03451/FU - Demolition of existing house and erection of three dwellings - Rigton Gardens, Scarsdale Ridge Bardsey LS17

Plans, photographs and drawings were displayed at the meeting. A Members site visit had taken place earlier in the day

Officers presented the report which sought approval of the demolition of the existing dwelling and the erection of three new dwellings at Rigton Gardens, Bardsey

Reference was made to an application for four dwellings at Rigton Croft, to the west of the site, which was refused and subsequently granted on appeal, with a revised scheme then being submitted and approved

Access details were provided, with Members being informed that some dwellings would share the access with the scheme at Rigton Croft which would ensure there would only be four dwellings served off a private drive

Proposed materials would be stone and slate

Members were informed that the principle of development would be difficult to resist in view of the approved schemes at Rigton Croft; that there were no highways implications on Scarsdale Ridge or Scarsdale Lane and that there had been relatively few objections, although the concerns raised by a Ward Member were noted

Members discussed the application and commented on the following matters:

- the layout of the proposals with concerns that the dwelling to be located on the site of Southlands was close to its boundary and that of the adjacent property, Brocks Bank and in view of the size of the dwellings – 5 bed properties - this needed further consideration
- that the layout needed to be reconsidered with concerns that it was cramped in what was effectively a cul-de-sac
- the differing levels of the site and need to ensure the plans were accurate in showing the heights of the dwellings
- that a better layout on the adjacent site had been achieved. It was noted that it would be the same developer for both sites
- that the principle of development could be accepted but that further discussions on the layout were required

The Panel considered how to proceed

RESOLVED - To defer and delegate the application to the Chief

Planning Officer for approval, subject to conditions and in consultation with Ward Members to seek an improved layout of the development, especially an improved siting in relation to the property known as Brocks Bank

96 Application 13/05428/FU - Variation of condition number 4 to approval 30/213/97/FU - hours of opening - 166 Shadwell Lane LS17

Further to minute 17 of the North and East Plans Panel meeting held on 11th July 2013, where Panel refused an application for a variation of condition 4 of application 30/213/97/FU, relating to opening hours at a community centre at 166 Shadwell Lane LS17, Members considered a revised application

Officers presented the report which sought to increase the hours of opening from 09.00 – 22.00 Monday to Friday (10.00 – 20.00 Saturday and Sunday) to 09.30 – 23.00 any day and during three, named festivals, from 08.00 – 00.30, with one notice per year to the Chief Planning Officer of the festival dates, at the start of the Islamic Year. A management plan for all activities at the centre would also be required

Members discussed the application and commented on the following matters:

- the need for the additional hours during the week for core activities
- the location of the car park, which was close to residential dwellings with concerns about noise and disturbance, particularly in view of the proposed increase to the regular opening hours
- the need to include in the management plan a range of measures to mitigate against noise nuisance from the car park

Members considered how to proceed

RESOLVED - That the application be approved subject to the conditions set out in the submitted report

97 Application 08/01776/FU - One three storey block of 3 ground floor retail units with 14 flats over and one four storey block of 43 flats - Former Compton Arms Public House site, Compton Road Burmantofts LS9

Plans, photographs and drawings were displayed at the meeting

Officers presented the report which related to a mixed-use development on the site of the former Compton Arms Public House and contained a mix of retail and residential units, with car parking and green space. Members noted that determination of the application – which was recommended for refusal by Officers - was deferred at Plans Panel East at its meeting in August 2012, in line with requests by a Ward Member and the MP to allow the applicant further opportunity to submit a scheme which could be supported

Members were informed that the work undertaken since that time had not resulted in a suitable scheme, despite the will to see an acceptable form of development on the site

Draft minutes to be approved at the meeting
to be held on Thursday, 20th February, 2014

The application was outlined with Members being advised there were concerns about the size of the four storey block; its height and its proximity to boundaries. The design of the block was also considered to be dated

There were also issues with the scheme in respect of viability and the difference in the S106 obligations which were sought and those being offered were noted

Possible reasons for refusal of the application were outlined in the submitted report

Members were advised that the applicant had submitted revised plans earlier in the week. Whilst these were not complete plans and there had not been time to undertake a thorough assessment of the revisions which had been submitted, the reduction of the four storey block to three storeys was noted as was the reduction in the number of dwellings by five flats. A reduced level of car parking was also noted along with the absence of a pedestrian link to the shops

A request had been made by the applicant to defer determination of the application but due to the longstanding nature of this application, this request had been resisted

The Panel heard representations from applicant's agent who provided the following information:

- that not all of the delay involved in bringing the scheme forward was due to the applicant
- that refusing the application would achieve nothing and could delay bringing forward another scheme
- that the applicant would prioritise the site and could bring forward another proposal by the end of March 2014
- the proposed amendments and the reduction to three storeys of the flats block in the latest plans which had been submitted
- the need for the scheme to be financially viable

Members commented on the following matters:

- the density of the scheme and that even with five fewer dwellings the scheme was still over intensive
- whether there were unusual costs associated with the site in view of the low S106 contributions being offered
- that the application had been submitted in April 2008 and that the submission of revised plans days before the meeting was unacceptable

RESOLVED - That the application be refused for the following reason:

The proposed development is considered to represent an over intensive form of development due to its excessive scale and massing and fails to provide a satisfactory package of Section 106 planning obligations to meet the social, environmental and economic policy requirements of the Local Planning Authority for a development of this size. Whilst a viability assessment has been submitted to support the applicant's position in terms of the level of contributions which can be provided and that the delivery of housing on what is currently a vacant site will bring some advantages and benefits, it is considered that these are outweighed by the development's over intensive nature resulting in a poor form of development and a planning obligations package which

falls well short of the policy requirements and will result in a development which is unsustainable as the required levels of affordable housing and greenspace enhancements are not delivered and no improvements to public transport options is forthcoming. The development is therefore contrary to policies GP5, GP7, N2, N3, N4, N12, N13, H11, T2 and T2D of the Unitary Development Plan (Review 2006); Supplementary Planning Guidance documents SPG3 – Affordable Housing as updated, SPG4 – Greenspace relating to housing development (July 1998); Supplementary Planning Documents – Public Transport Improvements and Developer Contributions (adopted August 2008), Travel Plans (adopted October 2012), the Interim Affordable Housing Policy 2011 and the advice contained within the National Planning Policy Framework which seeks to ensure all development is sustainable and well designed

98 Dates and Times of Next Meetings

Thursday 20th February 2014 at 1.30pm
Thursday 27th March 2014 at 1.30pm

Licensing Sub-Committee

Monday, 6th January, 2014

PRESENT: Councillor R Downes in the Chair

Councillors B Gettings and B Selby

152 Election of the Chair

RESOLVED – That Councillor R Downes be appointed as Chair of the meeting.

153 Declarations of Disclosable Pecuniary Interests

There were no declarations of interest.

154 CERTIFICATION OF FILMS - HOLOCAUST MEMORIAL DAY PROGRAMME

The report of the Head of Licensing and Registration advised Members of an application for the certification of films to be shown as part of the Leeds City Council Holocaust Memorial Day.

The applicant attended the hearing and gave further details on the proposed screening. The film to be shown was a documentary titled 'The Power of Good' and was to be shown as part of the Holocaust Day programme. It would be a free screening and be open to anyone although it was conceded that the documentary would not be suitable for younger viewers. The screening had not been marketed as a family event. The film was about the transport of children to the UK and was a mix of old footage and interviews with survivors and had previously been broadcast on the BBC before the evening watershed.

RESOLVED – That the filming be given a category 12A certificate.

155 APPLICATION TO VARY A PREMISES LICENCE HELD BY JD WETHERSPOON PLC, THREE HULATS, 13 HARROGATE ROAD, MOORTOWN, LEEDS, LS7 3NB

The applicant withdrew the application prior to the hearing.

156 APPLICATION FOR THE GRANT OF A PREMISES LICENCE FOR THE RAWDON BOTTLE SHOP, 11A TOWN STREET, RAWDON, LEEDS, LS19 6PU

The report of the Head of Licensing and Registration presented an application for the grant of a premises licence made by The Rawdon Bottle Shop Ltd, for The Rawdon Bottle Shop, 11A Town Street, Rawdon, Leeds.

The application was for sale of alcohol off the premises at the following times:

11:00 to 23:00 Monday to Saturday

12:00 to 22:00 Sunday

Responsible authorities and Ward Members had been notified of the application and representations had been received from other persons.

At the outset of the hearing, the Chair reported that the sub-committee had not received all the relevant papers in relation to the application. The hearing was subsequently adjourned to allow the sub-committee to receive the additional information and give it due consideration. Following this the applicant was invited to address the sub-committee with further details of the application.

The following issues were highlighted in relation to the application:

- The proposed application would deliver a business model that could not be found elsewhere in the locality.
- The shop would only sell bottled products mainly supplied from local micro-breweries or imported beers and wines.
- There would be no sale of canned alcohol and it was not felt that the shop would be in direct competition with other local stores.
- CCTV would be in operation at the premises.
- The goods would be aimed at the more mature customer and would not be suitable for drinking in the street.
- It was not believed that children would use the shop as there would be no goods on sale to attract children. The Challenge 25 scheme would be in force.
- With regard to concerns expressed regarding parking, there were parking spaces immediately outside the premises and deliveries would be done via a side street.
- The products would not be in a budget range and would cost from approximately £2.50 upwards per bottle.

Objectors to the application addressed the meeting. Their concerns included the following:

- It was felt that if the hours of operation were reduced to 21:00 on an evening and there was to be no sale of cheap beers and lagers then most objections would be withdrawn.
- Concern regarding late opening in a residential area.
- Objections to the proposed name of the shop.
- Concern regarding traffic and blocking of the road with delivery vehicles had previously been a problem.
- There was already a number of licensed premises in the area which led to youths congregating on an evening. There had been issues with noise and disturbance

In response to the objections, the applicant reported that he would be willing to meet with local residents to discuss the naming of the shop. He re-iterated that there would be no sale of canned beers or cheap bears and products would not be aimed at the younger end of the market.

RESOLVED – That the application be granted as applied for.

157 APPLICATION FOR THE GRANT OF A PREMISES LICENCE MADE BY ALDI STORES LTD FOR ALDI, MIDDLETON PARK ROAD, MIDDLETON, LEEDS, LS10 3SA

The report of the Head of Licensing and Registration outlined an application for the grant of a premises licence made by Aldi Stores Ltd for Aldi at Middleton Park Road, Middleton, Leeds.

The application was for the sale of alcohol off the premises between the hours of 07:00 to 23:00 every day.

Representations to the application had been received from other persons and responsible authorities. Representations from West Yorkshire Police had been withdrawn prior to the hearing.

The applicant's representative addressed the meeting. The following issues were highlighted:

- The application had been made to standardise the trading hours across the company's stores nationwide.
- Reference was made to the hours of trade being restricted by planning consent and the acknowledgement that the applicant could not trade beyond these hours.
- It was not felt that there were any outstanding representations on what was the site of a former public house and the lack of representations from Environmental Health and West Yorkshire Police demonstrated that there were no concerns regarding crime and disorder.
- The applicant reported that the licensing objectives would be fully promoted.

RESOLVED – That the application be granted as applied for.

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Licensing Sub-Committee

Monday, 20th January, 2014

PRESENT: Councillor G Hyde in the Chair

Councillors M Harland and G Wilkinson

158 Election of the Chair

Cllr. Hyde was elected Chair for the duration of the meeting.

159 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

160 Exempt Information - Possible Exclusion of the Press and Public

There were no items of exempt information.

161 Late Items

There were no late items. However, there was supplementary information for Agenda Item 6 The Green Chilli 50 Otley Road, Guiseley, Leeds, LS20 8AH. This had been circulated to all interested parties prior to the meeting.

162 Declarations of Disclosable Pecuniary Interests

No declarations of interest were made.

163 Application for the grant of a premises licence for Pennies & Pounds 132 - 134 Woodhouse Street, Woodhouse, Leeds, LS6 2JN

The Licensing sub-committee decided to hear Agenda Item 7 first as all parties were present for this application.

This application was for the grant of a premises licence, made by Shahrazz Pinnu, for Pennies & Pounds 132-134 Woodhouse Street, Woodhouse, Leeds, LS6 2JN.

The applicant had applied for the sale of alcohol between the hours of 08:00 to 01:00 Monday to Thursday, 08:00 to 02:30 Friday and Saturday and 10:00 to Midnight Sunday.

Mr Shahrazz Pinnu the applicant and Mr Safraaz Karim the proposed Designated Premises Supervisor were in attendance for the hearing.

The application had attracted representation from West Yorkshire Trading Standards Service in their capacity as a responsible authority Mr D Strover attended from Trading Standards.

The applicant Mr Pinnu, informed the committee that he was the owner of Pennies & Pounds which is a convenience store selling a number of products including tobacco and fireworks. Mr Pinnu told the committee that he wished to apply for a licence so that he could also sell alcohol.

Members asked Mr Pinnu to explain why he had not signed the simple caution in relation to a test purchase of cigarettes sold to someone underage.

Mr Pinnu told the Members that he was not responsible for selling the cigarettes. He went on to inform the committee that the member of staff who had sold the cigarettes had been given the required training and since the incident the staff member had received more training and support. The Members were informed that Pennies & Pounds used the EPOS system and had all the relevant training and incidents logs should they be required for inspection.

When asked about the type of alcohol the shop would be selling Members were informed that they wished to sell the full range of alcohol including spirits, wine and beer, lager, and cider in both single units and multi-packs.

The representation brought by West Yorkshire Trading Standards Service (WYTSS) is based on previous dealings with the business over the past 12 months where WYTSS considered that the business was unable to demonstrate the prevention of crime and disorder and the protection of children from harm.

The Officer from WYTSS told the committee of the events that had led to the representation being brought to the hearing.

- 22nd March 2013, WYTSS received a complaint that Pennies & Pounds were selling cigarettes to persons underage.
- 22nd April 2013, a warning letter was sent to the proprietor of the premises reminding them of their duties under the relevant legislation and providing advice on how to prevent underage sales. A response of acknowledgement was requested, no response was received.
- 3rd May 2013, a test purchase of cigarettes using a child volunteer was conducted at the premises and the sale was allowed by a member of staff. The seller was formally interviewed under caution and subsequently signed a simple caution for the offence.
- Mr Omar Kashmir the business partner of Mr Shahrzaz Pinnu was written to on 10th and 25th June 2013 inviting him to attend a formal interview. Mr Kashmir attended for interview on 20th August 2013. The WYTSS considered the evidence presented by Mr Kashmir and concluded that the company was unable to demonstrate that it had taken reasonable precautions or exercised due diligence in the prevention of an underage sale. Both partners were offered a simple caution.

Mr Pinnu claimed that the company had due diligence and procedures in place and therefore was not prepared to sign a simple caution. The company has not presented to any evidence of due diligence to WYTSS.

- 3rd October 2013 a simple caution was sent to the business but not returned. Another copy of the caution was sent on 24th October 2013 but again not returned.
- 1st November 2013, WYTSS received another complaint from West Yorkshire Police that Pennies & Pounds were selling cigarettes and fireworks to minors.
- 9th November 2013, a firework test purchase was refused.

The Officer from WYTSS told the Members that they had concerns about the company being able to meet the licensing objectives.

Mr Pinnu told the committee that he was willing to work with Trading Standards.

RESOLVED – That Members of the Licensing Sub-Committee carefully considered the application taking into account that the premises is located within a residential area and the concerns brought by WYTSS. The Committee granted the application with the following terms and conditions.

That the sale of alcohol be:

| | |
|------------------|-----------------|
| 08:00 – Midnight | Monday-Saturday |
| 10:00 – 22:30 | Sunday |

That beer, lager and cider only to be sold in multi-packs.

That Mr Pinnu should work closely with WYTSS to ensure that all necessary precautions and due diligence checks are in place. This work must be undertaken within next eight weeks. WYTSS to confirm with Licensing that they are satisfied that all precautions and due diligence are in place prior to selling of alcohol. The licence would not be issued until this confirmation had been received.

164 Application for the grant of a premises licence for The Green Chilli 50 Otley Road, Guiseley, Leeds, LS20 8AH

This is an application for the grant of a premises licence for The Green Chilli 50 Otley Road, Guiseley, Leeds, LS20 8AH. The application was originally listed for a hearing before the licensing sub-committee at their meeting held on 16th December 2013.

At the hearing on 16th December 2013, the applicant requested that the hearing be adjourned in order that they seek legal representation. The licensing sub-committee adjourned the application until 20th January 2014.

This application was made by Mr Mushtaq Ali for the provision of late night refreshment:-

| | |
|--------------------|----------------|
| Monday to Thursday | 23:00 – 00:30 |
| Friday to Saturday | 23:00 to 01:30 |
| Sunday | 23:00 to 00:00 |

An email was received expressing concerns that the premises were operating beyond 23:00 without a Premises Licence. Following a visit by a Liaison and Enforcement Officer an application for the grant of a premises licence was submitted.

The applicant has operated Temporary Event Notices (TEN) relating to Friday to Monday over 4 weekends commencing 18th October 2013 ending on 11th November 2013. Unsubstantiated allegations were made concerning the premises operating beyond the hours permitted by the Temporary Event Notice. Investigation by the

Liaison and Enforcement Officer covering the area found the premises to be compliant.

An application by Mr Ali for planning permission to vary the opening hours was refused on 28th October 2013.

Mr Farooq Rafiq representing Mr Ali told the Committee that planning permission was refused on the grounds of noise nuisance and public nuisance to residential occupiers. Mr Rafiq informed the Members that the premises' are located within the town centre close to other retail outlets selling hot food past Midnight.

Mr Rafiq told the Members that The Green Chilli had been operating since late summer, operating under Temporary Event Notices from 18th October 2013 to 11th November 2013, whilst pursuing planning permission. During this period there had been no recorded incidents. He drew Members attention to the fact that there was no representation from the Environmental Protection Team in relation to noise.

An Officer from the Planning Department attended the hearing. He told Members that the premises operate as a retail outlet on the ground floor selling hot food with a flat located above. He informed the committee that there had been planning applications submitted by the previous owners in 2012 which had been subsequently refused. The Officer informed the Members that the times for opening submitted in the application for planning were different for those applied for through licensing requesting:-

| | |
|--------------------|----------------|
| Monday to Thursday | 23:00 to 00:00 |
| Friday to Saturday | 23:00 to 01:00 |
| Sunday | 23:00 to 23:30 |

The Planning Officer explained the concerns of the department drawing Members attention to the residential properties that surround the premises. It was noted that residents occupy flats above a number of the retail outlets and Springfield Court is close to the rear of the premises. The concerns of the Department are those of noise and disturbance from deliveries.

Supplementary information had been received by all parties in relation to a positive test purchase of hot food. The test purchase was carried out at the premises on Saturday 11th January 2014 at 23:38 whilst no authorised temporary event notice was in place.

A Senior Liaison and Enforcement Officer attended the hearing. The Officer told Members that a complaint had been received about Green Chilli in relation to noise and nuisance.

He also explained to the committee that it is procedure to undertake a visit to a premises after a temporary event notice has expired to ensure that the premises is not operating beyond its given opening hours.

RESOLVED - That the Licensing Sub-Committee considered the report and all the information brought to the hearing by all parties. The Committee resolved that the application be deferred for a further eight weeks.

165 Application to vary a premises licence held by LT Management Ltd for the Aviator 16 High Street, Yeadon, Leeds, LS19 7PP

The application to vary a premises licence held by LT Management Ltd for The Aviator 16 High Street, Yeadon, Leeds, LS19 7PP was withdrawn prior to the meeting.

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Licensing Sub-Committee

Monday, 27th January, 2014

PRESENT: Councillor B Selby in the Chair

Councillors T Hanley and P Latty

166 Election of the Chair

RESOLVED – That Councillor B Selby elected as Chair of the meeting.

167 Late Items

There were no late items. Supplementary information had been issued for Agenda Item 6 – Application for the grant of a premises licence for Mexi Khana Halal Ltd, Unit 6, Clock Buildings, Roundhay Road, Leeds.

168 Declarations of Disclosable Pecuniary Interests

There were no declarations of Disclosable Pecuniary Interest.

169 Application for the grant of a premises licence for Mexi Khana Halal Ltd, Unit 6, Clock Buildings, Roundhay Road, Leeds, LS8 2SH

The report of the Head of licensing and Registration referred to an application for the grant of a premises licence for Mexi Khana Halal Ltd, Unit 6, Clock Buildings, Roundhay Road, Leeds.

The application was for the sale by retail of alcohol, recorded music and late night refreshment with alcohol being sold on Sundays to Thursdays from 11:00 to 23:30, and on Fridays and Saturdays from 11:00 to 02:30; with recorded music on Sundays to Thursdays from 11:00 till 00:00 and on Fridays and Saturdays from 11:00 to 03:00; and late night refreshment on Sundays and Thursdays from 23 to 00:00 and on Fridays and Saturdays from 23:00 to 03:00.

Responsible authorities and Ward Councillors had been notified of the application and representations had been received from a Ward Councillor and other persons. A representation supporting the application had also been submitted by a Leeds City Councillor.

The application was first considered by a differently constituted Licensing Sub-Committee on 7 October 2013 when that Committee resolved to grant the application but on the reduced operating an activity hours. That decision was appealed by the applicant to the Leeds Magistrates' Court. With a view to avoiding unnecessary litigation it was agreed that the application be remitted back to the Licensing Sub-Committee for a full rehearing and consideration by a differently constituted panel of members. A rehearing would also allow the applicant to bring his witnesses in support.

The applicant was invited to address the sub-committee and highlighted the following in relation to the application:

- The application had the support of a local Councillor who was unable to attend the meeting.
- The applicant had previously operated a bar at the premises and this application sought a change in the style of operation. The offer would be more food based and focussed on an older clientele with a health conscious menu that also catered for diabetics and those with gluten free requirements.
- The applicant referred to information he had submitted which was published in the supplementary agenda in which he felt that representations made by others contained false statements.
- With regard to noise complaints relating to the premises he informed the sub-committee that the last one was in November 2007. The premises had been closed since 2011 and complaints regarding noise since then must relate to premises elsewhere.
- With reference to previous complaints regarding car parking, the applicant informed the sub-committee of arrangements that had been made for customer parking and that there had been no further complaints to the Council.
- There had been a number of temporary event notices operated at the premises and there had not been any complaints.
- Members attention was brought to the following information supplied by the applicant:
 - The Council's noise nuisance team were satisfied that the risk of noise from the premises was low.
 - Noise proofing and reduction that had taken place at the premises.
 - Letters from local residents showing that noise was no longer a problem from the premises.
- Reference to the nearby Clock Hotel – there had not been any complaints from them or their residents.

In response to comments from the sub-committee, the applicant reported the following:

- The premises would be used as a diabetic café during the day with gluten/lactose free options. On an evening the menu would move to Caribbean halal and after 23:30 back to the diabetic café menu.
- The temporary event notices held at the premises had been held until 03:00 without any complaints.
- The applicant offered a different type of cuisine available elsewhere in the city.
- Music at the premises would mainly include jazz and motown from the sixties to the eighties.
- There were other nearby premises open until 05:00.
- There would be 2 or 3 security staff on the door of the premises and 1 inside. These would all be SIA trained.
- After midnight admittance would be to members only.
- Car parking arrangements. Staff had been asked not to park by nearby residential properties.

Objectors to the application were invited to address the sub-committee. These included a local ward councillor and local residents. Issues raised included the following:

- Local businesses and the provision of a café/dining facility were supported. Main concern regarded the sale of alcohol after 23:30 and that this would attract people who had been at other establishments.
- The premises would have more space than before and that would attract more customers using cars.
- The premises were very close to residential properties. Houses backed on to the main building and this would affect families with young children.
- Problems with customers parking in residential areas and disturbance to residents due to this.
- Incidences of disturbance when the premises operated as Bar Noir. Residents had had to involve the police.
- Concern regarding noise disturbance particularly on a weekend and in the early hours.
- Previous problems included people drinking on the street outside the premises.
- No other nearby premises served alcohol in the early hours.
- In response to Members' questions, it was felt that alcohol should not be sold after 23:30 and the premises should be closed by midnight.

The applicant was invited to summarise his case and respond to concerns raised. The following was discussed:

- Not all residents had concerns and other residents supported the application.
- This was a completely new application and the premises would not be operated as a bar/nightclub as previous.
- Security measures had been agreed with the police.
- Noise reduction measures at the premises.
- Concern that the objections were due to religious beliefs regarding the sale of alcohol.
- Improvements to the premises - the premises had fixed tables and there was no dance floor, improvements had been made to toilet facilities and children's facilities had also been installed.

RESOLVED - Taking all the matters into account, and being particularly conscious of the nearness of the residential area and the opening hours of similar licensed premises the Licensing Sub-Committee resolved to grant the application on the following terms:

(1) Sale by retail of alcohol

Sunday to Thursday 11:00 – 23:30

Friday and Saturday 11:00 – 02:00

(2) **Recorded music**

Sunday to Thursday 11:00 – 00:00
Friday and Saturday 11:00 – 02:00

(3) **Late night refreshment**

Sunday to Thursday 23:00 – 00:00
Friday and Saturday 23:00 – 01:30

- (4) The Licensing subcommittee also determined that the condition regarding covers which had previously been agreed with the Police be amended as follows:

“Between 21:00 hours and close of business on Sundays to Thursdays that the premises licence has effect, a minimum of 40 covers will be provided for alcohol to be consumed on the premises only with a table meal.

Between 21:00 and 01:30 hours on Fridays and Saturdays a minimum of 40 covers will be provided for alcohol to be consumed on the premises only with a table meal”.

The Licensing subcommittee also determined that the condition set out below agreed with the Police remains unchanged:

“Until 21:00 hours each day the premises licence has effect a minimum of 60 covers will be provided for alcohol to be consumed on the premises only with a table meal.”

- (5) On Fridays and Saturdays the premises are to close at 02:30 and all patrons are to have left the premises before that closing time.
- (6) Music played until 02:00 on Fridays and Saturdays shall not be audible outside of the premises to which this licence relates.
- (7) For the avoidance of any doubt, the following measures agreed with the Police remain unchanged, as follows:
- The CCTV footage will be controlled and kept in a secure environment to prevent tampering or unauthorised viewing. A record will be kept of who has accessed the system, the reason why and when.
 - No children on the premises after 21:00 hours each day when the premises licence has effect.

- The minimum number of door supervisors for the premises will be 2 on Friday and Saturday nights. Door staff will be on duty from 21:00 hours until one hour after close of business.

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Licensing Committee

Tuesday, 14th January, 2014

PRESENT: Councillor R Charlwood in the Chair

Councillors K Bruce, J Dunn, M Harland,
G Hussain, G Hyde, A Khan, P Latty,
B Selby, C Townsley and G Wilkinson

87 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of document

88 Exempt Information - Possible Exclusion of the Press and Public

There were no items identified where the press or public would be required to be excluded from the meeting due to the nature of business to be considered.

89 Late Items

No formal late items of business were added to the agenda. Members were however in receipt of supplementary information in respect of Agenda Item No. 9

“Entertainment Licensing Section – Update Report July to December 2013” The report had been amended to include the most up to date information available.

(Minute No. 95 refers)

90 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interest.

91 Apologies for Absence

Apologies for absence were received from Councillors: N Buckley, R Downes, B Gettings and T Hanley

92 Minutes

The minutes of the previous meeting held on 17th December 2013 were submitted for comment / approval.

Referring to Minute No. 82 “Introduction of three yearly Disclosures and Barring Service checks on Hackney Carriage Drivers, Private Hire Drivers, Hackney Carriage Proprietors and Private Hire Operators” Councillor Hussain suggested that Resolutions (ii) & (iii) appeared to be contradictory.

It was suggested that the resolutions be amended as follows:

- (ii) To approve the introduction of three yearly disclosures on all existing licence holders noting that minor administrative changes may be made, as the policy develops
- (iii) To approve that a DBS check is a pre-requisite to the grant of a Hackney Carriage, Private Hire Driver, Hackney Carriage Proprietor and Private Hire Operator licence

RESOLVED – That with the inclusion of the suggested amendments the minutes be approved as a true and correct record

93 Delegated Decisions taken by Taxi and Private Hire Licensing: 1st July to 30th November 2013

The Head of Licensing and Registration submitted a report which provided details of delegated decisions taken by Taxi and Private Hire Licensing which covered the period 1st July to 30th November 2013.

Des Broster, Section Head, Taxi and Private Hire Licensing, presented the report and responded to Members questions and queries.

Detailed discussion ensued on the contents of the report which included:

- The number of delegated decisions taken
- Identifying the reasons for refusal and revocation of a licence
- Categories for the suspension of a licence
- Number of complaints received
- Number of Appeals received and outcomes

In the discussion that ensued, Members raised a number of issues which had implications for earlier decisions made by this Committee in respect of Taxi and Private Hire Licensing Policy.

The Head of Licensing and Registration offered to recirculate the report and associated minutes from the Licensing Committee held in March 2012 when Taxi and Private Hire Licensing Policy was last considered with a view to reviewing existing policy.

The Head of Licensing and Registration suggested that any proposals for review could be added to the Taxi and Private Hire Working Group's agenda for further discussion and the formulation of recommendations which would be brought back to full Licensing Committee in due course.

Commenting on the categories for suspension of a licence, the Chair requested if the category "Inappropriate behaviour" could be expanded to identify types of behaviour.

Officers confirmed that future reports would include types of behaviour within the inappropriate behaviour category

RESOLVED –

- (i) That the contents of the report be noted
- (ii) That the report and associated minutes from the Licensing Committee held in March 2012 dealing with Taxi and Private Hire Licensing Policy be recirculated to all Members of the Licensing Committee with a view to reviewing existing policy.

- (iii) That any proposals for review be added to the Taxi and Private Hire Working Group's agenda for further discussion and the formulation of recommendations which would be brought back to full Licensing Committee in due course

94 Convictions Criteria - Hackney Carriage (HCD) and Private Hire Drivers (PHD), Private Hire Operators (PHO) and Hackney Carriage Proprietors (HCP)

The Head of Licensing and Registration submitted a report which set out proposals to amend the policy in respect of motoring convictions categories for Hackney Carriage Drivers and Operators and also Private Hire Drivers and Operators, in particular the proposal for a requirement to undertake appropriate life skills driver development.

Appended to the report were copies of the following documents for information/comment:

- Current convictions criteria tables (Appendix 1 refers)
- Re-categorised table of sexual offences (Appendix 2 refers)
- Re-categorised table of violence offences (Appendix 3 refers)
- Re-categorised table of dishonesty offences (Appendix 4 refers)
- Re-categorised table of drug offences (Appendix 5 refers)
- Categorised table of race related offences (Appendix 6 refers)
- Current Policy guidelines on motoring convictions and disqualification (Appendix 7 refers)
- Newspaper extracts to illustrate the issues at National level (Appendix 8 refers)
- Driver convictions and penalty point accumulation with existing licensed drivers (Appendix 9 refers)

Des Broster, Section Head, Taxi and Private Hire Licensing, presented the report and responded to Members questions and queries.

Detailed discussion ensued on the contents of the report which included:

- The principals of the existing policy
- An explanation of the totting up process
- Issues around exceptional hardship

RESOLVED – That the report be released for public and trade consultation for a period of three months

95 Entertainment Licensing Section - Update Report July - December 2013

The Head of Licensing and Registration submitted a report, which set out details of issues relevant to the Entertainment Licensing Section during the period 1st July to 31st December 2013. The report provided an overview of the applications received including: reviews and appeals, liaison and enforcement initiatives and actions, policy development and a summary of National statistics collated by the Home Office.

Nicola Raper, Section Head, Entertainment Licensing, presented the report and responded to Members questions and queries.

Detailed discussion ensued on the contents of the report which included:

- Licensing Act 2003
- Applications received in respect of Cumulative Impact Areas
- Temporary Event Notices
- Licensing Act: Reviews and Appeals
- Licensing Act: Policy development and projects
- Gambling Act 2005
- Recent applications for Sex Establishment Licenses
- Scrap Metal
- Enforcement
- National Statistics

In providing an update on the recently considered applications for Sex Establishment Licenses, Mary O'Shea, Section Head, Legal Services reported that of the six applications requesting renewal of a Sex Establishment License, three applications had been granted, the remaining three being refused. Of those refused, two had chosen to seek judicial Review. Officers anticipated that the applications would go before the High Court in early March 2014.

RESOLVED – That the contents of the report be noted

96 Late Night Levy

The Head of Licensing and Registration submitted a report, which provided the views of the Executive Board and Scrutiny Board (Resources and Council Services) on the possible introduction of a late night levy.

Susan Holden, Principal Project Officer, Entertainment Licensing, presented the report and responded to Members questions and queries.

Detailed discussion ensued on the contents of the report which included:

- The investigation undertaken by Scrutiny Board (Resources and Council Services) and its subsequent recommendation to the Executive Board
- The decision taken by the Executive Board to not support the introduction of a Late Night Levy
- The view of Members that any proposed levy should only apply to premises within the City Centre and not the outer areas.
- The development of voluntary initiatives

Providing clarification on Members view that the levy should only apply to premises within the City Centre, Susan Holden, referring to section 2.2 of the submitted report said that the levy would apply to any premises licence or club premises certificate in the whole of the Leeds district which authorised the sale or supply of alcohol during the late night.

Commenting on the development of a City Centre BID and also voluntary initiatives, Officers reported that an update of such BIDs/ initiatives could be provided by Officers from City Centre Management.

RESOLVED –

- (i) To note and support the decision of the Executive Board, informed by the Scrutiny Board (Resources and Council Services) not to progress with the late night levy at this time
- (ii) That the decision taking by the Licensing Committee on 23rd July 2013 to consult upon the late night levy be now not progressed
- (iii) To note that should a City Centre business improvement district not be progressed or if existing voluntary initiatives were not further developed and enhanced, Members may re-consider the issue of a Late Night Levy at a later date.
- (iv) That City Centre Management be requested to provide an update report on the development of a City Centre BID and voluntary initiatives to this Committee in six months' time

97 Licensing Work Programme 2014

Members considered the contents of the Licensing Work Programme for 2014.

RESOLVED – That, subject to the inclusion of any additional item of business identified at this meeting, the contents of the Licensing Work Programme be noted.

98 Date and Time of Next Meeting

RESOLVED – To note that the next meeting will take place on Tuesday, 11th February 2014 at 10.00am in the Civic Hall, Leeds.

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MEMBER MANAGEMENT COMMITTEE

TUESDAY, 14TH JANUARY, 2014

PRESENT: Councillor G Harper in the Chair

Councillors A Blackburn, C Campbell,
M Dobson, C Gruen, J Hardy, A Khan,
A Lamb, G Latty, T Leadley, E Nash and
A Sobel

Apologies Councillor

20 Late Items

The Chair agreed to include the following item on to the Agenda:

- Request for Elected Member Representation on the Communities Board

21 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

22 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors K Mitchell and B Gettings.

Councillors P Gruen and T Leadley were in attendance as substitute.

23 Minutes - 12th November 2013

RESOLVED – That the minutes of the meeting held on 12 November 2013 be confirmed as a correct record.

24 Matters arising from the Minutes

Further to Minute No 17, Members ICT Upgrade Project and the resolution that individual Members be recharged the full cost of using tablet devices abroad, it was reported by the Head of Civic and Member Support that this was not supported by the Scrutiny Board (Resources and Council Services) where it was recommended that data roaming abroad be allowed and that Members not be charged for costs incurred if related solely to their work as Elected Member of the Council. Members were advised that further consideration will be given to this matter by the Chief ICT Officer and in the meantime no costs incurred by Members for roaming charges will be repayable by the Member concerned.

25 Armed Forces Member Champion Working Group

The report of the Assistant Chief Executive (Citizens and Communities) sought nominations to a cross party Armed Forces Member Champion Group.

It was reported that the Executive Board had agreed that a cross party Armed Forces Member Champion Group would be established to support and promote the Leeds Armed Forces Community Covenant and act as a member advisory group for the development of future Armed Forces Day events.

In response to questions from Members it was reported that the previous Armed Forces Champion had not been replaced.

RESOLVED – That nominations be submitted to the Assistant Chief Executive (Citizens and Communities)

26 Request for Elected Member Representation on the Communities Board

The report of the Assistant Chief Executive (Citizens and Communities) sought Elected Member representation to join the core membership of the Communities Board.

It was reported that the Communities Board was newly established and the first meeting would take place at the end of January 2014. It was proposed to seek two nominations from the Labour Group and one each from the Conservative Group and Liberal Democrat Group.

RESOLVED –

- (1) That Councillors P Gruen and A Hussain be nominated from the Labour Group.
- (2) That nominations from the Conservative and Labour Group be submitted to the be submitted to the Assistant Chief Executive (Customers and Communities)

27 Council representation - East Leeds Primary Trust

The report of the Director of Children's Services sought to secure Elected Member representation on the East Leeds Primary Partnership.

It was recommended that an Elected Member from each of the Killingbeck & Seacroft and Crossgates & Whinmoor wards be appointed.

RESOLVED – That Councillors B Selby and P Gruen be appointed to the East Leeds Primary Partnership.

28 Appointments to Outside Bodies

The report of the City Solicitor provided an update on the current position regarding Member appointments to outside bodies and also sought to confirm Member nominations to remaining vacancies.

Further to the request at the previous meeting to clarify whether there could be further representation on the Charities of Thomas Wade and Others, it was reported that this was not possible under the terms of reference. It was subsequently proposed that Councillor A Blackburn be replaced by Councillor J Hardy.

Councillor E Nash requested that she be removed as substitute member for the Yorkshire Regional Flood and Coastal Committee.

RESOLVED –

- (1) That the change of appointments since the last meeting of the Committee, as detailed in Paragraph 3.1 of the report be noted.
- (2) That Councillor J Hardy replace Councillor A Blackburn on the Charities of Thomas Wade and Others.
- (3) That Councillor E Nash be removed as substitute member for the Yorkshire Regional Flood and Coastal Committee.

With reference to the proposal to change membership of the Charities of Thomas Wade and Others, Councillors C Campbell, G Latty, T Leadley and A Blackburn requested that their votes against the decision be recorded.

29 Date and Time of Next Meeting

Tuesday, 25 February 2014 at 4.00 p.m.

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Corporate Governance and Audit Committee

Tuesday, 21st January, 2014

PRESENT: Councillor G Hussain in the Chair
Councillors N Taggart, T Hanley, C Fox,
R Wood, E Taylor, J Illingworth, J Bentley
and J Hardy

43 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

44 Exempt Information - Possible Exclusion of the Press and Public

Members discussed the rules surrounding conducting aspects of the meeting in private session in light of an on-going investigation at a partner organisation by Internal Audit and West Yorkshire Police. Officers advised that the investigation should not be discussed at this stage but that as soon as it is appropriate to do so, details will be provided to the committee so that they may fulfil their responsibilities to have oversight of the control environment and receive assurances that recommendations have been implemented to ensure there are no control weaknesses.

There were no resolutions to exclude the public.

45 Late Items

There were no late items submitted to the agenda for consideration. However Members were in receipt of a revised version of the KPMG External Audit Plan, Agenda Item 9, (Minute 51. refers). This had been received following publication and printing of the agenda.

46 Declaration of Disclosable Pecuniary and Other Interests'

There were no declarations made.

47 Apologies for Absence

No apologies for absence were reported to the meeting.

48 Minutes - 8th November 2013

RESOLVED – The minutes of the meeting held on 8th November 2013 were approved as a correct record.

49 KPMG report - Annual Audit Letter 2012/13

The Deputy Chief Executive submitted a report which provided a summary of the of the key external audit findings in respect of the 2012/13 financial year.

The Chair welcomed John Prentice a Director of KPMG who has been given responsibility for undertaking the external audit work at the Council.

RESOLVED – The Committee resolved to note the conclusions and recommendations arising from the 2012/13 external audit process.

50 KPMG Certification of grants and returns 2012/13

The Deputy Chief Executive submitted a report which informed Members of the result of the work KPMG have carried out on the certification of grant claims in respect of 2012/13.

John Prentice of KPMG was in attendance to help answer Members' questions.

Members asked questions about the process surrounding certification of grants.

Questions were also asked about the possibility of comparisons being made in this area against other core cities. Members were informed that no direct comparisons have been made but that audit bodies are expected to receive feedback on performance at a national level in the next few months.

Members congratulated the finance team for their work in this area.

RESOLVED – The Committee resolved to note the results of the work KPMG have carried out on the certification of grants and returns for the financial year 2012/13.

51 KPMG External Audit Plan 2013/14

The Deputy Chief Executive submitted a report which informed Members of KPMG's audit plan for the audit of the Council's accounts and Value for Money Arrangements. The attached report from KPMG highlighted the risk based approach to the audit and the main risks they have identified for 2013/14.

John Prentice of KPMG was in attendance to help answer Members' questions and provided Members with a brief description of his experience of working in external audit and an outline of the main elements of the audit plan.

Members discussed PFI contracts that have been awarded in recent years specifically commenting on their inflexibility and what possibilities there were for renegotiation. KPMG informed members that they will be considering PFI contracts as part of their accounts and Value for Money work.

RESOLVED – The Committee resolved to agree the nature and scope of the audit plan.

52 Update 4 - Shared Service Partnership with Calderdale Metropolitan Borough Council to meet Adult Social Care Technology Requirements

The Director of Adult Social Services submitted a report which provided an update on the progress on the ASC Systems Review Programme. It further provided assurance to the Committee that the challenges that have been faced have been resolved and the project is on track to provide the required technology solution within Adult Social Care.

The Chief Officer (Resources and Strategy) and the Senior Project Manager (Resources) were in attendance to answer Members' questions.

Members discussed the risks of sharing information and what governance structures were in place to mitigate against these.

The flexibility of the new system in relation to changing legislation was questioned. Members were informed it was difficult to predict what legislation would change but the new system is seen as adaptable to any changes in legal requirements.

Members asked questions about the delivery of the project and whether it was running to schedule. Members were informed that the project had slipped a couple of months to 1st June 2014 from the original intended start date of April 1st 2014. Members were also informed that the impact of the new system on front line staff was being closely monitored.

Members were supportive of the project, noted the benefits of local authorities coming together and wished it every success.

RESOLVED - The Committee resolved to:

- (a) note the progress that has been made, as well as the challenges that have been resolved; and
- (b) agree to receive a further report on the progress of the programme following the successful implementation. However, if any further issues are encountered that affect the quality, cost or timescales of the implementation, it is recommended that these are raised with the Chair of the Committee and brought back to the full Committee if deemed appropriate.

53 Report of the Information Commissioner's Office following a Data Protection Audit conducted across the Council

The Executive Officer Information Governance presented a report of the Assistant Chief Executive (Citizens and Communities) which ensured that the

Committee had had sight of the recommendations contained within the ICO audit report and consider their implications for the Council.

Members discussed the report and asked questions about its contents specifically in relation to the shredding of paper and the need to get all services included in the corporate contract.

Members debated the laws surrounding the storage of data in different geographical areas.

RESOLVED – The Committee resolved to note the level of assurance the Council has provided the Information Commissioners Office in respect of its processes and procedures for delivering data protection compliance.

54 Internal Audit Update Report 1st September to 30th November 2013

The Chief Officer (Audit and Investment) presented his report which provided a summary of Internal Audit Activity for the period 1st September to 30th November 2013. The report highlighted the incidence of any significant control failings or weaknesses.

Members discussed the report in detail. Following comments by the Chief Officer (Audit and Investment) about a reduction in resources available Members sought assurance that there would be no reduction in the ability of the service to complete obligations under Section 151 of the Local Government Act and to undertake audits of key financial systems that KPMG rely upon for the final accounts audit. The Chief Officer (Audit and Investment) confirmed that initial work on the 2014/15 audit plan indicated that sufficient resources would be available to provide an evidenced based opinion on the control environment.

Members specifically discussed the audit reports issued that were provided with a low level of compliance assurance. Reasons behind the low assurance and information on what follow up work the Internal Audit service will undertake was provided by the Chief Officer (Audit and Investment)

Members suggested two areas of work for Internal Audit to review as part of the audit plan for 2014/15 which will be presented in full for members comments at the next meeting; agency staff and school reserves. Following further discussion, school reserves were not considered an appropriate area for audit review in 2014/15 and the Chief Officer (audit and Investment) confirmed that, following Members previous comments on agency staffing, this review had been brought forward and featured in the current year's audit plan. Furthermore, Members discussed the issue of unoccupied council properties as an area of concern.

The spending money wisely work completed by Internal Audit was questioned by Members specifically in relation to work done prior to money being spent.

RESOLVED - The Committee resolved to note the contents of the report.

55 Work Programme

The City Solicitor submitted a report notifying Members of the work programme.

The Committee reviewed its forthcoming work programme.

RESOLVED – The Committee resolved to note the work programme.

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HOUSING ADVISORY BOARD

TUESDAY, 28TH JANUARY, 2014

PRESENT: Councillor P Gruen in the Chair

Councillors B Anderson, J Bentley, A Lowe,
K Maqsood and P Truswell

Tenant / Leaseholder

David Atkinson
Ted Wilson
Jo Hourigan

Independent Representative

Timothy Woods
Andrew Feldhaus

Co-opted Member

David Glew

1 Chair's Opening Remarks

The Chair welcomed everyone to the first formal meeting of the Housing Advisory Board.

Councillor Gruen said the work to be undertaken by the Board would be interesting and challenging. Referring to the Shadow Advisory Board, he said the initial good work carried out by the Shadow Board had created a useful platform on which to move forward.

2 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of the Inspection of Documents

3 Exempt Information - Possible Exclusion of the Press and Public

There were no items identified where it was considered necessary to exclude the press or public from the meeting due to the confidential nature of business to be considered

4 Late Items

There were no formal late items submitted, however the Chair did accept the inclusions of the following items of business:

Draft minutes to be approved at the meeting
to be held on Tuesday, 8th April, 2014

- (i) A schedule of unresolved actions arising from the Shadow Housing Advisory Board – 4th December 2014
- (ii) An addendum to Item No.14 “Implementation of the Review of Housing Management Services” – Details of the Senior Management Structure, Housing Leeds (Minutes No.15 refers)
- (iii) A schedule of future meetings of the Housing Advisory Board (Minutes No.17 refers)

RESOLVED – That in respect of (i) above, any unresolved actions be added to the Board’s Work Programme for 2014

5 Declaration of Disclosable Pecuniary Interests

There were no declarations of any disclosable pecuniary interest

6 Apologies for Absence

Apologies for absence were received from Matthew Walker

7 Minutes

The minutes of the Shadow Housing Advisory Board held on 4th December 2013 were received and noted

8 Matters Arising from the Minutes

To note that any unresolved actions arising from the work of the Shadow Board would be carried forward onto the Board’s Work Programme for 2014 (Minutes No.4 (i) refers)

9 Governance Arrangements - Housing Advisory Board

The Head of Governance Services submitted a report which set out the Governance arrangements for the Housing Advisory Board.

The Director of Environment and Housing reported on the provision of the Board to establish Sub Committees to deal with specific housing issues.

It was also reported that provision existed to appoint additional Members to the Board, selecting up to three non-voting co-optees, with some specialist skill or knowledge who would be of assistance to the Board.

The Chair proposed that Mr David Glew, a specialist in energy conservation at Leeds University, be co-opted onto the Board.

Board Members were supportive of the proposal

RESOLVED –

Draft minutes to be approved at the meeting
to be held on Tuesday, 8th April, 2014

- (i) To note the governance arrangements approved by full Council for the Housing Advisory Board
- (ii) To note the terms of reference for the Board as set out in Appendix 2 of the submitted report
- (iii) To note that initial appointments for co-optees was for the remainder of this municipal year, and that longer term staggered appointments would be made by full Council at its annual meeting in June.
- (iv) That Mr David Glew be appointed as a Co-opted (non-voting) Member of the Board.
- (v) That a report be brought back in due course setting out proposals for the establishment of a Sub Committee(s)

10 Financial Position Statement 2013/14 Housing Period 8

The Head of Finance, Environments and Housing submitted a report which provided the 2013/14 financial position for the Housing Revenue Account (HRA)

Richard Ellis, Head of Finance, Environments and Housing presented the report and responded to Members' comments and queries.

Detailed discussion ensued on the contents of the report which included:

- The Housing Revenue Account and the projected surplus of £419K at period 8
- Rent Areas
- Right to Buy Sales
- Capital Programme

Referring to section 3.4 of the submitted report (Right to Buy) Councillor Truswell sought clarification on the amount retained by the City Council following the sale of a property.

In responding Officers confirmed that in accordance with Government formula, 25% was returned to the Treasury.

In making an observation, the Chair reported that the City Council had invested £650m. into social housing. Tenants wishing to buy these properties were given up to a 70% discount. For each property sold the Council would retain one third (33%) of the cost of the property. It was the newly refurbished properties which were being sold, the less desirable properties remaining unsold.

Officers reported that they were working closely with Housing Associations to provide a joint coordinated response to social housing.

The Director Environment and Housing reported that Housing Services were looking to supply appropriate housing stock for particular niche markets; e.g. families with disabilities, due to the need across the city.

In responding Councillor Truswell welcomed the targeted resource to address particular needs but there continued to be a need for social housing.

Commenting on rents for Council housing, Councillor Anderson suggested there still remained a question mark over social housing rent – “the model needs to stack up” but it was not yet agreed.

Councillor Anderson asked if he could receive an update on the situation.

The Director Environment and Housing confirmed that appropriate arrangements would be made.

In summing up the Chair welcomed the report, commenting that the projected targets had been achieved

RESOLVED – To note the projected financial position at period 8 of the financial year 2013/14

11 Housing Leeds Capital Programme 2014/15

The Director of Environment and Housing submitted a report which set out the proposed Housing Leeds HRA Capital Programme 2014/ 15.

The report sought Members’ views on revisions to the Leeds Decent Homes Standard and in particular to give thermal efficiency requirements greater prominence

The report also asks the Housing Advisory Board to endorse the programme for approval by the Executive Board at its meeting on 14th February 2014.

Appended to the report was the proposed Capital Programme 2014/15

Steve Hunt, Chief Officer, Property and Contracts, Housing Leeds presented the report and responded to Members queries and comments

Detailed discussion ensued on the contents of the report which included:

- Resources available
- Investment priorities
- Headline spend items (Empty properties, Adaptations, Decency, Fire Safety, Heating upgrades, Sheltered Housing upgrades and Multi storey works)
- How do we spend additional resources?

- Emerging investment needs.

Specific issues raised by Board Members included:

- Energy efficiency schemes in multi storey blocks
- Highway works/ Car parking issues
- Refuse collection issues/ Provision of brown bins

In offering comment, Councillor Bentley welcomed the focus on energy/ thermal efficiency.

Referring to Council Estates in general, Councillor Bentley suggested that individual homes tended to be of a good standard but on occasion were let down by the poor condition of the estate. Could there be a focus on the estate rather than the individual home?

Jo Hourigan (Tenant Representative) welcomed the proposals around energy efficiency schemes.

David Glew (Co-opted Member) also welcomed the focus around energy efficiency. In offering comment he referred to the practice of “piggy backing” i.e. scheduling additional services to be carried out at the same time as a major job e.g. when replacing boilers, draft exclusion measures could also be carried out.

In responding to highway and car parking issues, Steve Hunt said any such works were often expensive with the need to re-position drains, gas/ electric supply which was a considerable addition to the costs. The Chair confirmed that car parking and highway works were often very expensive and suggested the possibility of Housing Services employing their own contactors to carry out such works which covered large areas.

Commenting on the suggestion to address the poor condition of some estates, the Director of Environment and Housing said this was a useful suggestion and it was for Members of the Board to influence such choices.

In summing up the Chair thanked Mr Hunt for his presentation commenting it had been an informative report and stimulated much discussion.

The Chair acknowledged that Members were generally supportive of including energy efficiency measures and added that Leeds needed to determine its own decency standard

RESOLVED –

- (i) That the Executive Board be recommended to endorse the proposed Housing Leeds HRA Capital Programme 2014/15

- (ii) To recommend to the Executive Board that approval be given to develop a Leeds Decent Homes Standard which gives greater prominence to thermal efficiency requirements
- (iii) That the Director of Environment and Housing be requested to investigate the possibility of using some of the un-committed capital programme resources to address environmental conditions on estates.

12 Proposal for Maximising the Use of Council Homes

The Director of Environment and Housing submitted a report which proposed a new incentive scheme to facilitate moves which enhance use of council stock and deliver improved outcomes for customers.

It was reported that the report was presented to the Executive Board at its meeting on 22nd January 2014 where it was resolved:

- (i) To note the success of the council's under occupation scheme and the mutual exchange incentive scheme.
- (ii) To approve the formal closure of the council's previous under occupation incentive scheme.
- (iii) That the Executive Board earmarks £200,000 from the Housing Revenue Account for 2014/15 to fund a new incentive scheme to operate from April 2014 – March 2015, based on the principles outlined in sections 4.16 – 4.37 of the submitted report.
- (iv) That a new scheme is developed by the Chief Officer, Statutory Housing in conjunction with officers from Housing Leeds Housing Management to be launched from 1 April 2014.

Referring to section 4.28 of the report Councillor Anderson raised the issue of identifying tenants living in one bedroom houses and flats, which were overcrowded, with a view to assisting them with a move to a suitably sized property. Councillor Anderson asked how this would be tested

Officer reported that the information would be gathered using tenancy visits.

Referring to section 4.33 Councillor Anderson asked for clarification about minor rent arrears.

In responding the Chair said it was for Housing Managers to use their discretion through a framework of decision making

In offering comment Councillor Bentley said fixed rules were not necessary, but good reasons would be required.

RESOLVED – That the contents of the report be noted

13 Mears - Service Improvement and Modernisation Plan

The Board received a presentation from David Miles and Colin Middlemass representing the Mears Group on the Service Improvement and Modernisation Plan.

In providing background information Mr Miles said that the Mears Group acquired the Morrison's contract in November 2012. A lot of complaints had been received about the level of service delivered by the previous contractor and Housing Leeds was considering termination of the contract.

Mears immediately put in place a Mobilisation Team to gain client confidence, address Trade Union issues and re-brand the company. Twelve months later the level of service was categorised as adequate/ good moving away from the previous poor category. The Mobilisation Team had since withdrawn.

Mr Miles Said the emphasis was now to move to the next level by building a consistent level of good service and continue to build relationships with the trade unions. Good progression had been achieved in year 1 and the company were now looking to align to meet the Council's aspirations for 2014/15.

Board Members questioned Mears on the following

- Use of contractors
- Availability of local skills/ Apprenticeship
- How tenant satisfaction was monitored

In responding Mr Miles said that approximately 15% of the work was undertaken by sub-contractors and in most instances it was the smaller specialised jobs where sub-contractors were used. Commenting on the availability of local skills, it was reported that availability was good but only for single jobs. Often two to three tradesmen may be required to complete the job. Mears did operate their own apprenticeship scheme, 35 apprentices taken on last year all being taught in multiple skills. All would be retained following completion of training. Responding to how tenant satisfaction was monitored, Mr Miles said feedback would be received through the complaints process and Customer Services.

The Chair thanked Mr Miles and Mr Middlemass for their attendance and presentation commenting that good progress had been achieved in the first year.

14 HRA funded Enhanced Street Cleansing Pilot

Draft minutes to be approved at the meeting
to be held on Tuesday, 8th April, 2014

The Director of Environment and Housing submitted a report which set out some initial outcomes of a pilot project to deliver enhanced street cleansing in the city, trialling a new approach using temporary staff and a new job description.

Appended to the report was a copy of an Impact Analysis: May –September 2013

Helen Freeman, Chief Officer, Environmental Action, presented the report and responded to Members queries and questions.

Detailed discussion ensued on the contents of the report which included:

- Commencement of the pilot scheme in May 2013
- Early indications suggested the pilot was proving to be successful
- Positive feedback from local people
- Development of new job descriptions
- The creation of zonal teams with significant influence on the local area

Commenting on the development of new job descriptions Councillor Truswell ask if the trade unions had been consulted?

In responding Helen Freeman said proposals were currently been shared with Members with a view to looking at the need to change and also challenging it, but in due course the trade unions would be consulted.

RESOLVED –

- (i) That the contents of the report be noted
- (ii) To welcome the success of the pilot scheme
- (iii) To support the approach for going forward in the future

15 Implementation of the Review of Housing Management Services

The Director of Environment and Housing submitted a report which provided an update on progress with the delivery of Housing Management Review outcomes.

Appended to the report was a copy of the Housing Leeds Senior Management Structure.

Circulated at the meeting was an updated version of the Housing Leeds, Senior Management Structure which identified recent appointments.

Neil Evans, Director of Environment and Housing presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report which included:

- The reduction of 11 Senior Management posts representing savings of £600k.
- Release of an additional £4.4m from ALMO funds now incorporated into the Capital Programme
- Savings on running costs of £0.5m as a result of the closure of the companies
- £400k savings arising from vacancies on some support services

RESOLVED – To note the progress being made to deliver the outcomes of the Housing Management Review

16 Any Other Business

There were no items raised under any other business

17 Date and Time of Next Meeting

RESOLVED – That future meetings of the Board be arranged as follows:

Tuesday 8th April 2014
Tuesday 3rd June 2014
Tuesday 9th September 2014
Tuesday 11th November 2014

All meetings to take place at the Civic Hall, Leeds commencing at 5.00pm

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EAST (INNER) AREA COMMITTEE

THURSDAY, 6TH FEBRUARY, 2014

PRESENT: Councillor A Khan in the Chair

Councillors A Hussain, G Hyde, B Selby,
V Morgan, M Ingham, R Grahame and
K Maqsood
R Manners – Killingbeck & Seacroft CLT

65 Late Items

No formal late items of business were added to the agenda however Members were in receipt of schedule which provided a précis of the grant applications to be considered at agenda item 11 Wellbeing Fund (minute 74 refers) for ease of reference

66 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests

67 Apologies for Absence

Apologies for absence were received from G Mangwanya, Gipton CLT; P Rone, Burmantofts & Richmond Hill CLT and from Councillor R Harington

68 Open Forum

No representations were made

69 Minutes

RESOLVED – That the minutes of the meeting held 5th December 2013 be agreed as a correct record

70 Matters Arising

There were no matters arising

71 Area Update Report

The Assistant Chief Executive (Citizens and Communities) submitted a report providing updates from the five East Inner Area Committee (EIAC) sub groups; including the minutes of the most recent sub group meetings

The report also included further updates in respect of the on-going work of EIAC, East North East Area Support Team and partners to help address the Area Committee's agreed priorities.

Chief Inspector M Davison of West Yorkshire Police and B Yearwood, Area Community Safety Officer attended the meeting to discuss the Police Review element of the report. Ch.Ins. Davison provided the AC with an update on the restructure proposals for the police force in Leeds, outlining the new Leeds Division structure and the proposals for closer partnership working and integration with the local authority and other service providers.

Discussion followed on the following matters:

- The role; value and number of PCSOs
- The numbers of police officers visible in the community. The AC received assurances that the number of police constables would not be reduced in the EIAC area. It was reported that the allocation of police resources would differ between the wards to ensure that those areas with the most need were sufficiently resourced
- The role and value of local Neighbourhood Watch Schemes
- How the Anti Social Behaviour Unit would relate to the new structure
- The future of existing WYP assets and possible use by multiple service providers

With regard to specific issues raised by Members, it was agreed that information on the following matters would be provided directly to Members:

- The establishment of a Neighbourhood Watch in the Kentmeres
- A detailed breakdown on the number of burglaries within the Gipton & Harehills ward

It was noted that Members would be invited to attend ward meetings regarding the review of the local Burglary Action Plans in February and March 2014.

RESOLVED –

- a) That the contents of the report and the discussions in respect of the Police Review and be noted
- b) To thank Ch.Ins Davison for the update in respect of the future restructure proposals for WYP in Leeds

72 Compton Centre - Community Hub Pilot Site

The Chief Officer, Customer Access submitted a report on the current position on work taking place to establish a pilot Community Hub in the Compton Joint Service Centre.

The report set out the principal services intended to be provided at the Community Hub and emphasised the ACs future role – as a Community Committee – which would be critical in engaging with the local community and influencing service provision. The AC's support for the design of Hub provision was sought.

In presenting the report, L Hemsworth, Chief Officer Customer Access, outlined the following matters:

- The need for training and service integration to ensure all staff were able to provide necessary services and work as one team,
- The more effective use of ICT resources to deal with simple queries to free up valuable officer time
- Implementation of “pop-up” provision to provide satellite services away from the Hub

Members made the following suggestions in respect of additional services to consider locating in the Hub

- Leeds Anti Social Behaviour Unit

- Foodbanks
- Increased Health Service provision
- Increased Credit Union and welfare advice provision
- Increased Registrar service

The timescale for implementation of the new Hub was noted and Members requested detail of the new services be provided so that they could advise constituents of the new facilities.

Additionally, Members requested further information on the uptake of all services currently provided in the Compton Centre, and emphasised the need to monitor future use to assess the success of the Hub initiative. The AC received assurance that the provision of more services and increased community use of the Compton Centre would not have a negative impact on other community buildings in the EIAC area

RESOLVED –

- a) To note the work being undertaken with current service providers on site at the Compton Joint Service Centre to deliver a Community Hub provision for the whole community
- b) To note the plans for future closer working with partners, both internal and external to the Council, to provide a more holistic customer service provision in communities, led by the needs of the local community
- c) To note that, having considered the role of the AC in the development of the Community Hub concept within the locality (in line with the developments and ideas set out in Section 3 of the submitted report) the AC expressed support for the initiative
- d) To note the request for information on the current use of the Compton Centre will be supplied directly to Members

73 Parks and Countryside Annual Report

The Chief Officer, Parks & Countryside, submitted a report providing an area profile of key assets and services provided in the East Inner Area Committee (EIAC) locality. The report highlighted the current progress towards Leeds Quality Park (LQP) status for community parks and the costs of achieving and retaining LQP status in EIAC community parks up to the year 2020.

Additionally, details of capital improvements in community parks, sport pitches and fixed play in the area for the last 12 months were included along with an outline of planned improvements to be delivered in the next 12 months. A breakdown of events and volunteering within the EIAC area was also included.

S Frosdick, Parks & Countryside Service, attended the meeting and highlighted the following matters:

- The responsibility for the grounds maintenance (GM) function was due to be delegated to Area Committees in March 2014, which would allow EIAC to prioritise and dedicate resources appropriately
- Changes to the provision of Bowling Greens and the proposal to remove one green at Harehills Park and replace this with a formal park

- The intention to assess community parks annually from 2014.
- The resources required to bring the three parks in the area up to LQP standards

(Councillor Ingham left the meeting at this point)

It was reported that the negotiations with trade unions had successfully concluded and grounds maintenance staff would adopt seasonal working pattern

- Members discussed the following issues:
bowling green charges and what they covered
- The number of apprentices within the GM team and partnership with Leeds City College
- The Rein Park proposals - Members requested that an action plan of the proposed works and costs be provided directly to ward councillors
- The aspiration to reinstate Seacroft Gardens; Members requested that information on this be provided to them directly

An additional matter in respect of the misuse of Harehills Cemetery and the measures available to combat nuisance drinkers and dogs was also raised and it was noted that this issue would be raised with the appropriate officer

RESOLVED

- a) That the contents of the report and the comments made by Members be noted
- b) To note that the requested information would be provided directly to Members
- c) To note the priorities identified by Members for investment

74 Wellbeing Report

The Assistant Chief Executive (Citizens and Communities) submitted a report providing an update on the current position of the capital and revenue budget for EIAC. Applications for funding, both revenue and capital, were included in the report for Member's consideration

RESOLVED

- a) That the spend to date and current balances for the 2013/14 financial year be noted;
- b) That, having considered the submitted project proposals, Wellbeing Revenue funding be awarded as follows):

| | |
|---|--------|
| ProHD Studio Camcorder for EMAAN's media team | £5,000 |
| Minibus Fund | £3,000 |
| Irish Arts Foundation Community Programme | £2,400 |
| Easter Party | £835 |

- c) That having considered the projects, the following projects be awarded CRIS or Wellbeing Capital monies to be granted from each Ward as indicated:

| | |
|----------------------------------|-----------|
| Hovingham Avenue Street Lights | £1,868.22 |
| Haslewood Bin Solution - Phase 2 | £1,604.93 |
| East Leeds Community Sports Club | £1,100 |

75 Area Chairs Forum Report

RESOLVED – To note the contents of the Area Chairs Forum meeting held 25th November 2013

76 Area Update Report

Further to minute 71 above, the Area Leader invited the Committee to consider the wider issues of the Area Update report. Members raised the following matters

Business Plan – it was noted that proposals for the 2014/15 Plan would be presented to the March meeting for approval. Members were asked to indicate their priorities for 14/15 for inclusion

Employment & Skills – Members referred to Minute 45 of the meeting held 24th October 2013 when it was agreed that a further detailed report on employment & skills would be presented to the December meeting. Some Members expressed concern that no information had been forthcoming despite this issue being a primary concern for the EIAC area and identified as a key measure to deal with the poverty and deprivation issues experienced in the area. The AC emphasised that employment and skills were a priority for 2014/15 and requested that employment and skills be the main theme of the next meeting of the Area Committee, scheduled for 20th March 2014.

Members indicated their wish to receive a strategic plan on jobs & skills and training; the Plan to outline:

- how the employment & skills service would deliver employment in the area,
- links to the major developments about to commence in the City
- links forged with schools/education providers
- support available for the long term unemployed and those new to job seeking due welfare changes
- how the employment & skills service engages with the communities within the EIAC area

RESOLVED –

- a) To note the contents of the Area Update report
- b) To note the comments made by Members and the requests for reports back to the Area Committee
- c) To note the following sub group minutes:
 - i. Health and Wellbeing – 13th January 2014
 - ii. Planning – 29th November 2013
 - iii. Environment – 3rd December 2013
 - iv. Children and Young People – 2nd December 2013 and 14th January 2014

77 Date and Time of Next Meeting

RESOLVED – To note the next meeting is scheduled for Thursday 20th March 2014 at 5.30pm. The venue of this meeting is proposed as the Civic Hall, Leeds but is subject to confirmation

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SOUTH (OUTER) AREA COMMITTEE

MONDAY, 27TH JANUARY, 2014

PRESENT: Councillor K Bruce in the Chair

Councillors N Dawson, J Dunn, J Elliott,
S Golton, L Mulherin, D Nagle, K Renshaw
and S Varley

50 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interest.

51 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors B Gettings and T Leadley.

As there was not a member from Morley North Ward present, the Area Committee was advised as there was not a Member from Morley North present, that the meeting was inquorate and that any recommendations made would have to be formally ratified at a future meeting or should the meeting become quorate.

52 Minutes of the Meeting held on 2 December 2013

RECOMMENDED – That the minutes of the meeting held on 2 December 2013 be confirmed as a correct record.

53 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. On this occasion there were no members of the public in attendance.

54 Summary of Key Work

The report of the Assistant Director (Citizens & Communities) presented an update on key work taking place within the Outer South Leeds Area.

Tom O'Donovan, Area Improvement Manager presented the report.

Issues highlighted included the following:

- NEET reduction work – reference was made to the event held in December and the portal on Leeds Pathways.
- Welfare Reform – Members were informed of the work of the South East Leeds Debt Forum and a there would be an update on the Financial Fitness project at the March meeting.
- Community Hubs Pilot.

In response to Members comments and questions, the following was discussed:

- An update on provision of Police Community Support Officers in the South Outer Area was requested along with changes to community policing following the police headquarters move to Elland Road.
- Further information was requested on burglary figures in the area.

RESOLVED – That the report be noted.

55 Wellbeing report

The report of the Assistant Chief Executive (Citizens and Communities) provided Members with the following:

- Details of the Wellbeing Budget position
- An update on both the revenue, capital and activities fund elements of the Wellbeing Budget
- Details of revenue funding for consideration and approval
- Details of revenue projects agreed to date which link to the priorities and actions in the Area Committee Business Plan
- The current position of the Small Grants Budget.

Tom O'Donovan, Area Improvement Manager presented the report.

Members' attention was brought to the following funding applications:

- Cold Calling Control Zone, Morley North - £541.50 – it was reported a project in Rothwell had been well received.
- Old Road, Churwell, Street Lights - £2,400 – in response to questions from Members it was reported that the running costs of the lights would be covered by the street lighting service.
- Winter Warmth Packs for the Elderly - £4,648.87 – A schedule had been drafted for distribution and Members were asked for assistance in directing how and where they should be distributed. It was felt that these should not be distributed to council tenants only and housing associations and community groups should be contacted.
- Litter Bins for Old Dewsbury Road and Troy Road - £600

RECOMMENDED –

(1) That the report be noted.

- (2) That the position of the Wellbeing, Capital and Activities fund elements of the wellbeing budgets be noted.
- (3) That the revenue projects already agreed be noted.
- (4) That the following project proposals be agreed
 - Cold calling control zone - £541.50
 - Old Road, Churwell, Street Lights - £2,400
 - Winter warmth packs - £4,648.47
 - Litter Bins – Old Dewsbury Road and Troy Road - £600
- (5) That the small grants situation be noted.

56 Date and Time of Next Meeting

Monday, 31 March 2014 at 4.00 p.m.

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NORTH EAST (INNER) AREA COMMITTEE

MONDAY, 27TH JANUARY, 2014

PRESENT: Councillor S Hamilton in the Chair

Councillors J Dowson, M Rafique, E Taylor,
G Hussain, R Charlwood, A Sobel and
B Urry

Apologies Councillor C Macniven

45 **Late Items**

With the permission of the Chair, one formal late item of business was added to the agenda; “Minutes of the Area Chairs Forum” which had become available after the despatch of the agenda for this meeting. (minute 55 refers) Members were also in receipt of a revised version of agenda item 11 – Neighbourhood Improvement Plan – which was tabled at the meeting (minute 54 refers)

46 **Declaration of Disclosable Interests**

There were no declarations of disclosable interests, however Councillor Urry wished to report that he was a member of the “Roundhay Live” Group which he suggested would be involved in the arrangements for the “Tour de Roundhay” celebrations (Minute 51 Wellbeing Fund refers)

47 **Apologies for Absence**

Apologies for absence were received from Councillor Macniven

48 **Open Forum**

No matters were raised under the Open Forum

49 **Minutes of the Previous Meeting**

RESOLVED – That the minutes of the previous meeting held 9th December 2013 be agreed as a correct record

50 **Matters Arising**

Minute 38 Employment & Skills Update - Councillor Hussain, Area Lead for Employment & Skills confirmed that he had met with Councillor Yeadon, the Executive Member for Leisure & Skills and had received an undertaking that more localised employment information would be provided in the future.

Minute 39 Area Public Health Update - Councillor Sobel, Area Lead for Health & Wellbeing, confirmed that he had met with Councillor Mulherin the Executive Member for Health & Wellbeing; and reported that the Government had made a partial alteration to the formula for calculating local authority budgets

51 **Well Being Fund**

The East North East Area Leader submitted a report on the current position of the revenue & capital Wellbeing funding for NEIAC. Details of applications

Draft minutes to be approved at the meeting
to be held on Monday, 10th March, 2014

seeking funding were submitted for Members' consideration along with the comments of the Wellbeing Working Group on each application. The report also provided a summary of monitoring reports received in respect of completed projects.

Members were advised that £10k remained unallocated from the capital budget and £6k within the Small Grants Fund and were encouraged to advise prospective applicants of the available grant funding prior to the end of this financial year. Comments made in respect of the funding allocation for NEIAC for 2014/15 were also noted.

In respect of new applications, the following was discussed:

Tour de Roundhay – the AC noted that the Cluster had agreed to fund £500 towards the project. The AC also noted the establishment of a £50k funding pot by the Schools Forum to build a programme of events around the Tour de France Grand Depart in Leeds and suggested the applicants investigate this additional source of funding

Roundhay Burglary Action Plan - Members noted the comments of the Wellbeing WG, the benefits of the proposed highway works and received additional information that Gipton & Harehills ward colleagues had agreed to part fund one CCTV camera proposed to be located on the boundary between this AC area and that ward.

Health is Wealth - Members noted the comments of the Wellbeing WG

RESOLVED -

a) To note the contents of the report

b) That, having considered the project proposals and recommendations of the Wellbeing WG in respect of the funding applications, the following be agreed:

| | |
|-------------------------------|--------|
| Tour de Roundhay | £1,500 |
| Roundhay Burglary Action Plan | £7,250 |
| Health is Wealth | £5,000 |

52 Annual Report for the Parks and Countryside Service

The Director of City Development submitted a report seeking to further develop the relationship between the Parks & Countryside Service and the AC. The report provided an overview of the Service and set out some of the challenges ahead, along with key performance management initiatives and proposals for delivering the extended role of the AC. Additionally, the report included area level detail of the progress made in attaining the Leeds Quality Park Standard and set out the investment required to sustain LQP standards within the NEIAC area.

Mr M Kinnaird, Development Manager, Parks & Countryside Service, attended the meeting to present the report. The following issues were highlighted in discussions with Members:

Community Parks – Annual inspections would be undertaken in future

Bowling Greens – Noted comments made on the quality and condition of huts and the response in respect of responsibility for maintenance

Norma Hutchinson Park – Noted release of funding for the Green Gym was imminent. Noted comments in respect of maintenance and replacement of playing surfaces within the children’s play area, particularly the expectation that the replacement of the surface should tie in with the opening of the Green Gym. A comment regarding a request for the installation of a gate to the children’s play area was also noted

Heritage – Requested information on any WW1 commemoration activities proposed in the area and whether it would be possible to make use of the underground air raid shelters located beneath the parks in the area to tie in with education/commemoration projects. Officers agreed to provide further information directly to Members

Volunteer Days/”Friends Groups – Commented on the accuracy of the number of volunteer days recorded in respect of “Meanwood Valley Partnership”. Members noted the positive contribution made by volunteers and “Friends of Groups” and considered measures to encourage resident involvement.

Future delegation – noted the intention to present a consultation report to a future meeting on the proposed delegation of parks and countryside services to the Area Committees, enabling Members to influence service provision appropriate to the wards

(Councillors Sobel and Rafique withdrew from the meeting for a short while at this point)

RESOLVED – To note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised

53 Inner North East Priorities and Consultation Report

The AC considered the report of the Assistant Chief Executive (Citizens and Communities) providing the proposed draft priorities for the North East Inner area for 2014/15 for Members consideration and approval. The report also sought approval for the proposed key priorities for the 2014/15 Municipal Year, based on the outcome of community consultation and the data profile for the area, with a view to the priorities forming the basis of the Community Charter. Members noted that a more detailed report, responding to the comments today, would be presented to the March AC meeting.

The following matters were discussed:

Community Charter – the proposal to continue production in its present format was agreed

Tackling poverty – discussed the measures currently prioritised in the NEIAC are which promoted “fit and ready to work” initiatives in order to tackle the causes of poverty. Further noted the need to ensure residents were made aware of support and entitlements

Statistical evidence – noted comments regarding the use of MOSA indices and the need for analysis to inform the future priorities for the area. Members also noted the intention to change the format of report presentation during the

new Municipal Year to encompass the Community Committee approach, making use of information from third parties and partners.

Future decision making – Members discussed further devolvement of decision making to encourage greater resident participation, citing “planning for real” as a methodology. Members were keen to receive further information on a mix of engagement methodology, however also flagged up the need to ensure that all voices were heard and that long established/larger groups did not exert greater influence than other groups. A proposal to ring fence and devolve a small budget for specific tasks/initiatives and/or responsibilities was broadly supported and noted for further consideration in the future.

RESOLVED –

- a) That the new priorities for North East Inner AC, as set out in paragraph 3.2.1 of the report be agreed for the 2014/15 Municipal Year
- b) That approval be given to the production of a Community Charter for 2014/15
- c) To note the contents of the discussions

54 Neighbourhood Improvement Plan (NIP) Update Report

The Assistant Chief Executive (Citizens and Communities) submitted a report providing an update on the focus of the key areas of work undertaken by the Inner North East Neighbourhood Manager within the two priority neighbourhood areas of Meanwood (Seven Estates) and Chapeltown. A revised version of the report and appendices was tabled at the meeting. The report highlighted the achievements so far, the challenges ahead and included the updated Action Plans for both priority neighbourhoods.

K Wood, Neighbourhood Manager for Inner North East, attended the meeting to present the report and highlighted that the red/amber/green (RAG) rating awarded against each priority reflected the progress so far during this municipal year, and may not reflect the extensive partnership working undertaken. The intention to create and additional NIP for the Queenshill and Brackenwood area was reported.

The AC went onto discuss the following issues identified as priorities:

Employment issues –

- Measures to target/support the most vulnerable people
- consideration of the use of Reginald Centre as a base to provide support to employment seekers and tackle the wider social issues associated with unemployment,
- prioritising pre-employability skills for older long term unemployed people who, due to benefit changes, may be new jobseekers
- consideration of digital inclusion/mobile provision of Jobshop access

Community Safety –

- Action Days planned for both the Beckhills and Stonegates Areas during February 2014
- statistics showed public confidence in WYP had increased last year which could be attributed to increased number/closer liaison with the victims of crime
- The AC requested that Action Day information be provided to local ward Members

The AC further discussed the following matters:

- Whether the issues addressed through the NIPs would have an impact on the MOSAs ratings for the NEIAC wards.
- Whether the priorities within the NIPs remained appropriate, commenting that those priorities/targets now achieved could be removed and those priorities which required systematic support could be clearly indicated, to ensure the documents remained up to date

RESOLVED –

- a) That the contents of the report be noted
- b) That the new priorities identified, actions taken and initiatives developed for the Chapeltown and Meanwood Seven Estates be noted
- c) To contribute to the development of actions to address issues in the priority Neighbourhoods in the Moortown and Roundhay wards and to request that update reports be presented to future meetings
- d) That officers be requested to provide information on the planned Action Days to local ward Members

55 Late Item - Minutes of the Area Chairs Forum

With the permission of the Chair, the minutes of the Area Chairs Forum meeting held on 25th November 2013 were accepted as a late item of business for this meeting. The minutes had been approved by the subsequent Area Chairs Forum meeting held 20th January 2014 and were not available until after the despatch of the agenda for this meeting.

RESOLVED – To note the minutes of the Area Chairs Forum held 25th November 2013

56 WW1 Commemoration Activities

With reference to Minute 52 above, the AC further discussed safety and funding issues around access to air raid shelters located beneath parks in the area as part of any WW1 commemoration activities proposed. Members considered whether the AC had a co-ordinating role and noted the funding and activities proposed through City Development and Childrens Services.

57 Date and Time of the Next Meeting

RESOLVED – To note that the next meeting will be held on Monday 10th March 2014 at 4.00 pm in the Civic Hall, Leeds

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NORTH EAST (OUTER) AREA COMMITTEE

MONDAY, 3RD FEBRUARY, 2014

PRESENT: Councillor G Wilkinson in the Chair

Councillors A Lamb, N Buckley, P Harrand,
A Castle, D Cohen and M Robinson

57 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of the Inspection of Documents

58 Exempt Information - Possible Exclusion of the Press and Public

There were no items identified where it was considered necessary to exclude the press or public from the meeting due to the confidential nature of the business to be considered.

59 Late Items

There were no formal late items of business submitted, however, the Chair did accept the inclusion of an additional application to the Wellbeing Fund; Boston Spa Youth Club, (Minute No.66 refers) and also correspondence from the Youth Offer Improvement Team which provided feedback on projects funded by the North East (Outer) Youth Activity Fund (Minute No. 66 refers)

60 Apologies for Absence

Apologies for absence were received from Councillor R Procter and Councillor J Procter

61 Declaration of Disclosable Pecuniary and Other Interests

There were no declarations of any disclosable pecuniary interest.

Councillor G Wilkinson did however, declare an interest in relation to a Wellbeing Funding application submitted on behalf of Groundwork Leeds, Councillor Wilkinson being a Member of the Board of Directors for Groundwork Leeds (Minute No.66 refers)

62 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for Members of the Public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

On this occasion, there were no matters raised under this item by Members of the Public

63 Minutes of the Previous Meeting

Draft minutes to be approved at the meeting
to be held on Monday, 17th March, 2014

RESOLVED – That the minutes of the previous meeting held on 2nd December 2013 were accepted as a true and correct record

64 Matters Arising from the Minutes

Area Committee Business Plan Update – Appointment of a Fuel Poverty Champion (Minutes No.53 (iii) refers)

RESOLVED – That the appointment of a Fuel Poverty Champion be deferred to the next meeting of the Committee

65 Area Committee Business Plan (including Police Programme of Change)

The Chair introduced and welcomed to the meeting Chief Inspector Matt Davison, West Yorkshire Police.

Beverley Yearwood, Area Community Safety Co-ordinator was also in attendance.

Chief Inspector Davison explained his purpose in attending today's meeting was to provide an update on the Police Programme of Change.

Chief Inspector Davison said the key driver to the programme was a 25% cut in police funding over the next three years. West Yorkshire Police were now beginning a restructuring exercise, reducing police numbers but maintaining front line policing and neighbourhood policing. New ways of working would be introduced as part of the programme of change.

Referring to neighbourhood policing, Chief Inspector Davison said the vision was for people to feel safe in the community. It was intended safety neighbourhood units would be created, establishing closer integration with other agencies and even occupying same premises. The immediate plan was now to meet with local partners to discuss the key objective; short, medium and long term.

Referring to operational areas Chief Inspector Davison said the District Headquarters would be based at Elland Road with reactive units based at: Pudsey, Stainbeck, Garforth and Wetherby

A discussion ensued around the transfer of Alwoodley over to the (Outer) North East Safer Neighbourhoods Team as part of the new policing arrangements. Chief Inspector Davison confirmed that staffing resources would transfer to the new team.

Members expressed concerns around any reduction in front line resources and requested further information on present staffing numbers and proposals for the new team.

Chief Inspector Davison agreed to provide the requested information.

Councillor Buckley asked about support for isolated/ lonely elderly people in outlying villages.

In responding Chief Inspector Davison said households within the community would receive a survey, one of the questions asks if people would wish to be contacted on a regular basis, in this way elderly/vulnerable people may be monitored.

The Chair thanked Chief Inspector Davison for his attendance and presentation, commenting that it was informative and appreciated by the Area Committee.

The Assistant Chief Executive (Citizens and Communities) submitted a report which set out the draft priorities for the North East (Outer) Area Committee which formed part of the Area Committee Business Plan.

Appended to the report was a copy of the North East (Outer) Area Committee draft Business Plan priorities for 2014/15.

Carole Clark, Area Support Officer, presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report together with the appendix which included:

- The Area Committee Priorities for 2014/15
- Community Centres

Referring to section 6.2 of the submitted report Carole Clark reported the receipt of a request from a contractor carrying out development on the site of the former children's centre to have the use of 10 car parking spaces on the Tree Tops Community Centre car park for the duration of the development works (January 2014 to January 2015).

RESOLVED –

- (i) To note the information on the Police Programme of Change
- (ii) To approve the Area Committee Business Plan priorities for 2014/15 as set out in Appendix 1 of the submitted report
- (iii) That the request by a contractor to have use of 10 car parking spaces at Treetops Community Centre for a 1 year period (January 2014 to January 2015) be refused

66 Well-Being Fund and Youth Activity Fund

The Assistant Chief Executive (Citizens and Communities) submitted a report which provided an update on the current position of the Area Committee's budget and set out details of applications seeking Well-Being funding and Youth Activity funding.

Appended to the report were copies of the following documents for the information/ comment of the meeting:

- (i) The current revenue financial position (Appendix A)
- (ii) Details of the remaining balances for the small grants and skip pots, plus other pots of funding which were set aside for Treetops Community Centre and Community Engagement (Appendix B)
- (iii) Small grants approved in the 2013 -14 financial year (Appendix C)
- (iv) The current balance on the Capital Budget (Appendix D)

Circulated at the meeting was an additional application to the Wellbeing Fund; Boston Spa Youth Club, and also correspondence from the Youth Offer Improvement Team which provided feedback on projects funded by the North East (Outer) Youth Activity Fund.

Carole Clark, presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report together with the appendices which included:

- Available funding for the current financial year
- Clarification around some of the projects seeking financial assistance

Referring to the Boston Spa Youth Club Project and a previously awarded grant of £800 in 2012. Carole Clark reported that the allocated funding had not been claimed. It was reported that recent discussions had taken place with the applicant who had indicated that the Youth Club would still benefit from the funding.

The application was now being brought back to the Area Committee to determine if the funding could still be allocated.

RESOLVED –

- (i) To note the spend to date and current balances
- (ii) That the following projects (from the 2013/14 financial year) requesting Well-Being Funding be determined as follows:

| Project | Organisation | Amount Granted £ |
|---------------------------|---------------------|----------------------------------|
| Leeds Road path clearance | Leeds City Council | Deferred for further ward Member |

| | | |
|---|--|--------------|
| | | consultation |
| Farmwatch Landrovers | West Yorkshire Police- Wetherby & Harewood NPT | £6,000 |
| Wetherby and District development fund | Leeds City Council | £20,000 |

(iii) That previously agreed funding for Boston Spa Youth Club of £800 be re-affirmed and the funding be allocated

(iv) That the following projects (from the 2014/15 financial year) requesting Well-Being Funding be determined as follows:
(Subject to confirmation of the Well-Being budget 2014/15)

| Project | Organisation | Amount Granted £ |
|---|-------------------------------|---------------------|
| Promoting Partnership and Social Inclusion | Moor Allerton Elderly Care | £13,500 |
| Well-Being and Welcome | Slaid Hill in Bloom | £1,074 |
| Wildflower Beds | Leeds City Council | £2,000 |
| Agile Learning Facility | Friends of Barwick School | £1,000 |
| Go Wild at Bramham School | Friends of Bramham School | Application Refused |

(v) That the following Youth Activity Fund projects (from the 2013/14 financial year) requesting funding be determined as follows:

| Project | Organisation | Amount Granted £ |
|-------------------------------------|----------------------------|---------------------|
| Urban Artists | Groundwork Leeds | £1,904 |
| Urban Rangers | Groundwork Leeds | Application Refused |
| Urban Rangers | Groundwork Leeds | Application Refused |
| Outdoor Pursuits – Rock Climbing | Bramham Explorer Scouts | £ 616 |

(vi) That the feedback received from the Youth Offer Improvement Team be welcomed and noted

(vii) To note that £10,000 previously allocated for the mobile street cleansing service was no longer required and would remain within the Well-Being budget

67 Annual Report - For the Parks and Countryside Service

The Chief Officer Parks and Countryside submitted a report which sought to further develop the relationship between the Parks and Countryside Service and the North East (Outer) Area Committee.

Joanne Clough, Trading and Operational Support, Parks and Countryside Service presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report which included:

- The Area Profile of the Service
- Leeds Quality Park Status
- Green Flag Award Scheme
- Improvements to Parks during 2013

Referring to the Green Flag Award scheme Joanne Clough reported that an assessment of each Community Park was now undertaken annually, previously such assessments had taken place every three years.

Commenting on the key parks and green space in the North East (Outer) Area, Councillor Cohen suggested that Adele Woods appeared to be missing from the submitted list.

In responding officers said this was a possible error, the situation would be clarified and rectified if appropriate.

Councillor Buckley sought clarification about “Local Business volunteers” in particular works in Eccup Whin.

Joanne Clough said this was a scheme “Corporate Volunteer Day” which allowed local companies to become involved in countryside projects under the supervision of Parks and Countryside staff.

Councillor Buckley asked if Ward Members could be notified of future dates involving corporate volunteers.

Councillor Castle said that previously she had been a Member of “Friends of Lotherton Hall” but was unsure if it was still in existence, and if not, could it be re-visited?

In responding Mrs Clough said the necessary enquiries would be made and Ward Members notified accordingly.

Councillor Robinson also referring to Lotherton Hall asked if Members could be provided with details about visitor numbers to the estate following the introduction of charging.

Officers confirmed that the requested information would be provided to Members.

Councillor Robinson requested an update on the operation of Whinmoor Grange Cemetery.

Officers confirmed the site had become operational in July 2013 and was classed as a multi-faith burial ground. A significant amount of landscaping work and replacement planting had taking place but a more detailed update would be circulated to Members.

RESOLVED –

- (i) That the contents of the report be noted
- (ii) That the requests for further information in respect of Corporate Volunteer days, Friends of Lotherton Hall, Visitor Numbers to Lotherton Hall and Whinmoor Grange Cemetery be provided to Members in due course

68 Environmental Services – Half Year Performance Update on the 2013/14 Service Level Agreement

The Locality Manager, East North East provided an update on performance against the Service Level Agreement between the North East (Outer) Area Committee and the East North East Environmental Locality Team covering the period May to October 2013. The report set out information on a range of functions being delivered across the area, against the priorities and commitments set out in the Service Level Agreement.

Appended to the report were the following documents:

- Environmental Service Performance Update, May to October 2013 (Appendix A)
- Outer North East Area – Sites of Concern (Appendix B)

John Woolmer, Locality Manager, East North East, presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report together with the appendices which included:

- Delivering the Service Activities
- Service requests dealt with by the Locality Team
- Completion rates for mechanical sweeping blocks

Commenting on section 17 of the submitted report John Woolmer highlighted the reduction in completion rates for mechanical sweeping blocks down from 94% (2012) to 81% (2013). In providing an explanation Mr Woolmer said a reduction in the overtime budget, sickness absences and staff vacancies accounted for the reduced rates.

Mr Woolmer suggested that the Environmental Sub Group may wish to consider this issue at a future meeting.

Councillor Buckley sought clarification around vehicles parked on grass verges (Council owned). Could enforcement action be taken and what penalties could be imposed?

Mr Woolmer offered to make the necessary enquiries and report back to Members.

RESOLVED –

- (i) That the contents of the report be noted
- (ii) That the Environmental Sub Group be requested to develop services which focus on particular needs of the community
- (iii) In accordance with the Area Committee priorities 2014/15 to link up with local businesses to encourage their support for local communities and
- (iv) To work in partnership with the local community to sustain a clean and tidy streetscape, and high quality public green spaces that the whole community could enjoy and take pride in.

69 Date and Time of Next Meeting

RESOLVED – To note that the next meeting will take place on Monday 17th March 2014 at 6.00pm at Treetops Community Centre, Squirrel Way, Moortown, Leeds, LS17 8FQ.

NORTH WEST (OUTER) AREA COMMITTEE

MONDAY, 3RD FEBRUARY, 2014

PRESENT: Councillor P Wadsworth in the Chair

Councillors S Lay, B Anderson,
C Campbell, J L Carter, B Cleasby,
R Downes, C Fox, G Latty, P Latty and
D Collins

73 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

74 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

75 Late Items

There were no late items submitted to the agenda.

76 Declaration of Disclosable Pecuniary and Other Interests

No declarations of disclosable pecuniary interests were made. However, in relation to item 11 Cllr. Fox drew the attention of the Committee to the fact that he was a Parish Councillor for Arthington Parish Council and Bramhope Parish Council (Minute 84 refers)

77 Apologies for Absence

Apologies for absence were received from Councillor Townsley.

78 Minutes - 9th December 2013

RESOLVED – That the minutes of the meeting held on 9th December 2013 be approved as a correct record.

79 Matters Arising

Minute 51. Update on Welfare Benefit Changes

It was noted that additional information relating to this report had not been received by some Members. The information will be re-sent.

Minute 67 Leaf-clearance update report

Members were informed that the Locality Manager for West North West Leeds would be attending the March meeting. Members had a lengthy discussion on specific issues relating to leaf clearance within the North West Outer area. Members raised concerns that if leaf clearance was not undertaken regularly it would reduce the capacity for drainage leading to flooding. This had already been noted as an issue at Bayton Lane and Brownberrie Lane.

The Director of Environment and Housing who was in attendance informed the Members that there was a programme for leaf clearance and that looking forward in planning for next autumn it would be useful to talk to Members to address specific issues within the North West Outer Area Committee area.

Minute 69. Wellbeing update report

Members were advised that information would be available at the March meeting to enable debate on re-occurring well-being costs.

80 Open Forum Part A (None Planning Issues)

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the term of reference of the Area Committee.

On this occasion no members of public raised any issues.

The Chair enquired if Police Sergeant Salisbury wished to raise any issues. Sergeant Salisbury reiterated the issue of flooding as a concern in relation to road traffic incidents.

81 Annual Report - For the Parks and Countryside Service

The Chief Officer Parks and Countryside submitted a report. The report sought to further develop the relationship between the Parks and Countryside service and the North West Outer Area Committee, as agreed at Executive Board. It provided an overview of the service and set out some of the challenges faced along with key performance management initiatives. In addition it sought to provide a positive way forward for delivering the extended role of the Area Committee. In particular it presented at an area level progress made in attaining Leeds Quality Park (LQP) standard. It also proposed investment needed to attain and sustain LQP standards.

The Senior Area Manager West, Parks and Countryside, presenting the report highlighted 3.9 of the report which outlined the improvements made at parks in the area and listed improvements to be made in the next 12 months. Members were informed that the LQP standard was to be assessed annually from 2014 instead over every three years. The officer thanked the Area Committee for funding which had provided site based gardeners; this resource was continuing to work well.

Members were informed of increased charges for bowling greens. In response to a query in relation to charges for car parks located at or near Parks, Members were advised that a number of initiatives are being considered as a way of raising income, but would not be undertaken without consultation with Members.

Members asked questions in relation to:-

- Pitches, improvement works to address drainage issues, scope to increase number of pitches in the area, and charges for the use of pitches.
- Clarification on LQP standard
- Progress of works at Lawnswood Cemetery
- Consultation with Members in relation to improvements
- Issues relating to the Tarn

A specific issue was raised in relation to parking on Ruskin Avenue when a pitch was in use. The Officer offered to check on this issue and respond to Members accordingly.

Members suggested that additional Multi Use Games Areas (MUGA's) were needed in the area.

Members thanked the Senior Area Manager for his hard work and flexibility in responding to requests for service.

RESOLVED – That the contents of the report be noted.

82 Open Forum Part B (Neighbourhood Planning Issues)

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed for a further period of up to 5 minutes for members of the public to make representations or ask questions on matters within the term of reference of the Area Committee in relation to neighbourhood planning issues.

Parish Councillor David Ingham of Rawdon Parish Council attended the meeting. Speaking on behalf of Wharfedale and Airedale Review Development (WARD), Dr Ingham informed Members of the concerns that had been raised by Rawdon Parish Council and local residents in relation to planning proposals with specific reference to an application lodged with Bradford Council in respect of Avalon Apperley Lane, Rawdon, Leeds, West Yorkshire, LS19 7DX.

The concerns raised were in relation to the increased traffic flow on the A65. Although the planning matter fell under Bradford Council, the highways and footways fell under Leeds City Council. Members were asked for clarification on regulations for traffic assessments.

He informed Members that previous proposals for the site had been turned down due to traffic disruption.

In relation to response provided by City Development under 'matters arising' from the 9th December meeting, Dr Ingham raised concerns that the effects of development impacted not only on the development site itself but also on surrounding areas.

Concerns were also raised regarding City Developments response to the question on how greenspace is being protected from developers.

83 Neighbourhood Planning Update

The Director of City Development submitted a report, the first in a series of reports on neighbourhood planning which highlighted issues of local interest and concern.

Officers from City Development attended the meeting to present the report and address concerns raised by Rawdon Parish Council, the residents and the Members.

The Area Committee was told that residents were consulted as part of the planning process. Transport modelling was undertaken prior to City Development identifying routes which could be affected across Leeds City and neighbouring councils.

Clarification was given to the Committee on the difference with the policy between Greenfield and Green Space. It was noted that within the policy, there is nothing to protect development of greenfield sites, however, there was protection of green space, such as pitches and parks which is fed into site allocation plans.

Further to Minute No. 65, officers ratified the response regarding flooding and building on wetlands as detailed within the 'Matters Arising' doc detailed within the agenda.

Members were up dated on the Neighbourhood Development Plan and progress in the North West Outer area. Members' attention was drawn to Appendix 1 which set out progress made against each area.

Members discussed issues relating to:-

- Planning and Highways issues specifically capacity on A65 and A660
- Planning and Developer issues policy, process and procedures.
- Flooding assessments for known areas prone to flooding.

Members sought clarification on whether the Inspector's report in relation to the Core Strategy agreed with the proposal for an additional 70,000 dwellings in Leeds over the next 15 years. The Area Committee raised major concerns that although information had been received in relation to this, it had not been available for the Area Committee meeting.

Members were advised that City Development is aiming to complete modelling over the summer and to publish a draft Site Allocation Plan by the end of 2014 or early 2015.

RESOLVED – The Committee resolved to:

- (a) Note the contents of the report.
- (b) Request that the Infrastructure plans be emailed to Councillor Collins
- (c) Request that City Development provide a simple explanation on how the 70,000 new homes had been calculated.
- (d) Approve that the North West (Outer) Area Committee Chair write to the Director of City Development and Chief Planning Officer on behalf of the Area Committee in relation to issues and concerns discussed at the meeting.

(Cllr. P. Latty left the meeting at 16:27)

Draft minutes to be approved at the meeting
to be held on Monday, 24th March, 2014

84 Wellbeing Fund Update Report

The Committee received a report of the Assistant Chief Executive (Citizens and Communities) which provided Members with an update on the budget position for the Wellbeing Fund for 2013/14. The report highlighted the current position of the Small Grants and skips pots and those Small Grants and skips that had been approved since the last meeting. It also provided an update on the Youth Activity Fund and asked the Area Committee to consider applications for funding from this budget.

RESOLVED – The Committee resolved:

- (a) To note the current budget position for the Revenue Wellbeing Fund for 2013/14 as set out in Table 1 of the submitted report and the timetable for project approval for this financial year;
- (b) That the following be agreed in respect of those expressions of interest received for Wellbeing funding detailed at section 3.5 within the submitted report which have been received since the last Area Committee;

| Project | Adel & Wharfedale | Guiseley & Rawdon | Horsforth | Otley & Yeadon | Decision |
|---------------------------|-------------------|-------------------|-----------|----------------|----------|
| Broadgate Drive Parking | | | £12,000 | | Approved |
| Tree Planting in Bramhope | £4,500 | | | | Approved |
| Arthington Church Clock | £2,000 | | | | Approved |

- (c) To note the current position of the Small Grants and skips pots and the skip that has been approved since the last meeting as detailed within Table 2 of the submitted report; and
- (d) Note the current budget position for the Capital Wellbeing Fund for 2013/14 as detailed within Table 3 of the submitted report.

Cllr. Fox left the room during consideration of the applications for Tree Planting at Bramhope and the Arthington Church Clock. Cllr. Fox had drawn the Committees attention to the fact that he is a member of both Bramhope and Arthington Parish Councils.

85 Area Update Report

The Assistant Chief Executive (Citizens and Communities) submitted a report which brought together a range of information relating to Area Committee business into a single report to update Members on recent sub group and forum business and also project and service activity.

Responding to Members enquiries, officers undertook to provide updates on Haworth Court, Yeadon and Rosemount, Bramhope

RESOLVED – That the contents of the report be noted.

86 Area Chairs Forum Minutes

The Assistant Chief Executive (Citizens and Communities) submitted a report which formally notified Members that the minutes of the Area Chairs Forum meetings will be brought to the Area Committee meetings as a regular agenda item, and to give a brief overview of the Area Chairs Forum meetings.

The Chair advised Members that the next Area Chairs Forum was 28th February 2014 where a discussion would be held in relation to the Community Hubs.

RESOLVED – That the contents of the report be noted.

87 Date and Time of Next Meeting

The next meeting will be held in the Civic Hall at 2pm on Monday 24th March 2014.

WEST (OUTER) AREA COMMITTEE

WEDNESDAY, 29TH JANUARY, 2014

PRESENT: Councillor J Jarosz in the Chair

Councillors A Blackburn, D Blackburn,
A Carter, M Coulson, J Hardy, R Lewis and
R Wood

50 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

51 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public as there were no members of the public present.

52 Late Items

There were no late items. However, supplementary information was presented to Committee Members, relating to item 13 Wellbeing Fund Update Report (minute 62 refers).

53 Declaration of Interests

No were no Disclosable Pecuniary Interests declared to the meeting, however in relation to item 13 Councillor Carter drew the Committee's attention to the fact that he was Chair of Farsley Live at Home Scheme (Minute 62 refers).

54 Apologies for Absence

Apologies were received from Councillor Marjoram and Co-optee Rev. Paul Ayres.

55 Open Forum

The Chair invited Jill Wildman to speak as part of the open forum.

Jill Wildman introduced herself to the Area Committee as the Head of Service for Housing Management West. She gave the Members brief history of her career background. She informed Members that she had only recently been put in post and was currently arranging one to one meetings with all the Ward Members to discuss and understand the issues of the area.

56 Minutes - 30th October 2013

RESOLVED -That the minutes of the meeting held on Wednesday 30th October 2013 be approved as a correct record.

57 Minutes - Area Chairs Forum - 4th October 2013

Minutes of the Area Chairs Forum for the meeting held on 4th October 2013 were noted by the Committee.

Members asked about a report on the Community Committees which had been circulated at a more recent Area Chairs Forum. The Area Leader West North West gave a brief overview of the report and told Members that consultation was still ongoing.

Members briefly discussed issues arising from the report.

58 Annual Community Safety Report

Draft minutes to be approved at the meeting
to be held on Wednesday, 12th March, 2014

The Chair welcomed Inspector Dan Wood the new Inspector for the area based at Pudsey Police Station.

Inspector Wood and the Area Community Safety Co-ordinator presented the report of the Director of Environment and Housing, which was the annual report for community safety, providing Members with details of the community safety activity undertaken during the last 12 months. The report also provided details of crime data, making comparisons with the previous year.

Inspector Wood told Members that figures contained in the report relating to burglary were of concern to him given the increase of burglary within the Outer West area specifically in Pudsey.

The Inspector explained to the Committee the measures that were currently being taken to address the issue of burglary, including the gathering of intelligence, use of CCTV, working closely with second hand shops in relation to stolen property, looking at prison releases, and the use of Operation Optimal.

He told the committee that the figures showed confidence in the police however, there was still a wish to see more police. He would be pushing for the police to be more visible in the area.

The Area Community Safety Co-ordinator drew Members attention to other issues within the report:-

Anti-Social Behaviour (ASB) – Satisfaction with resolving ASB was increasing. ASB was to remain a priority for 2014/15.

Child Sexual Exploitation - The service was working with partner organisations, frontline staff and Safeguarding to look at improving the way in which this was currently reported.

Families First Programme – A scheme which targeted families requiring more support is piloting a programme in Farnley to look at an initiative to address children who were excluded for more than 5 days.

Offender Management – Looking at early intervention through closer working with partnership organisations including co-location working. The Committee were told that Superintendent Mabs Hussain was due to attend the next Area Committee to update Members on this issue.

It was noted by the Committee that quads would be seized from the Cottingley Springs site if caught causing ASB.

Members discussed the issue of ASB in the area including quads and motorcycles in Calverley Woods, ASB at Pudsey Bus Station. Inspector Wood informed the Committee that the Trojan Bus would be out in the area on Friday 31st January 2014.

Inspector Wood also informed the Committee that the quota for PCSO's was not complete and new arrivals would be brought into the area over next few weeks. PCSO's may be Ward based. He also told the Members that the area would be receiving some new police officers.

The Area Lead for Community Safety updated the Area Committee on the Safer Leeds Committee including:-

- A brief overview of three papers, Extremism, Domestic Violence and launch of A Crime document.
- Name change for Children and Adult Safeguarding to Partnership Vulnerability Unit their new location at Elland Road.
- Update on how Leeds was dealing with the issue of the selling of substances known as 'legal highs'.

RESOLVED – That the Area Committee note the content of the report offering their comments and noting their role in reducing burglary and other crime.

59 Alternate Weekly Collections Update

The report of the Director of Environment and Housing on alternate weekly collections was presented by the Project Manager, Waste Services with Service Manager, Refuse and Waste also in attendance.

The report provided Members with an update on the introduction of alternate weekly collections in the area.

The Area Committee was informed that the first phase was introduced to 56,000 households in the South of the city in April 2013. The second phase was introduced in November 2013 to 113,000 properties including approximately 21,000 properties in the Outer West area, most in the Calverley and Farsley and Pudsey wards with a small number in the Farnley and Wortley Ward.

Members were told that very early indications of the impact of Phase Two of the new bin service on recycling were good. The first 4 weeks of the service going live showed a decrease in general waste and an increase in recycling when compared to tonnages collected in the same period of the previous year.

Members were informed that a highlight report would be produced every two weeks looking at general waste and recycling figures and noting 'hot spots'. Plans were ongoing with the next phase which would include Farnley and Wortley ward, and once plans had been finalised affected ward members would be briefed, with communications being delivered to affected residents

through a combination of Waste and Recycling Advisor activities, press releases, website updates, social media and direct mailing.

The Area Committee raised concerns about the persistent missing of collections and the issues that missed collections may cause with alternate weekly collections and hot weather.

The Project Manager, Waste Services told Members that the issue of missed collections was to be monitored over the coming months. The issue of alternate weekly collections and hot weather issues was to be addressed by mailing information to properties on dealing with smells and food waste issues.

Members were told that their concerns would be taken into account during evaluation of the service.

Members were also informed that 'in cab' technology to be introduced in the new financial year would be able to capture more information on missed bags and bin collections, to assist in development and improvement to routes and collections.

Cllr. Hardy left the meeting at 14:05 during this item, returning at 14:08.

RESOLVED – That the Area Committee note the content of the report.

60 Annual Report for the Parks and Countryside Service

The report of the Director of Environment and Housing for the Annual report of the Parks and Countryside Service was presented by the Senior Area Manager, Parks and Countryside.

The Senior Area Manager drew Members attention to 3.1 of the submitted report which was a table showing community green space assets managed by Parks and Countryside in the West Outer Area.

Members requested clarification on what constituted a community park. Members were informed that there were 62 Community Parks in Leeds. A Community Park was based on size, proximity to housing and the facilities within the park.

Members were told that the Leeds Quality Park standard an internal assessment, will from 2014, be conducted annually, rather than every 3 years as at present. This would allow improvements that have been made to be reflected in the performance standards in a more immediate way.

Members were impressed that the estimated days for volunteer work had increased. Specific work by Farnley in Bloom was noted by the Area Committee.

Members raised their concerns in relation to the length of time taken in spending monies granted to the Parks and Countryside Services through s106 funding. The officer presenting explained the difficulties that the service was currently facing with a limited workforce. Members felt that future funding should be time limited.

Cllr Wood left the room at 14:20 whilst this item was being discussed, returning at 14:24.

Cllr Lewis entered the meeting at 14:23 during this item.

Members praised the work of the service and the collaborative approach being taken by both Parks and Countryside and Environmental services. Members told the officer present how nice the New Farnley Park was looking after the improvement work.

The presenting officer told Members that the way in which the service worked had changed due to the merging of Parks and Countryside with Environment and Housing. The Committee was also told of the apprenticeship scheme and that 2 apprentices were from the West Outer area. Members were informed of the use of prisoners on early release which were being used in the parks as part of retraining and getting ex-offenders back into the work place.

RESOLVED – That the Area Committee note the contents of the report.

61 West (Outer) Area Committee Business Plan Update Report

Members received the report of the Assistant Chief Executive (Citizens & Communities) which provided an update on the work undertaken to date to deliver the actions outlined in the Outer West Area Committee Business Plan 2011-15.

RESOLVED – That the Area Committee note the progress made against the Business Plan actions at appendix 1 of the submitted report and note the recommendations within the report.

62 Wellbeing Fund Update and Quarter 2 Monitoring Report

The Area Committee received the report of the Assistant Chief Executive (Citizens and Communities) which provided an update on the budget position for the wellbeing fund for 2013/14.

Members' attention was drawn to table 1 of the report which outlined the small grant applications that had been approved since the last meeting. The committee were informed that £746 was still available for allocation for small grants and skips in the 2013/14 budget.

Members were informed that the audit process had been completed and the revised figure for the Capital budget was £56,974.

Supplementary information had been tabled at the meeting to provide Members with a position statement on the Millennium Way project after costs.

A member of BARCA and a member of Better Leeds Communities (BLC) attended the meeting to update the Committee on the recruitment of a Community Development Worker for the area. The Area Committee had agreed to jointly fund with the Inner North West Area Committee.

The Area Committee was told of the difficulties in recruiting to the post for the Outer West Area. BARCA and BLC explained to Members a revised proposal for their consideration.

Discussions took place in regard to the issues raised by BARCA and BLC in allocating a Community Development Worker within the conditions outlined in the application. Members raised concerns in relation to the revised proposal, and emphasised that all such procedures need to be in line with all relevant regulations.

The Area Committee heard applications for funding from the following organisations;-

- Farsley Live at Home Scheme
- LCC Parks and Countryside – Millennium Way
- Armley Juniors Project 4 Young People
- Swinnow Community Centre
- Pudsey Congs Cricket Club
- Pudsey St Lawrence Cricket Club
- Leeds City Council – New Wortley Recreation Grounds

The Area Committee and Area Support Officers discussed closer working arrangements on putting together future applications to ensure that all relevant information was included within the application for Members consideration. Members also discussed time limits for spend to be attached to applications.

Supplementary information tabled at the meeting provided an update for Members on the Youth Activities Fund. Members raised a number of concerns in relation to the Youth Activities Fund including;-

- Engagement activity undertaken in the previous year
- Working arrangements within the Clusters

RESOLVED – That the Area Committee;

- a) Note the current budget position for the Wellbeing Fund for 2013/14 (Appendix 1 of the submitted report)
- b) Note the current position of the small grants and skips and those small grants and skips that have been approved / received since the last meeting (Table 1 and 2 of the submitted report)
- c) Note the revised position of the Capital grants budget (Table 3) and considered the large capital grant applications received

d) That the following decisions be taken in respect of Wellbeing applications received

| Project Name | Organisation / Department | Amount Requested | Approved / Not Approved | Time Limit applied |
|---|---------------------------------------|-------------------------|---|---------------------------|
| Office Refurbishment | Farsley Live at Home Scheme | £500 REVENUE | APPROVED | None |
| Calverley Millennium Way | LCC Parks & Countryside | £6,000 (CAPITAL) | APPROVED | 6 Months |
| Armley Juniors Shutters | Armley Juniors Project 4 Young People | £5,187.75 (CAPITAL) | Approved in principle – Negotiation to take place with Asset Management | |
| Swinnow Community Centre Fencing | Swinnow Community Centre | £9,346.25 (CAPITAL) | APPROVED | None |
| Replacement of Ground Scoreboard | Pudsey Congs Cricket Club | £7,111.26 (CAPITAL) | £5,000 APPROVED | None |
| Cricket Practice Facilities and Maintenance Equipment | Pudsey St Lawrence Cricket Club | £4,835 (CAPITAL) | APPROVED | |
| New Wortley Recreation Ground Changing Room Security Provision | Leeds City Council | £3,000 (CAPITAL) | APPROVED | 3 Months |
| New Wortley Recreation Ground Changing Room Security Provision – Monitoring Costs(Intruder Alarm) | Leeds City Council | £500 (REVENUE) | APPROVED | |

e) Note the current position of the Youth Activity Fund;

d.1) agreed that the Chair and Vice Chair authorise the Chief Officer, Citizens and Communities to take a delegated decision in relation to commissioning projects for the remainder of the Youth Activities Fund budget.

d.2) receive a draft consultation framework for the Youth Activities Fund at the March meeting to enable Members to allocate the budget in 2014/15 financial year.

- f) Note the content of the Quarter 2 monitoring returns for projects funded in 2013/14 (Appendix 2)
- g) That funding for the Community Development project, be withdrawn

That a small grant of £500 towards the printing of leaflets promoting the Calverley Millennium Way, be approved

Cllr. Wood left the room at 15:45 follow this item returning at 15:47

Cllr. D Blackburn left the room at 15:47 following this item returning at 15:49

63 Area Update Report

The Area Committee received the report of the Assistant Chief Executive (Citizens & Communities) which informed the Members of the progress against the Area Support Team work programme for Outer West Leeds and local contributions to Council priorities.

RESOLVED – That the Area Committee note the contents of the report.

Minutes of a meeting of the West Yorkshire Pension Fund Joint Advisory Group held on Thursday 30 January 2014 at City Hall, Bradford

Commenced 1300
Concluded 1350

PRESENT – Councillors

| | |
|---------------------------------|---|
| <u>Bradford Members</u> | <u>Calderdale Members</u> |
| M Slater (Ch) Middleton | Baines Metcalf |
| <u>Kirklees Members</u> | <u>Leeds Members</u> |
| Firth Mather Richards | Fox Hanley |
| <u>Wakefield Members</u> | <u>Trade Union Representatives</u> |
| Walsh Shaw Stokes | I Greenwood – Unison T Chard - GMB |
| <u>Scheme Members</u> | |
| S Moses K Sutcliffe | |

Apologies: Councillor Miller (Bradford); Councillor Davey (Leeds); Steve Appleton (Mazars) S McKinnon-Evans, Director of Finance

16. DISCLOSURES OF INTEREST

All those present who were members or beneficiaries of the West Yorkshire Pension Fund disclosed, in the interests of clarity, an interest in Minute 22, Local Government Pension Scheme 2014.

Action: *City Solicitor*

17. MINUTES

Resolved -

That the minutes of the meeting held on 26 July 2013 be signed as a correct record.



18. INSPECTION OF REPORTS AND BACKGROUND PAPERS

There were no appeals submitted by the public to review decisions to restrict documents.

19. REVISED ESTIMATES 2013/14 AND ESTIMATES 2014/15

The report of the Director, West Yorkshire Pension Fund (**Document “K”**) presented the revised estimate for 2013/14 and the original estimate for 2014/15 for administration costs of the West Yorkshire Pension Fund (WYPF). Explanations for the revisions were provided.

The report revealed that the total administration costs for 2014 had been revised from an original estimate of £7,043,200 to £6,599,700 and resulted in a saving of £443,500 being made. A summary of the combined Pensions Administration and Investment Administration budgets was provided in Document “K”.

Comparative data for local authority pension funds collected by the Department for Communities and Local Government (CLG) was provided and revealed that WYPF had the lowest total cost within the Local Government Pension Scheme (LGPS). Fund Members were advised that performance on cost had improved by 36% when compared to the average LGPS cost although a number of challenges on costs were expected as a result of regulatory changes. It was explained that the fund were in dialogue with other local authorities and were continually monitoring pressure points. It was not expected that those pressures would impact significantly on the costs being proposed.

It was questioned why, in a non valuation year, the actuarial costs had significantly increased and it was explained that the actual details of the new scheme and the level of work which would be required by the actuary in the first year were not yet known. It had been thought prudent to include potential costs in the budget figures.

Resolved –

That the revised estimates for 2013-14 of £6,599,700 and the original estimates for 2014-15 of £6,907,000 be approved.

ACTION: Director, West Yorkshire Pension Fund

20. DEVELOPMENTS WITHIN WEST YORKSHIRE PENSION FUND

The Director, West Yorkshire Pension Fund, presented a report (**Document “L”**) which set out developments within the West Yorkshire Pension Fund during the last year covering changes in Employers, Memberships, Internal Dispute Resolution Procedure Cases, Customer Service Surveys and External Business. The presentation included a summary of fund statistics and communication initiatives; a sample of Internal Dispute Resolution Procedure cases and a sample of responses from customer service surveys.

Members were informed that communication activities carried out over the previous 12 months had included the production of newsletters; the organisation of pension days attended by 750 scheme members throughout the region to highlight the advantages of Additional Voluntary Contributions (AVCs); fact sheets, a fact card and ad hoc presentations. Details of the funds website were provided as an up to date resource for members. Samples of the ‘at a glance’ fact card, which had been produced to show

members and employing authorities the differences between the new and old pension scheme, were presented to Members and were available to take away from the meeting.

Resolved –

That the report be noted.

Action: All Members

21. 2013 ACTUARIAL VALUATION AND WEST YORKSHIRE PENSION FUND FUNDING STRATEGY STATEMENT

The report of the Director, West Yorkshire Pension Fund (**Document “M”**) explained that the triennial actuarial valuation of the West Yorkshire Pension Fund (WYPF) was being prepared based on the situation at 31 March 2013 and would determine the level of employers’ contributions for the period 1 April 2014 to 31 March 2017. Appended to the report was a Funding Strategy Statement which the Administering Authority was required to prepare. Members were asked to approve the Funding Strategy Statement.

Members were advised that the indications were that the WYPF was likely to be 96% funded which was an improvement on the situation at 31 March 2010 when it was 93% funded. As a result only small stepped changes to the contribution rates for the five district councils would be required for the next three years. Document “M” revealed that the likely levels of employers’ contributions for the five district councils in 2014/15, with the exception of Kirklees, were unchanged. Kirklees contributions were expected to reduce by 0.2%.

The draft Funding Strategy Statement for the 2013 valuation was appended to Document “M”. The document contained all assumptions made on the valuation and had been circulated to employers and other interested parties and took account of comments received to date.

A Member referred to the scheme being 96% funded at 31 March 2013 and believed that had the valuation being prepared at the current time and with current assumptions the scheme would most likely have reached 100% funded. It was felt that not many schemes could report better performance and taking account of the current climate it was suggested that the Director of West Yorkshire Pension Fund and his colleagues be congratulated for their performance.

It was explained that the DCLG would be publishing the performance of funds on their website. The WYPF would be positioned at the top of league tables but some adverse publicity could be directed towards lesser performing funds.

Members questioned if there were a number of underperforming funds and queried the characteristics of a well managed fund. In response it was explained that there were a number of Local Government Pension Funds which were only 70% funded. If contributions did not meet outgoings funds would be unable to reinvest and may have to sell their assets. Consolidation of those funds would not remove deficits as this would only happen if all employers were 100% funded. Internal management was a factor in well funded schemes.

Members questioned why some statistics were expressed in the report as a monetary figure and then reported as a percentage in other parts of the document. It was explained that the last valuation had moved to presenting of both percentage and monetary amounts.

The monetary amounts presented equated to the percentage reported elsewhere in the document, but were necessary in an environment where payrolls were reducing year on year, as past service deficits were unaffected by the reduction in payrolls.

The performance revealed in Document “M” was welcomed and officers thanked for their accomplishments in the current volatile market.

Resolved –

- (1) **That the report be noted.**
- (2) **That the Funding Strategy Statement appended to Document “M” be approved.**

ACTION: Director, West Yorkshire Pension Fund

22. LOCAL GOVERNMENT PENSION SCHEME 2014

The Director, West Yorkshire Pension Fund reported on the proposals for the Local Government Pension Scheme to take effect from 1 April 2014 (**Document “N”**).

It was explained that following agreement on the proposals for the new Local Government Pension Scheme (LGPS), the Department for Communities and Local Government (DCLG) issued a number of consultations on draft Local Government Pension Scheme Regulations and on draft Transitional Provisions and Savings Regulations. Following those consultations the Local Government Pension Scheme Regulations 2013 were laid before Parliament on 19 September 2013 and would come into force on 1st April 2014. In the meantime the DCLG had issued a “near final” draft of the Transitional Provisions and Savings Regulations on 2 January 2014 to assist LGPS practitioners, fund actuaries and software providers to carry out vital preparation work for the new Scheme.

The main provisions in the Transitional Provisions and Savings Regulations were outlined in Document “N”. Governance requirements of the Public Service Pensions Act 2013 were discussed and it was anticipated that these would include the requirement for the development of a Pension Board. Further guidance would be provided during the coming year, however, a Pensions Board comprising of 50% trade union representatives presented a serious training issue. Trade Union representatives were unlikely to have the pension’s expertise required and training sessions could not be arranged for those representatives until further guidance was provided.

A Member advised that the Shadow Board of the Investment and Engagement Committee were considering how voting was exercised and he expressed concern that the fiduciary duties of persons legally appointed and authorised to hold assets in trust for another person were not clear in current law. Counsel’s opinion was being sought after which a statement would be issued.

Pressure which had been applied to large funds to withdraw investments from the tobacco and arms industries was discussed. The outcome of a paper prepared on the withdrawal of such investments had shown a significant reduction in returns. Members were concerned that any withdrawal of investments resulting in subsequent rises in contributions could be challenged by beneficiaries if they did not agree with those decisions. It was stressed that Members’ duties to beneficiaries needed definition.

Resolved –

That the proposed new Local Government Pension Scheme be noted.

Action: All Members

83. TRAINING, CONFERENCES AND SEMINARS

The Director, West Yorkshire Pension Fund submitted a report, **Document “O”**, which informed Members of training courses, conferences and seminars which may assist Members. Full details of each event were available at the meeting.

Members were requested to give consideration to attending the training courses, conferences and seminars.

Action: All Members

Chair

Note: These minutes are subject to approval as a correct record at the next meeting of the Committee.

minutes\WYPFjag30Jan14

THESE MINUTES HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

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